



Date: 3/20/2020
Time: 5:00 p.m.
From: City of Valley Center

City Operations during Declaration of Emergency

Out of an abundance of public caution, the City of Valley Center is taking several proactive steps to combat and limit the spread of the coronavirus pandemic locally. The City of Valley Center will be closing City Offices, requiring only essential personnel to report to work, **effective Monday, March 23rd beginning at 7:00am for two weeks.**

As always, public safety and infrastructure are top priorities. Public safety personnel will be available in the event you need them as well as public works staff will continue to keep our water and sewer systems running smoothly.

How going to remote operations will impact City Services:

- **Public Safety** – Public safety will remain operational to ensure safety and security for our residents. There will not be finger prints processed until further notice.
 - Public Safety Non-Emergency Phone Number (316) 755-7325
 - Emergencies please call 911

- **Utilities** – All disconnects have been suspended until further notice. All City utilities will remain operational at all times.
 - **PAYMENTS:** The City strongly encourages using online bill pay services or bank draft services for submitting payments. Instructions for signing up for these options are available on our website. Although the drop box will remain open and checked daily, processing time for those payments will have delays. Dog license applications and renewals will be suspended temporarily.
 - Please contact 755-7310 ext. 101 and 755-7310 ext. 112 for any additional questions.

- **Senior Services** – All Senior activities will be discontinued until further notice. Senior lunch on Tue/Thu and Commodities distributions will continue as previously outlined utilizing a drive up and drop off approach.



- **Public Works/Parks/Community Development**– Permits, Payments, & all Paperwork will be accepted electronically and over the phone. Instructions for permitting and licensing are available on our website.
 - For Public Works Questions/Permits/Payments please contact (316) 755-7320
 - Please Community Development Questions/Permits/Payments please contact 755-7310 ext. 111
 - Parks will remain open but please follow all CDC/KDHE precautions regarding COVID-19

- **Municipal Court** – Municipal Court is suspended until Wednesday, May 13th, 2020. For any questions or payments please contact 755-7310 ext. 112

- **Library** - The Valley Center Library will be moving to reduced hours of operations and all activities, events, and programs are cancelled until further notice. Book drop-off and Drive up pickup will continue.
 - Effective today, March 19, our hours are changing to:
 Monday, Wednesday, Friday -- 10 -- 4
 Tuesday, Thursday -- 10 -- 6
 Saturday -- Closed

- Please refer to our City resource guide on our website for additional information:

News Flash

[View All](#)

City Service Resource Guide
 Resource guide to city services during public entrance closures [Read on...](#)

Coronavirus (COVID-19) Resources/Information
 Information and resources regarding the coronavirus to help residents of Valley

Valley Center City Council and Planning & Zoning Board Meetings will proceed as planned, but all non-essential City board meetings are canceled or will be rescheduled. More specific information will be released at a later time.

Please look for continued updates on the City's Website, Social Media Pages, and Press Releases.

We appreciate your support and understanding during this time.

For questions please contact:
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