

VALLEY CENTER COUNCIL MEETING
November 20, 2018
CITY HALL
121 S. MERIDIAN

Mayor Dove called the regular meeting to order at 7:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: Brendan McGettigan

Staff Present: Scott Hildebrand, City Administrator
 Kristine Polian, Asst. City Administrator
 Lloyd Newman, Police Chief
 Barry Arbuckle, City Attorney
 Ryan Shrack, Community Development Director
 Rodney Eggleston, Public Works Director
 Neal Owings, Parks and Public Building Director
 Josh Golka, City Engineer
 Kristi Carrithers, City Clerk

APPROVAL OF THE AGENDA

Polian requested the following changes to the agenda; addition of Old Business, item B, 5th Street Project Update and removal of item 1, October Check Reconciliation from Consent Agenda.

Gregory moved to approve the agenda as amended, seconded by Anderson. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES –NOVEMBER 6, 2018 REGULAR CITY COUNCIL MEETING

Gregory moved to accept the minutes of the November 6, 2018, regular City Council meeting, seconded by Colbert. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

LONGEVITY AWARDS PRESENTATION

Carrithers presented longevity service awards to the following employees.

- 20+ Years – Phyllis Tedesco
- 20 years – J.C. Kirk
- 15 Years – Nicholas Banning
- 15 Years – Michael Gordon

REAP PRESENTATION

John Waltner addressed Council regarding Regional Economic Area Partnership (REAP). He thanked the City for belonging to and supporting REAP. He commented that the level of trust has increased by working together and being able to get projects done. REAP has drafted a resolution that will be sent to all member cities for their consideration and approval.

PUBLIC FORUM – None

APPOINTMENTS – None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS –

A. GOLD STAR AWARD- CLOSURE CLARIFICATION

Hildebrand requested that Council change the additional day off for receiving the Gold Star Award from December 26, 2018 to December 24, 2018.

Anderson moved to change the original holiday granted for the Gold-Star Safety Award from December 26th to December 24th. Seconded by Maschino. Vote yea: unanimous. Motion carried.

B. 5TH STREET PROJECT UPDATE

Hildebrand reported that the 5th Street Project is behind schedule and with the temperatures being consistently too low to pour concrete, Cornejo has pulled crews from the project. Golka and Hildebrand presented 2 options to Council. One option would be to try to pour final surface in sections which would create an undesirable un-uniform surface. The road would not be opened with this option. Another option would delay the final surface until next spring. Bump ledges would be poured, but 5th street would be opened from the bridge to Fiddler’s Creek. This allows access to Seneca.

Council expressed frustration with the project. They requested staff communicate progress of the project with residents. Council also expressed great dis-satisfaction with Cornejo not completing the project. Several Council members inquired what course of action in the future could be alleviate such delays or dis-qualify Cornejo from receiving bid even if they submit the lowest bid.

General consensus was to pour bump ledges and open the street through the winter and finish the project next spring.

NEW BUSINESS-

A. NEIGHBORHOOD REVITALIZATION PROGRAM; RESOLUTION 674-18

Shrack has completed his Certified Public Management program through the University of Kansas. He presented to Council his final project regarding a neighborhood revitalization program. The proposal offers a tax abatement on the increase-only portion of the assessed value of a qualifying property which has improvements valued at \$5,000.00 or equal to 10% of the existing assessed value of the property. Shrack presented information regarding similar projects in nearby cities shows the increase in property value far exceeds the tax revenue lost with the tax incentives. Shrack asked Council to approve Resolution establishing the Neighborhood Revitalization Program from January 1, 2019 through December 31, 2022.

Council requested that the wording in Section 4 indicate that it must be owner-occupied to qualify for the tax abatement.

Cicirello moved to approve Resolution 674-18, amending the language in Section 4 to read: “For individuals to participate in the program the property on which improvements are being made must be owner-occupied by each applicant(s) listed on the program application form”, seconded by Gregory. Vote yea: unanimous. Motion carried.

B. FOOD FOR FINES

Hildebrand presented to Council a request from Court Clerk Shay to approve a Food for Fines program through the months of January and February. All food donations would go to the Valley Center Food Pantry for distribution. Donations would only be applied to Fines and Warrant Fees assessed by the court.

Anderson moved to approve Food for Fines program for \$5.00 per can with \$50.00 maximum limit, seconded by Stamm. Vote yea: Colbert, Gregory, Stamm, Anderson and Davis. Opposed: Cicirello and Maschino. Motion carried.

C. EXECUTIVE SESSION FOR DISCUSSION OF ACQUISITION OF REAL PROPERTY

Maschino moved to recess into executive session for the purpose of discussion of acquisition of real property, to include City Administrator Hildebrand and City Attorney Arbuckle for a period of 15 minutes, seconded by Anderson. Maschino amended motion to recess into executive session for the purpose of discussion of acquisition of real property, to include City Administrator Hildebrand, Asst. City Administrator Polian and City Attorney Arbuckle for a period of 15 minutes. Amended motion seconded by Anderson.

Session started at 8:20pm

Mayor Dove called the meeting back to order at 8:35pm

Maschino moved to extend executive session for the purpose of discussion of acquisition of real property, to include City Administrator Hildebrand, Asst. City Administrator Polian and City Attorney Arbuckle for another 10 minutes, seconded by Stamm.

Session started at 8:35pm

Mayor Dove called the meeting back to order at 8:46pm

Maschino moved to extend executive session for the purpose of discussion of acquisition of real property, to include City Administrator Hildebrand, Asst. City Administrator Polian and City Attorney Arbuckle for another 10 minutes, seconded by Stamm.

Session started at 8:47pm

Mayor Dove called the meeting back to order at 8:58pm

Maschino stated no official action was taken by Council while in executive session.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – NOVEMBER 20, 2018**
- B. TREASURER’S REPORT - SEPTEMBER 2018**
- C. REVENUE AND EXPENSE SUMMARIES – SEPTEMBER 2018**
- D. TREASURER’S REPORT – OCTOBER 2018**
- E. REVENUE AND EXPENSE SUMMARIES – OCTOBER 2018**
- F. DELINQUENT ACCOUNT SUMMARY – JULY 2018**
- G. DELINQUENT ACCOUNT SUMMARY – AUGUST 2018**
- H. CHECK RECONCILIATION – SEPTEMBER 2018**
- I. DAUGHTERS OF REVALUATION REQUEST**

Gregory moved, seconded by Stamm to approve the Consent Agenda as amended. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS-

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Reported that the on-line marketing campaign will begin Dec 1, 2018. The site is updated as requested.

PARKS AND PUBLIC BUILDINGS DIRECTOR OWNINGS

Owings is working with the Chamber of Commerce for the annual tree lighting ceremony to be held November 30, 2018 at McLaughlin Park. Beginning on December 17th, Veteran's Park will have a Christmas tree recycling drop off site.

CHIEF OF POLICE NEWMAN

A Hornet Angel Tree has been placed at the public safety building. The tree features 70 Valley Center students that need help this Christmas.

CITY ADMINISTRATOR HILDEBRAND

Announced that the open enrollment benefit meeting for employees is scheduled for November 29, 2018. All City employees are required to attend so City offices will be closed from 10:30am-12:00pm. Hildebrand also distributed a proposed Personal Policy Handbook for Council to review. Would ask changes and approval by New Year.

Hildebrand also requested a special meeting be held to meet jointly with the Library Board to review the partnership of the Community Building/Library. Council requested that it be scheduled prior to a regular scheduled Council meeting. Tentative date will be December 4, 2018 at 6:00pm

GOVERNING BODY REPORTS –

Mayor Dove reminded everyone that a Land Bank Meeting will be held following this regular Council Meeting.

Colbert thanked the SHOW program for the breakfast and program held on November 9, 2018.

Gregory staff for keeping 89th Street graded.

Anderson reported at least 70 meals were served at the annual Senior Thanksgiving meal.

Anderson moved to adjourn, second by Maschino... Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 9:11 PM.

Kristi Carrithers, City Clerk