

REGULAR COUNCIL MEETING  
September 6, 2022  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent:       None

Staff Present:         Barry Arbuckle, City Attorney  
                          Neal Owings, Parks and Public Building Director  
                          Rodney Eggleston, Public Works Director  
                          Lloyd Newman, Public Safety Director  
                          Ryan Shrack, Community Development Director  
                          Matt Koehn, City Treasurer  
                          Barry Smith, Asst. City Administrator  
                          Brent Clark, City Administrator  
                          Kristi Carrithers, City Clerk

Press present:         None

Following the roll call and opening prayer, members of the local Boy Scout and Girl Scout Troops lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Cicirello requested agenda be amended to change order of new business items. NB(D)-NB(F) be moved to NB(A)-NB(C) and current NB(A)-NB(C) moved down into their place. Kerstetter moved to approve the agenda as amended, seconded by Gregory. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**  
AUGUST 16, 2022, REGULAR CITY COUNCIL MINUTES-

Gregory moved to approve the minutes of the August 16, 2022, regular City Council meeting as presented, seconded by Evans. Vote yea: Unanimous Motion carried.

**PRESENTATIONS/PROCLAMATIONS –**

Riley Schmitz with PEC updated Council regarding the Meridian Street project with map drawings. Council verified the width of sidewalks and removal of mature trees. Schmitz stated the west sidewalk will be 10’ and the east sidewalk will be 6’. Unfortunately, many of the trees will need to be removed during the project but they are consulting with a tree expert for replacement. Kerstetter expressed his opposition to the roundabout at 69<sup>th</sup> street.

**PUBLIC FORUM –** None

**APPOINTMENTS –** None

**OLD BUSINESS –** None

**NEW BUSINESS-**

A. CHAMBER OF COMMERCE FALL FEST REQUEST

Eric Scriven, Chamber Director requested City assistance for the Fall Festival. He requested waiver of permits and or sign fees to advertise the annual Fall Festival. He also requested various road closures needed for the events. Scriven also requested a sponsorship with a \$5,000.00 contribution. Scriven also recognized the following citizens: Natalee Delgado-Jr. Citizen of the Year, Ed Tennisson-Citizen of the Year and Larry Nordstedt-Grand Marshall.

Stamm moved to approve request for road closures and donation in the amount of \$5,000.00 to the Valley Center Chamber of Commerce for the 2022 Fall Festival. Motion seconded by Wilson. Vote yea: unanimous. Motion carried.

B. GIRL SCOUT SILVER AWARD BLESSING BOX

Keira Graversen, Evelyn Murray, and Piper Smith with Girl Scout (GS) Troop 40008, Valley Center requested approval of Silver Award Project to install a Blessing Box.

Wilson moved to approve the Silver Award project to install a blessing box. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

C. PBS KANSAS PARTNERSHIP REQUEST

Victor Hogstrom, President of PBS Kansas requested approval of continued partnership between the City and PBS Kansas.

Evans moved to approve partnership contribution to KPTS in the amount of \$5,000.00. Motion seconded by Wilson. Vote Yea: Stamm, Evans, Bass, Anderson, Gregory, Wilson, and Colbert. Opposed: Kerstetter Motion carried.

D. REVENUE NEUTRAL RATE HEARING AND RESOLUTION 721-22

Asst. City Administrator Smith gave a brief presentation on the Revenue Neutral Rate and the next steps in the budget process. He explained how levying the same rate would affect staffing and services in 2023. Following the public hearing to exceed the RNR the approval of a Resolution to exceed the RNR must be approved by a roll call vote. Kerstetter would like to give residents a break but acknowledged that cuts to services and new staff is important.

Mayor Cicirello opened the public hearing for the Revenue Neutral Rate at 7:37pm. Seeing no one requesting comment, he closed public hearing at 7:38pm.

Gregory moved to approve Resolution 721-22 which gives approval to exceed the Revenue Neutral Rate, seconded by Kerstetter. Vote Yea: Stamm, Evans, Bass, Anderson, Gregory, Kerstetter, Wilson and Colbert. Motion carried.

E. 2023 BUDGET HEARING

Asst. City Administrator Smith asked if anyone had any questions regarding the budget summary as published.

Mayor Cicirello opened the public hearing for proposed 2023 City of Valley Center budget at 7:41pm. Following opportunity for any comments, he closed the public hearing at 7:41pm.

F. ADOPTION OF FY23 BUDGET

Wilson moved to adopt the 2023 Budget for the City of Valley Center as published in the August 11, 2022, Ark Valley News, and the city website. Motion seconded by Anderson. Vote Yea: Unanimous. Motion carried.

G. ARBOR VALLEY PHASE 1 BID AWARD

City Administrator Clark present the information and bid sheet for Arbor Valley Phase I water, grading, and paving improvements. Four bids were received from qualified vendors. He stated that staff recommends bid award to Nowak Construction Company, Inc.

Anderson moved to approve low, qualified bid from Nowak Construction Company, Inc. Motion seconded by Stamm. Vote Yea: Unanimous. Motion carried.

H. SUNFLOWER VALLEY FINAL PLAT APPROVAL

Comm. Dev. Director Shrack requested approval of the Sunflower Valley Final Plat. He explained that this has been approved by the Planning and Zoning Board. He explained that the plat will be filed with Sedgwick County, followed by closing of land sold to developers.

Wilson moved to approve final Sunflower Valley Plat. Motion seconded by Evans. Vote Yea: Unanimous. Motion carried.

I. ORDINANCE 1382-22 RE-ZONE SUNFLOWER VALLEY

Comm. Dev. Director Shrack presented Ordinance No. 1382-22, which rezones property from RR-1 to C-2/R-4 for 1<sup>st</sup> reading. The Valley Center Planning and Zoning Board has reviewed and approved the rezoning.

Stamm moved to approve Ordinance 1382-22, to re-zone property from RR-1 to C-2/R-4 for 1<sup>st</sup> reading. Motion seconded by Anderson. Vote Yea: Unanimous. Motion carried.

J. APPROVAL OF DEMOLITION OF HOUSE ON FORD STREET

Public Works Director Eggleston requested approval of bid received from Apex to the demo of house located at 1400 W. 77th St. Three bids were received from qualified vendors that could work within the time frame needed. He explained that some training for fire and police had been conducted in the house, but the State would not approve a large fire for training.

Anderson moved to approve low, qualified bid from Apex for demo of house including 3 additions at 1400 W. 77th St. in the amount of \$14,900.00. Motion seconded by Bass. Vote Yea: Unanimous. Motion carried.

K. CHANGE ORDER #2 PRAIRE LAKES DETENTION BASIN

City Administrator Clark presented change order #2 for excavation and clay liner for existing retention pond. The excavation was slated to be completed in 5 months; they are currently 2 months into the project. The funding for the change order will be part of the TIF.

Evans moved to approve Change Order #2 for the Prairie Lakes Retention Basin in the amount of \$99,734.60, seconded by Wilson. Vote Yea: Unanimous. Motion carried.

L. REPLACEMENT OF HVAC FOR PUBLIC SAFETY BUILDING

Parks and Public Buildings Director Owings requested approval to replace 2 HVAC units at the Public Safety Building. He explained four bids were received from qualified vendors and recommended bid award to Bryan's Heating and Air Conditioning

Kerstetter made motion to approve low, qualified bid from Bryan's Heating and Air Conditioning in the amount of \$14,536.45, seconded by Colbert. Vote Yea: Unanimous. Motion carried.

M. SEWER MAINTENANCE AND INSPECTION AGREEMENT

Public Works Director Eggleston presented the proposals received for 3-year Sewer Maintenance and Inspection Agreement. The city received two bids from qualified vendors. He requested approval of the qualifying proposal from Mayer Specialty Services for Sewer Line Cleaning & Inspection for a 3-year term 2023-2025.

Stamm moved to approve low, qualified bid from Mayer Specialty Services for 3-year term 2023-2025. Motion was seconded by Evans. Vote Yea: Unanimous. Motion carried.

N. SEDGWICK COUNTY VOLUNTEER TRANSPORTATION AGREEMENT

Asst. City Administrator Smith requested approval of agreement with Sedgwick County Department on Aging for coordinated transportation service by RSVP program volunteers. Kerstetter inquired whether

the agreement could be approved for a longer period than one year. Because it is tied to federal dollars, it is reviewed and offered each year.

Anderson moved to approve agreement between Sedgwick County Department on Aging and City of Valley Center and authorize Mayor to sign. Motion seconded by Bass. Vote Yea: Stamm, Evans, Bass, Anderson, Gregory, Kerstetter and Wilson. Opposed: Colbert. Motion carried.

O. MEMORANDUM OF UNDERSTANDING WITH USD 262 AND THE WICHITA METRO CRIME COMMISSION

Public Safety Director Newman requested authorization to enter Memorandum of Understanding with USD 262, City of Wichita and the Wichita Metro Crime Commission. The memorandum of understanding is to implement a speak up program which is a way to report tips on crime. Colbert questioned why City of Wichita is involved. Newman explained that Crime Stoppers and the Wichita Metro Crime Commission is under the City of Wichita.

Anderson moved to approve Memorandum of Understanding with USD 262, the City of Wichita and the Wichita Crime Commission and authorize Mayor or Chief Newman to sign. Motion seconded by Stamm. Vote Yea: Unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – SEPTEMBER 6, 2022
- B. DELINQUENT ACCOUNT REPORT – JUNE 2022
- C. PLANNING AND ZONING BOARD MINUTES –AUGUST 23, 2022
- D. APPROVAL OF ALCOHOL WAIVER FOR COMMUNITY BUILDING

Wilson moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reported that the demolition of the burned house at 1<sup>st</sup> and Meridian has been completed. Shrack thanked the property owners and City Inspector Bill Andrews for working together to get the project finished.

PUBLIC SAFETY DIRECTOR NEWMAN

Reported that an officer used the newly acquired Narcan dispensers to save the life of an individual that had overdosed on drugs.

Newman recognized Captain Vogt who is leading the Citizens Police Academy. Vogt introduced members in the citizens police academy: Jet Truman, Kaleena Shipp and Michael Miller.

CITY ADMINISTRATOR CLARK

Stated that the new entrance sign is going up at 85<sup>th</sup> and Broadway. City crews will be doing landscaping after installation.

Clark addressed the road closures planned during the Ford Street project. Acknowledged that the closures are not convenient, but necessary to avoid disruption to mail delivery.

**GOVERNING BODY REPORTS –  
COUNCILMEMBER STAMM**

Kudos to the police department and officers in the handling of incident recently in his neighborhood.

COUNCILMEMBER GREGORY

Announced that SCAC will have a meeting this Saturday, 9/10/2022 in Kechi, beginning at 9:00am

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:15pm.**

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**Kristi Carrithers, City Clerk**