

REGULAR COUNCIL MEETING
August 15, 2023
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the council meeting to order at 7:00 p.m. with the following members present: Chris Matt Stamm, Chris Evans, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: None

Staff Present: Ryan Shrack, Community Development Director
Rodney Eggleston, Public Works Director
Lloyd Newman, Public Safety Director
Gage Scheer, City Engineer
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF AGENDA

Gregory moved to approve the agenda as presented, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –
AUGUST 1, 2023, CITY COUNCIL MINUTES-

Evans moved to approve the minutes of the August 1, 2023, City Council meeting as presented, seconded by Bass. Vote yea: Unanimous Motion Carried.

PRESENTATIONS/PROCLAMATIONS –
GREG LEHR-USD 262 SUPERINTENDENT

Superintendent Lehr presented information regarding the upcoming school district bond special election.

PUBLIC FORUM – None

APPOINTMENTS – None

OLD BUSINESS –

A. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE

Public Safety Director Newman presented Ordinance 1393-23 for 2nd reading approval. This is the annual update to the Standard Traffic Ordinance.

Wilson moved to adopt Ordinance 1393-23, amending Chapter 10.04, section 10 of the Valley Center Municipal Code and amendments thereto related to the Regulation of Traffic within the corporate limits of the City of Valley Center, Kansas, for 2nd reading. Seconded by Stamm. Vote Yea: unanimous. Motion carried.

B. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE

Public Safety Director Newman presented Ordinance 1394-23 for 2nd reading approval. This is the annual update to the Uniform Public Offense Code.

Bass moved to adopt Ordinance 1394-23, amending Chapter 9.01 of the Valley Center Municipal Code and amendments thereto, for 2nd reading. Motion seconded by Evans. Vote Yea: unanimous. Motion carried

NEW BUSINESS-

A. RESOLUTION 738-23; REQUEST TO SEDGWICK COUNTY FOR ISLAND ANNEXATION

City Administrator Clark stated that a request by property owners to be annexed into the City of Valley Center has been received. The area is approximately 306 acres located east of 71st between 77th and 85th Streets. The area would require approval from Sedgwick County as it would be an island annexation.

Kelly Parks, 8005 N Hoover Rd. addressed Council with concerns on water table levels to existing wells with development of a sand pit. Mr. Parks inquired whether a hydrologist has been contacted. He also stated that Sedgwick County recently denied a request to develop a sand pit in that area.

Council discussed the resolution process and how it would be zoned. Mayor Cicirello stated that this resolution authorizes the request to Sedgwick County to approve the island annexation. Final approval of an annexation would have to be approved by Council by 1st and 2nd reading of Ordinance at later meetings.

Bass moved to approve Resolution 738-23 regarding island annexation approval from Sedgwick County, seconded by Anderson. Vote yea: unanimous. Motion carried.

B. FINAL PAY APP FOR FORD STREET

Gage Scheer, PEC presented final pay app for the Ford Street project. The amount due is \$610,539.46.

Stamm moved to approve payment of final pay application for Ford Street project in the amount of \$610,539.46, seconded by Evans. Vote Yea: unanimous. Motion carried.

C. FINAL PAY APP FOR CEDAR RIDGE

Gage Scheer, PEC presented the final pay app for the Cedar Ridge. The amount due is \$47,707.00. Ligated Damages for days over totals \$15,000.00 and \$33,689.10 in overages from field services have been withheld. He explained that the supplemental agreement under New Business-D is for those inspections still needed at Cedar Ridge.

Evans moved to approve final pay application for Cedar Ridge in the amount of \$47,707.00. Seconded by Stamm. Vote Yea: unanimous. Motion carried.

D. SUPPLEMENTAL AGREEMENT FOR CEDAR RIDGE INSPECTION

Engineer Scheer presented Supplement Agreement No.1 for additional inspection services on the Cedar Ridge Estates project. Additional Inspection Services are needed by PEC Field Services due to the Contractor exceeding Contract Time. The contractor is over the contract time by approximately three months.

Bass moved to approve Supplemental Agreement for additional inspection services in the Cedar Ridge Estates in the amount of \$33,689.10 and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Yea: Unanimous Motion carried.

E. APPROVAL OF DEBT POLICY

Asst. City Administrator Smith presented for approval City of Valley Center Debt policy and stood for questions. Gregory asked if this was a new "formal" policy and if we had been following the procedures. Smith confirmed that is the case.

Anderson moved to approve the City of Valley Center Debt Policy, seconded by Gregory. Vote Yea: Unanimous Motion carried.

F. APPROVAL OF INVESTMENT POLICY

Asst. City Administrator Smith presented the City of Valley Center Investment policy. Kerstetter asked for clarification regarding Section 1, on consolidation of cash and reserve balances. Smith stated that funds are consolidated into CD's and other investments to maximize interest rates.

Kerstetter moved to approve City of Valley Center Investment Policy. Motion seconded by Gregory. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – AUGUST 15, 2023
- B. CHECK RECONCILIATION – JULY 2023
- C. TREASURER'S REPORT – JULY 2023
- D. REVENUE AND EXPENSE SUMMARY – JULY 2023
- E. PLANNING AND ZONING BOARD MINUTES – JULY 25, 2023
- F. ECONOMIC DEVELOPMENT BOARD MINUTES – AUGUST 2, 2023
- G. LIONS PARK USAGE REQUEST FROM VALLEY CENTER BOOSTER CLUB-AUGUST 19, 2023
- H. TEMPORARY CLOSURE OF MCLAUGHLIN POND-SEPTEMBER 20TH-23RD.

Wilson moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that a new employee will begin in the streets department on Monday. That only leaves the Utility Manager position open in the public works department.

ASST. CITY ADMINISTRATOR SMITH

The September 5th Council meeting will include the Revenue Neutral Rate hearing and approval of the fiscal year 24 budget.

CITY ADMINISTRATOR CLARK

Farmer's Market will be this Thursday from 4:00-8:00pm, with music provided from 5:30-7:30pm. The groundbreaking for the Aquatic Center will be held on August 24th at 7:00pm Ice Cream will be provided by McGown, Gordon.

GOVERNING BODY REPORTS-

COUNCILMEMBER ANDERSON

Invited everyone to attend the VC Booster Club BBQ on Saturday, August 19th. Tickets may be purchased in advance at Anne's Attic or Nick's Barbershop. It will be held from 6:00-9:00pm in Lions Park.

COUNCILMEMBER COLBERT

Would like to gather 25 individuals to schedule a bus tour of McConnell Air Force Base. No date is set but hope to have it in the next 2 months.

Inquired who receives ballots for the school bond election. Clark stated that all registered voters that live within the USD 262 boundaries should receive a ballot in the mail.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 7:43 PM.

Kristi Carrithers, City Clerk