

REGULAR COUNCIL MEETING
July 21, 2020
VALLEY CENTER CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular meeting to order at 7:00p.m. With the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson and Ronald Colbert.

Members Absent: Chris Evans

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Josh Golka, City Engineer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Anderson moved to approve the agenda as presented, seconded by Davis. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –
JULY 7, 2020 CITY COUNCIL MINUTES-**

Gregory moved to accept the minutes of the July 7, 2020, regular City Council meeting, seconded by Stamm. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

Clark introduced Eric Scriven, new Chamber of Commerce Director. Scriven stated that he is excited to be working with local businesses. Scriven announced that fourteen teams will be participating in the Golf Tournament. Because of the need to cancel FallFest, this will be the main fund raiser of the year. There will also be an option for residents to make donations to the Chamber when paying their utility bills.

PUBLIC FORUM – None

APPOINTMENTS – None

**COMMITTEES, COMMISSIONS –
ECONOMIC DEVELOPMENT BOARD MINUTES**

Anderson moved to accept and file the minutes of the July 1, 2020 Economic Development Board meeting, seconded by Davis. Vote yea: unanimous. Motion carried.

OLD BUSINESS

A. ORDINANCE 1346-20; RE-ZONING 212 S. MERIDIAN

Mayor Cicirello confirmed again that this property was being developed by Spike Anderson and that Councilmember Ben Anderson had no financial interest in the property that would create a conflict of interest.

Shrack requested 2nd reading and approval of Ordinance that would re-zone the property located at 212 S. Meridian Ave. from MH-1 (manufactured home park district) to R-3 (multi-family residential district). Mr. Anderson does plan on construction of three tri-plex and two duplex units.

Stamm moved motion to approve Ordinance 1346-20; re-zoning land located at 212 S. Meridian Ave., Valley Center, Kansas for 2nd. reading. Motion seconded by Colbert. Vote yea: unanimous. Motion carried

NEW BUSINESS-

A. APPROVAL OF PURCHASE OF SCBA EQUIPMENT

Newman addressed Council requesting approval to purchase 21 self-contained breathing apparatus (SCBA) units. He explained that the current equipment has/or will be expiring. The need became apparent when one of the units recently used by Chief Tormey failed just prior to responding to a house fire. Newman stated that they applied for a grant last year for the purchase of new equipment but they did not receive funds. A grant was funds was again submitted this year. Newman stated that we are able to purchase the SCBAs at a reduced rate by taking advantage of volume discounts with City of Wichita and Sedgwick County. Tormey had one of the new SCBA to show the Council and explained all the updates built into each unit. They are now equipped with a computer chip which tracks a firefighters position inside the structure as well as an alert if the firefighter stops movement which would indicate the need for assistance. In response to Council questions, the life expectancy is 15 years, ongoing maintenance costs would not increase and delivery time will be 4 to 6 weeks.

Kerstetter moved to approve the purchase of 21 new SCBA units in an amount not to exceed \$155,731.00. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

B. APPROVAL OF AGREEMENT WITH LAMP RYNEARSON

Clark reported that the Swimming Pool/Recreation committee has been working very hard with Lamp Rynearson. The survey questions have been finalized and will be distributed in a variety of ways. Clark also pointed out that the agreement does include language that in the event of an unsuccessful sales tax referendum in 2020, they will continue with the enclosed scope of services as long as only minor modifications are requested/required. Kerstetter verified that a separate agreement would be needed following a successful election. Smith stated that the 2020 budgeted funds for a Strategic Plan will be used for this project since the Strategic Plan has been delayed.

Anderson moved to approve the approval of agreement with Lamp Rynearson for consultation and design of proposed swimming pool and recreation center in the amount of \$27,150.00. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

C. APPROVAL OF RFP FOR WASTE COLLECTION

Clark stated that initial discussion of terms with Waste Management has been unsuccessful. Staff has also gathered information from other municipalities regarding providers and rates. Staff would like to proceed with a RFP to be sent out to all companies for contract on waste collection in Valley Center beginning in 2021.

Stamm moved to authorize staff to develop and proceed forward with RFP for waste collection to begin at the end of current contract with Waste Management. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

D. CHANGE ORDER FOR WATER LINE AT WEST ELEMENTARY

Golka addressed Council regarding the necessity of change orders within any project. Project bids normally have overage amounts added. Often a change order does enhance the value of a project. Golka stated work on the water line project is way ahead of schedule. He reported that the discovery of a cast iron pipe with leaded joints lead to the recommendation to replace this water line.

Anderson moved to approve change order to the waterline replacement project to replace the line along Sheridan to West Elementary with the cost not to exceed \$18,304.00. Motion seconded by Stamm. Vote yea: unanimous. Motion carried.

E. MID-YEAR FINANCIAL REVIEW

Treasurer Koehn presented a mid-year financial review of the 2020 budget. Koehn explained that miscellaneous General Fund revenues usually happen with transfers at the end of the year. The enterprise funds also have budget amounts that will be transferred at a later date for debt services. Overall, General Fund expenditures stand at 47.26% of 2020 budget.

Gregory moved to accept and file the 2020 mid-year financial report, seconded by Davis. Vote Yea: Unanimous. Motion carried.

F. DISCUSSION OF 2021 BUDGET

Smith stood for any questions regarding the proposed 2021 budget. He explained that if they had no changes or recommendations, the next step will be scheduling and publishing of public hearing

G. NOTICE OF PUBLIC HEARING

Smith requested that the public hearing be scheduled for August 4, 2020. Publication deadlines require 10 days' notice prior to meeting.

Anderson moved, seconded by Stamm to establish a Public Hearing August 4, 2020 at 7:00pm at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds with the amount of Ad Valorem Tax, not to exceed \$3,148,678.00. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE - JULY 21, 2020
- B. CHECK RECONCILIATION – JUNE 2020
- C. TREASURER’S REPORT – JUNE 2020
- D. REVENUE AND EXPENSE SUMMARIES – JUNE 2020
- E. DELINQUENT ACCOUNT REPORT – JANUARY THRU APRIL 2020

Kerstetter moved, seconded by Davis to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reminded Council that a Land Bank meeting will be held following adjournment of tonight's council meeting. Shrack stated that the response rate for the US Census in Valley Center is 74.8%.

Shrack reported on Ordinances regarding political signs. Signs may be placed in property easements 45 days prior to an election, but must be removed 2 days following the election.

PARKS AND PUBLIC BUILDING DIRECTOR OWINGS

Agreed with Clark that Lamp Rynearson has been great to work with on the pool project. Owings reported that Sedgwick County will be placing a secure locked drop box at City Hall prior to the General Election in November. This allows persons to drop off advance ballots.

PUBLIC SAFETY DIRECTOR NEWMAN

Reported that the department currently has 2 open positions. One is held for an officer currently serving in military. He anticipates she'll return to Valley Center later this fall. Newman has made a conditional offer to fill the 2nd position. Newman explained the lengthy process needed to hiring a police officer. Anderson thanked Newman and his officers commitment to wearing masks and the positive efforts from Jerrod West and Sonic with gift cards.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that Josh Ramsey has been hired to replace Chas Townsend in the public works department. Josh brings electrical, equipment operator and water line experience to work with the department. Chas is resigning do to spouse military move.

ASSISTANT CITY ADMINISTRATOR OF ADMINISTRATION AND FINANCE SMITH

Smith reported that Sedgwick County has opened up process for COVID-19 funds reimbursements.

The Resolution to approve Bond re-financing will be discussed and approved at the next Council meeting. Smith also reported that Incode (utility software company) has indicated that there is a possible rebate program working with VISA to refund part of the credit card usage fees that the City waived during the COVID crisis.

GOVERNING BODY REPORTS –

MAYOR CICIRELLO

Presented to Administrator Clark cupcakes and lead the group in singing “Happy Birthday” to him. Thanked Jarrod West and Sonic for the promotion of gift cards given by Police Officers when they catch someone wearing a mask. Stated that depending on Sedgwick County decisions, the August 4th Council Meeting might be held via Zoom.

COUNCILMEMBER WILSON

Requested additional information regarding the asphalt removal on Sheridan due to the change order as well as a timeline of resurfacing of Sheridan. Eggleston reported that they have not done any of the re-surfacing until water line projects in the area are done, as well as holding spending during the pandemic. However, he is waiting on bids for Sheridan. Golka reported that the cracks that keep re-surfacing on Sheridan as because of the base stabilization used at the time the street was laid causing thermal cracking. City staff is also working with BNSF to remove the railroad spur. Staff also updated Wilson on meeting held with Sedgwick County on the drainage plans on the field north of Jarrod West’s property. Sedgwick County is doing survey to possibly re-route the drainage area.

ADJOURN -

Colbert moved to adjourn, second by Anderson. Vote Yea: Unanimous.

Meeting adjourned at 8:19 PM.

Kristi Carrithers, City Clerk