

REGULAR COUNCIL MEETING
July 19, 2022
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Chris Evans, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Matt Stamm

Staff Present: Gage Scheer, City Engineer
Barry Arbuckle, City Attorney
Neal Owings, Parks and Public Building Director
Rodney Eggleston, Public Works Director
Lloyd Newman, Public Safety Director
Ryan Shrack, Community Development Director
Matt Koehn, City Treasurer
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF AGENDA

Gregory moved to approve the agenda as presented, seconded by Evans. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –
JULY 5, 2022, REGULAR CITY COUNCIL MINUTES-

Evans moved to approve the minutes of the July 5, 2022, regular City Council meeting as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM – None

APPOINTMENTS –

Mayor Cicirello asked if anyone planned on attending the LKM conference. He stated he would like to attend this year. Councilmember Colbert and City Clerk are planning on attending. Kerstetter moved to appoint Ronald Colbert and Lou Cicirello as voting delegates for the LKM annual meeting. Motion seconded by Gregory. Vote yea: unanimous. Motion carried. Ben Anderson stated that he might be able to attend. Wilson moved to appoint Kristi Carrithers and Ben Anderson as alternate delegates, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

OLD BUSINESS – None

NEW BUSINESS-

A. APPROVAL OF FTE POSITION FOR PARKS AND PUBLIC BUILDINGS

Parks and Public Building Director Owings requested formal approval of FTE position to the department. This has been discussed during the budget presentations, elimination of seasonal employees and re-allocation of money for contract vendors will fund salary and benefits. This position would be open in 2022

Wilson moved to approve new FTE position in the parks and public buildings department. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

B. APPROVAL OF SRO POSITION FOR INTERMEDIATE AND ELEMENTARY SCHOOLS

Public Safety Director Newman requested approval of new SRP position for the intermediate and elementary schools. He explained the USD 262 had applied for State of Kansas grant and was just notified of receiving it. The grant is for a 50/50 split for an SRO position for the first year. The district will reimburse all wages and benefits during the first year. Upon completion of initial year, the position would abide by the current SRO agreement between the school and city. Mayor Cicirello verified that it runs by school year, August – May and the department would have funds for 2023 without making budget changes. Wilson inquired what duties the SRO has in the summer. Newman stated as a fully certified officer they work as patrol officer, community policing and investigations.

Wilson moved to approve SRO position for the intermediate and elementary schools. USD 262 will reimburse the city for all wages and benefits for year one, beginning in year two the position will follow the current SRO agreement. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried.

C. APPROVAL OF RFP FOR SEWER LINE CLEANING

Public Works Director Eggleston requested approval of RFP for a 3-year contract for sewer line cleaning and inspection. He explained that using a 3-year agreement allows 1/3 of lines to be inspected and cleaned each year. Going out for bids has also been beneficial to obtaining more competitive bids and finding issues that might have been overlooked by other companies.

Kerstetter moved to approve RFP for 2023-2025 Sewer Line Cleaning and Inspections. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

D. APPROVAL OF WELL #11 REHAB AND REPAIR QUOTE

Public Works Director Eggleston addressed Council and requested approval of quote from Sargent Drilling for rehab and repair on well #11. Eggleston reminded everyone that in the 2022 budget an increase was made for well maintenance. However, after soliciting quotes for this service, he found that amount will not accommodate 2 wells. After consulting the water team and PEC on this his department recommends proceeding forward with one well per year.

Anderson made a motion to approve low, qualified bid from Sargent Drilling for well #11 rehab and repair in the amount of \$21,385.00. Motion seconded by Kerstetter. Vote Yea: unanimous. Motion carried

E. MID-YEAR FINANCIAL REVIEW

City Treasurer Koehn presented the mid-year financial report. He explained that the report included in the agenda was a narrative of highlighted accomplishments for each department. He then went to the City website to show the budget dashboard with details of financial data. All these reports can now be accessed from the website at any time.

Evans moved to approve the accept and file the mid-year financial report. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE – JULY 19, 2022

- B. CHECK RECONCILIATION – JUNE 2022
- C. TREASURER’S REPORT – JUNE 2022
- D. REVENUE AND EXPENSE SUMMARY – JUNE 2022
- E. PLANNING AND ZONING BOARD MINUTES – JUNE 28, 2022
- F. REC CENTER/POOL COMMITTEE MINUTES – JUNE 29, 2022
- G. PARK USAGE REQUEST - VALLEY CENTER MENOCAUSE – SEPT 9, 2022
- H. APPROVAL OF RIGHT-OF-WAY – FAITH CHURCH

Wilson moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reminded everyone of the dates for election signs placed in right of way. All primary signs must be removed by August 4th. General election signs cannot be placed prior to September 24th and must be removed by November 10th.

PUBLIC SAFETY DIRECTOR NEWMAN

The quarterly public safety report was included in agenda, and he stood for any questions.

PUBLIC WORKS DIRECTOR EGGLESTON

Thanked Jim Weber with Sedgwick County. Eggleston reported that at a recent development meeting with Sedgwick County, county has offered to bring a hopper grinder and work on our brush pile. Eggleston estimated that to hire/rent equipment would be \$12,000.00 if Sedgwick County hadn’t agreed to help.

CITY ADMINISTRATOR CLARK

Announced that the first Farmer’s Market will be held this Thursday from 4-8pm. The next Red Cross Blood Drive will be held July 29th from 1:00-6:00pm in the City Council room in City Hall.

GOVERNING BODY REPORTS –

MAYOR CICIRELLO

Stated that he and the Mayor of Park City had recently participated in a bacon eating contest at the Bacon, Bourbon, and Brews festival. Although he didn’t win the overall contest, he won the challenge between the two mayors. Mayor also wished City Administrator Clark a very Happy Birthday later this month.

COUNCILMEMBER ANDERSON

Reminded all residents to set out their trash the night before pickup. Waste Connections is following an early schedule to avoid working in the extreme temperatures lately.

COUNCILMEMBER COLBERT

Reported that the U.S. Department of Transportation has announced a Bill of Rights for airline travelers with disabilities, as well as calling on airlines seat families together free of charge.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 7:31 PM.

Kristi Carrithers, City Clerk