

REGULAR COUNCIL MEETING

June 6, 2023

CITY HALL

121 S. MERIDIAN

Mayor Cicirello called the budget presentation workshop meeting to order at 6:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Ben Anderson

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Ryan Shrack, Community Development Director
Neal Owings, Parks and Public Buildings Director
Brent Clark, City Administrator
Barry Smith, Asst City Administrator
Desirae Womack, City Treasurer
Kristi Carrithers, City Clerk

PRESENTATIONS

Public Works Director Eggleston reported on the Public Works department. The Ford Street project is scheduled to be completed by the end of July 2023. In 2024, the streets department plans to put out an RFP for a 3-year contract for mil & overlay. Streets request a budget increase of \$202,570.00.

The water department was busy with the Ford Street waterline project and the initial stages of the water treatment plant. Eggleston reported that an inspection by the KDHE showed everything was in great shape. In 2024 the department plans to replace 5 water hydrants as well as water line from 2nd Street to 5th Street on Meridian. Additional funding of \$224,691 is requested.

An increase of \$269,228 is requested by the sewer department. A portion of the funds will be used to upgrade lift station.

Ryan Shrack, Community Development Director stated that his department has processed permits in 2023 for 10 new single family and 2 multi-family home. The new position added in 2023 has assisted in code enforcement and in meter locates and serve as the stormwater officer. Bill Andrews should complete the final 4 tests for commercial inspections, thus enabling all residential and commercial inspections to be done by city staff. An increase of \$14,391 will ensure investment back to the community through the Main Street Valley Center program and economic development resources.

Parks and Public Buildings Director Owings stated that the department consists of 6 staff. Ownings reminded Council these staff are responsible for all things outdoor and in public buildings. Owings reported funding for restroom partitions at McLaughlin Park, sidewalk repairs at Lions Park, tree replacement along Meridian and updates for Ford Street Welcome sign are planned in 2024. An increase of \$78,962 is requested.

Lloyd Newman, Public Safety Director, requested an increase of \$160,096 for the police department. This funding is mostly due to salaries and benefits as well as increased fuel costs.

The fire department will need to replace 2000 feet of supply hose in 2024. The fire department request is additional \$22,808.

Barry Smith, Assistant City Administrator has projected an increase of \$224,799. A large portion of the increase is the HIP/CHIP program. He did remind Council that while the tax incentive seems large now, once the houses go back on taxes, the City will greatly benefit.

Kerstetter moved to adjourn the work session, seconded by Gregory. Vote yea: unanimous. Motion carried. Session adjourned at 6:51pm. Mayor Cicirello reminded everyone the regular Council meeting will begin at 7:00pm

Kristi Carrithers, City Clerk

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Clint Bass, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Ben Anderson

Staff Present: Barry Arbuckle, City Attorney
Rodney Eggleston, Public Works Director
Lloyd Newman, Public Safety Director
Ryan Shrack, Community Development Director
Neal Owings, Parks and Public Buildings Director
Brent Clark, City Administrator
Barry Smith, Asst. City Administrator
Desirae Womack, City Treasurer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF AGENDA

Wilson moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –

Gregory moved to approve the minutes of the May 16, 2023, regular City Council meeting as presented, seconded by Wilson. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – NONE

PUBLIC FORUM –

Jeremy Johnson, 748 N. Wakefield Ave addressed Council regarding easement definitions. He stated that they are not clear, especially in relation to storm drainage. Mayor asked if he has been in contact with city staff. Administrator Clark reported that a meeting is scheduled for later this week.

APPOINTMENTS – NONE

OLD BUSINESS – NONE

NEW BUSINESS-

A. ORDINANCE 1389-23; IDEATEK FRANCHISE AGREEMENT

Community Development Director Ryan Shrack introduced James Krstolich and Thomas Garrett with Ideatek. They reported on the formation of the company and the expansion of fiberoptic lines in Kansas. They highlighted the fact that Ideatek is a local Kansas based company based in Buhler Kansas and they partner with more than 90 Kansas communities. After the presentation council members questioned and discussed cost options, expected timelines and customer acquisition.

Wilson moved to waive the 1st reading of Ordinance 1389-23. Seconded by Gregory. Vote yea: unanimous. Motion carried.

Wilson moved to approve Ordinance 1389-23 granting a contract franchise agreement to Ideatek Telcom LLC to construct, operate and maintain a telecommunications system. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

B. REQUEST TO FORGO THE BIDDING PROCESS AND APPROVE PURCHASE OF WATER SERVICE EQUIPMENT FOR MERIDIAN STREET PROJECT

Public Works Director Eggleston explained that replacement of over 40 water services will be needed on North Meridian during the road replacement. In anticipation of increased lead times to obtain the McDonald meter setters, Eggleston requested council approval to forgo the bidding process and purchase parts for 50 water services. He stated that Winwater is a qualified vendor used in the past for these meters. Kerstetter verified that the quote is comparable to other vendors.

Wilson moved to forgo the bidding process and approve the purchase of 50 water service parts for the Meridian Street project from Winwater Company in the amount of \$41,924.50. Motion seconded by Evans.

Vote Yea: unanimous. Motion carried.

C. EXECUTIVE SESSION: DISCUSSION OF NON-ELECTED PERSONNEL

Gregory moved to recess into executive session including mayor and city council to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in 10 minutes. Motion seconded by Wilson. Vote yea: unanimous. Motion Carried. Session started at 7:54 pm. Mayor Cicirello called the meeting back to order at 8:04 pm.

Gregory stated no official action was taken during the executive session.

Gregory moved to recess into executive session including mayor, city council and City Administrator Clark to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in ten minutes. Motion seconded by Wilson. Vote yea: unanimous. Motion Carried. Session started at 8:05pm Mayor Cicirello called meeting back to order at 8:15 pm.

Gregory stated no official action was taken during the executive session.

Mayor Cicirello made a recommendation regarding City Administrator Clark's employment agreement. The new agreement will extend to 2027, with eight-month severance and COBRA benefits for termination without cause. His recommendation also includes a 12% salary increase. (No salary increase was given in 2022)

Gregory moved to renew the employment agreement with City Administrator Brent Clark with the recommendations stated by Mayor Cicirello. Wilson seconded the motion. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – JUNE 6, 2023
- B. PLANNING AND ZONING BOARD MINUTES – MAY 23, 2023
- C. DELINQUENT ACCOUNT REPORT – MARCH 2023

Wilson moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

PUBLIC SAFETY DIRECTOR NEWMAN

Reported that the new CAD system is causing EMS calls for Park City to request Valley Center dispatch. Newman stated they do not respond to those calls unless they are specifically requested. Councilmember Colbert asked if Valley Center has had any issues using the flock cameras. Newman stated that the department hasn't had any issues. Supervisors monitor usage by officers and regarding privacy, there is no expectation of privacy on public streets.

PARKS AND PUBLIC BUILDINGS DIRECTOR OWNINGS

Reported that no leaks have been found at the public safety building following the installation of the new roof.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported back to Councilmember Wilson regarding street repair on Fieldcrest. They are marked for repair and should be completed soon. Stated that upgrade to stop lights at 5th & Meridian should begin June 19th. He stated that a turning signal on westbound 5th, is out, and it will be replaced at that time.

CITY ADMINISTRATOR CLARK

The Farmer's Market on May 25th was cancelled due to weather, but all events to recognize the Valley Center State Champion softball team and other State track qualifiers will be held at the June 15th Farmers Market. Thanked the City Council for their confidence in him. He and his family are proud to call Valley Center their home and be involved in the school and community. Looks forward to many years serving the citizens of Valley Center.

**GOVERNING BODY REPORTS –
COUNCILMEMBER GREGORY**

Thanked the Valley Center Library for an excellent program last Friday. Very well done with 200+ people in attendance.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

The meeting adjourned at 8:27 PM.

Kristi Carrithers, City Clerk