

REGULAR COUNCIL MEETING
June 2, 2020
CITY HALL/ZOOM REMOTE MEETING
121 S. MERIDIAN

Via zoom remote meetings, Mayor Cicirello called the budget work session to order at 6:00 p.m. with the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans, Robert Wilson and Ronald Colbert.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Josh Golka, City Engineer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

PRESENTATIONS

Community Development Director Shrack reported on the current developments in the city. He stated that of the 46 original Land Bank lots available in 2017, only 14 remain. Shrack stated that he has trimmed his budget for 2021. The support to Main Street Valley Center will be lowered to \$5,000.00 and economic development resources will be \$20,000.00. He stressed that funds invested by the City result in a tenfold investment from private sources.

Parks and Public Buildings Director Owings stated that following the strategic goals outlined for his department, he proposes several projects and requests. 1) Expand/develop a pedestrian/bike trail along Ford Street. (5- Year project) 2) Installation of a solar powered light to increase safety. Plans call for purchase on signal light as a pilot test program. 3) Contract for development of master plan for Lions Park. 4) Additional window tinting installed at the Community Building/Library. 5) Replacement of 2004 crew cab pickup. Council questioned Owings requesting further details on the projects.

Public Works Director Eggleston explained that Public Works is actually 4 departments giving a report on each.

Streets- Purchases in 2020 include the vacuum street sweeper and the front loader. Both have been delivered and are already in use. Eggleston requests the purchase of a new F-550 dump truck in 2021. This truck is heavily used in multiple ways throughout the year.

Water- Approximately 22,000 feet of water line is being replaced in 2020 with the project currently ahead of schedule. The water tower refinishing project is still postponed until the completion of the water line project.

Wastewater- Phase 3 of the treatment plant is nearly complete. In 2020 the City purchased a truck and trailer to haul bio-solids to Wichita.

Storm water- No changes in budget or operations.

Clark recommended adjournment of work session to allow a break prior to regular City Council meeting at 7:00pm

Colbert moved to adjourn the work session, seconded by Davis. Vote yea: unanimous. Motion carried.

Session adjourned at 6:50pm

Kristi Carrithers, City Clerk

Via zoom remote meetings, Mayor Cicirello called the regular meeting to order at 7:02p.m. With the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans, Robert Wilson and Ronald Colbert.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
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APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA – MAY 19, 2020 CITY COUNCIL MINUTES-

Evans moved to accept the minutes of the May 19, 2020, regular City Council meeting, seconded by Davis. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM –

No written comments were received in advance of meeting.

APPOINTMENTS –

Mayor Cicirello re-appointed Stacy Alexander to the Valley Center Library Board, serving until April 2024. Stamm moved to accept the appointment. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

Mayor Cicirello re-appointed Toby Meadows to a two year term on the Planning and Zoning Board. Evans moved to accept the appointment. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

COMMITTEES, COMMISSIONS –

Stamm moved to accept and file the Economic Development Board minutes from the May 6, 2020 meeting. Motion seconded by Kerstetter. Vote yea: unanimous. Motion carried.

OLD BUSINESS - None

NEW BUSINESS-

A. BUDGET PRESENTATIONS-CONTINUED

Public Safety Director, Lloyd Newman first addressed the Police Department. They currently have one opening for an officer, but postponed any decision due to the COVID-19 crisis. The department continues to strive to the Mission of a “Safe place to live, work, learn and play” through community policing and outreach programs. Advanced training is a priority for the officers. They hope to be able to continue to have a citizen’s police academy pending the guidelines of the COVID-19. Newman would like to replace 1 vehicle in 2021. He did share news that the records management system that Sedgwick County has chosen is with Tyler Technologies which is the company that the City currently used for utility, court and finances. So that will lower the cost to transfer data and hopefully allow e-citations in the future. The need to upgrade the

portable and mobile radios is still a long range goal, but will cost approximately \$180,000.00. The current equipment really is obsolete and they continue to search for grants to help finance the upgrades.

Newman state the fire department has recruited additional on-call firefighters to assist the full time firefighters. The replacement of bunker gear is a priority for the department. A long term goal for the public safety department is lack of space.

Assistant City Administrator of Finance Barry Smith thanked the department heads for their thoughts and insights in preparation of the 2021 budget. He anticipates receiving tax valuations from Sedgwick County just before the June 16, 2020 Council meeting, but hopes to give a preliminary budget report.

B. SCOPE OF PROJECT PROPOSAL PEC- MERIDIAN AVE FROM MAIN ST. TO 5TH AVE.

Golka presented a project proposal for survey and design of reconstruction of Meridian Ave. from Main Street to 5th Ave. When questioned why the contract fee was so expensive, Golka explained that the total cost of the project is estimated to be over \$2,605,000.00. The fee is based on a design fee comparison, but also takes into account the length of the service, and the design plan. Stamm stated that in working with projects in Derby, this contract is not out of line.

Stamm moved to approve contact with PEC for scope of services for Meridian Avenue between Main Street to 5th Avenue in the amount of \$195,000.00. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

C. EMERGENCY WATER SUPPLY PLAN

Eggleston addressed Council regarding the emergency water supply plan. KDHE requires an approved plan be in place and is subject to annual reviews. Golka stated that the addition of 3 new wells that can be used is a change from the previous plan. Other changes include re-format of document, assignment of different #'s to wells and the booster station. Council inquired whether the plan needed to be review yearly or if it could be extended to a 2 year review. Staff will asked KDHE regarding requirements.

Kerstetter moved to approve the City of Valley Center Emergency Water Supply Plan. Motion seconded by Gregory. Vote Yea: Unanimous. Motion carried.

D. ORDINANCE 1345-20; WATER USES DURING EMERGENCIES

Ordinance 1345-20 providing for the prohibited non-essential use of water during an emergency was presented to Council for 1st reading. Kerstetter asked whether the private use of well water could also be limited during emergencies. Discussion was held regarding if the City had any legal authority over private wells. Staff was instructed to get more information from KDHE and obtain legal advice.

Kerstetter moved to table further discussion and decisions, motion was seconded by Colbert. Vote Yea: Unanimous. Motion carried.

E. APPROVAL OF CREATION OF SWIMMING POOL/RECREATION CENTER STEERING COMMITTEE

Clark stated 2006-2007 a committee explored the possibility building a new facility. The data is outdated but, with the closure of the swimming pool due to the COVID-19 for the 2020 season, community support for exploring a new facility is strong. Owings reminded Council that the current pool is 50 years old. Council voiced support for the creation of a steering committee. The 15 member committee would be include representatives from Council, Recreation Commission, Parks and Outdoor Spaces Board, School Board, Community member as well as City Administrator, Parks Director and Rec Commission Director. . Evans, Davis and Stamm all expressed their willingness to serve of the committee.

Anderson moved to create a 15 member pool/recreation steering committee consisting of the proposed representation. Motion seconded by Davis. Vote Yea: Unanimous. Motion carried.

With the committee consisting of 2 City Council representatives, Evans stated that he would step back or be an alternate if needed.

Gregory moved to approve the recommended nominations and Stamm and Davis to serve as City Council representatives with Evans at alternate. Motion seconded by Anderson. Vote Yea: Unanimous. Motion carried.

F. RFP-SWIMMING POOL/RECREATION CENTER

Clark stated that due to the overwhelming support of the community, he asked Ryan Shrack to prepare an RFP (request for proposal) for distribution regarding the swimming pool/recreation center. He stated the deadline for responses will be June 30, 2020. This would allow the new steering committee the opportunity to review and gather community input.

Stamm moved to approve RFP for the swimming pool/recreation center, seconded by Evans. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE - JUNE 2, 2020

B. CHAMBER OF COMMERCE ACTIVITY REQUEST

Colbert moved, seconded by Gregory to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack announced that he has received a request for lot purchase from the Land Bank. It will be held following the June 16, 2020 City Council meeting.

Shrack stated that the response rate for the US Census is: Federal response-60%, State response 64% and City of Valley Center 74.3%.

PUBLIC SAFETY DIRECTOR NEWMAN

Reported that 2 officers were sent to Wichita on June 1, 2020 to help with the rioting taking place.

Sedgwick County Health Department would like to set up a COVID-19 testing site in Valley Center on June 22, 2020. They expect 45-50 people would be tested, so he is working with them on a suitable location.

Announced that the City of Valley Center was awarded a Coronavirus Emergency Supplemental Funding (CESF) Grant in the amount of \$43,891.00. He anticipates it will be used with the PODs program.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that he was able to locate information on the depths of the new wells. #11 is 53' and #12 is 54". The public works department continues training on the new street sweeper. June 20, 2020 will be the spring cleanup.

ASST. CITY ADMINISTRATOR OF FINANCE SMITH

The 2019 audit is completed and will be presented at the June 16, 2020 meeting. He will also be presenting a draft of the 2021 budget at the next City Council meeting. Smith has been working on a refunding opportunity and will gather Council input at the June 16, 2020 meeting.

Smith reported that March sales tax revenue was approximately 10% down.

CITY ADMINISTRATOR CLARK

Announced that current plans will be to allow public access to City Hall and Public Works will begin June 8th. The community building/library will not open yet, however private rentals can be made after June 10th.

Clark thanked Chief Newman for his response to the police involved death of George Floyd, a citizen in Minneapolis MN that has effected the nation.

GOVERNING BODY REPORTS –

A thank you signed from all City employees was emailed to City Council. Members of City Council expressed their appreciation for the thank you.

COUNCILMEMBER STAMM

Inquired whether the Mud dauber baseball season had been cancelled due to the COVID-19 pandemic and whether the city contribution had already been paid. Staff reported that all games had been cancelled and no funds had been distributed in 2020.

COUNCILMEMBER EVANS

Thanked the department heads for their budget presentations and the careful, thoughtful process they are using. Evans also thanked all residents of Valley Center for their comments and concerns regarding the city.

COUNCILMEMBER DAVIS

Inquired on status of grocery store search. Clark said that the committee is still working. Communication with Aldi's indicates they are exploring other areas at this time.

COUNCILMEMBER WILSON

Echoed Evans appreciation for comments received from citizens.

COUNCILMEMBER COLBERT

Stated that the Moving Wall project is moving forward.

Clark lead the meeting participates in singing "happy birthday" to Councilmembers Colbert and Evans.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:48 PM.

Kristi Carrithers, City Clerk