

REGULAR COUNCIL MEETING
May 16, 2023
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular council meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Chris Evans, Clint Bass, Ben Anderson

Staff Present: Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Gage Scheer, City Engineer
Neal Owings, Parks and Public Building Director
Rodney Eggleston, Public Works Director
Lloyd Newman, Public Safety Director
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF AGENDA

Gregory moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –

MAY 2, 2023, REGULAR CITY COUNCIL MINUTES-

Wilson moved to approve the minutes of the May 2, 2023, regular City Council meeting as presented, seconded by Kerstetter. Vote yea: Gregory, Kerstetter, Wilson and Colbert. Abstain: Stamm. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

NATIONAL PUBLIC WORKS WEEK PROCLAMATION

Mayor Cicirello read a National Public Works Weeks proclamation for May 21-27, 2023

PUBLIC FORUM – None

APPOINTMENTS – None

OLD BUSINESS – None

NEW BUSINESS-

A. 2022 FINANCIAL AUDIT

Sean Gordon with Gordon CPA presented the findings from the 2022 Financial audit. He stated that the city received the highest rating. He explained that pages 1-3 are the independent audit report. Page 4 is a finance summary, with pages 5-11 having notes on city finances. Details and breakout of funds can be found on pages 12-40. Gordon stated that they have no recommendation for the governing body. Mayor Cicirello expressed his appreciation to Asst City Administrator Smith and his staff for their excellent work.

Gregory moved to accept and file the audit report of the 2022 finances, seconded by Wilson. Vote yea: unanimous. Motion carried.

B. POOL USE AGREEMENT WITH VCSC AND VCRC

Blake Peniston presented a pool agreement with the Valley Center Swim Club, Swim Club and the City of Valley Center. He explained that it is very similar to previous years, although the rates did increase slightly. A comparison with other communities was completed and the rate is based on hourly usage rate. Stamm moved to approve the agreement for pool use between The City of Valley Center, Valley Center Recreation Commission and the Valley Center Swim Club and authorize Mayor. Motion seconded by Colbert. Vote Yea: unanimous. Motion carried.

C. APPROVAL OF SUPPLEMENTAL AGREEMENT WITH PEC FOR FORD STREET WATERLINE PROJECT

PEC Engineer Scheer presented for approval a supplemental agreement in the amount of \$7,302.54 for additional inspection on the Ford Street Waterline project due to the Contractor exceeding contract time. Kerstetter moved to supplemental agreement with PEC in the amount of \$7,302.54 for additional inspection on the Ford Street Waterline project due to the Contractor exceeding contract time. Motion seconded by Gregory. Vote Yea: Unanimous. Motion carried.

D. APPROVAL OF FINAL PAY APP FOR ARBOR VALLEY

PEC Engineer Scheer requested approval of final pay app for the Arbor Valley subdivision in the amount of \$45,966.64. The total amount is \$60,966.64, but City will withhold \$15,000.00 for liquidated damages. Councilmember Stamm asked if the fire hydrants in the subdivision will be raised higher. Staff stated that they have been raised. Kerstetter inquired who is tracking the expenditures and the liquidated damages. Both PEC and city staff track this information. Wilson moved to approve the final pay app for Arbor Valley Phase 1 in the amount of \$45,966.64. Motion seconded by Colbert. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – MAY 16, 2023
- B. CHECK RECONCILIATION – APRIL 2023
- C. TREASURER’S REPORT – APRIL 2023
- D. REVENUE AND EXPENSE SUMMARY – APRIL 2023
- E. ALCOHOL WAIVER – BRIAN UNRUH
- F. ECONOMIC DEVELOPMENT BOARD MINUTES – MAY 3, 2023
- G. REQUEST TO DISPOSE OF CITY EQUIPMENT

Wilson moved, seconded by Gregory to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reported the Farmer’s Market will be held this Thursday from 4-8pm with the downtown building lights turning on at 7:30pm Any updates regarding weather issues for the Farmers Market will be posted on social media platforms.

PARKS AND PUBLIC BUILDING DIRECTOR OWINGS

Reported on progress at Lions Park. The repair of the slide is delayed due to missing parts. Owings also reported that Matthew Nordick resigned effective May 15th. Owings acknowledged his 10 years of service to the City and all the behind-the-scenes work he did. Owings stated that the pickleball courts have been stripped and nets will be installed soon. Finishing touches will be done at the pool in anticipation of the Memorial Day opening. McGown/Gordon will be hosting a ribbon cutting at the pool

on May 27th at 11:45am with hamburger and hot dogs provided. The splash pad will also be opening on Memorial Day weekend.

PUBLIC SAFETY DIRECTOR NEWMAN

Announced that the new Police truck is out front and features the new graphic and can be inspected after the meeting.

Introduced new patrol officer Mackenzie Balthazor.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that he has been meeting with property owners along Meridian to obtain easements. Councilmember Wilson inquired about needed road repairs on Meadow. Staff will look into making repairs. Kerstetter asked how to respond to citizen concerns regarding the removal of trees along Meridian. Eggleston stated that new trees will be planted, but they won't necessarily be the same number of trees or the same type of tree.

ASST CITY ADMINISTRATOR SMITH

Stated that he has met with all department heads regarding the 2024 budget. June 6, 2023, Council meeting will begin at 6:00pm for budget presentations.

CITY ADMINISTRATOR CLARK

Reminded everyone that Monday, May 22nd will be the Red Cross Blood Drive challenge between the City of Valley Center and Park City. Urged everyone to sign up as the "losing" city will have to provide a meal for the "winning" city and a pickleball and cornhole contest will be held between the Mayors and City Administrators.

Thanked Asst. City Administrator Smith and City staff for their hard work in preparation of the financial audit.

GOVERNING BODY REPORTS-None

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 7:39 PM.

Kristi Carrithers, City Clerk