

REGULAR COUNCIL MEETING  
April 21, 2020  
CITY HALL/ZOOM REMOTE MEETING  
121 S. MERIDIAN

Via zoom remote meetings, Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson and Ronald Colbert.

Members Absent: Chris Evans

Staff Present: Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Neal Owings, Parks and Public Buildings Director  
Ryan Shrack, Community Development Director  
Barry Arbuckle, City Attorney  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Josh Golka, City Engineer  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA**

Stamm moved to approve the agenda as presented, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**  
APRIL 7, 2020 CITY COUNCIL MINUTES-

Gregory moved to accept the minutes of the April 7, 2020, regular City Council meeting, seconded by Davis. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS –**  
1<sup>ST</sup> QUARTER FINANCIAL REPORT

Asst. City Administrator Smith presented to Council the 2020 1<sup>st</sup> quarter financial report. He stated that the first quarter finances have not been negatively affected by the COVID-19 events as it didn't really start until mid-March.

2020 CITY OF VALLEY CENTER OUTLOOK

Smith addressed the financial outlook for the City for the remainder of 2020. He focused on the revenue and the sources the City receives. The unemployment rate in Kansas has increased dramatically which is an indicator of future sales tax and possible property tax revenue. He stated that Sedgwick county has almost double the amount of property tax appeals from 2019. The loss in sales tax revenue will impact the streets department the most. Smith stated that according to policy the City does have reserves to continue on budget, but will need to be very conservative until we get things going again as well as in preparation of the 2021 budget.

**PUBLIC FORUM –None**

**APPOINTMENTS – None**

**COMMITTEES, COMMISSIONS – None**

**OLD BUSINESS**

A. AMENDED BUDGET CALENDAR

Smith presented a revised budget calendar for Council review. Staff is working on the 2021 budget. Departments will work with City Administration and Finance in May and present department budgets to council on June 2, 2020. Public hearing and approval of 2021 budget is scheduled for August 4, 2020.

Kerstetter moved to approve the 2021 budget calendar as amended. Motion seconded by Gregory. Vote: Yea: Unanimous. Motion carried.

#### **NEW BUSINESS-**

##### **A. APPROVAL OF PURCHASE OF FLYGT PUMP FOR 5<sup>TH</sup> ST. FLOOD CONTROL**

Public Works Director Eggleston requested approval of purchase of pump for the 5<sup>th</sup> St. flood control. He stated that the existing pump is 13 years old. The system is designed that this pump is the primary pump with 2 larger pumps that kick in based on rising water levels. He recommended replacement of pump rather than repair due to the age of the existing pump as well as a 5 year pro-rated warranty a new pump would have. Funding for the replacement would be from the water enterprise funds. Eggleston assured Council that even with a possible 12 weeks lead time, the other two pumps are works fine. He anticipated the pump would be here sooner. Golka stated that these type of pumps have a 10-15 year life span.

Kerstetter moved to approve the purchase of a FLYGT pump for the 5<sup>th</sup> St. flood control from JCI Industries in the amount of \$10,295.00. Motion seconded by Stamm. Vote Yea: Unanimous. Motion carried.

#### **CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE-APRIL 21, 2020
- B. CHECK RECONCILIATION – MARCH 2020
- C. TREASURER’S REPORT – MARCH 2020
- D. REVENUE AND EXPENSE SUMMARY – MARCH 2020

Anderson moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

#### **STAFF REPORTS**

##### **COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

A Land Bank meeting will be held immediately following tonight’s City Council meeting, with another scheduled for May 5, 2020.

Shrack stated that the response rate for the US Census is: National response 51.%, State response 56% and City of Valley Center 64%. Urged everyone to complete census online.

Main Street Valley Center has begun a small business relief grant program. Chris Strunk, President, stated that the program started April 13<sup>th</sup>. 23 applications have been received and approved. Each grant is \$300.00.

##### **PARKS AND PUBLIC BUILDING DIRECTOR OWINGS**

He is working with City Administration and the Recreation Commission regarding the opening of the swimming pool. He is also in consultation with others throughout the state. A meeting will be held April 30, 2020. Many cities throughout the state are waiting until after this meeting to make final decisions.

##### **PUBLIC SAFETY DIRECTOR NEWMAN**

Newman announced that the City of Valley Center has been recognized by SafeWise as #3 safest city in Kansas. This is up from #13 last year.

He stood for questions regarding the 1<sup>st</sup> quarter report included in agenda packet.

##### **PUBLIC WORKS DIRECTOR EGGLESTON**

Reported that many residents are using the time home to clean yards and use the brush pile. Staff continues to monitor it.

The Streets department will closely watch the tax revenue as they plan for summer projects.

##### **ASST CITY ADMINSTRATOR SMITH**

On- line payments have increased. Staff continues processing payments taken over the phone and processes payments from the drive through drop and mail.

CITY ADMINISTRATOR CLARK

Reported that tonight's Council meeting was posted on Facebook live. He stated that 8-12 people had tuned in to watch. There is an all staff meeting scheduled via zoom meeting tomorrow at 11:15am. Mayor Cicirello and himself will host the meeting and answer any staff questions.

Recognized Chief Newman and the police department for the great safety rating from SafeWise.

FEMA paperwork has been sent in. He continues to be in contact with and work with other local City Administrators.

Thanked PEC for keeping upcoming projects going.

**GOVERNING BODY REPORTS –**

MAYOR CICIRELLO

Thanks to staff and a "Thank You" to the citizens of Valley Center for taking this seriously and staying home.

COUNCILMEMBER DAVIS

Urged everyone to complete the US Census.. Appreciated the public support to our local businesses.

COUNCILMEMBER ANDERSON

Had an inquiry regarding the progress of the waterline on Elm Street. Golka stated that he will follow up on it and report by to Anderson.

The number of meals prepared at the Community Building has continued to grow each week. Last Saturday they served 106 meals. Thanks to the community to provide desserts in April.

COUNCILMEMBER COLBERT

Asked about a PEC inspector truck left parked. Golka explained that they walk with the crew doing inspections, so yes it will be parked for extended periods throughout the day.

The Vietnam Veteran's moving wall will proceed as planned. A webpage is online. [Valleymovingwall.org](http://Valleymovingwall.org)

He reported approximately \$3,000.00 has been raised for the project.

Encouraged council members to stay up to date with meetings.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:00 PM.**

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**Kristi Carrithers, City Clerk**