

REGULAR COUNCIL MEETING
April 7, 2020
CITY HALL/ZOOM REMOTE MEETING
121 S. MERIDIAN

Via zoom remote meetings, Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson and Ronald Colbert.

Members Absent: Chris Evans

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Josh Golka, City Engineer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Gregory moved to approve the agenda as presented, seconded by Stamm. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –

MARCH 17, 2020 CITY COUNCIL MINUTES-

Stamm moved to accept the minutes of the March 17, 2020, regular City Council meeting, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

MARCH 26, 2020 SPECIAL CALLED CITY COUNCIL MINUTES-

Kerstetter moved to accept the minutes of the March 26, 2020, special called City Council meeting, seconded by Gregory. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM –None

APPOINTMENTS – None

COMMITTEES, COMMISSIONS –

PLANNING AND ZONING BOARD MINUTES

Davis moved to accept and file the Planning and Zoning Board minutes from March 24, 2020. Motion seconded by Stamm. Cicirello inquired about the property located at 338 N Ash. Shrack explained that previously it had been discussed for re-zoning, This action was for the site plan approval. Vote yea: unanimous. Motion carried.

OLD BUSINESS – None

NEW BUSINESS-

- A. MEMORANDUM OF UNDERSTANDING-SEDGWICK COUNTY EMERGENCY MANAGEMENT & PHEP & PARK CITY

Newman explained that this MOU is similar and in addition to the previously approved MOU with the school. After looking into possible locations, Park City requested the join Valley Center in Point of Distribution if needed. By joining forces it will double in size the number of police officers and employees that could help. This MOU is in addition to and does not void the current MOU. Kerstetter questioned who would be in charge. Newman stated that he remains as the officer in charge. Park City would only assist Valley Center.

Gregory moved to approve the Memorandum of Understanding between the City of Valley Center, Sedgwick County Emergency Management, PHEP and the City of Park City and authorize Mayor to sign. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

B. CHANGE ORDER-WATERLINE REPLACEMENT PROJECT

Golka explained the change order requested for the waterline replacement project. He stated that it would ultimately will save the City money due to the smaller meters. The main cost would be the adapters. The change order also adds tracer wire to the long lines such as the ones that run under a road from the main to the meters. This would aid City employees in locating water line more accurately in the future. Stamm asked if a 1” meter is currently in place will it remain. Golka stated that if the customer has 1” it will stay.

Anderson moved to approve the change order for the waterline replacement project in the amount of \$15,930.22 and authorize Mayor to sign. Motion was seconded by Stamm. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE-APRIL 10, 2020

Gregory moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack remaindered everyone that the US Census began April 1. Current response rate is as follows. National response 45.7%, State response 50% and City of Valley Center 60%. Urged everyone to complete census online.

A Land Bank meeting will be held on April 21, 2020 following the City Council meeting.

Angie Basden has been hired as the Administrative Assistant for the Community Development Department.

PUBLIC SAFETY DIRECTOR NEWMAN

Newman stated that PPE has been received for all the public safety department..

Reported that the fire squad truck that was sold to Stafford County has been well received and they are excited to be using it.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that his department has hired 2 new employees as water/wastewater operators. Wade Gaylord and Scott Lemuz have begun training with current staff.

The water line replacement project continues on.

Recognized Eric Purk and his crew as they are making adjustments to the settings at the wastewater treatment plant that has cut the loads of sludge hauling in half.

Due to the social distancing guideline, Georgia Turner and himself are doing some self-training on operation of new street sweeper.

CITY ENGINEER GOLKA

Golka stated that work throughout the City continues. A concept review meeting was held this morning regarding south Meridian. The Fieldcrest development at Ford and Dexter continues with water and sanitary sewer improvements.

ASST CITY ADMINSTRATOR SMITH

City functions continue in his department, with payments being taken over the phone and staff coming in to process payments from the drive through drop and mail. Staff is reminding residents about the on line payment option. Smith said that he has been able to amend the contract with Incode to remove the on line convenience fee at this time. He also stated that more of the paper forms used are now available on the website.

The 2019 audit began, although he received word the day before that the auditors had been placed in a shelter in place order and all work would be completed remotely. That meant that over 700 pages of information and reports had to be scanned and sent to the auditors.

CITY ADMINISTRATOR CLARK

Thanked all the staff for their outstanding work. A streamline approach to running the City has been put into place. A big thank you to the police and fire personnel who have kept to their schedules and been here the whole time.

Stated that the Vietnam Veteran Moving Wall committee met recently and the project might need to be moved to a later date.

Clark has also been in contact with RDG regarding the strategic plan to postpone that project. The meetings of the chief stakeholder would be hard to do remotely. A meeting is scheduled tomorrow night to discuss.

GOVERNING BODY REPORTS –

MAYOR CICIRELLO

Thanks to staff. All things considered, everything has gone fairly smoothly.

COUCNILMEMBER STAMM

Thanks to staff.

COUNCILMEMBER DAVIS

Thanked the staff. Urged everyone to complete the US Census..

COUNCILMEMBER ANDERSON

Reported that they are now in the 4th week of offering drive through delivery of the senior meals at the Community building. The number of meals has continued to grow each week and they now offer meals, Tuesday, Thursday and Saturday. The meal today served 85 people. A request to the community to provide desserts for April meals was filled very quickly. Anderson thanked all the volunteers that continue to help.

COUNCILMEMBER GREGORY

Gregory appreciates having the meetings remotely via zoom.

Questioned reports about Nowak construction trucks working on the waterlines speeding through town. Both Clark and Eggleston assured her it will be addressed.

COUNCILMEMBER KERSTETTER

Thanked all the staff.

Inquired about how upcoming budget discussions and presentation will be handled as he didn't feel they should be held remotely.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 7:35 PM.

Kristi Carrithers, City Clerk