

VALLEY CENTER COUNCIL MEETING
March 5, 2019
CITY HALL
121 S. MERIDIAN

Mayor Dove called the regular meeting to order at 7:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: Brendan McGettigan and Marci Maschino

Staff Present: Kristine Polian, Interim City Administrator
Lloyd Newman, Public Safety Director
Ryan Shrack, Community Development Director
Rodney Eggleston, Public Works Director
Barry Arbuckle, City Attorney
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Mayor Dove requested the addition of item 12-G, Executive Session for discussion of non-elected employee to be added to the agenda.

Anderson moved to approve the agenda as amended, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES –FEBRUARY 19, 2019 REGULAR CITY COUNCIL MEETING

Cicirello moved to approve the minutes of the February 19, 2019, regular City Council meeting, seconded by Colbert. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM –

Audrey Schotte and Elizabeth Moseley addressed Council regarding an 5K and 1 mile Fun Run to be held May 18th. The event would be a fund raiser for a local family whose son has been battling cancer. They presented proposed routes that would have minimal disruption to traffic. Mayor Dove thanked them for their comments and commitment to helping others in the community. Public Safety Director Newman will work with them regarding request.

APPOINTMENTS –

Mayor Dove recommended the appointment of the following people to serve on the Outdoor Spaces and Public Buildings Board. All are re-appointments to the board for a two-year term.

Roger Stewart, Megan Oliphant and Larry Hoetmer.

Anderson moved to accept the appointment of Roger Stewart, Gregory seconded the motion. Cicirello asked for all appointments to be approved. Anderson amended the motion to accept all appointments as listed, Gregory seconded the amended motion. Vote Yea: Unanimous. Motion carried.

COMMITTEES, COMMISSIONS – None

OLD BUSINESS – None

NEW BUSINESS-

A. KANSAS COLLEGIATE BASEBALL ASSOCIATION FUNDING REQUEST

Sheldon Howell with the Kansas Collegiate Baseball Association addressed Council. He thanked the Council for the support in past years. Howell explained the changes to the League including acquiring three existing Jayhawk League teams. Although, the Mud Daubers will be playing games at the Life Prep Academy field this summer due to water issues at the High School field, they are committed to being in Valley Center and working with local students at baseball camps. Anderson stated that his family hosted players last summer and felt it was a great experience.

Colbert moved to approve a \$3,000.00 donation to the Kansas Collegiate Baseball Association. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

B. AMERICAN LEGION CEMETERY REQUEST

Polian presented a request from the American Legion for designation of area within the cemetery for Veteran Burials as well as installation of a flag pole. She explained that the Outdoor Spaces and Public Buildings Board have oversight of the cemetery. She recommended that Council refer the request to that Board for discussion.

Cicirello moved to refer request to the Outdoor Spaces and Public Building Board for research and recommendation to Council. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

C. POLICE DEPARTMENT RE-ORGANIZATION OF DUTIES

Polian addressed Council regarding the organization chart for Public Safety Department. She requested the creation of a Police Captain Position to assist the Public Safety Director. She explained that it would eliminate one of the current Sergeant positions, so no additional staff would be needed. The position would oversee the Sergeants and Officers and allow the Director to handle the administrative duties. She recommended that it will be a salaried exempt position.

Cicirello moved to approve position of Police Captain in the Public Safety Department. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

D. EMERGENCY PREPAREDNESS PLAN

Newman asked for comments or questions regarding the Emergency Preparedness Plan that was distributed at the February 5th Council Meeting. Cicirello asked if the “private organizations’ listed have been contacted and agreed to the plan. Newman explained that the plan is to be used as a guide. The organizations listed would serve as a guide in an emergency. Colbert inquired about several things including funding, displacement of persons and whether the City has enough staff to cover all roads in and out of Valley Center. Newman and Polian explained that the City keeps a 25% fund balance, although Council would need to allocate appropriate funds if needed. Newman explained that each emergency would require a different approach, but support would also be available from Sedgwick County and other agencies.

Stamm moved to approve the Emergency Preparedness Plan. Motion seconded by Gregory. Vote yea: unanimous. Motion carried.

E. ORDINANCE 1326-18; CMB 6% BEER SALES

Polian explained that changes to Cereal Malt Beverage regulations by the State of Kansas require updating the current Ordinance regarding CMB sales. The ordinance presented was recommended by the League of Kansas Municipalities and modified to reflect our current Ordinance. The Ordinance regulates the sale of Cereal Malt Beverage and Beer containing not more than 6% alcohol by volume with the City of Valley Center.

Cicirello moved to adopt Ordinance 1326-18, regulating the sale of cereal malt beverage containing not more than 6% alcohol and repealing Chapter 5.20 for 1st reading. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

F. SCUM PUMP FOR WASTE WATER TREATMENT PLANT

Public Works Director Eggleston presented a proposal for the purchase of a submersible scum pump for the waste water treatment plant. He explained that the current pump is showing wear and there is a 10 week lead time to order and receive. Gregory inquired whether other proposals were requested from other companies. Eggleston and Golka stated that JCI is a preferred vendor and provides the best products. Anderson asked whether equipment such as this is can be added to a replacement schedule, such as City vehicles. Golka stated that the life span of such equipment is very hard to predict and City's just have to expect these replacement expenses to come up.

Anderson moved to approve the purchase of a scum pump for the waste water plant from JCI Industries, Inc. in the amount of \$12,600.00. Motion seconded by Stamm. Vote yea: unanimous. Motion carried.

G. EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

Cicirello moved, seconded by Anderson to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council chamber in twenty minutes. Included in executive session is Interim City Administrator Polian. Vote Yea: Unanimous. Motion carried.

Session started at 7:52pm

Mayor Dove called meeting back to order at 8:13 pm.

Cicirello stated no official action was taken by Council while in executive session.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE – MARCH 5, 2019

Anderson moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS-

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reported that the Community Survey Committee had a very productive meeting last Friday. The next meeting will be March 29th.

Shrack also reported he received confirmation that the 2019 recertification of the City's Community Rating System (CRS) program has been completed. The City is required to submit annual recertification paperwork in order to remain in good standing with the CRS program, which is maintained by the National Flood Insurance Program. The City is a Class 7 CRS community, which means that individuals who live in the special flood hazard area and have to purchase flood insurance can get a 15% discount on their annual flood insurance.

PUBLIC SAFETY DIRECTOR NEWMAN

Newman reported that one of the patrol vehicles was hit due to the icy road conditions last Sunday. They are awaiting insurance and repairs. Thankfully, no injuries were reported.

INTERIM CITY ADMINISTRATOR POLIAN

Reported that a permit from Westar to transport a transformer was approved. In anticipation of future permit requests, she asked Council if they were comfortable with staff discretion regarding permits. Council indicated that City Staff could review and approve permits.

The field audit for the City will be conducted at the end of March.

Polian also stated that a Land Bank meeting will be held following the March 19th Council Meeting. A request for purchase of lot and lot held in reserve has been made, so the policy approved at the February 19th Land Bank meeting has already worked.

GOVERNING BODY REPORTS –

COUNCILMEMBER COLBERT

Colbert reported a MIA/POW presentation will be held at the Public Library on March 29, 2019.

COUNCILMEMBER GREGORY

Attended the severe weather training last week. Noted that it was wonderful to see all the public safety employees there.

COUNCILMEMBER DAVIS

As a member of the survey committee commented that the meeting was awesome and they are moving in the right direction.

Cicirello moved to adjourn, second by Colbert. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:21 PM.

Kristi Carrithers, City Clerk