



## CITY COUNCIL AGENDA March 3, 2020

**THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.**

1. CALL TO ORDER @ 6:00PM
  2. ROLL CALL
  3. STRATEGIC PLAN WORKSHOP
  4. ADJOURN
- 
1. CALL TO ORDER @ 7:00PM
  2. ROLL CALL
  3. INVOCATION: MINISTERIAL ALLIANCE
  4. PLEDGE OF ALLEGIANCE
  5. APPROVAL OF AGENDA p 4
  6. ADMINISTRATION AGENDA p 5
    - A. City Council Meeting Minutes – February 4, 2020
    - B. City Council Meeting Minutes – February 18, 2020
  7. PRESENTATIONS / PROCLAMATIONS p 15
    - A. Presentation/proclamation
  8. PUBLIC FORUM (*Citizen input and requests*) p 15
  9. APPOINTMENTS p15
    - A. Appointments
  10. COMMITTEES, COMMISSIONS p 15
    - A. Planning and Zoning Board Minutes
  11. OLD BUSINESS
  12. NEW BUSINESS p 42
    - A. LFPV LLC (DBA Smokeless Joe's) Request for variance p42
    - B. Kansas Collegiate Baseball Association Funding Request p47
    - C. Vietnam Moving Wall Sponsorship Request p54
    - D. WWTP Change Order RFI-09 DOP-1 120v Circuit p72
    - E. WWTP Change Order Lighting for Sludge Basin and Blower Canopy p82
  13. CONSENT AGENDA p 88
    - A. Appropriation Ordinance - March 3, 2020 p89
    - B. Chamber of Commerce Street Closure and Sign Code Waiver Request p95
  14. STAFF REPORTS p 98

**15. GOVERNING BODY REPORTS p 100**

**16. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the February 4, 2020 regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
February 4, 2020  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Paul Davis, Ben Anderson, Gina Gregory, Brendan McGettigan, Robert Wilson and Ronald Colbert.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Neal Owings, Parks and Public Buildings Director  
Ryan Shrack, Community Development Director  
Barry Arbuckle, City Attorney  
Brent Clark, City Administrator  
Barry Smith, Asst. City Administrator  
Josh Golka, City Engineer  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA**

Mayor Cicirello requested the addition of item 12-C. Resolution 684-20; Legislation Authority, be added to the agenda. Anderson moved to approve the agenda as amended, seconded by Davis. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA**

MINUTES – JANUARY 21, 2020 REGULAR CITY COUNCIL MEETING

Gregory moved to accept the minutes of the January 21, 2020, regular City Council meeting, seconded by Colbert. Vote yea: Evans, Davis, Anderson, Gregory, McGettigan, Wilson and Colbert. abstain: Stamm Motion carried.

**PRESENTATIONS/PROCLAMATIONS –**

Blake Peniston, Valley Center Recreation Commission Director, introduced himself to the Council. He has worked with the Rec Commission for 7 years and is now the Director. He reported that he is excited about the partnerships that are being strengthen between the City and the School. Many new programs have been developed. Mark Dennett, Board member, addressed the Council regarding the development of a “mission” for the Rec Commission as well as the priority of communication and transparency. Dennett urged everyone to check out the activates they offer and come watch the 1<sup>st</sup> and 2<sup>nd</sup> grade boys basketball games.

**PUBLIC FORUM –None**

**APPOINTMENTS –**

STRATEGIC PLAN STEERING COMMITTEE

Cicirello nominated Michelle Van to serve in the at-large position on the Strategic Plan Steering Committee. Anderson moved to approve the appointment of Michelle Van to serve on the committee, seconded by Wilson. Vote yea: unanimous. Motion carried.

Shrack lifted up Andy Quandt, Casey Carlson, Al Hobson and Kelsey Parker for approval to serve on the committee. They represent: Economic Development Board, Parks and Outdoor Spaces Board, Main Street Valley Center and Planning and Zoning Board. Anderson moved to appoint those individuals to the committee, seconded by Colbert. Vote yea: unanimous. Motion carried.

OUTDOOR SPACES BOARD

Cicirello nominated Tammy Miller to fill the Robert Wilson's spot on the Outdoor Spaces Board. Cicirello stated that Ms. Miller is anxious to be involved with the City and she represents the northwest section of City which isn't represented as well as other areas.

Wilson moved to appoint Tammy Miller to the Outdoor Spaces Board, motion seconded by Colbert. Vote yea: unanimous. Motion carried.

**COMMITTEES, COMMISSIONS –**  
**PLANNING AND ZONING BOARD MINUTES**

Anderson moved to accept and file the Planning and Zoning Board minutes from January 28, 2020. Motion seconded by Evans. Discussion followed. Shrack explained that the proposed construction of a cell tower required both approval of variance as it was over the 150' limit, and site plan approval. At the meeting, an attorney representing a Florida based company with owns a nearby tower raised concerns. The issues raised are FCC regulations, which the City has no control over. The site plan approval was tabled until the February 25<sup>th</sup> meeting. Vote yea: unanimous. Motion carried.

**VALLEY CENTER PUBLIC LIBRARY FINANCIAL REPORT**

Library Director Sharp presented annual statistics report to Council. The report showed an increase in circulation, programs, attendance and overall library use. A 2019 financial report was also submitted. Gregory moved to accept and file the Library's Statistical and Financial Report, seconded by Colbert. Vote yea: unanimous. Motion carried.

**OLD BUSINESS –**

**A. COUNCIL APPOINTMENT CHANGE FOR STRATEGIC PLAN STEERING COMMITTEE**

Mayor Cicirello stated that following the appointment of Anderson at the January 21, 2020 Council meeting, Evan stated that he would like to be on the steering committee, but had hesitated to volunteer as a new councilmember.

Anderson moved to approve Mayor appointment of City Council Representative Evans to serve of the Strategic Plan Committee to replace himself. Motion seconded by Gregory. Vote yea: unanimous. Motion carried.

**B. ORDINANCE 1343-20 UPOC ORDINANCE AMENDMENT**

Newman presented Ordinance 1343-20 regarding amendment to the 2019 Uniform Public Offense Code. An amendment is needed due to federal changes to the legal age to purchase tobacco products. This amendment repeals and replaces Section 5.6 and 5.7.

Gregory moved to approve Ordinance 1343-20; repealing and replacing Section 5.6 and 5.7 of the UPOC, for 2<sup>nd</sup>. reading. Motion seconded by Evans. Vote yea: unanimous. Motion carried.

**NEW BUSINESS-**

**A. BUDGET CALENDAR**

Smith presented a proposed 2021 budget calendar for approval. He stated that the timeline was very similar to last year's process. He has added a CIP discussion budget meeting on May 5<sup>th</sup> and a CIP community engagement public input meeting on June 2<sup>nd</sup>.

Anderson moved to adopt the proposed 2021 budget calendar. The motion was seconded by Davis. Vote yea: unanimous. Motion carried.

**B. PHASE 3 WASTE WATER TREATMENT PLANT CHANGE ORDER**

Golka requested Council approve of a change order for the repair of the south sludge tank. As the tank was drained during the Phase 3 WWT project the deterioration of the concrete was fully discovered. Golka explained options, with a full repair being completed. Life expectancy would be 20-30 years. The current tank was in the mid-90's. Estimated cost of installation of new tank would be \$500,000.00.

Evans moved to approve the change order not-to-exceed \$130,000.00 to repair the south sludge storage tank. Motion was seconded by McGettigan. Vote yea: unanimous. Motion carried.

**C. RESOLUTION 684-20; LEGISLATION AUTHORITY**

Clark presented a resolution which allows City Administration and/or Mayor to offer support or opposition to proposed Kansas Legislation in 2020 on behalf of the City of Valley Center.

Anderson moved to approve Resolution 684-20, approving City Administration and/or Mayor to submit information regarding legislation as needed in 2020. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE-FEBRUARY 4, 2020
- B. 2019 FLEX PLAN EXTENSION CLAIM PERIOD
- C. REQUEST FOR FLAG RETIREMENT CEREMONY-AMERICAN LEGION
- D. REQUEST FOR INSTALLATION OF AMERICAN LEGION SIGN
- E. DELINQUENT ACCOUNT REPORT – NOVEMBER 2019

Gregory moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

**COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

Shrack announced that a Land Bank Meeting will be scheduled on February 18, 2020.

The Home Show will be held this weekend in Wichita.

The City has received approval for certification from the CRS. We will remain a Class 7 city.

**PUBLIC SAFETY DIRECTOR NEWMAN**

Stood for any questions regarding the 4<sup>th</sup> quarter report. The new squad truck for the Fire Department is in use and parked out front.

**CITY ENGINEER GOLKA**

Reported on the water line replacement project. While there have been minor issues, the project is going well. They continue to work with residents and staff.

**CITY ADMINISTRATOR CLARK**

Announced that the League of Kansas Municipalities will hold the Governing Body Institute and Kansas Mayors Conference on April 24 – 25 in Manhattan.

**GOVERNING BODY REPORTS -None**

Colbert moved to adjourn, second by Gregory. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:37 PM.**

---

**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the February 4, 2020 Regular Council Meeting as presented/ amended.**

## **ADMINISTRATION AGENDA**

### **B. MINUTES:**

Attached are the Minutes from the February 18, 2020 regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
February 18, 2020  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Chris Evans, Paul Davis, Ben Anderson, Gina Gregory, Robert Wilson and Ronald Colbert.

Members Absent:           Brendan McGettigan

Staff Present:            Lloyd Newman, Public Safety Director  
                                Rodney Eggleston, Public Works Director  
                                Neal Owings, Parks and Public Buildings Director  
                                Ryan Shrack, Community Development Director  
                                Barry Arbuckle, City Attorney  
                                Brent Clark, City Administrator  
                                Josh Golka, City Engineer  
                                Kristi Carrithers, City Clerk

Press present:            The Ark Valley News

**APPROVAL OF THE AGENDA**

Mayor Cicirello requested the removal of item 6-A. Administration Agenda from the agenda. Gregory moved to approve the agenda as amended, seconded by Colbert. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA - REMOVED**

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM –None**

**APPOINTMENTS – None**

**COMMITTEES, COMMISSIONS –  
ECONOMIC DEVELOPMENT BOARD MINUTES**

Anderson moved to accept and file the Economic Development Board minutes from February 5, 2020. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

**OLD BUSINESS – None**

**NEW BUSINESS-**

**A. 2020 TAX ABATEMENT REVIEW**

Shrack reported that Safarik Tool has requested approval of a tax abatement for 2020. He reported that the company is planning on another expansion. The request was discussed at the February 5, 2020 Economic Development Board meeting.

Evans moved to adopt the findings of the Economic Development Board. The motion was seconded by Anderson. Vote yea: unanimous. Motion carried.

Evans moved to approve renewal of Safarik Tool Company’s tax abatement agreement for 2020, seconded by Anderson. Vote yea: unanimous. Motion carried.

**B. DISPOSAL OF 2006 FIRE SQUARD TRUCK**

Newman asked for approval to sell the 2006 Fire Squad Truck for \$10,000.00. The truck will be purchased by Stafford County, but be used and housed in the City of Stafford. Council discussed the advantage to sell

the truck to a smaller community that would benefit from the upgrade as well as a set price versus trying to sell on an auction site.

Davis moved to authorize the sale of the 2006 fire squad truck to Stafford County Fire Department for \$10,000.00. Motion was seconded by Evans. Vote yea: unanimous. Motion carried.

**C. RESOLUTION 685-20; MEMORANDUM OF UNDERSTANDING-DAUGHTERS OF THE AMERICAN REVOLUTION**

Marsha Huebert addressed Council seeking approval of MOU and Resolution on a proposed collaborative initiative between the City of Valley Center, Main Street Valley Center and the Little Arkansas Chapter of the National Society Daughters of the American Revolution. Banners in honor or memory of a Veteran will be purchased by family and displayed in the targeted area along downtown. The banners will be displayed approximately 3-4 months each year. The City of Valley Center will assist with the installation of the banners as well as storage during the time they are not displayed. Council discussion followed regarding placement, durability, waiting list, etc.

Colbert moved to approve of the submitted memorandum of understanding and passage of Resolution 685-20; supporting the Veterans Banner Project. The motion was seconded by Gregory. Vote yea: unanimous. Motion carried.

**D. MEMORANDUM OF UNDERSTANDING - SEDGWICK CO. EMERGENCY MANAGEMENT & PHEP**

Public Safety Director Newman clarified that PHEP stands for Public Health Emergency Preparedness. He stated that Heather Saragossa from Sedgwick Co. Emergency Management was in attendance if Council had specific questions. The purpose of the MOU between Sedgwick County Emergency Management & PHEP and City of Valley Center & USD 262 is for cooperation and coordination as it relates to emergency preparedness to a community health emergency.

Anderson moved to approve Memorandum of Understanding between The City of Valley Center and Sedgwick County Emergency Management & PHEP and authorize Mayor to sign. The motion was seconded by Davis. Vote yea: unanimous. Motion carried.

**E. SLUDGE HAULING AGREEMENT WITH CITY OF WICHITA**

Clark and Eggleston requested approval of the agreement with the City of Wichita regarding the hauling and disposal of sludge. Anderson inquired whether this agreement was also for the City of Sedgwick. Eggleston stated their agreement with City of Wichita goes through the end of March. They are doing their final approval process regarding an agreement with City of Valley Center. Evans questioned the lack of meter reads during disposal and Colbert asked whether there is any Hazmat materials being transported.

Anderson moved to approve agreement with the City of Wichita to haul and dispose of sludge and authorize Mayor to sign. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE-FEBRUARY 18, 2020
- B. CHECK RECONCILIATION – JANUARY 2020
- C. TREASURER’S REPORT – JANUARY 2020
- D. REVENUE AND EXPENSE SUMMARY – JANUARY 2020

Gregory moved, seconded by Davis to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

**COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

Shrack thanked everyone who helped at the recent Home Show. Approximately 250 information bags were distributed during the event.

Shrack reminded Council of the Land Bank Meeting scheduled immediately following adjournment of this meeting.

Prior to the March 3, 2020 regular City Council Meeting, RDG will lead a Strategic Plan workshop beginning at 6:00pm.

The US Census will begin in 43 days. Post cards and flyers will be sent to all residents of Valley Center.

CITY ADMINISTRATOR CLARK

Distributed a flyer regarding times and locations that will be used to create a public relations commercial that will air on KPTS.

Clark is working with Park City on a joint application for KDOT funding for road construction on Ford/77<sup>th</sup> Street all the way to I-135.

**GOVERNING BODY REPORTS –**

COUNCILMEMBER GREGORY

Thanked all the staff that responded to the airplane emergency on Sunday. Thanked Shrack for coordinating the Home Show booth for Valley Center. Thanked Clark for all that he does for the City.

COUNCILMEMBER COLBERT

Thanked the parks department for quickly resolving an issue that was reported.

Colbert moved to adjourn, second by Gregory. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:46 PM.**

---

**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**B. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the February 18, 2020 Regular Council Meeting as presented/ amended.**

**PRESENTATIONS / PROCLAMATIONS**

**PUBLIC FORUM**

**APPOINTMENTS**

**COMMITTEES, COMMISSIONS**

A. Planning and Zoning Board Minutes

# PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING MINUTES

CITY OF VALLEY CENTER, KANSAS

TUESDAY, FEBRUARY 25, 2020, 7:00 P.M.  
CITY HALL, 121 S. MERIDIAN AVE.

**CALL TO ORDER:** Chairperson Gary Janzen called the meeting to order at 7:00 P.M. with the following members present: Don Keenan, Mike Boyd, and Toby Meadows

**Members Absent:** Kelsey Parker, Rick Shellenbarger, and Katie Patry

**Staff Present:** Ryan Shrack, Tristan Hendrickson, Barry Arbuckle (City Attorney)

**Audience:** Daniel Shults, Ernest Blackwill, Crystal Salyer, Ron Spelts, Dallas and Tiffany Temple, Robert Holloway, Jim Robinson, Saul Escobas, Andy Quandt, Patrick Edwards, Jarrod West, Ron Colbert and Lou Cicirello

Meeting started with the Pledge of Allegiance to the American Flag.

**AGENDA:** A motion was made by Chairperson Janzen and seconded by Board Member Boyd to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Chairperson Janzen made a motion to approve the January 28, 2019 DRAFT meeting minutes. The motion was seconded by Board Member Meadows. Motion passed unanimously.

**COMMUNICATIONS:** Ryan had no communications for the board.

Before the Public Hearings began, Chairperson Janzen set a 5-minute public speaking limit for anyone in the audience that wanted to speak on any of the agenda items.

## **PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS:**

- A. Review of V-2019-01, application of Jarrod West, pursuant to City Code 17.10.08., who is petitioning for an amendment on the variance ruling previously decided for a proposed accessory garage building to be constructed at 104 W. Northwind Dr., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



**Date:** February 18, 2020

**To:** City of Valley Center Planning and Zoning Board

**From:** Ryan W. Shrack, *Community Development Director*

**Memo:** V-2019-01 Ruling Amendment

---

As you'll recall, City staff presented V-2019-01, which was an application made by Jarrod West, at the July 23, 2019 Planning and Zoning Board/Board of Zoning Appeals meeting. The variance application was regarding a proposed accessory structure that Mr. West wanted to build on his property at 104 W. Northwind Dr. Mr. West wanted to construct a 1,200 sq. ft. detached garage, but per the City's zoning code, the maximum building footprint allowed is 720 sq. ft. due to the size of his lot.

After much discussion, the Board of Zoning Appeals unanimously approved the following variance ruling:

1. The maximum size of the proposed garage will be 960 square feet.
2. The garage shall have ten (10) feet high (maximum height) side walls (as measured from the grade to the roof line).
3. The garage shall be aesthetically similar to the existing house on the property with matching exterior finishes including wood siding and a shingled roof.

After the July 23, 2020 meeting, City staff reviewed the City's zoning code section that discusses variances in detail and discovered that the Board of Zoning Appeals does **not** have jurisdiction to dictate specific design guidelines for a project of this nature. The Board of Zoning Appeals **does** have the authority to determine bulk regulations, including structure height, size, etc. This information was shared with the property owner and the original variance application is being reviewed at the February 25, 2020 Board of Zoning Appeals meeting.

It is the recommendation of City staff to amend the original variance ruling and remove item number three listed above in this memo.

Chairperson Janzen opened the public hearing at 7:08 P.M.

Chairperson Janzen asked about the height zoning ordinance.

Ryan answered that the zoning ordinance says 35 feet is the maximum height for accessory structures, but the board can say how tall a building can be. The board voted 10 feet tall for this structure to make the structure blend and look more appealing to the eye.

Jarrold West -104 W. Northwind Dr. Stood up to the podium and explained he doesn't have a problem with the 960 square feet he was given; he disagrees with the 10 foot wall height and would like an extra 2 feet to make the final wall height 12 foot tall. He then told the board how he took Brent Clark the Valley Center City Administrator on a drive around his neighborhood to show other structures that are 12 feet tall in height. Lastly, he explained to the board there are four access points on his property that he added himself.

Chairperson Janzen closed the public hearing at 7:13 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve V-2019-01 leaving item 1, amending item 2 from 10 foot wall height to 12 foot wall height, and removing item 3 aesthetics on garage to look like the home. Board Member Meadows seconded the motion. The vote was unanimous.

- B. Review of SP-2020-01, application of B+T Group, pursuant to City Code 17.12., who is petitioning to build a 180 ft. cell tower on the property located at 400 W. Industrial St., Valley Center, KS 67147

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



**Date:** February 3, 2020

**To:** City of Valley Center Planning and Zoning Board

**From:** Ryan W. Shrack, *Community Development Director*

**Memo:** B+T Group (SP-2020-01) Application Status

---

As you'll recall, City staff presented SP-2020-01, which is a site plan application made by B+T Group on behalf of Uniti Towers. Uniti Towers proposed to build a 180 ft. cell tower on the property addressed as 400 W. Industrial Street. City staff, along with representatives from B+T Group, addressed the Planning and Zoning Board at its meeting on January 28, 2020. City staff had reviewed the proposed project and recommended approval to the board.

During the public hearing, a legal representative (Patrick Edwards) of SBA Communications, which owns a cell tower to the north of the proposed cell tower, presented information to the board that seemed to suggest that the City of Valley Center cannot authorize the construction of the proposed tower. The review of SP-2020-01 was tabled to the February 25, 2020 Planning and Zoning Board meeting to allow for City staff to research this claim.

Upon review of the City's zoning code and recently enacted state legislation, it is the opinion of the City of Valley Center that SP-2020-01 can be approved by the Planning and Zoning Board. Mr. Edwards referenced co-location language, including specified requirements, found in the City of Valley Center zoning code. This language is no longer valid due to the passage of state law that supersedes the local code. This state statute reads as follows:

KSA 66-2019.I.4.f.3.:

*(f) To ensure uniformity across the state with respect to consideration of every application, an authority shall not:*

*(3) evaluate an application based on the availability of other potential locations for the placement of wireless support structures or wireless facilities including, but not limited to, the option to collocate, instead of construct, a new wireless support structure or for substantial modifications of a support structure;*

In this case, the "authority" is the City of Valley Center. At some point in the future, the City will amend its existing zoning code to be in compliance with the state statute. City staff still recommends approval of SP-2020-01.

Ryan explained to the board that co-location is not problematic due the stated above KSA 66-2019.I.4.f.3 state statute that places more authority than city zoning ordinances. Also, that staff approves the variance on height so that the proposed tower can be built 30 feet higher than city zoning ordinance states at 150 feet

After the report presentation, Interim Chairperson Shellenbarger opened the public hearing at 7:22 P.M.

Robert Holloway on behalf of Uniti Towers accompanied by Jim Robinson a lawyer hired by Uniti Towers to represent the company through the remainder of the project, stood at the podium with a brief 2 minute presentation. The presentation covered how this tower will be a promising and accommodating source of coverage, and a additional efficient E11 Emergency contact for emergencies for the residents of Valley Center. The extra 30 feet of height will give more coverage than 150 feet will. Also Mr. Holloway added that ATT&T does plan to end the contract with the cellular tower that is now located on Cedar even if it means profit loss, just to have a contract with the tower that Uniti Towers is proposing at 400 W. Industrial St., Valley Center, KS. Lastly, Jim Robinson covered that legally due to KSA 66-2019 Uniti Towers is not breaking any laws along with City of Valley Center is not breaking any ordinances. Their 5 minutes ended.

Next, to the podium was Patrick Edwards the lawyer representing SBA Communications the owner of the Cedar wireless tower. He disagreed with the state statute KSA 66-2019 that it applies to this circumstance. He passed out a document "Support Kansas HB 2131" where he highlighted in the document is says "HB 2131 is simple, straightforward solution. Local governments keep their power to exercise zoning and land use authority and to approve or deny permit applications," further down he also highlighted "HB 2131 allows use of right of way to encourage the deployment of small cell and other wireless facilities that add crucial capacity for wireless video and data"

Chairperson Janzen ask Edwards when this article was released.

Edwards replied that it came out before KSA 66-2019 was passed. Then went into how the board does need to consider co-location because the proposed tower being built at 400 W. Industrial is going to give off the same amount of coverage and reach the same distance that the SBA Communications tower on Cedar gives out, so there is no need for another tower.

Chairperson Janzen asked Ryan if the zoning ordinance code on co-location was enforced and required.

Ryan replied that the code is suggested.

Patrick Edwards responded that the code is required not suggested. Then his 5 minutes ended.

Last to the podium to speak was Barry Arbuckle attorney for the City of Valley center. Barry explained that KSA 66-2019 F3 does enforce that no matter private or public property the state statute stands and overrules the City of Valley Center's Zoning Ordinance on co-location; and he recommends approval of the tower height and being built.

The board had no further questions.

Chairperson Janzen closed the public hearing at 7:38 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve SP-2020-01. Board Member Boyd seconded the motion. The vote was unanimous.

- C. Review of V-2019-05, application of Daniel Shults, pursuant to City Code 17.10.08., who is petitioning for an amendment on the variance ruling previously decided for a proposed accessory garage building to be constructed at 429 N. Colby St., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



**Date:** February 18, 2020

**To:** City of Valley Center Planning and Zoning Board

**From:** Ryan W. Shrack, *Community Development Director*

**Memo:** V-2019-05 Ruling Amendment

---

As you'll recall, City staff presented V-2019-05, which was a variance application made by Daniel Shults, at the December 19, 2019 Planning and Zoning Board/Board of Zoning Appeals meeting. The variance application was regarding a proposed accessory structure that Mr. Shults wanted to build on his property at 429 N. Colby St. Mr. Shults wanted to construct a 1,200 sq. ft. detached garage, but per the City's zoning code, the maximum building footprint allowed is 720 sq. ft. due to the size of his lot. This variance request was coupled with another variance request (V-2019-04) to allow the applicant to build the proposed garage ten (10) feet from the rear property line, instead of twenty (20) feet. This variance request was approved unanimously by the Board of Zoning Appeals.

After much discussion, the Board of Zoning Appeals unanimously approved the following variance ruling for V-2019-05:

1. The maximum size of the proposed detached garage will be 960 square feet.

After the December 19, 2019 meeting, the applicant requested a meeting with City staff to review alternatives to the original ruling. These alternatives were reviewed by City staff and it was recommended that Mr. Shults address the Board of Zoning Appeals again to discuss said alternatives. Mr. Shults did address the Board of Zoning Appeals during its January 28, 2020 meeting. He shared additional information on alternative building sizes and asked if he could formally ask for an amendment at a future meeting. The Board of Zoning Appeals stated that he could formally come before the board at their February meeting and present his alternatives for possible approval.

The Board of Zoning Appeals has two options upon hearing this case. The first option is to vote to amend the original ruling to allow for a different maximum square footage allowance for the proposed accessory building. The second option is to not approve any amendment, thus allowing the original ruling to stand.

Chairperson Janzen opened the public hearing at 7:41 P.M.

The applicant Daniel Shults came to the podium to speak. He thanked the board for letting him back on the agenda with his variance. He explained that he could do with the 960 Square foot variance that the board previously granted him however; if they would grant him an extra 48 square feet onto his proposed detached garage making the final building square footage 1,008 he could better fit his airstream, van and other vehicles. Shults believes if he is granted an extra 48 square feet it would improve safety by having less cars on the street while also lowering chances his vehicles or airstream could get broken into.

Chairperson Janzen commented on how the applicant was already given a generous variance of 960 square feet since the zoning ordinance is 720 square feet for the size of lot Mr. Shults has, but if the other board members are okay with going an extra 48 square feet he is also, but that is all they will give not anything larger.

Chairperson Janzen closed the public hearing at 7:44 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Board Member Meadows approve to amend V-2019-05 for the proposed accessory garage to be constructed with a maximum size allotment of 1,008 square feet. Board Member Boyd seconded the motion. The vote was 3 for the approval and 1 against (Board Member Keenan).

- D. Review of LS-2020-01, application of Dallas and Tiffany Temple, pursuant to Section 16.09.01., who are petitioning for a lot split involving the splitting of the owner's property located at 233 S. Sheridan Ave., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



Date: February 18, 2020

To: City of Valley Center Planning and Zoning Board

From: Ryan W. Shrack, Community Development Director

RE: Lot Split Application (LS-2020-01)

Petition: Dallas and Tiffany Temple are petitioning for a lot split to separate the land located at 233 S. Sheridan Ave., Valley Center, Kansas, into two lots as shown in the image below:





Dear Valley Center Planning and Zoning Commission,

We are requesting a lot split at the location of 233 S. Sheridan as per the attached survey. The reason for this lot split will be to build a one level home that will be approximately 1,800-2,000 sf and include a basement on Tract 2. Tract 1 will be sold and is currently under contract, set to close February 28<sup>th</sup> pending the approval of this lot split.

Sincerely,

Dallas & Tiffany Temple

---

# LOT SPLIT

For Dallas and Tiffany Temple

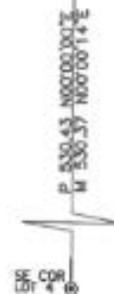
**LEGAL DESCRIPTIONS:**

**TRACT 1:** That part of Lot 1, Royals Addition, Valley Center, Sedgwick County, Kansas, described as follows: BEGINNING at the Northeast corner thereof; THENCE S88°49'08"W along the North line of said Lot 1, a distance of 240.00 feet; THENCE S00°00'45"W parallel with the East line of said Lot 1, a distance of 150.37 feet; THENCE N88°49'13"E parallel with the North line of said Lot 1, a distance of 240.00 feet to the East line of said Lot 1; THENCE N00°00'45"E along the East line of said Lot 1, a distance of 150.37 feet to the point of BEGINNING.

**TRACT 2:** Lot 1, Royals Addition, Valley Center, Sedgwick County, Kansas, EXCEPT that part described as follows: BEGINNING at the Northeast corner thereof; THENCE S88°49'08"W along the North line of said Lot 1, a distance of 240.00 feet; THENCE S00°00'45"W parallel with the East line of said Lot 1, a distance of 150.37 feet; THENCE N88°49'13"E parallel with the North line of said Lot 1, a distance of 240.00 feet to the East line of said Lot 1; THENCE N00°00'45"E along the East line of said Lot 1, a distance of 150.37 feet to the point of BEGINNING.



- ⊗ - "ARMSTRONG" capped rebar set
- ⊙ - 1/2" iron pipe found
- ⊖ - 1" pipe found
- M - measured distance
- P - plat distance

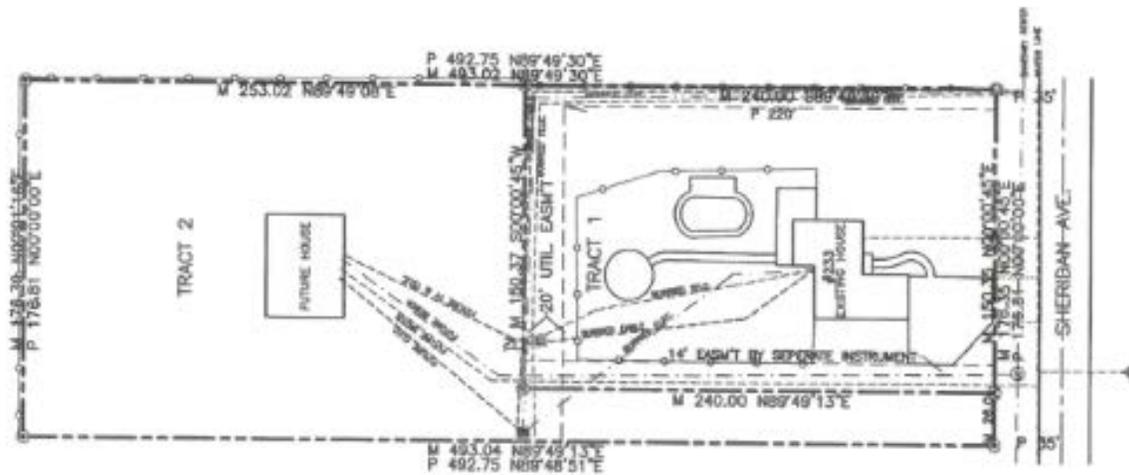


**ARMSTRONG  
LAND SURVEY, P.A.**

W.O. 35928

ROY E. HARRY  
NORMA, KS 67211  
PH (316) 263-0062  
www.armstrongland.com

# PLOT PLAN



### LEGEND

- ⊕ - gas line
- ⊕ - water meter
- ⊕ - manhole
- ⊕ - telephone meter
- ⊕ - cable TV meter
- ⊕ - "ARMSTRONG" capped rebar well
- ⊕ - 1/2" iron pipe found
- ⊕ - 1" pipe found
- M - measured distance
- P - plot distance



LEGAL DESCRIPTION: Lot 1, Royals Addition, Valley Center, Sedgwick County, Kansas.  
 ADDRESS: 233 S Sheridan Ave.

W.O. #39607

**ARMSTRONG LAND SURVEY, P.A.**  
 1801 E. Harry  
 WICHITA, KS. 67211

ph. (316) 263-0082  
 fax (316) 263-0082

After the presentation Ryan explained that there were no protests against the lot split and the applicants will send in a plot and site plan.

Chairperson Janzen inquired on if they have to plat the land to receive a building permit, and if the existing utilities will be able to support both properties.

Ryan responded that no, they do not need to plat in order to receive a building permit and yes, the utilities can service both lands if each property had a home on it. There are utilities on track 1 that go to track 2, also a 14 foot track of utilities in the utility easement to service a new house that could go up.

Chairperson Janzen opened the public hearing at 7:51 P.M.

Dallas and Tiffany Temple applicants at 233 W Sheridan came to the podium. They explained how they wish to do a lot split and sell the lot to their daughter and son-in-law with 3 children, so they can be closer to them.

Chairperson Janzen closed the public hearing at 7:52 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve LS-2020-01 lot split of 233 S. Sheridan Ave., Valley Center, KS. Board Member Meadows seconded the motion. The vote was three in favor and one abstention (Board Member Boyd).

- E. Review of V-2020-02, application of Ronald Spelts, pursuant to Section 17.10.08., who is petitioning for a building size variance of 1,440 square feet on a proposed accessory garage building to be constructed on the lot located at 1320 W. 63<sup>rd</sup> St. N., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



**Date:** February 18, 2020

**Present Zoning:** RR-1 (Single-Family Residential District)

**Variance Request:** The applicant, Ronald Spelts, is requesting a variance on the allotted accessory garage building size as established by the City's zoning regulations. The applicant would like to construct a 2,400 square foot accessory garage on his lot, which is 24,534 square feet, or .56 acres, in size. Per City Code 17.06.01.B.2., lots larger than 20,000 square feet and smaller than one acre, are only allowed to have accessory garages up to 960 square feet in size.

**Applicant:** Ronald Spelts

**Property Address:** 1320 W. 63<sup>rd</sup> St. N., Valley Center, KS 67147 (outlined in red below)



**Applicant's Reasons for Variance Request:**

Per the City of Valley Center's Zoning Code (17.06.01.B.), the maximum square footage allowed for an accessory building built on a lot between 20,000 square feet and one acre in size is 960 square feet. The applicant, whose lot is just over one-half acre in size, would like to construct a 2,400 square foot accessory building (please see attached letter and preliminary site plan from the applicant at the end of this report). In the applicant's letter, he makes reference to wanting to construct this detached garage to be used for storage and workshop space.

**Review Standards for a Variance per 17.10.08.D. (*standards in italics*):**

1. *That the variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zoning district, and is not created by an action or actions of the property owner or the applicant.*

This variance request is unique to this property and is not the result of any actions already taken by the property owner. In regard to surrounding zoning, the immediate neighborhood is comprised of single-family homes. Some of these properties do have accessory buildings, but none of them are as large as the proposed accessory building in this application.

2. *That granting of the variance will not adversely affect the rights of adjacent property owners or residents.*

The granting of this variance will not adversely affect the rights of adjacent property owners/residents, but could have an adverse effect on the surrounding physical neighborhood. The proposed building is much larger than any other current accessory building in existence in the surrounding neighborhood. The property to the west has an accessory garage that is 1,800 sq. ft. in size and was constructed in 2011. This was prior to the adoption of the current City zoning code, which was passed in 2014. In the City's zoning regulations, lots that are over 20,000 square feet and one (1) acre, have a maximum accessory garage building size of 960 square feet. This is well under the 2,400 square feet being requested by the applicant. A public notice was published in *The Ark Valley News* and notice letters were mailed to all property owners within 200 feet of the applicant's property boundaries. To date, one response has been received by City staff and is attached to the end of this report.

3. *That strict application of the provisions of these regulations from which a variance is requested will constitute unnecessary hardship upon the property owner represented in the application.*

The property owner will not have unnecessary hardship in the fact that he would still be able to construct an accessory building on his property up to 960 square feet in size. The difference between the allowed maximum square footage and the proposed accessory building is 1,440 square feet.

4. *That the variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity or general welfare.*

The variance *could* adversely affect the public health, safety, morals, order, convenience, prosperity, or general welfare of the surrounding neighbors or the community in general.

The size of the proposed building could drastically change the physical look of the surrounding neighborhood and could possibly have a negative effect on the surrounding properties if a catastrophic event were to take place, such as a fire.

5. *That granting the variance desired will not be opposed to the general spirit and intent of these regulations.*

The granting of this variance will be opposed to the general spirit and intent of the referenced regulations. As noted previously in this report, the allowed maximum size of an accessory building is based off of the size of the lot. These regulations are designed to maintain open space for public safety reasons and to honor the general low-density building nature of a single-family residential district.

**Staff Recommendation:** Staff recommends that the Board of Zoning Appeals grant a variance allowing for a larger than 960 sq. ft. accessory garage building to be constructed due to the large size of the applicant's lot, but will remain neutral on an actual maximum allotted size.

January 27, 2020

Ryan Shark

City of Valley Center

Application Letter-Site Plan

1320 W. 63<sup>rd</sup> St. N., Wichita, KS 67204

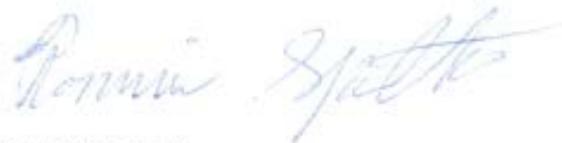
To whom it may concern:

I am writing a letter for the variance to build a shop on the property for 1320 W. 63<sup>rd</sup> St. N., Wichita, KS 67204. I am wanting to build a shop/garage/storage building measuring 40X60 with vaulted ceilings of 16 ft. Roughly 2400 sq. ft. as opposed to 980 sq. ft. This will be a metal building with a concrete slab and a rock drive. The purpose of this building is for storage of my Toy Hauler/Camper, boat, RZR 900, four wheelers and flatbed trailer and also storage for personal items as I do not have a basement on this property. This would be so that these are contained and not scattered in the back yard. It will keep the yard nice and not be such an eye sore to the property or the community.

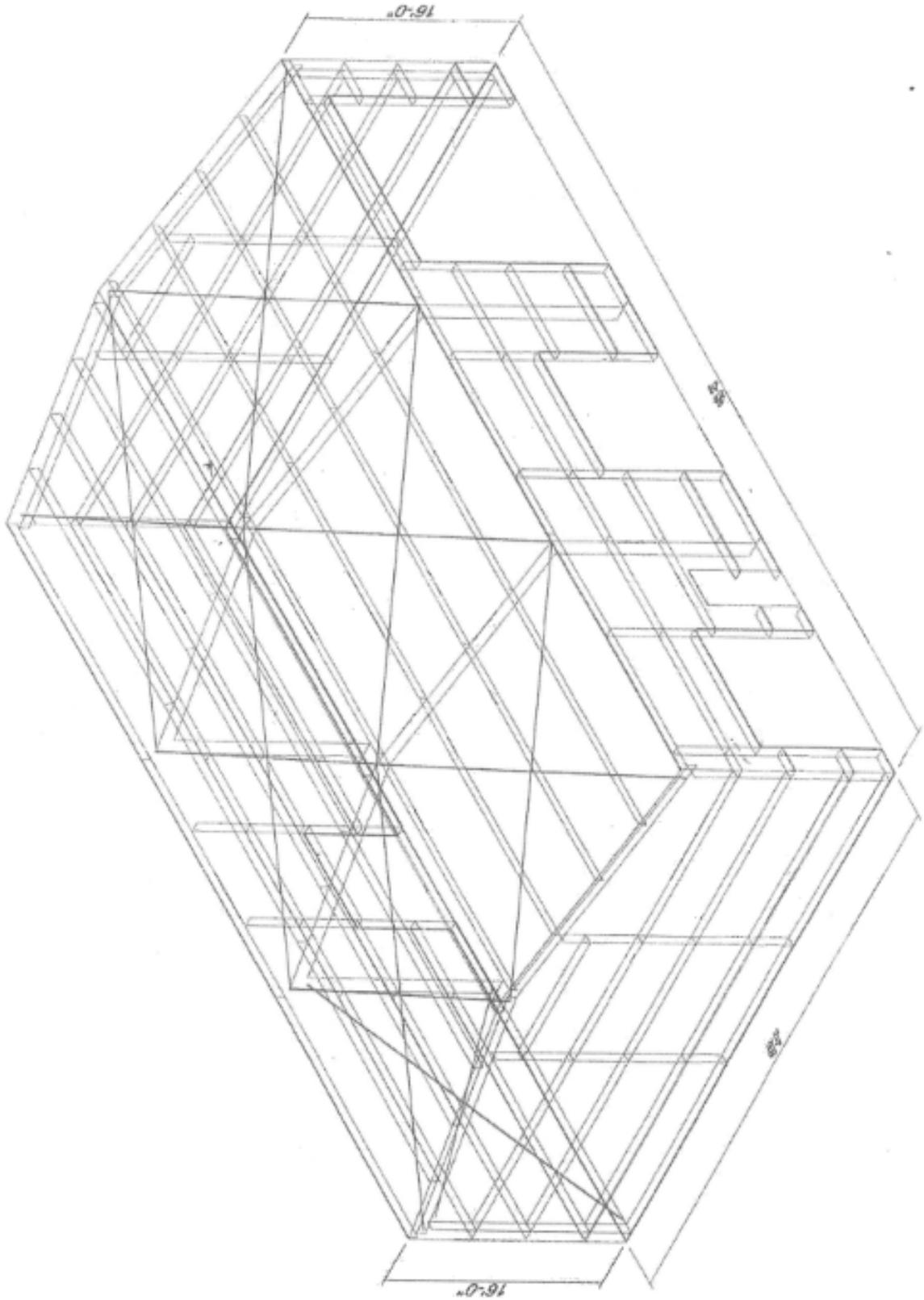
I plan to start building as soon as this is approved by the city. It will be built 25 ft. from the fence line in the back and 10 ft. from the fence line on both sides. I will be attaching a layout of the building with this letter and also showing where the lateral lines are. I understand that you will have to notify my neighbors for this approval process.

Please do not hesitate to contact me if you should have any questions or concerns. My number is (316) 304-6838. I look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink that reads "Ronnie Spelts". The signature is written in a cursive, flowing style.

Ronald E. Spelts, Jr.



Google Maps 1320 W 63rd St N



Imagery ©2020 U.S. Geological Survey, Map data ©2020 20 ft

Google Maps 1320 W 63rd St N



Imagery ©2020 U.S. Geological Survey, Map data ©2020 20 ft



1320 W 63rd St N

Wichita, KS 67204



Directions



Save



Nearby



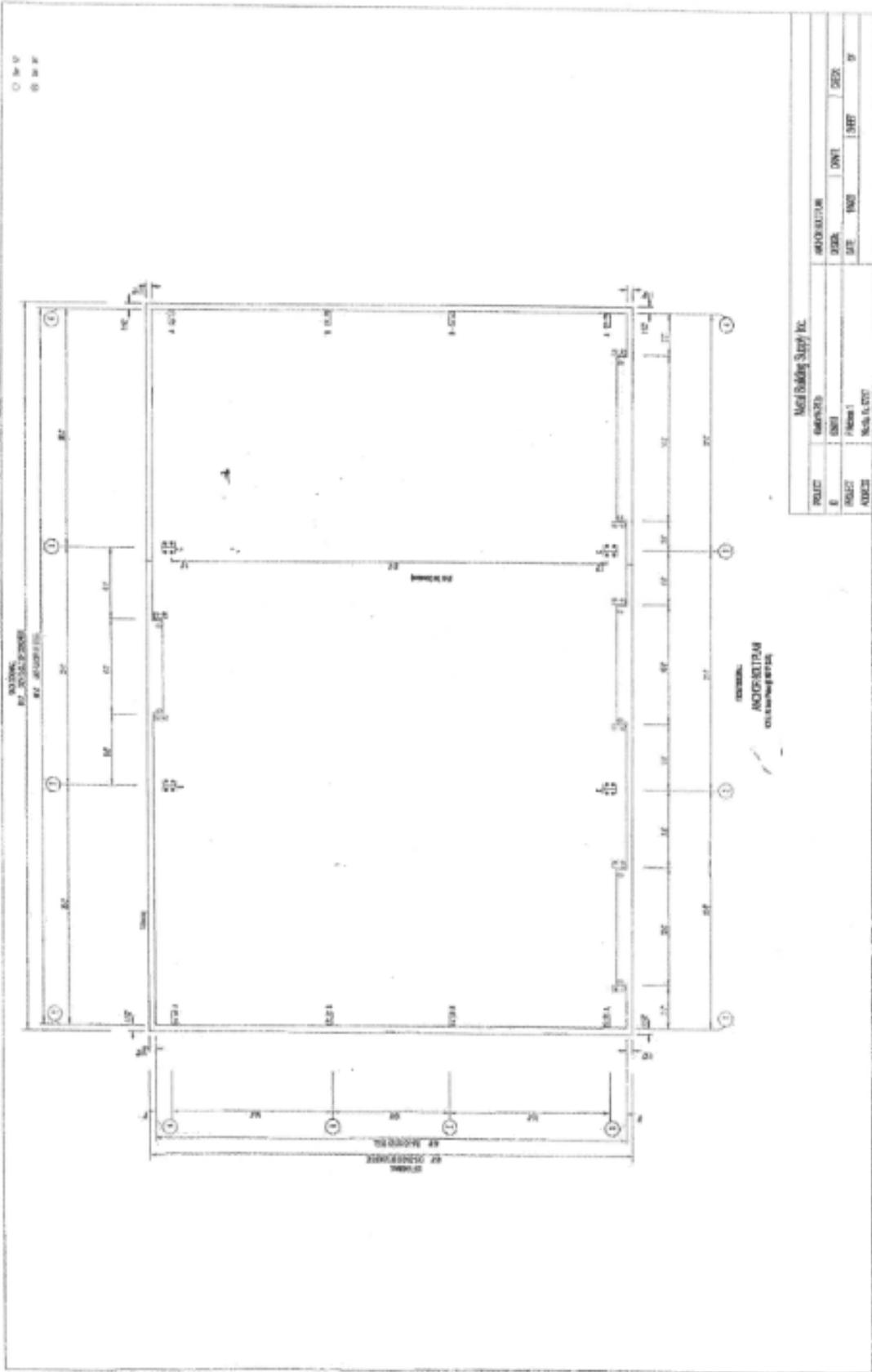
Send to your  
phone



Share

Photos

Plot for Construction



Med Building Supply Inc.					
POLICE	MARKETS	MARKET	MARKET	MARKET	MARKET
6	0001	0001	0001	0001	0001
POLICE	MARKETS	MARKET	MARKET	MARKET	MARKET
ADDRESS	MARKETS	MARKET	MARKET	MARKET	MARKET

**Ryan Shrack**

---

**From:** ALAN DAVIS <thunderheadracing@cox.net>  
**Sent:** Monday, February 10, 2020 1:58 PM  
**To:** Ryan Shrack  
**Subject:** variance request at 1320 w63rd n

the building size on the notice I received is wrong . it says 1440 square feet actual size owner wants to build is 2400 square feet 40x60. also this owner does not live at this property it is a rental . it sounds like he just wants to build a warehouse.

After the presentation, Ryan explained that the applicant's lot is about ½ an acre, the zoning ordinance for the zoning district is 960 square foot. The applicant would like a variance to add 1,440 square foot to make the final building square footage 2,400 square foot.

Chairperson Janzen opened the public hearing at 7:57 P.M.

Chairperson Janzen asked what the notification area was. Ryan replied it is 200 foot radius of applicant property.

Board Member Boyd wondered how many people live around the applicant's area. Ryan responded 14 properties including the applicant's lot.

The applicant Ron Spelts stood at the podium to state his case as to why he wants the variance and to answer any questions the board might have. He asked if he could have a 30 foot driveway.

Chairperson Janzen informed Mr. Spelts that the driveway is not part of the variance and the applicant will have to follow city code. Chairperson Janzen commented on how the proposed variance is almost triple the square footage that the zoning ordinance allows and is surprised there were not more people opposing the size of the accessory garage building.

Ron Spelts explained that he needs this accessory building to be so large so he can fit his boat, four-wheelers, camper and other things. He is planning to make 80% of the building storage and the remaining 20% a garage shop to work on projects that might come up.

Board Member Keenan asked where the applicant's boat and other structures are stored now on the property.

Mr. Spelts replied they are in the backyard in the open.

Ernest Blackwell resident at 6445 Interurban came to the podium next. He explained that he sold Mr. Spelts the property because he trusts him and wanted someone to live there that would take care of the property. He agrees that the building needs to be that large first because there are very large accessory structures all around in that neighborhood and second a thief could come and steal Mr. Spelts belongings in the backyard.

Chairperson Janzen closed the public hearing at 8:01 P.M.

Board Member Keenan asked what the maximum size for buildings besides the lot regulations is. Ryan answered there is a 30% coverage regulation.

Chairperson Janzen asked Ryan what the applicants next step could be if the board denied the variance. Ryan replied Mr. Spelts could go to district court, he would not go to city council.

Board member Keenan asked Mr. Spelts if he thought about building more than just one building, multiple buildings.

Mr. Spelts replied he did not think about multiple buildings just one so he could fit everything he needs to into one building together.

Chairperson Janzen also asked Mr. Spelts if he would be okay with a smaller size than 2,400 square foot building.

Mr. Spelts asked the board what size they were thinking or comfortable with and he will try to work with what they give him.

Board Member Keenan commented that 2,400 square foot is just too large to justify.

Chairperson Janzen recommended that the board starts with 1,800 square foot match the neighboring property that has a 1,800 square foot accessory garage.

Board Member Boyd asked the applicant Mr. Spelts how tall the neighboring accessory garage was.

Mr. Spelts responded that it is 10 feet tall but he personally needs 16 feet tall to fit his 14 foot tall toy hauler.

Ron Spelts commented to the board he needs the larger size to safely store his things but he will do best with what he is given.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve V-2020-02 for a 1,800 square foot accessory garage building to be built on the lot located at 1320 W. 63<sup>rd</sup> St. N., Valley Center, KS 67147. Board Member Keenan seconded the motion. The vote was unanimous.

**NEW BUSINESS-** Ryan had no new business.

**OLD OR UNFINISHED BUSINESS-**

A. Board Attendance Policy Discussion

Ryan informed the board what the Attendance Policy states: The Planning and Zoning Board's bylaws state that any board member who misses four consecutive meetings or misses 33% of meetings in a calendar year for reasons not considered justifiable by the Board shall be notified that the Board will recommend removal of said board member by the City of Valley Center Mayor.

**COMMITTEE AND STAFF REPORTS-** Ryan reminded the Board the next Planning and Zoning Meeting will be Tuesday, March 24, 2020 at 7 P.M. at City Hall.

**ITEMS BY PLANNING AND ZONING BOARD MEMBERS:**

Gary Janzen-Nothing

Don Keenan-Nothing

Kelsey Parker-Not present

Rick Shellenbarger-Not present

Katie Patry-Not present

Mike Boyd- Nothing

Toby Meadows – Nothing

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING:** At 8:30 P.M., a motion was made by Chairperson Janzen to adjourn and was seconded by Board Member Meadows. Vote was unanimous.

Respectfully submitted,

\_\_\_\_\_  
Ryan Shrack, Community Development Director

\_\_\_\_\_  
Gary Janzen, Chairperson

## **NEW BUSINESS**

### **A. LFPV LLC (DBA SMOKELESS JOE'S) REQUEST FOR VARIANCE:**

Joseph Lynn will present information and request variance for alleyway.

- Letter of request
- Map of area
- Photos

LFPV LLC (DBA SMOKELESS JOE'S)  
209 W Main St.  
Valley Center, KS  
3162855640  
jlynn1100@sbcglobal.net

20th February 2020

Valley Center City Council  
121 S Meridian Ave  
Valley Center, KS 67147

Dear Council Members,

We are seeking to be allowed a variance in traditional use of the alleyway behind our building so as to allow the use of a drive-through window for a short while in the early morning on select days of the week (6-8 AM MWF) for our customers picking up pre-ordered food.

The alleyway in question is a 2-way alley and we would like to be allowed to have our customers enter the left side of the alley for the ability to pull up to our window on their driver side of the vehicle.

The overall width of the alleyway is 22 ft wide, typical vehicles will be 5-8 ft wide overall, which would allow appropriate room to get around a vehicle. If they had to get through while a customer temporarily was on the left side of the alley.

The clear problem with this variance of use is that it obstructs the typical 2-way use of the alley, but we would like to be granted the variance in use for the following reasons:

- Neighboring business owners have given us their approval or indifference.
- Our food will be made on a preorder basis only, which eliminates any extra time that a vehicle would be obstructing the alleyway.
- Our hours of operation/pick-up hours do not overlap with the neighboring businesses delivery schedules.
- We will establish clear signage to wait on the right in a line beyond the alley (GREEN) on the dirt road coming from the west and enter the left to pull up to the window (BLUE) as it is cleared of the customer ahead of you.  
(Images Attached, EXHIBIT A)
- The typical width of vehicles will allow most to pass despite the temporary obstruction.  
(Images Attached, EXHIBIT B)

We are anxiously awaiting the opportunity to state our case in person and very much so appreciate your time and consideration in this decision.

Sincerely,

Joseph Lynn + Partners *LFPV LLC*

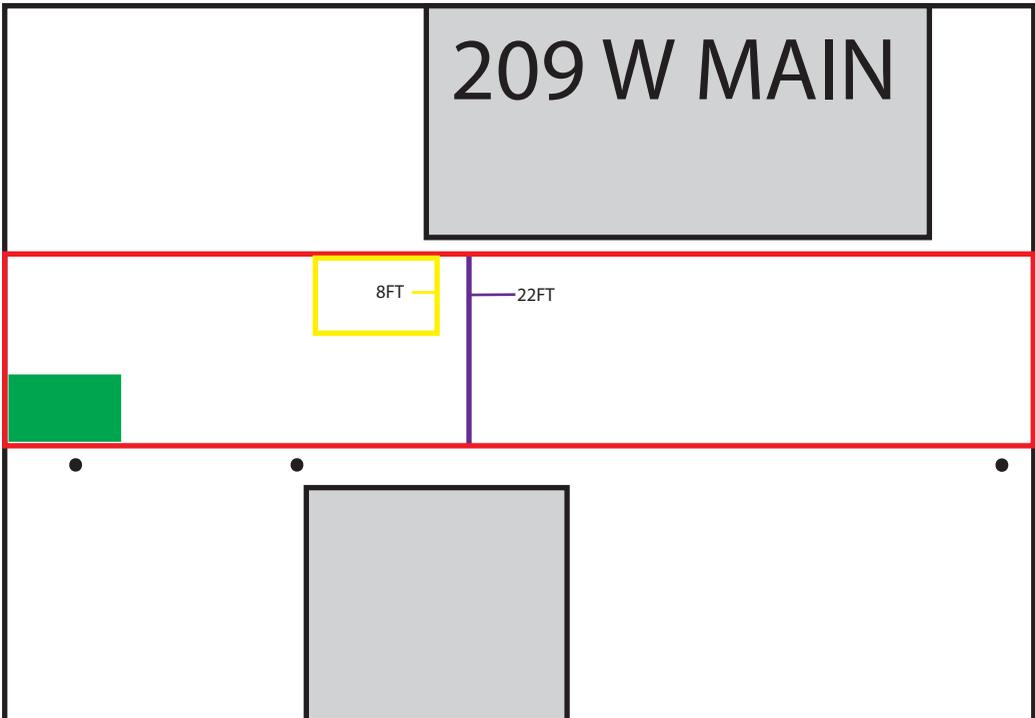


EXHIBIT A

EXHIBIT B



TAPE MEASURE - Ford F-150 Width



TAPE MEASURE - Ford F-150 Width



FACING WEST FROM THE WINDOW



FACING EAST FROM THE DIRT ROAD

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. LFPV LLC (DBA SMOKELESS JOE'S) REQUEST FOR VARIANCE:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**The Council may or may not vote to approve LFPV LLC- DBA Smokeless Joe's request for use of the alleyway.**

## **NEW BUSINESS**

### **B. KANSAS COLLEGIATE BASEBALL ASSOCIATION FUNDING REQUEST:**

Sheldon Howell with the Kansas Collegiate League Baseball requests funding for the 2020 baseball season.

- Letter of request



---

2020 Valley Center Mud Daubers Formal Request for Funds

Prepared For: VC City Council

Prepared By: Sheldon Howell

League Update

The League has entered 2020 with great optimism and excitement about our future. After a very successful 2019 season the KCLB sent 5 teams to the NBC World Series. I would like to congratulate the Liberal BeeJay's for being crowned the league champions in 2019. I would also like to congratulate the Kansas Cannons for placing 3<sup>rd</sup> place at the NBC World Series. We have worked this offseason to align our league interest and come closer together to accomplish our mission and goals. In 2020 we will move forward as one league, with a collective interest in doing what is best for the young men that play this great game of baseball.

Team Update

It brings me great pleasure to share that we were approved by the school board to return to our home field in Valley Center for the 2020 season. A pleasant and welcomed update from the original plan of having to be offsite for two, possibly even three years. The Daubers call Valley Center home because we believe in the community and we hope to call this our forever home. We plan to work year after year to make our name a staple and grow with the city.

Along with this exciting news I'd like to introduce you to two people who are imperative to the success of our organization. The first is John Bonebrake; this will be John's second year with the team. John serves as our General Manager and is a member of the non-profit. Bonebrake played collegiate baseball at our local Newman University and went to Goddard High School. John has a very diverse background, working in minor league baseball with the Arizona Diamond Backs organization and coaching at all levels. The second person is Steven Edwards, our new Head Coach. Check out his Bio below:

Poplar Bluff Missouri Head Baseball Coach

Steven Edwards is married to his wife Jennifer Edwards of 19 years. Together Steven and Jennifer have one son, Nicholas Edwards 16 years old. Without the love and support of his family he believes he would not have the success as an educator and coach for his student athletes today.

Graduated from Poplar Bluff Missouri in 1995. Played two years at Missouri Valley College under Coach B. and Coach Pardo Blanco. Then he enlisted into the United States Marine Corps where he advanced in the infantry field and became a Platoon Sergeant. He served in 2nd Marines, 2nd Battalion out of Camp Lejeune, North Carolina. After being injured overseas in 2002, was honorably discharged. He then attended Arkansas State University and gained his B.S.E in Social Sciences and Coaching in 2007. In 2018, He earned his master's in Sports Administration and Leadership from Arkansas State University.

In 2007, He took his first teaching and coaching job at Trumann High School in Trumann, Arkansas. While spending time at Trumann High School, he coached football, basketball, and baseball. The five years he spent there the baseball team went to four regionals and two state tournaments. He was also the Head Trumann American Legion Baseball Coach for four years there. Time spent in Trumann Arkansas his coaching record was (87 and 16).

In 2013, He moved back to his hometown of Poplar Bluff Missouri. This is where he coached football and baseball as an assistant coach until 2015. In 2015 he became the Head Baseball Coach at Poplar Bluff Missouri. Now, going into his sixth season as the Head Coach his varsity record is (107 – 27 – 1). The Poplar Bluff Mules have won the Conference Tournament Championship four years in a row. In 2015 the Mules were runners up in the District Championship. In 2017, the Mules were District Champions for only the third time in schools history. Also, Sectional Champions for the first time in school history. Coach Edwards has been named coach of the year four years in the state of Missouri for the SEMO Conference.

While being a Head Baseball Coach there has been 19 student athletes that have gained scholarships to play baseball at the next level. One student athlete that was drafted in the 33rd round to Kansas City Royals in 2016, later to be drafted in 2019 in the first round to Miami Marlins.

Summer of 2019, he was an assistant coach for the Derby Twins, in the sunflower league that took 5th place in the NBC Worlds Series.

### Summer 2020

Last year the city graciously donated three thousand dollars to the Mud Daubers. First and foremost, we would like to say ‘Thank You’ to Valley Center. That money goes directly back to the team and costs that they incur. In exchange, we had put the VC logo on all of our jersey sets and every home game was free for the fans to attend. In addition to that, the Mud Daubers hosted a free youth camp at the beginning of the summer. This camp had over 80 attendees from the Valley Center community. Alongside this, we also hosted all of the YMCA's mini camps for their baseball program during the month of June to give back to the surrounding communities.

We are proud members of the VC Chamber of Commerce. We plan to attend all meetings and give back to local businesses in the area. This past year, we attended the Fall Festival, and have met with the Main Street Organization about being involved with future events in the community. In addition, we met with Matt Robertson, the high school baseball coach, about partnering with them on all of their future camps coming up this year for the baseball program.

We will also be attending some of the Recreation Commissions games and meetings to help educate the youth baseball program and give back to the local teams.

Our goal has been, over time, to become a house hold name in the community. We feel that over the last year, and into this year we are taking great strides to accomplish this goal. Last year it was incredibly difficult having to play at a different field. Now, with us being back home, we are very eager to bring some exciting entertainment to Valley Center during the summer months. Some of the future plans and events we are working to do are:

Military Night

Local Service Men Night (Police, Fireman, etc.)

Bark at the Park (Animal League/Paw Prints)

Recreation Team Night

VC Pride Night (High School, Middle School, etc.)

Small/Local Business Night

These are just some of our ideas that additional funds will allow us to bring to the community. We want to represent the community of Valley Center with pride and show our gratitude to them each game.

#### Expense Update

Below you will find some of the estimated expenses for our club. Additionally, with the new teams coming in and the request of many scouts regarding competition, we needed to add a more diverse schedule to compete on a larger scale. For the 2020 schedule we have added one road trip to Dodge City, KS for a four game set. The estimated cost of this trip alone for 30 team members is \$5,200.

## Kansas Collegiate League Baseball League

*Franchise Overview- Expenses* ~~\$13,865~~ **\$19,110**

League Fees	\$3,460
Coaching Salary	\$4,000
Facility Rental	\$1,780
Operating Expenses	\$4,625
Uniforms / Equipment	\$3,000
Tournament Expenses	\$2,245

**Franchise Overview- Adjusted Expenses \$19,110**

**Additional Road Trip \$5,200**

**Total = \$24,310**

## Kansas Collegiate League Baseball

### ***Franchise Overview - Expenses***

**League Fees - Total - \$3,460**

League Fees \$800

NBC Affiliation Fee's \$100

Insurance \$580

Website \$280

Premier Officiating Assignments \$500

League Bond \$500

League Tournament \$700

**Coaching Salary - Total - \$4,000**

Summer college teams traditionally hire a head/assistant coach for a stipend.

**Facility Rental - Total - \$1,780**

The team needs a place to play that is college baseball appropriate. Facility rental varies from \$50 - \$200 per home date. The average cost for a game ready field to play a single 9 in our league is \$95. Some teams do not pay for facility rental which is a significant savings. On average, an entire field rental for the summer with 20 home dates will range from \$1300-\$1500. VC 2020=\$1780

**Operating Expenses - Total - \$4,625**

Baseballs: \$50 doz. (Teams typically purchase 12-15 dozen) (2020= \$65 per dozen)

Umpires: \$150 - DH / \$85 – Single 9

40 games (20 home and 20 away) Hosting a single 9 with two umpires, while using a dozen baseballs, costs \$220.

If a team plays 20 home, single 9's the season cost is \$4,400. Scheduling non-league games is permissible but is not reflected in the operating budget. Teams typically leave road game travel up to the individual players to carpool as most travel time is within an hour drive.

### **Uniforms and Equipment**

It is up to the franchise to provide uniforms and equipment. All of the teams in the Kansas Collegiate League provide a complete designer uniform with multiple tops. Teams provide two A4 Dri-fit tops and cap, but require players to provide their own white/grey pants. Most players in the league have their own equipment, catchers gear and bats. Helmets that meet all safety standards are usually provided by the franchise. Costs for equipment and uniforms vary, depending on the cloth, brand, design, print and quantity.

### **Tournament Expenses (optional):**

NBC World Series Entry Fee - \$1,350

NBC Qualifier Entry Fee - \$700 + \$195 (3 dozen baseballs)

Typically, teams only qualify for the NBC World Series through league or tournament play. The KCLB offers a paid berth to the NBC World Series to the league champion (paid through league fees) and NBC Qualifier Tournament champion (paid with tournament prize money).

Traditionally, two additional teams are offered berths to the NBC World Series which is paid by the individual teams.

### **Formal Ask for Funds**

As stated previously, we are extremely grateful for the funds we have received from the city of Valley Center over the last three years. We would like to formally ask for funds between 5-10 thousand dollars to help offset costs for our Valley Center Mud Daubers in the 2020 season.

As shown, we have continued to honor our commitment to the community and are planning to expand that commitment with the future years to come. We are striving to become the household Valley Center team that every young ball player in the community strives to play for in his future. We want to give back as much as we can to the community through volunteering and being positive role models and providing a safe, fun atmosphere for all to come and enjoy during the summer months. With your continued support this is possible.

Thank you for taking the time to consider this proposal, and I look forward to discussing it more in the future.

Sheldon Howell

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. KANSAS COLLEGIATE BASEBALL ASSOCIATION FUNDING**  
**REQUEST:**

Should Council choose to proceed

**RECOMMENDED ACTION**

The council may or may not approve \_\_\_\_\_ Dollars for funding for the 2020 season.

## **NEW BUSINESS**

### **C. VIETNAM MEMORIAL MOVING WALL SPONSORSHIP REQUEST**

A request from Councilmember Colbert for sponsorship with funding and for the city to form a committee for planning and setting up a second visit from the Vietnam Memorial Moving Wall.

- Memorandum
- Information
- Contract



**March 3, 2020**

**To: Mayor Cicirello & Members of Council**

**From: Ron Colbert, Council Member Ward 1**

**Subject: Request for Special Project/Money**

## RECOMMENDATION

---

Councilman Colbert is requesting the city form a committee for the purpose of planning and setting up a second visit from The Vietnam Memorial Moving Wall. I am also requesting the city pay the expense for bringing the wall to Valley Center.

## BACKGROUND

---

The first visit happened October 18<sup>th</sup> through the 22<sup>nd</sup> in 2012. The city formed a committee that year to bring the wall to Valley Center. The committee was made up of council members as well as citizens. There were many volunteers that helped to ensure the visit was a successful one. It was estimated at that time that the wall would bring 1,500 to 2,000 cars per day to Valley Center.

## FINANCIAL CONSIDERATION

---

In 2012 the city expected to spend around \$5,000. We expect the cost to not exceed \$6,500 this year.

## DESCRIPTION

---

The Moving Wall is a half-size replica of the Vietnam Veterans Memorial Wall in Washington, D.C. It contains more than 58,000 Americans who died or are missing in Vietnam.

## **I. PREPARATION and LOGISTICS**

### **Honor and Respect**

It is important to maintain a dignified and respectful mood at The Moving Wall. This means staying in control of whom and what is going on at the Wall. Don't be afraid to tell some people no. Unfortunately, an event like this brings out some who would like to perform acts that are contradictory with the purpose of The Moving Wall. This includes those who want to publicize themselves, sell items, or promote their own causes and projects.

Fortunately, they are few. Regardless of what some will claim to you, NO ONE is allowed to sell anything at The Moving Wall. Please be aware that there are NO vendors who are associated with The Moving Wall project.

Likewise, no entertainment is allowed to take place at The Moving Wall.

The Moving Wall was years ahead of other traveling memorials that cropped up long after the years and months of designing and testing various materials, and long after The Moving Wall had proven its agenda as it toured the country. The Moving Wall is the only replica of the Vietnam Veterans Memorial. Other traveling memorials are simply replicas of The Moving Wall. The Moving Wall remains the only one that is maintained by the same Vietnam veterans who silk-screened the first name onto the first panel at the beginning of 1983. You are displaying some powerful art created with love by Vietnam veterans and their friends.

Like your own reason for wanting to bring it to your community, The Moving Wall was constructed for the sole purpose of SHARING.

### **Publicity**

Let the people in the community, and the surrounding area, know you are and are bringing The Moving Wall to your community to Honor and Respect those that made the ultimate sacrifice through Remembrance and Education. By bringing The Moving Wall into your community, you are giving many people an opportunity they would never otherwise have.

There are so many media sources available today, (television, newspapers, internet, posters, flyers, etc.), that as many as possible should be utilized. It is heartbreaking when someone that will never make it to Washington, D.C., is not informed that The Moving Wall is in his or her community.

One person should be designated as the liaison between the sponsor and the media. This will eliminate people giving inaccurate or conflicting information to the media. This one spokesperson can then direct the media to the appropriate person they may interview, for particular aspects of the project.

When distributing media packets, it is important to clearly state who the sponsor is, your reasons for bringing The Moving Wall, and a clear and accurate description of The Moving Wall, including a brief history covering by whom it was built, and why. It is an extremely important story and many times it has been overlooked. People should never walk away from The Moving Wall with the idea that the government paid for this project, or some corporation funded it. The story is important, not to glorify any individuals, but to demonstrate the spirit and commitment that are an integral part of being American.

## **Site Selection**

A grassy, park-like area with trees, if possible, makes an appropriate setting for The Moving Wall. Besides being aesthetically pleasing, a park-like setting is more conducive to tranquility and contemplation.

The sturdy and straight platform itself needs to set on a **level** plane. The structure will **not** be set up on an improperly built platform. It is braced with supports that need to be staked into the ground approximately 18 inches. For this reason, The Moving Wall may not be set up indoors. A location on concrete or asphalt will require drilling seventy-six one inch holes during set up, this is in addition to securing the level base prior to The Moving Wall's arrival. See the section *Assembly / Disassembly* for further information on site preparation.

## **Landscaping**

Many previous sponsors have had landscape designers, florists, etc. help with lining each end of The Moving Wall with shrubs, small trees, and flowers. The majority of these services and plants have been donated for the duration of The Moving Wall's display. It truly adds to the beauty and simplicity of The Moving Wall. Nothing should be placed where it will rub against The Moving Wall.

### **Tents and Shelters**

It is suggested that arrangements be made to have a large tent or canopy at the site. This can be used for the main command post and information center. A canopy, or tent with the sides rolled up (weather permitting) is more inviting to visitors to approach for information. This can be a project that you may choose to invite a corporation, or perhaps a military unit, to donate the use of a canopy or tent in order to minimize your expenses. It is a good idea to have some type of shelter available in the event of bad weather.

When deciding where to place the tent, keep in mind that a large tent can easily block the view when taking photos of The Moving Wall.

A heater should be provided if the evenings are likely to be cool. Tables and chairs for the volunteers, with a few additional chairs for visitors, should be available.

TOP

### **Information Tables**

Information tables should be set up on what will be the main path from the parking area to The Moving Wall. If it is necessary to have the tables inside a tent, they should be placed close to the pathways. You should not try to have people enter a closed tent for name information. The items that are permitted on the information tables are:

### **The Directory of Names,**

1. pads for writing down the name, panel number and line number, and
2. name rubbing forms and crayons for the name rubbings

You can also have a listing of the names from your area or your state, and a brief question and answer sheet for easy volunteer reference in case someone asks a question and the volunteer doesn't know the answer.

Keep boxes of Kleenex visible and easily accessible.

Literature or material promoting any organization or material that seeks contributions is not allowed on the information tables.

## **Communications**

There needs to be a telephone or two-way radios on site for communications with the local emergency services in case they are needed. With the proliferation of cellular phones, this doesn't seem to be a problem.

## **Wheelchairs/Carts**

Have at least two wheelchairs available at the information tent. A local hospital could donate them for the week. Golf carts may be used to shuttle the elderly and handicapped to and from the information tent but cannot approach The Moving Wall.

## **Cots**

At least one cot should be available in the tent that can be used for emergencies and for volunteers to rest, if desired.

## **Restroom Facilities**

If there are no buildings close by for public use of restrooms, portable chemical toilets will be needed.

## **Benches**

Four to six benches may be placed about ten feet from The Moving Wall.

## **SIGNS**

Signs that read: "*No Pets, No Food, No Smoking*" and "*Please Turn Off Cell Phones*" should be posted in strategic areas around the site.

## **Road Signs**

Road signs are extremely important and often serve as the only means for some people to learn of The Moving Wall's display in your community. Several sponsors have made signs to direct people to the site. Other sponsors have received cooperation from their state's Department of Transportation who made standard highway signs and installed them on the Interstates. Surface street road signs should go up on the morning that The Moving Wall is assembled.

## **Flagpole**

Most sponsors have flown the American flag and the POW/MIA flag, as well as the state flag. Some sponsors have had professionally-made poles installed, while others have made their own that looked almost as good for much less. Flagpoles should be placed at least the height of the pole away from The Moving Wall.

## **Sound System**

A sound system should be used for ceremonies, reading of the names, etc., and the sound level should be appropriately adjusted for each event.

## **Lighting**

The Moving Wall needs to be lit throughout the night for visitors as well as for security. The local power company could donate the labor and use of a free temporary line. In some areas, the National Guard has provided portable lights, and in other places, local electrical contractors have loaned and installed lighting fixtures. Fluorescent-type bulbs provide good lighting and no glare.

## **Maintenance and grounds keeping**

Volunteers should be willing to keep the area free of litter, and can assist in cleaning The Moving Wall panels. Before wiping any of the panels, have the volunteers check with The Moving Wall driver. It is essential that nothing be done to the panels until given specific instructions. Only the cleaning supplies brought with The Moving Wall should be used on The Moving Wall. If The Moving Wall gets wet from rain, dew, etc., let it air dry. **Do not** attempt to dry The Moving Wall with rags or towels.

## TOP

## **Volunteers**

In addition to committee members for media, supply, site preparations, etc., at least ten (10) volunteers will be needed for set up; two (2) volunteers for locating names; one (1) volunteer to walk The Moving Wall assisting visitors, and; two (2) security around the clock. Volunteers should read the front pages in the Directory of Names and have access to this handbook.

## **Food for the Volunteers**

Past sponsors have had the community provide free meals and beverages for the volunteers. Usually the food is donated after fraternal or civic organizations, and businesses, are asked if they would help support The Moving Wall project.

It is recommended that you appoint a Supply Officer who can be responsible for getting a team of people together to get word out before The Moving Wall arrives. The supply officer and his/her team should be responsible during the week for bringing in the food.

This is what really makes The Moving Wall a true community project: the spirit of sharing and giving.

## Water / Coffee

Water and coffee should be provided in the tent for volunteers.

## The Directory of Names

In order to assure that you have enough copies of the *Directory of Names* on hand in the event of large crowds, you may wish to order additional copies ([see page 13](#)). Vietnam Combat Veterans,, Ltd. Memorial Fund will send you two *Directory of Names* several months prior to The Moving Wall's arrival.

As more people handle the books, the faster they begin to lose pages. It is recommended that your volunteers look up names for people in the directories. This will help to minimize the handling and facilitate the books lasting through the display period.

## Assembly / disassembly of The Moving Wall

The minimum number of helpers should be ten. However, if you have ten or more people who have volunteered and more people show up and want to help, do not turn them away for fear of too many. Devitt's concept was to make this a "community project," letting people do whatever they could as their contribution to the project.

It takes approximately three hours to assemble The Moving Wall. Because of the vast number of people who have handled the panels, and the vast number who will handle them after it leaves your community, great care should be given in handling each item. While some people think that a panel is light enough for them to carry by themselves, we want two people to carry each panel. Besides making it easier for some, the main reason is to make certain that a panel isn't dropped or hit against something while carrying it. The slower the helpers work, the greater attention to detail and care they will give, thereby assuring that The Moving Wall will look as fine as it should when erected. All workers will be briefed by The Moving Wall personnel prior to handling and assembling. Tools used in assembling the structure are brought with The Moving Wall.

Prior to The Moving Wall's arrival, it will be necessary to build a simple, level foundation of 2 x 4 lumber for The Moving Wall to set on (by michael gill). The Moving Wall is a V shape. The angle can be from 90° to 125° in order to make the structure fit in your location. The length of each end of The Wall is 126.5 ft.. The foundation can consist of 2 x 4 posts driven into the ground every four feet, and then cut the tops level with 2 x 4 lumber laid and nailed or screwed flat on top. This is where The Wall will set. When building the foundation, you want to **keep the structure as close to the ground as possible**. However, there are times when it may be up to two feet above the ground in places if that is what it takes to maintain a level platform. It must be sturdy and not wobble. We bring a cloth material with The Moving Wall to drape over the foundation so the platform it is not visible from the front.

It is advantageous to have the same individuals who helped set it up should perform disassembly of The Moving Wall, if possible. Disassembly takes about an hour and a half.

## **Inclement Weather**

Walking on grass in heavy rain where drainage is poor quickly brings mud to the surface. Some sponsors have put small wood chips on the path. Others have built wooden walkways and others have gone so far as to pour asphalt or concrete walkways. Many who have done this had the materials and labor donated by local contractors.

If severe weather high winds or hail are imminent we will pull the panels and place them back in the crates. This will take about thirty minutes with a crew of eight. As time is not always available, it should be coordinated to have a barrier (trucks, buses) placed between The Moving Wall and the weather.

## **TOP**

## **Artifacts Left at The Moving Wall**

Throughout the week, place letters, poems, photographs, etc. into plastic bags to help keep them dry. These items may be pinned to the cloth draping, *never taped* to The Moving Wall. Candles should be placed in a container before being lit. Prior to disassembly, volunteers can collect and place in boxes all the non-perishable artifacts that are preserved by Vietnam Combat Veterans, Ltd.

## **Ceremonies**

It is entirely up to the sponsor as to how many ceremonies to have during the display. Typically, an opening ceremony is held within the first couple of days. This is generally the one the local media will give good coverage to, and it will help get the word out that The Moving Wall has arrived. The ceremony usually lasts 45 minutes to an hour, during which welcoming remarks are made, introduction of speakers, acknowledgments of volunteers, and giving a brief history of The Moving Wall. A lying of wreaths usually follows speakers, retiring of the Colors, and Taps.

## **Brochures / Programs**

Most sponsors have printed up brochures, or programs, which are handed out to visitors throughout the display. The format and general information to include are up to the sponsor. Usually, the front page, or cover, should state the dates and the location of The Moving Wall display. The following pages usually go on to list dates and times of any ceremonies. These pages are also used to give information and history about The Moving Wall. The closing page is where most sponsors have thanked and/or listed those who were instrumental in bringing The Moving Wall through their donations of time, services, and money. Adding our web site [www.TheMovingWall.org](http://www.TheMovingWall.org) helps answer many questions.

Because printing costs can sometimes be high, some sponsors have used the brochure as a program for their opening ceremony, with the interior information listing times and speakers at the event. These programs were handed out throughout the display, even though they only covered the opening ceremony.

## **Schools**

When arrangements are made to have schools visit The Moving Wall, arrival of the buses should be staggered so the group is manageable, and they should be told what they are going to see and what their proper behavior should be prior to going to The Moving Wall.

## **Escorts**

Anyone wishing to escort The Moving Wall may only do so **from the motel at which the drivers are staying to the display site**, and only on the day of set up..

## **Vendors**

Vendors are not encouraged, and are not permitted within 100 yards of The Moving Wall site or the entrance thereto.

## **II. QUESTIONS AND ANSWERS**

Who formed the concept of the Vietnam Veterans Memorial in Washington, DC?

The idea of a national Vietnam Veterans Memorial began when Dr. Victor Westphall of Angel Fire, NM began constructing a memorial in Angel Fire in memory of his son and those who died with him. The idea of having a Vietnam veterans memorial located in the Nation's capital was that of Jan Scruggs. The Vietnam Veterans Memorial Fund, Inc. was incorporated on April 27, 1979 in Washington, DC by a group of Vietnam veterans: Jan Scruggs, President of VVMF; Robert Doubek, Project Director and later as Executive Director; John Wheeler, Chairman of the Board. They lobbied Congress for a two-acre plot of land in Constitution Gardens. Significant initial support came from Senator Charles Mathias, Jr. of Maryland and Senator John Warner of Virginia. On July 1, 1980, President Jimmy Carter signed the legislation to provide a site in Constitution Gardens near the Lincoln Memorial. It was a three and a half year task to build the Memorial and to orchestrate a celebration, under the direction of Sandie Fauriol, to salute those who served in Vietnam. The Memorial wall was designed by Maya Ying Lin and was dedicated on November 13, 1982. The sculpture created by Frederick Hart called "The Three Servicemen" was unveiled on November 8, 1984, at which time control of the Vietnam Veterans Memorial was turned over to the National Park Service. In 1986, Vietnam veteran nurse Diane Evans began the task of adding a statue to the site, recognizing the women who served in Vietnam. The statue, sculpted by Glenna Goodacre, was dedicated on November 11, 1993.

TOP

## **Who conceived the idea of The Moving Wall?**

The concept and actual building The Moving Wall grew out of the hard work and effort by John Devitt, Gerry Haver and Norris Shears, Vietnam veterans from California, concerned with what they might possibly do to somehow "keep alive" and share the power and good that Devitt had experienced while attending the dedication of the Vietnam Veterans Memorial in Washington, DC. At first, it was decided to build a replica and display it on the West Coast, so that people who lived so far from the Capital might have a chance to experience the Wall. While in Washington, DC in

February 1983, John Devitt was explaining his project to several other veterans he had just met. One exclaimed, "What a great idea! Is this going to be portable?" Trying to avoid any negatives around his project, John simply nodded and replied, "Yeah, it's going to be portable."

### **What is the official name of this portable Wall?**

Originally, John Devitt simply called it the Vietnam Veterans Memorial (Mobile), drawing on his own background as a helicopter crew chief in the First Cavalry Division (Airmobile). In February 1985, while the Wall was on display at the State of California Veterans Home in Yountville, California, the name Micki Voisard of St. Helena, California dubbed "The Moving Wall." She is a member of Vietnam Combat Veterans, Ltd., and is a former flight attendant with Flying Tigers Airline. The Moving Wall has also been referred to as "The Traveling Wall," the "Half-Scale Replica Wall," and "The Healing Wall." However, its official name is The Moving Wall.

### **When did construction of The Moving Wall begin?**

Construction began in February 1983 after experimenting with various methods of replicating the Vietnam Veterans Memorial in Washington, DC. Out of several methods tried, Devitt decided silk-screening was the best way to replicate the names, making each name as legible as it is on the Memorial in Washington. John Devitt, Gerry Haver, and Norris Shears did the actual construction and silk-screening of names. When they began, John was confident they could complete the project in two weeks.

### **When was The Moving Wall completed?**

The Moving Wall was completed in October 1984, having taken nearly two years rather than the two weeks John had hoped for. On October 11th, 1984, the last panel was silk-screened, mounted on its frame while the ink was still wet, and loaded into its crate. On October 15th, The Moving Wall was erected for the first time in Tyler, Texas. Carl McClung, a Vietnam veteran in Tyler, had heard about The Moving Wall seven months before and had contacted Devitt to see about scheduling a date. The display in Tyler, Texas coincided with the East Texas Rose Festival.

### **Who paid for The Moving Wall?**

The Moving Wall was paid for, like the Vietnam Veterans Memorial in Washington, from contributions made by the public.

To get the project started immediately, John Devitt and Gerry Haver pooled their own personal funds, which totaled barely over \$2,500. Under normal circumstances, it would not have been enough cash to begin a project of this magnitude with any hopes of success. However, John was convinced this was not a "normal" project. With a lot of leg-work, John and Gerry found several trusting and supportive individuals and companies who helped out by granting these two strangers credit based on their presentation and promise to make good on any debts, even if they had to pay on their own in the end.

## **THE STATISTICS**

### **What are the dates 1959 and 1975 on the Wall?**

**1959** is the year, which the Department of Defense gave as the date in which the first American casualties occurred. The first two men listed, Dale R. Buis and Chester N. Ovnard (this name was a misspelling, it should have read Chester A Ovnand), were military advisors, killed on July 8th in Bien Hoa while watching a movie in a mess tent. However, after the dedication of the Memorial in November 1982, it was learned that a Captain Harry Cramer had been killed in action in 1957.

His name was subsequently added to the Memorial, but it was impossible to change the 1959 date on the granite panel. In 2000, Richard Fitzgibbon, Jr. who had been killed in 1956 had his name inscribed on the Wall.

**1975** was the year the last 18 casualties occurred. The 18 were casualties on May 15th during the operation to rescue the U.S. freighter Mayaguez and its crew.

### **What are the dimensions of The Moving Wall?**

Overall length of The Moving Wall is 252.83 feet, which is slightly longer than half the length of the Memorial in Washington, DC. whose length is 493.5 feet. Composed of 74 separate frames, seventy frames contain two silk-screened panels. Each of the two walls that make up the entire Wall is 126.5 feet in length. The tallest panels have 137 lines of names, while the shortest panels at each end of the Wall have only one line. Originally, there were five names on each line, but with the addition of names, some lines now have six names. At the vertex of The Moving Wall, where the two walls join at an angle, the panels are six feet in height. In Washington, D.C., these same panels are 10.2 feet in height.

### **Which wall is East, which is West?**

When facing The Moving Wall, the East wall is always to your right, starting with panel 1E (the panel with **1959** at the top, no panel number at the bottom). The West wall, starting with panel 1W (the panel with **1975** at the bottom) is just to the left of panel 1E.

**TOP**

### **What are the numbers at the bottoms of the panels?**

The numbers at the bottom identifying each panel are used in locating a name and are merely reference numbers. They do not signify dates. The numbered for both East and West walls start out from the center, extending to the far ends with number 70E or 70W. The last two panels on each end are blank. These blank panels merely finish out the artistic design and are not locations for adding additional names.

## **What are the white dots?**

The white dots are used to help locate the line on which a name appears, and are particularly helpful when looking for a name on the larger panels. Each dot marks 20 lines. They are located in the margin of each panel having more than 20 lines.

## **What are the symbols beside each name?**

The diamonds (P) and pluses (C) indicate whether a person is confirmed dead (including those who died from accidents and natural causes), or those missing. The diamonds indicate that a person's death was confirmed. The pluses indicate that a person remains missing and/or held as a prisoner of war, and are in no way meant to be a religious symbol. A plus symbol can be turned into a diamond if a person is declared dead or their remains are recovered. A circle symbolizing the "Circle of Life" will be inscribed around a plus if a person is freed and brought home alive.

## **What is The Moving Wall made of?**

The Moving Wall is made of aluminum panels, having a surface painted with a two-part polyurethane gloss black which gives a mirror-like finish, mounted to angular aluminum frames. The original structure was made of black Plexiglas panels mounted to plywood and lumber frames.

The original structure toured for almost three years before it was decided to replace the structure because of so much weathering. The aluminum structure is supported from the back by 76 steel square tubular braces.

## **How is the process done of putting the names on the panels?**

After attempting several methods that proved unsatisfactory, John Devitt called the memorial fund in Washington, D.C. and told them that his various attempts had failed to produce the one thing John saw as crucial: clarity of the names. He informed them that silk-screening was near exact in replicating the "look," but the cost of typesetting nearly 58,000 names was prohibitive. He asked to "borrow" the negatives that the original stencils for the Wall in Washington were made from. It was approved and the Cooper-Lecky Partnership, an architectural firm that supervised construction of the Memorial in Washington, loaned the stencils to John. The process John used for making the silk-screen stencils was similar to the process in making the stencils used in masking off the granite panels. All the construction and the silk-screening of all the names were actually done by John Devitt, Gerry Haver, and Norris Shears. Twenty seven years after the first panel was silk-screened, John continues to do the silk-screening whenever panels need to be replaced.

## **MISCELLANEOUS**

### **What happens to the articles left at The Moving Wall by friends or relatives?**

The artifacts, which people leave just as they have done in Washington, DC since the beginning, are collected, boxed, and marked at each location then taken back to White Pine, Michigan. They are currently stored in The Moving Wall's warehouse/office complex. A museum will be built and all the artifacts that have been left at The Moving Wall will be displayed.

Who can I contact if I have any questions about The Moving Wall and its display schedules?

All questions concerning The Moving Wall can be addressed to:

**Vietnam Combat Veterans, Ltd.**  
**Attn: The Moving Wall**  
**P.O. Box 715**  
**White Pine, Michigan 49971**

You can also get information via the Internet from The Moving Wall's web site at <http://www.TheMovingWall.org> or by phone at (906) 885-5599.

Where can I write to obtain the latest information on American POW/MIAs still unaccounted for in Southeast Asia?

There are several organizations and individuals throughout the country who are dedicated to resolving the issue of live Americans in Southeast Asia. Several put out newsletters of the most current information. Many have information posted on the Internet. Only a few are listed here:

**Task Force Omega of Southern California**  
**P.O. Box 687**  
**Glendora, CA 91740**  
**e-mail: [tfosoca@email.msn.com](mailto:tfosoca@email.msn.com)**

**P.O.W. Network**  
**[www.pownetwork.org](http://www.pownetwork.org)**  
**(Contains one of the most extensive**  
**databases covering the MIA issue from all**  
**wars)**

TOP

### **Where can I obtain current information about the M.I.A. whose bracelet I wear?**

If you wear a POW/MIA bracelet and wish to learn more about the person whose name it bears, or to write to a returned P.O.W., or to send them your bracelet, send your letter in a properly stamped envelope to the appropriate branch of service with a cover letter from you asking them to forward your letter to the person or family. Because of the Privacy Act, the Casualty Officers are unable to give out addresses, but they are more than willing to forward mail upon request. The addresses for each branch of service are:

#### **Army**

Attn: Casualty Officer  
H.Q.D.A. (DAPC-PED-P)  
2461 Eisenhower Avenue  
Alexandria, VA 22331-0482  
(800) 892-2490

#### **Air Force**

## AGREEMENT

This AGREEMENT is entered into on the date signed by the last of the parties as indicated below, by and between \_\_\_\_\_ (hereinafter, the SPONSOR), located at VALLEY CENTER, KANSAS and Vietnam Combat Veterans, Ltd. (hereinafter, the VETERANS), located at White Pine, Michigan.

## WITNESSETH

**WHEREAS**, the VETERANS have the right to display the 1/2-scale replica of the Vietnam Veterans Memorial known as The Moving Wall (hereinafter, the MEMORIAL) in various cities throughout the continental United States, its Territories and Possessions, or in sub-divisions thereof, or in any foreign country expressing a desire to display the MEMORIAL; and

**WHEREAS**, the SPONSOR has expressed a desire and has made application to display the MEMORIAL in VALLEY CENTER, KANSAS;

**NOW, THEREFORE**, the VETERANS and the SPONSOR hereby agree as follows:

1. The Parties agree that *The Moving Wall Vietnam Veterans Memorial Sponsors' Handbook* (hereinafter, the HANDBOOK) is made part of this agreement as though fully set forth herein.
2. The SPONSOR agrees to display the MEMORIAL for a period of FIVE (5) days, beginning on 10/22/20 and concluding on 10/26/20 under the following conditions:
  - a. To provide an area measuring 220ft X 65ft, the minimum area for the MEMORIAL structure. This does not include area needed for ceremonies or for persons visiting the MEMORIAL.
  - b. To build and have a level base, as outlined and explained in the HANDBOOK, in place prior to the MEMORIAL's arrival and assembly.
  - c. To provide volunteers to assist in assembling and disassembling the MEMORIAL at the display site. Assembly will be on the day of the first day of display as noted above; disassembly will be on the last day of display as noted above. A minimum of ten (10) volunteers is needed. More are encouraged to help.
  - d. To provide as many volunteers as necessary to assist those viewing the MEMORIAL in locating names for a 24 hour period each day of the display.

- e. To provide adequate security of the MEMORIAL display in the form of on-site security personnel or by providing the volunteers with a means of communications with local law enforcement and first-aid personnel. Security must be provided from the time the MEMORIAL is erected until it is disassembled on the last day.
3. The VETERANS agree to support the MEMORIAL display under the following terms:
- a. By providing personnel to accompany the MEMORIAL who will direct and assist volunteers in the assembly and disassembly of the MEMORIAL at the display site.
  - b. By providing assistance to volunteers in answering questions about the MEMORIAL.
  - c. By maintaining the general appearance of the MEMORIAL throughout the display period.
  - d. By keeping an accurate account of the donation box provided by the VETERANS for any and all contributions people may wish to make towards the continued upkeep and maintenance of the MEMORIAL and of articles left at the MEMORIAL by the public.
4. In consideration for the MEMORIAL display the SPONSOR hereby agrees to the following:
- a. To pay the VETERANS the sum of \$6,000.00 for a display period of FIVE (5) days.
  - b. To provide one (1) non-smoking hotel suite consisting of sleeping room with a king bed, and a living room with refrigerator, microwave, table, desk, and couch for SIX (6) nights beginning 10/21/20 and checking out on 10/27/20.
  - c. Disassembly of the MEMORIAL will be on 10/26/20 and will begin not later than 4:00 PM.
  - d. The SPONSOR agrees to neither solicit nor seek contributions for any reason, nor to sell any items, at or within 100 yards of the MEMORIAL site.
  - e. The SPONSOR further agrees to donate to the VETERANS any funds raised through donations that are over and above the necessary expenses to host the MEMORIAL. The SPONSOR agrees that no funds are to be used for any projects not directly related to the display of the MEMORIAL.

5. Hold Harmless Provisions

- a. The VETERANS agree to indemnify, defend and hold harmless the SPONSOR, its directors, officers, employees, agents, and contributors from any loss, injury or damage to the MEMORIAL or to the VETERANS' representative arising out of or in connection with the display of said MEMORIAL.
  - b. The SPONSOR agrees to hold harmless the VETERANS, its directors, officers, employees, agents, members and contributors from any loss, injury or damages arising from any circumstances which would prevent the display of said MEMORIAL as stated elsewhere in this agreement.
6. It is understood by both parties to this agreement that any and all items (i.e., letters, notes, medals, photos, poems, etc.) left at the MEMORIAL by persons viewing the MEMORIAL are not souvenirs of the MEMORIAL display.
- a. All items, except live flowers and plants, will be boxed and marked prior to disassembly of the MEMORIAL, and will be shipped by the SPONSOR to the VETERANS office in White Pine, Michigan.

*IN WITNESS WHEREOF*, each party hereto, by their signature, have executed this agreement on the date indicated by each name, and by both parties as a binding contract, on the latter of the two dates.

DATE: \_\_\_\_\_ VALLEY CENTER P.D.  
50<sup>TH</sup> VN WAR COMMEMORATION

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_ Vietnam Combat Veterans, Ltd.

By: \_\_\_\_\_

Title: Chairman, Memorial Fund  
P.O. Box 715  
White Pine, Michigan 49971

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. VIETNAM MEMORIAL MOVING WALL SPONSORSHIP REQUEST**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

**Council may or may not vote to provide sponsorship with funding and create a committee for the Vietnam Memorial Moving Wall.**

## **NEW BUSINESS**

### **D. WWTP CHANGE ORDER RFI-09 DOP-1 120V CIRCUIT**

City Engineer Golka will present a change order for the Waste Water Treatment Plant Project to furnish and install approximately 200 feet of conduit for DOP-1 circuit from existing circuit to the new probe around the basin wall.

- Change order

# Proposed Change Order



# Dondlinger

CONSTRUCTION

P.O. BOX 398  
 WICHITA, KS 67201-0398  
 PHONE (316) 945-0555  
 FAX (316) 945-9009

- Distribution:**
- Owner
  - Architect/EOR
  - Accounting
  - File
  - Other: \_\_\_\_\_

<b>Project:</b> City of Valley Center WWTP Phase 3 Improvements 510 S Sheridan Ave Valley Center, KS 67147	<b>Contract Number:</b> 119021- Valley Center WWTP Phase 3 Imprc <b>Project Number:</b> 34-161372-000-2502 <b>Proposed Change Order#</b> 04 RFI-09 DOP-1 120v Circuit	
<b>To (Architect):</b> PROFESSIONAL ENG. CONSULTANTS 303 S. TOPEKA WICHITA, KS 67201  Phone: 262-2691 Fax: 262-3003	<b>Date :</b> 01/10/20	

Item	Description	Quantity	UOM	Unit Price	Amount
1	RFI-09 DOP-1 120v Circuit		LS		3,634.00
<b>Total For PCO:</b>					<b>3,634.00</b>

As requested we will furnish materials, equipment and labor to perform work associated with RFI-09.

**Scope of Work:**

- \* Furnish and install approx. 200' of conduit for DOP-1 circuit from existing circuit to the new probe around the basin wall.
- \* Conduit will be surface mounted aluminum conduit with S/S mounting hardware.

Time Extension: None

For this change we request an increase in the contract amount in the sum of Three Thousand Six Hundred and Thirty-Four Dollars.

<b>Authorized By Owner:</b> CITY OF VALLEY CENTER	<b>Accepted By Contractor:</b> DONDLINGER & SONS CONST CO INC 	<b>Architect:</b> PROFESSIONAL ENG. CONSULTANTS
<b>By:</b> _____	<b>By:</b> _____	<b>By:</b> _____
<b>Date:</b> _____	<b>Date:</b> 01/10/20	<b>Date:</b> _____

#	Item Description	Quantity	Units	LABOR Unit Price	TOTAL LABOR	MAT'L Unit Price	TOTAL MAT'L	EQUIP Unit Price	TOTAL EQUIP	SUB Unit Price	TOTAL SUB	OTHER Unit Price	TOTAL OTHER	
1	RFI-09 DOP-1 120v Circuit				*****		*****		*****		*****		*****	
2					*****		*****		*****		*****		*****	
3					*****		*****		*****		*****		*****	
4					*****		*****		*****		*****		*****	
5					*****		*****		*****		*****		*****	
6					*****		*****		*****		*****		*****	
7					*****		*****		*****		*****		*****	
8					*****		*****		*****		*****		*****	
9					*****		*****		*****		*****		*****	
10					*****		*****		*****		*****		*****	
11					*****		*****		*****		*****		*****	
12					*****		*****		*****		*****		*****	
13					*****		*****		*****		*****		*****	
14					*****		*****		*****		*****		*****	
15	Subcontractor:				*****		*****		*****		*****		*****	
16	Electrical	1	LS		*****		*****		*****	3,422.00	3,422		*****	
17					*****		*****		*****		*****		*****	
18					*****		*****		*****		*****		*****	
19					*****		*****		*****		*****		*****	
20					*****		*****		*****		*****		*****	
<b>Sub Totals:</b>					*****		*****		*****		3,422		*****	
					Burden:	*****	S. Tax:	*****	S. Tax:	*****	S. Tax:	*****	S. Tax:	*****
					*****		*****		*****		3,422		*****	

% Labor Burden:	50.00%
% Material Tax:	0.00%
% Equipment Sales Tax:	7.50%
% Subcontractor Sales Tax:	0.00%
% Builders Risk Insurance:	0.15%
% Job Overhead:	0.00%
% Profit Self Performed:	15.00%
% Profit Subcontractors:	5.00%
% Performance Bond:	1.00%
% Remodel Sales Tax:	

<b>Subtotal:</b>	\$ 3,422
<b>Builder' Risk Insurance:</b>	5
<b>Job Overhead:</b>	\$ -
<b>Profit Self Performed:</b>	\$ -
<b>Profit Subcontractors:</b>	\$ 171
<b>Subtotal:</b>	\$ 3,598
<b>Performance Bond:</b>	\$ 36
<b>Permit &amp; Plan Review:</b>	\$ -
<b>If Remodel Tax:</b>	\$ -
<b>Estimate Total:</b>	\$ 3,634

**SHELLEY ELECTRIC, INC.**

**PRICING SUMMARY**  
**VALLEY CENTER WWTF - Add DO Probe 120V Circuit per RFI**

I	MATERIAL				
	A. Per Extend Sheet			\$	703.67
	B. Quoted Items	N4X Manual Disconnects		\$	370.00
	<b>TOTAL MATERIAL COSTS</b>			\$	<b>1,073.67</b>
II	LABOR COSTS	HOURS	RATE		
	Straight Time				
	A. Journeyman	30.07	\$ 55.84	\$	1,679.11
	Foreman Non Work	2.00	\$ 64.16	\$	128.32
	Overtime				
	B. Journeyman	0	\$ 76.33	\$	-
	Foreman (15% of total)	0.00	\$ 82.54	\$	-
	<b>TOTAL LABOR COSTS</b>			\$	<b>1,807.43</b>
III	<b>TOTAL PRIME COST</b>			\$	<b>2,881.10</b>
IV	OH & Profit	15%		\$	<b>432.16</b>
V	<b>TOTAL NET COSTS</b>			\$	<b>3,313.26</b>
VI	SUBTOTAL			\$	<b>3,313.26</b>
VII	EQUIPMENT COST			\$	-
VIII	FEE ON EQUIPMENT (10%)			\$	-
IX	SUBTOTAL			\$	-
X	SALES TAX			\$	-
XI	<b>TOTAL COSTS</b>			\$	<b>3,313.00</b>
XII	PREP FEE			\$	75.00
XIII	Bond	1%		\$	33.88
XIV	<b>TOTAL AND SELL PRICE FOR DIRECT COSTS</b>			\$	<b>3,422.00</b>

Job Name: Job 19149 Valley Center WWTP  
 Job Number: 2376  
 Extension Name: Add DO Probe 120V Circuit

Material Filter: <None>  
 Report: Matl Price & NECA 2

**[Items and ByProducts]**

Item #	Item Name	Quantity	Matl Price	U	Ext Matl Price	LABOR **	U	Ext Labor **	CCode
Label Set: Combined, Combined, Combined, Combined, Combined					\$703.67			30.07	
CCode: 116 Branch Rough					\$632.14			20.82	
1,278	3/4 ALUM	200.00	\$114.42	C	\$228.85	6.91	C	13.82	116
1,304	3/4 ALUM COUPLING	6.00	\$1,089.50	C	\$65.37	0.00	C	0.00	116
1,318	3/4 ALUM ELBOW	3.00	\$3,075.14	C	\$92.25	37.68	C	1.13	116
1,441	3/4 LOCKNUT	4.00	\$11.55	C	\$0.46	0.00	X	0.00	116
1,517	3/4 BUSH INSUL GRND	2.00	\$611.46	C	\$12.23	56.52	C	1.13	116
2,198	1 5/8 SS KINDORF	20.00	\$836.00	C	\$167.20	18.84	C	3.77	116
2,201	3/4 SS STRUT STRAP	26.00	\$253.00	C	\$65.78	3.77	C	0.98	116
CCode: 122 Branch Wire					\$71.53			4.97	
20	12 THHN CU STRANDED	660.00	\$108.38	M	\$71.53	7.54	M	4.97	122
CCode: 124 Distribution					\$0.00			4.27	
7,526	30A 250V 1 PH N4X NF SW	2.00	\$0.00	Q	\$0.00	2.14	E	4.27	124
<b>[Items and ByProducts] Total:</b>					\$703.67			30.07	

185<sup>00</sup>

## Switched Disconnects and Enclosures

### NEMA 4X Disconnect Switches

### Circuit-Lock<sup>®</sup> NEMA 4X Enclosures with Switch

#### Features

- Thermoplastic 4X Non-metallic enclosures
- Un-drilled case allows custom placement of wire entry
- Switch can be locked in the OFF position as a method of compliance with OSHA lockout/tagout

#### Ordering Information

<b>Description</b> 30A, 600V, three pole, rotary controller in NEMA 4X non-metallic enclosure; Ideal for use in environments where wash-down is necessary, i.e. food processing, laboratories, etc.	<b>UPC Number</b> 783585202730	<b>Catalog Number</b> HBL13X33D
--	-----------------------------------	------------------------------------



#### Listings

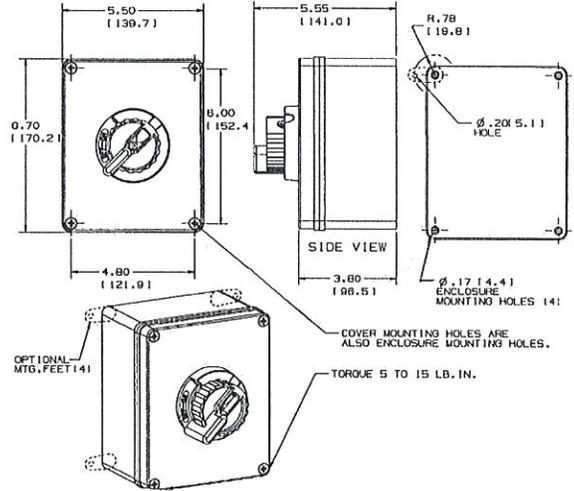
UL 508  
CSA-C22.2 No.14

#### Specifications

<b>Enclosure Material</b>	Non-Metallic
---------------------------	--------------

#### Performance

<b>Electrical</b>	
Electrical Life	Min. 6,000 Cycles at rated switch load
Max. Working Voltage	600V AC 600V AC RMS
<b>Mechanical</b>	
Mechanical Life	10,000 minimum cycles
Terminal Accommodations	#10 AWG Max.
Terminal Torque Switch Rating	20 inch pounds
Wire Type	Solid and stranded copper wire only
<b>Environmental</b>	
Flammability	UL94HB/VO
Operating Temperature	Max. Continuous: 75°C; Min. Continuous: -40°C without impact



#### Complementary Products

Finger Guards	HBLFG30
Auxiliary Contact	HBLAUX

#### Online Resources

- Customer Use Drawing
- eCatalog
- Installation Instructions



**Dondlinger**  
 CONSTRUCTION  
*General Contractors*



TOM DONDLINGER  
 NICK DONDLINGER  
 MARTIN DONDLINGER JR.

FOUNDED IN 1898 BY N.L. DONDLINGER P.O. BOX 398 WICHITA, KANSAS 67201-0398  
 PHONE (316) 945-0555 FACSIMILE (316) 945-9009

**REQUEST FOR  
 INFORMATION  
 No. 9**

**TITLE:** DOP-1 Dissolved Oxygen Probe Wiring **DATE:** 11/20/2019

**PROJECT:** City of Valley Center WWTP Phase 3 Improvements **D&S NO.:** 119021-  
**PROJECT NO.:** 34-161372-000-2502

**TO:** PROFESSIONAL ENG. CONSULTANTS **LOCATION:** Valley Center  
 WWTP

P.O. BOX 92  
 WICHITA, KS 67201

**ATTN:** Sarah Unruh **REQUIRED:** 11/27/2019  
 Phone: 262-2691 Fax: 262-3003

<b>REQUESTED BY:</b> SHELLEY ELECTRIC, INC.	Jodi DeGraffenried
---	--------------------

SPECIFICATION	DRAWING	ADDENDUM	SUBMITTAL
	E3.1		

Per the attached Electrical RFI-02, it was confirmed with Decker that 120v power would also be needed for the DOP-1 controller which is to be mounted on the side of the Aeration Basin. Please provide circuiting information as needed.

**RESPONSE:**

Extend 120V circuit from existing DO probe. Provide local fused disconnect in NEMA 4X enclosure at each probe.

Rick Whitehill, PEC      12/9/19



**Shelley Electric, Inc.**

3619 W 29th St South  
PO Box 12124  
Wichita, KS 67277  
Ph 316-945-8311  
Fax 316-945-2604

**REQUEST FOR INFORMATION**

**19149- Valley Center WWTP Phase 3**

**DATE:** 11/13/2019  
**RFI#:** 2

**TO:** Jared Woody  
DONDLINGER CONSTRUCTION  
PO BOX 398  
WICHITA, KS 67201

**FROM:** Jodi DeGraffenried  
SHELLEY ELECTRIC, INC  
PO Box 12124  
Wichita, KS 67277

**PHONE:** (316) 945-0555

**PHONE:** 3169458311

**FAX:**

**FAX:** 3169452604

**EMAIL:** jwoody@dondlingerconst.com

**EMAIL:** jodi@shelleyelectric.com

**CC:** Jodi DeGraffenried

---

**SUBJECT:** DOP-1 Dissolved Oxygen Probe Wiring

**DRAWING #:** E3.1  
**SPEC SECTION:**

**QUESTION**

Reference Sheet E3.1 - DOP-1 shows only an analog control cable routed to Panel CP-1 in the Influent Pump Station. We are being told in the field (by I&C/Decker) that DOP-1 also requires 120V to the Basin. Please verify if 120V is required.

**SUGGESTION:**

If 120V is required out to the basin for DOP-1, a PCO will be necessary to add it to the contract.

**IMPACT**

**DAYS:**

**COST IMPACT**

**RESPONSES**

**ADDITIONAL INFORMATION:**

## Jared Woody

---

**From:** Tom Norman <tnorman@decker-electric.com>  
**Sent:** Wednesday, November 13, 2019 11:58 AM  
**To:** Jared Woody  
**Subject:** [EXTERNAL]:RE: Valley Center RFI

Hello Jared,  
Yes sir, this RFI is regarding the 120V power that will be needed for the DO sensor system.

Thank you again,  
Tom

**Tom Norman**  
**Engineering Manager**  
Phone: 316-491-5165  
Mobile: 316-285-2689



4500 West Harry  
Wichita, Kansas 67209  
316-265-8182

[www.decker-electric.com](http://www.decker-electric.com) <mailto:tnorman@decker-electric.com>

**NOTICE:** This e-mail message and all attachments transmitted with it contain confidential and proprietary business information owned by Decker Electric, Inc. and intended solely for the use of the addressee. If the recipient of this message is not the intended person or entity, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this message, its contents, hyperlinks, and attached files of any kind is strictly prohibited. If you have received this message in error, please notify the sender immediately by a reply to this electronic mail message and delete this message and all copies and backups thereof. All rights to the information contained in this e-mail are reserved by Decker Electric, Inc.

---

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. WWTP CHANGE ORDER RFI-09 DOP-1 120V CIRCUIT**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval for WWTP Change Order**

## **NEW BUSINESS**

### **E. WWTP CHANGE ORDER: LIGHTING FOR SLUDGE BASIN AND BLOWER CAONPY**

City Engineer Golka will present a change order for the Waste Water Treatment Plant Project requesting additional funds for lighting at the sludge basin and blower canopy.

- Change order



#	Item Description	Quantity	Units	LABOR Unit Price	TOTAL LABOR	MAT'L Unit Price	TOTAL MAT'L	EQUIP Unit Price	TOTAL EQUIP	SUB Unit Price	TOTAL SUB	OTHER Unit Price	TOTAL OTHER
1	<b>Add Lighting to Sludge Basins &amp; Blower Canopy</b>				*****		*****		*****		*****		*****
2					*****		*****		*****		*****		*****
3					*****		*****		*****		*****		*****
4					*****		*****		*****		*****		*****
5					*****		*****		*****		*****		*****
6					*****		*****		*****		*****		*****
7					*****		*****		*****		*****		*****
8					*****		*****		*****		*****		*****
9					*****		*****		*****		*****		*****
10					*****		*****		*****		*****		*****
11					*****		*****		*****		*****		*****
12					*****		*****		*****		*****		*****
13					*****		*****		*****		*****		*****
14					*****		*****		*****		*****		*****
15	<b>Subcontractor:</b>				*****		*****		*****		*****		*****
16	Electrical	1	LS		*****		*****		*****	13,982.00	13,982		*****
17					*****		*****		*****		*****		*****
18					*****		*****		*****		*****		*****
19					*****		*****		*****		*****		*****
20					*****		*****		*****		*****		*****
<b>Sub Totals:</b>					*****		*****		*****		13,982		*****
Burden:					*****	S. Tax:	*****	S. Tax:	*****	S. Tax:	*****	S. Tax:	*****
					*****		*****		*****		13,982		*****

% Labor Burden:	50.00%
% Material Tax:	0.00%
% Equipment Sales Tax:	7.50%
% Subcontractor Sales Tax:	0.00%
% Builders Risk Insurance:	0.15%
% Job Overhead:	0.00%
% Profit Self Performed:	15.00%
% Profit Subcontractors:	5.00%
% Performance Bond:	1.00%
% Remodel Sales Tax:	

<b>Subtotal:</b>	\$ 13,982
<b>Builder' Risk Insurance:</b>	21
<b>Job Overhead:</b>	\$ -
<b>Profit Self Performed:</b>	\$ -
<b>Profit Subcontractors:</b>	\$ 699
<b>Subtotal:</b>	\$ 14,702
<b>Performance Bond:</b>	\$ 147
<b>Permit &amp; Plan Review:</b>	\$ -
<b>If Remodel Tax:</b>	\$ -
<b>Estimate Total:</b>	\$ 14,849

**SHELLEY ELECTRIC, INC.**

**PRICING SUMMARY**  
 VALLEY CENTER WWTF - Add Sludge Lighting

I	MATERIAL				
	A. Per Extend Sheet		\$	5,299.31	
	B. Quoted Items		\$	-	
	TOTAL MATERIAL COSTS		\$	5,299.31	
II	LABOR COSTS	HOURS	RATE		
	Straight Time				
	A. Journeyman	108.03	\$ 55.84	\$	6,032.40
	Foreman Non Work	10.00	\$ 64.16	\$	641.60
	Overtime				
	B. Journeyman	0	\$ 76.33	\$	-
	Foreman (15% of total)	0.00	\$ 82.54	\$	-
	TOTAL LABOR COSTS			\$	<u>6,674.00</u>
III	TOTAL PRIME COST			\$	11,973.31
IV	OH & Profit	15%		\$	<u>1,796.00</u>
V	TOTAL NET COSTS			\$	13,769.30
VI	SUBTOTAL			\$	13,769.30
VII	EQUIPMENT COST			\$	-
VIII	FEE ON EQUIPMENT (10%)			\$	<u>-</u>
IX	SUBTOTAL			\$	-
X	SALES TAX			\$	-
XI	<b>TOTAL COSTS</b>			\$	13,769.00
XII	PREP FEE			\$	75.00
XIII	Bond	1%		\$	138.44
XIV	<b>TOTAL AND SELL PRICE FOR DIRECT COSTS</b>			\$	<b>13,982.00</b>

Job Name: Job 19149 Valley Center WWTP

Job Number: 2376

Extension Name: Add Sludge Lighting

Material Filter: <None>

Report: Bid Price & NECA 2

**[Items and ByProducts]**

Item #	Item Name	Quantity	Bid Price	U	Ext Bid Price	LABOR **	U	Ext Labor **	CCode
Label Set: Combined, Combined, Combined, Combined, Combined					\$5,299.31			108.03	
CCode: 115 Feeder Rough					\$16.00			0.28	
1,772	4.00 SUPPORT	4.00	\$4.00	E	\$16.00	0.07	E	0.28	115
CCode: 116 Branch Rough					\$2,022.07			66.49	
838	3/4 GRC	50.00	\$201.20	C	\$100.60	7.54	C	3.77	116
984	3/4" X 6" NIPPLE GRC	2.00	\$421.03	C	\$8.42	37.68	C	0.75	116
1,278	3/4 ALUM	200.00	\$104.02	C	\$208.04	6.91	C	13.82	116
1,304	3/4 ALUM COUPLING	32.00	\$990.45	C	\$316.94	0.00	C	0.00	116
1,318	3/4 ALUM ELBOW	28.00	\$2,795.58	C	\$782.76	37.68	C	10.55	116
1,441	3/4 LOCKNUT	36.00	\$10.50	C	\$3.78	0.00	X	0.00	116
1,479	3/4 BUSH PLASTIC	2.00	\$15.60	C	\$0.31	43.96	C	0.88	116
1,517	3/4 BUSH INSUL GRND	16.00	\$555.88	C	\$88.94	56.52	C	9.04	116
1,789	3/4 GRC 1H MAL STP	16.90	\$65.03	C	\$10.99	5.02	C	0.85	116
2,089	BOX SUPPORTS-CLIP ON	2.00	\$100.18	C	\$2.00	12.56	C	0.25	116
2,109	1 5/8 SLOTTED-B22SH	24.00	\$500.94	C	\$120.23	18.84	C	4.52	116
10,155	4/S BOX 1-1/2" DEEP	2.00	\$61.03	C	\$1.22	37.68	C	0.75	116
10,164	4/S BLANK COVER	2.00	\$26.85	C	\$0.54	10.05	C	0.20	116
10,333	1G BELL BOX 3HUBS 1/2"	2.00	\$794.16	C	\$15.88	125.60	C	2.51	116
10,358	1G BELL SW COV RACO 5128-C	2.00	\$25.95	E	\$51.89	0.13	E	0.25	116
10,383	1/2 FS BOX 1 GANG	8.00	\$17.91	E	\$143.25	0.75	E	6.03	116
10,384	3/4 FS BOX 1 GANG	2.00	\$18.96	E	\$37.91	0.88	E	1.76	116
10,492	COVER, FS BLANK 1G MAL WP	8.00	\$3.32	E	\$26.60	1.00	E	8.04	116
10,514	FS WP GFI COVER	2.00	\$50.88	E	\$101.76	1.26	E	2.51	116
CCode: 122 Branch Wire					\$349.93			21.84	
8	12 THHN CU SOLID	189.00	\$94.27	M	\$17.82	7.54	M	1.42	122
20	12 THHN CU STRANDED	384.00	\$98.53	M	\$37.83	7.54	M	2.89	122
25	10 THHN CU STRANDED	1,110.00	\$158.21	M	\$175.62	9.42	M	10.46	122
29	10 THHN CU STRANDED 480\	750.00	\$158.21	M	\$118.66	9.42	M	7.07	122
CCode: 124 Distribution					\$125.00			0.57	
6,796	20A MAIN CB 1P 600V	1.00	\$125.00	E	\$125.00	0.57	E	0.57	124
CCode: 128 Grounding					\$0.36			0.25	
3,238	GROUND SCREW/WIRE	2.00	\$0.18	E	\$0.36	0.13	E	0.25	128
CCode: 130 Lamps					\$33.50			0.65	
9,771	LU250	2.00	\$16.75	E	\$33.50	0.33	E	0.65	130
CCode: 131 Lighting Fixtures					\$2,718.00			17.08	
9,073	GASKETED 1'X4'-SURF	8.00	\$261.00	E	\$2,088.00	1.57	E	12.56	131
9,314	WALL PACK 250W	2.00	\$315.00	E	\$630.00	2.26	E	4.52	131
CCode: 132 Trim Devices/Plates					\$34.45			0.88	
10,018	DPLX 20/3 GFCI WR	2.00	\$17.22	E	\$34.45	43.96	C	0.88	132
<b>[Items and ByProducts] Total:</b>					<b>\$5,299.31</b>			<b>108.03</b>	

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. WWTP CHANGE ORDER: LIGHTING FOR SLUDGE BASIN AND  
BLOWER CANOPY**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of change order for lighting at  
sludge basin and blower canopy**

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – MARCH 3, 2020**
- B. CHAMBER OF COMMERCE STREET CLOSURE AND SIGN CODE WAIVER REQUEST**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**



A/P HISTORY CHECK REPORT

2/26/2020 8:32 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0372	U S DEPT OF EDUCATION AWG							
I-JED202002114984	ACCT # 1019322044	R	2/14/2020	176.33		051375		176.33
0025	MIKE JOHNSON SALES, INC.							
I-202002104972	MIKE JOHNSON SALES, INC.	R	2/14/2020	144.15		051376		144.15
0075	KANSAS OFFICE OF THE ATTORNEY							
I-202002104970	KANSAS OFFICE OF THE ATTORNEY	R	2/14/2020	270.00		051377		270.00
0077	KANSAS OFFICE OF THE TREASURER							
I-202002104978	KANSAS OFFICE OF THE TREASURER	R	2/14/2020	5,730.00		051378		5,730.00
0080	KDHE-BUREAU OF WATER							
I-202002104979	KDHE-BUREAU OF WATER	R	2/14/2020	104,323.57		051379		104,323.57
0157	M & M FINANCIAL SERVICES							
I-202002114980	M & M FINANCIAL SERVICES	R	2/14/2020	915.00		051380		915.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-202002104968	KANSAS ONE-CALL SYSTEM, INC	R	2/14/2020	79.20		051381		79.20
0220	UNDERGROUND VAULTS & STORAGE							
I-202002104971	UNDERGROUND VAULTS & STORAGE	R	2/14/2020	25.90		051382		25.90
0224	SUMNERONE, INC.							
I-202002104973	SUMNERONE, INC.	R	2/14/2020	42.06		051383		
I-202002104974	SUMNERONE, INC.	R	2/14/2020	340.42		051383		
I-202002104975	SUMNERONE, INC.	R	2/14/2020	117.33		051383		499.81
0498	BRYAN'S HEATING & AIR CONDITIO							
I-202002134993	BRYAN'S HEATING & AIR CONDITIO	R	2/14/2020	236.00		051384		236.00
0550	BANNON TRUCKING, LLC							
I-202002114983	BANNON TRUCKING, LLC	R	2/14/2020	945.03		051385		945.03
0643	IMAGE MASTER, LLC							
I-202002104977	IMAGE MASTER, LLC	R	2/14/2020	1,250.00		051386		1,250.00
0708	UNIFIRST							
I-202002124986	UNIFIRST	R	2/14/2020	104.67		051387		104.67
0768	MABCD							
I-202002124989	MABCD	R	2/14/2020	148.95		051388		148.95

A/P HISTORY CHECK REPORT

2/26/2020 8:32 AM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0799	ELITE FRANCHISING INC DBA JANI							
I-202002104966	ELITE FRANCHISING INC DBA JANI	R	2/14/2020	1,895.00		051389		
I-202002104967	ELITE FRANCHISING INC DBA JANI	R	2/14/2020	416.59		051389		2,311.59
0801	MID-CONTINENT SAFETY							
I-202002114982	MID-CONTINENT SAFETY	R	2/14/2020	325.84		051390		325.84
0810	FLINT HILLS MATERIALS							
I-202002124988	FLINT HILLS MATERIALS	R	2/14/2020	11,274.95		051391		11,274.95
0824	GALLS, LLC							
I-202002114981	GALLS, LLC	R	2/14/2020	158.55		051392		158.55
0863	MIDLAND GIS SOLUTIONS, LLC							
I-202002104976	MIDLAND GIS SOLUTIONS, LLC	R	2/14/2020	3,600.00		051393		3,600.00
0898	GREATER WICHITA YMCA							
I-202002134990	GREATER WICHITA YMCA	R	2/14/2020	31.25		051394		
I-202002134991	GREATER WICHITA YMCA	R	2/14/2020	225.00		051394		256.25
1004	GILMORE SOLUTIONS							
I-202002134992	GILMORE SOLUTIONS	R	2/14/2020	2,330.32		051395		2,330.32
1056	WEX BANK							
I-202002124985	WEX BANK	R	2/14/2020	4,284.51		051396		4,284.51
1063	TAPCO							
I-202002104969	TAPCO	R	2/14/2020	13,735.00		051397		13,735.00
0006	AT&T							
I-202002195000	AT&T	R	2/21/2020	221.82		051400		
I-202002195001	AT&T	R	2/21/2020	221.82		051400		
I-202002195002	AT&T	R	2/21/2020	1,384.55		051400		1,828.19
0055	SOUTHERN KS-NORTHERN OKLAHOMA							
I-202002195004	SOUTHERN KS-NORTHERN OKLAHOMA	R	2/21/2020	60.00		051401		60.00
0092	TYLER TECHNOLOGIES INC							
I-202002194996	TYLER TECHNOLOGIES INC	R	2/21/2020	205.00		051402		205.00
0113	VALLEY OFFSET PRINTING, INC.							
I-202002195009	VALLEY OFFSET PRINTING, INC.	R	2/21/2020	157.00		051403		
I-202002195010	VALLEY OFFSET PRINTING, INC.	R	2/21/2020	78.00		051403		235.00

A/P HISTORY CHECK REPORT

2/26/2020 8:32 AM

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0157	M & M FINANCIAL SERVICES							
I-202002195006	M & M FINANCIAL SERVICES	R	2/21/2020	81.00		051404		81.00
0204	PITNEY BOWES							
I-202002195003	PITNEY BOWES	R	2/21/2020	604.50		051405		604.50
0560	DXP ENTERPRISES, INC.							
I-202002195011	DXP ENTERPRISES, INC.	R	2/21/2020	1,472.73		051406		1,472.73
0730	MISSOURI OPERATION LIFESAVER							
I-202002194998	MISSOURI OPERATION LIFESAVER	R	2/21/2020	65.00		051407		65.00
0784	MERIDIAN ANALYTICAL LABS, LLC							
I-202002194995	MERIDIAN ANALYTICAL LABS, LLC	R	2/21/2020	451.00		051408		451.00
0809	VALLEY CENTER SENIOR ASSOCIATI							
I-202002195008	VALLEY CENTER SENIOR ASSOCIATI	R	2/21/2020	343.00		051409		343.00
0823	NOVUS GLASS REPAIR & REPLACEME							
I-202002195007	NOVUS GLASS REPAIR & REPLACEME	R	2/21/2020	329.05		051410		329.05
0824	GALLS, LLC							
I-202002194997	GALLS, LLC	R	2/21/2020	67.92		051411		67.92
0988	FELD FIRE							
I-202002195005	FELD FIRE	R	2/21/2020	209.00		051412		209.00
1078	FLEXIBLE BENEFIT SERVICE CORPO							
I-202002194999	FLEXIBLE BENEFIT SERVICE CORPO	R	2/21/2020	148.50		051413		148.50

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	37	159,225.51	0.00	159,225.51
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: APBK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			37	159,225.51	0.00	159,225.51

A/P HISTORY CHECK REPORT

2/26/2020 8:32 AM  
 VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0033	NEAL OWINGS							
I-202002134994	NEAL OWINGS	R	2/14/2020	14.25		051398		14.25
0079	RYAN SHRACK							
I-202002124987	RYAN SHRACK	R	2/14/2020	87.40		051399		87.40

\* \* T O T A L S \* \*

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT	
REGULAR CHECKS:	2	101.65	0.00	101.65
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03	BANK: APBK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	101.65	0.00	101.65
BANK: APBK	TOTALS:		39	159,327.16	0.00	159,327.16
REPORT TOTALS:			39	159,327.16	0.00	159,327.16

2/26/2020 8:32 AM

A/P HISTORY CHECK REPORT

PAGE: 5

SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

CHECK SELECTION

CHECK RANGE: 051375 THRU 051413  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

**CONSENT AGENDA**

**B. CHAMBER OF COMMERCE STREET CLOSURE AND SIGN  
CODE WAIVER REQUEST**



Valley Center Chamber of Commerce  
209 West Main Street, Suite B • Post Office Box 382  
Valley Center, Kansas 67147

---

MISSION: The Valley Center Chamber of Commerce is committed to a POSITIVE BUSINESS CLIMATE and COMMUNITY GROWTH.

---

Feb 12, 2020

City of Valley Center  
Attention: Lou Cicirello & City Council  
121 South Meridian  
Valley Center, KS 67147

Re: Valley Center Chamber of Commerce 2020 Tentative Schedule of Events and Requests

On behalf of myself and our new Chamber Board President, Ron Bailey we thank you for your time and consideration on these events and requests. If you have any questions, please feel free to contact me at 316-755-7340 or by email at [info@valleycenterchamber.com](mailto:info@valleycenterchamber.com).

**Spring City Wide Garage Sale Thursday April 16<sup>th</sup> – Saturday April 18<sup>th</sup>:**

- Request all permits and sign fees be waived and permission to allow for signs to be placed in the City's right-of-way areas so that the Chamber and participants can adequately advertise within Valley Center City Limits using signs and/or banners.
- We do not request any street closures.

**14<sup>th</sup> Annual Valley Center Chamber Classic Golf Tournament Friday, May 15<sup>th</sup>:**

- No requests at this time, tournament to be held at Sand Creek Station in Newton. Would love to have you enter a team into the tournament.

**59<sup>th</sup> Annual Valley Center Fall Festival Friday September 25<sup>th</sup> & Saturday September 26<sup>th</sup>:**

- Request all permits or sign fees be waived and permission to allow for signs to be placed in the City's right-of-way areas so that the Chamber can adequately advertise within Valley Center City Limits using signs and/or banners.
- Request street closure of Main Street, from Meridian to Ash and 100 block of North Park and entire South Park Street. Main Street would be closed Thursday September 24<sup>th</sup> from 5:00 pm through Sunday September 27<sup>th</sup> approximately 6:00 am.

- Request street closure of 100 block of North Park Street and entire South Park Street Friday September 25<sup>th</sup> from 8:00 am through Sunday September 27<sup>th</sup>, approximately 6:00 am.
- Request street closure of 200 block of South Abilene (west of Lion's Park) for Kid Fest on Saturday Sept 26<sup>th</sup> from 1:00 pm to 4:30 pm.
- Request street closure for the Fall Festival Parade Saturday September 25<sup>th</sup> from VCIS, 737 N Meridian, to 500 block of South Meridian at 10:00 am until the end of the parade approximately 12:00 pm. Request closure on 7<sup>th</sup> Street from the current VCIS at 737 N. Meridian to Clay Street from 8:00 am to 10:30 am.
- Request permit fees be waived for the use of a golf cart/ATV/Mule type vehicle to be used for event staff from September 25<sup>th</sup> to September 26, all day each day.

Thank you,

Pam Porter, Interim Director  
Valley Center Chamber of Commerce

**STAFF REPORTS**

**A. Community Development Director Shrack**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer Golka**

**F. City Attorney Arbuckle**

**G. Asst. City Administrator of Finance Smith**

**H. City Administrator Clark**

# MEMO



**TO:** City of Valley Center **DATE:** March 3, 2020  
**ATTENTION:** Mayor Cicirello and Members of Council **PROJECT NO.:** 35-197013-000-2502  
**FROM:** Josh Golka, P.E. **PROJECT:** Valley Center – City Engineer  
**REFERENCE:** Project Status Update **COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

## Current Projects:

1. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
  - A. Clarifier equipment coating is complete and equipment installation is underway. Start-up of the clarifier is tentatively scheduled for March 16th.
  - B. UV equipment installation is complete and the units have been operational for a few weeks. SCADA controls still need to be completed (Decker) and the new exhaust fan needs to be tied into the controls system.
  - C. The south sludge tank new exterior wall is being poured. Conductors and communication cables have been pulled to the blower pad and valve vault.
  - D. Blower are set to ship from Germany on February 24th.
2. **Waterline Replacements (171031)**
  - A. Nowak working on WL #8 (Birch Ave from 1st to 5th St.) and WL #4 (Meeds Dr. from 3rd to 5th St.). Also started working on WL #5 and #6 (Davis Street and 4<sup>th</sup> Street) which connect to WL #4 and #8.
  - B. Approximately 4,400 feet of pipe has been installed.
3. **Water Tower Rehabilitation (187013-004)**
  - A. On hold until completion of waterline replacement project.
4. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
  - A. Project kickoff meeting to be scheduled with City staff upon completion of field survey.

## Miscellaneous

1. Inspection services for water and sanitary sewer improvements at Fieldcrest awaiting construction start date from the developer (197013-003).
2. Reviewed drive through options with Staff on requested development west of City Hall.
3. Update cost estimate for Ford Street (77<sup>th</sup>) from floodway bridge to Broadway in preparation for submission of KDOT Cost Share application.

## Warranty Projects

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) - Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler's Creek to Broadway (187013-002) - Cornejo & Sons, LLC - April 5, 2021

## **GOVERNING BODY REPORTS**

**A. Mayor Dove**

**B. Councilmember Colbert**

**C. Councilmember Cicirello**

**D. Councilmember Gregory**

**E. Councilmember McGettigan**

**F. Councilmember Maschino**

**G. Councilmember Stamm**

**H. Councilmember Anderson**

**I. Councilmember Davis**

**ADJOURN**