CITY COUNCIL AGENDA

July 7, 2020

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M. PRESENTATION OF PROPOSAL FOR SWIMMING POOL/RECREATION CENTER WILL BE HELD PRIOR TO REGULAR COUNCIL MEETING BEGINNING AT 6:00PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATION**
   A. Proposal presentation for swimming pool/recreation center. Consultant TBD
4. **ADJOURN**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 5**
6. **PRESENTATIONS / PROCLAMATIONS p 12**
   A. Proposal presentation for swimming pool/recreation center. Consultant TBD
7. **ADMINISTRATION AGENDA p 6**
   A. City Council Meeting Minutes – June 16, 2020
8. **PUBLIC FORUM** (*Citizen input and requests) p 12*
9. **APPOINTMENTS p 12**
   A. Valley Center Public Library appointment p 12
10. **COMMITTEES, COMMISSIONS p 12**
    A. Planning and Zoning Board minutes p 13
11. **OLD BUSINESS p 20**
    A. Ordinance 1345-20: Water Supply during emergency-2nd reading p 20
12. **NEW BUSINESS p 24**
    A. Selection of firm/consultant for design of public swimming pool/rec. center p 24
    B. Ordinance 1346-20; Re-zoning p 26

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C. Comprehensive budget discussion p 29
D. Ordinance 1347-20; Requiring wearing masks

13. CONSENT AGENDA p 60

A. Appropriation Ordinance – July 7, 2020 p 61
B. Lions Park usage request-Ministerial Alliance p 69

14. STAFF REPORTS p 72

15. GOVERNING BODY REPORTS p 75

16. ADJOURN

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at **cityclerk@valleycenter-ks.gov** or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit **www.valleycenter-ks.gov** or call (316) 755-7310.*

CALL TO ORDER-WORK SESSION

ROLL CALL

PROPOSAL PRESENTATION FOR SWIMMING POOL/RECREATION CENTER

ADJOURN

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CALL TO ORDER-REGULAR COUNCIL MEETING

ROLL CALL

INVOCATION – MINISTERIAL ALLIANCE

PLEDGE OF ALLEGIANCE

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APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the June 16, 2020 regular City Council Meeting as prepared by the City Treasurer.

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REGULAR COUNCIL MEETING
June 16, 2020
VALLEY CENTER CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the regular meeting to order at 7:00p.m. With the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans, Robert Wilson and Ronald Colbert.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Josh Golka, City Engineer
Matt Koehn, City Treasurer

Press present: The Ark Valley News

APPROVAL OF THE AGENDA
Anderson moved to approve the agenda, amended to move new business item F. to follow the governing body reports, seconded by Evans. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –
JUNE 2ND, 2020 CITY COUNCIL MINUTES-
Evans moved to accept the minutes of the June 2nd, 2020, regular City Council meeting, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –
Auditor Sean Gordon, CPA presented the audit of the city's 2019 financial statements. He reported sound financial policies and no budgetary discrepancies.

PUBLIC FORUM –
No written comments were received in advance of meeting.

APPOINTMENTS –
Mayor Cicirello appointed Barbara Jarman to the Valley Center Library Board, serving until April 2024. Gregory moved to accept the appointment. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

Mayor Cicirello made three appointments to the Valley Center swimming pool/recreation center steering committee. Danny Park to represent the Valley Center Recreation Commission, Sean Miller and Jason Reffner to represent USD 262. Kerstetter moved to accept the appointments. Motion seconded by Evans. Vote yea: unanimous. Motion carried.

COMMITTEES, COMMISSIONS –
Council reviewed the Economic Development Board minutes from the June 3, 2020 meeting.

OLD BUSINESS

A. **A.** ORDINANCE 1345-20; WATER USES DURING EMERGENCIES

City engineer Golka reported on questions from the previous council meeting about the city's ability to restrict the use of private wells. He found that the city does have the authority to do so, however, given the current water usage figures compared to the city's well capabilities and water rights, there is no need to include any restrictions to private wells in this ordinance.
Kerstetter moved to approve the ordinance. Motion second by Gregory. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. DRIVEWAY VARIANCE REQUEST

Jared West requested a variance for a new driveway on his property at 104 Northwind Dr. Mr. West requested the council allow him to use a non-solid surface for the driveway to his new garage due to the reoccurring drainage issues in his area. He states that he was told the concrete would not last because the soil is too wet.

Council agreed to allow a driveway using large rock in place of the typical solid surface due to the drainage issues in the area surrounding Mr. West's property. The council and Mr. West also agreed that when the drainage issues surrounding his property are resolved, Mr. West would replace the gravel driveway with a solid surface.

Kerstetter moved to approve the variance. Motion seconded by Anderson. Vote yea: unanimous. Motion carried.

B. EXTENSION REQUEST FOR HOUSING INCENTIVE PROGRAM: 744 WAKEFIELD

Ryan Shrack presented a request from Nicholas Bender to extend the housing incentive. Mr. Bender's letter to the city states that he was not aware of the six month timeframe to begin construction on the property in order to be eligible for the incentive. Mr. Bender's concern was that losing the incentive on this project would make the house harder to sell when completed.

Councilmember Anderson asked if there is a deadline to complete the project, Mr. Shrack clarified that there is not a deadline to complete the project, only that the permit must be obtained to begin construction within six months of the purchase of the property. Based on that information, Anderson Moved to approve the extension. Motion seconded by Colbert. Vote Yea: Stamm, Evans, Anderson, Gregory, Wilson, Colbert. Against: Kerstetter, Davis. Motion Carried.

C. CHANGE ORDER WWTP

City Engineer Golka presented the need for a pipe support for the overhead valve between the two sludge tanks at the waste water treatment plant. The valve was replaced as part of the project, the original was supported by the walkway, but after installation is was apparent that a ground support would be needed. The cost of the support is $1405.00.

Kerstetter moved to approve the change order. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

D. BOND REFINANCE PROPOSAL

Barry Smith presented a proposal to issue a new bond, series 2020-2 to refinance the following existing bonds, Series 2010-1, 2012-1, 2012-2, and 2013. By refinancing these bonds to a lower interest rate the city will realize savings of $549,262.75

This item was for discussion only. There were no questions from the council.

E. 2021 BUDGET DRAFT PRESENTATION

Barry Smith presented a draft of the 2021 budget. In his presentation some significant points were a stagnant mill levy, a restructuring of mill amounts to different funds over the next few years to allow to future debt service payments, a valuation increase of 6% resulting in a total net levy increase of $195,232.

The complete budget will be presented to the council on July 7th for comprehensive budget discussion. Public hearing and approval of the 2021 budget is scheduled for the regular city council meeting on August 4th.

This item was for discussion only. There were no questions from the council.

F. EXECUTIVE SESSION: DISCUSSION OF NON-ELECTED PERSONNEL

The Executive session took place after staff reports and governing body reports

CONSENT AGENDA

A. APPROPRIATION ORDINANCE - JUNE 16, 2020
B. CHECK RECONCILIATION – MAY 2020
C. TREASURER'S REPORT – MAY 2020
D. REVENUE AND EXPENSE SUMMARIES – MAY 2020

Kerstetter moved, seconded by Anderson to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack stated that the response rate for the US Census is: Federal response-60%, State response 64% and City of Valley Center 74.3%.

PUBLIC SAFETY DIRECTOR NEWMAN

Reported that Sedgwick County would be providing COVID-19 testing at the community building on June 22nd. Newman also discussed the recent threats of riots in the city due to the national movement to end police brutality. Valley Center Police, other city employees, and other law enforcement agencies were all present and patrolling the streets of Valley Center. Newman expressed gratitude for all those who came together to keep our community safe.

CITY ADMINISTRATOR CLARK

Clark echoed Newman with thanks to staff and other agencies for their swift action to keep protect our community. He also thanked Newman for setting up the COVID-19 testing site in Valley Center.

GOVERNING BODY REPORTS –

COUNCILMEMBER EVANS

Thanked city staff for their preparedness and response to the riot threats and for keeping Valley Center safe.

COUNCILMEMBER DAVIS

Reported that 85th Street between Broadway and I-135 is quickly deteriorating and asked about dead trees on Emporia, Neal Owings stated that those trees are on the list to be taken care of.

COUNCILMEMBER COLBERT

Stated he will be attending a meeting about the north junction.

EXECUTIVE SESSION –

Anderson moved to recess into executive session including mayor and city council to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in 15 minutes. Motion seconded by Colbert. Vote yea: unanimous. Motion Carried. Session started at 8:15pm Mayor Cicirello called meeting back to order at 8:30 pm.

Anderson stated that no official action was taken during executive session.

Anderson moved to recess into executive session including mayor and city council to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in five minutes. Motion seconded by Colbert. Vote yea: unanimous. Motion Carried. Session started at 8:31pm Mayor Cicirello called meeting back to order at 8:36 pm.

Anderson stated no official action was taken during executive session.

Anderson moved to recess into executive session including mayor, city council, and City Administrator Brent Clark to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in 15 minutes. Motion seconded by Kerstetter. Vote yea: unanimous. Motion Carried. Session started at 8:37pm Mayor Cicirello called meeting back to order at 8:52 pm.

Anderson stated no official action was taken during the executive session.

Mayor Cicirello stated that City Administrator Brent Clark is being renewed for a new 4 year contract ending June 30, 2024. Clark will receive a 3% pay increase, 5 additional days of vacation, a 5 day increase to the amount of vacation that is allowed to be rolled over to the following year, an increase to his cell phone stipend from $60 to $100 per month, and an increase from 3% to 5% city contribution to KPERS 457.

Gregory moved to accept the changes to Mr. Clark's employment agreement. Davis seconded the motion. Vote Yea: Unanimous. Motion carried.

ADJOURN -

Kerstetter moved to adjourn, second by Anderson. Vote Yea: Unanimous.

Meeting adjourned at 8:54 PM.

_____

Matt Koehn, City Treasurer

ADMINISTRATION AGENDA

RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the June 16, 2020 Regular Council Meeting as presented/ amended.

Agenda –cover page

PRESENTATIONS / PROCLAMATIONS

A. Proposal Presentation for swimming pool/recreation center

PUBLIC FORUM

APPOINTMENTS

A. Valley Center Public Library appointment-Sara Johnson
term expires 04/2022

COMMITTEES, COMMISSIONS

A. Planning and Zoning Board minutes – June 23, 2020

PLANNING AND ZONING BOARD MEETING MINUTES

CITY OF VALLEY CENTER, KANSAS

TUESDAY, JUNE 23, 2020, 7:00 P.M.
VIA ZOOM (https://us02web.zoom.us/j/88300326660)

CALL TO ORDER: Vice Chairperson Kelsey Parker called the meeting to order at 7:00 P.M. with the following members present: Don Keenan, Rick Shellenbarger, Mike Boyd, and Katie Patry.

Members Absent: Gary Janzen, Toby Meadows

Staff Present: Ryan Shrack, Angela Basden, Brent Clark

Audience: Spike Anderson, Kirk Miller

AGENDA: A motion was made by Vice Chairperson Parker and seconded by Board Member Shellenbarger to set the agenda. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES: Board Member Keenan made a motion to approve the April 28, 2020 DRAFT meeting minutes. The motion was seconded by Vice Chairperson Parker. Motion passed unanimously.

COMMUNICATIONS: 2020 Officer Elections- Board Member Keenan made a motion to table the 2020 Officer Elections discussion until the next meeting on July 28, 2020. The motion was seconded by Vice Chairperson Parker. Motion passed unanimously.

PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS:

1. Review of RZ-2020-01, application of Spike Anderson, pursuant to Section 17.11., who is petitioning for a rezoning of land that is currently zoned MH-1, which is the City's designation for a manufactured home park district, to R-3, which is the City's designation for a multi-family residential district, for the property located at 212 S. Meridian Ave., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:

Date: June 16, 2020

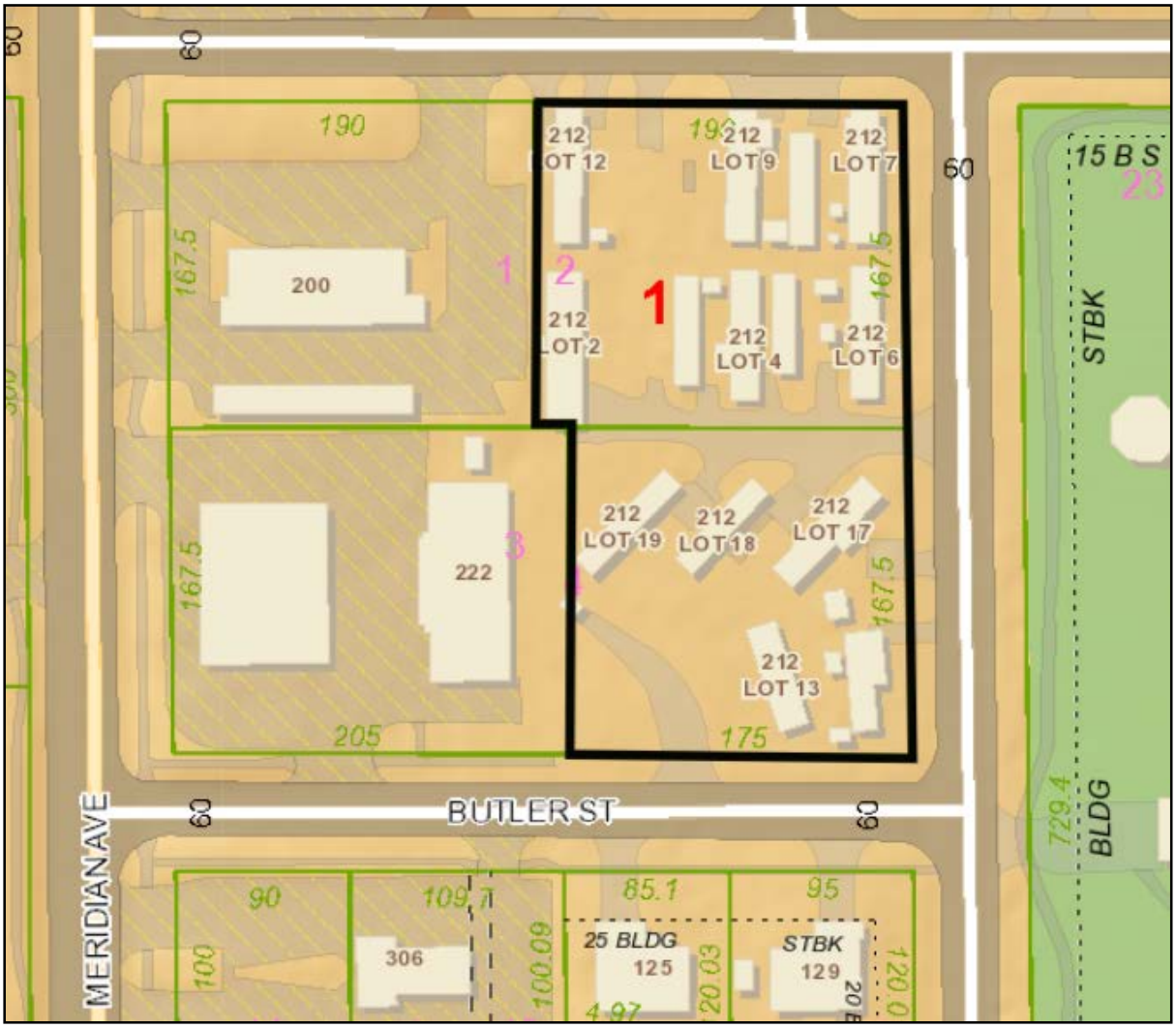
Present Zoning: MH-1 (Manufactured Home Park District)

Proposed Zoning: R-3 (Multi-Family Residential District)

Rezoning Number: RZ-2020-01

Applicant: Spike Anderson

Property Address: 212 S. Meridian Ave., Valley Center, KS 67147 (outlined in black below)



Applicant's Reasons for Rezoning: The applicant is requesting a rezoning from MH-1 to R-3 in order to allow for the construction of five triplexes on the property. The applicant is in the process of

clearing the remaining mobile home units from the property and will be submitting a site plan application for review by the Planning and Zoning Board at a future meeting. The applicant has submitted a request letter, which has been attached this report.

Review Criteria for a Zoning Amendment per 17.11.01.H *(criteria in italics)*

1. *What is the character of the subject property and the surrounding neighborhood in relation to existing uses and their condition?*

   This property is located in a mixed-use section of the community, which contains single-family and multi-family housing, along with commercial buildings and community recreation space. The property is located across the street from Lions Park and just east of the commercial corridor along Meridian Avenue.

2. *What is the current zoning of the subject property and that of the surrounding neighborhood in relationship to the requested change?*

   The current zoning is MH-1 (Manufactured Home Park District). The surrounding zoning and land uses are as follows:
   - North: R-1B Single-Family Residential District
   - South: R-2 Two-Family Residential District
   - East: R-1B Single-Family Residential District (Lions Park)
   - West: C-2 General Business District

3. *Is the length of time that the subject property has remained undeveloped or vacant as zoned a factor in the consideration?*

   No

4. *Would the request correct an error in the application of these regulations?*

   No

5. *Is the request caused by changed or changing conditions in the area of the subject property and, if so, what is the nature and significance of such changed or changing conditions?*

   No

6. *Do adequate sewage disposal and water supply and all other necessary public facilities including street access exist or can they be provided to serve the uses that would be permitted on the subject property?*

   Yes, all utilities and appropriate street access are provided to the property now and any new construction will connect to the City's utilities and meet City standards for utilities and street access.

7. *Would the subject property need to be platted or replatted or in lieu of dedications made for rights-of-way, easements, and access control or building setback lines?*

   No

8. *Would a screening plan be necessary for existing and/or potential uses of the subject property?*

No

9. *Is there suitable vacant land or buildings available or not available for development that currently has the same zoning?*

   Not Applicable

10. *If the request is for business or industrial uses, are such uses needed to provide more services or employment opportunities?*

    Not Applicable

11. *Is the subject property suitable for the uses in the current zoning to which it has been restricted?*

    Under the property's current zoning, the only type of residences allowed are manufacture homes. The applicants would like to construct five triplexes, so the zoning needs to be changed to allow for this new multi-family residential building type.

12. *To what extent would the removal of the restrictions, i.e., the approval of the zoning request detrimentally affect other property in the neighborhood?*

    The transition from a manufactured home park district to a multi-family residential designation will not have any detrimental impacts on the surrounding neighborhood. There are other multi-family buildings in the surrounding neighborhood. It is anticipated that the dismantling of the current mobile home park and the construction of new triplexes will increase the assessed valuation of the property.

13. *Would the request be consistent with the purpose of the zoning district classification and the intent and purpose of these regulations?*

    Yes

14. *Is the request in conformance with the Comprehensive Plan and does it further enhance the implementation of the Plan?*

    The Comprehensive Plan shows this property as manufactured home use in the future land use part of the plan. The proposed rezoning adheres to the proposed future land use still being used for a residential purpose in the comprehensive plan.

15. *What is the nature of the support or opposition of the request?*

    - City staff supports this rezoning. Notices were sent out to surrounding property owners and, at the time of this report being sent to the Planning and Zoning Board members, one response has been received (this person was in favor of the rezoning and proposed residential project) and no one else has voiced opposition to the proposed rezoning.
    - Other public comments in support or opposition will not be known until the public hearing.

16. *Is there any information or are there recommendations on this request available from professional persons or persons with related expertise which would be helpful in its evaluation?*

    No

17. *By comparison, does the relative gain to the public health, safety and general welfare outweigh the loss in value or the hardship imposed upon the applicant by not approving the request?*

No

City staff recommends approval of this rezoning request.

City of Valley Center
Attn: Ryan Schrack
121 S Meridian
Valley Center, KS 67147

Ryan,

I am requesting a zoning change of the Valley Center mobile home park, located west of Lions Park and east of Casey's General Store and Sonic.

I am in the process of removing the mobile homes and would like to construct 5 triplexes eventually. We plan to erect two units, starting late this summer, and then start building others when the first two units are leased.

Please let me know if you have questions.

Regards,

Spike Anderson

Spike Anderson
(316) 871-3413

Shrack noted that the applicant (Spike Anderson) is in attendance with the project engineer, Kirk Miller, as part of the virtual audience. There are 2 lots located to the West of Lions Park being requested for rezoning so that 5 triplexes can be built on the two parcels of land. City staff reviewed the application and recommends approval of the rezoning of the two lots. Letters were sent out to surrounding property owners and input in the public newspaper. There were no objections and only one response. A property owner was very excited to see the project move forward and to see improvements in the area. This is a mixed zone area, a transitional area, there are commercial buildings, Lions Park, and a mix of single-family homes and multi-housing. The triplexes will fit in well.

Vice Chairperson Parker opened the public hearing at 7:07 P.M.

Vice Chairperson Parker asked if applicant wanted to speak. Applicant Spike Anderson referred to Engineer Kirk Miller. There were no questions, only excitement regarding this project.

Vice Chairperson Parker closed the public hearing at 7:08 P.M.

Based on City Staff recommendations and discussion by the Planning and Zoning Board, Chairperson Parker made a motion to approve RZ-2020-01. Board Member Keenan seconded the motion. The vote was unanimous.

Shrack relayed to applicant Spike Anderson that the next step is to receive its first reading with re-zoning ordinance before City Council at the July 7th meeting, and a second meeting in July for rezoning to R-3. The applicant will next submit a site plan application for approval by the Planning and Zoning Board and the deadline for application is this Friday for inclusion in the July meeting. Shrack inquired if the applicant would have the plans ready for review by July, per Spike it would be close. Shrack advised if plans not 100% complete, City staff will work with him, but would like to have the site plans for review at the July 28th meeting.

NEW BUSINESS-no new business.

OLD OR UNFINISHED BUSINESS-none.

COMMITTEE AND STAFF REPORTS- Shrack mentioned that during the last meeting a question was raised regarding small tract plats as part of subdivision code. The City of Valley Center overall code, the platting to take place on small tracts, 5 acres or smaller, as long as there are no more than 5 lots created nor the creation of public streets or publicly dedicated easements, small tract plats still adhere to all other subdivision regulations and development standards of City of Valley Center. Upon review-other cities in Sedgwick County that have similar policies are Park City, Bel Aire, Derby, and Maize. This allows the smaller tract plats process to move forward without having to go through the preliminary and final plat process. Standards are same, and to the standards of City of Valley Center. There have been a few small tract plats filed over the past few years, creating 3-5 new lots out of a plat. By his research, he wanted to provide information to and answer any questions regarding this part of the City's subdivision code. The board thanked Mr. Shrack for his research and clarifications regarding small tract plats and the platting process.

Shrack asked Vice Chairperson Parker if the detached garage/accessory building memo discussion should be tabled until next month. Vice Chairperson Parker agreed to table to next month's meeting. The board members were asked to review the memo and it will be included in the July packet as well. If any questions, please email Shrack.

Shrack reminded the Board that the next Planning and Zoning Board meeting will be Tuesday, July 28, 2020 at 7 P.M. and inquired of the Board if the meeting should be held via Zoom or in person. The board decided to hold the meeting via Zoom. At the next meeting, the board will have Officer Elections, a Valley Center School District site plan for expanding the school district office on Meridian, the site plan review for Spike Anderson's triplex project, and the City's 2014 Comprehensive Plan future land use map will be discussed. Sedgwick County reached out to the local communities to ask for any changes that the City of Valley Center would like to make to the urban area of influence. Clark and Shrack are taking the future use land map and the comprehensive plan to expand the Urban Area of Influence. They will submit a new map for approval by Planning and Zoning Board and then obtain final approval from City Council in August.

ITEMS BY PLANNING AND ZONING BOARD MEMBERS:
Gary Janzen-Not present
Don Keenan-Nothing
Kelsey Parker-Nothing
Rick Shellenbarger-Nothing
Katie Patry-Nothing
Mike Boyd-Nothing
Toby Meadows-Not present

ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING: At 7:22 P.M., a motion was made by Vice Chairperson Parker to adjourn and was seconded by Board Member Boyd. Vote was unanimous.

Respectfully submitted,

_____
Ryan Shrack, Community Development Director

_____
Gary Janzen, Chairperson

OLD BUSINESS

A. ORDINANCE 1345-20; WATER SUPPLY DURING EMERGENCY:

This will be the 2nd reading and final approval of ordinance which provides for the prohibited non-essential use of water during an emergency, and providing for penalties for violation.

- Ordinance 1345-20

ORDINANCE NO. 1345-20

AN ORDINANCE PROVIDING FOR THE PROHIBITED NON-ESSENTIAL USE OF WATER DURING AN EMERGENCY, AND PROVIDING FOR PENALTIES FOR VIOLATION.

NOW THEREFORE, BE IT ORDAINED, by the Governing Body of the City of Valley Center, Kansas.

SECTION 1. Whenever the City Administrator, or in his/her absence, the Mayor or Council President shall deem that an emergency exists by reason of a shortage of water supply or inadequate water pressure, and it is necessary in order to properly protect and fully utilize the supply of water for essential uses such as fire protection, household consumption, maintenance of health and sanitation facilities and the operation of essential business, the City Administrator shall have the power to declare an emergency to exist, and the City Council shall have the power to prohibit, during the period of emergency, the use of water from the City water supply except for the essential cases only. Such emergencies shall be deemed to continue until it is declared by the City Administrator, upon consulting the City Council, to be ended.

SECTION 2. For the purposes mentioned in section 1, the City Administrator may prohibit or restrict any of the following uses of water from the City water supply.

a. The sprinkling or watering of shrubbery, trees or grass through the use of a hose or otherwise: provided, that nurseries shall be allowed to use a minimum amount of water to keep their present stock, shrubbery or trees alive.
b. The washing of automobiles, trucks or any other type of mobile equipment.
c. The washing of sidewalks, porches, filling station aprons or floors and interiors of buildings or trucks; provided that the City Administrator may permit the reasonable use of water to maintain sanitation and may permit the reasonable use of water for the washing of filling station aprons and floors essential to public safety and the prevention of fire hazards.
d. Air conditioning or evaporative cooling systems designed and used to reduce room temperature for the comfort of persons using such room except in hospitals and nursing homes.
e. The use of water in fountains, wading pools, swimming pools, fish ponds, golf courses or any recreational grounds.

SECTION 3. The Governing Body may make such other limitations, restrictions, prohibitions, or variances upon the use of such water as it deems necessary to meet the exigencies of the emergency.

SECTION 4. Violations of the limitations, restrictions or prohibitions imposed by Sections 1 and 2 shall be considered to be violations of the same nature as violations of any Ordinance of the City and shall be punishable the same as in any other Ordinance violation.

SECTION 5. This Ordinance shall be in full force and effect from and after its publication once in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas the 7th day of July 2020.

First Reading: June 16, 2020

Second Reading: July 7, 2020

(seal)

_____

Lou Cicirello, Mayor

ATTEST:

_____

Kristi Carrithers, City Clerk

OLD BUSINESS

RECOMMENDED ACTION

A. ORDINANCE 1345-20; WATER SUPPLY DURING EMERGENCY:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Ordinance 1345-20 prohibiting non-essential use of water during an emergency for 2nd reading.

NEW BUSINESS

A. DISCUSSION AND SELECTION OF FIRM/CONSULTANT FOR DESIGN OF NEW SWIMMING POOL/RECREATION CENTER:

Following presentations regarding swimming pool/recreation center, Council will select consultant and direct staff to begin contract negotiations.

NEW BUSINESS

RECOMMENDED ACTION

A. DISCUSSION AND SELECTION OF FIRM/CONSULTANT FOR DESIGN OF NEW SWIMMING POOL/RECREATION CENTER:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion selecting _____ to design a possible new community swimming pool/recreation center and authorize staff to begin contract negotiations.

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NEW BUSINESS

B. ORDINANCE 1346-20: RE-ZONING; 212 S. MERIDIAN AVE.:

Based on recommendation from the Planning and Zoning Board, Community Development Director Shrack will present Ordinance 1346-20 to re-zone property located at 212 S. Meridian Ave. from MH-1 (manufactured home park district) to R-3 (multi-family residential district).

- Ordinance 1346-20

ORDINANCE NO. 1346-20

AN ORDINANCE CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE CITY OF VALLEY CENTER, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE CITY.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1. Having received a recommendation from the Valley Center City Planning and Zoning Board on Case No. RZ-2020-01, and proper notice having been given and hearing held as provided by law and under authority and subject to the provisions of the amended Zoning Regulations of the City as approved by Ordinance No. 1279-14, the zoning district classification of the property legally described herein is changed as follows:

Change of zoning district classification from MH-1 (Manufactured Home Park District) to R-3 (Multi-Family Residential District).

Legal Description: LOT 2 BLOCK 1 CARROTHER'S ADD. & LOT 4 EXC W 15 FT THEREOF BLOCK 1 CARROTHERS ADDITION

Legal Address: 1.41 acres of land currently addressed as 212 S. Meridian Ave., Valley Center, KS 67147

SECTION 2. Upon the taking effect of this Ordinance, the above zoning change shall be entered and shown on the Official Zoning Map(s) as previously adopted by reference and said map(s) is hereby reincorporated as a part of the Zoning Regulations as amended.

SECTION 3. This ordinance shall take effect and be in force from and after its passage, approval and publication once in the official city newspaper.

PASSED by the Governing Body and signed by the Mayor of the City of Valley Center, Kansas, on this 21st day of July, 2020.

First Reading: July 7, 2020
Second Reading: July 21, 2020

(SEAL) /s/ _____
Louis Cicirello, Mayor

ATTEST:

/s/ _____
Kristi Carrithers, City Clerk

NEW BUSINESS

RECOMMENDED ACTION

B. ORDINANCE 1346-20: RE-ZONING; 212 S. MERIDIAN AVE.:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion to approve Ordinance 1346-20; re-zoning land located at 212 S. Meridian Ave., Valley Center, Kansas for 1st. reading.

NEW BUSINESS

C. COMPREHENSIVE BUDGET DISCUSSION:

- Asst. City Administrator of Finance and Administration-Barry Smith

Items to Note:

- 3 regular Council meetings remaining before Certification Due to County Clerk. (Certification due August 25, 2020)
- Tax lid will be in effect for 2021 budget.
- July 21, 2020 - Budget discussion and approval of maximum ad valorem tax levy and publication for public hearing on Aug 4th.
- August 4, 2020 - Public hearing for 2021 budget and approval of 2021 budget. (Last day to publish for public hearing of 2021 budget if needed)
- August 18, 2020 - Last day to hold public hearing and approval of 2021 budget. (if needed)

FOR DISCUSSION ONLY:

FUND 010 **GENERAL FUND- SUMMARY**

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDEED
Revenues:					
Taxes	2,438,814	2,515,963	2,064,289	2,023,225	2,069,827
Licenses & Permits	634,629	598,161	611,691	650,850	633,150
Charges for Services & Fees	9,215	15,520	23,135	16,100	18,500
Fines & Forfeitures	126,582	134,757	140,793	151,000	134,500
Interest Earnings	3,260	346	3,353	1,000	10,500
Other Revenues	96,813	78,735	125,108	116,155	54,974
Miscellaneous	44,232	5,703	132,468	169,000	169,000
TOTAL REVENUE	**3,353,545**	**3,349,185**	**3,100,837**	**3,127,330**	**3,090,451**
Expenditures:					
Administration Department	1,331,684	1,343,281	670,706	649,323	631,300
Community Development Department	191,076	212,508	230,754	188,700	201,250
Park & Public Grounds Department	446,363	515,648	529,395	592,265	543,150
Police Department	871,715	1,028,639	1,149,024	1,175,711	1,164,800
Fire Department	234,804	318,651	338,744	381,850	388,421
Legal & Court Department	131,683	143,537	161,994	139,480	161,530
Environmental Services Department	18,200	20,043	-	-	-
TOTAL EXPENDITURES	**3,225,525**	**3,582,307**	**3,080,616**	**3,127,329**	**3,090,451**
Budgeted Income (Loss)	128,020	(233,122)	20,221	1	(0)
Fund Balance - January 1	940,949	1,093,852	840,562	860,781	860,782
Fund Balance - December 31	1,093,853	840,562	860,783	860,782	860,782

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **ADMINISTRATION**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	377,855	390,185	412,334	400000	373000
Salary-Part-Time	72		453.75		
Contract 457 defer	3,078	3,175	2,091	3,100	5,800
Salary-Council	6,200	6,125	5,975	7,500	7,000
Benefits		64,479	31737.19		
Subtotal Salaries and Benefits	**387,205**	**463,964**	**452,591**	410,600	385,800
Postage	1,571	1,758	2,580	3,000	2,000
Telephone	6,419	6,562	5,736	9,700	3,000
Travel	7,500	6,164	8,566	5,000	5,000
Insurance	11,511	12,416	13,236	13,000	3,600
Other Equipment Insurance	0	0		500	
Subscriptions and Dues	14,244	24,632	12,088	12,000	12,000
Professional Services	80,016	36,692	18,297	25,000	25,000
Training	4,542	3,208	3,628	5,000	5,000
Printing	9,342	6,436	7,674	6,723	7,000
Software / Hardware Maintenance	6,391	9,618	20,903	7,000	20,000
Maintenance and Repair	329	0		1,500	500
Equipment Maintenance and Repair	1,589	3,008	2,326	2,000	2,600
Building Maintenance	0	0		1,000	
Utility Expense	26,618	20,448	25,925	30,000	29,000
Street/Traffic Lights	51,129	47,987	48,475	50,000	51,600
Other Contractuals	5,678	4,845	7,242	0	4,700
Subtotal Contractuals	**226,879**	**183,774**	**176,678**	**171,423**	**171,000**
Office Supplies	4,447	10,684	7,158	6,000	7,000
Supplies and Parts	884	437	784	2,000	1,000
Other Commodities	62	962	184	0	
Subtotal Commodities	**5,393**	**12,083**	**8,125**	**8,000**	**8,000**
Office Equipment	0	0	840	6,300	2,000
Equipment	0	995	40	4,500	2,000
Computer Equipment / Software	2,008	7,827	1,557	2,500	2,500
Other Capital Outlay	1	46	0	1,000	0
Subtotal Capital Outlay	**2,009**	**8,868**	**2,437**	**14,300**	**6,500**
Economic Development	-25	75	100	0	
Property Tax Rebate	0	2,263	9,587		20,000
Contingency / Misc Transfers	5,893	7,454	6,022	5,000	
Transfer to Equipment Reserve	124,338	84,800		0	
Transfer to CIP	500,000	500,000		0	
Transfer to Special Streets & HW	80,000	80,000		40,000	40,000
Misc Exp Offset (tie to audit)					
Transfers Out (tie to audit)					
Encumbrances (tie to audit)	-8		15165		
Subtotal Other / Misc	**710,198**	**674,592**	**30,874**	**45,000**	**60,000**
TOTAL	**1,331,684**	**1,343,281**	**670,706**	**649,323**	**631,300**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **COMMUNITY DEVELOPMENT**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	127,184	125,923	138,994	116,200	139,800
Salary-Part-Time			5	0	0
	1079				
Subtotal Salaries and Benefits	**128,263**	**125,923**	**138,999**	**116,200**	**139,800**
Postage	404	675	497	800	800
Telephone	2,590	3,132	2,527	3,000	600
Travel	77	4,424	556	700	1,000
Vehicle Insurance	0	0	0	1,100	0
Insurance	1,005	1,142	1,226	500	1,500
Subscriptions and Dues	2,293	4,678	3,974	4,000	4,000
Professional Services	7,141	7,525	26,936	7,000	12,000
Training	5,224	1,451	1,456	1,000	1,000
Printing	2,308	1,862	1,966	2,000	2,000
Software / Hardware Maintenance	3,943	3,946	7,068	4,000	6,800
Vehicle Maintenance	33	0	0	1,000	100
Maintenance and Repair	43	0	0	500	100
Equipment Maintenance and Repair		185	295	100	300
Building Maintenance		165	76	0	0
Main Street	10,000	20,000	10,000	10,000	5,000
Uniform Clothing	274	277	40	100	100
Utility Expenses	880	465	558	900	1,600
Other Contractuals	246	0	0	200	200
Subtotal Contractuals	**36,461**	**49,927**	**57,174**	**36,900**	**37,100**
Office Supplies	2,309	389	638	1,800	900
Supplies and Parts	0		310	400	400
Motor Fuel	816	329	371	800	500
Other Commodities	190	225	40	400	400
Subtotal Commodities	**3,315**	**943**	**1,358**	**3,400**	**2,200**
Office Equipment	0	495		500	500
Equipment	650	0	30	300	250
Computer Equipment / Software	1,096	1,486	1,509	1,200	1,200
Other Capital Outlay	0	0	2,514	200	200
Subtotal Capital Outlay	**1,746**	**1,981**	**4,054**	**2,200**	**2,150**
Economic Development Resources	21,291	33,734	29,169	30,000	20,000
Misc Expense Offset (tie to audit)					
Subtotal Other / Misc	**21,291**	**33,734**	**29,169**	**30,000**	**20,000**
TOTAL	**191,076**	**212,508**	**230,754**	**188,700**	**201,250**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **PARKS & PUBLIC GRO**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	160,613	172,795	214,704	221,000	227,000
Salary-Part-Time	28,840	34,826	23,200	35,001	30,000
Subtotal Salaries and Benefits	**189,453**	**207,621**	**237,905**	**256,001**	**257,000**
Postage	127	306	777	250	250
Telephone	1,705	2,198	2,820	3,500	2,000
Travel	546	465	5	1,500	500
Insurance	23,592	31,649	25,530	28,000	28,800
Vehicle Insurance	0	0		2,500	
Other Equipment Insurance	0	0		600	
Subscriptions and Dues	120	265	157	300	300
Professional Services	10,503	47,395	15,187	15,000	18,500
Training	908	985	1,937	2,000	2,000
Printing	249	563	200	250	250
Equipment Lease	75	92	109	500	250
Vehicle Maintenance	3,632	2,205	4,257	5,000	5,000
Software / Hardware Maintenanc	3,578	4,774	8,106	5,000	8,000
Maintenance and Repair	13,342	17,757	16,514	24,000	20,000
Equipment Maintenance and Rep	10,547	10,890	9,472	15,000	15,000
Building & Grounds Maintenance	8,143	11,187	7,605	15,000	15,000
Community Building Deposit Ref	310			500	500
Uniform Clothing	1,443	1,104	2,950	2,500	2,500
Utility Expense	9,240	23,775	37,835	16,000	31,600
Pool Management Fee	3,223	0		12,000	5,000
Other Contractuals	185	70		-	-
Custodial Services	30,938	30,922	53,852	66,000	49,000
Subtotal Contractuals	**122,406**	**186,602**	**187,312**	**215,400**	**204,450**
Office Supplies	1,098	383	353	500	500
Supplies and Parts	33,057	20,675	34,292	31,714	30,000
Pool Chemical	3,939	4,012	3,609	5,550	4,000
Chemicals	285	736	564	700	700
Special Projects					500
Motor Fuel	6,225	6,669	5,688	7,500	6,000
Shrubs and Bedding Plants	1,753	791	3,379	2,000	1,000
Other Commodities	0			-	-
Subtotal Commodities	**46,357**	**33,266**	**47,884**	**47,964**	**42,700**
Office Equipment	1,290	2,200	1,580	2,500	1,000
Building Maintenance	481	6,985		9,000	9,000
Building Improvement	11,315	35,708	8,610	10,000	-
Equipment	14,322		(3,442)	2,500	2,500
Computer Equipment / Software	1,681	608	7,848	1,900	2,000
Park System Improvements		12,550	742	-	5,500
Vehicle Replacement	54,088	697	23,469	40,000	14,000
Other Capital Outlay		24,637	2,514		
Subtotal Capital Outlay	**83,177**	**83,385**	**41,321**	**65,900**	**34,000**
Tree Board	4,970	4,976	14,974	7,000	5,000
Special Assessment Payment					
Misc Expense Offset (tie to audit)		-202			
Subtotal Other / Misc	**4,970**	**4,774**	**14,974**	**7,000**	**5,000**
TOTAL	**446,363**	**515,648**	**529,395**	**592,265**	**543,150**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **POLICE**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	665,950	773,593	890758.4	917,211	900,000
Salary-Part-Time	21,329	10,900	10680.14	16,000	16,000
Subtotal Salaries and Benefits	**687,279**	**784,493**	**901,439**	**933,211**	**916,000**
Postage	529	503	158	500	500
Telephone	12,094	15,980	17707.07	18,000	13,000
Special Phone Line	0	0	0	0	0
Travel	2,175	6,072	4550.97	3,000	3,000
Vehicle Insurance	0	0	0	0	0
Insurance	22,214	20,629	29169.31	30,000	31,800
Other Equipment Insurance		0	0	1,000	1,000
Subscriptions and Dues	1,431	927	1589.78	2,000	2,000
Professional Services	14,514	22,759	22560.01	15,000	15,000
Training	10,125	9,443	10506.97	6,000	6,000
Printing	1,784	758	1363.1	2,000	2,000
School ED Programs	1,484	1,473	2496.02	2,500	2,500
Vehicle Maintenance	10,397	3,812	13473.13	10,000	10,000
Software / Hardware Maintenance	3,916	12,869	40287.46	30,000	37,000
Maintenance and Repair	4,883	0	1262.5	2,500	1,500
Equipment Maintenance and Repair	989	1,675	1357	1,000	1,500
Building Maintenance	1,425	334	228.48	2,000	2,000
Uniform Clothing	5,650	19,886	11599.41	13,500	13,500
Utility Expense	7,341	9,474	10376.72	11,500	16,500
Other Contractuals	6,575	2,279	6604.18	8,000	8,000
Subtotal Contractuals	**107,526**	**128,873**	**175,290**	**158,500**	**166,800**
Office Supplies	4,456	1,969	1693.6	2,500	2,500
Range	2,397	4,545	7626.41	7,000	7,000
Supplies and Parts	1,601	2,579	2991.45	3,000	3,000
Motor Fuel	21,321	21,897	28109.75	30,000	30,000
Other Commodities				0	0
Subtotal Commodities	**29,775**	**30,990**	**40,421**	**42,500**	**42,500**
Office Equipment	3,313	662	752.34	2,000	2,000
Equipment	27,253	16,424	13804.35	15,000	15,000
Computer Equipment / Software	7,133	7,307	7382.17	5,500	5,500
Equipment Lease	0	4,488	4488	11,000	9,000
Radar Equipment	2,113	2,792	0	3,000	3,000
Vehicle Replacement		50,265	0	0	0
Vests	7,323	2,345	2933.19	5,000	5,000
Other Capital Outlay			2514.35	0	0
Subtotal Capital Outlay	**47,135**	**84,283**	**31,874**	**41,500**	**39,500**
Miscellaneous / Transfer				0	0
Subtotal Other				0	0
TOTAL	**871,715**	**1,028,639**	**1,149,024**	**1,175,711**	**1,164,800**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **FIRE**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	120,682	189,014	212,944	196,750	220,000
Salary-Part-Time	47,546	27,224	34,870	49,350	35,000
Subtotal Salaries and Benefits	**168,228**	**216,238**	**247,814**	**246,100**	**255,000**
Postage	98	129	97	150	150
Telephone	4,746	4,735	4,465	6,000	6,000
Travel	96	405	642	1,000	1,000
Vehicle Insurance	0	0		4,300	
Insurance	12,696	13,488	14,153	12,500	11,800
Other Equipment Insurance	0	0		5,000	0
Subscriptions and Dues	1,947	1,749	2,578	3,500	2,500
Professional Services	5,032	5,055	5,483	5,000	10,000
Training	562	1,326	2,924	5,000	7,000
Equipment Lease	3,261	0		4,000	2,700
Printing	196	269	133	300	300
Vehicle Maintenance	5,974	7,761	7,244	8,000	8,000
Software / Hardware Maintenance	2,943	10,080	13,942	17,000	17,000
Maintenance and Repair	2,943	1,407	2,585	3,000	3,000
Building Maintenance	1,479	185		2,000	2,000
Uniform Clothing	7,063	11,391	6,302	9,000	11,000
Utility Expense	7,382	8,706	9,349	8,700	10,470
Other Contractuals	0	0	140	2,000	0
Subtotal Contractuals	**56,418**	**66,686**	**70,036**	**96,450**	**92,920**
Office Supplies	1,362	1,556	881	1,800	1,000
Supplies and Parts	2,184	1,887	1,586	2,000	2,000
Motor Fuel	2,381	3,397	3,034	3,500	3,500
Other Commodities	0	8		0	0
Subtotal Commodities	**5,927**	**6,848**	**5,501**	**7,300**	**6,500**
Office Equipment	847	0		1,500	500
Equipment	760	1,671	7,342	6,500	9,500
Computer Equipment / Software	0	3,272	4,061	3,500	3,500
Fire Fighting Equipment	0	21,579		18,000	18,000
Other Capital Outlay	0	0	2,514	0	0
Subtotal Capital Outlay	**1,607**	**26,522**	**13,917**	**29,500**	**31,500**
Fire Prevention Week	2,624	2,357	1,476	2,500	2,501
Misc Expense Offset (tie to audit)					
Subtotal Other	**2,624**	**2,357**	**1,476**	**2,500**	**2,501**
TOTAL	**234,804**	**318,651**	**338,744**	**381,850**	**388,421**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND GENERAL
DEPARTMENT **LEGAL & MUNICIPAL COURT**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Salary-Staff	35,906	37,548	38,770	40,000	40,300
Salary-Part-Time					
City Officials					
	490				
Subtotal Salaries and Benefits	**36,396**	**37,548**	**38,770**	**40,000**	**40,300**
Postage	286	405	341	500	400
Telephone	475	504	396	600	100
Insurance	288	318	364	800	700
Travel	307	419	545	450	600
Other Equipment Insurance		0		0	
Building Insurance		0		1,000	
Subscriptions and Dues	2,414	2,867	2,602	900	900
Lab Testing	0	0		0	0
Professional Services	70,417	70,933	77,594	62,000	78,230
Training	534	396	215	700	300
Printing	249	542	485	300	500
Software / Hardware Maintenance	5,605	4,628	8,710	3,000	9,000
Equipment Maintenance and Repair		0		200	0
Judge Training		0		300	0
Law Enforcement Training	6,617	9,207	10,137	8,000	8,000
Reinstatement Fee		0		0	0
Utility Expense	204	100	228.27		
Subtotal Contractuals	**87,396**	**90,319**	**101,617**	**78,750**	**98,730**
Office Supplies	620	932	506	730	500
Other Commodities	11	0		0	0
Subtotal Commodities	**631**	**932**	**506**	**730**	**500**
Computer Equipment / Software	2,007	608	0	1,000	0
Other Capital Outlay	0	0		0	0
Subtotal Capital Outlay	**2,007**	**608**	**0**	**1,000**	**0**
Jail Housing Fees	5,253	14,130	21,102	19,000	22,000
Misc Expense Offset (tie to audit)					
Subtotal Other / Misc	**5,253**	**14,130**	**21,102**	**19,000**	**22,000**
TOTAL	**131,683**	**143,537**	**161,994**	**139,480**	**161,530**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 110 **EMPLOYEE BENEFITS SUMMARY**

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Ad Valorem Tax	442,523	453,294	487,121	799,915	701,871
Delinquent Tax	9,076	8,396	10,911	7,500	7,500
In Lieu of Tax		0			
Motor Vehicle Tax	61,831	68,173	67,788	101,966	103,625
Recreational Vehicle Tax	1,005	1,185	1,134	1,856	1,801
16/20M Trucks	214	198	354	525	472
Commericial Vehicle	0			3,893	2,714
Watercraft Tax	0			628	733
Total Property & Motor Vehicle Taxes	**514,649**	**531,246**	**567,308**	**916,283**	**818,716**
Interest on Idle Funds			3,353		
Total Interest Earnings	**0**	**0**	**3,353**	**0**	**0**
Transfer In from General Fund					
Transfer In from Water Fund					
Transfer In from Sewer Fund					
Transfer In from Stormwater Fund					
Reimbursed Expense	20,510	10,221	16,378	3,500	14,000
Cost sharing	93,475	98,422	103,299	98,000	98,000
Transfers In & Reimbursements	**113,985**	**108,643**	**119,677**	**101,500**	**112,000**
TOTAL REVENUE	**628,634**	**639,889**	**690,338**	**1,017,783**	**930,716**
Expenditures:					
Medicare	21,711	19,053	27,177	31,000	31,000
Social Security	92,832	81,466	116,201	120,000	125,000
KPERS	129,339	122,487	156,623	169,000	190,000
Hospitalization Insurance Premiums	132,589	237,274	224,269	240,000	240,000
Hospitalization Insuarnce Claims	286,970	240,398	248,031	240,000	240,000
Workmans Comp Insurance	45,772	76,675	34,704	56,000	66,000
Unemployment Insurance	4,864	16,957	12,152	13,000	13,000
EMPAC EAP		559	588		
Total Personnel Ser. & Benef.	**714,077**	**794,869**	**819,744**	**869,000**	**905,000**
Other			488		
Total Contractuals	**-**	**-**	**488**	**-**	**-**
Property Tax Rebate			2703		10,500
Contingency	250	3,396	2,475	12,000	12,000
Total Other / Misc.	**250**	**3,396**	**5,178**	**12,000**	**22,500**
TOTAL EXPENDITURES	**714,327**	**798,265**	**825,409**	**881,000**	**927,500**
Budgeted Income (Loss)	(85,693)	(158,376)	(135,071)	136,783	3,216
Est Variance in Health ins					
Est Income (Loss)	(85,693)	(158,376)	(135,071)	136,783	3,216
Fund Balance - January 1	557,100	470,906	312,530	177,460	314,243
Fund Balance - December 31	470,906	312,530	177,459	314,243	317,459

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 410 **BOND & INTEREST SUMMARY**

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Ad Valorem Tax	248,890	254,928	812,817	618,089	831,588
Delinquent Tax	8,644	6,343	7,107	8,000	8,000
In Lieu of Tax	0	0		0	0
Motor Vehicle Tax	38,822	38,424	38,123	78,788	80,070
Recreational Vehicle Tax	615	667	638	1,434	1,392
16/20M Trucks	238	118	199	406	364
Commercial Vehicle	0			3,008	2,097
Watercraft	0			485	566
Total Property & Motor Vehicle Taxes	**297,209**	**300,480**	**858,884**	**710,210**	**924,077**
Interest on Idle Funds	20	0	3,353	101	100
Total Interest Earnings	**20**	**0**	**3,353**	**101**	**100**
Special Assessments	729,105	560,900	1,253,636	450,000	352,122
Delinquent Specials	29,655	13,327	9,837	25,000	12,000
Bond Proceeds	0	72,186	69,511	0	0
Total Special Assessments	**758,760**	**646,413**	**1,332,984**	**475,000**	**364,122**
Transfer In from General Fund	0	0		0	
Transfer In from Water Fund	274,500	274,500	274,500	414,500	410,000
Transfer In from Sewer Fund	0	205,000		147,000	147,000
Transfer In from Stormwater Fund	200,000	175,000	175,000	175,000	175,000
Transfer In from Special ST & HW	0			0	0
Reimbursement from Water Fund	0			0	0
Reimbursement from Sewer Fund	0			0	0
Reimbursement from '01 Sewer B & I	0			0	0
Reimbursement from Stormwater Fund	0	45,000	50,000	50,000	30,000
Reimbursement from Special ST & HW	0			0	0
Miscellaneous Transfers	0			0	0
Appropriation From Fund Balance	0			0	0
Transfers In & Reimbursements	**474,500**	**699,500**	**499,500**	**786,500**	**762,000**
TOTAL REVENUE	**1,530,489**	**1,646,393**	**2,694,722**	**1,971,811**	**2,050,299**
Expenditures:					
Professional Service	0	0	0	1,001	1,000
Total Contractuals	**0**	**0**	**0**	**1,001**	**1,000**
Cash Basis Reserve	0	0		3,000	3,000
Contingency	0	0		1,000	1,000
Property Tax Rebate		359	1,502		12,250
Total Other	**0**	**359**	**1,502**	**4,000**	**16,250**
Principal Payments	1,562,408	1,315,000	1,360,000	1,265,000	1,470,000
Interest Payments	532,810	464,406	526,539	645,000	656,387
Total Debt Service	**2,095,218**	**1,779,406**	**1,886,539**	**1,910,000**	**2,126,387**
Capital Outlay	0		0	0	
Total Capital Outlay	**0**	**0**	**0**	**0**	**0**
TOTAL EXPENDITURES	**2,095,218**	**1,779,765**	**1,888,041**	**1,915,001**	**2,143,637**
Budgeted Income (Loss)	(564,729)	(133,372)	806,681	56,810	-93,338
Fund Balance - January 1	1,037,215	474,273	340,900	1,147,581	1,204,391
Fund Balance - December 31	474,273	340,901	1,147,581	1,204,391	1,111,053

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 160 **EMERGENCY EQUIPMENT SUMMARY**

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Ad Valorem Tax	45,387	46,500	49,954	54,500	57,296
Delinquent Tax	764	775	1,076	500	500
In Lieu of Tax	0	0		0	0
Motor Vehicle Tax	6,673	7,006	6,954	6,947	7,060
Recreational Vehicle Tax	110	122	116	126	123
16/20M Trucks	14	22	36	36	32
Commercial	0	0	0	265	185
Watercraft	0	0	0	43	50
Total Property & Motor Vehicle Taxes	**52,948**	**54,425**	**58,137**	**62,417**	**65,246**
Interest on Idle Funds	0			0	
Total Interest Earnings	**0**	**0**	**0**	0	0
Reimb Expenses	1,000	21,529	365	0	0
Transfer In	0	0		0	0
Contributions	5,875	500	1,195	0	0
Grant Contributions	1,395	0		0	0
Misc Rev Offset (tie to audit)	0	0		0	0
Total Other / Misc	**8,270**	**22,029**	**1,560**	**0**	**0**
TOTAL REVENUE	**61,218**	**76,454**	**59,697**	**62,417**	**65,246**
Expenditures:					
Equipment	69,677	45,643	34,457	51,280	53,000
Other Capital Outlay	0	64,788	32,283	10,000	10,000
Property Tax Rebate		54	225		850
Cash carry over				67,557	67,557
Total Capital Outlay	**69,677**	**110,485**	**66,965**	**128,837**	**131,407**
TOTAL EXPENDITURES	**69,677**	**110,485**	**66,965**	**128,837**	**131,407**
Budgeted Income (Loss)	(8,459)	(34,031)	(7,268)	1,137	1,396
Fund Balance - January 1	152,196	146,737	112,706	105,437	105,437
Fund Balance - December 31	146,737	112,706	105,438	106,574	106,833

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 140 **LIBRARY SUMMARY**

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Ad Valorem Tax	204,504	206,597	221,983	242,076	257,830
Delinquent Tax	3,504	3,538	4,853	2,000	1,549
In Lieu of Tax	0	0		0	
Motor Vehicle Tax	30,142	31,571	30,905	30,858	31,360
Recreational Vehicle Tax	495	548	517	562	545
16/20M Trucks	70	98	164	159	143
Commercial Vehicle	0	0	0	882	821
Watercraft Tax	0	0	0	0	222
Other					
Total Property & Motor Vehicle Taxes	**238,715**	**242,352**	**258,421**	**276,537**	**292,470**
TOTAL REVENUE	**238,715**	**242,352**	**258,421**	**276,537**	**292,470**
Expenditures:					
City Transfer	238,714	242,352	258,421	280,000	300,000
Property Tax Rebate		269	1,001		3,800
Subtotal Other / Misc	**238,714**	**242,621**	**259,423**	**280,000**	**303,800**
TOTAL EXPENDITURES	**238,714**	**242,621**	**259,423**	**280,000**	**303,800**
Budgeted Income (Loss)	1	(269)	(1,001)	(3,463)	(11,330)
Fund Balance - January 1	1,270	1,271	1,002	1	(5,820)
Fund Balance - December 31	1,271	1,002	1	(3,462)	(17,150)

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 150 **SPECIAL STREETS & HIGHWAY**

COMBINED SUMMARY / REVENUE DETAIL

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax	0	0		0	0
Other	0	0		0	0
Total Taxes	**0**	**0**		0	0
State Payments	194,206	199,192	200,133	187,940	165,000
County Payments	86,817	88,979	89,474	82,560	72,230
County Sales Tax	592,050	613,807	638,718	575,000	575,000
Total Intergovernmental	**873,073**	**901,978**	**928,324**	**845,500**	**812,230**
Interest on Idle Funds		0	3353.4		
Total Interest Earnings	**0**	**0**	**3,353**	**0**	**0**
Reimbursed Expenses	24,513	2,524	258	9,000	9,000
Miscellaneous	0	0	391	1,000	1,000
Transfer from General Fund	80,000	80,000		40,000	40,000
Right of way permit	400	925	775		
Total Other & Miscellaneous	**104,913**	**83,449**	**1,425**	**50,000**	**50,000**
TOTAL REVENUE	**977,986**	**985,427**	**933,103**	**895,500**	**862,230**
Expenditures:					
Total Salaries and Benefits	**271,247**	**297,305**	**273,380**	**327,300**	**314,818**
Total Contractuals	**50,365**	**60,522**	**53,988**	**62,800**	**49,450**
Total Commodities	**73,992**	**81,575**	**50,877**	**78,800**	**62,300**
Total Capital Outlay	**591,502**	**539,003**	**534,957**	**506,000**	**341,000**
Total Transfers / Misc	**4,000**	**0**	**4,000**	**9,000**	**100,000**
TOTAL EXPENDITURES	**991,106**	**978,405**	**917,200**	**983,900**	**867,568**
Budgeted Income (Loss)	(13,120)	7,022	15,902	(88,400)	(5,338)
Fund Balance - January 1	405,441	398,194	405,215	421,118	332,718
Fund Balance - December 31	392,321	405,216	421,117	332,718	327,380

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 150 **SPECIAL STREETS & HIGHWAY**

EXPENDITURE DETAIL SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECCOMENDED	2021 REQUESTED
Expenditures:					
Salary-Staff	202,815	203,844	189,236	231,000	215,000
Salary-Part-Time	7,268	0	8,111	10,500	10,500
Overtime	0	0		5,000	5,000
Medicare	2,907	2,814	2,743	4,000	3,118
Social Security	12,429	12,031	11,728	9,000	13,330
KPERS	17,445	19,160	18,711	20,000	19,071
Hospital Insurance	13,689	34,000	34,000	34,000	35,000
Workers Compensation	14,048	23,314	7,722	13,000	13,000
Unemployment Insurance	646	2,062	1,044	800	800
EMPAC		80	84		
Subtotal Salaries and Benefits	**271,247**	**297,305**	**273,380**	**327,300**	**314,818**
Postage	206	87	93	100	100
Telephone	3,437	4,288	4,335	2,000	2,000
Travel	429	5	-19	400	0
Vehicle Insurance	0	0		7,000	0
Insurance	13,807	14,849	15,337	4,000	13,800
Other Equipment Insurance	0	0		3,500	0
Subscriptions and Dues	30	189	47	400	200
Professional Services	4,901	15,429	6,461	5,000	5,000
Training	393	0	205	800	500
Equipment Lease	0	0	105	4,000	500
Printing	206	377	200	100	100
Vehicle Maintenance	2,111	2,649	2,017	3,000	3,000
Software / Hardware Maintenance	3,241	5,072	7,976	7,000	7,000
Maintenance and Repair	1,443	282	244	4,500	1,500
Equipment Maintenance and Repair	12,919	8,295	7,182	12,000	8,000
Building Maintenance	0	164	2,065	1,500	1,500
Uniform Clothing	2,040	1,746	1,794	2,500	1,250
Utility Expense	5,202	7,030	5,966	5,000	5,000
Other Contractuals	0	60	-23	0	
Subtotal Contractuals	**50,365**	**60,522**	**53,988**	**62,800**	**49,450**
Office Supplies	1,560	281	291	300	300
Equipment	0	161		500	500
Supplies and Parts	22,660	12,540	20,249	15,000	15,000
Safety Supplies	525	609	270		0
Winter Supplies	5,699	1,949	5,308	6,000	6,000
Special Projects	16,853	43,428	1,627	15,000	5,000
Gasoline, Oil, Diesel	18,566	11,858	18,374	20,000	20,000
Tires / Brooms	1,403	2,512	775	3,000	2,000
Asphalt	0	1,734	3,313	5,000	3,500
Rock	4,775	6,503	0	6,000	6,000
Sand	871	0	671	4,000	4,000
NPDES Requirements	1,080	0	0	4,000	0
Other Commodities (tie to audit)	0	0	0	0	
Subtotal Commodities	**73,992**	**81,575**	**50,877**	**78,800**	**62,300**
Building Improvement	0		15,168	0	
System Improvement	445,673	479,630	389,329	480,000	300,000
Office Equipment	1,290	1,583	729	1,000	1000
Equipment	144,539	57,790	129,731	25,000	40,000
Vehicle Replacement	0			0	
Other Capital Outlay	0				
Subtotal Capital Outlay	**591,502**	**539,003**	**534,957**	**506,000**	**341,000**
Reimbursement to Bond & Interest	0	0		0	
Transfer to Bond & Interest / CIP	0	0		0	
Transfer to Equipment Reserve	4,000	0	4,000	4,000	
Contingency / Misc Transfers	0	0		5,000	
Debt Service	0	0		0	
Cash Carryover					100000
Subtotal Transfers / Misc	**4,000**	**0**	**4,000**	**9,000**	**100,000**
TOTAL EXPENDITURES	**991,106**	**978,405**	**917,200**	**983,900**	**867,568**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 610 **WATER OPERATING**

COMBINED SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Taxes	0	0		0	1
Charges for Service	2,011,757	2,039,827	2,110,998	1,966,500	2,040,100
Interest Earnings	0	0	3,353	0	0
Other Revenues	3,453	3,182	434	0	0
Miscellaneous	0	0	80	2,100	2,100
TOTAL REVENUE	**2,015,210**	**2,043,009**	**2,114,866**	**1,968,600**	**2,042,201**
Expenditures:					
Salaries and Benefits	288,448	359,662	332,706	424,545	401,000
Contractuals	684,858	776,137	826,243	772,600	887,950
Commodities	27,300	33,194	28,127	45,500	47,000
Capital Outlay	147,383	87,131	140,857	118,500	90,000
Other / Misc	552,783	549,078	378,462	613,500	610,000
TOTAL EXPENDITURES	**1,700,772**	**1,805,202**	**1,706,395**	**1,974,645**	**2,035,950**
Budgeted Income (Loss)	314,438	237,807	408,471	-6,045	6,251
Fund Balance - January 1	790,395	1,154,282	1,392,090	1,800,560	1,794,515
Fund Balance - December 31	1,154,282	1,392,090	1,800,560	1,794,515	1,800,766

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 610 **WATER OPERATING**

DETAIL REVENUE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax	0	0		0	0
Total Taxes	**0**	**0**	**0**	0	0
Sale of Water	1,874,113	1,894,122	1,883,554	1,840,000	1,913,600
Sale of Water to Wichita	38,025	20,554	78,098	40,000	40,000
Administrative Meter Fees	10,120	22,115	36,865	15,000	15,000
Water Meters - Setting Fee	0	0		0	0
Equity Fee	7,321	12,852	23,763	6,000	6,000
Penalties	54,104	53,758	54,598	45,000	45,000
Reconnection Fees	18,804	26,531	23,900	13,000	13,000
Connection Fees	8,220	9,115	9,650	7,000	7,000
Insufficient Check Fee	1,050	780	570	500	500
Total Charges for Service	**2,011,757**	**2,039,827**	**2,110,998**	**1,966,500**	**2,040,100**
Interest on Idle Funds	0	0	3,353	0	0
Total Interest Earnings	**0**	**0**	**3,353**	0	0
Reimbursed Expenses	3,453	3,182	434	0	0
Total Other Revenues	**3,453**	**3,182**	**434**	0	0
Miscellaneous	0	0	80	2,100	0
Sale of Property & Equipment	0	0		0	0
Administrative Fees	0	0		0	0
Misc Revenue Offset					
Total Miscellaneous	**0**	**0**	**80**	2,100	2,100
TOTAL REVENUE	**2,015,210**	**2,043,009**	**2,114,866**	**1,968,600**	**2,042,200**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 610 WATER
DEPARTMENT **Operating**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 REQUESTED
Salary-Staff	224,508	220,072	204,667	271,545	248,000
Salary-Part-Time	0	210		0	
Overtime	0	0		10,000	10,000
Medicare	3,078	3,625	3,221	4,000	4,000
Social Security	13,162	15,498	12,627	18,000	18,000
KPERS	19,294	24,985	23,876	27,000	27,000
Hospital Insurance	19,584	80,000	80,000	80,000	80,000
Payroll Taxes	0	0	1,144	0	
Workers Compensation	8,078	11,969	5,138	12,000	12,000
Unemployment Insurance	744	3,223	1,950	2,000	2,000
EMPAC		80	84		
Subtotal Salaries and Benefits	**288,448**	**359,662**	**332,706**	**424,545**	**401,000**
Postage	5,854	6,850	6,844	5,500	7,000
Telephone	6,906	7,001	8,676	8,000	6,000
Travel	602	160	60	400	400
Vehicle Insurance	0	0		4,500	0
Insurance	14,675	20,754	20,813	10,500	20,800
Other Equipment Insurance	0	0		500	0
Subscriptions and Dues	9,904	9,234	11,268	10,000	12,000
Lab Testing	1,658	1,911	4,512	4,500	4,500
Professional Services	10,844	12,388	10,192	15,000	18,000
Training	5,786	2,164	2,026	2,000	2,000
Equipment Lease	45	0	128	1,000	200
Printing	251	486	251	600	300
Vehicle Maintenance	47	0		2,500	250
Software / Hardware Maintenance	7,419	8,936	11,721	7,000	12,000
Maintenance and Repair	5,124	8,413	1,301	10,000	3,000
Equipment Maintenance and Repair	909	393	436	3,000	1,500
Well Maintenance	0	1,291	862	10,000	2,000
Building Maintenance	1,127	446	1,440	2,000	2,000
Water Purchase - Wichita	566,489	655,921	642,016	575,000	650,000
City Franchise Fees	0	0	15,000	15,000	30,000
Administrative Fees	0	0	34,500	34,500	60,000
Uniform Clothing	1,968	3,360	2,642	2,600	1,000
Utility Expense	41,479	32,690	48,017	45,000	50,000
Contingent	0	0		0	
Sales Tax	3,771	3,739	3,537	3,500	5,000
Subtotal Contractuals	**684,858**	**776,137**	**826,243**	**772,600**	**887,950**
Office Supplies	2,349	1,394	1,463	2,500	2,000
Supplies and Parts	16,216	13,232	17,518	23,000	32,000
Safety Supplies	216	538	541	500	500
Lab Supplies	837	0	0	1,500	1,000
Equipment	204	322	0	0	
Special Projects	280	10,034	859	1,500	1,000
Motor Fuel	6,256	5,337	6,133	11,000	7,000

Tires	0	676	721	1,500	800
Repair Parts	339	1,661	870	2,500	1,200
Sand	603	0		1,000	1,000
Other Commodities	0	0	22	500	500
Subtotal Commodities	**27,300**	**33,194**	**28,127**	**45,500**	**47,000**
Building Improvement	0	0	14,782	0	
System Improvement	28,939	6,486	13,177	26,000	20,000
Water Meters	81,700	18,329	45,230	40,000	20,000
Office Equipment	3,644	2,530	2,040	5,000	2,500
Equipment	-1,196	15,236	128	12,500	12,500
Vehicle Replacement	34,296	44,550	65,500	35,000	35,000
Other Capital Outlay	0	0	0	0	
Subtotal Capital Outlay	**147,383**	**87,131**	**140,857**	**118,500**	**90,000**
Transfer to B& I (for '07 KDHE)	80,000	80,000	80,000	80,000	80,000
Transfer to B&I (for '00 KDHE)	194,500	194,500	194,500	194,500	
Contingency	0	0		20,000	
Transfer to Water Revenue Reserve	275,000	275,000	100,000	175,000	140,000
Transfer to Equipment Reserve	4,000	0	4,000	4,000	10,000
Transfer to Bond & Interest 2019-1 GO BONI	0	0		140,000	140,000
Transfer to Bond & Interest 2020-1 GO BOND					190,000
Transfer to Water Improvement Fund	0	0		0	
Reimbursement to Bond & Interest / CIP		0			
Transfer to CIP					50,000
Bad Debt	-717	-422	-38	0	
Misc Exp Offset		0			
Admin		0			
Subtotal Other / Misc	**552,783**	**549,078**	**378,462**	**613,500**	**610,000**
TOTAL	**1,700,772**	**1,805,202**	**1,706,395**	**1,974,645**	**2,035,950**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 620 **SEWER OPERATING**

COMBINED SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Taxes	0	0		0	0
Charges for Service	1,188,534	1,230,381	1,260,466	1,195,953	1,279,344
Interest Earnings	0	0	3,353	0	1
Other Revenues	4,921	6,780	1,151	3,000	3,000
Miscellaneous	0	0		3,000	0
TOTAL REVENUE	**1,193,455**	**1,237,161**	**1,264,971**	**1,201,953**	**1,282,345**
Expenditures:					
Salaries and Benefits	184,784	272,573	242,365	303,767	309,689
Contractuals	312,650	319,705	416,485	404,650	424,000
Commodities	13,327	24,515	19,310	30,000	22,000
Intergovernmental				0	1
Capital Outlay	80,645	93,733	103,878	127,500	120,000
Other / Misc	510,000	415,000	280,000	352,000	432,000
TOTAL EXPENDITURES	**1,101,406**	**1,125,526**	**1,062,038**	**1,217,917**	**1,307,690**
Budgeted Income (Loss)	92,049	111,635	202,933	-15,964	-25,345
Fund Balance - January 1	490,231	634,804	746,439	949,372	933,407
Fund Balance - December 31	634,804	746,439	949,372	933,407	908,062

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 620 **SEWER OPERATING**

DETAIL REVENUE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax			0	0	0
Total Taxes	**0**	**0**	**0**	0	0
Equity Fee	9,608	18,522	23,983	14,000	14,000
Penalties				0	0
Sewer Service	1,178,126	1,211,859	1,234,482	1,181,953	1,265,344
Permits	800		2,000		
Total Charges for Service	**1,188,534**	**1,230,381**	**1,260,466**	1,195,953	1,279,344
Interest on Idle Funds	0	0	3,353	0	0
Total Interest Earnings	**0**	**0**	**3,353**	0	0
Sewer Tap	1,000	650	750	3,000	3,000
Reimbursed Expenses	3,921	4,530	401	0	0
Transfer from Sewer Reserve	0	0		0	0
Transfer from 2001 Sewer Rev P&I	0	0		0	0
PERMITS		1,600			
Total Other Revenues	**4,921**	**6,780**	**1,151**	3,000	3,000
Miscellaneous	0	0		3000	0
Sale of Property & Equipment	0	0		0	0
Administrative Fees	0	0		0	0
Misc Rev Offet (tie to Audit)					
Total Miscellaneous	**0**	**0**	**0**	3000	0
TOTAL REVENUE	**1,193,455**	**1,237,161**	**1,264,971**	**1,201,953**	**1,282,344**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 620 **SEWER**
DEPARTMENT **Operating**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 REQUESTED
Salary-Staff	147,161	209,975	185,103	230,215	215,000
Salary-Part-Time	0	0	0	0	0
Overtime	0	0	0	10,000	10,000
Medicare	1,929	2,123	1,911	2,000	3,118
Social Security	8,248	9,076	8,169	8,500	13,330
KPERS	12,654	14,981	14,321	18,752	18,942
Hospital Insurance	10,163	30,000	30,000	30,000	45,000
Payroll Taxes	0	0	0	0	
Workers Compensation	4,276	5,293	2,016	3,800	3,800
Unemployment Insurance	353	1,045	761	500	500
EMPAC		80	84		
Subtotal Salaries and Benefits	**184,784**	**272,573**	**242,365**	**303,767**	**309,689**
Postage	4,209	6,087	2,089	4,500	4,500
Telephone	17,911	19,482	22,185	12,500	12,500
Travel	50	12	64	4,000	500
Vehicle Insurance	0	0	0	1,300	0
Insurance	23,743	24,260	25,324	21,000	26,800
Other Equipment Insurance	0	0	0	200	0
Subscriptions and Dues	10,299	9,673	11,589	7,500	12,000
Lab Testing	6,598	5,077	7,418	8,000	8,000
Professional Services	6,526	4,579	6,407	9,000	7,000
Training	1,631	5,138	369	2,000	2,000
Equipment Lease	0	0	0	200	
Printing	163	295	200	200	200
Vehicle Maintenance	613	464	593	1,500	1,000
Software / Hardware Maintenance	5,131	7,043	8,575	8,500	8,500
Maintenance and Repair	13,530	14,426	8,086	9,000	9,000
Equipment Maintenance and Repair	2,985	14,380	1,392	3,000	3,000
Lift Station Repairs	19,121	6,385	5,779	20,000	20,000
Building Maintenance	3,096	856	2,989	5,000	3,000
City Franchise Fees	0	0	30,000	30,000	30,000
Administrative Fees	0	0	50,000	50,000	50,000
Uniform Clothing	1,975	1,642	1,722	2,250	1000
Utility Expense	102,566	98,627	106,861	90,000	110,000
Sludge Hauling	51,078	65,040	79,200	70,000	70000
Line Cleaning	41,425	36,078	45,634	45,000	45,000
Other	0	161	7	0	0
Subtotal Contractuals	**312,650**	**319,705**	**416,485**	**404,650**	**424,000**
Office Supplies	1,851	654	446	1,000	1,000
Supplies and Parts	4,313	14,612	5,918	7,500	6,000
Safety Supplies	890	432	404	1,000	500
Lab Supplies	1,563	1,230	3,637	4,000	3,000

Chemicals	1,191	500	2,503	5,000	3,000
Building Supplies	31	0	849	1,000	1,000
Motor Fuel	2,996	4,113	3,623	7,500	4,500
Repair Parts	492	2,652	1,931	3,000	3,000
Other Commodities	0	322	0	0	
Subtotal Commodities	**13,327**	**24,515**	**19,310**	**30,000**	**22,000**
Building Maintenance	0	0	0	0	
Building Improvement	1,155	413	15,975	12,500	5,000
System Improvement	46,068	63,938	70,430	100,000	100,000
Office Equipment	1,290	0	729	0	
Equipment	557	29,382	16,745	15,000	15,000
Vehicle Replacement	31,575		0	0	
Other Capital Outlay	0		0	0	
Subtotal Capital Outlay	**80,645**	**93,733**	**103,878**	**127,500**	**120,000**
Transfer to Sewer Reserve 628	300,000	0	75,000	0	65,000
Contingency	0	0	0	0	
Transfer to '01 Sewer B&I	0		0	0	
Transfer to '07 Sewer B&I	210,000	205,000	205,000	205,000	210,000
Transfer to Equipment Reserve	0		0	0	10,000
2019-1 G.O. Bond Transfer to Bond & Intere	0	210,000	0	147,000	147,000
Transfer to Sewer O&M Reserve 621	0		0	0	
Misc Exp Offset (tie to Audit)					
Transfer to CIP					0
Subtotal Other / Misc	**510,000**	**415,000**	**280,000**	**352,000**	**432,000**
TOTAL	**1,101,406**	**1,125,526**	**1,062,038**	**1,217,917**	**1,307,689**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 612 **STORMWATER OPERATING**

COMBINED SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Taxes	0	0		0	0
Interest Earnings	0	0		0	0
Other Revenues	270,024	304,503	313,685	300,000	321,000
Miscellaneous	0	824		0	0
TOTAL REVENUE	**270,024**	**305,327**	**313,685**	**300,000**	**321,000**
Expenditures:					
Salaries and Benefits	0	0		0	0
Contractuals	48,022	16,396	27,196	21,900	26,900
Commodities	1,350	333	2,185	5,875	1,500
Capital Outlay	2,190	211,230	69,931	85,000	82,600
Other / Misc	200,000	220,000	225,000	225,000	210,000
TOTAL EXPENDITURES	**251,562**	**447,959**	**324,311**	**337,775**	**321,000**
Budgeted Income (Loss)	18,462	-142,632	-10,626	-37,775	0
Fund Balance - January 1	361,516	375,658	233,026	213,809	194,751
Fund Balance - December 31	369,769	233,026	213,809	176,034	194,751

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 612 **STORMWATER OPERATING**

DETAIL REVENUE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax	0	0	0	0	0
Total Taxes	**0**	**0**	**0**	**0**	**0**
Interest on Idle Funds			0		
Total Interest Earnings	**0**	**0**	**0**	**0**	**0**
Stormwater Management Fee	270,024	304,503	313,685	300,000	321,000
Reimbursed Expenses	0	824	0	0	0
Total Other Revenues	**270,024**	**305,327**	**313,685**	**300,000**	**321,000**
Miscellaneous	0		0	0	0
Administrative Fees	0			0	0
Total Miscellaneous	**0**	**0**	**0**	0	0
TOTAL REVENUE	**270,024**	**305,327**	**313,685**	**300,000**	**321,000**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 612 **STORMWATER**
DEPARTMENT **Operating**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Postage	2,000	3,000	2,004	2,000	2,000
Telephone		0	0		
Travel		0	352		
Vehicle Insurance		0	0		
Insurance		0	0		
Other Equipment Insurance		0	0		
Subscriptions and Dues		0	0		
Professional Services	24,137	6,810	3,822	3,000	3,000
Training	1,548	824	824	1,000	1,000
Equipment Lease		0	0		
Printing	9	552	300		
Vehicle Maintenance		0	0		
Software / Hardware Maintenance	3,983	5,210	4,484	5,000	5,000
Maintenance and Repair	1,345	0	409	0	0
Equipment Maintenance and Repair	0	0	0	900	900
Building Maintenance		0	0		
Administrative Fees	15,000	0	15,000	10,000	15,000
Uniform Clothing		0	0		
Utility Expense		0	0		
Other		0	0		
Subtotal Contractuals	**48,022**	**16,396**	**27,196**	**21,900**	**26,900**
Office Supplies	0	0	34	0	0
Supplies and Parts		333	780		
Special Projects		0	0		
Equipment		0	0		
Building Supplies		0	0		
Motor Fuel		0	0		
NPDES Requirements	1,350	0	1,371	5,875	1,500
Repair Parts		0	0		
Other Commodities		0	0		
Subtotal Commodities	**1,350**	**333**	**2,185**	**5,875**	**1,500**
System Improvement	1,640	211,230	69,875	75,000	75,000
Office Equipment		0	0		
Equipment	550	0	56	10,000	7,600
Vehicle Replacement		0	0		
Other Capital Outlay		0	0		
Subtotal Capital Outlay	**2,190**	**211,230**	**69,931**	**85,000**	**82,600**
Debt Service		0	225,000	0	0
Contingency		0		0	0
Transfer to Equipment Reserve	0	0		0	5,000
Transfer to Bond & Interest / CIP	0	175,000		175,000	175,000
Reimbursement to Bond & Interest / CIP	200,000	45,000		50,000	30,000
Misc Exp Offset (tie to Audit)					
Subtotal Other / Misc	**200,000**	**220,000**	**225,000**	**225,000**	**210,000**
TOTAL	**251,562**	**447,959**	**324,311**	**337,775**	**321,000**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 613 **SOLID WASTE OPERATING**

COMBINED SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Interest Earnings	0	1		0	0
Charges for Services	442,700	456,643	472,803	475,104	666,800
Miscellaneous	2,656	2,616	3,244	1,502	1,500
TOTAL REVENUE	**445,356**	**459,260**	**476,047**	**476,606**	**668,300**
Expenditures:					
Salaries and Benefits	0	0		0	0
Contractuals	451,205	430,926	458,799	490,648	653,500
Commodities	0	0	34	0	0
Capital Outlay	0	0	0	11,000	11,000
Other / Misc	15,000	0	15,000	15,000	20,000
TOTAL EXPENDITURES	**466,205**	**430,926**	**473,833**	**516648**	**684500**
Budgeted Income (Loss)	(20,849)	28,334	2,214	-40,042	-16,200
Fund Balance - January 1	157,107	131,198	159,532	158,638	118,596
Fund Balance - December 31	131,198	159,532	158,638	118,596	102,396

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 613 **SOLID WASTE OPERATING**

DETAIL REVENUE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Interest on Idle Funds	0	0	0	2	0
Total Interest Earnings	**0**	**0**	**0**	**2**	**0**
Solid Waste Administration Fee	434,861	448,572	464,632	468,304	660,000
Penalties	7,839	8,071	8,172	6,800	6,800
Reimbursed Expenses	0			0	0
Total Charges for Services	**442,700**	**456,643**	**472,803**	**475,104**	**666,800**
Miscellaneous	2,656	2,616	3,244	1,502	1,500
Misc Rev Offset					
Total Miscellaneous	**2,656**	**2,616**	**3,244**	**1,502**	**1,500**
TOTAL REVENUE	**445,356**	**459,259**	**476,047**	**476,608**	**668,300**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 613 **SOLID WASTE / RECYCLING**
DEPARTMENT **Operating**

DETAIL EXPENDITURE SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Postage	2,000	3,000	2,000	2,500	2,500
Telephone	0	0	0	0	0
Travel	0	0	0	0	0
Vehicle Insurance	0	0	0	0	0
Insurance	0	0	0	0	0
Other Equipment Insurance	0	0	0	0	0
Subscriptions and Dues	0	0	0	0	0
Professional Services	397,669	421,772	426,642	437,648	600,000
Training	0	0	0	0	0
Equipment Lease	0	0	0	0	0
Printing	440	300	0	1,500	1,000
Vehicle Maintenance	0	0	0	0	0
Software / Hardware Maintenance	4,298	5,541	4,832	3,000	5,000
Equipment Maintenance and Repair	0	0	0	0	0
Administrative Fees	25,000	0	25,000	40,000	40,000
Uniform Clothing	0	0	0	0	0
Utility Expense	0	0	0	4,000	4,000
Other	21,798	313	325	2,000	1,000
Subtotal Contractuals	**451,205**	**430,926**	**458,799**	**490,648**	**653,500**
Office Supplies	0	0	34	0	0
Supplies and Parts	0	0	0	0	0
Special Projects	0	0	0	0	0
Equipment	0	0	0	0	0
Building Supplies	0	0	0	0	0
Motor Fuel	0	0	0	0	0
NPDES Requirements	0	0	0	0	0
Repair Parts	0	0	0	0	0
Other Commodities	0	0	0	0	0
Subtotal Commodities	**0**	**0**	**34**	**0**	**0**
System Improvement		0	0		
Office Equipment	0	0	0	10,000	10,000
Equipment		0	0	1,000	1,000
Vehicle Replacement		0	0		
Other Capital Outlay		0	0		
Subtotal Capital Outlay	**0**	**0**	**0**	**11,000**	**11,000**
Contingency		0			
Transfer to Equipment Reserve	15,000	0	15,000	15,000	20,000
Transfer to Bond & Interest / CIP		0			
Reimbursement to Bond & Interest / CIP		0			
Subtotal Other / Misc	**15,000**	**0**	**15,000**	**15,000**	**20,000**
TOTAL	**466,205**	**430,926**	**473,833**	**516,648**	**684,500**

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 030 **SPECIAL ALCOHOL & DRUG PROGRAM**

COMBINED DETAIL SUMMARY

	2017 ADOPTED	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax	0	0	0	0	0
Other	0	0	0	0	0
Total Taxes	**0**	**0**	**0**	**0**	**0**
Interest on Idle Funds	0	0	0	0	0
Total Interest Earnings	**0**	**0**	**0**	**0**	**0**
State Alcohol Distribution	6,000	5,670	4,788	5,751	5,141
Total Intergovernmental	**6,000**	**5,670**	**4,788**	**5,751**	**5,141**
Miscellaneous					
Total Miscellaneous	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUE	**6,000**	**5,670**	**4,788**	**5,751**	**5,141**
Expenditures:					
Training	5,000	0	0	5,000	5,000
Other Contractuals	0	234	266	0	0
Total Contractual Services	**5,000**	**234**	**266**	**5,000**	**5,000**
Supplies	0	0	0	0	0
Other Commodities					
Total Commodities	**0**	**0**	**0**	**0**	**0**
Miscellaneous					
Contingency					
Total Other / Misc.	**0**	**0**	**0**	**0**	**0**
TOTAL EXPENDITURES	**5,000**	**234**	**266**	**5,000**	**5,000**
Budgeted Income (Loss)	1,000	5,436	4,522	751	141
Fund Balance - January 1	31,562	31,348	36,783	41,305	42,056
Fund Balance - December 31	31,386	36,784	41,305	42,056	42,197

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 020 **SPECIAL PARKS & RECREATION**

COMBINED DETAIL SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
In Lieu of Tax	0	0		0	0
Other	0	0		0	0
Total Taxes	**0**	**0**	**0**	**0**	**0**
Interest on Idle Funds	0	0		0	0
Total Interest Earnings	**0**	**0**	**0**	**0**	**0**
State Alcohol Distribution	4,785	5,670	4,788	5,751	5,141
Total Intergovernmental	**4,785**	**5,670**	**4,788**	**5,751**	**5,141**
Miscellaneous					
Total Miscellaneous	**0**	**0**	**0**	**0**	**0**
TOTAL REVENUE	**4,785**	**5,670**	**4,788**	**5,751**	**5,141**
Expenditures:					
Training	0	0		0	0
Other Contractuals	0	0		0	0
Total Contractual Services	**0**	**0**	**0**	**0**	**0**
Supplies	0	0		0	0
Other Commodities	0	0		0	0
Total Commodities	**0**	**0**	**0**	**0**	**0**
Miscellaneous	0	0		0	31,000
Contingency	0	0		0	0
Total Other / Misc.	**0**	**0**	**0**	**0**	**31,000**
TOTAL EXPENDITURES	**0**	**0**	**0**	**0**	**31,000**
Budgeted Income (Loss)	4,785	5,670	4,788	5,751	(25,859)
Fund Balance - January 1	5,154	9,939	15,609	20,397	26,148
Fund Balance - December 31	9,939	15,609	20,397	26,148	289

CITY OF VALLEY CENTER 2021 ANNUAL BUDGET

FUND 127 **EQUIPMENT RESERVE**

COMBINED DETAIL SUMMARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 RECOMMENDED	2021 RECOMMENDED
Revenues:					
Reimbursed Expense		2,039	8,177		
Other Revenue					
Miscellaneous		65,380	0	0	0
Grant Contributions		27,915	500		
	0	**95,334**	**8,677**	**0**	**0**
Total Other					
Interest on Idle Funds	0	0	0		
	0	**0**	**0**	**0**	**0**
Total Interest Earnings					
Transfer In from General Fund	124,338	84,800	0	0	0
Transfer In from Water Fund	4,000	0	4,000	4,000	10,000
Transfer In from Sewer Fund	0	0	0	0	10,000
Transfer In from Stormwater Fund	0	0	0	0	5,000
Transfer-In from Solid Waste Fund	15,000	0	15,000	15,000	20,000
Transfer In from Special ST & HW	4,000	0	4,000	4,000	0
Reimbursement from Water Fund	0	0	0	0	0
Reimbursement from Sewer Fund	0	0	0	0	0
Reimbursement from Stormwater Fund	0	0	0	0	0
Reimbursement from Special ST & HW	0	0	0	0	0
Reimbursement from General Fund	0	0	0	0	0
Misc. Transfer				0	0
Transfers In & Reimbursements	**147,338**	**84,800**	**23,000**	**23,000**	**45,000**
TOTAL REVENUE	**147,338**	**180,134**	**31,677**	**23,000**	**45,000**
Expenditures:					
Contractual Services		6,161	19,353	0	0
Total Contractual	**0**	**6,161**	**19,353**	**0**	**0**
Vehicle Replacement					
Equipment	20,000	21,998	5,303	0	0
Other Capital Outlay	50,000	17,439	16,591	0	0
Transfer to CIP					
Total Capital Outlay	**70,000**	**39,437**	**21,894**	**0**	**0**
TOTAL EXPENDITURES	**70,000**	**45,598**	**41,247**	**0**	**0**
Budgeted Income (Loss)	77,338	134,536	(9,570)	23,000	45,000
Fund Balance - January 1	198,295	238,298	368,308	358,738	407,623
Fund Balance - December 31	238,298	368,308	358,738	381,738	452,623

NEW BUSINESS

D. ORDINANCE 1347-20; REQUIRING WEARING OF MASKS IN PUBLIC AREAS:

In regards to the State Governors order, Administrator Clark will present Ordinance pertaining to requiring the wearing of masks or other face coverings within Valley Center.

- Ordinance 1347-20

For discussion and possible action:

Following discussion, If the Governing Body does recommend action, two motions needed. First motion would waive 1st reading of Ordinance. Second motion would approve Ordinance.

ORDINANCE NO. 1347-20

AN ORDINANCE CREATING SECTIONS 9.26.010 – 9.26.050 OF THE CODE OF THE CITY OF VALLEY CENTER, KANSAS, PERTAINING TO REQUIRING THE WEARING OF MASKS OR OTHER FACE COVERINGS.

NOW THEREFORE, BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1: Section 9.26.010 of the Code of the City of Valley Center is hereby created to read as follows:

WHEREAS, securing the health, safety, and economic well-being of residents of the City of Valley Center is the priority of the City Council; and

WHEREAS, the United States Departments of Health and Human Services declared a public health emergency for COVID-19 beginning January 27, 2020, with now more than 2,900,000 cases of the illness and more than 132,000 deaths as a result of the illness across the United States; and

WHEREAS, the World Health Organization declared a pandemic on March 11, 2020; and WHEREAS, a State of Disaster Emergency was proclaimed for the State of Kansas on March 12, 2020; and

WHEREAS, on March 13, 2020, the President of the United States declared the ongoing COVID-19 pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to Section 50 1 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121-5207 (the "Stafford Act"); and

WHEREAS, on March 13, 2020, the President of the United States pursuant to Sections 201 and 301 of the National Emergencies Act, 50 U.S.C. § 1601, et seq. and consistent with Section 1135 of the Social Security Act, as amended (42 U.S.C. § 1320b-5), declared a national emergency that the COVID-19 outbreak in the United States constitutes a national emergency beginning March 1, 2020; and

WHEREAS, as of this date, in Kansas there have been 17,082 reported positive cases of COVID-19 spread among 97 counties, including 288 deaths; and

WHEREAS, after a steady trend of decreasing metrics, recent weeks have seen the numbers of COVID-19 cases, hospitalizations, and deaths spike in Kansas and across the nation; and

WHEREAS, in Sedgwick County, there is a recent increase in cases as is reported on the Sedgwick County COVID dashboard; and

WHEREAS, this large number of increased COVID-19 cases spread is a danger to the health and safety of every Valley Center resident and also presents a serious threat to reopening and reviving the Valley Center economy; and

WHEREAS, wearing a mask in public is the easiest and most effective way to protect each other and help keep our businesses open and our economy running; and

WHEREAS, the City of Valley Center must remain flexible to account for the evolving nature and scope of the unprecedented public health emergency posed by COVID-19, while also simultaneously safely, strategically, and incrementally reopening business and facilitating economic recovery and revitalization; and

WHEREAS, for the aforementioned and other reasons, and in recognition and furtherance of my responsibility to provide for and ensure the health, safety, security, and welfare of the people of the City of Valley Center, requiring that masks or other face coverings be worn in public spaces is necessary to promote and secure the safety and protection of the civilian population.

SECTION 2. Section 9.26.020 of the Code of the City of Valley Center, Kansas, is hereby created to read as follows: As used in this Chapter, the following terms shall have the following meanings:

Definitions: A. "Mask or other face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or secured to the head by other means or devices or is simply wrapped around the lower face. A mask or other face covering can be made of a variety of synthetic and natural fabrics, including cotton, silk, or linen. Ideally, a mask or other face covering has two or more layers. A mask or other face covering may be factory-made, sewn by hand, or can be improvised from household items such as scarfs, bandanas, t-shirts, sweatshirts, or towels.

B. “Public space” means any indoor or outdoor space or area that is open to the public; this does not include private residential property or private offices or workspaces that are not open to customers or public visitors.

SECTION 3. Section 9.26.030 of the Code of the City of Valley Center is hereby created to read as follows:

1) All persons in the City of Valley Center shall cover their mouths and noses with a mask or other face covering when they are in the following situations:

A. Inside any indoor public space where distancing of 6 feet at all times is not possible;

B. In line and waiting to enter an indoor public space;

C. Obtaining services from the healthcare sector in settings, including but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank, unless directed otherwise by an employee or healthcare provider;

D. Waiting for or riding on public transportation or while in a taxi, private car service, or ridesharing vehicle;

E. While outdoors in public spaces and unable to maintain a 6-foot distance between individuals (not including individuals who reside together) with only infrequent or incidental moments of closer proximity.

2) Businesses and organizations. All businesses, organizations and non-profit associations in the City of Valley Center must require all employees, customers, visitors, members, or members of the public to wear a mask or other face covering when:

A. Employees are working in any space visited by customers or members of the public, regardless of whether anyone from the public is present at the time;

B. Employees are working in any space where food is prepared or packaged for sale or distribution to others;

C. Customers, members, visitors, or members of the public are in a facility managed by the business or organization;

D. Employees are in any room or enclosed area where other people (except for individuals who reside together) are present and are unable to maintain a 6-foot distance except for infrequent or incidental moments of closer proximity.

3) Exemptions. The following individuals are exempt from wearing masks or other face coverings in the situations described in Paragraphs 1 and 2:

A. Persons age five years or under; children age two years and under in particular should not wear a face covering because of the risk of suffocation;

B. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering—this includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;

C. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;

D. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;

E. Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;

F. Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided they maintain a 6-foot distance between individuals (not including individuals who reside together or are seated together) with only infrequent or incidental moments of closer proximity;

G. Athletes who are engaged in an organized sports activity that allows athletes to maintain a 6- foot distance from others with only infrequent or incidental moments of closer proximity;

H. Persons who are engaged in an activity that a professional or recreational association, regulatory entity, medical association, or other public-health-oriented entity has determined cannot be safely conducted while wearing a mask or other face covering;

I. Persons engaged in a court-related proceeding held or managed by the Kansas Judiciary; and

J. Persons engaged in any lawful activity during which wearing a mask or other face covering is prohibited by law.

SECTION 4. Section 9.26.040 of the Code of the City of Valley Center is hereby created to read as follows:

1) Any person, business or organization violating the provisions of Section 9.26.030 of the Code of the City of Valley Center shall be guilty of an infraction.

2) A person, firm, or corporation convicted of a violation of this section shall be punished by a fine of fifteen ($15.00) dollars upon a first conviction, by a fine of thirty ($30.00) dollars upon a second conviction, and by fine of sixty ($60.00) dollars upon a third or subsequent conviction.

SECTION 5. Section 9.26.050 of the Code of the City of Valley Center is hereby created to read as follows: The provisions of Sections 9.26.010 – 9.26.050 of the Code of the City of Valley Center shall be in effect until August 18, 2020.

SECTION 6. This ordinance shall be included in the Code of the City of Valley Center, Kansas, and shall be effective upon its passage.

SECTION 7. This ordinance shall be published following it passage in the City's official newspaper.

PASSED AND APPROVED by the governing body of the City of Valley Center, Kansas, this 7th day of July, 2020.

_____

Lou Cicirello, Mayor

ATTEST:

_____

Kristi Carrithers, City Clerk

(seal)

CONSENT AGENDA

A. **APPROPRIATION ORDINANCE – JULY 7, 2020**

B. **SPECIAL USE REQUEST FOR LIONS PARK**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

Agenda –cover page

CONSENT AGENDA

A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for July 7, 2020 as prepared by City Staff.

July 7, 2020 Appropriation

Total	**$ 626,078.36**

Agenda –cover page

7/01/2020 12:54 PM A/P HISTORY CHECK REPORT PAGE: 1

VENDOR SET: 02 City of Valley Center
BANK: * ALL BANKS
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0807	GADES SALES CO, INC.							
C-CHECK	GADES SALES CO, INC.	VOIDED V	6/19/2020			051757		100.00CR

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0		0.00	0.00	0.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00			
		VOID CREDITS 100.00CR	100.00CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: * TOTALS:	1	100.00CR	0.00	0.00
BANK: * TOTALS:	1	100.00CR	0.00	0.00

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0184	KANSAS SECURED TITLE							
I-202006095502	KANSAS SECURED TITLE	R	6/10/2020	5,000.00		051729		5,000.00
0061	VALLEY CENTER PUBLIC LIBRARY							
I-202006095507	VALLEY CENTER PUBLIC LIBRARY	R	6/12/2020	97,254.46		051730		97,254.46
0098	VALLEY CENTER POSTMASTER							
I-202006085493	VALLEY CENTER POSTMASTER	R	6/12/2020	6,000.00		051731		6,000.00
0142	SOUTHWEST BUTLER QUARRY, LLC.							
I-202006095501	SOUTHWEST BUTLER QUARRY, LLC.	R	6/12/2020	1,141.71		051732		1,141.71
0153	ARK VALLEY NEWS							
I-202006085492	ARK VALLEY NEWS	R	6/12/2020	885.48		051733		885.48
0162	CIVIC PLUS							
I-202006095495	CIVIC PLUS	R	6/12/2020	2,360.43		051734		2,360.43
0183	KANSAS ONE-CALL SYSTEM, INC							
I-202006095500	KANSAS ONE-CALL SYSTEM, INC	R	6/12/2020	169.20		051735		169.20
0220	UNDERGROUND VAULTS & STORAGE							
I-202006095508	UNDERGROUND VAULTS & STORAGE	R	6/12/2020	25.90		051736		25.90
0306	SEDGWICK COUNTY							
I-202006095506	SEDGWICK COUNTY	R	6/12/2020	1,055.70		051737		1,055.70
0498	BRYAN'S HEATING & AIR CONDITIO							
I-202006095503	BRYAN'S HEATING & AIR CONDITIO	R	6/12/2020	180.00		051738		180.00
0671	QA BALANCE SERVICES INC.							
I-202006095499	QA BALANCE SERVICES INC.	R	6/12/2020	91.00		051739		91.00
0824	GALLS, LLC							
I-202006095504	GALLS, LLC	R	6/12/2020	90.42		051740		90.42
1085	DERBY OVERHEAD COMPANY							
I-202006095497	DERBY OVERHEAD COMPANY	R	6/12/2020	375.00		051741		
I-202006095498	DERBY OVERHEAD COMPANY	R	6/12/2020	585.00		051741		960.00
0032	AFLAC							
I-AF 202006035478	SUPPLEMENTAL INSURANCE	R	6/19/2020	52.52		051742		
I-AF 202006165528	SUPPLEMENTAL INSURANCE	R	6/19/2020	52.52		051742		
I-AFC202006035478	SUPPLEMENTAL INSURANCE	R	6/19/2020	22.62		051742		
I-AFC202006165528	SUPPLEMENTAL INSURANCE	R	6/19/2020	22.62		051742		
I-AFO202006035478	SUPPLEMENTAL INSURANCE	R	6/19/2020	29.12		051742		
I-AFO202006165528	SUPPLEMENTAL INSURANCE	R	6/19/2020	29.12		051742		208.52

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0445		DELTA DENTAL OF KANSAS, INC.							
	I-DDS202006035478	DENTAL INSURANCE	R	6/19/2020	216.97		051743		
	I-DDS202006165528	DENTAL INSURANCE	R	6/19/2020	216.97		051743		
	I-DEC202006035478	DENTAL INSURANCE	R	6/19/2020	162.90		051743		
	I-DEC202006165528	DENTAL INSURANCE	R	6/19/2020	162.90		051743		
	I-DES202006035478	DENTAL INSURANCE	R	6/19/2020	165.25		051743		
	I-DES202006165528	DENTAL INSURANCE	R	6/19/2020	165.25		051743		
	I-DFM202006035478	DENTAL INSURANCE	R	6/19/2020	609.29		051743		
	I-DFM202006165528	DENTAL INSURANCE	R	6/19/2020	565.12		051743		2,264.65
0566		SURENCY LIFE AND HEALTH							
	I-VEC202006035478	VISION INSURANCE	R	6/19/2020	7.59		051744		
	I-VEC202006165528	VISION INSURANCE	R	6/19/2020	7.59		051744		
	I-VMC202006035478	VISION INSURANCE	R	6/19/2020	49.86		051744		
	I-VMC202006165528	VISION INSURANCE	R	6/19/2020	49.86		051744		
	I-VME202006035478	VISION INSURANCE	R	6/19/2020	55.44		051744		
	I-VME202006165528	VISION INSURANCE	R	6/19/2020	55.44		051744		
	I-VMF202006035478	VISION INSURANCE	R	6/19/2020	80.51		051744		
	I-VMF202006165528	VISION INSURANCE	R	6/19/2020	112.98		051744		
	I-VMS202006035478	VISION INSURANCE	R	6/19/2020	48.40		051744		
	I-VMS202006165528	VISION INSURANCE	R	6/19/2020	48.40		051744		516.07
0059		CITY OF WICHITA							
	I-202006165518	CITY OF WICHITA	R	6/19/2020	896.00		051745		896.00
0063		IPMA-HR KANSAS							
	I-202006165523	IPMA-HR KANSAS	R	6/19/2020	120.00		051746		120.00
0077		KANSAS OFFICE OF THE TREASURER							
	I-202006165537	KANSAS OFFICE OF THE TREASURER	R	6/19/2020	1,745.77		051747		1,745.77
0088		DONDLINGER & SONS CONSTRUCTION							
	I-202006185543	DONDLINGER & SONS CONSTRUCTION	R	6/19/2020	124,172.50		051748		124,172.50
0147		TRAFFIC CONTROL SERVICES, INC.							
	I-202006175541	TRAFFIC CONTROL SERVICES, INC.	R	6/19/2020	435.00		051749		435.00
0175		HALE'S SALES & SERVICE							
	I-202006165515	HALE'S SALES & SERVICE	R	6/19/2020	44.50		051750		44.50
0224		SUMNERONE, INC.							
	I-202006165521	SUMNERONE, INC.	R	6/19/2020	46.00		051751		
	I-202006165522	SUMNERONE, INC.	R	6/19/2020	63.62		051751		109.62

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0261		CTA (COMMUNICATIONS TECHNOLOGY							
	I-202006165513	CTA (COMMUNICATIONS TECHNOLOGY	R	6/19/2020	70.00		051752		70.00
0321		DECKER ELECTRIC							
	I-202006165524	DECKER ELECTRIC	R	6/19/2020	375.00		051753		375.00
0509		NOWAK CONSTRUCTION CO., INC.							
	I-202006185544	NOWAK CONSTRUCTION CO., INC.	R	6/19/2020	284,029.22		051754		284,029.22
0662		QUALITY TURF MANAGEMENT LLC/JO							
	I-202006155511	QUALITY TURF MANAGEMENT LLC/JO	R	6/19/2020	590.00		051755		
	I-202006165520	QUALITY TURF MANAGEMENT LLC/JO	R	6/19/2020	271.60		051755		861.60
0708		UNIFIRST							
	I-202006165516	UNIFIRST	R	6/19/2020	70.47		051756		
	I-202006165517	UNIFIRST	R	6/19/2020	16.06		051756		
	I-202006175539	UNIFIRST	R	6/19/2020	16.06		051756		102.59
0807		GADES SALES CO, INC.							
	I-202006175540	GADES SALES CO, INC.	V	6/19/2020	100.00		051757		100.00
0807		GADES SALES CO, INC.							
	M-CHECK	GADES SALES CO, INC. VOIDED	V	6/19/2020			051757		100.00CR
0817		H.M.S. LLC							
	I-202006165519	H.M.S. LLC	R	6/19/2020	75.98		051758		
	I-202006175538	H.M.S. LLC	R	6/19/2020	228.94		051758		304.92
0910		EMPAC, INC							
	I-202006155512	EMPAC, INC	R	6/19/2020	210.00		051759		210.00
1004		GILMORE SOLUTIONS							
	I-202006155510	GILMORE SOLUTIONS	R	6/19/2020	15,825.00		051760		15,825.00
0006		AT&T							
	I-202006235547	AT&T	R	6/26/2020	1,414.21		051762		
	I-202006235548	AT&T	R	6/26/2020	269.47		051762		
	I-202006235549	AT&T	R	6/26/2020	269.47		051762		1,953.15
0014		WICHITA WINWATER WORKS CO.							
	I-202006245559	WICHITA WINWATER WORKS CO.	R	6/26/2020	221.00		051763		221.00
0254		CITY OF WICHITA							
	I-202006235546	CITY OF WICHITA	R	6/26/2020	54,099.10		051764		54,099.10

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0303	SAFETY SOLUTIONS OF KANSAS							
I-202006255561	SAFETY SOLUTIONS OF KANSAS	R	6/26/2020	80.00		051765		80.00
0578	PHILIP L. WEISER, J.D.							
I-202006245557	PHILIP L. WEISER, J.D.	R	6/26/2020	750.00		051766		
I-202006255562	PHILIP L. WEISER, J.D.	R	6/26/2020	150.00		051766		900.00
0708	UNIFIRST							
I-202006255563	UNIFIRST	R	6/26/2020	220.26		051767		
I-202006255564	UNIFIRST	R	6/26/2020	43.68		051767		
I-202006255565	UNIFIRST	R	6/26/2020	70.47		051767		
I-202006255566	UNIFIRST	R	6/26/2020	393.12		051767		
I-202006255567	UNIFIRST	R	6/26/2020	16.06		051767		743.59
0768	MABCD							
I-202006245556	MABCD	R	6/26/2020	5,667.53		051768		5,667.53
0784	MERIDIAN ANALYTICAL LABS, LLC							
I-202006245558	MERIDIAN ANALYTICAL LABS, LLC	R	6/26/2020	451.00		051769		451.00
0817	H.M.S. LLC							
I-202006245560	H.M.S. LLC	R	6/26/2020	71.98		051770		71.98
0828	FIRE PROTECTION SERVICES INC							
I-202006255568	FIRE PROTECTION SERVICES INC	R	6/26/2020	92.00		051771		92.00
0898	GREATER WICHITA YMCA							
I-202006235550	GREATER WICHITA YMCA	R	6/26/2020	265.00		051772		265.00
1073	GORDON CPA LLC							
I-202006235552	GORDON CPA LLC	R	6/26/2020	1,000.00		051773		1,000.00
1078	FLEXIBLE BENEFIT SERVICE CORPO							
I-202006235553	FLEXIBLE BENEFIT SERVICE CORPO	R	6/26/2020	154.00		051774		
I-202006235554	FLEXIBLE BENEFIT SERVICE CORPO	R	6/26/2020	53.75		051774		207.75

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	44		613,357.36	0.00	613,257.36
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00			
		VOID CREDITS 100.00CR	100.00CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	44	613,257.36	0.00	613,257.36

VENDOR SET: 04 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0092	SAFARIK TOOL COMPANY							
I-202006165514	SAFARIK TOOL COMPANY	R	6/19/2020	12,821.00		051761		12,821.00

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1		12,821.00	0.00	12,821.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00			
		VOID CREDITS 0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	1	12,821.00	0.00	12,821.00
BANK: APBK TOTALS:	45	626,078.36	0.00	626,078.36
REPORT TOTALS:	45	626,078.36	0.00	626,078.36

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 051729 THRU 051774
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS
SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CONSENT AGENDA

B. LIONS PARK USAGE REQUEST- MINISTERIAL ALLIANCE:

Staff has spoken with members from the Ministerial Alliance regarding adherence to any applicable Covid 19 guidelines in place at the time of the event, including social distancing and encouraging use of masks. Additionally, the Ministerial Alliance also understands if Covid19 conditions become more restrictive, the event may need to be cancelled or re-scheduled at a minimum. Staff recommends approval for this event.

RIVERLAWN
CHRISTIAN CHURCH

June 19, 2020

Neal Owings
Director of Parks & Buildings
City of Valley Center
545 W Clay, Valley Center, KS 67147

Dear City of Valley Center,

The Valley Center Ministerial Alliance is requesting to reserve Lions Park and the gazebo for Sunday, August 9 from 6:00 – 8:00 p.m. They want to do a city-wide prayer meeting that would last from 7:00 – 8:00 p.m. The intension is to have a couple of songs, a short speaker and a time of prayer. It would last a total of 60 minutes. Not much clean-up should be required but we would make sure trash is picked up when we are finished.

Sincerely,

Jeff

Jeff Isaacs
Pastor
Riverlawn Christian Church

316.838.9388
INFO@RIVERLAWN.ORG
RIVERLAWN.ORG

RIVERLAWN CHRISTIAN CHURCH
4243 N MERIDIAN AVE
WICHITA, KS 67204

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
THE CUSHENBERRY AGENCY INC
2251 E Skelly Drive Ste 100
Tulsa, OK 74105

CONTACT NAME:
PHONE (A/C, No, Ext): (918) 665-8036 FAX (A/C, No): (918) 665-8037
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A : Brotherhood Mutual	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Grace Connections
300 N. Ash St.
Valley Center, KS 67147

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X		15M269982	11/25/19	11/25/22	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 7,500
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 10,000,000
							PRODUCTS - COMP/OP AGG	$ 10,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A					PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For event at Lions Park on August 9, 2020.
Listed below is an additional insured for this event.

CERTIFICATE HOLDER

City of Valley Center
121 S. Meridian Ave.
Valley Center, KS 67147

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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STAFF REPORTS

A. Community Development Director Shrack

B. Parks & Public Buildings Director Owings

C. Public Safety Director Newman

D. Public Works Director Eggleston

E. City Engineer Golka

F. City Attorney Arbuckle

G. Asst. City Administrator of Finance Smith

H. City Administrator Clark

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MEMO

PROFESSIONAL ENGINEERING CONSULTANTS

TO: City of Valley Center
ATTENTION: Mayor Cicirello and Members of Council
FROM: Josh Golka, P.E.
REFERENCE: Project Status Update

DATE: July 7, 2020
PROJECT NO.: 35-197013-000-2502
PROJECT: Valley Center – City Engineer
COPIES TO: Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

Current Projects:

1. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
   A. Contractor and subcontractors working through final punchlist items. Reviewed punchlist on site June 18th - preliminary electrical and controls items remain.

2. **Waterline Replacements (171031)**
   A. Water main replacements on 5th Street from Park Avenue to Ash Avenue.
   B. Water service installations along 5th Street from Park Avenue to Ash Avenue, along 1st Street from Sheridan to Cedar, and along Cedar from Main Street to 1st Street.
   C. Finishing up service installations along Emporia Street from Main Street to 5th Street and connections along Sheridan.

3. **Water Tower Rehabilitation (187013-004)**
   A. On hold until completion of waterline replacement project.

4. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
   A. Concept approved. Working on field check plans.
   B. Council approved schedule change from FY2022 to FY2023 on May 5, 2020. WAMPO TIP Amendment submitted and in process.

5. **Meridian from Main Street to 5th Street Paving Improvements (197013-006)**
   A. Project kickoff meeting to be scheduled with City upon completion of field survey. Field Survey is currently in progress.

Miscellaneous

1. Inspection services for water and sanitary sewer improvements at Fieldcrest complete (197013-003).
2. Awaiting results of selected projects of the KDOT Cost Share program (Ford (77th) from floodway bridge to Broadway).
3. Updated Microbiological Sample Site Plan and Lead and Copper Sampling plan for Public Works.
4. Provided submittal outline for Developer in Prairie Lakes including previously developed petition maps and drainage study.
5. Provided pole base design for solar powered light poles to be installed by Parks and Public Buildings.
6. Reviewed preliminary site plan submittal for School District Building addition.
7. Reviewed preliminary site plan submittal for Duplex/Triplex development at Butler and Abilene.
8. Provided design information to Public Works on waterline installed through Valley Point Golf Course. This area was not included in the City's GIS model. Drawing to be provided to Midland GIS by Public Works for model update.

9. Updated Emergency Water Supply plan to include population data as requested by KDHE in final review.
10. Attended meeting with Sedgwick County Public Works, Commissioner Cruse, Property Owners, and City Staff to discuss drainage improvements options for property north of Windmill Valley.

Warranty Projects

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) - Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler's Creek to Broadway (187013-002) - Cornejo & Sons, LLC - April 5, 2021

GOVERNING BODY REPORTS

A. Mayor Cicirello
B. Councilmember Stamm
C. Councilmember Evans
D. Councilmember Davis
E. Councilmember Anderson
F. Councilmember Gregory
G. Councilmember Kerstetter
H. Councilmember Wilson
I. Councilmember Colbert

ADJOURN

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