

## CITY OF VALLEY CENTER

**FINAL AGENDA**

**June 27, 2019**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

**July 2, 2019**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 4**
6. **ADMINISTRATION AGENDA p 5**
  - A. City Council Meeting Minutes – Special called meeting June 14, 2019 p 6
  - B. City Council Meeting Minutes – Special called meeting June 14, 2019 p 7
  - C. City Council Meeting Minutes – June 18, 2019 p 8
  - D. City Council Meeting Minutes – Special called meeting June 26, 2019 p 12
7. **PRESENTATIONS / PROCLAMATIONS p 14**
8. **PUBLIC FORUM (*Citizen input and requests*) p 14**
9. **APPOINTMENTS p 14**
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11. **OLD BUSINESS p 15**
12. **NEW BUSINESS p 15**
  - A. KTPS Presentation – Victor Hogstrom p 15
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  - C. Discussion of 2020 Budget p 17
  - D. Notice of Public Hearing RE: 2020 Budget p 18
  - E. Discussion of Ordinance 942-00; Sale and discharge of Fireworks 20
13. **CONSENT AGENDA p 24**
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14. **STAFF REPORTS p 34**
15. **GOVERNING BODY REPORTS p 36**
16. **ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the:

June 14, 2019 9:00 a.m. special called City Council Meeting as prepared by the City Clerk.

June 14, 2019 1:00 p.m. special called City Council Meeting as prepared by the City Clerk.

June 18, 2019 regular City Council Meeting as prepared by the City Clerk.

June 26, 2019 special called City Council Meeting as prepared by the City Clerk.

SPECIAL COUNCIL MEETING  
June 14, 2019  
CITY HALL  
121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 9:00 a.m. with the following members present: Ron Colbert, Gina Gregory, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: Lou Cicirello and Brendan McGettigan

Staff Present: Barry Smith, Asst. City Administrator of Finance and Admin  
Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Neil Owings, Parks and Public Buildings Director  
Ryan Shrack, Community Development Director  
Kristi Carrithers, City Clerk  
Josh Golka, City Engineer

Press present: None

APPROVAL OF THE AGENDA

Stamm moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

Maschino moved, seconded by Stamm to recess into Executive Session until 11:45AM. to discuss non-elected personnel. Included in executive session in addition to Council members are staff members listed above and Tina Payne, Karah Covey, Jaque Davis, Greg Lehr, Brent Clark, Jeff Porter and Jonathan Roberts. Vote Yea: Unanimous. Motion carried.

Session started at 9:00am  
Session ended at 11:45am

Mayor Dove called meeting back to order at 11:45 am.

Maschino stated no action was taken by Council while in executive session.

**ADJOURN -**

Stamm moved to adjourn, second by Gregory. Vote Yea: Unanimous.

**Meeting adjourned at 11:45 AM.**

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**Kristi Carrithers, City Clerk**

SPECIAL COUNCIL MEETING  
June 14, 2019  
CITY HALL  
121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 1:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent:      Brendan McGettigan

Staff Present:         Barry Smith, Asst. City Administrator of Finance and Admin  
                              Lloyd Newman, Public Safety Director  
                              Rodney Eggleston, Public Works Director  
                              Neil Owings, Parks and Public Buildings Director  
                              Ryan Shrack, Community Development Director  
                              Kristi Carrithers, City Clerk  
                              Josh Golka, City Engineer

Press present:         None

APPROVAL OF THE AGENDA

Maschino moved to approve the agenda as presented, seconded by Gregory. Vote yea: unanimous. Motion carried.

EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

Maschino moved, seconded by Stamm to recess into Executive Session until 1:30PM. to discuss non-elected personnel. Included in executive session in addition to Council members are staff members listed above and Tina Payne, Karah Covey, Jaque Davis and Greg Lehr. Vote Yea: Unanimous. Motion carried.

Session started at 1:00pm  
Session ended at 1:30pm

Mayor Dove called meeting back to order at 1:30 pm.

Maschino stated no action was taken by Council while in executive session.

**ADJOURN -**

Anderson moved to adjourn, second by Gregory. Vote Yea: Unanimous.

**Meeting adjourned at 1:31 PM.**

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**Kristi Carrithers, City Clerk**

VALLEY CENTER COUNCIL MEETING  
June 18, 2019  
CITY HALL  
121 S. MERIDIAN

Mayor Laurie Dove called the regular meeting to order at 7:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director  
Ryan Shrack, Community Development Director  
Rodney Eggleston, Public Works Director  
Neal Owings, Parks and Public Building Director  
Josh Golka, City Engineer  
Barry Arbuckle, City Attorney  
Barry Smith, Asst. City Administrator of Finance  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA**

Mayor Dove requested the addition of fireworks permit approval to be added as New Business item 12-A, moving other new business items down respectively.

McGettigan moved to approve the agenda as amended, seconded by Gregory. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA**

MINUTES – JUNE 4, 2019 REGULAR CITY COUNCIL MEETING

McGettigan moved to accept the minutes of the June 4, 2019, regular City Council meeting, seconded by Davis. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS** – None

**PUBLIC FORUM** – None

**APPOINTMENTS** – None

**COMMITTEES, COMMISSIONS** – None

**OLD BUSINESS** –

A. ORDINANCE 1329-19; RE-ZONING OF PROPERTY LOCATED AT 338 N. ASH:

Shrack presented Ordinance 1329-19 for re-zoning property at 338 N. Ash from R-1B single family to R-3, multi-family.

Cicirello moved to adopt Ordinance 1329-19, the rezoning of land located at 338 N. Ash Ave., Valley Center, Kansas, for 2<sup>nd</sup>. reading. Motion seconded by Stamm. Vote yea: unanimous. Motion carried

**NEW BUSINESS-**



A. FIREWORKS PERMIT APPROVAL

Smith requested approval of fireworks permit for Joyce Mertens. Due to oversight, she failed to secure the permit ahead of deadline and has requested approval for permit to sell fireworks again this year. Cicirello moved, seconded by Colbert to approve fireworks permit for Joyce Mertens. Vote Yea: Unanimous. Motion carried.

B. HOUSING INCENTIVE PROGRAM RENEWAL REQUEST

Shrack requested Council approval of renewal of the Housing Incentive Program. He stated that the program has greatly aided in the construction of new, single-family homes as well as the marketing and selling of the City's Land Bank lots in the Ridgefield Addition.

Tom Bartel with Top Dog Realty addressed Council urging them to extend the program. He stated that he knows of 4 individuals that bought lots because of the incentives offered. Housing builder, Brad Haedt stated that new construction in the Ridgefield addition has increased.

Councilmember Maschino stated that she has voted in the past against incentives and waiver of construction fees due to the fact that it always seemed to benefit the builder or contractor. She is in favor of this program which benefits the homeowner.

McGettigan moved to renew the City of Valley Center's Housing Incentive Program and amend City Resolution 661-17, Sections 7.B and 8. To reflect a new program end date of December 31, 2021. Motion seconded by Maschino. Vote: unanimous. Motion carried.

C. RESOLUTION 680-19 REGION G HAZARD MITIGATION PLAN

Shrack explained this is the next step in approval of the FEMA hazard plan for Region G. Each municipality will be approving the Resolution to adopt the Kansas Homeland Security Region G Hazard mitigation Plan. The full plan (over 600 pages) and the Resolution will be posted to the City's webpage upon Council approval.

Stamm moved to adopt the Kansas Homeland Security Region G Hazard mitigation Plan and approve Resolution 680-19. Motion seconded by Cicirello. Vote; unanimous. Motion carried.

D. COMPREHENSIVE BUDGET DISCUSSION

Smith presented to Council a draft of the 2020 budget. With the final valuations received from Sedgwick County, he is now dealing with solid numbers. The assessed valuation increased by 5.6% which is similar to last year. Smith explained that by making cuts in the operating budget, rights sizing our Bond and Interest Fund and reallocating salaries and mills to the appropriate fund, no tax increase will be necessary. He stated that funds should not have to be drawn from reserves, however the budget does not allow to put any funds into the reserve accounts. Smith stated that Council must set maximum spending limits and publish Notice of Public Hearing at the July 2, 2019 meeting.

Council thanked Smith for the detailed report and appreciated his hard work to get it prepared. No action was taken.

E. EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL

Cicirello moved to recess into Executive Session for ten minutes to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). Motion died for lack of second.

Cicirello moved to recess into Executive Session for twenty minutes to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). Included in executive session in addition to Council members are Asst. City Administrator Smith and Public Safety Director Newman. Motion seconded by Gregory Vote Yea: Unanimous. Motion carried.

Session started at 7:24pm

Session ended at 7:44pm

Mayor Dove called meeting back to order at 7:44 pm.

Cicirello stated no action was taken by Council while in executive session.

Cicirello moved that a City Administrator negotiation committee be formed to finalize selection and contract for City Administrator. Members of the committee include Mayor Dove, Council members Stamm and

Colbert and Asst. City Administrator Smith. Anderson seconded the motion. Vote: unanimous. Motion carried.

## **CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE- JUNE 18, 2019
- B. CHECK RECONCILIATION – MAY 2019
- C. TREASURER’S RPORT – MAY 2019
- D. REVENUE AND EXPENSE SUMMARIES- MAY 2019
- E. DELINQUENT ACCOUNT REPORT- MARCH 2019
- F. MAIN STREET CLOSURE REQUEST BY MAIN STREET VALLEY CENTER
- G. CITY PROPERTY DISPOSAL

Stamm moved, seconded by Maschino to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

## **STAFF REPORTS**

### COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Information regarding the community survey will be available soon, with the survey being mailed to all residents the first part of July.

### PARKS AND PUBLIC BUILDING DIRECTOR OWNINGS

Reported that Pedestrian and Bicycle Pathway committee met. Plans are being made to post maps around the City to allow residents to pin routes across the City.

August 24, 2019 will be a local serve VC day, with area churches, students and civic groups coming together to help the community and residents.

### ASSISTANT CITY ADMINISTRATOR-FINANCE SMITH

Urged all citizens to participate in the upcoming community survey. The martian green surveys arriving in the mail should stand out and be easy to identify.

Thanked staff, council and community members for participating in the Administrator interviews last Friday.

## **GOVERNING BODY REPORTS –**

Councilmember Colbert attended the WAMPO meeting, June 11, 2109.

Councilmember Cicirello stated that he was proud of Council and the open interview process..

Councilmember Stamm thanked the staff for their work. Stamm also stated that a resident asked him about the Ordinance regarding campers (RV’s) Shrack responded that the current Ordinance allows 48 hour parking, but if the camper is moved at all the 48 hour limit starts again.

Councilmember Anderson expressed concern over Council reacting or trying to resolve every citizen complaint. He would like citizens come to a Council meeting with concerns if they feel strongly enough about the issue. Anderson thanked the City Staff for their quick response to tree damage follow the weekend storm. Anderson reported that Hornet Pride will have approximately 100 kids and 20 adults around Valley Center working on various projects.

Councilmember Davis echoed Anderson in thanking the City crews and getting the brush dump site open for disposal of limbs.

## **ADJOURN -**

Anderson moved to adjourn, second by McGettigan. Vote Yea: Unanimous.

**Meeting adjourned at 8:04 PM.**

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**Kristi Carrithers, City Clerk**

SPECIAL COUNCIL MEETING  
June 26, 2019  
CITY HALL  
121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 6:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Brendan McGettigan, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: Marci Maschino

Staff Present: Barry Smith, Asst. City Administrator of Finance and Admin

Press present: None

**APPROVAL OF THE AGENDA**

Lou Cicirello moved to approve the agenda as presented, seconded by Ron Colbert. Vote yea: unanimous. Motion carried.

**NEW BUSINESS-REQUEST FOR FIREWORKS PERMIT**

Smith requested approval of fireworks permit for Brian Donley. He is assisting the boy scouts and was unaware of the permit deadline.

Lou Cicirello moved, seconded by Matt Stamm to approve fireworks permit for Brian Donley. Vote Yea: Unanimous. Motion carried.

**ADJOURN -**

Ben Anderson moved to adjourn, second by Lou Cicirello. Vote Yea: Unanimous.

**Meeting adjourned at 6:03 P.M.**

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**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

Staff recommends motion to approve the minutes of the June 14, 2019 9:00 AM special called Council Meeting as presented/ amended.

Staff recommends motion to approve the minutes of the June 14, 2019 1:00 PM special called Council Meeting as presented/ amended.

Staff recommends motion to approve the minutes of the June 18, 2019 regular Council Meeting as presented/ amended.

Staff recommends motion to approve the minutes of the June 26, 2019 special called Council Meeting as presented/ amended.

**PRESENTATIONS / PROCLAMATIONS**

**PUBLIC FORUM**

**APPOINTMENTS**

**COMMITTEES, COMMISSIONS**

**OLD BUSINESS - NONE**

**NEW BUSINESS**

**A. KTPS PRESENTATION**

Victor Hogstrom with KTPS will make a presentation regarding the local public television station.

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**For discussion and possible motion of funding from Council.**

**NEW BUSINESS**

**B. EXECUTIVE SESSION-TO DISCUSS NON-ELECTED PERSONNEL:**

**RECOMMENDED ACTION:**

**Staff recommends motion for Council to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in \_\_\_\_\_ minutes.**



## **NEW BUSINESS**

### **C. DISCUSSION OF 2020 BUDGET:**

- Council should review and discuss the 2020 Proposed Budget presented at June 18, 2019 Council Meeting.
- Upon conclusion of discussion, Council must approve the maximum expenditures which should be published for Public Hearing.

Notice of Public Hearing;

Staff has provided an option of the Notice of Public Hearing:

No tax increase outside of AV increase of 5.6%, which includes expenditures as presented in the first draft of the 2020 Proposed Budget.

Please note the proposed budget is a staff recommendation, which seeks to achieve outcomes set forth in the Strategic Plan. At any time these options can be changed or completely removed at Council discretion.

## **NEW BUSINESS**

### **D. NOTICE OF PUBLIC HEARING RE: 2020 BUDGET:**

- Council must establish the maximum limits of the 2020 Budget.
- Once the maximum limits have been established, a Public Hearing must be set and The Budget Summary must be published (10 days prior to hearing).

After publication, expenditures may be decreased, but cannot be increased without re-publication.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. NOTICE OF PUBLIC HEARING RE: 2020 BUDGET:**

**RECOMMENDED ACTION**

**Staff recommends motion to establish a Public Hearing August 6, 2019 at 7:00 PM at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds with the amount of Ad Valorem Tax, not to exceed \$ 2,953,446.**

## **NEW BUSINESS**

### **E. DISCUSSION OF ORDINANCE 942-00; REGULATING FIREWORKS:**

Smith will lead discussion regarding current Ordinance which amended Chapter 9.75.030, Section B, allowing for the sales, use and discharge of fireworks.

- Ordinance 942-00.

**For Discussion Only**

ORDINANCE NO.942-00

AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS AMENDING CHAPTER 9.75 OF THE VALLEY CENTER, KANSAS, MUNICIPAL CODE BY AMENDING SECTION B OF CHAPTER 9.75.030 ALLOWING FOR THE SALES, USE AND DISCHARGE OF FIREWORKS AND BY AMENDING SECTION C OF CHAPTER 9.75.030 SETTING THE FEE CHARGED FOR THE ISSUANCE OF A PERMIT

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS;

SECTION 1. Section B of Chapter 9.75.030 of the Municipal Code of Valley Center, Kansas is hereby amended to read as follows:

- B. Except as provided for in this chapter, it is unlawful for any person to possess, store, offer for sale, expose for sale, or sell at retail, or use or explode any fireworks as the same is described in this chapter. Anyone desiring to sell at retail any of those items specifically exempted from the definition of fireworks as set out in this chapter, shall comply with the requirements of the section before initiating such sales. Persons, corporations, partnerships, or others entitled and engaged in the business of the storage and sale at wholesale of fireworks shall be permitted to possess, to store, to offer the bona fide wholesale sales, to expose for bona fide wholesale sales any fireworks: provided, that the fire chief shall have power to adopt reasonable rules and regulations for the granting of permits for supervised public displays of fireworks by jurisdiction, fair associations, amusement parks, or other organizations or for the use of fireworks by artisans in pursuit of their trade. Every such use or display shall be handled by a competent operator approved by the fire chief, and shall be of such character and so located, discharged or fired, as in the opinion of the fire chief after proper investigation, so as not to be hazardous to property or endanger any person. The retail sale of fireworks, as defined in this chapter, shall only be permitted from June 30th through July 4th, unless July 4th falls on a Sunday, in which case sales shall be allowed through July 5th. The use and discharge of such fireworks shall only be permitted on the days of June 30th through July 3rd between the hours of ten (10:00) a.m. and ten (10:00) p.m. and on July 4th between the hours of ten (10:00) a.m. and eleven-thirty (11:30) p.m., and shall not occur on any publicly owned property or any other area accessible to the general public except as expressly permitted by the Police Chief through a block party permit. In the event July 4th falls on a Sunday, then fireworks may also be used and discharged on July 5th during the same hours as July 4th.

SECTION 2. Section C of Chapter 9.75.030 of the Municipal Code of Valley Center, Kansas is hereby amended to read as follows:

- C. Applications for permits for supervised public displays of fireworks shall be made to the fire chief in writing at least ten (10) days in advance of the date of the supervised public display. After the approval of the operator by the fire chief, proper investigation, as described in §B. of this section, and payment of a permit fee of ten dollars, such privilege shall be granted. The sale, possession, use and distribution of such fireworks for such public display shall be lawful for that purpose only. No supervised public display permit granted under this chapter shall be transferable.

Application for permits to sell at retail those items permitted for retail sale under this chapter shall be made to the City Clerk in writing at least thirty (30) days in advance of the date sales are to commence in the event such retail sales outlet is a temporary sales operation. At such locations, the operators thereof will display posted signs noting the days and times discharge of fireworks allowed, the legality associated with the sale, transportation and use of fireworks in Valley Center, Sedgwick County, and outside Sedgwick County; if housed in a tent will be housed in a tent of material with a flame retardancy certificate attached thereto, and available for inspection; will appropriately protect any power extension cords extended to such site to avoid damage or abuse by the public or automobiles; will have at such site an appropriate A-B-C type fire extinguisher; and will follow any additional state, county and local ordinances to which said operation is subject. The fire chief of Valley Center, Kansas or his designee shall inspect each such site where such permitted items are sold at retail and will ensure compliance with the specific provisions of this section concerning site improvements. The fee charged for the issuance of such a permit by the Valley Center, Kansas Municipal Code shall be one dollar (\$1.00) per square foot of the foot print of the building or tent.

SECTION 3. This ordinance shall take effect of and from its publication once in the official City newspaper.

PASSED BY THE GOVERNING BODY AND APPROVED BY THE  
MAYOR OF THE CITY OF VALLEY CENTER, KANSAS, on this \_\_\_\_\_ day of  
\_\_\_\_\_, 2000.

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

\_\_\_\_\_  
James E. Truman, Jr., Mayor

ATTEST

\_\_\_\_\_  
Lynn E. Ireland, City Clerk

I hereby certify that the foregoing is an original ordinance: that said ordinance was passed on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; that the record of the final vote on its passage is found on page \_\_\_\_\_ of journal \_\_\_\_\_; that it was published in the Ark Valley News on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_, City Clerk

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE – JULY 2, 2019**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**





6/25/2019 2:21 PM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0131	KUNSHEK CHAT & COAL INC							
I-201906113558	KUNSHEK CHAT & COAL INC	R	6/14/2019	3,233.40		050531		3,233.40
0157	M & M FINANCIAL SERVICES							
I-201906123583	M & M FINANCIAL SERVICES	R	6/14/2019	50.00		050532		50.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-201906113562	KANSAS ONE-CALL SYSTEM, INC	R	6/14/2019	578.40		050533		578.40
0220	UNDERGROUND VAULTS & STORAGE							
I-201906133590	UNDERGROUND VAULTS & STORAGE	R	6/14/2019	17.70		050534		17.70
0224	SUMNERONE, INC.							
I-201906113563	SUMNERONE, INC.	R	6/14/2019	98.17		050535		
I-201906113564	SUMNERONE, INC.	R	6/14/2019	43.82		050535		141.99
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-201906123582	CHRISTOPHER MICHAEL LEE DAVIS,	R	6/14/2019	355.00		050536		355.00
0569	AQUAPRODUCTS K.C							
I-201906133592	AQUAPRODUCTS K.C	R	6/14/2019	706.04		050537		706.04
0631	OVERHEAD DOOR COMPANY							
I-201906113557	OVERHEAD DOOR COMPANY	R	6/14/2019	728.30		050538		728.30
0656	DRAGONFLY LAWN & TREE CARE LLC							
I-201906133589	DRAGONFLY LAWN & TREE CARE LLC	R	6/14/2019	1,475.00		050539		
I-201906133595	DRAGONFLY LAWN & TREE CARE LLC	R	6/14/2019	250.00		050539		
I-201906133596	DRAGONFLY LAWN & TREE CARE LLC	R	6/14/2019	410.00		050539		2,135.00
0662	QUALITY TURF MANAGEMENT LLC/JO							
I-201906133599	QUALITY TURF MANAGEMENT LLC/JO	R	6/14/2019	582.00		050540		582.00
0671	QA BALANCE SERVICES INC.							
I-201906113570	QA BALANCE SERVICES INC.	R	6/14/2019	91.00		050541		91.00
0708	UNIFIRST							
I-201906113569	UNIFIRST	R	6/14/2019	95.28		050542		
I-201906133593	UNIFIRST	R	6/14/2019	27.91		050542		123.19
0768	MABCD							
I-201906113559	MABCD	R	6/14/2019	3,003.98		050543		3,003.98

6/25/2019 2:21 PM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0796	BARDAVON HEALTH INNOVATIONS							
I-201906113568	BARDAVON HEALTH INNOVATIONS	R	6/14/2019	295.00		050544		295.00
0824	GALLS, LLC							
I-201906113565	GALLS, LLC	R	6/14/2019	54.85		050545		
I-201906123584	GALLS, LLC	R	6/14/2019	36.15		050545		
I-201906133585	GALLS, LLC	R	6/14/2019	432.50		050545		
I-201906133586	GALLS, LLC	R	6/14/2019	15.00		050545		
I-201906133587	GALLS, LLC	R	6/14/2019	22.79		050545		
I-201906133588	GALLS, LLC	R	6/14/2019	9.99		050545		571.28
0881	INTERSTATE BATTERY SYSTEMS OF							
I-201906113566	INTERSTATE BATTERY SYSTEMS OF	R	6/14/2019	127.95		050546		
I-201906133591	INTERSTATE BATTERY SYSTEMS OF	R	6/14/2019	93.95		050546		221.90
0898	GREATER WICHITA YMCA							
I-201906123581	GREATER WICHITA YMCA	R	6/14/2019	225.00		050547		225.00
0933	PILEUS TECHNOLOGIES, LLC							
I-201906133594	PILEUS TECHNOLOGIES, LLC	R	6/14/2019	32.63		050548		32.63
0999	COX MEDIA LLC							
I-201906113567	COX MEDIA LLC	R	6/14/2019	5,000.00		050549		5,000.00
1012	FIRST WIRELESS, INC.							
I-201906113560	FIRST WIRELESS, INC.	R	6/14/2019	2,327.90		050550		2,327.90
1	CALL, JEREMY							
I-000201906183605	US REFUND	R	6/21/2019	15.64		050564		15.64
1031	KURT A HOLMES #11288							
I-RGA201906183627	19-LM-002601	R	6/21/2019	287.33		050565		287.33
0006	AT&T							
I-201906183600	AT&T	R	6/21/2019	1,373.91		050566		
I-201906183601	AT&T	R	6/21/2019	192.57		050566		
I-201906183602	AT&T	R	6/21/2019	192.57		050566		1,759.05
0009	VERIZON WIRELESS SERVICES, LLC							
I-201906183603	VERIZON WIRELESS SERVICES, LLC	R	6/21/2019	179.97		050567		179.97
0059	CITY OF WICHITA							
I-201906183610	CITY OF WICHITA	R	6/21/2019	7,680.00		050568		7,680.00

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VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0422	LOGO DEPOT							
I-201906183604	LOGO DEPOT	R	6/21/2019	1,682.90		050569		1,682.90
0662	QUALITY TURF MANAGEMENT LLC/JO							
I-201906183606	QUALITY TURF MANAGEMENT LLC/JO	R	6/21/2019	300.00		050570		
I-201906183607	QUALITY TURF MANAGEMENT LLC/JO	R	6/21/2019	70.00		050570		
I-201906183608	QUALITY TURF MANAGEMENT LLC/JO	R	6/21/2019	70.00		050570		440.00
0708	UNIFIRST							
I-201906183626	UNIFIRST	R	6/21/2019	27.91		050571		
I-201906193630	UNIFIRST	R	6/21/2019	95.28		050571		123.19
0810	FLINT HILLS MATERIALS							
I-201906183611	FLINT HILLS MATERIALS	R	6/21/2019	7,790.40		050572		
I-201906183612	FLINT HILLS MATERIALS	R	6/21/2019	93,163.75		050572		100,954.15
0944	CONKLIN CARS NEWTON FORD LINCO							
I-201906183613	CONKLIN CARS NEWTON FORD LINCO	R	6/21/2019	454.00		050573		
I-201906183614	CONKLIN CARS NEWTON FORD LINCO	R	6/21/2019	291.23		050573		745.23
0032	AFLAC							
I-AF 201906053483	SUPPLEMENTAL INSURANCE	R	6/21/2019	52.51		050574		
I-AF 201906183627	SUPPLEMENTAL INSURANCE	R	6/21/2019	52.52		050574		
I-AFC201906053483	SUPPLEMENTAL INSURANCE	R	6/21/2019	22.62		050574		
I-AFC201906183627	SUPPLEMENTAL INSURANCE	R	6/21/2019	22.62		050574		
I-AFD201906053483	SUPPLEMENTAL INSURANCE	R	6/21/2019	25.94		050574		
I-AFD201906183627	SUPPLEMENTAL INSURANCE	R	6/21/2019	25.94		050574		
I-AFO201906053483	SUPPLEMENTAL INSURANCE	R	6/21/2019	29.12		050574		
I-AFO201906183627	SUPPLEMENTAL INSURANCE	R	6/21/2019	29.12		050574		260.39
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS201906053483	DENTAL INSURANCE	R	6/21/2019	250.35		050575		
I-DDS201906183627	DENTAL INSURANCE	R	6/21/2019	250.35		050575		
I-DEC201906053483	DENTAL INSURANCE	R	6/21/2019	260.64		050575		
I-DEC201906183627	DENTAL INSURANCE	R	6/21/2019	228.06		050575		
I-DES201906053483	DENTAL INSURANCE	R	6/21/2019	165.25		050575		
I-DES201906183627	DENTAL INSURANCE	R	6/21/2019	165.25		050575		
I-DFM201906053483	DENTAL INSURANCE	R	6/21/2019	553.90		050575		
I-DFM201906183627	DENTAL INSURANCE	R	6/21/2019	521.15		050575		2,394.95
0566	SURENCY LIFE AND HEALTH							
I-VEC201906053483	VISION INSURANCE	R	6/21/2019	7.59		050576		
I-VEC201906183627	VISION INSURANCE	R	6/21/2019	7.59		050576		
I-VMC201906053483	VISION INSURANCE	R	6/21/2019	41.55		050576		
I-VMC201906183627	VISION INSURANCE	R	6/21/2019	41.55		050576		
I-VME201906053483	VISION INSURANCE	R	6/21/2019	60.06		050576		
I-VME201906183627	VISION INSURANCE	R	6/21/2019	60.06		050576		
I-VMF201906053483	VISION INSURANCE	R	6/21/2019	96.84		050576		

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VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-VMF201906183627	VISION INSURANCE	R	6/21/2019	96.84		050576		
I-VMS201906053483	VISION INSURANCE	R	6/21/2019	38.72		050576		
I-VMS201906183627	VISION INSURANCE	R	6/21/2019	22.86		050576		473.66

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	33	137,416.17	0.00	137,416.17
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	33	137,416.17	0.00	137,416.17

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VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010	JEREMIAH C. KIRK							
I-201906123580	JEREMIAH C. KIRK	R	6/14/2019	80.00		050551		80.00
0012	JASON EASLEY							
I-201906133597	JASON EASLEY	R	6/14/2019	70.00		050552		70.00
0032	MATTHEW VOGT							
I-201906133598	MATTHEW VOGT	R	6/14/2019	70.00		050553		70.00
0109	TRISTAN HENDRICKSON							
I-201906113561	TRISTAN HENDRICKSON	R	6/14/2019	52.20		050554		52.20

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	272.20	0.00	272.20
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03	BANK: APBK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	272.20	0.00	272.20

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 VENDOR SET: 04 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0090	SCOTT HILDEBRAND							
I-201906123572	SCOTT HILDEBRAND	R	6/14/2019	1,710.22		050555		1,710.22
0121	CHAD & JANI BYERS							
I-201906123575	CHAD & JANI BYERS	R	6/14/2019	2,693.99		050556		2,693.99
0126	AGA PROPERTIES							
I-201906113571	AGA PROPERTIES	R	6/14/2019	5,029.00		050557		5,029.00
0127	BRANDON & HEATHER CULP							
I-201906123573	BRANDON CULP	R	6/14/2019	1,325.83		050558		1,325.83
0128	PETER & HEATHER BASTIAN							
I-201906123574	PETER & HEATHER BASTIAN	R	6/14/2019	2,083.84		050559		2,083.84
0129	AARON & BRITTANY MCCARY							
I-201906123576	AARON & BRITTANY MCCARY	R	6/14/2019	1,336.00		050560		1,336.00
0130	THOMAS & MARY STEINKIRCHNER							
I-201906123577	THOMAS & MARY STEINKIRCHNER	R	6/14/2019	1,660.53		050561		1,660.53
0131	PAUL & MORGAN WIEBE							
I-201906123578	PAUL & MORGAN WIEBE	R	6/14/2019	2,214.81		050562		2,214.81
0132	LANCE & LAURIE PIERCE							
I-201906123579	LANCE & LAURIE PIERCE	R	6/14/2019	1,994.34		050563		1,994.34
0133	JONATHAN ROBERTS							
I-201906183609	JONATHAN ROBERTS	R	6/21/2019	221.53		050577		221.53

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	10	20,270.09	0.00	20,270.09
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

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VENDOR SET: 04 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:			NO	INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
			10	20,270.09		0.00		20,270.09
BANK: APBK TOTALS:			47	157,958.46		0.00		157,958.46
REPORT TOTALS:			47	157,958.46		0.00		157,958.46



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SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

CHECK SELECTION

CHECK RANGE: 050531 THRU 050577  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

**STAFF REPORTS**

**A. Community Development Director Shrack**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer Golka**

**F. City Attorney Arbuckle**

**G. Asst. City Administrator-Finance Smith**

# MEMO



**TO:** City of Valley Center  
**ATTENTION:** Mayor Dove and Members of Council  
**FROM:** Josh Golka, P.E.  
**REFERENCE:** Project Status Update

**DATE:** July 2, 2019  
**PROJECT NO.:** 35-197013-000-2502  
**PROJECT:** Valley Center – City Engineer  
**COPIES TO:** Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

## **Current Projects:**

1. **5th Street Paving Improvements (14323 KDOT Phase 1 & 187013-002 CITY Phase 2)**
  - A. Contract negotiations on liquidated damages and project closeout.
2. **Raw Water Well Replacement (15454-002)**
  - A. Contractor has completed all work except the access drive and culvert installation at Well #12. This work will be completed once the site dries out.
  - B. KDHE inspection for Wells #11 and #12 tentatively scheduled for 2:00 PM, July 1, 2019.
3. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
  - A. Preconstruction meeting May 21, 2019.
  - B. Work scheduled to begin in July 2019.
4. **Waterline Replacements (171031)**
  - A. Construction expected in Fall 2019, pending USDA and KDHE approval.
5. **Water Tower Rehabilitation (187013-004)**
  - A. On hold until completion of waterline replacement project.
6. **Storm Sewer Improvements along Allen from Park to Meridian (197013-002)**
  - A. Preliminary plans for City review June 14, 2019.
  - B. Fiber optic review meeting with School District June 27, 2019.

## **Miscellaneous Discussion:**

1. Biosolids handling discussion with City Council July 16, 2019.

**GOVERNING BODY REPORTS**

**A. Mayor Dove**

**B. Councilmember Colbert**

**C. Councilmember Cicirello**

**D. Councilmember Gregory**

**E. Councilmember McGettigan**

**F. Councilmember Maschino**

**G. Councilmember Stamm**

**H. Councilmember Anderson**

**I. Councilmember Davis**

**ADJOURN**