CITY COUNCIL AGENDA

May 5, 2020

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER and VIA ZOOM REMOTE MEETING IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

Join Zoom Meeting

https://us02web.zoom.us/j/84456087911

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA p 3**
4. **ADMINISTRATION AGENDA p 4**
   - A. City Council Meeting Minutes – April 21, 2020
5. **PRESENTATIONS / PROCLAMATIONS p 9**
   - A. Valley Center Public Library 1st Quarter Report p 10
   - B. Public Service Week p 16
   - C. Law Enforcement Memorial Day p 17
6. **PUBLIC FORUM** (*Citizen input and requests) p 9*
7. **APPOINTMENTS p 9**
   - A. Planning and Zoning Board Appointments p 9
8. **COMMITTEES, COMMISSIONS p 9** - None
9. **OLD BUSINESS p 9 - None**
10. **NEW BUSINESS p 18**
    - A. Sidewalk removal request -521 N Colby p 18
    - B. Change Orders for WWTP p 26
    - C. Discussion of Meridian Project – Main to 5th p 31
    - D. Marquez Acres Addition Plat (SD-2020-01) Final Approval p 33
    - E. Public Swimming Pool Discussion p 36
11. **CONSENT AGENDA p 39**
    - A. Appropriation Ordinance – May 5, 2020 p 39
12. **STAFF REPORTS p 46**
13. **GOVERNING BODY REPORTS p 49**
14. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at ***cityclerk@valleycenter-ks.gov*** *or by phone at (316)755-7310.*

For additional information on any item on the agenda, please visit ***www.valleycenter-ks.gov*** *or call (316) 755-7310.*

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the April 21, 2020 regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
April 21, 2020
CITY HALL/ZOOM REMOTE MEETING
121 S. MERIDIAN

Via zoom remote meetings, Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Paul Davis, Ben Anderson, Gina Gregory, Dale Kerstetter, Robert Wilson and Ronald Colbert.

Members Absent: Chris Evans

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Barry Smith, Assistant City Administrator
Brent Clark, City Administrator
Josh Golka, City Engineer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA
Stamm moved to approve the agenda as presented, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA –
APRIL 7, 2020 CITY COUNCIL MINUTES-
Gregory moved to accept the minutes of the April 7, 2020, regular City Council meeting, seconded by Davis. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –
1ST QUARTER FINANCIAL REPORT
Asst. City Administrator Smith presented to Council the 2020 1st quarter financial report. He stated that the first quarter finances have not been negatively affected by the COVID-19 events as it didn't really start until mid-March.

2020 CITY OF VALLEY CENTER OUTLOOK
Smith addressed the financial outlook for the City for the remainder of 2020. He focused on the revenue and the sources the City receives. The unemployment rate in Kansas has increased dramatically which is an indicator of future sales tax and possible property tax revenue. He stated that Sedgwick county has almost double the amount of property tax appeals from 2019. The loss in sales tax revenue will impact the streets department the most. Smith stated that according to policy the City does have reserves to continue on budget, but will need to be very conservative until we get things going again as well as in preparation of the 2021 budget.

PUBLIC FORUM –None

APPOINTMENTS – None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS
A. AMENDED BUDGET CALENDAR

Smith presented a revised budget calendar for Council review. Staff is working on the 2021 budget. Departments will work with City Administration and Finance in May and present department budgets to council on June 2, 2020. Public hearing and approval of 2021 budget is scheduled for August 4, 2020.

Kerstetter moved to approve the 2021 budget calendar as amended. Motion seconded by Gregory. Vote: Yea: Unanimous. Motion carried.

NEW BUSINESS-

A. APPROVAL OF PURCHASE OF FLYGT PUMP FOR 5TH ST. FLOOD CONTROL

Public Works Director Eggleston requested approval of purchase of pump for the 5th St. flood control. He stated that the existing pump is 13 years old. The system is designed that this pump is the primary pump with 2 larger pumps that kick in based on rising water levels. He recommended replacement of pump rather than repair due to the age of the existing pump as well as a 5 year pro-rated warranty a new pump would have. Funding for the replacement would be from the water enterprise funds. Eggleston assured Council that even with a possible 12 weeks lead time, the other two pumps are works fine. He anticipated the pump would be here sooner. Golka stated that these type of pumps have a 10-15 year life span.

Kerstetter moved to approve the purchase of a FLYGT pump for the 5th St. flood control from JCI Industries in the amount of $10,295.00. Motion seconded by Stamm. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE-APRIL 21, 2020
B. CHECK RECONCILLIATION – MARCH 2020
C. TREASURER'S REPORT – MARCH 2020
D. REVENUE AND EXPENSE SUMMARY – MARCH 2020

Anderson moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

A Land Bank meeting will be held immediately following tonight's City Council meeting, with another scheduled for May 5, 2020.

Shrack stated that the response rate for the US Census is: National response 51.%, State response 56% and City of Valley Center 64%. Urged everyone to complete census online.

Main Street Valley Center has begun a small business relief grant program. Chris Strunk, President, stated that the program stated April 13th. 23 applications have been received and approved. Each grant is $300.00.

PARKS AND PUBLIC BUILDING DIRECTOR OWINGS

He is working with City Administration and the Recreation Commission regarding the opening of the swimming pool. He is also in consultation with others throughout the state. A meeting will be held April 30, 2020. Many cities throughout the state are waiting until after this meeting to make final decisions.

PUBLIC SAFETY DIRECTOR NEWMAN

Newman announced that the City of Valley Center has been recognized by SafeWise as #3 safest city in Kansas. This is up from #13 last year.

He stood for questions regarding the 1st quarter report included in agenda packet.

PUBLIC WORKS DIRECTOR EGGLESTON

Reported that many residents are using the time home to clean yards and use the brush pile. Staff continues to monitor it.

The Streets department will closely watch the tax revenue as they plan for summer projects.

ASST CITY ADMINSTRATOR SMITH

On- line payments have increased. Staff continues processing payments taken over the phone and processes payments from the drive through drop and mail.

CITY ADMINISTRATOR CLARK
Reported that tonight's Council meeting was posted on Facebook live. He stated that 8-12 people had tuned in to watch. There is an all staff meeting scheduled via zoom meeting tomorrow at 11:15am. Mayor Cicirello and himself will host the meeting and answer any staff questions.
Recognized Chief Newman and the police department for the great safety rating from SafeWise.
FEMA paperwork has been sent in. He continues to be in contact with and work with other local City Administrators.
Thanked PEC for keeping upcoming projects going.

GOVERNING BODY REPORTS –
MAYOR CICIRELLO
Thanks to staff and a "Thank You" to the citizens of Valley Center for taking this seriously and staying home.

COUNCILMEMBER DAVIS
Urged everyone to complete the US Census.. Appreciated the public support to our local businesses.

COUNCILMEMBER ANDERSON
Had an inquiry regarding the progress of the waterline on Elm Street. Golka stated that he will follow up on it and report by to Anderson.
The number of meals prepared at the Community Building has continued to grow each week. Last Saturday they served 106 meals. Thanks to the community to provide desserts in April.

COUNCILMEMBER COLBERT
Asked about a PEC inspector truck left parked. Golka explained that they walk with the crew doing inspections, so yes it will be parked for extended periods throughout the day.
The Vietnam Veteran's moving wall will proceed as planned. A webpage is online. Valleymovingwall.org He reported approximately $3,000.00 has been raised for the project.
Encouraged council members to stay up to date with meetings.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:00 PM.

_____
Kristi Carrithers, City Clerk

ADMINISTRATION AGENDA

RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the April 20, 2020 Regular Council Meeting as presented/ amended.

Agenda –cover page

PRESENTATIONS / PROCLAMATIONS

A. Valley Center Public Library 1st Quarter-Finance and Statistics Report

B. Public Service Recognition Week

C. Law Enforcement Memorial Day

PUBLIC FORUM

APPOINTMENTS

A. Planning and Zoning Board Appointments

Katie Patry	April 2023
Kelsey Parker	April 2023

COMMITTEES, COMMISSIONS

OLD BUSINESS- none

Valley Center Public Library 2019 Statistics

Check out Summary	2,018	2,018	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec.	2,019
Adult	**Totals**	**Mo.Ave.**													**Totals**
Non-fiction	**2,040**	**170**	227	220	197	259	209	244	261	203	197	254	215	165	**2,651**
Fiction	**14,632**	**1,219**	1360	996	1031	1521	1065	1328	1446	1393	1100	1384	1056	1062	**14,742**
Juvenile															
Non-fiction	**2,465**	**205**	244	212	217	177	293	443	332	298	277	186	176	80	**2,935**
Fiction	**18,338**	**1,528**	1480	1162	1657	1467	2019	3082	2746	1822	1477	1780	1501	1359	**21,552**
Periodicals	**1,339**	**112**	77	125	108	101	70	61	56	74	53	82	75	37	**919**
Audio materials	**2,385**	**199**	176	144	219	184	201	189	204	203	168	249	166	161	**2,264**
DVD's/Videos	**3,443**	**287**	286	230	278	236	283	427	343	276	202	288	229	210	**3,288**
Other Items	**170**	**14**	34	31	28	26	25	16	19	33	16	17	10	16	**271**
eBooks chkd out	**4,033**	**336**	442	418	406	459	481	513	506	503	507	467	493	470	**5,665**
eMagazines chkd out	**235**	**19**	6	14	9	12	6	14	7	39	6	14	10	12	**149**
Totals	**49,080**	**3,936**	**4332**	**3552**	**4150**	**4442**	**4652**	**6317**	**5920**	**4844**	**4003**	**4721**	**3931**	**3572**	**54,436**
Number of programs	**224**	**19**	27	20	51	32	18	43	47	18	33	34	24	21	**368**
Tot. Program attendance	**8,125**	**677**	458	270	1059	1224	244	1862	2894	665	640	2772	693	290	**13,071**
Internet Computer Use	**1,378**	**115**	152	111	166	164	151	155	166	168	122	149	104	90	**1,698**
Wireless Internet Use	**1,985**	**165**	132	134	171	280	442	459	268	373	614	336	334	300	**3,843**
Children's Computer Use	**2,051**	**171**	181	171	194	158	231	298	254	285	150	186	110	61	**2,279**
ILL Materials Loaned	**857**	**71**	89	73	89	79	62	79	91	82	61	46	16	44	**811**
ILL Materials Borrowed	**946**	**79**	100	73	102	100	77	63	86	68	69	65	69	80	**952**
New Library Patrons	**1,182**	**99**	57	39	91	116	115	208	149	93	69	123	43	22	**1,125**
Materials Added	**2,299**	**192**	299	107	209	218	218	185	193	223	215	342	147	195	**2,551**
eBooks/eAudios added	**64**	**5**	1	1	1	1	1	1	1	1	1	1	1	1	**12**
Withdrawn - Items	**1,965**	**N/A**												2932	**2,932**
Withdrawn - Magazines	**441**	**N/A**												518	**518**
Tests Proctored	**16**	**1**	0	4	4	3	3	0	0	0	3	2	3	3	**25**
Svcs:Notary/I9/Witness e	**23**	**2**	2	3	6	2	2	6	2	2	9	6	3	2	**45**
Library Users	**36,681**	**3,057**	2981	2438	3906	4062	3273	5327	5732	3879	3188	5446	3116	2247	**45,595**
Website Visits	**6,367**	**531**	655	437	531	553	872	1131	621	757	536	571	728	535	**7,927**
Digital VC Visits	**642**	**54**	27	43	15	116	38	76	53	17	26	10	26	64	**511**
Total Visits	**43,690**	**3,641**	**3663**	**2918**	**4452**	**4731**	**4183**	**6534**	**6406**	**4653**	**3750**	**6027**	**3870**	**2846**	**54,033**

closed 1 day in Jan., 2 days in Feb. and 1 day in Dec. due to weather

5 Year Statistics Comparison - VCPL

	2,015	2,016	2,017	2,018	2,019
Check out Summary					
Adult					
Non-fiction	2,084	1,895	1,969	2,040	2,651
Fiction	15,846	14,315	15,434	14,632	14,742
Juvenile					
Non-fiction	2,815	2,351	2,528	2,465	2,935
Fiction	16,269	15,825	16,881	18,338	21,552
Periodicals	1,445	1,707	1,586	1,339	919
Audio materials	2,078	2,483	2,640	2,385	2,264
DVD's/Videos	5,059	4,423	4,159	3,443	3,288
Other Items	n/a	28	212	170	271
eBooks chkd out	1,566	1,914	2,355	4,033	5,665
eMagazines chkd out	75	147	229	235	149
Totals	**47,237**	**45,088**	**47,993**	**49,080**	**54,436**
Number of programs	173	200	215	224	368
Tot. Program attendance	5,393	5,708	6,351	8,125	13,071
Internet Computer Use	1,452	1,425	1,534	1,378	1,698
Wireless Internet Use	1,372	1,732	2,531	1,985	3,843
Children's Computer Use	1,672	1,721	1,907	2,051	2,279
ILL Materials Loaned	1,320	1,053	1,099	857	811
ILL Materials Borrowed	1,247	1,063	1,029	946	952
New Library Patrons	375	593	588	1,182	1,125
Materials Added	3,070	2,581	2,484	2,299	2,551
eBooks/eAudios added	134	287	141	64	12
Withdrawn - Items	3,741	4,111	3,438	1,965	2,932
Withdrawn - Magazines	1,297	685	612	441	518
Tests Proctored	12	11	17	16	25
Svcs:Notary/I9/Witness etc.	n/a	30	51	23	45
Library Users	30,952	31,876	33,207	36,681	45,595
Website Visits	n/a	5,088	5,308	6,367	7,927
Digital VC Visits	n/a	448	299	642	511
Total Visits	**n/a**	**37,412**	**38,814**	**43,690**	**54,033**

Valley Center Public Library 2020 Statistics

Check out Summary	2,019	2,019	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec.	2,020
Adult	**Totals**	**Mo.Ave.**													**Totals**
Non-fiction	**2,651**	**221**	192	235	0	0	0	0	0	0	0	0	0	0	**427**
Fiction	**14,742**	**1,229**	1212	1188	0	0	0	0	0	0	0	0	0	0	**2,400**
Juvenile															
Non-fiction	**2,935**	**245**	145	172	0	0	0	0	0	0	0	0	0	0	**317**
Fiction	**21,552**	**1,796**	1473	1245	0	0	0	0	0	0	0	0	0	0	**2,718**
Periodicals	**919**	**77**	73	38	0	0	0	0	0	0	0	0	0	0	**111**
Audio materials	**2,264**	**189**	145	122	0	0	0	0	0	0	0	0	0	0	**267**
DVD's/Videos	**3,288**	**274**	181	219	0	0	0	0	0	0	0	0	0	0	**400**
Other Items	**271**	**23**	8	24	0	0	0	0	0	0	0	0	0	0	**32**
eBooks chkd out	**5,665**	**472**	577	542	0	0	0	0	0	0	0	0	0	0	**1,119**
eMagazines chkd out	**149**	**19**	11	5	0	0	0	0	0	0	0	0	0	0	**16**
Totals	**54,436**	**3,936**	**4017**	**3790**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**7,807**
Number of programs	**368**	**31**	26	23	0	0	0	0	0	0	0	0	0	0	**49**
Tot. Program attendance	**13,071**	**1,089**	301	278	0	0	0	0	0	0	0	0	0	0	**579**
Internet Computer Use	**1,698**	**142**	143	126	0	0	0	0	0	0	0	0	0	0	**269**
Wireless Internet Use	**3,843**	**320**	407	181	0	0	0	0	0	0	0	0	0	0	**588**
Children's Computer Use	**2,279**	**190**	80	67	0	0	0	0	0	0	0	0	0	0	**147**
ILL Materials Loaned	**811**	**68**	108	94	0	0	0	0	0	0	0	0	0	0	**202**
ILL Materials Borrowed	**952**	**79**	89	69	0	0	0	0	0	0	0	0	0	0	**158**
New Library Patrons	**1,125**	**94**	52	36	0	0	0	0	0	0	0	0	0	0	**88**
Materials Added	**2,551**	**213**	211	205	0	0	0	0	0	0	0	0	0	0	**416**
eBooks/eAudios added	**12**	**1**	19	1	0	0	0	0	0	0	0	0	0	0	**20**
Withdrawn - Items	**2,932**	**N/A**		469											**469**
Withdrawn - Magazines	**518**	**N/A**		190											**190**
Tests Proctored	**25**	**2**	0	1	0	0	0	0	0	0	0	0	0	0	**1**
Svcs:Notary/I9/Witness etc.	**45**	**4**	5	6	0	0	0	0	0	0	0	0	0	0	**11**
Library Users	**45,595**	**3,800**	2807	2555	0	0	0	0	0	0	0	0	0	0	**5,362**
Website Visits	**7,927**	**661**	830	636	0	0	0	0	0	0	0	0	0	0	**1,466**
Digital VC Visits	**511**	**43**	52	9	0	0	0	0	0	0	0	0	0	0	**61**
Total Visits	**54,033**	**4,503**	**3689**	**3200**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**6,889**

Valley Center Public Library
Balance Sheet
March 31, 2020

ASSETS

Current Assets				
Petty Cash Account	$	100.00		
CTSB - Regular Acct. 623		17,590.41		
Accounts Receivable		732.39		
CTSB - Savings / Draw Acct.502		94,562.41		
CTSB - Captial Improvements207		2,646.93		
Total Current Assets				115,632.14
Property and Equipment				
Office Equipment		6,298.00		
Total Property and Equipment				6,298.00
Other Assets				
Total Other Assets				0.00
Total Assets			$	121,930.14

LIABILITIES AND CAPITAL

Current Liabilities				
FICA Payable/Federal W/H	$	5,586.34		
State W/H Payable		927.98		
State Unemployment		133.37		
Total Current Liabilities				6,647.69
Long-Term Liabilities				
Total Long-Term Liabilities				0.00
Total Liabilities				6,647.69
Capital				
Retained Earnings		179,123.43		
Retained Earnings - YTD		(134,314.97)		
Net Income		70,473.99		
Total Capital				115,282.45
Total Liabilities & Capital			$	121,930.14

Valley Center Public Library
Income Statement
Compared with Budget
For the Three Months Ending March 31, 2020

	Current Month Actual	Current Month Variance	Year to Date Budget
Revenues			
City of Valley Center	$ 145,548.16	(14,451.84)	$ 160,000.00
State Aid	2,104.13	104.13	2,000.00
SCKLS Grant	500.00	500.00	0.00
Fines	441.27	66.27	375.00
Copier Fees	298.85	58.85	240.00
Book Sale Income	0.00	0.00	0.00
Other Grants	1,300.00	1,300.00	0.00
Interest Income	4.21	(5.82)	10.03
Endowments/Trusts	0.00	0.00	0.00
Memorial Funds	0.00	0.00	0.00
Donations	8,489.58	8,489.58	0.00
Donations - Microfilm	0.00	0.00	0.00
Miscellaneous Income	5,531.20	5,321.20	210.00
Summer Reading Grants	0.00	0.00	0.00
Central KS Community Foundatio	0.00	0.00	0.00
Do Not Use	0.00	0.00	0.00
Total Revenues	164,217.40	1,382.37	162,835.03
Cost of Sales			
Do Not Use	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	164,217.40	1,382.37	162,835.03
Expenses			
Wages	39,925.82	(3,419.68)	43,345.50
Payroll Taxes	3,196.86	(115.65)	3,312.51
Employee Benefits	0.00	0.00	0.00
Mileage	165.91	(59.09)	225.00
Books	6,123.12	123.12	6,000.00
Non-Print Materials	3,907.04	782.06	3,124.98
Movie Licensing	0.00	0.00	0.00
Periodicals	629.93	167.45	462.48
E-Books	0.00	0.00	0.00
Digital Magazines	0.00	0.00	0.00
Memory Kits	0.00	0.00	0.00
Electricity & Gas	2,868.01	(444.50)	3,312.51
Telephone	408.38	(41.62)	450.00
Internet Service	525.68	(24.31)	549.99
Trash	0.00	0.00	0.00
Repairs & Maintenance	0.00	(237.48)	237.48

Valley Center Public Library
Income Statement
Compared with Budget
For the Three Months Ending March 31, 2020

	Current Month Actual	Current Month Variance	Year to Date Budget
Storage Rental	172.50	0.00	172.50
Janitorial Service	2,842.50	0.00	2,842.50
Accounting	113.75	(73.75)	187.50
Web page	0.00	0.00	0.00
Office Supplies	115.87	(634.13)	750.00
Office Equipment	149.99	(475.00)	624.99
Book Supplies	826.00	(423.98)	1,249.98
Display Materials	0.00	0.00	0.00
Courier Service	2,800.00	0.00	2,800.00
Computer Software	1,091.90	841.90	250.00
Computer Maintenance	445.00	(804.98)	1,249.98
Postage	22.20	(2.79)	24.99
Insurance	408.00	(6,892.00)	7,300.00
Seminars	0.00	0.00	0.00
Dues	105.00	5.00	100.00
Advertising	218.50	93.52	124.98
Bank Charges	0.00	0.00	0.00
Returned Checks	0.00	0.00	0.00
Interest Paid	0.00	0.00	0.00
Grant In Kind	0.00	0.00	0.00
TALK - Ks. Humanities	800.00	800.00	0.00
Summer Reading Programs	105.39	(894.61)	1,000.00
Teen Programs Supplies	0.00	(37.50)	37.50
Misc. Child. Program Supplies	1,033.63	783.64	249.99
Adult Program Expenses	455.89	255.91	199.98
Newsletter - Bookworm	0.00	0.00	0.00
Services for the Community	382.90	107.92	274.98
Miscellaneous	2,811.10	2,647.60	163.50
Equipment - Technology U.	0.00	0.00	0.00
Travel Expenses - Cont. Ed.	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00
Improvements	0.00	0.00	0.00
Capital Improvements	0.00	(1,249.98)	1,249.98
Prior Year Adj	0.00	0.00	0.00
Gain/Loss on Sale of Assets	0.00	0.00	0.00
Total Expenses	72,650.87	(9,222.93)	81,873.80
Net Income	$ 91,566.53	10,605.30	$ 80,961.23

PROCLAMATIONS

Proclamation for Public Service Recognition Week

WHEREAS, the Congress and President of the United States have designated May 3-9, 2020 as Public Service Recognition Week; and

WHEREAS, we celebrate the civil servants who dedicate themselves to making a difference for our city, state, nation and the world. These government employees tackle the challenges on our behalf, often behind the scenes, in federal, state, local or tribal government; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their public service employees; and

NOW, THEREFORE, I, Lou Cicirello, Mayor, call upon all citizens of Valley Center and upon all patriotic, civil and educational organizations to observe the week of May 3 through 9, 2020, as Public Service Recognition Week.

I FURTHER call upon all citizens of Valley Center, Kansas to join us in thanking these public servants who work to keep us safe, care for our veterans, find cures for disease, and so much more.
We are grateful for their service.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Valley Center to be affixed.

Done at the City of Valley Center, Kansas this May 5, 2020.

_____
Lou Cicirello, Mayor

Attest: _____
Kristi Carrithers, City Clerk

PROCLAMATIONS

Proclamation for Law Enforcement Memorial Day

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the law enforcement agency of Valley Center play an essential role in safeguarding the rights and freedoms of the citizens of Valley Center, Kansas; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Police Department of Valley Center has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Lou Cicirello, Mayor, call upon all citizens of Valley Center and upon all patriotic, civil and educational organizations to observe the week of May 10 through 16, 2020, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Valley Center, Kansas to observe May 15th, 2020 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Valley Center to be affixed.

Done at the City of Valley Center, Kansas this May 5, 2020.

_____
Lou Cicirello, Mayor

Attest: _____
Kristi Carrithers, City Clerk

NEW BUSINESS

A. SIDEWALK REMOVAL REQUEST-521 N COLBY:

Nicholas Leiker has requested permission to remove existing sidewalk at his residence located at 521 N Colby.

- Request letter from Nicholas Leiker
- Photographs of sidewalk
- Photographs of neighboring yards

Nicholas Leiker 521 N.
Colby Ave. Valley Center,
KS 67147

April 24, 2020

Brent Clark, City Administrator
City of Valley Center, Kansas 121
S. Meridian Valley Center, KS
67147

Re: 521 N. Colby Ave., Valley Center, KS 67147

Dear Mr. Clark:

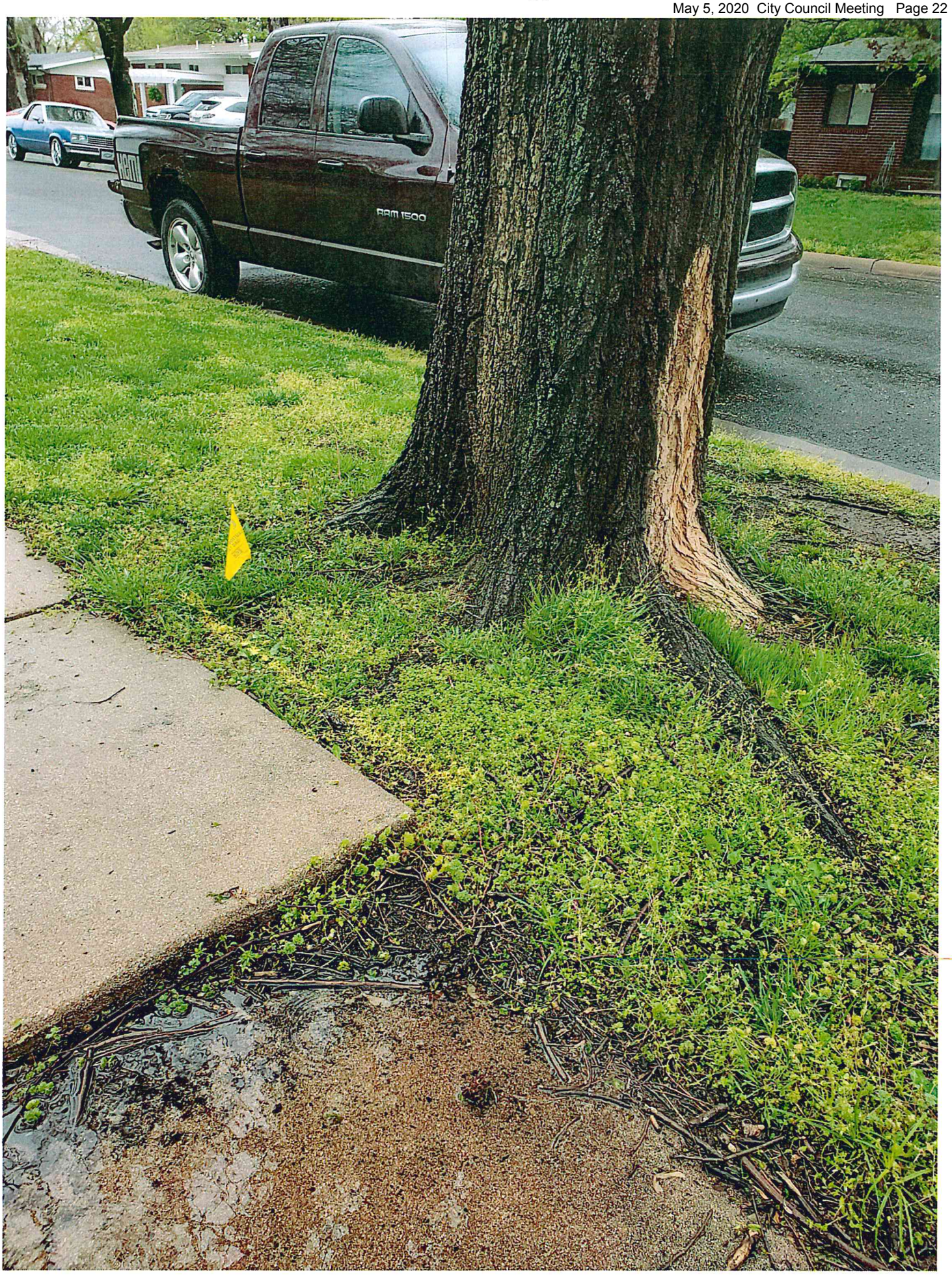
I am writing to request approval from the city to remove the sidewalk in front of my house. I have two large trees that have grown between the sidewalk and the street curb in front of my house. The trunks of the trees and the root systems are causing the sidewalk around them to become very uneven. The uneven sidewalk is not only a hazard to people using the sidewalk, but a potential liability to me as well. Please see the attached photos for your reference. It seems that the only way to correct this problem and to make the sidewalk level and keep it in place would be to remove the two trees. I would prefer not to remove the trees, as they are beautiful healthy mature trees that provide much needed shade to the front of my house. Therefore, I am requesting to remove the sidewalk and replace it with grass.

Also, the sidewalk on this section of Colby Ave. only runs in front of a few houses and it does not go through from 4th street to 5th street. Please see the attached photos for your reference. I have noticed that most people would rather walk in the street than use the sidewalk. I believe it is because the sidewalk is not level and it does not go through to 5th street.

I ask that the city approve my request and allow me to remove the sidewalk in front of my house and replace it with grass. Please feel free to contact me should you have any questions.

Sincerely,

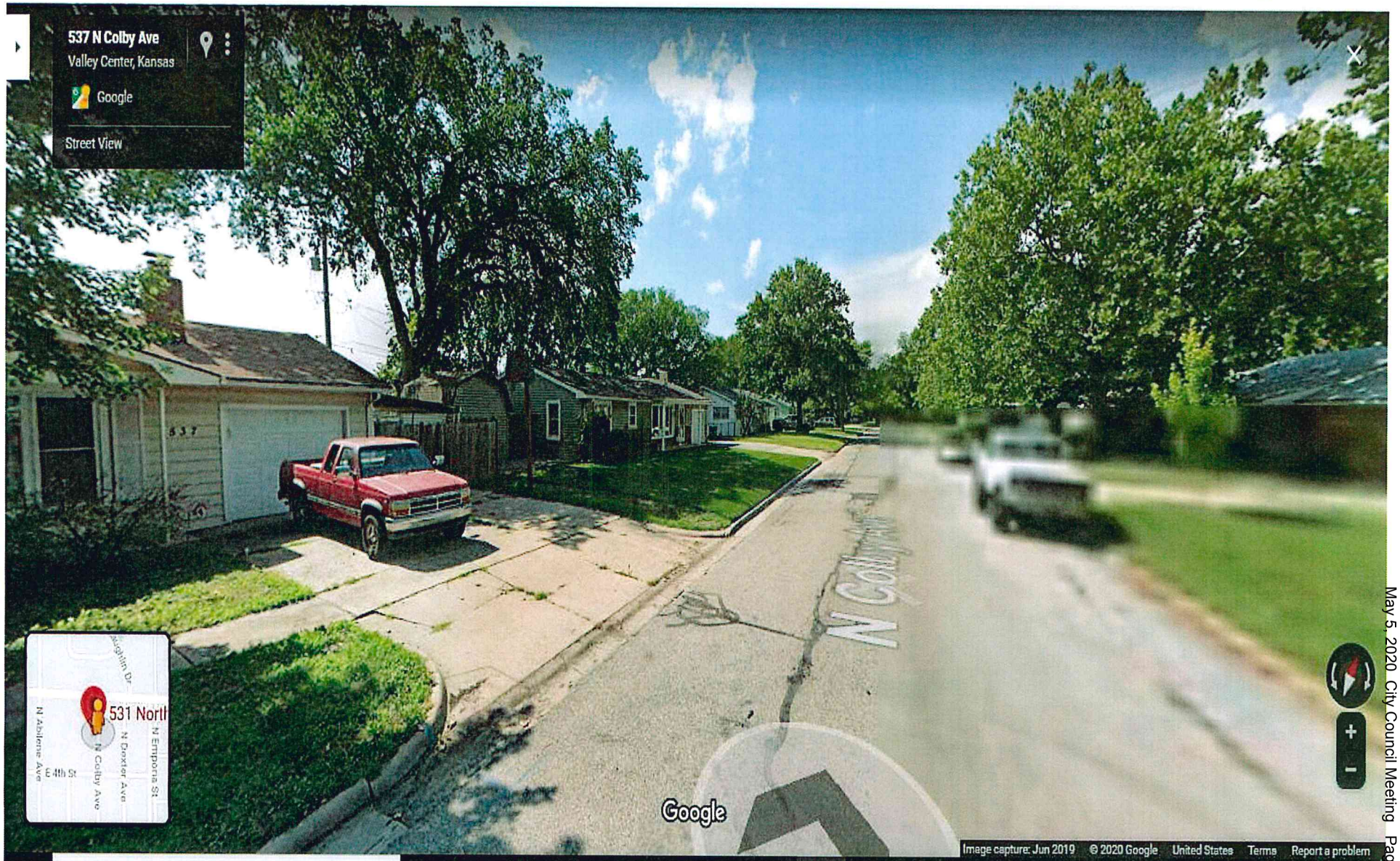
Nicholas Leiker


RAM 1500

letter to city - Google Search | City Administrator | Valley Cente | 537 N Colby Ave - Google Maps | Earth & Street Maps

google.com/maps/place/531+N+Colby+Ave,+Valley+Center,+KS+67147/@37.8385631,-97.3682863,3a,75y,334.73h,87.33t/data=!3m6!1e1!3m4!1serd...

Apps | Southwest | Facebook | Amazon | BlueCross BlueShiel... | Personal info & priv... | Grow Financial | Suggested Sites | Progressive Online... | Other bookmarks



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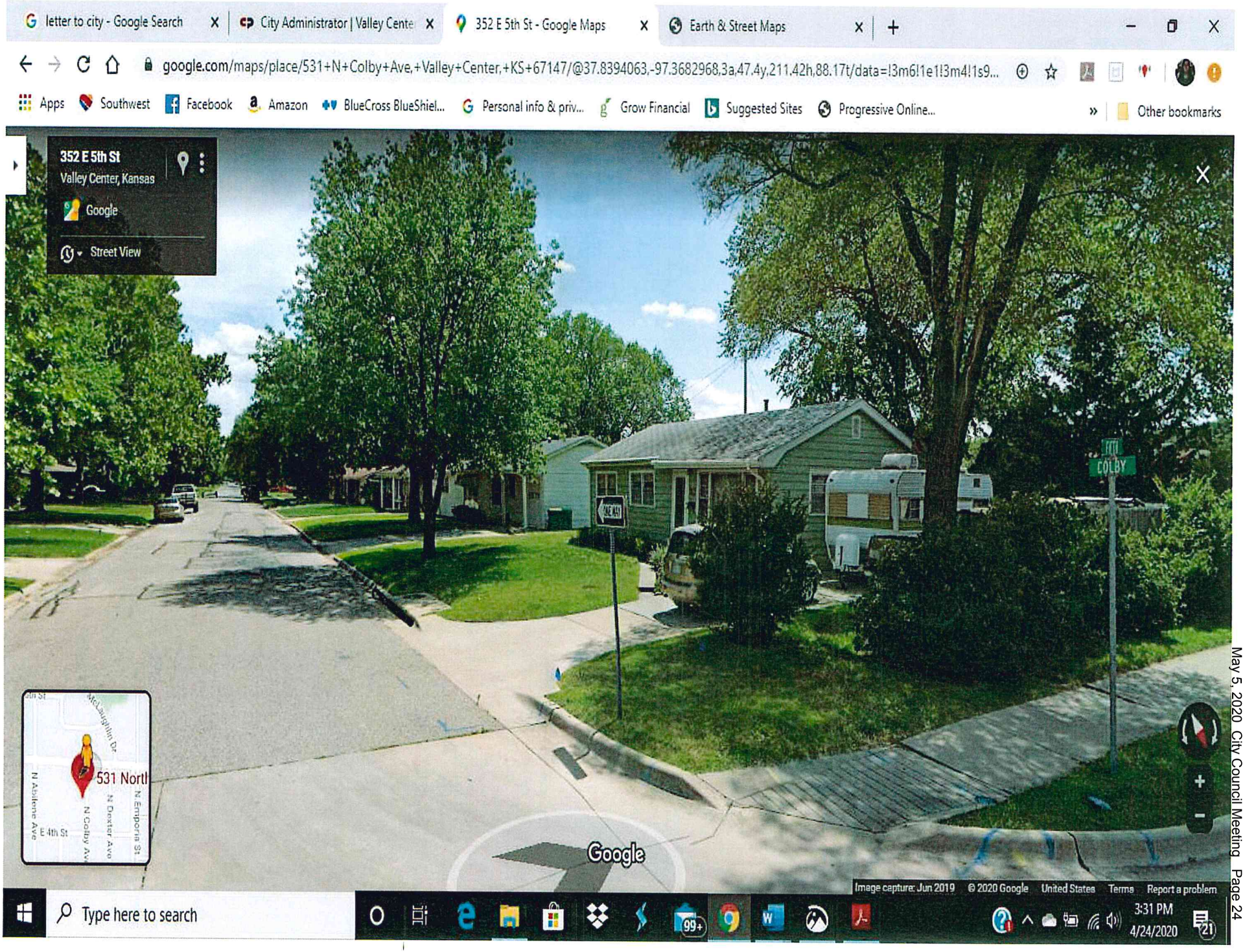
3:28 PM
4/24/2020


letter to city - Google Search
City Administrator | Valley Cente
352 E 5th St - Google Maps
Earth & Street Maps
google.com/maps/place/531+N+Colby+Ave,+Valley+Center,+KS+67147/@37.8394063,-97.3682968,3a,47.4y,211.42h,88.17t/data=!3m6!1e1!3m4!1s9...
Apps
Southwest
Facebook
Amazon
BlueCross BlueShiel...
Personal info & priv...
Grow Financial
Suggested Sites
Progressive Online...
Other bookmarks
352 E 5th St
Valley Center, Kansas
Google
Street View
COLBY
531 Nortl
N Abilene Ave
E 4th St
N Colby Ave
N Dexter Ave
N Emporia St
Google
Image capture: Jun 2019
© 2020 Google
United States
Terms
Report a problem
Type here to search
3:31 PM
4/24/2020

NEW BUSINESS

RECOMMENDED ACTION

A. SIDEWALK REMOVAL REQUEST-521 N COLBY:

Should Council choose to proceed

RECOMMENDED ACTION

Staff has no recommendation to the request.

NEW BUSINESS

B. CHANGE ORDERS FOR WWTP:

Golka will present change orders for the WWTP. These change orders are needed to replace damaged FRP supports of clarifier #3; adding blower piping supports; and remove overflow valve.

- Change order 07-FRP supports
- Change order 08-Overflow Valve removal
- Change order 09-Add blower piping support

Proposed Change Order

Dondlinger CONSTRUCTION

Distribution:
- ☐ Owner
- ☐ Architect/EOR
- ☐ Accounting
- ☐ File
- ☐ Other:_____

Project: Valley Center WWTP Phase 3 Improvements

Contract Number: 119021- Valley Center WWTP Phase 3 Improv

510 S Sheridan Ave
Valley Center, KS 67147

Proposed Change Order# 07 Replace Damaged FRP Supports at Clarifier #3

To (Architect): PROFESSIONAL ENG. CONSULTANTS
303 S. TOPEKA
WICHITA, KS 67201

Date : 04/21/20

Phone: 262-2691 Fax: 262-3003

Item	Description	Quantity	UOM	Unit Price	Amount
1	Option 1: FRP Supports		LS		3,781.00
2	Option 2: Stainless Steel Supports		LS		7,503.00
	Total For PCO:				**11,284.00**

As requested we will furnish materials, equipment and labor to perform work associated with replacing damaged clarifier #3 supports.

Scope of Work:
* Option 1: Furnish and install new FRP supports at clarifier #3 (10ea)
* Option 2: Furnish and install new Stainless Steel supports at clarifier #3 (10ea)

Labor will be billed based on how many supports are replaced. Would suggest purchasing 10 supports to keep per support cost down and have extras on hand.

Time Extension: None

Option 1: For this change we request an increase in the contract amount in the sum of Three Thousand Seven Hundred and Eighty-One Dollars.

Option 2: For this change we request an increase in the contract amount in the sum of Seven Thousand Five Hundred and Three Dollars.

Authorized By Owner:	**Accepted By Contractor:**	**Architect:**
CITY OF VALLEY CENTER	DONDLINGER & SONS CONST CO INC	PROFESSIONAL ENG. CONSULTANTS
By: _____	**By:** _____ JARED WOODY	**By:** _____
Date: _____	**Date:** 04/22/2020	**Date:** _____

Proposed Change Order

Dondlinger CONSTRUCTION

Distribution:
- ☐ Owner
- ☐ Architect/EOR
- ☐ Accounting
- ☐ File
- ☐ Other:_____

Project: Valley Center WWTP Phase 3 Improvements

Contract Number: 119021- Valley Center WWTP Phase 3 Improv

510 S Sheridan Ave
Valley Center, KS 67147

Proposed Change Order# 08 Remove North Sludge Overflow Valve

To (Architect): PROFESSIONAL ENG. CONSULTANTS
303 S. TOPEKA
WICHITA, KS 67201

Date : 04/30/20

Phone: 262-2691 Fax: 262-3003

Item	Description	Quantity	UOM	Unit Price	Amount
1	Remove North Sludge Overflow Valve		LS		2,443.00
	Total For PCO:				**2,443.00**

As requested we will furnish materials, equipment and labor to perform work associated with removing the North sludge tank overflow valve.

Scope of Work:
* Remove existing sludge tank overflow valve that is leaking
* Replace valve with spool

Time Extension: None

For this change we request an increase in the contract amount in the sum of Two Thousand Four Hundred and Forty-Three Dollars.

Authorized By Owner:	Accepted By Contractor:	Architect:
CITY OF VALLEY CENTER	DONDLINGER & SONS CONST CO INC	PROFESSIONAL ENG. CONSULTANTS
By: _____	By: _____ JARED WOODY	By: _____
Date: _____	Date: 04/30/2020	Date: _____

Proposed Change Order

Dondlinger CONSTRUCTION

Distribution:
- ☐ Owner
- ☐ Architect/EOR
- ☐ Accounting
- ☐ File
- ☐ Other:_____

Project: Valley Center WWTP Phase 3 Improvements

Contract Number: 119021- Valley Center WWTP Phase 3 Improv

510 S Sheridan Ave
Valley Center, KS 67147

Proposed Change Order# 09 Blower Pipe Supports

To (Architect): PROFESSIONAL ENG. CONSULTANTS
303 S. TOPEKA
WICHITA, KS 67201

Date : 04/30/20

Phone: 262-2691 Fax: 262-3003

Item	Description	Quantity	UOM	Unit Price	Amount
1	Blower Pipe Supports		LS		1,467.00
	Total For PCO:				**1,467.00**

As requested we will furnish materials, equipment and labor to perform work associated with adding a blower piping support at each tank.

Scope of Work:
* Furnish and install one (1) blower pipe support at each tank per attached sketch.

Time Extension: None

For this change we request an increase in the contract amount in the sum of One Thousand Four Hundred and Sixty-Seven Dollars.

Authorized By Owner:	**Accepted By Contractor:**	**Architect:**
CITY OF VALLEY CENTER	DONDLINGER & SONS CONST CO INC	PROFESSIONAL ENG. CONSULTANTS
By: _____	**By:** _____ JARED WOODY	**By:** _____
Date: _____	**Date:** 04-30-2020	**Date:** _____

NEW BUSINESS

RECOMMENDED ACTION

B. CHANGE ORDERS FOR WWTP:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends approval of Clarifier #3 Option 2 Stainless Steel Supports for $7,503.00; Blower Pipe Supports for $1,467.00; and Remove Overflow Valve for $2,443.00 for a total not to exceed $11,413.00.

NEW BUSINESS

C. DISCUSSION OF MERIDIAN PROJECT-MAIN TO 5TH STREET:

Golka will present and discuss amendment 21-00 WAMPO, Federal Transportation Improvement Program regarding Meridian Street. This project will reconstruct Meridian Ave. from Main St. to 5th St. north to address deteriorating pavement conditions, traffic safety, pedestrian connectivity and safety, as well as storm water management.

- Amendment 21-00 WAMPO

Discussion Only, no action needed at this time

Amendment 21-00 WAMPO

FFY21-FFY24 Federal Transportation Improvement Program **1 Projects Listed**

40-052 (Ver 4) 21-00 FEDERAL

Title: Meridian Ave, Main Street (81st St N) to 5th Street (85th St N) (2024)

Lead Agency: City of Valley Center **Contact(s):** Brent Clark City of Valley Center (316)755-7310 bclark@valleycenterks.org

Scope: Reconstruct Meridian Avenue from Main Street to 5th Street North to address deteriorating pavement conditions, traffic safety, pedestrian connectivity and safety, as well as storm water management.

Infaltion Assumptions: 4.25% per year

Explain Funding Source: Temp note during construction, bonding after project is complete.

Primary Mode: Road - Other Road **Project Type:** **Bike/Ped:** Y **KDOT ID:** (N/A)

County: Sedgwick County **Limits:** Meridian Avenue: Main Street to 5th Street North

FED FY	Revenue Source	UT	PE	ROW	CON	CE	OP	TOTAL
2024	Local	$50,000	$231,600	$50,000	$682,933	$0	$0	$1,014,533
2024	MPO-STP	$0	$0	$0	$2,731,731	$0	$0	$2,731,731
	2021-2024 TOTAL	**$50,000**	**$231,600**	**$50,000**	**$3,414,664**	**$0**	**$0**	**$3,746,264**
	2021-2024 + (Prior & Future Years) TOTAL	**$50,000**	**$231,600**	**$50,000**	**$3,414,664**	**$0**	**$0**	**$3,746,264**

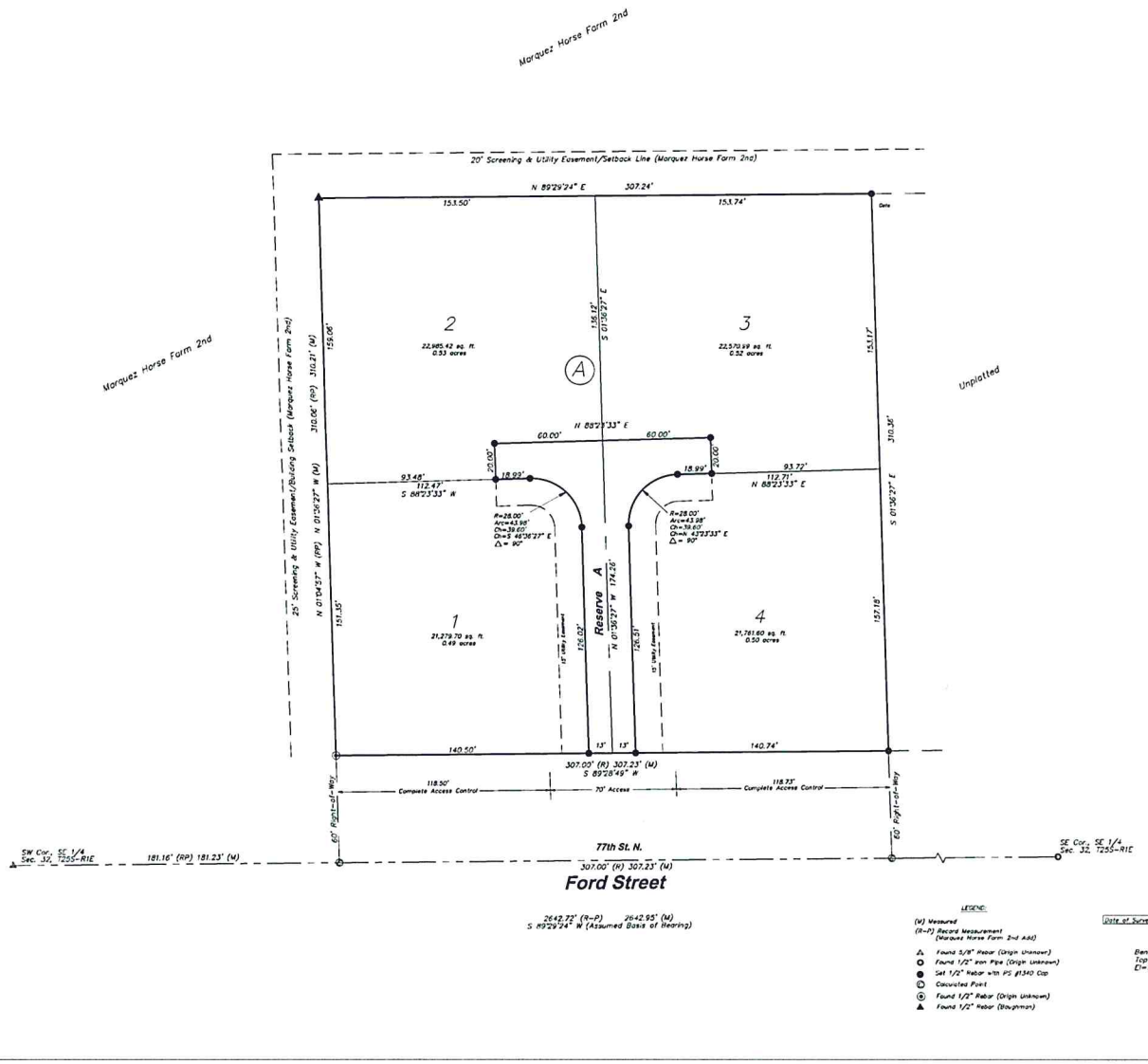
NEW BUSINESS

D. MARQUEZ ACRES ADDITION PLAT (SD-2020-01) FINAL APPROVAL:

Community Development Director Shrack will present the Marquez Acres Addition Plat (SD-2020-01) for final approval by City Council.

- Plat map

MARQUEZ ACRES ADDITION
VALLEY CENTER, SEDGWICK COUNTY, KANSAS



LEGEND:

(M) Measured
(R-P) Record Measurement (Marquez Horse Farm 2nd Add)

- Found 5/8" Rebar (Origin Unknown)
- Found 1/2" Iron Pipe (Origin Unknown)
- Set 1/2" Rebar with PS #1340 Cap
- Calculated Point
- Found 1/2" Rebar (Origin Unknown)
- Found 1/2" Rebar (Stauffman)

Date of Survey: November 25, 2019

Benchmark:
Top of culvert
El=1368.69(NGVD88)

SCALE: 1" = 30'

-30 0 15 30 60 90

Abbott and Survey
611 N. Kessler, Wichita, KS 67203
Ph. 316.267.1282 Fax 316.267.1268
surveyor@abbottandsurvey.net

State of Kansas }SS
County of Sedgwick

I Chad R. Abbott, P.S., land surveyor in aforesaid County and State, do hereby certify that I have surveyed and platted Marquez Acres Addition, Valley Center, Sedgwick County, Kansas, and that the accompanying plat is a true and correct exhibit of the property surveyed, described as the South 370.00 feet of the East 833.00 feet of the West Half of the Southeast Quarter of Section 32, Township 25 South, Range 1 East of the 6th P.M., Sedgwick County, Kansas.

All easements and rights-of-way within said tract are hereby vacated by virtue of K.S.A. 12-512b, as amended.

_____
Chad R. Abbott, PS #1340

State of Kansas }SS
County of Sedgwick

Know all men by these presents, that we, the undersigned, have caused the land described in the surveyor's certificate to be platted into Lots and a Block to be known as Marquez Acres Addition, Valley Center, Sedgwick County, Kansas. No private drainage systems shall be located within public utility easements unless a Residential Drainage Relief Permit is obtained from the City of Valley Center Public Works and Utilities Department. The utility easements are hereby granted as dedicated for utility purposes. Reserve A is hereby granted and provides for a private residential drive. The access controls are hereby granted to the appropriate governing body as shown hereon.

By: _____ Date: _____
Jose A. Marquez a/k/a
Art Marquez

By: _____ Date: _____
Laura Y. Marquez

State of Kansas }SS
County of Sedgwick

This instrument was acknowledged before me on this ____ day of _____, 2020, by Jose A. Marquez, a/k/a Art Marquez, and Laura Y. Marquez, husband and wife.

_____
Notary Public

My Commission Expires: _____

State of Kansas }SS
City of Valley Center

This plat of Marquez Acres Addition, Valley Center, Sedgwick County, Kansas, has been submitted to and approved by the Valley Center City Planning and Zoning Board, Valley Center, Kansas. Dated this _____ day of _____, 2020.
Valley Center Planning Commission.

_____
Gary Janzen, Chair

_____
Ryan W. Shrock, Secretary

State of Kansas }SS
City of Valley Center

This plat approved and all dedications shown hereon, accepted by the City Council of the City of Valley Center, Kansas this day of _____, 2020.
Valley Center City Council

_____
Louis Cicirello, Mayor

_____
Kristi Carrithers, City Clerk

Entered on transfer record this _____ day of _____, 2020.

_____
Kelly B. Arnold, County Clerk

State of Kansas }SS
County of Sedgwick

This is to certify that this plat has been filed for record in the Office of the Register of Deeds this _____ day of _____, 2020, at _____ o'clock __M. and is duly recorded.

_____
Tonya Buckingham, Register of Deeds

_____
Kenly Zehring, Deputy

State of Kansas }SS
County of Sedgwick

Reviewed in accordance with K.S.A. 58-2005 on this _____ day of _____, 2020.

_____
Tricia L. Robello, PS #1246
Deputy County Surveyor
Sedgwick County, Kansas

NEW BUSINESS

RECOMMENDED ACTION

D. MARQUEZ ACRES ADDITION PLAT (SD-2020-01) FINAL APPROVAL:

Should Council choose to proceed

RECOMMENDED ACTION

Based on approval by the Valley Center Planning and Zoning Board, City staff recommends final approval of the Marquez Acres Addition Plan (SD-2020-01).

NEW BUSINESS

E. PUBLIC SWIMMING POOL DISCUSSION:

Staff will discuss and request approval of not opening the public swimming pool for the 2020 season.

- Letter of recommendation signed by Brent Clark, Neil Owings and Blake Peniston

Swimming Pool Season 2020

Dear Mayor Cicirello, Members of Council and Recreation Commission,

After great consideration for the public's safety, meeting with public health officials, and following Governor Laura Kelly's Reopen Plans for the State of Kansas, the Valley Center Recreation Commission and City Officials are recommending keeping the pool closed for the 2020 season. The main concerns that guided us to this decision include keeping the pool facilities sanitary at all times, maintaining healthy social distancing, and the safety for both patrons and lifeguards especially if/when it came to rescuing. Another setback we are running into would be a shortened season. This would bring in less revenue with higher costs to open and maintain a safe environment for patrons.

Thank you for your consideration and support!

Blake Peniston, Recreation Director
Brent Clark, City Administrator
Neal Owings, Director of Parks & Public Buildings

NEW BUSINESS

RECOMMENDED ACTION

E. PUBLIC SWIMMING POOL DISCUSSION:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion that the public swimming pool remain closed for the 2020 summer.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE – MAY 5, 2020

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

Agenda –cover page

CONSENT AGENDA

A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for May 5, 2020 as prepared by City Staff.

May 5, 2020 Appropriation

Total	**$ 197,289.43**

Agenda –cover page

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014		WICHITA WINWATER WORKS CO.							
	I-202004175288	WICHITA WINWATER WORKS CO.	R	4/17/2020	192.82		051577		192.82
0077		KANSAS OFFICE OF THE TREASURER							
	I-202004175286	KANSAS OFFICE OF THE TREASURER	R	4/17/2020	346.51		051578		346.51
0079		KDHE-DIV OF H & E LABORATORIES							
	I-202004175282	KDHE-DIV OF H & E LABORATORIES	R	4/17/2020	288.00		051579		288.00
0224		SUMNERONE, INC.							
	I-202004135274	SUMNERONE, INC.	R	4/17/2020	48.56		051580		
	I-202004175284	SUMNERONE, INC.	R	4/17/2020	85.89		051580		134.45
0306		SEDGWICK COUNTY							
	I-202004135271	SEDGWICK COUNTY	R	4/17/2020	1,035.30		051581		1,035.30
0653		SAM'S CLUB							
	I-202004175290	SAM'S CLUB	R	4/17/2020	260.00		051582		260.00
0708		UNIFIRST							
	I-202004155278	UNIFIRST	R	4/17/2020	70.45		051583		
	I-202004155279	UNIFIRST	R	4/17/2020	74.95		051583		145.40
0784		MERIDIAN ANALYTICAL LABS, LLC							
	I-202004175280	MERIDIAN ANALYTICAL LABS, LLC	R	4/17/2020	451.00		051584		451.00
0821		ANIMAL CONTROL TRAINING SERVIC							
	I-202004175281	ANIMAL CONTROL TRAINING SERVIC	R	4/17/2020	150.00		051585		150.00
0885		KANSAS FIRE EQUIPMENT							
	I-202004175287	KANSAS FIRE EQUIPMENT	R	4/17/2020	154.00		051586		154.00
0898		GREATER WICHITA YMCA							
	I-202004135273	GREATER WICHITA YMCA	R	4/17/2020	265.00		051587		265.00
0984		LAFE T WILLIAMS & ASSOCIATES,							
	I-202004175289	LAFE T WILLIAMS & ASSOCIATES,	R	4/17/2020	59.00		051588		59.00
1078		FLEXIBLE BENEFIT SERVICE CORPO							
	I-202004135272	FLEXIBLE BENEFIT SERVICE CORPO	R	4/17/2020	159.50		051589		
	I-202004175285	FLEXIBLE BENEFIT SERVICE CORPO	R	4/17/2020	53.75		051589		213.25
1089		LOGIC INC.							
	I-202004135270	LOGIC INC.	R	4/17/2020	3,995.00		051590		3,995.00

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1090	INDUSTRIAL CHEM LABS							
I-202004175283	INDUSTRIAL CHEM LABS	R	4/17/2020	69.95		051591		69.95
0270	INTRUST CARD CENTER							
I-202004145275	INTRUST CARD CENTER	R	4/24/2020	11,655.94		051592		11,655.94
0032	AFLAC							
I-AF 202004075256	SUPPLEMENTAL INSURANCE	R	4/24/2020	52.52		051593		
I-AF 202004215303	SUPPLEMENTAL INSURANCE	R	4/24/2020	52.52		051593		
I-AFC202004075256	SUPPLEMENTAL INSURANCE	R	4/24/2020	22.62		051593		
I-AFC202004215303	SUPPLEMENTAL INSURANCE	R	4/24/2020	22.62		051593		
I-AFO202004075256	SUPPLEMENTAL INSURANCE	R	4/24/2020	29.12		051593		
I-AFO202004215303	SUPPLEMENTAL INSURANCE	R	4/24/2020	29.12		051593		208.52
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS202004075256	DENTAL INSURANCE	R	4/24/2020	104.42		051594		
I-DDS202004215303	DENTAL INSURANCE	R	4/24/2020	216.97		051594		
I-DEC202004075256	DENTAL INSURANCE	R	4/24/2020	162.90		051594		
I-DEC202004215303	DENTAL INSURANCE	R	4/24/2020	162.90		051594		
I-DES202004075256	DENTAL INSURANCE	R	4/24/2020	132.20		051594		
I-DES202004215303	DENTAL INSURANCE	R	4/24/2020	198.30		051594		
I-DFM202004075256	DENTAL INSURANCE	R	4/24/2020	664.68		051594		
I-DFM202004215303	DENTAL INSURANCE	R	4/24/2020	664.68		051594		2,307.05
0566	SURENCY LIFE AND HEALTH							
I-VEC202004075256	VISION INSURANCE	R	4/24/2020	7.59		051595		
I-VEC202004215303	VISION INSURANCE	R	4/24/2020	7.59		051595		
I-VMC202004075256	VISION INSURANCE	R	4/24/2020	49.86		051595		
I-VMC202004215303	VISION INSURANCE	R	4/24/2020	49.86		051595		
I-VME202004075256	VISION INSURANCE	R	4/24/2020	55.44		051595		
I-VME202004215303	VISION INSURANCE	R	4/24/2020	55.44		051595		
I-VMF202004075256	VISION INSURANCE	R	4/24/2020	64.37		051595		
I-VMF202004215303	VISION INSURANCE	R	4/24/2020	129.12		051595		
I-VMS202004075256	VISION INSURANCE	R	4/24/2020	38.72		051595		
I-VMS202004215303	VISION INSURANCE	R	4/24/2020	58.08		051595		516.07
0006	AT&T							
I-202004235306	AT&T	R	4/24/2020	1,413.61		051596		
I-202004235307	AT&T	R	4/24/2020	269.45		051596		
I-202004235308	AT&T	R	4/24/2020	269.45		051596		1,952.51
0050	CITY OF NEWTON							
I-202004235304	CITY OF NEWTON	R	4/24/2020	200.00		051597		200.00

VENDOR SET: 02 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0088		DONDLINGER & SONS CONSTRUCTION							
	I-202004235305	DONDLINGER & SONS CONSTRUCTION	R	4/24/2020	126,655.00		051598		126,655.00
0106		KANSAS MUNICIPAL JUDGES' ASSOC							
	I-202004235315	KANSAS MUNICIPAL JUDGES' ASSOC	R	4/24/2020	25.00		051599		25.00
0254		CITY OF WICHITA							
	I-202004235313	CITY OF WICHITA	R	4/24/2020	40,519.97		051600		40,519.97
0656		DRAGONFLY LAWN & TREE CARE LLC							
	I-202004235311	DRAGONFLY LAWN & TREE CARE LLC	R	4/24/2020	1,862.00		051601		1,862.00
0682		LEXIPOL LLC							
	I-202004235312	LEXIPOL LLC	R	4/24/2020	1,818.00		051602		1,818.00
0708		UNIFIRST							
	I-202004235309	UNIFIRST	R	4/24/2020	16.06		051603		
	I-202004235310	UNIFIRST	R	4/24/2020	78.63		051603		94.69
0796		BARDAVON HEALTH INNOVATIONS							
	I-202004205291	BARDAVON HEALTH INNOVATIONS	R	4/24/2020	440.00		051604		440.00
1021		ESO SOLUTIONS, INC.							
	I-202004245317	ESO SOLUTIONS, INC.	R	4/24/2020	795.00		051605		795.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	29			196,809.43	0.00	196,809.43
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	29	196,809.43	0.00	196,809.43

4/28/2020 8:30 AM A/P HISTORY CHECK REPORT PAGE: 4

VENDOR SET: 04 City of Valley Center
BANK: APBK INTRUST CHECKING
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0141	ANDREA LAWRENCE							
I-202004235314	ANDREA LAWRENCE	R	4/24/2020	480.00		051606		480.00

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1		480.00	0.00	480.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00			
		VOID CREDITS 0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	1	480.00	0.00	480.00
BANK: APBK TOTALS:	30	197,289.43	0.00	197,289.43
REPORT TOTALS:	30	197,289.43	0.00	197,289.43

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 051577 THRU 051606
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS
SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

STAFF REPORTS

A. Community Development Director Shrack

B. Parks & Public Buildings Director Owings

C. Public Safety Director Newman

D. Public Works Director Eggleston

E. City Engineer Golka

F. City Attorney Arbuckle

G. Asst. City Administrator of Finance Smith

H. City Administrator Clark

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MEMO

PROFESSIONAL ENGINEERING CONSULTANTS

TO: City of Valley Center
ATTENTION: Mayor Cicirello and Members of Council
FROM: Josh Golka, P.E.
REFERENCE: Project Status Update

DATE: May 5, 2020
PROJECT NO.: 35-197013-000-2502
PROJECT: Valley Center – City Engineer
COPIES TO: Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

Current Projects:

1. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
   A. Topping slab concrete did not meet strength requirements and will be repoured 5/8 with a different mix.
   B. Blower startup is scheduled for 4/30 and startup of the aeration system in the south sludge holding tank is scheduled for 5/4.
   C. The south sludge holding tank will be operated for 1 week with the new aeration system. If that is successful, the north sludge holding tank will then be drained for installation of the aeration system in that tank and system testing. The north sludge holding tank is anticipated to be back online around 5/19.
   D. The yard valves being replaced are scheduled to be addressed the week of 5/11.
   E. SCADA system work at the lift stations continue - equipment installation should be complete in the next few weeks with controls to follow.
   F. An initial punchlist has been developed and items will be removed/added as we move towards completion the first week of June.

2. **Waterline Replacements (171031)**
   A. Service Installations on WL 1 (3rd Street from Sheridan to railroad tracks), WL 2 (2nd Street from Sheridan to railroad tracks), and WL 3 (Hickory Lane from 3rd Street to 5th Street).
   B. Backfill around meter cans on WL 10 (Ash Avenue from 2nd Street to 5th Street).
   C. Potholing for existing utilities on WL 11 (Park Avenue from Main to 5th Street).
   D. Continue drilling/installing WL 15 (Sheridan from 2nd Street to 5th Street) along with installing services.

3. **Water Tower Rehabilitation (187013-004)**
   A. On hold until completion of waterline replacement project.

4. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
   A. Project kickoff meeting with City staff on April 7, 2020.
   B. PEC developing concepts and updated estimates with alternates for pavement type and geometry.
   C. Discussion on project schedule with City Council May 5, 2020.

Miscellaneous

1. Inspection services for water and sanitary sewer improvements at Fieldcrest beginning week of April 13, 2020 (197013-003).
2. Update cost estimate for Ford Street (77th) from floodway bridge to Broadway in preparation for submission of KDOT Cost Share application.

Warranty Projects

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) - Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler's Creek to Broadway (187013-002) - Cornejo & Sons, LLC - April 5, 2021

GOVERNING BODY REPORTS

A. Mayor Cicirello
B. Councilmember Stamm
C. Councilmember Evans
D. Councilmember Davis
E. Councilmember Anderson
F. Councilmember Gregory
G. Councilmember Kerstetter
H. Councilmember Wilson
I. Councilmember Colbert

ADJOURN

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