



## CITY COUNCIL AGENDA

**February 18, 2020**

**THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 4**
6. **ADMINISTRATION AGENDA p 5 - REMOVED**
  - A. City Council Meeting Minutes – January 21, 2020
7. **PRESENTATIONS / PROCLAMATIONS p 12**
  - A. Presentation/proclamation
8. **PUBLIC FORUM (*Citizen input and requests*) p 12**
9. **APPOINTMENTS p 12**
  - A. Appointments
10. **COMMITTEES, COMMISSIONS p 12**
  - A. Economic Development Board Minutes
11. **OLD BUSINESS p 15**
12. **NEW BUSINESS p 15**
  - A. 2020 Tax Abatement Review p 15
  - B. Disposal of 2006 Fire Squad Truck p 18
  - C. Resolution 685-20; Memorandum of Understanding- Daughters of the American Revolution p 21
  - D. Memorandum of Understanding – Sedgwick Co. Emergency Management & PHEP p 39
  - E. Sludge Hauling Agreement with City of Wichita p 46
13. **CONSENT AGENDA p 54**
  - A. Appropriation Ordinance - February 18, 2020 p 55
  - B. Check Reconciliation – January 2020 p 63
  - C. Treasurer's Report – January 2020 p 68
  - D. Revenue and Expense Summary – January 2020 p 70

14. **STAFF REPORTS p 84**
15. **GOVERNING BODY REPORTS p 88**
16. **ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES: -Removed from Agenda**

Attached are the Minutes from the January 21, 2020 regular City Council Meeting as prepared by the City Clerk.

**PRESENTATIONS / PROCLAMATIONS**

A. Presentation/Proclamation

**PUBLIC FORUM**

**APPOINTMENTS**

A. Appointments

**COMMITTEES, COMMISSIONS**

A. Economic Development Board minutes – February 5, 2020

**VALLEY CENTER ECONOMIC DEVELOPMENT BOARD MINUTES**

Wednesday, February 5, 2020 1:00 P.M.

Valley Center City Hall, 121 S. Meridian Avenue, Valley Center, KS

**MEETING WAS CALLED TO ORDER AT 1:00 P.M. AND STARTED WITH THE PLEDGE OF ALLEGIANCE.**

**THOSE IN ATTENDANCE:**

Ben Anderson, Board Chairperson  
Ron Colbert  
Jake Jackson  
Ashley Martin  
Ryan Shrack, Community Development Director  
Brent Clark, City Administrator  
Allan Safarik

**APPROVAL OF DECEMBER 4, 2019 MINUTES**

Motion was made by Ron Colbert and seconded by Jake Jackson to approve the minutes of the December 4, 2019 meeting. Vote was unanimous.

**NEW BUSINESS**

**A. 2021-2023 City Strategic Plan Status Report**

Ryan presented a brief update to the board on the status of the 2021-2023 City Strategic Plan. A steering committee is being organized to collaborate with RDG, the hired consultant that will help write the new plan. Casey Carlson will serve on this steering committee and represent the Economic Development Board.

**B. Review of 2020 Tax Abatement Applications**

Ryan presented a staff report on Safarik Tool Company's application to renew its tax abatement agreement with the City for 2020. The company has continued to grow and hire additional full-time workers. Allan Safarik was in attendance to represent the company. Chairperson Anderson asked Allan how the recent issues with the Boeing 737 MAX was affecting his business. Allan responded that they work with Spirit Aerosystems in Wichita and in Malaysia. They are watching to see what will happen in the near future and are hopeful production will resume soon. Safarik Tool Co. has been awarded two contracts recently and this will help offset their work for Spirit. Jake Jackson stated that Safarik Tool Co. has been a good addition to Valley Center. Brent stated that he has learned about a potential grant fund from the Kansas Dept. of Commerce that can be used to help companies sell products in overseas markets. Allan stated that the company is looking at another potential building expansion in 2021. This expansion is largely dependent on what happens with the economy. Jake Jackson made a motion to recommending approval to City Council to approve Safarik Tool Company's tax abatement for 2020. The motion was seconded by Ron Colbert. Vote was unanimous.

### C. General Discussion

Chairperson Anderson mentioned that Main Street Valley Center will be hosting a special event on July 4<sup>th</sup> this year. He stated that he feels that this will provide a boost to the local economy and should be a great community event.

### **OLD BUSINESS**

#### A. Board Member Additions

Ryan shared with the board that City Council approved the creation of two new board member positions in January. After discussing some potential names, the board made the decision to have Ryan and Brent work on advertising these open positions on the City's Facebook page and ask identified individuals if they would be willing to serve. The board will review all the applications that are received at the March 4<sup>th</sup> meeting and select two individuals to recommend to City Council for approval to serve on the board.

#### B. Valley Center Business Exchange

Ryan and Brent led a discussion with the board on how to begin a better engagement with the local business community. While a large event will still be discussed in the future, City staff recommended starting a small, more casual conversation with various key stakeholders in the local business community. This small group will share ideas and input on how the community can improve the local economy and encourage further business development. After discussing potential dates and times, it was decided by the board that the first of these gatherings will take place on Wednesday, March 4<sup>th</sup> at 7:00 AM. The meeting will be held at Main Street Coffee with the intent of switching between this location and the Hornet's Nest donut shop. City staff will send out invitations to business leaders.

### **ADJOURNMENT**

Before adjourning, Jake Jackson thanked Ben Anderson and everyone else for their work on getting Leeker's to open a new pharmacy in Valley Center. Ron Colbert shared with the board that there will be a special event later in the year that he will talk more about in the future. Motion was made by Ron Colbert and seconded by Jake Jackson to adjourn the meeting. Motion was unanimous. Meeting was adjourned at 1:33 P.M. The next meeting will be held on Wednesday, March 4, 2020, at 1:00 PM.

Respectfully submitted,

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Ryan Shrack, Economic Development Board Secretary

**OLD BUSINESS - NONE**  
**NEW BUSINESS**

**A. 2020 TAX ABATEMENT REVIEW:**

Community Development Director Shrack will present a report on the annual tax abatement review for Safarik Tool.

- Memo regarding review of outstanding tax abatement agreements

❖ *Per Section 21 of the Tax Exemption & Incentives Policy, “any Tax Exemptions granted shall be subject to any annual review...”*



**DATE:** February 6, 2020

**TO:** Mayor Cicirello and Valley Center City Council

**FROM:** Ryan W. Shrack, *Community Development Director*

**RE:** Annual Review of Outstanding Tax Abatement Agreements

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**Background:**

The two primary objectives of the City granting tax exemptions for economic development are to:

1. provide needed jobs, and
2. expand the economic and tax base of the City

According to City Policy, each year the City Council shall review all active tax abatements: *"Any tax exemption granted shall be subject to an annual review by the Community Development Officer with a report to the Governing Body to ensure the ownership and use of the property and other qualifying criteria continue to be adequately satisfied."*

Company	Type of Abatement	Approved Years	Year In	Employment Projected/Actual (as of 1/1/20)
Safarik Tool Co.	Property Tax	2016-2021	5 <sup>th</sup> Year	24/42

**Policy Considerations:**

The Governing Body has the right per the Kansas State Constitution to issue tax abatements. The City Council is responsible to annually review active tax exemptions and renew or deny said tax exemptions, based on recommendations from the City's Economic Development Board.

**Present Situation:**

Safarik Tool Co. has increased their employment from 14 employees in 2014 to 42 employees as of January 1, 2020, with a projection of 45 employees by the end of this calendar year. The original 2014 approved agreement showed a projected 24 employees to be employed by the company by the end of 2015.

In 2018, the company completed construction of a new 11,000 square foot addition to the existing facility. This building project was valued at over \$550,000. The company spent \$2 million in new capital investments during 2019. The company projects creating three additional jobs during 2020.

**Recommendation:**

The Economic Development Board has reviewed and recommends to City Council **approving** Safarik Tool Company's petition to renew their tax abatement agreement for 2020.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. 2020 TAX ABATEMENT REVIEW:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**(This item requires 2 separate motions)**

**Staff recommends motion to adopt the findings of the Economic Development Board.**

**and**

**City staff, in conjunction with the findings of the Economic Development Board, recommend approval of renewing Safarik Tool Company's tax abatement agreement for 2020.**

**NEW BUSINESS**

**B. DISPOSAL OF 2006 FIRE SQUAD TRUCK:**

Public Safety Director Newman will report and seek approval of disposal of 2006 Fire Squad Truck.

- Recommendation memo from Newman



**February 10, 2020**

**To: Mayor Cicirello & Members of Council**

**From: Lloyd Newman, Public Safety Director**

**Subject: Recommendation to Dispose of City Property**

## RECOMMENDATION

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City staff is recommending authorization to dispose of city property by selling the property to the Stafford County Fire Department for \$10,000.

## BACKGROUND

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By policy, the Governing Body must authorize the disposal of surplus property inventoried within the City.

## FINANCIAL CONSIDERATION

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The property fourteen years old and was purchased by Valley Center for the use of the fire department as a rescue squad. We replaced the 2006 Squad with a 2019 Ford F550 rescue squad. We believe the purchase price is fair.

## DESCRIPTION

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2006 Ford F550 Rescue Squad with equipment attached.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. DISPOSAL OF 2006 FIRE SQAUD TRUCK:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion authorizing the sale of the 2006 fire squad truck to Stafford County Fire Department for \$10,000.00.**

## **NEW BUSINESS**

### **C. RESOLUTION 685-20; MOU-DAUGHTERS OF THE AMERICAN REVOLUTION:**

Marsha Huebert will address the City Council on the creation of a veteran banner program; a proposed collaborative initiative between the City of Valley Center, Main Street Valley Center, and the Little Arkansas Chapter National Society Daughters of the American Revolution.

- Veteran Banner Project Description
- Examples of Veteran Banners
- Target area
- Guidelines
- Memorandum of Understanding between NCDAR and Main Street Valley Center and the City of Valley Center
- Resolution 685-20



# VETERAN BANNER PROJECT

**WE ARE HERE  
EVERY STEP OF  
THE WAY, FROM  
CONCEPT TO  
REALITY**

America's veterans are our families. They are our fathers and mothers, brothers and sisters, and sons and daughters. Communities across the country are recognizing the need to create a living tribute to those who have served. The Veterans Banner Project is a way to honor individual veterans and their families by recognizing them on pole banners that are hung throughout the community.

The veteran's banner movement started in Emporia, Kansas in 2014, and now is becoming a nationwide movement. Cities and towns in over 20 states have begun emulating the project. The banners are more than names and pictures, they are a way of preserving local history, honoring veterans and families, and fundraising for worthy causes.

IM Design Group has been there from the beginning, from concept, to design and production. We've work with over a dozen cities across the country to help them implement their own Veteran Banner Projects.

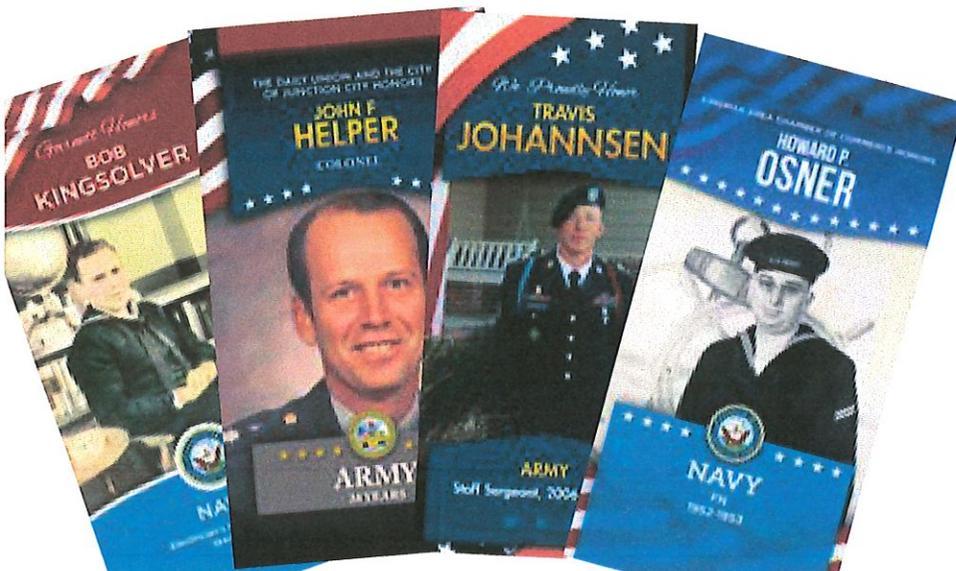
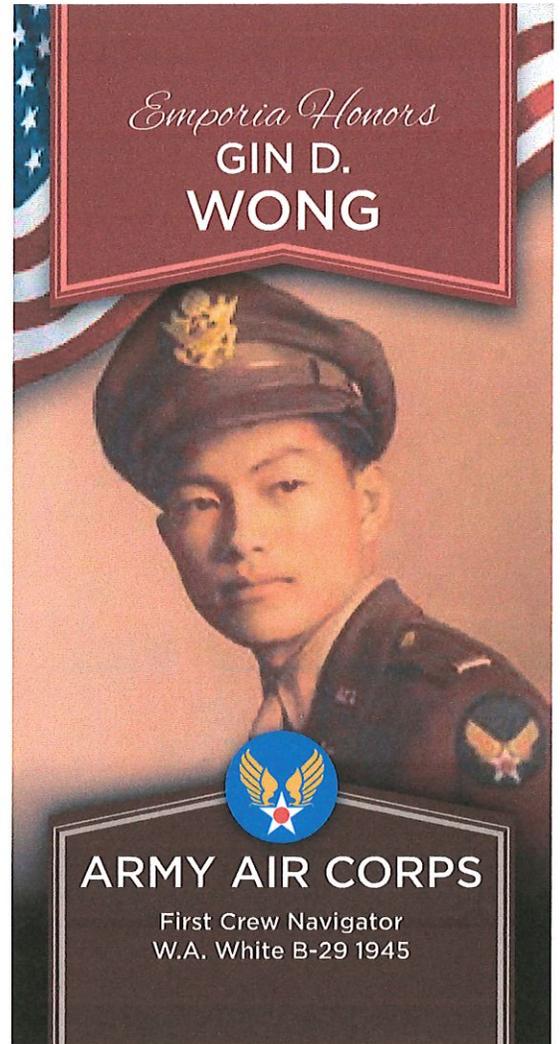
## THE PROCESS

Every community is unique, from the number poles that the banners can hang on to the size limits of each banner. After contacting us, we will discuss the specifications of your banners, and get you a quote of your cost per banner. This will allow you to go to your board or city with accurate costs, or appropriately mark them up for a fund-raiser.

Every city is unique and wants honor its veterans in its own way, so we will create a custom designed banner for your city. This will include the individual veteran's photo, name, and other information that you choose, such as years served, wars or theater served in, rank, or even a brief message from the family.

After your organization has collected the veteran's information, we will create individual banners for each veteran and send you back proofs for approval. This process usually takes one to two weeks. After any revisions have been made and the banners are approved, we will then sent them to our supplier to be printed.

The banners are created with the heaviest blockout vinyl in the industry. They are made to last, even in windy areas. With UV-cured inks for added image longevity, these banners are expected to last 18-24 continuous months. They have a double stitched pocket at the top and bottom for the pole hardware to fit into, and a grommet at the top and bottom in case you would like to secure them to the poles.



**WE CREATE  
CUSTOM  
DESIGNED  
BANNERS  
FOR UNIQUE  
COMMUNITIES.**

## VETERAN BANNER PROGRAM

**City of Valley Center duties** – Provide and install brackets (as necessary), hang flags from May 1 to July 31. Promote banners on their website with a link to Main Street Valley Center and Little Arkansas Chapter National Society Daughters of the American Revolution. Store banners when not in use. (City yard?) Insure banners under city insurance for vandalism, theft, etc. Provide a resolution approving the Memorandum of Understanding between the City of Valley Center, Main Street Valley Center and Little Arkansas Chapter National Society Daughters of the American Revolution. Provide copy of city map showing approved utility pole placement and location.

**NSDAR duties** - Post applications on their website and link to City of Valley Center and MSVC websites. Collect and review applications and work with families to obtain photos that will print easily and insure Veteran info is correctly recorded. Order banners. Help market the program to local veteran groups. Work with MSVC to write guidelines for eligibility,

**MSVC duties** - Collect money for banners and pay bills to printing firm, etc. Insure banners are installed by city on the 1<sup>st</sup> of May and determine along with city where specific banners are to be hung. (special requests will be considered for placement as committee is able). Promote banner program at local events and work with NSDAR on guidelines for eligibility. Market program along with city (utility bill flyer, electronic sign, website) NSDAR (veteran programs, website, etc.)

*Rose Hill Honors*

SEAN  
SMITH



ARMY

E-4  
1995-1996

*We Proudly Honor*

**TYLER  
GROTH**



**ARMY/MARINES**

**MSG, 1993-Present**



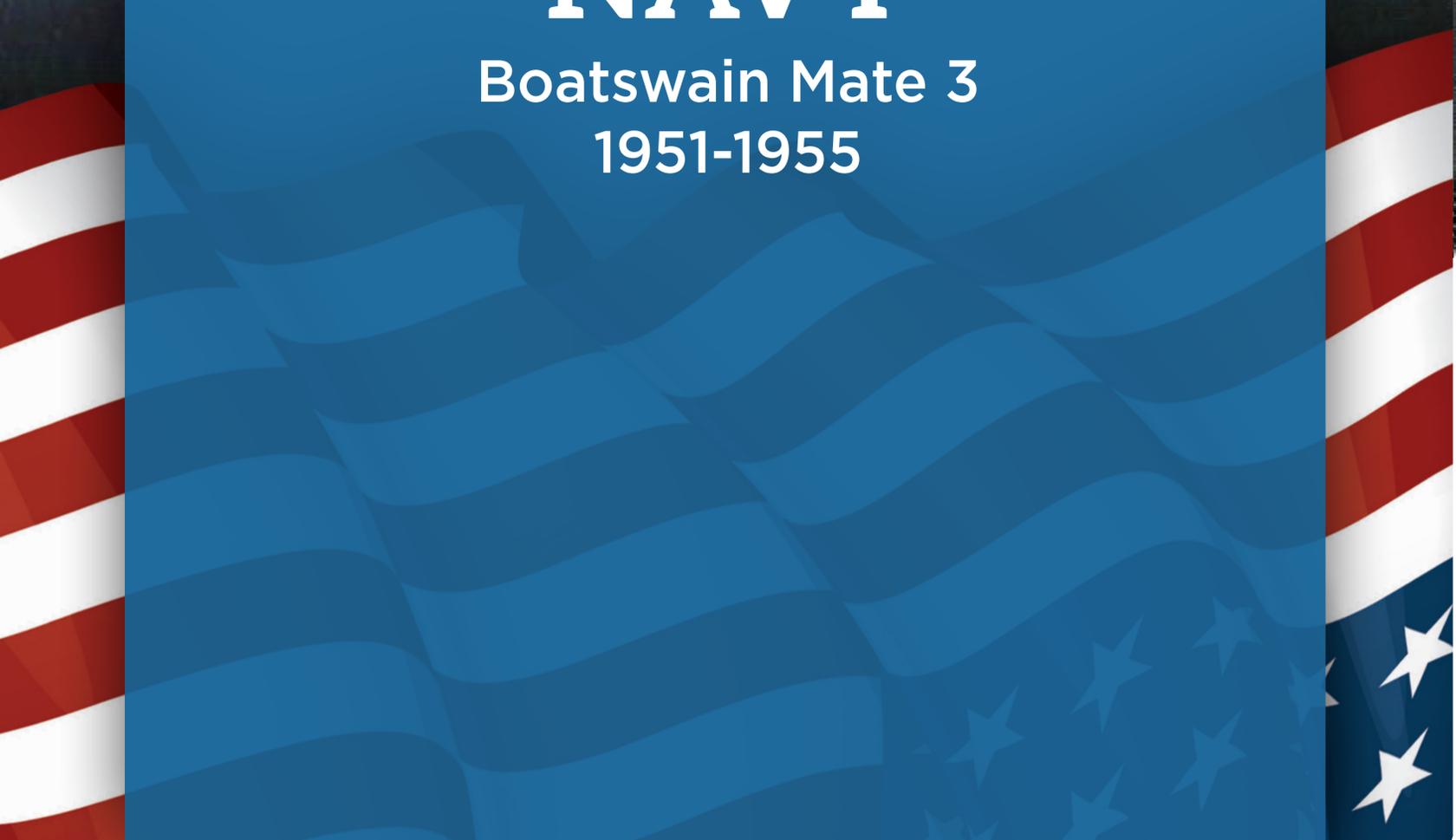
KINGMAN AREA CHAMBER OF COMMERCE HONORS

OSCAR J.  
**JACOBS**



**NAVY**

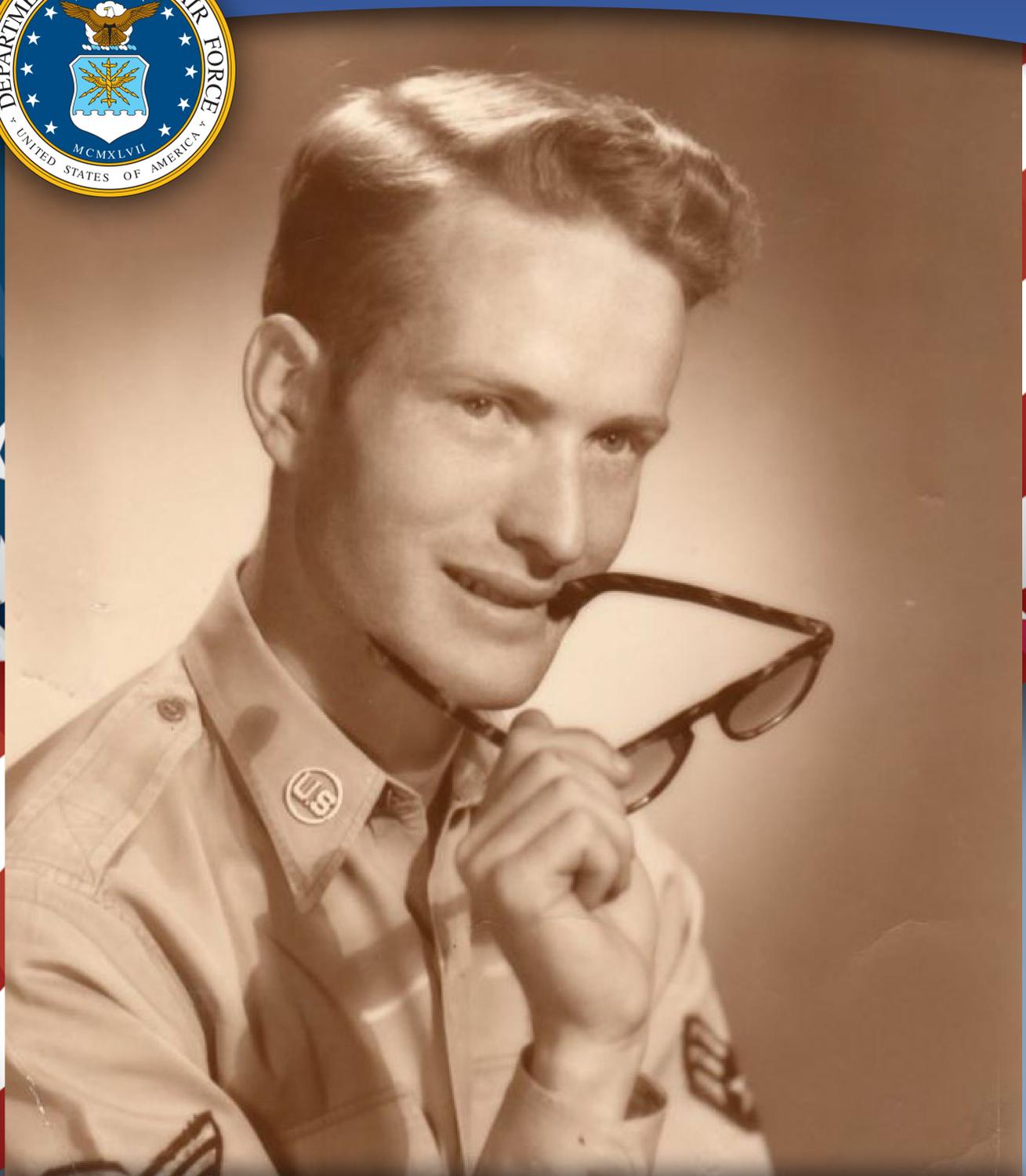
Boatswain Mate 3  
1951-1955



*Lyndon Honors*

**LYLE W.  
CLARK**

**STAFF SERGEANT**



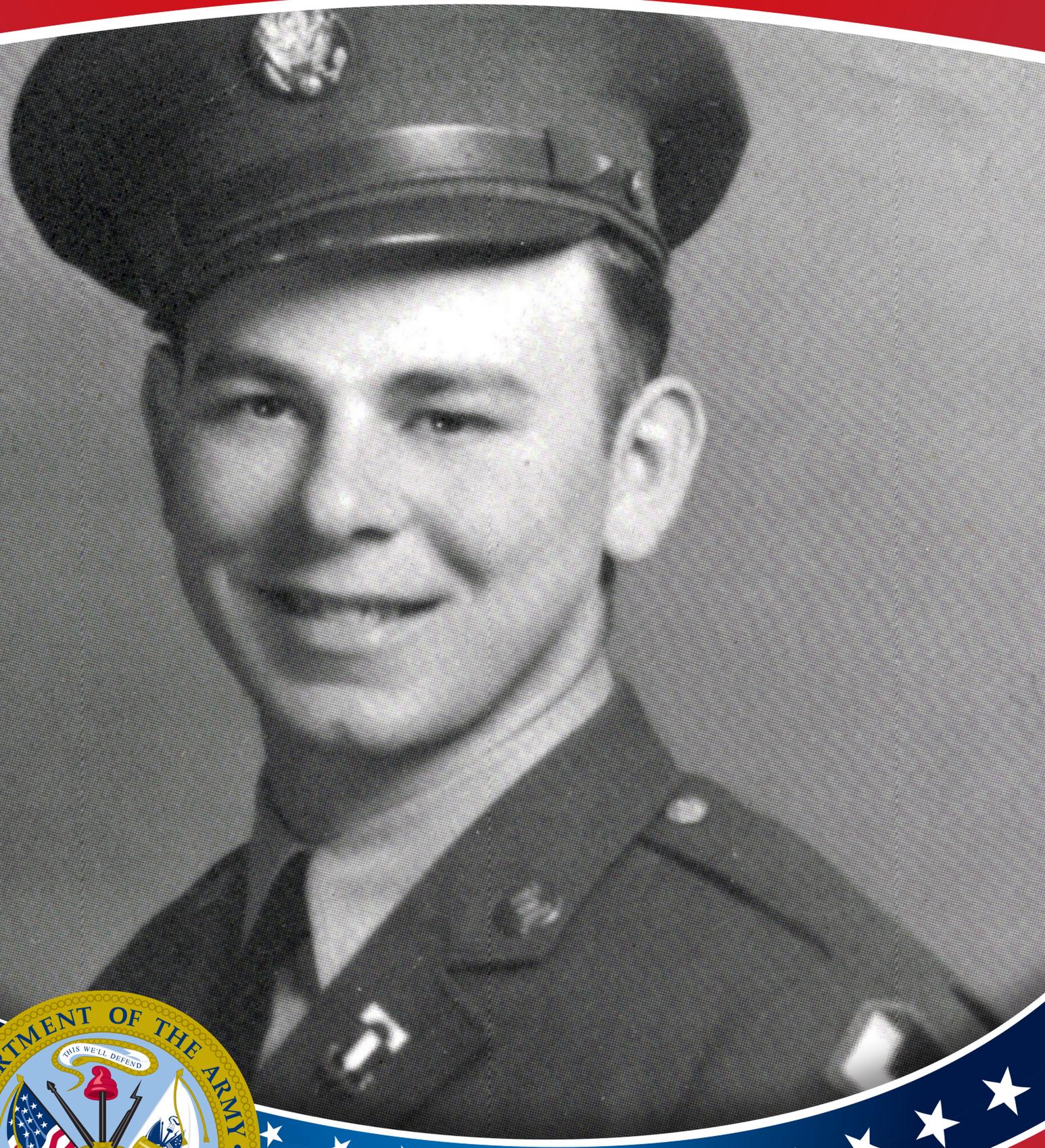
★ ★ ★ **AIR FORCE** ★ ★ ★

National Defense Service Medal

Good Conduct Medal

Outstanding Airman Award

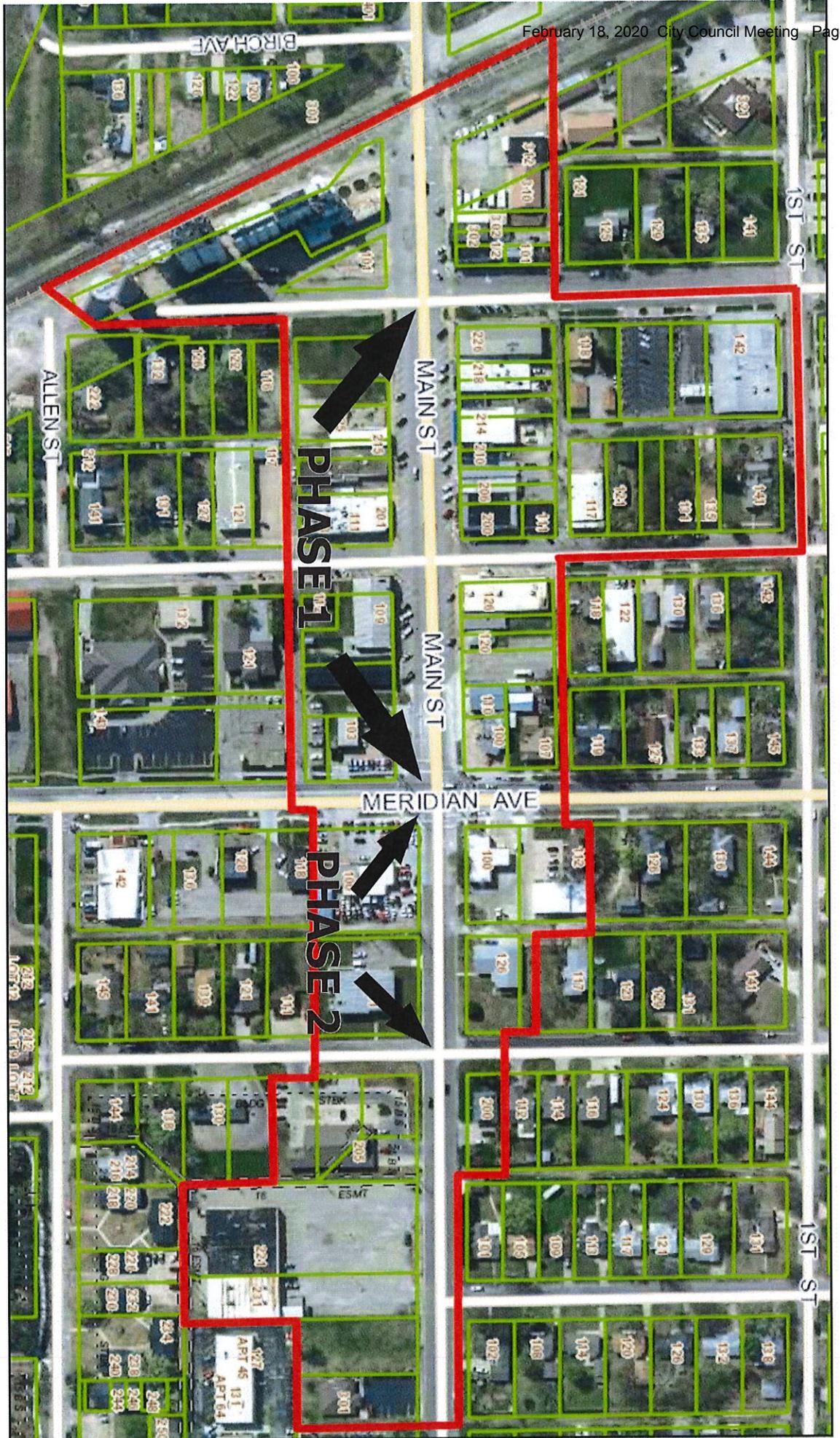
# Osage City Honors



*John H.*  
**JACKSON**

*US Army - 321st Engineer Battalion  
Received Purple Heart & Silver Star - Sergeant  
1942-1945*

# MAIN STREET VALLEY CENTER/DAR BANNER PROJECT



# VALLEY CENTER VETERANS BANNER PROJECT



## GUIDELINES FOR PARTICIPATION

### **Introduction**

Any Valley Center honorably discharged United States military veteran or current active-duty United States military member in good standing can be honored through a donation to the Valley Center Veterans Banner Project.

The honoree must have been or is a resident of Valley Center, or have attended elementary, middle, or high school in Valley Center.

In all instances, every donor will be required to attest to the accuracy and truthfulness of the information he or she provides concerning the honoree.

### **Description:**

The banners honoring military veterans or current active-duty U.S. soldiers will be displayed throughout Valley Center from May 1st to July 31<sup>st</sup> beginning in 2021. The banners will be displayed from July 1<sup>st</sup> to September 30<sup>th</sup> in the programs initial year of 2020.

### **Criteria**

For the purpose of the banner project, persons who served honorably with the United States Air Force, Army, Coast Guard, Marines, Navy or the Reserve or National Guard components are considered veterans as well as individuals who served in the Merchant Marines and Army Air Corps during World War 2.

1. The Veteran must have been honorably discharged.
2. The current active-duty United States military member must be in good standing.
3. Inscriptions are to be in English and are limited to the veteran's name, military rank or grade, inclusive years of service, or any conflicts served in when applicable (3 lines maximum).
4. Checks or money orders to purchase banners or make donations for brackets are payable to Main Street Valley Center.
5. Should the proposed information not meet the above criteria or not fit, a representative will contract the donor to discuss possible amendments.
6. Only fully completed applications with the appropriate payment will be considered inclusion in the banner project.

**For more information contact Marsha Huebert at 316-253-6177 or [marshahuebert1@gmail.com](mailto:marshahuebert1@gmail.com)**

## **FINANCIAL COSTS/DISBURSEMENT OF VC VETERANS BANNER PROJECT**

COST OF EACH BANNER TO BE PAID BY REQUESTING PATRON IS \$225.00

BANNER COST IS \$165.00 PLUS \$25.00 SHIPPING

THE MAIN STREET VALLEY CENTER BANNER PROJECT ACCOUNT WILL COLLECT AND PAY ALL INVOICES

ANY ADDITIONAL MONIES REMAINING AFTER THE COST OF THE BANNER HAS BEEN PAID WILL FIRST BE DEPOSITED IN THE BANNER PROJECT ACCOUNT TO ESTABLISH A BALANCE OF \$500 TO PAY FOR ANY UNEXPECTED COSTS ASSOCIATED WITH THE BANNERS (REPLACEMENT COSTS, WARRANTY COSTS IF ANY, BANKING CHARGES, ETC.) AFTER THE \$500 BALANCE HAS BEEN ESTABLISHED THE REMAINING MONEY WILL BE SPLIT 50-50 BETWEEN MSVC AND NSDAR AS A FUNDRAISING PROJECT.

IF THE \$500 BALANCE IS DEPLETED THE MONEY DISBURSEMENT WILL BE REVERTED BACK TO ESTABLISHING THE BALANCE IN FULL BEFORE ANY FUNDRAISING MONEY WILL BE CONTINUED.



# VALLEY CENTER VETERANS BANNER PROJECT

BANNERS HONORING THOSE WHO HAVE SERVED AND THOSE WHO KEEP US SAFE

A Partnership of the Little Arkansas Chapter National Society Daughters of the American Revolution, Main Street Valley Center, and the City of Valley Center

**BANNERS \$225 EACH**

**GOAL:**

- To have pole banners (similar to this banner) representing service men and women of Valley Center on display on Main Street and throughout the town of Valley Center.

**BANNER SPECIFICS:**

- Banners have the honoree displayed on both sides
- Banners are 32"x60"
- Banners will fly annually May 1 to July 31

**REQUIREMENTS:**

- **Complete the form below and remit with check** (*made payable to MAIN STREET VALLEY CENTER with VC Veterans Banner project in the memo*) **and honoree's photo** (*no less than 300 dpi per the printing company's request*) **to: VC Veterans Banner Project, % Marsha Huebert, 619 N Birch Ave, Valley Center, KS 67147.**

Questions: Contact Marsha Huebert at 316-253-6177 or [marshahuebert1@gmail.com](mailto:marshahuebert1@gmail.com).

CONTACT INFORMATION OF VC VETERANS BANNER SPONSOR:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

VC VETERANS BANNER HONOREE INFORMATION

Name: \_\_\_\_\_

Branch of Service: \_\_\_\_\_

Rank: \_\_\_\_\_

Years Served: \_\_\_\_\_ Active Duty? YES NO *please circle one*

Photo (300 dpi) of the honoree included? YES NO *please circle one*

Please share how the honoree is connected to Valley Center:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant attests to the accuracy of submitted information

# City of Valley Center

## Memorandum of Understanding

By and Between

City of Valley Center

Little Arkansas Chapter National Society Daughters of the American Revolution (NSDAR)

Main Street Valley Center (MSVC)

This Memorandum of Understanding sets forth the understanding between the City of Valley Center, Little Arkansas Chapter National Society Daughters of the American Revolution and Main Street Valley Center for the sponsorship and support of the Veterans Banner project: **VC Veterans**.

### Background:

The banner project is designed to provide an opportunity for donors to provide a picture of a veteran to be printed on a banner to be displayed on utility poles through the community. The project is to be funded by a combination of donations, purchases, operating expenses and in-kind support. The banner project was started by MSVC and NSDAR as a program to unite local patrons in remembering and honoring local veterans. The City of Valley Center has passed a City Council Resolution \_\_\_\_\_ that the banner project is an integral part of the city at large and that providing both financial and in-kind support is a public purpose and is in the best interest of the City and community.

### General Nature of Support

While this memorandum provides details for planning purposes, it does not preclude the organizations from needing to modify, remove, or add items that may be in the best interest of the project. The overall nature of the City's support is maintenance and physical services. The overall nature of the NSDAR support is administrative coordination and promotion. The overall nature of the MSVC committee is support of project management and financial accountability of the program.

### Little Arkansas Chapter National Society Daughters of the American Revolution

Little Arkansas Chapter NSDAR agrees to the following responsibilities:

- Develop, provide and receive all applications for participation in the project
- Approve or disapprove applications based on Project guidelines, which are to be in writing, made available to all applicants and are to be incorporated as part of this agreement. NSDAR reserves the option to revise the guidelines as necessary.

- Select Banner style and make all orders and re-orders through the banner supplier and update MSVC and City of VC yearly on new banner numbers.
- Review all printed banners and confirm accuracy of the order.
- Establish guidelines for determining when banners are damaged or require removal or replacement.
- Coordinate all warranty or service issues with banner supplier.
- Determine the locations for banners to hang in accordance with city input and work with the city to maintain a map approved by utility company policy.
- Designate individual banner locations on a first-come, first-served basis: maintain any necessary waiting list or decide rotation schedule to accommodate participants.
- Fix the schedule for banners to be displayed, notifying the City and MSVC of any changes in the schedule.
- Serve as the primary contact for all errors, troubleshooting, and questions that arise regarding the project.

### **MSVC responsibilities**

Main Street Valley Center agrees to the following responsibilities:

- Receive all participant applications payments and donations and account for all funds.
- Handle any/all tax-deductible documentation.
- Route all applications to DAR for review, approval and ordering.
- Make payment to banner supplier upon notification from DAR that an order or reorder has been placed.
- Promote and advertise the banner project.
- Assist in providing and maintaining a website to promote the banner program.

### **City responsibilities**

The City agrees to the following responsibilities:

- Seek and coordinate permission from applicable utility companies regarding locations and any added or change in locations in accordance with the provided/current maps.
- Store and maintain banners when not in use.
- Inspect banner conditions and report to the DAR any deficiencies, problems, vandalism, or maintenance concerns.
- Acquire and maintain all brackets necessary for hanging banners. During non-use for the banner project, the city reserves the right to use the brackets for other purposes, as deemed necessary.
- Hang and remove all banners in accordance with the schedule established by DAR/MSVC
- Remove as soon as possible any banner that has become vandalized or defaced, reporting incident to both the Police Department and DAR/MSVC.

### **Attachments**

The following are attached and incorporated into this agreement as follow:

1. City Resolution authorizing City support for project
2. Map of proposed locations

- 3. Program guidelines.
- 4. Cost of program report

This resolution is hereby agreed to by:

City of Valley Center

\_\_\_\_\_

Date \_\_\_\_\_

Main Street Valley Center

*Ar. Self*

Date 2/11/20

Little Arkansas Chapter National Society Daughters of the American Revolution

*Buellhart, Regent*

Date 2 FEB 2020

**RESOLUTION 685-20**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS APPROVING THE MEMORADUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF VALLEY CENTER, KANSAS; MAIN STREET VALLEY CENTER; AND THE LITTLE ARKANSAS CHAPTER NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION.**

**BACKGROUND:** The banner project is designed to provide an opportunity for donors to provide a picture of a veteran to be printed on a banner to be displayed on utility poles in the designated area of Main Street, with the possibility of expanding to others sections of the community in the future. The project is to be funded by a combination of donations, purchases, operating expenses, and in-kind support. The City Council deems the banner project an integral part of the city at-large and that providing financial and in-kind support is a public purpose and is in the best interest of the City and community.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:**

Section 1: The Governing Body approves the Memorandum of Understanding by and between the City of Valley Center, Kansas; Main Street Valley Center; and the Little Arkansas Chapter National Society Daughters of the American Revolution.

Section 2: The Mayor, City Administrator, and Public Works Director are hereby authorized and directed to execute the City’s responsibilities as detailed in the Memorandum of Understanding.

Section 3: The Mayor, City Administrator, and Public Works Director are hereby authorized and directed to execute for and on behalf of the Memorandum of Understanding and any other documents necessary to effect the actions authorized herein.

Section 4: The memorandum may be amended by resolution as the Governing Body deems necessary. The memorandum shall be open to inspection and available to the public at all reasonable hours.

Section 5: Nothing in the memorandum shall prevent the City from modifying its participation to meet the needs of the City or Main Street Valley Center as circumstances may arise.

Section 6: This resolution is effective immediately.

**ADOPTED AND APPROVED by the governing body of the City of Valley Center, Kansas this 18<sup>th</sup> day of February, 2020.**

{Seal}

\_\_\_\_\_  
Louis Cicirello, Mayor

Attest:

\_\_\_\_\_  
Kristi Carrithers, City Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. RESOLUTION 685-20; MOU-DAUGHTER OF THE AMERICAN  
REVOLUTION:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve of the submitted memorandum of understanding and passage of Resolution 685-20; supporting the Veterans Banner Project.**

**NEW BUSINESS**

**D. MEMORANDUM OF UNDERSTANDING- SEDGWICK COUNTY  
EMERGENCY MANAGEMENT & PHEP:**

Staff will present and discuss proposed Memorandum of Understanding between Sedgwick County Emergency Management & PHEP and City of Valley Center & USD 262. The purpose is for cooperation and coordination as it relates to emergency preparedness to a community health emergency.

- Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**Sedgwick County Emergency Management & PHEP Staff (EMPS)**  
**AND**  
**USD 262 – Valley Center Public Schools & City of Valley Center**  
**Regarding Mass Prophylaxis Dispensing Hybrid Points of**  
**Dispensing (POD)**

This Memorandum of Understanding (MOU) is made and entered into by and between the *Sedgwick County Emergency Management and PHEP Staff (“EMPS”)* and *USD 262 - Valley Center Public Schools & the City of Valley Center* on February 13, 2020. The purpose of this MOU is for cooperation and coordination as it relates to emergency preparedness and response to a community health emergency requiring prophylaxis to the community.

**WHEREAS**, *EMPS* has requested *USD 262 - Valley Center Public Schools & the City of Valley Center* to serve as a Point of Dispensing (POD) facilities in the event that community prophylaxis is necessary to respond to a large-scale community health emergency.

**WHEREAS**, *EMPS* is responsible for supporting and maintaining mass dispensing locations within Sedgwick County for residents, preparing the community for public health disasters and/or emergencies, and responding to public health threats, emergencies, and disasters; and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) through the Kansas Department of Health and Environment will provide resources from the Strategic National Stockpile (SNS) which includes medications and medical supplies, to the Local Distribution Site for dispensing; and

**WHEREAS**, *EMPS* intends to transfer a pre-determined quantity of the aforementioned medication and/or medical supplies to *USD 262 - Valley Center Public Schools & the City of Valley Center* as needed to respond to a particular public health emergency in accordance with the Sedgwick County Mass Dispensing Annex and *USD 262 - Valley Center Public Schools & the City of Valley Center* own Mass Prophylaxis Dispensing Plan; and

**NOW, THEREFORE**, *EMPS* and *USD 262 - Valley Center Public Schools & the City of Valley Center* have promised to undertake the roles and responsibilities expressed in this memorandum.

**Responsibilities:**

***EMPS:***

1. Serve as the lead local governmental agency for preparedness and response to public health threats, disasters, and emergencies in Sedgwick County within the Sedgwick County Emergency Operation Plan framework. Establish and comply with the specific reporting/recording requirements necessary for public health designated sites to dispense the vaccine/prophylaxis in a quick and efficient manner.
2. Provide to *USD 262 - Valley Center Public Schools & the City of Valley Center* vaccine/prophylaxis in such quantities and at such times and places as shall be determined by *EMPS* to protect the health and welfare of Sedgwick County residents.
3. Provide to *USD 262 - Valley Center Public Schools & the City of Valley Center* medical fact sheets, medical forms, and other pertinent dispensing documents, as appropriate.
4. Provide After-Action Report to *USD 262 - Valley Center Public Schools & the City of Valley Center*.
5. Conduct an annual call-down drill.
6. Will provide the opportunity for *USD 262 - Valley Center Public Schools & the City of Valley Center* to participate

in exercises.

7. Will provide training for personnel who will staff the POD.
8. Assist with the coordination of extra security personnel, if requested.
9. Assist with the coordination of extra injection-based staff as requested.
10. Assist with the coordination of extra mental health staff as requested.
11. Will work with *USD 262 - Valley Center Public Schools & the City of Valley Center* to create plans for the Hybrid POD location.

***USD 262 - Valley Center Public Schools & the City of Valley Center:***

1. Will provide one (1) location for Closed Points of Dispensing of Medical Countermeasures to *USD 262 - Valley Center Public Schools & the City of Valley Center* employees and their families. Then at a pre-determined time, will convert the location to Closed POD for the citizens of Valley Center, as well as students and families that attend USD 262. The school being utilized is Valley Center Middle School located at 800 N. Meridian Ave.
2. Designate three (3) points of contact in the event a POD activation.
3. Adhere to all dispensing and documentation guidelines related to the vaccine and other medications as directed by the CDC, *EMPS*. Such guidelines may be provided as appropriate and will be subject to written revisions as conditions warrant.
4. Use *USD 262 - Valley Center Public Schools & the City of Valley Center* facilities, personnel, and equipment to distribute pharmaceuticals, medical equipment, vaccines, antitoxins, other medical supplies or clinical support free of charge for the purposes of disease prevention and control under the direction of *EMPS*, state, and federal authorities.
5. Utilize Dispense Assist to determine which medical countermeasure is to be dispensed.
6. *USD 262 - Valley Center Public Schools & the City of Valley Center* shall distribute medical fact sheets, medical forms, and other dispensing paperwork as requested and provided by *EMPS*.
7. Provide *EMPS* with the anticipated number of doses required for *USD 262 - Valley Center Public Schools & the City of Valley Center* target population of the Closed POD and at least three points of contact, including a designated representative responsible for showing specified identification badges and for receiving medications and supplies from the Local Distribution Site. *USD 262 - Valley Center Public Schools & the City of Valley Center* shall update this information annually, or as needed, consistent with the Scope of Dispensing provision contained herein.
8. Develop and maintain facility plans for dispensing services, including emergency communications and alerting protocols, training safety and security procedures, use of forms or processes such as translation or interpretation and other procedures deemed necessary for successful dispensing. Provide such plans to the Public Health Planner.
9. Document the use of personnel, equipment, supplies, or potentially reimbursable expenditures during a public health emergency.
10. *USD 262 - Valley Center Public Schools & the City of Valley Center* will participate in a Site Security Assessment with the Sedgewick County Sheriff's Department and the *EMPS* Liaison as often as required by federal statute.
11. Allow *USD 262 - Valley Center Public Schools & the City of Valley Center* to be listed in a confidential annex to

the local plan to distribute Strategic Nation Stockpile (SNS).

12. Communicate with *EMPS* Liaison throughout an emergency event and as related to dispensing procedures at *USD 262 - Valley Center Public Schools & the City of Valley Center* locations.
13. When requested, promptly return all unused vaccine/prophylaxis provided to the *EMPS* Liaison to a designated location.
14. Additionally, decisions regarding the allocation of SNS supplies during an emergency are at the discretion of *EMPS*. During an emergency, the state, local, or federal government may require reallocation of SNS supplies to priority groups (e.g., emergency response and medical personnel).
15. POD Management Staff will complete specific, required training with the *EMPS* in the time requirements as needed.
16. Conduct an exercise every three (3) years. This can be in conjunction with *EMPS* exercises.
17. Participate in the *EMPS* yearly call-down drill.
18. To develop and file an after-action report with *EMPS* Liaison, identifying shortfalls and accomplishments of the operation.
19. Will utilize the school nurses to help in an injection-based medical countermeasure.
20. Will utilize the school mental health workers to help with the mental health aspect of the POD.

***EMPS and USD 262 - Valley Center Public Schools & the City of Valley Center:***

Both parties shall cooperate without any attempt to obtain reimbursement.

**Liability:**

*USD 262 - Valley Center Public Schools & the City of Valley Center* recognizes that generally during a non-declared emergency, an entity may assume or take responsibility for the liability of employees or volunteers. In certain circumstances, this means that liability protections that exist in a declared emergency may not be triggered.

During a federally declared emergency, the Public Readiness and Emergency Preparedness (PREP) Act offers some legal protections for entities. The PREP Act allows the Secretary of Department of Health and Human Services to extend liability protection to entities and individuals for injuries resulting from the distribution of covered countermeasures (e.g., flu vaccines, antiviral medications) during a declared emergency. This protection would allow an entity to distribute prophylactic medications which have been deemed covered countermeasures, without risk of civil liability for adverse drug reactions.

**K.S.A. 48-915: Immunity from liability of the state, local governments, and certain individuals; Kansas tort claims act, applicability.** (a) Neither the state nor any political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer worker, or member of any agency, engaged in emergency management activities. The foregoing shall not affect the right of any person to receive benefits or compensation to which such person otherwise may be entitled under the workers' compensation law or any pension law or any act of congress.

(b) Whenever a proclamation is issued declaring a state of disaster emergency pursuant to K.S.A. 48-924, and amendments thereto, neither the state nor any political subdivision of the state nor, except in cases of willful misconduct, gross negligence or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer worker, or member of any agency, engaged in any emergency management activities, complying with or reasonably attempting to comply with this act, or any proclamation, order, rule and regulation promulgated pursuant to the provisions of this act, or pursuant to any ordinance relating to blackout or other precautionary measures enacted by any political

subdivision of the state, shall be liable for the death of or injury to persons, or for damage to property, as a result of any such activity performed during the existence of such state of disaster emergency or other such state of emergency.

As this memorandum is designed to allow for authorized distribution of materials under any of these possible situations, *USD 262 - Valley Center Public Schools & the City of Valley Center* accepts responsibility for these risks, as well as interpreting which risk environment it faces.

**Compliance with Applicable Laws, Regulations, and Policies:**

Both parties understand that this memorandum is intended to comply with all applicable Federal, State, and Local laws, regulations, and *EMPS* and *USD 262 - Valley Center Public Schools & the City of Valley Center*, including HIPAA. Any part of this memorandum that is in conflict with aforementioned laws, regulations, and policies shall be deemed invalid. The balance of the memorandum shall survive and shall remain in full force and effect.

**Scope of Dispensing:**

As a Hybrid POD, *USD 262 - Valley Center Public Schools & the City of Valley Center* determines its target population for dispensing prophylactic medication. *USD 262 - Valley Center Public Schools & the City of Valley Center* has determined that it will provide prophylactic medication to *USD 262 - Valley Center Public Schools & the City of Valley Center* personnel and their immediate families. *USD 262 - Valley Center Public Schools & the City of Valley Center* will then open up the location to all citizens of Valley Center, as well as students and families that attend *USD 262*. With the assistance of the *EMPS*, *USD 262 - Valley Center Public Schools & the City of Valley Center* will ANNUALLY identify the number of doses of medication that it will require for distribution to its target population. In the event of a community health emergency, *USD 262 - Valley Center Public Schools & the City of Valley Center* will follow the predetermined plans to obtain the pre-identified doses from the Local Distribution Site. In accordance, trained personnel from *USD 262 - Valley Center Public Schools & the City of Valley Center* will be responsible for dispensing medication to its population. At all times, *EMPS* Liaison will be available to *USD 262 - Valley Center Public Schools & the City of Valley Center* for guidance with all aspects of the Hybrid POD memorandum.

The scope of dispensing is scalable and can be modified by the memorandum of both parties to meet the needs of the event.

**Duration of the MOU:**

This document shall be in effect for three (3) years from the date the MOU is fully executed. Termination of this MOU can be with or without cause, by giving thirty (30) days written notice to the other party.

**Nonbinding**

The parties acknowledge that this is not a binding agreement and cannot be legally enforced.

**Approvals:**

***EMHD***

By: \_\_\_\_\_  
Carl Link, Emergency Management Director

\_\_\_\_\_  
Date

***USD 262 Valley Center Public Schools***

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**City of Valley Center**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**USD 262 Valley Center Public Schools Legal**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**City of Valley Center Legal**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. MEMORANDUM OF UNDERSTANDING- SEDGWICK COUNTY**  
**EMERGENCY MANAGEMENT & PHEP:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of Memorandum of Understanding between The City of Valley Center and Sedgwick County Emergency Management & PHEP and authorize Mayor to sign.**

## **NEW BUSINESS**

### **E. SLUDGE HAULING AGREEMENT WITH CITY OF WICHITA:**

Staff will present agreement with the City of Wichita regarding the hauling of sludge to dumping station in Wichita.

- Agreement with City of Wichita

**CONTRACT AMENDMENT  
FOR  
SOLIDS HANDLING AGREEMENT BETWEEN  
CITY OF WICHITA AND CITY OF VALLEY CENTER**

**Blanket Purchase Order Number - BP740085**

**THIS AMENDMENT TO THIS INTERLOCAL AGREEMENT** is entered into this 14<sup>th</sup> day of February, 2020, by and between the City of Wichita, Kansas (Wichita), and the City of Valley Center (Valley Center), both being Kansas municipalities, acting under and pursuant to the Interlocal Cooperation Act, K.S.A. 12-2901 et seq., as amended (the Act), for the purposes set forth herein.

**WHEREAS**, the Act authorizes any “public agency” as defined therein to enter into agreements with any other public agency for joint or cooperative action to exercise any powers, privileges or authorities capable of being exercised directly by such public agencies; and

**WHEREAS**, Wichita and the City of Valley Center are public agencies within the meaning of the Act; and

**WHEREAS**, each of the parties has inherent home rule authority to operate and maintain a wastewater treatment facility for the benefit of its residents, and

**WHEREAS**, the scale of the Wichita wastewater facility operation and its relative proximity to the City of Valley Center creates efficiencies of scale which the City of Valley Center wishes to utilize and Wichita is willing to make available:

**Now, Therefore**, The City of Wichita and the City of Valley Center agree, covenant and contract with each other that the terms of the original contract dated the 1<sup>st</sup> day of May 2017 are hereby reaffirmed and re-executed for and on behalf of these parties except for the following amendment, modification and change:

1. **Effective March 1, 2020**, The City of Wichita will no longer provide the transportation and hauling services of the wastewater solids generated at the City of Valley Center Wastewater Treatment Facility. **The City of Wichita will continue to accept, treat and dispose of aforementioned wastewater solids for a total compensation of \$0.035 per gallon.** Wastewater solids shall be conveyed by a vehicle that meets the minimum code requirements as described in Title 7, Section 7.08.140 of the City of Wichita Code of Ordinances. Approved discharge locations are limited to either the Receiving Station at Wastewater Treatment Plant # 2, located at 2305 E. 57<sup>th</sup> St. South or the designated Manhole # 5551-088, located East of Ohio on the South side of 33<sup>rd</sup> Street North, approximately 135 feet east of the center line of the Ohio and 33<sup>rd</sup> Street North Intersection.

**Valley Center**, agrees to comply with the provisions of the "City of Wichita Mandatory Contractual Provisions Attachment", which is incorporated herein by reference and attached as "Exhibit A". Additional questions from Valley Center, answered by the City of Wichita, are incorporated herein and attached as Exhibit B.

This agreement shall be for a term of one calendar year, effective from **October 1, 2019 through September 30, 2020** but shall automatically renew for like periods absent at least 30 days written notice from either party of non-renewal. It shall therefore remain in force and effect without further action until it shall be terminated by either of the parties hereto, or their successors in interest, or by operation of law.

**ATTEST:**

**THE CITY OF WICHITA**

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Jamie Buster  
Deputy City Clerk

---

Melinda A. Walker  
Purchasing Manager

**APPROVED AS TO FORM:**

**THE CITY OF VALLEY CENTER, KS**

---

Jennifer Magana  
City Attorney and Director of Law

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Signature

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Print Signature Name

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Title (*Authorized Representative*)

**EXHIBIT A****CITY OF WICHITA MANDATORY CONTRACTUAL PROVISIONS ATTACHMENT**

1. **Terms Herein Controlling Provisions:** The terms of this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the Agreement.
2. **Choice of Law:** This Agreement shall be interpreted under and governed by the laws of the State of Kansas. Any dispute or cause of action that arises in connection with this Agreement will be brought before a court of competent jurisdiction in Sedgwick County, Kansas.
3. **Termination Due To Lack of Funding Appropriation:** If, in the judgment of the City's Director of Finance, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, City may terminate this Agreement at the end of its current fiscal year. City agrees to give written notice of termination to Contractor at least thirty (30) days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided for in the Agreement, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided to City under the Agreement. City will pay to Contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any related equipment. Upon the effective termination of the Agreement by City, title to any such equipment shall revert to Contractor. The termination of the Agreement pursuant to this paragraph shall not cause any penalty to be charged to the City or the Contractor.
4. **Disclaimer of Liability:** City shall not hold harmless or indemnify any Contractor beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*).
5. **Acceptance of Agreement:** This Agreement shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
6. **Arbitration, Damages, Jury Trial and Warranties:** The City does not ever accept binding arbitration or the payment of damages or penalties upon the occurrence of a contingency, and expressly denies such acceptance for this Agreement. The City never consents to a jury trial to resolve any disputes that may arise hereunder, and expressly denies such consent for this Agreement. Contractor waives its right to a jury trial to resolve any disputes that may arise hereunder. No provision of any document within the Agreement between the Parties will be given effect which attempts to exclude, modify, disclaim or otherwise attempt to limit implied warranties of merchantability and fitness for a particular purpose.
7. **Representative's Authority to Contract:** By signing this Agreement, the representative of the Contractor thereby represents that such person is duly authorized by the Contractor to execute this Agreement on behalf of the Contractor and that the Contractor agrees to be bound by the provisions thereof.
8. **Federal, State and Local Taxes:** Unless otherwise specified, the proposal price shall include all applicable federal, state and local taxes. Contractor shall pay all taxes lawfully imposed on it with respect to any product or service delivered in accordance with this Agreement. City is exempt from state sales or use taxes and federal excise taxes for direct purchases. These taxes shall not be included in the Agreement. Upon request, City shall provide to the Contractor a certificate of tax exemption.  
City makes no representation as to the exemption from liability of any tax imposed by any governmental entity on the Contractor.
9. **Insurance:** City shall not be required to purchase any insurance against any liability loss or damage to which this Agreement relates, nor shall this Agreement require the City to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of

the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), Contractor shall bear the risk of any loss or damage to any personal property to which Contractor holds title.

10. **Conflict of Interest.** Contractor shall not knowingly employ, during the period of this Agreement or any extensions to it, any professional personnel who are also in the employ of the City and providing services involving this Agreement or services similar in nature to the scope of this Agreement to the City. Furthermore, Contractor shall not knowingly employ, during the period of this Agreement or any extensions to it, any City employee who has participated in the making of this Agreement until at least two years after his/her termination of employment with the City.

11. **Confidentiality.** Contractor may have access to private or confidential data maintained by City to the extent necessary to carry out its responsibilities under this Agreement. Contractor must comply with all the requirements of the Kansas Open Records Act (K.S.A. 42-215 *et seq.*) in providing services and/or goods under this Agreement. Contractor shall accept full responsibility for providing adequate supervision and training to its agents and employees to ensure compliance with the Act. No private or confidential data collected, maintained or used in the course of performance of this Agreement shall be disseminated by either party except as authorized by statute, either during the period of the Agreement or thereafter. Contractor must agree to return any or all data furnished by the City promptly at the request of City in whatever form it is maintained by Contractor. Upon the termination or expiration of this Agreement, Contractor shall not use any of such data or any material derived from the data for any purpose and, where so instructed by City, shall destroy or render such data or material unreadable. The parties accept that City must comply with the Kansas Open Records Act, and will produce upon written request all documents pertaining to this Agreement other than those covered by express exceptions to disclosure listed in the Act.

12. **Cash Basis and Budget Laws.** The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and all other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws.

13. **Anti-Discrimination Clause.** Contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans with Disabilities Act (42 U.S.C. 12101 *et seq.*) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin, ancestry, or age in the admission or access to, or treatment or employment in, its programs and activities; (b) to include in all solicitations or advertisements for employees the phrase "equal opportunity employer;" (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the Contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the Agreement may be cancelled, terminated or suspended, in whole or in part by City, without penalty thereto; and (f) if it is determined that the Contractor has violated applicable provisions of the ADA, such violation shall constitute a breach of the Agreement and the Agreement may be cancelled, terminated or suspended, in whole or in part by City, without penalty thereto. Parties to this Agreement understand that the provisions of this paragraph 13 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees

during the term of this Agreement or whose contracts with the City cumulatively total \$5,000 or less during the City's fiscal year. You will be contacted if you are the successful vendor and do not have a current EEO/AA submittal on file with the Purchasing Office and/or have not REGISTERED VIA THE CITY'S WEB SITE: <https://ep.wichita.gov>. Questions about the City of Wichita's EEO/AA submittal requirements should be directed to (316) 268-4417.

**14. Suspension/Debarment.** Contractor acknowledges that as part of the Code of Federal Regulations (2 C.F.R. Part 180) a person or entity that is debarred or suspended in the System for Award Management (SAM) shall be excluded from federal financial and nonfinancial assistance and benefits under federal programs and activities. All non-federal entities, including the City of Wichita, must determine whether the Contractor has been excluded from the system and any federal funding received or to be received by the City in relation to this Agreement prohibits the City from contracting with any Contractor that has been so listed. In the event the Contractor is debarred or suspended under the SAM, the Contractor shall notify the City in writing of such determination within five (5) business days as set forth in the Notice provision of this Agreement. City shall have the right, in its sole discretion, to declare the Agreement terminated for breach upon receipt of the written notice. Contractor shall be responsible for determining whether any sub-contractor performing any work for Contractor pursuant to this Agreement has been debarred or suspended under the SAM and to notify City within the same five (5) business days, with the City reserving the same right to terminate for breach as set forth herein.

**15. Compliance with Law.** Contractor shall comply with all applicable local, state and federal laws and regulations in carrying out this Agreement, regardless of whether said local, state and federal laws are specifically referenced in the Agreement to which this attached is incorporated.

10/22/2019

Exhibit B – Q & A

**How will the solids be measured?**

The City of Valley Center shall deliver the City (Contractor) the liquid sludge as agreed upon by both parties. The City of Valley Center will transport the liquid sludge from the Valley Center wastewater treatment solids holding facility to the Contractor and dispose of at a site agreed upon by both parties. The City of Valley Center will submit a liquid waste disposal manifest with parts one (1) and two (2) completed with every load that is disposed. The manifest shall be dated with the time of disposal and number of gallons disposed. The driver must sign the ticket, verifying the information. The City of Valley Center will be provided a copy of the manifest for its record.

**Will there be a meter at the drop off location?**

**No.**

**Will this be done by truckload?**

**Yes.**

**If we deliver by truckload, who do we need to notify how many loads were deposited?**

We will charge by the truck tanker volume. (In other words we assume that the load discharged is equal to the capacity volume of the tanker). The City will have manifests that Valley Center will be required to submit with each load.

**Can we dump whenever we need to and do we need to contact anyone to meet us there?**

Valley Center may dump anytime between the hours of 7 AM to 4 PM Monday thru Friday. Valley Center will need to make contact with the City, by calling Tabatha Kling at 316-303-8777 or 316-204-1450, so that she can meet the driver on site to assure that he/she is knowledgeable of the discharge procedures.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. SLUDGE HAULING AGREEMENT WITH CITY OF WICHITA:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to approve agreement with the City of Wichita to haul and dispose of sludge and authorize Mayor to sign.**

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – FEBRUARY 18, 2020**
- B. CHECK RECONCILIATION – JANUARY 2020**
- C. TREASURER’S REPORT – JANUARY 2020**
- D. REVENUE AND EXPENSE SUMMARIES – JANUARY 2020**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**



## A/P HISTORY CHECK REPORT

2/10/2020 9:40 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0372	U S DEPT OF EDUCATION AWG							
I-JED202001284897	ACCT # 1019322044	R	1/31/2020	121.29		051314		121.29
0006	AT&T							
I-202001284902	AT&T	R	1/31/2020	221.76		051315		
I-202001284903	AT&T	R	1/31/2020	221.76		051315		
I-202001284904	AT&T	R	1/31/2020	1,384.85		051315		1,828.37
0009	VERIZON WIRELESS SERVICES, LLC							
I-202001284907	VERIZON WIRELESS SERVICES, LLC	R	1/31/2020	332.81		051316		
I-202001284908	VERIZON WIRELESS SERVICES, LLC	R	1/31/2020	60.86		051316		
I-202001294914	VERIZON WIRELESS SERVICES, LLC	R	1/31/2020	680.17		051316		1,073.84
0014	WICHITA WINWATER WORKS CO.							
I-202001284898	WICHITA WINWATER WORKS CO.	R	1/31/2020	260.10		051317		260.10
0077	KANSAS OFFICE OF THE TREASURER							
I-202001284906	KANSAS OFFICE OF THE TREASURER	R	1/31/2020	622.06		051318		622.06
0088	DONDLINGER & SONS CONSTRUCTION							
I-202001284891	DONDLINGER & SONS CONSTRUCTION	R	1/31/2020	319,172.76		051319		319,172.76
0146	JACKLYN NEWCOMER							
I-202001284893	THE SIGN SHOP	R	1/31/2020	320.00		051320		320.00
0196	P E C (PROFESSIONAL ENGINEERIN							
I-202001294909	P E C (PROFESSIONAL ENGINEERIN	R	1/31/2020	517.20		051321		
I-202001294910	P E C (PROFESSIONAL ENGINEERIN	R	1/31/2020	22,713.50		051321		23,230.70
0245	BUSINESS PROTECTION EQUIPMENT							
I-202001284901	BUSINESS PROTECTION EQUIPMENT	R	1/31/2020	52.20		051322		52.20
0253	CITY ATTORNEYS ASSN OF KS							
I-202001294912	CITY ATTORNEYS ASSN OF KS	R	1/31/2020	35.00		051323		35.00
0254	CITY OF WICHITA							
I-202001284892	CITY OF WICHITA	R	1/31/2020	40,143.63		051324		40,143.63
0261	CTA (COMMUNICATIONS TECHNOLOGY							
I-202001284894	CTA (COMMUNICATIONS TECHNOLOGY	R	1/31/2020	59.84		051325		59.84
0281	KANSAS MAYORS ASSOCIATION							
I-202001294913	KANSAS MAYORS ASSOCIATION	R	1/31/2020	50.00		051326		50.00

## A/P HISTORY CHECK REPORT

2/10/2020 9:40 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0708	UNIFIRST							
I-202001284895	UNIFIRST	R	1/31/2020	90.09		051327		90.09
0758	MAIN STREET VALLEY CENTER							
I-202001294911	MAIN STREET VALLEY CENTER	R	1/31/2020	10,000.00		051328		10,000.00
0784	MERIDIAN ANALYTICAL LABS, LLC							
I-202001284899	MERIDIAN ANALYTICAL LABS, LLC	R	1/31/2020	451.00		051329		451.00
0824	GALLS, LLC							
I-202001284896	GALLS, LLC	R	1/31/2020	7.25		051330		7.25
1075	RED MUNICIPAL & INDUSTRIAL EQU							
I-202001284900	RED MUNICIPAL & INDUSTRIAL EQU	R	1/31/2020	1,032.75		051331		1,032.75
0009	VERIZON WIRELESS SERVICES, LLC							
I-202002044939	VERIZON WIRELESS SERVICES, LLC	R	2/07/2020	74.91		051333		74.91
0035	BARRY ARBUCKLE							
I-202002044919	BARRY ARBUCKLE	R	2/07/2020	800.00		051334		800.00
0042	LARRY LINN							
I-202002044915	LARRY LINN	R	2/07/2020	1,700.00		051335		1,700.00
0076	KANSAS SECRETARY OF STATE							
I-202002054951	KANSAS SECRETARY OF STATE	R	2/07/2020	126.00		051336		126.00
0076	KANSAS SECRETARY OF STATE							
I-202002064962	KANSAS SECRETARY OF STATE	R	2/07/2020	25.00		051337		25.00
0077	KANSAS OFFICE OF THE TREASURER							
I-202002044944	KANSAS OFFICE OF THE TREASURER	R	2/07/2020	1,398.37		051338		1,398.37
0100	GOVERNMENT FINANCE OFFICERS ASS							
I-202002054955	GOVERNMENT FINANCE OFFICERS ASS	R	2/07/2020	345.00		051339		345.00
0113	VALLEY OFFSET PRINTING, INC.							
I-202002044935	VALLEY OFFSET PRINTING, INC.	R	2/07/2020	55.00		051340		
I-202002054948	VALLEY OFFSET PRINTING, INC.	R	2/07/2020	265.00		051340		320.00
0146	JACKLYN NEWCOMER							
I-202002044921	JACKLYN NEWCOMER	R	2/07/2020	320.00		051341		320.00

## A/P HISTORY CHECK REPORT

2/10/2020 9:40 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0147 I-202002044925	TRAFFIC CONTROL SERVICES, INC. TRAFFIC CONTROL SERVICES, INC.	R	2/07/2020	180.00		051342		180.00
0153 I-202002044940	ARK VALLEY NEWS ARK VALLEY NEWS	R	2/07/2020	1,334.04		051343		1,334.04
0156 I-202002044917	BEALL & MITCHELL, LLC BEALL & MITCHELL, LLC	R	2/07/2020	1,850.00		051344		1,850.00
0157 I-202002064961	M & M FINANCIAL SERVICES M & M FINANCIAL SERVICES	R	2/07/2020	50.00		051345		50.00
0164 I-202002054953	CUSIP GLOBAL SERVICE CUSIP GLOBAL SERVICE	R	2/07/2020	796.00		051346		796.00
0214 I-202002054952	STANDARD & POOR'S FINANCIAL STANDARD & POOR'S FINANCIAL	R	2/07/2020	12,350.00		051347		12,350.00
0306 I-202002054947	SEDGWICK COUNTY SEDGWICK COUNTY	R	2/07/2020	1,851.30		051348		1,851.30
0324 I-202002044926	PRIORITY FENCE COMPANY PRIORITY FENCE COMPANY	R	2/07/2020	3,450.00		051349		3,450.00
0371 I-202002064958	M & M REPAIR, INC. M & M REPAIR, INC.	R	2/07/2020	101.40		051350		101.40
0457 I-202002044916	CHRISTOPHER MICHAEL LEE DAVIS, CHRISTOPHER MICHAEL LEE DAVIS,	R	2/07/2020	125.00		051351		125.00
0486 I-202002064965	MIDWEST SINGLE SOURCE MIDWEST SINGLE SOURCE	R	2/07/2020	270.00		051352		270.00
0542 I-202002044923	GIANT COMMUNICATIONS GIANT COMMUNICATIONS	R	2/07/2020	1,811.44		051353		1,811.44
0567 I-202002044932	RAVENS CRAFT IMPLEMENT, INC. RAVENS CRAFT IMPLEMENT, INC.	R	2/07/2020	262.66		051354		262.66
0577 I-202002054954	PIPER SANDLER PIPER SANDLER	R	2/07/2020	37,500.00		051355		37,500.00
0601 I-202002044918	JOY K. WILLIAMS, ATTORNEY AT L JOY K. WILLIAMS, ATTORNEY AT L	R	2/07/2020	1,350.00		051356		1,350.00

## A/P HISTORY CHECK REPORT

2/10/2020 9:40 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0708	UNIFIRST							
I-202002044922	UNIFIRST	R	2/07/2020	98.97		051357		98.97
0799	ELITE FRANCHISING INC DBA JANI							
I-202002044929	ELITE FRANCHISING INC DBA JANI	R	2/07/2020	696.01		051358		
I-202002044930	ELITE FRANCHISING INC DBA JANI	R	2/07/2020	909.38		051358		
I-202002054945	ELITE FRANCHISING INC DBA JANI	R	2/07/2020	416.59		051358		
I-202002054946	ELITE FRANCHISING INC DBA JANI	R	2/07/2020	1,895.00		051358		3,916.98
0802	LEWIS BRISBOIS BISGAARD & SMIT							
I-202002044920	LEWIS BRISBOIS BISGAARD & SMIT	R	2/07/2020	5,602.00		051359		5,602.00
0804	OVERHEAD DOOR COMPANY							
I-202002044931	OVERHEAD DOOR COMPANY	R	2/07/2020	219.50		051360		219.50
0815	KONICA MINOLTA BUSINESS SOLUTI							
I-202002044924	KONICA MINOLTA BUSINESS SOLUTI	R	2/07/2020	126.43		051361		126.43
0817	H.M.S. LLC							
I-202002044927	H.M.S. LLC	R	2/07/2020	99.98		051362		99.98
0824	GALLS, LLC							
I-202002044928	GALLS, LLC	R	2/07/2020	42.06		051363		
I-202002064956	GALLS, LLC	R	2/07/2020	129.25		051363		171.31
0988	FELD FIRE							
I-202002044934	FELD FIRE	R	2/07/2020	2,032.19		051364		2,032.19
1004	GILMORE SOLUTIONS							
I-202002044937	GILMORE SOLUTIONS	R	2/07/2020	26.50		051365		
I-202002044938	GILMORE SOLUTIONS	R	2/07/2020	3,064.65		051365		3,091.15
1011	DESIGNPD LLC/AGENCY 360							
I-202002064957	DESIGNPD LLC/AGENCY 360	R	2/07/2020	1,197.00		051366		1,197.00
1072	NU LINE COMPANY INC.							
I-202002054949	NU LINE COMPANY INC.	R	2/07/2020	270.00		051367		270.00
1077	CASCADE FIRE EQUIPMENT							
I-202002044933	CASCADE FIRE EQUIPMENT	R	2/07/2020	433.16		051368		433.16

2/10/2020 9:40 AM

A/P HISTORY CHECK REPORT

VENDOR SET: 02 City of Valley Center  
BANK: APBK INTRUST CHECKING  
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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\* \* T O T A L S \* \*

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS: 54	484,200.67	0.00	484,200.67
HAND CHECKS: 0	0.00	0.00	0.00
DRAFTS: 0	0.00	0.00	0.00
EFT: 0	0.00	0.00	0.00
NON CHECKS: 0	0.00	0.00	0.00
VOID CHECKS: 0			
VOID DEBITS	0.00		
VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS: 54	484,200.67	0.00	484,200.67

A/P HISTORY CHECK REPORT

2/10/2020 9:40 AM  
 VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0033	NEAL OWINGS							
I-202001284905	NEAL OWINGS	R	1/31/2020	40.00		051332		40.00
0012	JASON EASLEY							
I-202002044943	JASON EASLEY	R	2/07/2020	80.00		051369		80.00
0040	ERIC LEEKER							
I-202002044941	ERIC LEEKER	R	2/07/2020	80.00		051370		80.00
0085	STACY SHAY							
I-202002054950	STACY SHAY	R	2/07/2020	48.83		051371		48.83
0088	ERIK NYGAARD							
I-202002044942	ERIK NYGAARD	R	2/07/2020	80.00		051372		80.00
0100	CEARA METZGER							
I-202002064964	CEARA METZGER	R	2/07/2020	220.00		051373		220.00
0105	GLEN DAVIDSON							
I-202002064963	GLEN DAVIDSON	R	2/07/2020	220.00		051374		220.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	7	768.83	0.00	768.83
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	7	768.83	0.00	768.83
BANK: APBK TOTALS:	61	484,969.50	0.00	484,969.50
REPORT TOTALS:	61	484,969.50	0.00	484,969.50

2/10/2020 9:40 AM

A/P HISTORY CHECK REPORT

SELECTION CRITERIA

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VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 051314 THRU 051374  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All

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**CONSENT AGENDA**

**B. CHECK RECONCILIATION – JANUARY 2020:**

2/10/2020 9:15 AM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 1/01/2020 THRU 1/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>BANK DRAFT:</b>								
1000-001.000	1/03/2020	BANK-DRAFT	000613	KANSAS DEPT OF REVENUE	3,199.78CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	BANK-DRAFT	000614	KANSAS PAYMENT CENTER	743.84CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	BANK-DRAFT	000615	KPERS	14,982.93CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	BANK-DRAFT	000616	EMPOWER FINANCIAL	724.92CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	BANK-DRAFT	000617	IRS- DEPARTMENT OF THE TREASUR	19,562.74CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	BANK-DRAFT	000618	MID AMERICAN CREDIT UNION	2,889.77CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000637	KANSAS DEPT OF REVENUE	3,138.48CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000638	KANSAS PAYMENT CENTER	743.84CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000639	KPERS	14,353.06CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000640	EMPOWER FINANCIAL	723.12CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000641	IRS- DEPARTMENT OF THE TREASUR	19,131.75CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	BANK-DRAFT	000642	MID AMERICAN CREDIT UNION	889.77CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000643	COX COMMUNICATIONS KANSAS LLC	665.74CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000644	KANSAS GAS SERVICE	3,310.66CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000645	EVERGY KANSAS CENTRAL, INC.	21,889.31CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000646	KANSAS DEPT OF REVENUE	713.90CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000647	WASTE MANAGEMENT OF WICHITA	35,829.31CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000648	BENEFIT MANAGEMENT INC.	54,006.46CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000649	KANSAS DEPT OF REVENUE	3,625.23CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000650	KPERS	15,046.36CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000651	EMPOWER FINANCIAL	717.12CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	BANK-DRAFT	000652	IRS- DEPARTMENT OF THE TREASUR	21,592.79CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000653	MID AMERICAN CREDIT UNION	909.77CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000654	BENEFIT MANAGEMENT INC.	750.00CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000655	GALLAGHER BENEFIT SERVICES, IN	213.82CR	POSTED	A	1/31/2020
1000-001.000	1/31/2020	BANK-DRAFT	000656	FLEXIBLE BENEFIT SERVICE CORPO	2,487.03CR	POSTED	A	1/31/2020

<b>CHECK:</b>								
ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
1000-001.000	1/03/2020	CHECK	051216	WICHITA WINWATER WORKS CO.	821.82CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051217	VALLEY CENTER PUBLIC LIBRARY	6,285.94CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051218	INTERLINGUAL INTERPRETING SERV	60.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051219	DECKER ELECTRIC	84.50CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051220	ECONO SIGNS LLC	2,355.70CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051221	DOUBLE CHECK COMPANY	17,600.40CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051222	ELITE FRANCHISING INC DBA JANI	320.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051223	VALLEY CENTER SENIOR ASSOCIATI	539.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051224	GREATER WICHITA YMCA	37.50CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051225	GILMORE SOLUTIONS	5,499.55CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051226	A & M TREE SERVICE, LLC	7,200.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051227	VERIZON WIRELESS SERVICES, LLC	1,145.23CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051228	TYLER TECHNOLOGIES INC	205.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051229	CCMFOA OF KANSAS	75.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051230	LKM - LEAGUE OF KANSAS MUNICIP	3,541.68CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051231	SEDGWICK COUNTY ASSOCIATION OF	150.00CR	POSTED	A	1/31/2020

2/10/2020 9:15 AM

CHECK RECONCILIATION REGISTER

PAGE: 2

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 1/01/2020 THRU 1/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	1/03/2020	CHECK	051232	CITY OF WICHITA	37,820.23CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051233	GIANT COMMUNICATIONS	1,811.44CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051234	FRY & ASSOCIATES, INC.	960.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051235	ELITE FRANCHISING INC DBA JANI	1,605.39CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051236	KONICA MINOLTA BUSINESS SOLUTI	92.76CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051237	EMPAC, INC	210.00CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051238	GILMORE SOLUTIONS	15,858.75CR	POSTED	A	1/31/2020
1000-001.000	1/03/2020	CHECK	051239	U S DEPT OF EDUCATION AWG	121.29CR	POSTED	A	1/31/2020
1000-001.000	1/10/2020	CHECK	051240	SEDGWICK COUNTY	2,223.87CR	POSTED	A	1/31/2020
1000-001.000	1/10/2020	CHECK	051241	UNIFIRST	238.02CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051242	BARRY ARBUCKLE	800.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051243	LARRY LINN	1,700.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051244	KANSAS DEPT REVENUE	1,819.20CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051245	ARK VALLEY NEWS	45.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051246	BEALL & MITCHELL, LLC	1,850.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051247	KANSAS ONE-CALL SYSTEM, INC	76.80CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051248	CITY OF WICHITA	30.60CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051249	UNRUH FIRE INC	44,708.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051250	DECKER ELECTRIC	225.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051251	CHRISTOPHER MICHAEL LEE DAVIS,	125.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051252	WICHITA AREA METROPOLITAN PLAN	678.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051253	DXP ENTERPRISES, INC.	1,472.73CR	OUTSTND	A	0/00/0000
1000-001.000	1/01/2020	CHECK	051254	JOY K. WILLIAMS, ATTORNEY AT L	1,350.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051255	MANNECO, INC	1,988.83CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051256	VOGTS-PARGA CONSTRUCTION, LLC	3,285.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051257	GALLS, LLC	9.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051258	PARKSON	1,163.60CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051259	A & M TREE SERVICE, LLC	8,057.00CR	POSTED	A	1/31/2020
1000-001.000	1/01/2020	CHECK	051260	GORDON CPA LLC	1,000.00CR	POSTED	A	1/31/2020
1000-001.000	1/10/2020	CHECK	051261	LLOYD C. NEWMAN	70.00CR	POSTED	A	1/31/2020
1000-001.000	1/10/2020	CHECK	051262	CEARA METZGER	100.00CR	POSTED	A	1/31/2020
1000-001.000	1/10/2020	CHECK	051263	LILIANA GARCIA	100.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051264	AFLAC	208.52CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051265	DELTA DENTAL OF KANSAS, INC.	2,307.71CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051266	SURENCY LIFE AND HEALTH	539.12CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051267	U S DEPT OF EDUCATION AWG	121.29CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051268	WICHITA WINWATER WORKS CO.	831.48CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051269	KACM	50.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/17/2020	CHECK	051270	KANSAS OFFICE OF THE TREVVOIDED	1,276.06CR	VOIDED	A	1/17/2020
1000-001.000	1/17/2020	CHECK	051271	KDHE-DIV OF H & E LABORATORIES	288.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/17/2020	CHECK	051272	GOVERNMENT FINANCE OFFICERS ASS	170.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051273	SUMNERONE, INC.	184.42CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051274	BNSF RAILWAYS	800.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/17/2020	CHECK	051275	PITNEY BOWES INC	195.00CR	POSTED	A	1/31/2020

2/10/2020 9:15 AM

CHECK RECONCILIATION REGISTER

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 1/01/2020 THRU 1/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	1/17/2020	CHECK	051276	CINTAS CORPORATION NO 2	60.10CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051277	BRYAN'S HEATING & AIR CONDITIO	5,585.87CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051278	KANSAS RECREATION & PARK ASSOC	305.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051279	CORE & MAIN	3,940.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051280	OVERHEAD DOOR COMPANY	654.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051281	SALINA SUPPLY COMPANY	7,180.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051282	UNIFIRST	233.05CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051283	THE VICTOR L PHILLIPS CO	125,000.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051284	MABCD	972.43CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051285	BARDAVON HEALTH INNOVATIONS	110.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051286	H.M.S. LLC	605.86CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051287	GALLS, LLC	121.26CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051288	DOG WASTE DEPOT	522.65CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051289	GREATER WICHITA YMCA	225.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/17/2020	CHECK	051290	COPRO EMERGENCY FIRE PRODUCTS	1,333.40CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051291	PATTON TERMITE & PEST CONTROL	2,109.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051292	OPTIV SECURITY INC.	254.20CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051293	PINNACLE FIRE & AUTOMATION	240.00CR	POSTED	A	1/31/2020
1000-001.000	1/17/2020	CHECK	051294	WEX BANK	4,032.48CR	POSTED	A	1/31/2020
1000-001.000	1/25/2020	CHECK	051295	INTRUST CARD CENTER	12,250.73CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051296	VALLEY CENTER PUBLIC LIBRARY	137,855.44CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051297	KANSAS ASSN OF CODE ENFOR	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/24/2020	CHECK	051298	KANSAS MUNICIPAL UTILITIE	1,353.00CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051299	VALLEY CENTER POSTMASTER	6,000.00CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051300	HAMPEL OIL DISTRIBUTIONS, INC.	387.20CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051301	INTERLINGUAL INTERPRETING SERV	96.24CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051302	VALLEY CENTER CHAMBER OF COMME	195.00CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051303	BUSINESS PROTECTION EQUIPMENT	1,115.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/24/2020	CHECK	051304	CHRISTOPHER MICHAEL LEE DAVIS,	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/24/2020	CHECK	051305	UNIFIRST	258.13CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051306	H.M.S. LLC	108.97CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051307	GALLS, LLC	121.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/24/2020	CHECK	051308	SHERWIN-WILLIAMS	200.37CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051309	ITRON, INC.	2,620.27CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051310	CENTURY II PERFORMING ARTS & C	44.00CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051311	GRAINGER	266.26CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051312	KANSAS ASSOCIATION OF CITY/COU	200.00CR	POSTED	A	1/31/2020
1000-001.000	1/24/2020	CHECK	051313	RED MUNICIPAL & INDUSTRIAL EQU	50,000.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051314	U S DEPT OF EDUCATION AWG	121.29CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051315	AT&T	1,828.37CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051316	VERIZON WIRELESS SERVICES, LLC	1,073.84CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051317	WICHITA WINWATER WORKS CO.	260.10CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051318	KANSAS OFFICE OF THE TREASURER	622.06CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051319	DONDLINGER & SONS CONSTRUCTION	319,172.76CR	OUTSTND	A	0/00/0000

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CHECK RECONCILIATION REGISTER

PAGE: 4

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 1/01/2020 THRU 1/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	1/31/2020	CHECK	051320	THE SIGN SHOP	320.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051321	P E C (PROFESSIONAL ENGINEERIN	23,230.70CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051322	BUSINESS PROTECTION EQUIPMENT	52.20CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051323	CITY ATTORNEYS ASSN OF KS	35.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051324	CITY OF WICHITA	40,143.63CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051325	CTA (COMMUNICATIONS TECHNOLOGY	59.84CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051326	KANSAS MAYORS ASSOCIATION	50.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051327	UNIFIRST	90.09CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051328	MAIN STREET VALLEY CENTER	10,000.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051329	MERIDIAN ANALYTICAL LABS, LLC	451.00CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051330	GALLS, LLC	7.25CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051331	RED MUNICIPAL & INDUSTRIAL EQU	1,032.75CR	OUTSTND	A	0/00/0000
1000-001.000	1/31/2020	CHECK	051332	NEAL OWINGS	40.00CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1000-001

CHECK	TOTAL:	949,755.22CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	242,841.50CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	949,755.22CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	242,841.50CR

**CONSENT AGENDA**

**C. TREASURER'S REPORT – JANUARY 2020:**

2-10-2020 09:24 AM

CITY OF VALLEY CENTER  
 MTD TREASURERS REPORT  
 AS OF: JANUARY 31ST, 2020

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FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
010-GENERAL FUND	913,062.33	842,908.97	345,107.27	1,410,864.03	0.00	( 22,875.87)	1,387,988.16
020-SPECIAL PARKS AND REC	20,452.17	0.00	0.00	20,452.17	0.00	0.00	20,452.17
030-SPECIAL ALCOHOL AND DRUGS	43,019.76	0.00	0.00	43,019.76	0.00	0.00	43,019.76
110-EMPLOYEE BENEFITS	174,695.20	459,166.52	55,128.46	578,733.26	0.00	( 37.50)	578,695.76
111-FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
125-FIRE VEHICLE REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126-BUILDING EQUIP RESERVE	119,805.14	0.00	0.00	119,805.14	0.00	0.00	119,805.14
127-EQUIPMENT RESERVE	361,738.44	0.00	50,000.00	311,738.44	0.00	( 3,000.00)	308,738.44
128-PUBLIC WORKS BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140-LIBRARY	6,286.36	137,855.44	137,855.44	6,286.36	0.00	( 6,285.94)	0.42
150-SPECIAL HIGHWAY	549,496.34	105,662.80	157,850.70	497,308.44	0.00	( 4,747.86)	492,560.58
160-EMERGENCY EQUIPMENT	105,437.49	31,034.57	0.00	136,472.06	0.00	0.00	136,472.06
210-PAYROLL CLEARING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220-ACTIVE AGING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-PARK BEAUTIFICATION FUND	2,201.56	0.00	0.00	2,201.56	0.00	0.00	2,201.56
230-BUSINESS IMPROVEMENT DIST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240-D.A.R.E.	1,346.52	500.00	302.92	1,543.60	0.00	0.00	1,543.60
245-VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-DRUG TAX DISTRIBUTION	5,346.73	0.00	0.00	5,346.73	0.00	0.00	5,346.73
260-LAW ENFORCE BLOCK GRANT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
280-ADSAP	1,049.47	0.00	0.00	1,049.47	0.00	0.00	1,049.47
340-CAPITAL IMPROVEMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-CAPITAL PROJECTS FUND	6,441,004.65	93,500.00	387,394.26	6,147,110.39	0.00	0.00	6,147,110.39
410-BOND & INTEREST	1,144,227.97	574,228.68	0.00	1,718,456.65	0.00	0.00	1,718,456.65
420-LAND BANK RESERVE	35,571.10	5,000.00	0.00	40,571.10	0.00	0.00	40,571.10
610-WATER OPERATING	1,704,458.14	240,731.56	139,757.05	1,805,432.65	17,666.18	( 3,878.80)	1,783,887.67
611-METER DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612-STORMWATER UTILITY FUND	213,928.75	26,254.56	1,110.91	239,072.40	( 526.32)	0.00	239,598.72
613-SOLID WASTE UTILITY	158,637.85	40,797.49	37,245.52	162,189.82	326.22	0.00	161,863.60
614-WATER MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615-WATER IMPROVEMENT FUND	50,048.37	0.00	0.00	50,048.37	0.00	0.00	50,048.37
616-WATER LOAN PRIN & INT	162,580.88	0.00	0.00	162,580.88	0.00	0.00	162,580.88
617-07 WATER LOAN P & I	43,864.54	0.00	0.00	43,864.54	0.00	0.00	43,864.54
619-WATER SURPLUS RESERVE	1,402,889.88	0.00	0.00	1,402,889.88	0.00	0.00	1,402,889.88
620-SEWER OPERATING	901,861.03	104,136.13	39,184.77	966,812.39	( 1,360.59)	( 3,240.65)	964,932.33
621-SEWER OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
623-07 SEWER LOAN P & I	52,528.18	0.00	0.00	52,528.18	0.00	0.00	52,528.18
625-1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
626-1993 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
627-1993 SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
628-SEWER SURPLUS RESERVE	388,952.51	0.00	0.00	388,952.51	0.00	0.00	388,952.51
629-1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
631-1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
633-2001 SW BOND P & I	0.31	0.00	0.00	0.31	0.00	0.00	0.31
634-2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
635-2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>GRAND TOTAL</b>	<b>15,006,991.67</b>	<b>2,661,776.72</b>	<b>1,350,937.30</b>	<b>16,317,831.09</b>	<b>16,105.49</b>	<b>( 44,066.62)</b>	<b>16,257,658.98</b>

\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**D. REVENUE AND EXPENSE SUMMARIES – JANUARY 2020:**

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2020

2-10-2020 09:26 AM

010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,355,225.00	710,715.01	0.00	710,715.01	0.00	644,509.99	52.44
INTERGOVERNMENTAL	579,000.00	54,254.32	0.00	54,254.32	0.00	524,745.68	9.37
LICENSES & PERMITS	621,850.00	43,438.77	0.00	43,438.77	0.00	578,411.23	6.99
CHARGES FOR SERVICES	6,100.00	2,425.00	0.00	2,425.00	0.00	3,675.00	39.75
FINES & FORFEITURES	142,100.00	8,912.55	0.00	8,912.55	0.00	133,187.45	6.27
USE OF MONEY & PROPERTY	11,000.00	1,600.00	0.00	1,600.00	0.00	9,400.00	14.55
OTHER REVENUES	116,155.00	20,872.01	0.00	20,872.01	0.00	95,282.99	17.97
MISCELLANEOUS	154,000.00	691.31	0.00	691.31	0.00	153,308.69	0.45
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,985,430.00</b>	<b>842,908.97</b>	<b>0.00</b>	<b>842,908.97</b>	<b>0.00</b>	<b>2,142,521.03</b>	<b>28.23</b>
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	412,787.00	61,707.77	0.00	61,707.77	0.00	351,079.23	14.95
CONTRACTUAL SERVICES	174,423.00	19,219.10	0.00	19,219.10	6.00	155,197.90	11.02
COMMODITIES	8,000.00	413.42	0.00	413.42	0.00	7,586.58	5.17
CAPITAL OUTLAY	14,300.00	0.00	0.00	0.00	0.00	14,300.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	85,000.00	51.80	0.00	51.80	0.00	84,948.20	0.06
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>694,510.00</b>	<b>81,392.09</b>	<b>0.00</b>	<b>81,392.09</b>	<b>6.00</b>	<b>613,111.91</b>	<b>11.72</b>
<u>LEGAL &amp; MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	46,222.00	5,176.44	0.00	5,176.44	0.00	41,045.56	11.20
CONTRACTUAL SERVICES	78,300.00	5,553.80	0.00	5,553.80	5.43	72,740.77	7.10
COMMODITIES	730.00	0.00	0.00	0.00	0.00	730.00	0.00
CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	19,000.00	0.00	0.00	0.00	0.00	19,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LEGAL &amp; MUNICIPAL COURT</b>	<b>145,252.00</b>	<b>10,730.24</b>	<b>0.00</b>	<b>10,730.24</b>	<b>5.43</b>	<b>134,516.33</b>	<b>7.39</b>



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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2020

PAGE: 3

010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OFFSET	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PARKS & PUBLIC BLDG	580,550.00	51,772.37	0.00	51,772.37	1,083.87	527,693.76	9.10
<u>ENVIRONMENTAL SERVICES</u>							
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ENVIRONMENTAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>PUBLIC WKS STORAGE BLDG</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,128,640.00	345,107.27	0.00	345,107.27	1,295.00	2,782,237.73	11.07
** REVENUE OVER (UNDER) EXPENDITURES *	( 143,210.00)	497,801.70	0.00	497,801.70	( 1,295.00)	( 639,716.70)	346.70-
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/ (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 143,210.00)	497,801.70	0.00	497,801.70	( 1,295.00)	( 639,716.70)	346.70-

CITY OF VALLEY CENTER  
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110-EMPLOYEE BENEFITS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	577,069.00	451,741.36	0.00	451,741.36	0.00	125,327.64	78.28
INTERGOVERNMENTAL	0.00	5,342.92	0.00	5,342.92	0.00 (	5,342.92)	0.00
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	2,082.24	0.00	2,082.24	0.00 (	2,082.24)	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>577,069.00</b>	<b>459,166.52</b>	<b>0.00</b>	<b>459,166.52</b>	<b>0.00</b>	<b>117,902.48</b>	<b>79.57</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	821,290.00	54,903.46	0.00	54,903.46	0.00	766,386.54	6.69
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	12,000.00	225.00	0.00	225.00	0.00	11,775.00	1.88
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>833,290.00</b>	<b>55,128.46</b>	<b>0.00</b>	<b>55,128.46</b>	<b>0.00</b>	<b>778,161.54</b>	<b>6.62</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>833,290.00</b>	<b>55,128.46</b>	<b>0.00</b>	<b>55,128.46</b>	<b>0.00</b>	<b>778,161.54</b>	<b>6.62</b>
** REVENUE OVER (UNDER) EXPENDITURES *	( 256,221.00)	404,038.06	0.00	404,038.06	0.00 (	660,259.06)	157.69-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET OTHER SOURCES / (USES)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 256,221.00) 404,038.06 0.00 404,038.06 0.00 ( 660,259.06) 157.69-

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140-LIBRARY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	261,393.00	137,855.44	0.00	137,855.44	0.00	123,537.56	52.74
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	261,393.00	137,855.44	0.00	137,855.44	0.00	123,537.56	52.74
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	270,000.00	137,855.44	0.00	137,855.44	0.00	132,144.56	51.06
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	270,000.00	137,855.44	0.00	137,855.44	0.00	132,144.56	51.06
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	270,000.00	137,855.44	0.00	137,855.44	0.00	132,144.56	51.06
** REVENUE OVER (UNDER) EXPENDITURES *	( 8,607.00)	0.00	0.00	0.00	0.00	( 8,607.00)	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 8,607.00)	0.00	0.00	0.00	0.00	( 8,607.00)	0.00

CITY OF VALLEY CENTER  
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150-SPECIAL HIGHWAY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	861,690.00	105,587.80	0.00	105,587.80	0.00	756,102.20	12.25
LICENSES & PERMITS	0.00	75.00	0.00	75.00	0.00	( 75.00)	0.00
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
MISCELLANEOUS	41,000.00	0.00	0.00	0.00	0.00	41,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>911,690.00</b>	<b>105,662.80</b>	<b>0.00</b>	<b>105,662.80</b>	<b>0.00</b>	<b>806,027.20</b>	<b>11.59</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	333,783.00	22,962.29	0.00	22,962.29	0.00	310,820.71	6.88
CONTRACTUAL SERVICES	62,800.00	2,603.36	0.00	2,603.36	19.98	60,176.66	4.18
COMMODITIES	78,800.00	3,577.22	0.00	3,577.22	1,355.96	73,866.82	6.26
CAPITAL OUTLAY	531,000.00	128,707.83	0.00	128,707.83	0.00	402,292.17	24.24
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
DEBT SERVICE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,015,383.00</b>	<b>157,850.70</b>	<b>0.00</b>	<b>157,850.70</b>	<b>1,375.94</b>	<b>856,156.36</b>	<b>15.68</b>
<b>TOTAL EXPENDITURES</b>	<b>1,015,383.00</b>	<b>157,850.70</b>	<b>0.00</b>	<b>157,850.70</b>	<b>1,375.94</b>	<b>856,156.36</b>	<b>15.68</b>
** REVENUE OVER (UNDER) EXPENDITURES *	( 103,693.00)	( 52,187.90)	0.00	( 52,187.90)	( 1,375.94)	( 50,129.16)	51.66
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 103,693.00)	( 52,187.90)	0.00	( 52,187.90)	( 1,375.94)	( 50,129.16)	51.66

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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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160-EMERGENCY EQUIPMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	61,110.00	31,034.57	0.00	31,034.57	0.00	30,075.43	50.78
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	61,110.00	31,034.57	0.00	31,034.57	0.00	30,075.43	50.78
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	102,945.00	0.00	0.00	0.00	268.03	102,676.97	0.26
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	102,945.00	0.00	0.00	0.00	268.03	102,676.97	0.26
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	102,945.00	0.00	0.00	0.00	268.03	102,676.97	0.26
** REVENUE OVER (UNDER) EXPENDITURES *	( 41,835.00)	31,034.57	0.00	31,034.57	( 268.03)	( 72,601.54)	73.54-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 41,835.00) 31,034.57 0.00 31,034.57 ( 268.03) ( 72,601.54) 73.54-

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CITY OF VALLEY CENTER  
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410-BOND & INTEREST  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	951,390.00	351,180.06	0.00	351,180.06	0.00	600,209.94	36.91
USE OF MONEY & PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00	0.00
OTHER REVENUES	475,000.00	223,048.62	0.00	223,048.62	0.00	251,951.38	46.96
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC TRANSFERS	654,500.00	0.00	0.00	0.00	0.00	654,500.00	0.00
MISC TRANSFERS	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES	2,130,990.00	574,228.68	0.00	574,228.68	0.00	1,556,761.32	26.95
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
DEBT SERVICE	2,063,000.00	0.00	0.00	0.00	0.00	2,063,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,068,000.00	0.00	0.00	0.00	0.00	2,068,000.00	0.00
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,068,000.00	0.00	0.00	0.00	0.00	2,068,000.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	62,990.00	574,228.68	0.00	574,228.68	0.00	( 511,238.68)	911.62
OTHER FINANCING SOURCES	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00

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CITY OF VALLEY CENTER  
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410-BOND & INTEREST  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	112,990.00	574,228.68	0.00	574,228.68	0.00 (	461,238.68)	508.21

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CITY OF VALLEY CENTER  
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610-WATER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,826,500.00	239,922.75	0.00	239,922.75	0.00	1,586,577.25	13.14
USE OF MONEY & PROPERTY	0.00	808.81	0.00	808.81	0.00	( 808.81)	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,828,600.00</b>	<b>240,731.56</b>	<b>0.00</b>	<b>240,731.56</b>	<b>0.00</b>	<b>1,587,868.44</b>	<b>13.16</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	364,180.00	34,264.41	0.00	34,264.41	0.00	329,915.59	9.41
CONTRACTUAL SERVICES	697,600.00	92,741.19	0.00	92,741.19	0.00	604,858.81	13.29
COMMODITIES	45,500.00	1,631.45	0.00	1,631.45	0.00	43,868.55	3.59
CAPITAL OUTLAY	118,500.00	11,120.00	0.00	11,120.00	0.00	107,380.00	9.38
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	498,500.00	0.00	0.00	0.00	0.00	498,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,724,280.00</b>	<b>139,757.05</b>	<b>0.00</b>	<b>139,757.05</b>	<b>0.00</b>	<b>1,584,522.95</b>	<b>8.11</b>
<b>TOTAL EXPENDITURES</b>	<b>1,724,280.00</b>	<b>139,757.05</b>	<b>0.00</b>	<b>139,757.05</b>	<b>0.00</b>	<b>1,584,522.95</b>	<b>8.11</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES **</b>	<b>104,320.00</b>	<b>100,974.51</b>	<b>0.00</b>	<b>100,974.51</b>	<b>0.00</b>	<b>3,345.49</b>	<b>96.79</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>104,320.00</b>	<b>100,974.51</b>	<b>0.00</b>	<b>100,974.51</b>	<b>0.00</b>	<b>3,345.49</b>	<b>96.79</b>

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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2020

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612-STORMWATER UTILITY FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	300,000.00	26,254.56	0.00	26,254.56	0.00	273,745.44	8.75
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>300,000.00</b>	<b>26,254.56</b>	<b>0.00</b>	<b>26,254.56</b>	<b>0.00</b>	<b>273,745.44</b>	<b>8.75</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	22,400.00	1,110.91	0.00	1,110.91	0.00	21,289.09	4.96
COMMODITIES	5,875.00	0.00	0.00	0.00	0.00	5,875.00	0.00
CAPITAL OUTLAY	85,000.00	0.00	0.00	0.00	0.00	85,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	225,000.00	0.00	0.00	0.00	0.00	225,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>338,275.00</b>	<b>1,110.91</b>	<b>0.00</b>	<b>1,110.91</b>	<b>0.00</b>	<b>337,164.09</b>	<b>0.33</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>338,275.00</b>	<b>1,110.91</b>	<b>0.00</b>	<b>1,110.91</b>	<b>0.00</b>	<b>337,164.09</b>	<b>0.33</b>
** REVENUE OVER (UNDER) EXPENDITURES *	( 38,275.00)	25,143.65	0.00	25,143.65	0.00	( 63,418.65)	65.69-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 38,275.00) 25,143.65 0.00 25,143.65 0.00 ( 63,418.65) 65.69-

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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2020

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613-SOLID WASTE UTILITY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	455,000.00	40,501.49	0.00	40,501.49	0.00	414,498.51	8.90
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	1,500.00	296.00	0.00	296.00	0.00	1,204.00	19.73
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>456,500.00</b>	<b>40,797.49</b>	<b>0.00</b>	<b>40,797.49</b>	<b>0.00</b>	<b>415,702.51</b>	<b>8.94</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	465,000.00	37,245.52	0.00	37,245.52	0.00	427,754.48	8.01
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	26,000.00	0.00	0.00	0.00	0.00	26,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>506,000.00</b>	<b>37,245.52</b>	<b>0.00</b>	<b>37,245.52</b>	<b>0.00</b>	<b>468,754.48</b>	<b>7.36</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>506,000.00</b>	<b>37,245.52</b>	<b>0.00</b>	<b>37,245.52</b>	<b>0.00</b>	<b>468,754.48</b>	<b>7.36</b>
** REVENUE OVER (UNDER) EXPENDITURES *	( 49,500.00)	3,551.97	0.00	3,551.97	0.00	( 53,051.97)	7.18-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES / (USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER / (UNDER) EXPENDITURES & OTHER (USES) ( 49,500.00) 3,551.97 0.00 3,551.97 0.00 ( 53,051.97) 7.18-

CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2020

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620-SEWER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,167,125.00	104,086.13	0.00	104,086.13	0.00	1,063,038.87	8.92
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	3,000.00	50.00	0.00	50.00	0.00	2,950.00	1.67
MISCELLANEOUS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,173,125.00</b>	<b>104,136.13</b>	<b>0.00</b>	<b>104,136.13</b>	<b>0.00</b>	<b>1,068,988.87</b>	<b>8.88</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	297,062.00	16,385.77	0.00	16,385.77	0.00	280,676.23	5.52
CONTRACTUAL SERVICES	404,650.00	19,519.70	0.00	19,519.70	84.00	385,046.30	4.84
COMMODITIES	30,000.00	3,279.30	0.00	3,279.30	0.00	26,720.70	10.93
CAPITAL OUTLAY	117,500.00	0.00	0.00	0.00	0.00	117,500.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	305,000.00	0.00	0.00	0.00	0.00	305,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,154,212.00</b>	<b>39,184.77</b>	<b>0.00</b>	<b>39,184.77</b>	<b>84.00</b>	<b>1,114,943.23</b>	<b>3.40</b>
<b>TOTAL EXPENDITURES</b>	<b>1,154,212.00</b>	<b>39,184.77</b>	<b>0.00</b>	<b>39,184.77</b>	<b>84.00</b>	<b>1,114,943.23</b>	<b>3.40</b>
** REVENUE OVER (UNDER) EXPENDITURES **	18,913.00	64,951.36	0.00	64,951.36 (	84.00) (	45,954.36)	342.98
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/ (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	18,913.00	64,951.36	0.00	64,951.36 (	84.00) (	45,954.36)	342.98

## **STAFF REPORTS**

- A. Community Development Director Shrack**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer Golka**
- F. City Attorney Arbuckle**
- G. Asst. City Administrator of Finance Smith**
- H. City Administrator Clark**

# MEMO



**TO:** City of Valley Center **DATE:** February 12, 2020  
**ATTENTION:** Mayor Cicirello and Members of Council **PROJECT NO.:** 35-197013-000-2502  
**FROM:** Josh Golka, P.E. **PROJECT:** Valley Center – City Engineer  
**REFERENCE:** Project Status Update **COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

### Current Projects:

1. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
  - A. Clarifier equipment coating is complete and equipment installation is underway. Start-up of the clarifier is tentatively scheduled for March 16th.
  - B. UV equipment installation is complete and the units have been operational for a few weeks. SCADA controls still need to be completed (Decker) and the new exhaust fan needs to be tied into the controls system.
  - C. The south sludge tank interior has been sandblasted down to the scaffolding level and the exterior is being sandblasted now. The foundation toe is approximately 1/3 exposed. They plan to have the excavation and exterior sandblasted completed to be able to start setting forms for the new exterior wall next week.
  - D. Blower are set to ship from Germany on February 24th.
2. **Waterline Replacements (171031)**
  - A. Nowak working on WL #8 (Birch Ave from 1st to 5th St.) and WL #4 (Meeds Dr. from 3rd to 5th St.).
  - B. Approximately 2,000 feet of pipe has been installed.
3. **Water Tower Rehabilitation (187013-004)**
  - A. On hold until completion of waterline replacement project.
4. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
  - A. Project kickoff meeting to be scheduled with City staff upon completion of field survey.

### Miscellaneous

1. Inspection services for water and sanitary sewer improvements at Fieldcrest awaiting construction start date from the developer (197013-003).
2. Reviewed drive through options with Staff on requested development west of City Hall.

### Warranty Projects

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) - Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler's Creek to Broadway (187013-002) - Cornejo & Sons, LLC - April 5, 2021



**Contractor's Application for Payment No. 7**

<b>Application Period</b> 1/1/2020 - 01/31/2020	<b>Application Date</b> 2/10/2020
<b>From (Contractor)</b> DONDLINGER & SONS CONST CO INC	<b>Via (Engineer)</b> PROFESSIONAL ENG. CONSULTANTS
<b>Contract</b> 34-161372-000-2502	
<b>Contractor's Project Number</b> 119021-	<b>Engineer's Project Number</b> 34-161372-000-2502

**To (Owner)**  
CITY OF VALLEY CENTER  
PO BOX 188545 W CLAY  
VALLEY CENTER, KS 67147

**Project**  
Valley Center WWTP Phase 3 Improvements

**Owner's Contract Number**  
34-161372-000-2502

**Application for Payment  
Change Order Summary**

CHANGE ORDER SUMMARY	Additions	Deductions	
Total changes approved in previous months by Owner	\$0.00	\$0.00	
Total Approved this Month	\$0.00	\$0.00	
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	

1. ORIGINAL CONTRACT PRICE ..... \$2,988,180.00
2. Net Change By Change Orders ..... \$0.00
3. Current Contract Price (Line 1 + 2) ..... \$2,988,180.00
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates) ..... \$1,996,060.30
5. Retainage:
  - a. 8.88% of Completed Work ..... \$149,409.00
  - b. 0.00% of Stored Material ..... \$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5) ..... \$1,846,651.30
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) ..... \$1,443,021.73
8. AMOUNT DUE THIS APPLICATION ..... \$403,629.57
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G total on Progress Estimates + Line 5.c above) ..... \$1,141,528.70

**Contractor's Certification**  
The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass Owner at time of payment free and clear of all Liens, security interest, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature** \_\_\_\_\_  
 \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

**By** \_\_\_\_\_ **Date** 2/10/2020

**Resident Project Representative (RPR/OSR) Signature** \_\_\_\_\_

**By** Sarah Unruh for Glen Erickson **Date** 2/11/2020

**Payment of:** \$403,629.57  
 \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

**is recommended by:** Sarah P. Unruh **2/11/2020**  
 \_\_\_\_\_  
 (Engineer) (Date)

**Payment of:** \_\_\_\_\_  
 \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

**is approved by:** \_\_\_\_\_  
 \_\_\_\_\_  
 (Owner) (Date)

**Approved by:** \_\_\_\_\_  
 \_\_\_\_\_  
 (Lending or Financing Entity (if applicable)) (Date)



### Contractor's Application for Payment No. 1

Application Period:	through 1/31/2020	Application Date:	01/31/2020
To (Owner):	City of Valley Center	Via (Engineer):	Professional Engineering Consultants, PA
From (Contractor):	Newak Construction Company, Inc.	Engineer's Project No.:	35-171031-001-2502
Contract:	Valley Center Waterline Replacements		
Owner's Contract No.:	191027		

#### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1.			<b>ORIGINAL CONTRACT PRICE</b> ..... \$ <u>\$2,925,753.30</u>
2.			Net change by Change Orders..... \$
3.			<b>Current Contract Price (Line 1 + 2)</b> ..... \$ <u>\$2,925,753.30</u>
4.	<b>TOTAL COMPLETED AND STORED TO DATE</b>		
			(Column F total on Progress Estimates)..... \$ <u>\$375,462.18</u>
5.	<b>RETAINAGE:</b>		
	a. 10% X	\$38,340.00	Work Completed..... \$ <u>\$3,834.00</u>
	b. 10% X	\$337,122.18	Stored Material..... \$ <u>\$33,712.22</u>
	c.		<b>Total Retainage (Line 5.a + Line 5.b)</b> ..... \$ <u>\$37,546.22</u>
6.	<b>AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)</b> ..... \$ <u>\$337,915.96</u>		
7.	<b>LESS PREVIOUS PAYMENTS (Lines 6 from prior Applications)</b> ..... \$		
8.	<b>AMOUNT DUE THIS APPLICATION</b> ..... \$ <u>\$337,915.96</u>		
9.	<b>BALANCE TO FINISH, PLUS RETAINAGE</b>		
			(Column G total on Progress Estimates + Line 5.c above)..... \$ <u>\$2,587,937.34</u>

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature <i>[Signature]</i>	Date: <u>1/31/20</u>
Resident Project Representative (RPP/OSR) Signature <i>[Signature]</i>	Date: <u>2/5/2020</u>
By: JAG for Kirk Kinzie	

Payment of	\$ <u>\$337,915.96</u>	(Line 8 or other - attach explanation of the other amount)
is recommended by:	<i>[Signature]</i>	<u>2/5/2020</u> (Date)
Payment of	\$ <u>\$337,915.96</u>	(Line 8 or other - attach explanation of the other amount)
is approved by:		(Date)
Approved by:	N/A	N/A (Date)
Funding or Financing Entity (if applicable)		

## **GOVERNING BODY REPORTS**

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Davis**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember McGettigan**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

**ADJOURN**