



CITY COUNCIL AGENDA

February 4, 2020

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 4**
6. **ADMINISTRATION AGENDA p 5**
 - A. City Council Meeting Minutes – January 21, 2020
7. **PRESENTATIONS / PROCLAMATIONS p 12**
 - A. Valley Center Recreation Commission
8. **PUBLIC FORUM (*Citizen input and requests*) p 12**
9. **APPOINTMENTS p 12**
 - A. Strategic Plan Steering Committee p 12
 - B. Outdoor Spaces Board p 12
10. **COMMITTEES, COMMISSIONS p 12**
 - A. Planning and Zoning Board Minutes p 13
 - B. Valley Center Public Library Financial Reports p 27
11. **OLD BUSINESS p 33**
 - A. Council appointment change for Strategic Plan Steering Committee p 33
 - B. Ordinance 1343-20; UPOC Ordinance Amendment p 34
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 - B. Phase 3 Waste Water Treatment Plant change order p 41
 - C. Resolution 684-20; Legislation Authority (Amend to add to agenda) p 53
13. **CONSENT AGENDA p 56**
 - A. Appropriation Ordinance - February 4, 2020 p 57
 - B. 2019 Flex Plan Extension Claim Period p 65
 - C. Request for Flag Retirement Ceremony-American Legion p 68
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 - E. Delinquent Report - November 2019 p 73

14. **STAFF REPORTS p 79**
15. **GOVERNING BODY REPORTS p 94**
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

CALL TO ORDER

ROLL CALL

INVOCATION – MINISTERIAL ALLIANCE

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the January 21, 2020 regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
January 21, 2020
CITY HALL
121 S. MERIDIAN

Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Chris Evans, Paul Davis, Ben Anderson, Gina Gregory, Brendan McGettigan, Robert Wilson and Ronald Colbert.

Members Absent: Matt Stamm

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Brent Clark, City Administrator
Barry Smith, Asst. City Administrator
Matt Koehn, City Treasurer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

McGettigan moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – JANUARY 7, 2020 REGULAR CITY COUNCIL MEETING

McGettigan moved to accept the minutes of the January 7, 2020, regular City Council meeting, seconded by Davis. Vote yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

Community Development Director Shrack recognized Code Enforcement Officer William Andrews for receiving residential inspection certification from the International Code Council. Shrack stated that Bill can complete all residential inspections and we don't have to outsource that service.

An annual report for Main Street Valley Center was presented by Chris Strunk. He began by thanking the City and the staff for assisting Main Street Valley Center activities throughout the year. 2019 highlights included: Enhancement grants, and Christmas Tree lighting back to Main Street. Strunk announced that they have expanding the historic district to include 2 blocks of Main Street east of Meridian. A new website is up and active. Mainstreetvalleycenter.org. Strunk distributed a financial report that was approved on 01/16/2020 by the group.

PUBLIC FORUM –None

APPOINTMENTS - None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS –

A. ORDINANCE 1340-20; RE-ZONE 9801 N BROADWAY

Shrack presented Ordinance 1340-20 regarding re-zoning of property from RR-1 (suburban residential) to A-1 (agricultural district).

Anderson moved to approve Ordinance 1340-20; re-zoning of land located at 9801 N. Broadway Ave, Valley Center, Kansas for 2nd. reading. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

B. ORDINANCE 1341-20; RE-ZONE 200 W 93RD ST. N

Shrack presented Ordinance 1341-20 regarding re-zoning of property from RR-1 (suburban residential) to A-1 (agricultural district).

Gregory moved to approve Ordinance 1341-20; re-zoning of land located at 200 W. 93rd St. N. Valley Center, Kansas for 2nd. reading. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

C. 2021-2023 STRATEGIC PLAN STEERING COMMITTEE DISCUSSION

Shrack stated that the strategic plan contract with RDG is being finalized. He requested Council create a steering committee to work with RDG throughout the process. Discussion was held regarding number of committee members as well as having community representatives serve on the committee.

Anderson moved to create a steering committee to work with RDG to create a Strategic Plan for 2021-2023. Motion seconded by Gregory. During discussion a request was made to specify the number of members and the number of Council representatives to serve on the committee. Anderson amended his motion to appoint a nine (9) member committee with four (4) City Council Representatives. Vote yea: unanimous. Motion carried.

Mayor Cicirello asked Councilmembers if any would like to serve on the steering committee. Mayor recommended the Councilmembers Colbert, Gregory, Wilson and Anderson serve on the committee.

Anderson moved to appoint the recommended Councilmembers Colbert, Gregory, Wilson and Anderson to serve, motion seconded by Colbert. Vote yea: unanimous. Motion carried.

D. CONTRACT EXTENSION WITH NAI MARTENS FOR FORD ST. PROPERTY MARKETING

Shrack explained that the contract with NAI Martens to market the Ford Street property expired at the end of 2019. He requested approval of an extension of the contract until March 31, 2020.

Anderson moved to approve the contract between NAI Martens and the City of Valley Center and authorize Mayor Cicirello to sign the agreement extending services to March 31, 2020. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. GENERAL OBLIGATION BONDS, SERIES 2020-1, ORDINANCE 1342-20 AND RESOLUTION 683-20

Smith was excited to announce that 7 bids were received for the G.O. Bond earlier in the day. Country Club Bank submitted the low bid with a 2.07% interest rate. Smith stated that Garth Herrmann, with Piper Jeffray is present to answer any questions. This series 2020-1 Bond is for the 5th Street Paving project and the Public Water Supply System Improvements. Smith reminded Council that originally financing was through KDOT with an interest rate over 3%. Due to the savings from the lower interest rate, the amount of the G.O. bonds was also lowered to \$4,510,000.00.

Anderson moved that the first reading requirement for the Ordinance be waived, the award of the bid be ratified, that Ordinance 1342-20 be passed, and Resolution 683-20 be adopted. Seconded by Wilson. A question was raised during discussion whether the waiver of first reading should be a separate motion. Mr. Herrmann stated cities have the flexibility to waive the first reading within the motion or they can separate out the waiver. Whichever, is the City's practice. Vote yea: unanimous. Motion carried.

B. REQUEST TO PURCHASE DARE VEHICLE

Newman requested Council approve the purchase of a new DARE vehicle. The Drug and Alcohol Fund has approximately \$43,000.00 available. A new truck will be approximately \$35,000.00 plus additional costs to have it outfitted with police equipment.

McGettigan moved to approve purchase of DARE vehicle using the funds from the special alcohol and drug tax fund. Motion was seconded by Gregory. Vote yea: unanimous. Motion carried.

C. ORDINANCE 1343-20 UPOC ORDINANCE AMENDMENT

Newman presented an amendment to amend the 2019 UPOC. He explained that an amendment is needed due to federal changes to the legal age to purchase tobacco products.

Evans moved to approve Ordinance 1343-20, repealing and replacing Section 5.6 and 5.7 of the UPOC for 1st reading. Motion seconded by Gregory. Vote yea: unanimous. Motion carried.

D. 2020 WATER RATE APPROVAL

Smith drafted a memo to Council regarding proposed water rate increase for 2020. He explained that the City of Wichita raised the cost of water sold to Valley Center by 6.25%. After completing a 5 year projection forecast, Smith recommended that we absorb part of the increase from Wichita and hold the 2020 water rate to a 4% increase. Anderson stated that he appreciated that Council was given the opportunity to discuss during open meeting and be very transparent about the increase.

Evans moved to increase the City of Valley Center 2020 water rates by 4%. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

E. 2019 YEAR IN REVIEW

Treasurer Koehn presented the 2019 Financial Year in Review report. Koehn stated that the increase in the Land Bank Reserve was due to early payoff of specials in the Ridgefield Addition. Gregory appreciated the report and how detailed it is. Presentation only. No action needed.

F. 2019 LAND BANK ANNUAL REPORT

Smith presented an annual Land Bank report to Council and stood for questions. Wilson inquired about a timeline to begin construction after purchase of lot to qualify for the tax incentive. Smith and Shrack stated construction must begin within 6 months.

McGettigan moved to accept and file the 2019 Annual Land Bank Report, seconded by Colbert. Vote Yea: Unanimous. Motion carried.

G. EXECUTIVE SESSION; DISCUSSION OF NON-ELECTED PERSONNEL

Anderson moved to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in ten minutes. Motion seconded by McGettigan. Vote yea: unanimous. Motion Carried.

Session started at 7:47pm

Mayor Cicirello called meeting back to order at 7:57 pm.

Anderson stated no official action was taken by Council while in executive session.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE-JANUARY 21, 2020
- B. CHECK RECONCILIATION – DECEMBER 2019
- C. TREASURER'S REPORT – DECEMBER 2019
- D. REVENUE AND EXPENSE REPORT 2019
- E. DELINQUENT ACCOUNT REPORT – OCTOBER 2019

McGettigan moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack explained the Flood Insurance Assessment. Valley Center is a class 7 in the CRS (Community Rating System). Participation and compliance ensures our citizens receive a discount on flood insurance premiums.

Reminded all of the Wichita Area Builders Home Show, February 6-9th. Openings are available on Thursday, February 6th. if anyone would like to volunteer.

PARKS AND OUTDOOR SPACES DIRECTOR OWINGS

The Outdoor Spaces Board has an opening. If anyone knows of a person that might be interested, let them know. Volunteer applications will be available soon.

The Pedestrian/Bicycle Master Plan is posted on the website.

PUBLIC SAFETY DIRECTOR NEWMAN

The new squad truck for the Fire Department is almost done. With the grants received the Fire Department was able to purchase new gear to assist with the Wildland firefighter group.

Announced that Valley Center was listed as the #1 safest City in Kansas by the homesnacks.net group.

PUBLIC WORKS DIRECTOR EGGLESTON

Gave update of Wastewater treatment plant. Announced that the water line replacement project begins today. Eggleston also reported that after some technical issues with the new water meter reading system, they have gone from little over 100 missed reads to 0 last month. Hopefully that will continue.

2 of the crosswalk beacon signals have been installed and 2 more have been ordered. Anderson questioned why the signal at Interurban and 5th keeps turning. Eggleston stated that his crew will go out and install a lag bolt that should solve the problem.

ASSISTANT CITY ADMINISTRATOR SMITH

Stated that he is revising the budget calendar for 2020. Smith asked how Council input regarding the CIP was gathered. Cicirello stated a survey was distributed to Council and information was compiled from it. Council consensus was a CIP workshop prior to a regular City Council Meeting to discuss the CIP.

CITY ADMINISTRATOR CLARK

Recognized the Parks and Public Buildings department and staff for the updates to the City Council room. Clark will be meeting with Waste Management later this week to begin contract negotiations.

He also attended a SCAC meeting last Saturday and toured the 911 communication center.

GOVERNING BODY REPORTS

MAYOR CICIRELLO

Stated that he will be sending out meeting requests so that he can see who will be at the meetings and who will be absent. Inquired who had a "Governing Body Handbook" Stated that each Council Member should have one. He will also be working on "guidelines" for conducting the governing body meetings.

COUNCILMEMBER EVANS

Thanked all the City Staff for the work they do.

COUNCILMEMBER DAVIS, McGETTIGAN AND GREGORY

Stated that the new layout and décor of the Council Room looked very nice. Gregory stated that the carpet now needs to be replaced.

Colbert moved to adjourn, second by McGettigan. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:22 PM.

Kristi Carrithers, City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the January 21, 2020 Regular Council Meeting as presented/ amended.

PRESENTATIONS / PROCLAMATIONS

A. Valley Center Recreation Commission

PUBLIC FORUM

APPOINTMENTS

A. Strategic Plan Steering Committee

B. Outdoor Spaces Board

COMMITTEES, COMMISSIONS

A. Planning and Zoning Board minutes

B. Public Library Financial Report-will be available at meeting

PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING MINUTES

CITY OF VALLEY CENTER, KANSAS

TUESDAY, JANUARY 28, 2020, 7:00 P.M.
CITY HALL, 121 S. MERIDIAN AVE.

CALL TO ORDER: Interim Chairperson Rick Shellenbarger called the meeting to order at 7:00 P.M. with the following members present: Don Keenan, Mike Boyd, Katie Patry, and Toby Meadows

Members Absent: Gary Janzen and Kelsey Parker

Staff Present: Ryan Shrack, Tristan Hendrickson, and City Administrator Brent Clark

Audience: Robert Holloway, Jerry Muldowley, Daniel Shults, Saul Escobar, Andy Quandt, and Patrick Edwards.

Meeting started with the Pledge of Allegiance to the American Flag.

AGENDA: A motion was made by Interim Chairperson Shellenbarger and seconded by Board Member Keenan to set the agenda. Motion passed unanimously.

COMMUNICATIONS: Ryan thanked Rick Shellenbarger for being Interim Chairperson while Gary Janzen is gone.

APPROVAL OF DRAFT MINUTES: Interim Chairperson Shellenbarger made a motion to approve the December 19, 2019 DRAFT meeting minutes. The motion was seconded by Board Member Meadows. Motion passed unanimously.

PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS:

- A. Review of V-2020-01, application of B+T Group, pursuant to City Code 17.10.08., who is petitioning for a maximum cell tower height variance of thirty (30) feet for a proposed cell tower to be constructed at 400 W. Industrial St., Valley Center, KS 67147.

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



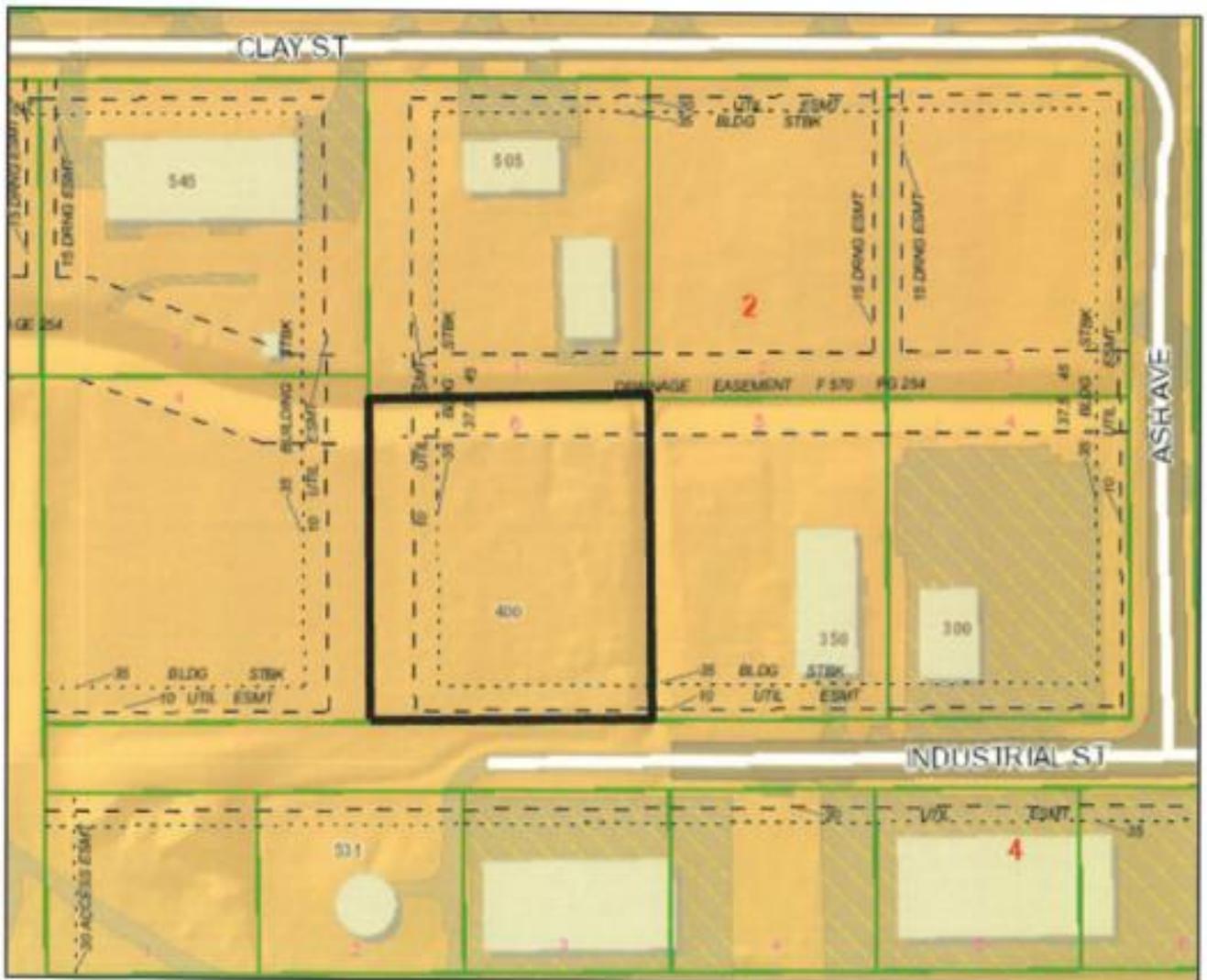
Date: January 21, 2020

Present Zoning: I (Industrial District)

Variance Request: The applicant, B+T Group, is requesting a variance on the allowed maximum cell tower height as established by the City's zoning regulations. The applicant, who represents the cell tower builder and property owner, is proposing to construct a 180 ft. cell tower (monopole design) on the property addressed as 400 W. Industrial Street. Per City Code, the maximum cell tower height allowed on Industrial zoned property is 150 ft.

Applicant: B+T Group

Property Address: 400 W. Industrial St., Valley Center, KS 67147 (outlined in black below)



Applicant's Reasons for Variance Request:

Per the City of Valley Center's Zoning Code, the maximum allowed height of a cell tower on Industrial zoned land is 150 ft. The applicant, who represents the cell tower builder and end user (AT&T), is seeking permission to construct a 180 ft. cell tower (please see attached letter from AT&T at the end of this report). In the applicant's letter, they state that constructing the cell tower at 180 ft. will allow for better coverage for their customers and eliminate their current degradation areas.

Review Standards for a Variance per 17.10.08.D. (*standards in italics*):

1. *That the variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zoning district, and is not created by an action or actions of the property owner or the applicant.*

This variance request is unique to this property and is not the result of any actions already taken by the property owner. There are currently two other cell towers located within the incorporated boundary of Valley Center. One of these towers is located in the Valley Center Industrial Park at 220 S. Cedar Ave. This tower is 180 ft. tall. The second cell tower is located just south of the Industrial Park at 521 W. Industrial St. This tower is 150 ft. tall.

2. *That granting of the variance will not adversely affect the rights of adjacent property owners or residents.*

The granting of this variance will not adversely affect the rights of adjacent property owners. The applicant has supplied all documentation requested by the City of Valley Center, including an approval letter from the FAA stating that the proposed cell tower is not a hazard to air navigation. A public notice was published in *The Ark Valley News* and notice letters were mailed to all property owners within 200 feet of the applicant's property boundaries. To date, no responses have been received by City staff.

3. *That strict application of the provisions of these regulations from which a variance is requested will constitute unnecessary hardship upon the property owner represented in the application.*

The property owner will not have unnecessary hardship because the proposed cell tower has not been constructed yet. However, the end user of the cell tower, AT&T, would experience hardship in the fact that construction of the cell tower at the allowed 150 ft. will result in signal degradation and poor coverage for customers in the service area.

4. *That the variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity or general welfare.*

The variance will not adversely affect the public health, safety, morals, order, convenience, prosperity, or general welfare of the surrounding neighbors or the community in general. The construction of the cell tower will improve cellular service in the community. The cell tower owner will carry liability insurance and be liable for any damage done to any surrounding properties in the case of a tower collapse.

5. *That granting the variance desired will not be opposed to the general spirit and intent of these regulations.*

The granting of this variance will not be opposed to the general spirit and intent of the referenced regulations.

Staff Recommendation: Staff recommends approval of this variance application.



AT&T
12851 Manchester Road
Des Peres, MO 63131

January 2, 2020

RE: Variance request for proposed AT&T Telecommunications Tower (AT&T Site: KSL05624/ Valley Center DT RS)

To Whom It May Concern,

The telecommunications tower being proposed by Uniti Towers, LLC will be used by AT&T to provide coverage primarily within the town of Valley Center and the area to the South. AT&T will use this proposed structure to replace our existing facility at 200 South Cedar, Valley Center. Because we currently provide coverage, we need to ensure that we minimize any negative impact to our existing customers.

Wireless telephones operate by transmitting a low power radio signal between a wireless phone and telecommunication equipment mounted on a tower or other structure. Because of the low power a telecommunications facility is only able to transmit to a wireless phone within a limited geographical area. Due to these limitations, maximizing height to install equipment is crucial to performance.

ATT uses specific software designed to analyze a mobile network to determine the acceptable solutions for the network. We reviewed existing structures in the area because it is always our preference to use existing structures as the first option. Unfortunately, the existing options would cause a degradation of service for our existing customers in the geographical area that our current site covers.

After eliminating existing structures, AT&T contracted with a company to find other options. The proposed location was brought to us for analysis. We looked at the 150' level but that caused the same issues as the existing locations. We looked at the 180' level and that provided coverage as good or better than our current location, and there are no degradation areas. Moving to the proposed location at 180' will improve coverage to the south of the proposed location.

Based on analyses AT&T had determined that a height of 180' must be achieved in order for their radio frequency objectives to be met. At any height that avoids a variance would not provide the necessary coverage.

Regards,

Ron Humphrey
Principal RAN Engineer
AT&T

Ryan gave an overview that B+T Group would like a variance to build a cell tower 180 feet, 30 feet more than the ordinance which is 150 feet maximum height with a mono pole design, it will be fenced off and will have landscaping around it. This variance also has staff approval.

Interim Chairperson Shellenbarger opened the public hearing at 7:11 P.M.

Robert Holloway with B+T Group explained they want to build the tower at 400 W. Industrial to bring cellphone service to the southern part of valley and eventually build more towers to expand the service even greater because then the tower would ping off each other.

Interim Chairperson Shellenbarger asked about the range of the service, how far it can and will go.

Jerry Muldowley the engineer for B+T Group answered that the towers services can reach 1-1 ½ mile. It is like a transponder. They are looking into the next site to build a cell tower to expand the services. As of right now AT&T will be one of the services on the tower; eventually there will be two more services for rent that cell phone providers such as T-Mobile and Verizon for example. Muldowley let the board know he received a letter from AT&T that the tower meets wireless criteria and state criteria to bring wireless service to residents of Valley Center. He also explained that they will not camouflage the tower because in doing so it will mess with the RF waves and coverage; the tower would still work just not as efficient. Next, he informed the board about the mono pole design for the tower. Mono pole design is the safest design for towers such as these. The design will keep the tower from just falling and possibly endangering the community, it will bend, become stronger and give the builders time to fix whichever part of the tower gave out. Lastly, the mono pole design is safer in high wind weather such as hurricanes and tornados, if an object hits the tower it will hit and roll off; poles that are not this design will catch object leading them to sticking, raising the risk of harm to the community. Mudowley then sat down.

Next up to the podium was Patrick Edwards lawyer at Stinson LLP who is the attorney representation for SBA Communication which is the owner of the cellular tower on cedar. Edwards greeted the board and explained he is at the meeting to oppose the cell tower going up, in his words it is to close the Cedar tower. He explained that his client SBA Communications randomly found out online about the Planning and Zoning meeting with agenda around 4 P.M. Monday, January 27th, 2020 so he had less than 24 hours to prepare for this meeting to represent his client who is in Florida. SBA Communications told Edwards they never received a letter from G+T Group stating that a tower would be going up so close to theirs. AT&T, Sprint and Cricket all have contracts with SBA Communications to provide wireless service to the Valley Center Community.

Interim Chairperson Shellenbarger asked if the contract with SBA is expired or if AT&T will leave. Edwards replied that as of right now SBA still has a contract with AT&T to be on the tower, also that if B+T Group puts this tower up it will interfere with SBA's tower and the towers being so close they will both be giving the same distance of AT&T service.

Ryan stood to inform Edwards that this review is for a variance on the height not the tower being built, so if he does not any valid points to oppose the height that he will need to come back to the podium on the next agenda SP-2020-01 the application to approve B+T Group site plan. Edwards respectfully sat down.

Interim Chairperson Shellenbarger closed the public hearing at 7:35 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Interim Chairperson Shellenbarger made a motion to approve V-2020-01 variance to grant B+T Group extra 30 feet to make the tower height 180 feet total. Board Member Boyd seconded the motion. The vote was unanimous.

- B. Review of SP-2020-01, application of B+T Group, pursuant to City Code 17.12., who is petitioning to build a 180 ft. cell tower on the property located at 400 W. Industrial St., Valley Center, KS 67147

Community Development Director Ryan Shrack presented the following staff report to the Planning and Zoning Board:



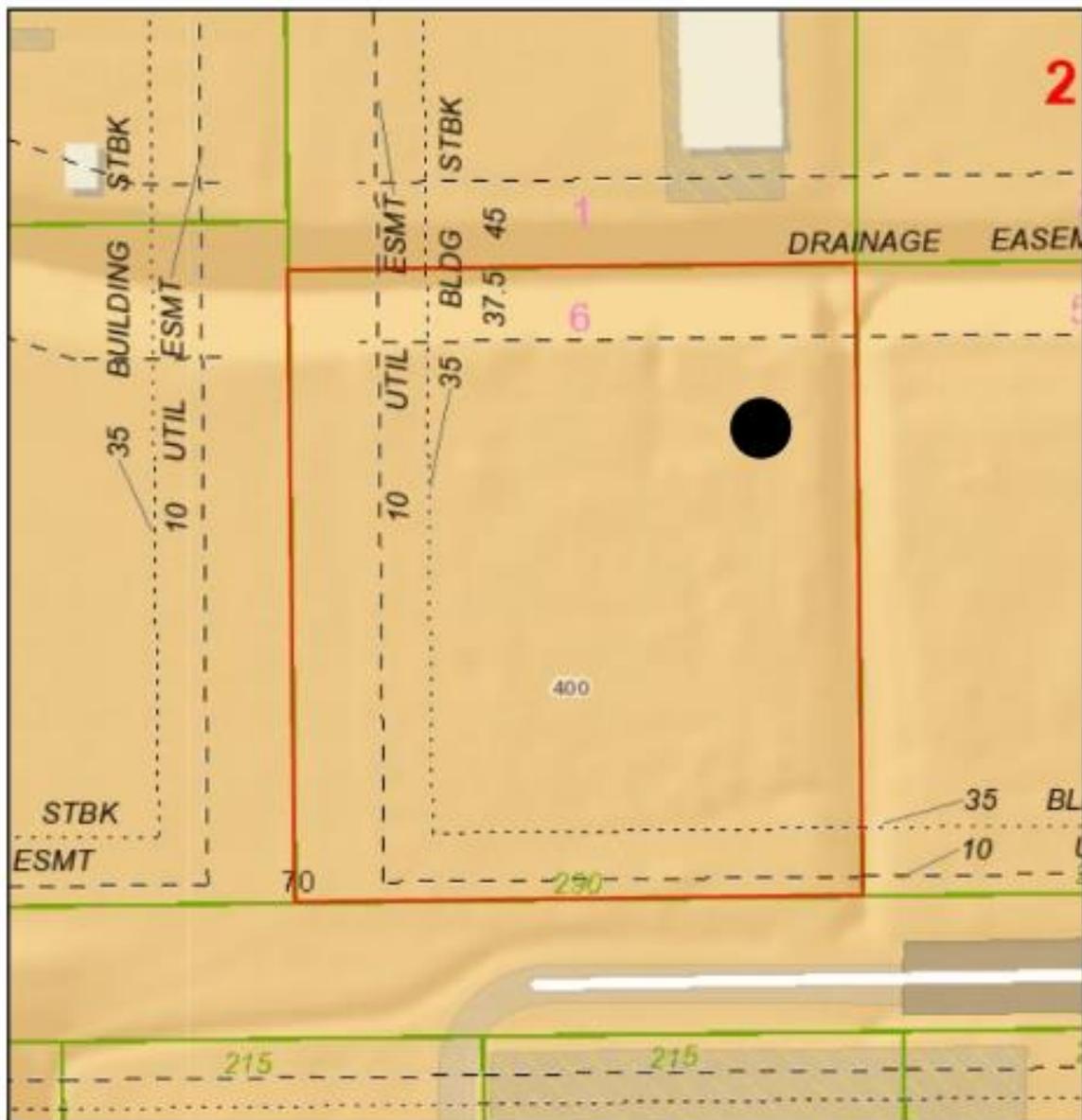
Date: January 21, 2020

To: City of Valley Center Planning and Zoning Board

From: Ryan W. Shrack, *Community Development Director*

Applicant: B+T Group (SP-2020-01)

Location of Site Plan: The proposed 180 ft. monopole cell tower will be constructed on the property addressed as 400 W. Industrial St. The map below shows the lot on which the cell tower will be constructed (outlined in red) and the approximate location of the cell tower is noted with a black circle.



Existing Zoning: I (Industrial District)

Size of Parcel: The lot on which the cell tower will be constructed is 2.17 acres in size. The submitted site plan meets all bulk regulations required of the zoning district.

Purpose of Site Plan Application:

17.12.05 Site Plan Requirements:

Projects which are subject to review by the Planning and Zoning Board generally are required to meet the following standards:

- A. *Show the location and dimensions of all right-of-way, easements and setback lines either required by these regulations or by platting or separate instruments.*
 - The proposed cell tower will be constructed within the site development area noted on the separate site plan sheets, which also show the location of all right-of-way, easements, and setback lines.
- B. *The site plan map generally should be oriented to the north with north arrow and scale plus dimensions and property boundary lines for the zoning lot.*
 - Dimensions are shown on the site plan and the site plan is generally oriented to the north and a scale is present. Property boundary lines are also shown on the site plan map.
- C. *Topography by contour lines may be required if slopes exceed 5%, buffer berms are used, or a drainage plan is required.*
 - A contour map is provided as part of the site plan and erosion control is also shown. Per the City Engineer, a drainage plan was not required for this construction project.
- D. *Show existing and proposed structures by bulk dimensions plus number of stories, gross floor area and entrances.*
 - The site plan shows the dimensions for the proposed cell tower. A structural report for the tower is also attached to this staff report.
- E. *Existing and proposed curb cuts, aisles, off-street parking, loading spaces and walkways, including type of surfacing and number of parking spaces. Delineate the traffic flow with directional arrows and indicate the location of direction signs and other motorist's aids (if any).*
 - Parking spaces are not needed for this project. The site plan shows an access easement that will allow the tower owner and telecommunications user access to the designated tower area on the property.
- F. *Location, direction and intensity of proposed lighting. All exterior lighting must be "full-cut-off" light fixtures when located near adjacent residential properties (no light should spill over on adjacent residential parcels)*
 - Exterior lighting is not proposed for this project.

G. *Location and height of all existing (to remain) and proposed signs on the site, the setback dimensions from any sign to property lines, location and routing of electrical supply, surface area of the sign in square feet, size of letters and graphics, description of sign, frame materials and colors.*

- No exterior signs are proposed for this project.

H. *If disposal containers will be on the site, indicate how such areas will be fully screened from public view by means of a structure (including swinging doors) constructed with either solid treated lumber walls, cement block (with or without brick), or other materials deemed acceptable. The enclosure must also have the capability of latching the doors in a closed position, or when trash is being picked up, in an open position. Outdoor storage areas may also need to be screened if required by these zoning regulations.*

- There are no disposal containers proposed for this project. It should be noted that the site plans do include a landscaping plan to provide natural screening once the cell tower and surrounding fence have been constructed.

I. *Vehicular ingress and egress to and from the site and circulation within the site to provide safe, efficient and convenient movement of traffic, not only within the site but on adjacent roadways.*

- Vehicular ingress and egress to and from the site and circulation within the site will be safe, efficient, and convenient. As noted on the site plan sheets, there will be a driveway constructed within the access easement that will connect the cell tower area to Industrial Street. This access will be private and not open to the general public.

J. *Site plan provides for the safe movement of pedestrians within the site.*

- The proposed development is a private, fenced off development not located directly adjacent to any public right of way where pedestrians would normally be found. The plan does show safe movement for anyone walking within the defined area.

STAFF RECOMMENDATION: City staff recommends approval of this site plan application.

Ryan explained to the board that the site plan review is to give B+T Group permission to build a cellular tower at 400 W. Industrial St., Valley Center, KS 67147. B+T Group will have to go through Sedgwick County MABCD with tower plans to get approved, stamped, and inspected by MABCD. Whoever is the service provider is above the City and will have to get FCC permits in order to place wireless facilities on the proposed tower.

After the report presentation, Interim Chairperson Shellenbarger opened the public hearing at 7:16 P.M.

Brent Clark City Administrator stood to enlighten the board that as a city we cannot have a say in the disagreement and legal issues between SBA Communications and B+T Group only in the building of B+T Groups tower. Sabre made the design for the tower, he worked with them before in Nebraska “they are a very good company, the mono pole design and structure is the best structure for towers as of right now.

Robert Holloway stood for questions at the podium.

Board Member Keenan asked why there was a propane tank in the image of the tower, if it was used for heat.

Holloway answered that is there is a propane tank for the backup generator in case the electricity goes out in the tower. Holloway then sat down.

Patrick Edwards came back up to the podium. He represents SBA Communications, which operates a tower at 200 S. Cedar. He claimed that a new tower would have the same capacity as the existing tower that AT&T currently utilizes for services in the area. Edwards brought to the board’s attention the Valley Center Zoning Ordinance page 139 and 143. Please see below for Edwards evidence, it is highlighted.

APPENDIX: WIRELESS COMMUNICATIONS FACILITIES

Review Criteria for Wireless Communications Facilities In order to accommodate the communication needs of residents and business while protecting the public health, safety, and general welfare of the community, these criteria are necessary to:

- Comply with the federal Telecommunications Act of 1996 and facilitate the provision of wireless communication service to the residents and businesses of the City;
- Minimize adverse visual effects of wireless communication facilities through careful design and siting standards;
- Avoid potential damage to adjacent properties from wireless communication facility failure through structural standards and setback requirements;
- Maximize the use of existing and approved wireless communication facilities
- Buildings to accommodate new wireless communication facilities in order to reduce the number of wireless communication facilities needed to serve the community.

A. Definitions. The following definitions shall be used in the interpretation and construction of these regulations:

AMATEUR RADIO: Radio equipment and associated antennas or support structures operated for the purpose of receiving or transmitting communications by radio station as described in Section 153(g) of Title 47 of the U.S. Code and which is operated under license by the FCC.

ANTENNA: A whip (omni-directional antenna), panel (direction antenna), disc (parabolic antenna) or similar device used for transmission and/or reception of radio frequency signals.

ANTENNA ARRAY: More than one whip, panel, disc or similar device used for the same carrier at the same frequency.

APPLICANT: A person or entity with an application before the City of Valley Center for a permit for a wireless communication facility.

AGL (above ground level): The actual height of the wireless communication facility from the ground at the base of the structure to the highest part of the amount or the antenna, whichever is higher.

BROADCAST SYSTEMS: Wireless communication system that are licensed for the broadcast of AM/FM radio or television.

CAMOUFLAGE: To paint or mount a wireless communication facility in a manner that requires minimal changes to the host structure and hides the facility in the context of its surroundings on the host structure.

CARRIER: A company licensed by the Federal Communications Commission (FCC) that provides wireless communication. A wireless communication facility builder is not a carrier.

CELLULAR: A personal wireless service capable of transmitting and receiving voice that operates in the 800 MHz spectrum.

- B. Co-Location Requirements:** All commercial wireless telecommunication facilities erected, constructed, or located within the City shall comply with the following requirements:
1. A proposal for a new wireless communication facility shall not be approved unless the telecommunications equipment planned for the proposed wireless communication facility cannot be accommodated on an existing or approved wireless communication facility or building within a one mile for proposed wireless communication facilities greater than 120 feet in height, one-half mile for wireless communication facilities between 60 and 120 feet in height and one-quarter mile for wireless communication facilities under 60 feet in height of the proposed wireless communication facility due to one or more of the following reasons:
 2. The planned equipment would exceed the structural capacity of the existing or approved wireless communication facility (WCF), as documented by a qualified and licensed professional engineer, and the existing or approved wireless communication facility cannot be reinforced, modified or replaced to accommodate planned or equivalent equipment at a reasonable cost.
 3. The planned equipment would cause interference materially impacting the usability of other existing or planned equipment at the wireless communication facility as documented by a qualified and licensed professional engineer and the interference cannot be prevented at a reasonable cost
 4. Existing or approved wireless communication facilities within the search radius cannot accommodate the planned equipment at a height necessary to function reasonably as documented by a qualified professional radio frequency engineer.
 5. Other unforeseen reasons that make it infeasible to locate the planned equipment upon an existing or approved wireless communication facility.
 6. Any proposed wireless telecommunication facility shall be designed structurally, electrically, and in all respects, to accommodate both the applicant's antennas and comparable antennas for at least two additional users if the wireless communication facility is over 100 feet in height or for at least one additional user if the wireless communication facility is over 60 feet in height. The wireless telecommunication facility must be designed to allow for future rearrangement of antennas upon the wireless telecommunication facility and to accept antennas mounted at varying heights.
- C. Construction Requirements.** All antennas and wireless communication facilities erected, constructed, or within the City, and all wiring therefore, shall comply with the following requirements:
1. The requirements set forth in Chapter 14.04, Building and Construction, of the Code of the City of Valley Center and FCC Guidelines.
 2. All applicable provisions of the Code of the City of Valley Center,
 3. Wireless communication facilities shall be certified by a qualified and licensed professional engineer to conform to the latest structural standards and wind loading requirements of the Building Code and the E/A/TIA-22 1996, as maybe amended.
 4. With the exception of necessary public electric and telephone service and connection lines, no part of any antenna or wireless communication facility nor any lines, cable, equipment or wires or braces in connection with either shall at any time extend across or over any part of a public right-of-way for a street, highway, sidewalk or lot line,
 5. Wireless communication facilities and associate antennas shall be designed to conform with accepted electrical engineering methods and practices and to comply

Ryan stated the structural engineering report was filed by a Kansas licensed engineer.

Brent and Ryan shared with the board that they would confer with the local code, as well as the KSA statutes to determine how to move forward in response to Mr. Edwards' comments.

The board had no further questions.

Interim Chairperson Shellenbarger closed the public hearing at 8:04 P.M.

Based on City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Interim Chairperson Shellenbarger made a motion to table SP-2020-01 until the next meeting Tuesday, February 25, 2020 to allow the city, both B+T Group and SBA Communication to gather more information. Board Member Boyd seconded the motion. The vote was unanimous.

NEW BUSINESS- Ryan had no new business.

OLD OR UNFINISHED BUSINESS-

A. Discussion with Daniel Shults regarding V-2019-05.

Daniel Shults came back to ask the board if he could be put on the next Planning and Zoning meeting Tuesday, February 25th, 2020 regarding V-2019-05. Board agreed to have Daniel Shults put on the agenda for Tuesday, February 25th, Meeting.

B. Board Attendance Policy Discussion

The Board decided to table this item until next meeting since Chairperson Gary Janzen was absent.

COMMITTEE AND STAFF REPORTS- Ryan reminded the Board the next Planning and Zoning Meeting will be Tuesday, February 25th, 2020 at 7 P.M. City Hall.

ITEMS BY PLANNING AND ZONING BOARD MEMBERS:

- Gary Janzen-Not present
- Don Keenan-Nothing
- Kelsey Parker-Not present
- Rick Shellenbarger-Nothing
- Katie Patry-Nothing
- Mike Boyd- Nothing
- Toby Meadows – Nothing

ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING: At 8:30 P.M., a motion was made by Interim Chairperson Shellenbarger to adjourn and was seconded by Board Member Meadows. Vote was unanimous.

Respectfully submitted,

Ryan Shrack, Community Development Director

Gary Janzen, Chairperson

2019 Library Highlights

- Increased materials circulation by almost 11%
- Added an additional 144 programs to our offerings
- Increased program attendance by almost 61%
- Increased library use by over 23%
- Received \$_31,584.00_ in grants
- Upgraded to new automation system with more features for our patrons at a lower cost to the library
- Upgraded children's computers and added a new computer desk in children's area
- Added a new mobile microfilm station to reference area
- Added new artwork

Valley Center Public Library 2019 Statistics

Check out Summary	2,018	2,018	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec.	2,019
Adult	Totals	Mo.Ave.													Totals
Non-fiction	2,040	170	227	220	197	259	209	244	261	203	197	254	215	165	2,651
Fiction	14,632	1,219	1360	996	1031	1521	1065	1328	1446	1393	1100	1384	1056	1062	14,742
Juvenile															
Non-fiction	2,465	205	244	212	217	177	293	443	332	298	277	186	176	80	2,935
Fiction	18,338	1,528	1480	1162	1657	1467	2019	3082	2746	1822	1477	1780	1501	1359	21,552
Periodicals	1,339	112	77	125	108	101	70	61	56	74	53	82	75	37	919
Audio materials	2,385	199	176	144	219	184	201	189	204	203	168	249	166	161	2,264
DVD's/Videos	3,443	287	286	230	278	236	283	427	343	276	202	288	229	210	3,288
Other items	170	14	34	31	28	26	25	16	19	33	16	17	10	16	271
eBooks chkd out	4,033	336	442	418	406	459	481	513	506	503	507	467	493	470	5,665
eMagazines chkd out	235	19	6	14	9	12	6	14	7	39	6	14	10	12	149
Totals	49,080	3,936	4332	3552	4150	4442	4652	6317	5920	4844	4003	4721	3931	3572	54,436
Number of programs	224	19	27	20	51	32	18	43	47	18	33	34	24	21	368
Tot. Program attendance	8,125	677	458	270	1059	1224	244	1862	2894	665	640	2772	693	290	13,071
Internet Computer Use	1,378	115	152	111	166	164	151	155	166	168	122	149	104	90	1,698
Wireless Internet Use	1,985	165	132	134	171	280	442	459	268	373	614	336	334	300	3,843
Children's Computer Use	2,051	171	181	171	194	158	231	298	254	285	150	186	110	61	2,279
ILL Materials Loaned	857	71	89	73	89	79	62	79	91	82	61	46	16	44	811
ILL Materials Borrowed	946	79	100	73	102	100	77	63	86	68	69	65	69	80	952
New Library Patrons	1,182	99	57	39	91	116	115	208	149	93	69	123	43	22	1,125
Materials Added	2,299	192	299	107	209	218	218	185	193	223	215	342	147	195	2,551
eBooks/eAudios added	64	5	1	1	1	1	1	1	1	1	1	1	1	1	12
Withdrawn - Items	1,965	N/A													2,932
Withdrawn - Magazines	441	N/A													518
Tests Proctored	16	1	0	4	4	3	3	0	0	0	3	2	3	3	25
Svcs:Notary/19/Witness e	23	2	2	3	6	2	2	6	2	2	9	6	3	2	45
Library Users	36,681	3,057	2981	2438	3906	4062	3273	5327	5732	3879	3188	5446	3116	2247	45,595
Website Visits	6,367	531	655	437	531	553	872	1131	621	757	536	571	728	535	7,927
Digital VC Visits	642	54	27	43	15	116	38	76	53	17	26	10	26	64	511
Total Visits	43,690	3,641	3663	2918	4452	4731	4183	6534	6406	4653	3750	6027	3870	2846	54,033

closed 1 day in Jan., 2 days in Feb. and 1 day in Dec. due to weather

5 Year Statistics Comparison - VCPL

	2,015	2,016	2,017	2,018	2,019
Check out Summary					
Adult					
Non-fiction	2,084	1,895	1,969	2,040	2,651
Fiction	15,846	14,315	15,434	14,632	14,742
Juvenile					
Non-fiction	2,815	2,351	2,528	2,465	2,935
Fiction	16,269	15,825	16,881	18,338	21,552
Periodicals	1,445	1,707	1,586	1,339	919
Audio materials	2,078	2,483	2,640	2,385	2,264
DVD's/Videos	5,059	4,423	4,159	3,443	3,288
Other Items	n/a	28	212	170	271
eBooks chkd out	1,566	1,914	2,355	4,033	5,665
eMagazines chkd out	75	147	229	235	149
Totals	47,237	45,088	47,993	49,080	54,436
Number of programs	173	200	215	224	368
Tot. Program attendance	5,393	5,708	6,351	8,125	13,071
Internet Computer Use	1,452	1,425	1,534	1,378	1,698
Wireless Internet Use	1,372	1,732	2,531	1,985	3,843
Children's Computer Use	1,672	1,721	1,907	2,051	2,279
ILL Materials Loaned	1,320	1,053	1,099	857	811
ILL Materials Borrowed	1,247	1,063	1,029	946	952
New Library Patrons	375	593	588	1,182	1,125
Materials Added	3,070	2,581	2,484	2,299	2,551
eBooks/eAudios added	134	287	141	64	12
Withdrawn - Items	3,741	4,111	3,438	1,965	2,932
Withdrawn - Magazines	1,297	685	612	441	518
Tests Proctored	12	11	17	16	25
Svcs:Notary/I9/Witness etc.	n/a	30	51	23	45
Library Users	30,952	31,876	33,207	36,681	45,595
Website Visits	n/a	5,088	5,308	6,367	7,927
Digital VC Visits	n/a	448	299	642	511
Total Visits	n/a	37,412	38,814	43,690	54,033

Valley Center Public Library
Balance Sheet
December 31, 2019

ASSETS

Current Assets		
Petty Cash Account	\$	100.00
CTSB - Regular Acct. 623		14,017.08
Accounts Receivable		732.39
CTSB - Savings / Draw Acct.502		24,573.06
CTSB - Captial Improvements207		<u>2,646.63</u>
 Total Current Assets		 42,069.16
Property and Equipment		
Office Equipment		<u>5,372.00</u>
 Total Property and Equipment		 5,372.00
Other Assets		
 Total Other Assets		 <u>0.00</u>
 Total Assets		 <u><u>\$ 47,441.16</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
FICA Payable/Federal W/H	\$	2,919.09
State W/H Payable		630.76
State Unemployment		<u>8.85</u>
 Total Current Liabilities		 3,558.70
Long-Term Liabilities		
 Total Long-Term Liabilities		 <u>0.00</u>
 Total Liabilities		 3,558.70
Capital		
Retained Earnings		179,123.43
Retained Earnings - YTD		(149,078.14)
Net Income		<u>13,837.17</u>
 Total Capital		 <u>43,882.46</u>
 Total Liabilities & Capital		 <u><u>\$ 47,441.16</u></u>

Valley Center Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Last Year Actual	Change from Last Year
Revenues					
City of Valley Center	\$ 258,421.47	\$ 261,394.00	(2,972.53)	\$ 242,351.93	16,069.54
State Aid	2,079.02	2,000.00	79.02	2,107.45	(28.43)
SCKLS Grant	23,480.00	22,000.00	1,480.00	23,704.00	(224.00)
Fines	2,423.60	1,500.00	923.60	1,883.17	540.43
Copier Fees	1,596.17	960.00	636.17	1,294.60	301.57
Other Grants	304.41	500.00	(195.59)	965.70	(661.29)
Interest Income	16.43	75.00	(58.57)	67.30	(50.87)
Memorial Funds	0.00	0.00	0.00	0.00	0.00
Donations	0.00	0.00	0.00	49,563.77	(49,563.77)
Donations - Microfilm	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	638.54	840.00	(201.46)	466.30	172.24
Summer Reading Grants	6,800.00	6,700.00	100.00	6,675.68	124.32
Central KS Community Foundatio	0.00	0.00	0.00	0.00	0.00
Do Not Use	0.00	0.00	0.00	0.00	0.00
Total Revenues	295,759.64	295,969.00	(209.36)	329,079.90	(33,320.26)
Cost of Sales					
Do Not Use	0.00	0.00	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	295,759.64	295,969.00	(209.36)	329,079.90	(33,320.26)
Expenses					
Wages	162,203.93	170,000.00	(7,796.07)	162,404.44	(200.51)
Payroll Taxes	12,325.40	13,250.00	(924.60)	12,593.95	(268.55)
Employee Benefits	0.00	0.00	0.00	0.00	0.00
Mileage	661.22	1,050.00	(388.78)	960.79	(299.57)
Books	22,464.55	23,500.00	(1,035.45)	23,170.97	(706.42)
Non-Print Materials	11,095.37	12,000.00	(904.63)	10,276.82	818.55
Movie Licensing	378.00	375.00	3.00	360.00	18.00
Periodicals	2,014.57	1,750.00	264.57	1,568.53	446.04
E-Books	1,500.00	2,500.00	(1,000.00)	1,500.00	0.00
Digital Magazines	1,000.00	1,000.00	0.00	1,000.00	0.00
Electricity & Gas	11,484.19	11,400.00	84.19	7,940.36	3,543.83
Telephone	1,668.92	1,700.00	(31.08)	1,539.25	129.67
Internet Service	2,073.86	2,050.00	23.86	1,692.51	381.35
Trash	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance	817.74	800.00	17.74	1,701.91	(884.17)
Storage Rental	690.00	690.00	0.00	690.00	0.00
Janitorial Service	11,370.00	11,370.00	0.00	8,385.00	2,985.00
Accounting	603.75	500.00	103.75	636.00	(32.25)
Web page	0.00	0.00	0.00	29.34	(29.34)
Office Supplies	1,987.05	5,000.00	(3,012.95)	5,249.48	(3,262.43)
Office Equipment	1,992.48	900.00	1,092.48	4,036.42	(2,043.94)

Valley Center Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Last Year Actual	Change from Last Year
Book Supplies	4,510.76	3,000.00	1,510.76	2,863.61	1,647.15
Display Materials	0.00	0.00	0.00	0.00	0.00
Courier Service	2,400.00	2,400.00	0.00	2,400.00	0.00
Computer Software	1,154.90	1,000.00	154.90	749.87	405.03
Computer Maintenance	4,752.27	4,000.00	752.27	5,841.95	(1,089.68)
Postage	493.06	200.00	293.06	181.20	311.86
Insurance	7,062.00	7,500.00	(438.00)	7,115.00	(53.00)
Seminars	0.00	100.00	(100.00)	57.00	(57.00)
Dues	90.00	190.00	(100.00)	189.00	(99.00)
Advertising	769.50	1,850.00	(1,080.50)	500.00	269.50
Bank Charges	0.00	0.00	0.00	60.00	(60.00)
Returned Checks	0.00	0.00	0.00	0.00	0.00
Interest Paid	0.00	0.00	0.00	0.00	0.00
Grant In Kind	0.00	0.00	0.00	0.00	0.00
TALK - Ks. Humanities	0.00	0.00	0.00	0.00	0.00
Summer Reading Programs	6,181.26	6,400.00	(218.74)	5,602.96	578.30
Teen Programs Supplies	85.88	150.00	(64.12)	114.34	(28.46)
Misc. Child. Program Supplies	1,305.96	1,250.00	55.96	1,181.38	124.58
Adult Program Expenses	655.53	100.00	555.53	34.00	621.53
Services for the Community	1,015.28	750.00	265.28	750.16	265.12
Miscellaneous	760.58	244.00	516.58	3,447.77	(2,687.19)
Equipment - Technology U.	4,354.46	3,000.00	1,354.46	2,920.11	1,434.35
Travel Expenses - Cont. Ed.	0.00	0.00	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00	0.00	0.00
Improvements	0.00	0.00	0.00	0.00	0.00
Capital Improvements	0.00	5,000.00	(5,000.00)	74,957.52	(74,957.52)
Library Bldg - Library portion	0.00	0.00	0.00	439,750.00	(439,750.00)
Prior Year Adj	0.00	0.00	0.00	2,423.16	(2,423.16)
Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
Total Expenses	281,922.47	296,969.00	(15,046.53)	796,874.80	(514,952.33)
Net Income	\$ 13,837.17	(\$ 1,000.00)	14,837.17	(\$ 467,794.90)	481,632.07

OLD BUSINESS

A. COUNCIL APPOINTMENT CHANGE/STRATEGIC PLAN COMMITTEE:

A change in City Council representative appointment to the Strategic Plan Committee has been requested. Mayor Cicirello will recommend appointee for Council approval.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion approve Mayor appointment of City Council Representative _____ to serve on the Strategic Plan Committee to replace Councilmember Anderson.

OLD BUSINESS

B. ORDINANCE 1343-20; UPOC ORDINANCE AMENDMENT:

Director Newman will present for 2nd reading, Ordinance 1343-20 regarding amendment to the 2019 Uniform Public Offense Code. An amendment is needed due to federal changes to the legal age to purchase tobacco products. This amendment repeals and replaces Section 5.6 and 5.7.

- Ordinance 1343-20

ORDINANCE NO. 1343-20

AN ORDINANCE RELATED TO THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE “2019 UNIFORM PUBLIC OFFENSE CODE,” 35th EDITION, AMENDING SECTIONS 5.6 AND 5.7; AMENDING THE PROVISIONS THEREOF THAT REGULATE.

BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 5.6 Purchase or Possession of Cigarettes or Tobacco Products.

It shall be unlawful for any person:

- (a) Who is under 21 years of age to purchase or attempt to purchase cigarettes, electronic cigarettes, liquid nicotine or tobacco products; or
- (b) Who is under 18 years of age to possess or attempt to possess cigarettes, electronic cigarettes, liquid nicotine or tobacco products. (K.S.A. 79-3321:3322, as amended) For the purposes of this Section, the terms are defined in K.S.A. 79-3301 and amendments thereto, except liquid nicotine which is the active ingredient of the tobacco plant (nicotine) in liquefied form suitable for the induction of nicotine, whether by nasal spray, ingestion, smoking or other means, into the human body.
- (c) Violation of this Section shall be an ordinance cigarette or tobacco infraction for which the fine shall be a minimum of \$25 and a maximum of \$100. In addition, the judge may require a person charged with violating this Section to appear in court with a parent or legal guardian and/or may require completion of a tobacco education program.

Section 5.7 Selling, Giving or Furnishing Cigarettes or Tobacco Products to a Minor.

- (a) It shall be unlawful for any person, directly or indirectly, to:
 - (1) Sell, furnish or distribute cigarettes, electronic cigarettes, liquid nicotine or tobacco products to any person under 21 years of age; or
 - (2) Buy any cigarettes, electronic cigarettes, liquid nicotine or tobacco products for any person under 21 years of age.
- (b) It shall be a defense to a prosecution under this section if:
 - (1) The defendant is a licensed retail dealer, or employee thereof, or a person authorized by law to distribute samples;
 - (2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, liquid nicotine or tobacco products to the person under 21 years of age with reasonable cause to believe the person was of legal age to purchase or receive cigarettes, electronic cigarettes, liquid nicotine or tobacco products; and
 - (3) To purchase or receive the cigarettes, electronic cigarettes, liquid nicotine or tobacco products, the person under 21 years of age exhibited to the defendant a driver’s license, Kansas non-driver’s identification card or other official or apparently official document containing a photograph of the person and purporting to establish that the person was of legal age to purchase or receive cigarettes, electronic cigarettes, liquid nicotine or tobacco products.

4) For purposes of this section the person who violates this section shall be the individual directly selling, furnishing or distributing the cigarettes, electronic cigarettes, or tobacco products to any person under 21 years of age or the retail dealer who has actual knowledge of such selling, furnishing or distributing by such individual or both.

(c) It shall be a defense to a prosecution under this subsection if:

(1) The defendant engages in the lawful sale, furnishing or distribution of cigarettes, electronic cigarettes, or tobacco products by mail; and

(2) The defendant sold, furnished or distributed the cigarettes, electronic cigarettes, or tobacco products to the person by mail only after the person had provided to the defendant an unsworn declaration, conforming to K.S.A. 53-601 and amendments thereto, that the person was 21 or more years of age.

For the purposes of the section, the terms are defined in K.S.A. 79-3301 and amendments thereto, except liquid nicotine which is the active ingredient of the tobacco plant (nicotine) in liquefied form suitable for the induction of nicotine, whether by nasal spray, ingestion, smoking or other means, into the human body.

(d) As used in the section, "sale" means any transfer of title or possession or both, exchange, barter, distribution or gift of cigarettes or tobacco products, with or without consideration.

(e) Violation of this section shall constitute a Class B violation punishable by a minimum fine of \$200. (K.S.A. Supp. 79-3302, 79-3321; 79-3322).

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 4th day of February, 2020.

First Reading: January 21, 2020

Second Reading: February 4, 2020

{SEAL}

Lou Cicirello, Mayor

ATTEST:

Kristi Carrithers, City Clerk

OLD BUSINESS
RECOMMENDED ACTION

B. ORDINANCE 1343-20; UPOC ORDINANCE AMENDMENT:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Ordinance 1343-20, repealing and replacing Section 5.6 and 5.7 of the UPOC, for 2nd. reading.

NEW BUSINESS

A. 2021 BUDGET CALENDAR:

Smith will discuss the proposed Budget Calendar.

- Proposed Budget Calendar

2021 budget process calendar

2020

March 17 th	Department budget worksheets distributed to department heads
April 24 th	Department base budget and department budget requests & outcomes due to Finance / City Administrator
April 27 th - May 1 st	Individual meetings with departments / City Administrator/ Finance Department
May 5th - 6:00 pm	Special budget meeting; 6:00 pm City Hall CIP discussion/yearly project allocation for 10 year CIP – department heads / City Council / Mayor
May 19th 6:00 pm	Department budget presentations <i>(prior to regular council meeting)</i>
June 2nd – 6:00 pm	CIP community engagement – project input from VC community
June 2 nd - 7:00	2021 budget draft presentation <i>(regular council meeting)</i>
June 16 th	Comprehensive budget discussion <i>(regular council meeting)</i>
July 7 th	Budget discussion and approval of maximum ad valorem tax levy and publication for public hearing on July 21 st . <i>(regular council meeting)</i>
July 21 st	Public hearing for 2021 budget and approval of 2021 budget and 2021-2030 CIP <i>(regular council meeting)</i>
August 6 th	Last day to publish for public hearing if needed.
August 18 th	Last day to hold public hearing and approval of 2021 budget <i>(regular council meeting if needed)</i>

NEW BUSINESS
RECOMMENDED ACTION

A. 2021 BUDGET CALENDAR:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends motion to adopt the proposed 2021 budget calendar.

NEW BUSINESS

B. PHASE 3 WASTEWATER TREATMENT PLANT CHANGE ORDER:

Golka will present change order for Phase 3 Waste Water Treatment Plant. After further inspection the south sludge tank needs further repairs.

- Change Order

MEMO



TO: City of Valley Center **DATE:** January 28, 2020
ATTENTION: Mayor Cicirello and Members of Council **PROJECT NO.:** 35-161372-001-2502
FROM: Josh Golka, P.E. **PROJECT:** WWTP Phase 3 Improvements
REFERENCE: Proposed Contingency Allowance Usage **COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

The Phase 3 Improvements at the wastewater treatment plant include repairs to the existing sludge storage tanks (north and south) concrete, removal of existing interior coatings, new interior coating, and new aeration equipment associated with these tanks.

During the design phase, a visual observation of the sludge storage tanks was conducted by the project structural engineer. The purpose was to estimate the repairs needed for the tank concrete and make preliminary recommendations based on what was visible at the time of the observation. The tanks were partially emptied, but it was understood that the observation recommendations may or may not be accurate as the condition of the interior of the tanks could not be fully assessed with the existing coatings in place. The tank exteriors were also visually observed; no destructive testing was done to fully assess the condition of the exterior concrete.

Based on the visual observations, estimated concrete repair material quantities were included in the bid item "Sludge Holding Tank Improvements, Complete". After beginning construction, the north sludge storage tank was drained, interior coating removed, and a visual inspection conducted by the structural engineer. No additional major repairs were needed, and the repairs were completed within the material quantities noted in the bid item.

The south sludge storage tank has now been emptied and the interior coating is being removed. The exterior concrete of the south tank showed signs of deterioration in the initial visual inspection during design. However, since destructive testing was not done at the time, the full extent of needed repairs was not known until recently. The project structural engineer presented three options for repairs, with estimated life cycles which ranged from temporary patching to full repair. City staff is seeking approval from Council for the full repair option detailed below, with an estimated life of 20-30 years.

The full repair option includes the following:

- Interior - removing loose concrete, removing concrete and rust completely around exposed reinforcement, patching of concrete to original profile.
- Exterior - removing loose concrete and delaminated concrete, excavate to top of wall foundation, install new reinforced 6" concrete wall around perimeter doweled into existing wall and foundation.

A proposal (PCO) was received from the contractor for the selected option – it is attached for reference. The total value is \$120,153.00 with a breakdown of costs is as follows:

- Superintendent - \$4,300
- Demolition - \$8,667
- New concrete wall - \$52,299
- Extend footing toe - \$1,797 (may not be needed, will be determined when the footing is excavated)

- Subcontractor (coatings) - \$39,673 (Estimate based on visual condition of concrete; final coating cost will be determined upon completion)
- Profit - \$12,068 (Stipulated by the contract documents)
- Insurance/Bonds - \$1,350

We have approached the contractor about the superintendent cost being removed since no additional days are included in the PCO and intend to work with them to remove or reduce this \$4,300 cost. If this is removed, the PCO cost would be \$115,853.

The overall impact of the PCO will be reduced by a credit for the repair materials included in the original bid. The "Sludge Holding Tank Improvements, Complete" bid item included an estimate of materials needed for the interior of both sludge tanks for the noted repair work as outlined in the pay item. The contractor did not use all of the materials included in the bid, and the PCO for the south tank includes repair materials and coatings needed for the interior of this tank. Therefore, a deduct to the project can be processed for the unused material from the bid item, amounting to approximately \$10,810.

Based on this credit, it appears the impact of the PCO would not exceed \$109,343.

The project included a "Contingency Allowance" bid item in the amount of \$132,000 to be used for unexpected expenses. To date, one item has been approved by Council and processed under the Contingency Allowance – additional railing at the clarifier for a total of \$7,335.00. The current Contingency Allowance balance is \$124,665.00.

Since the final materials required for the repair work will not be known until the work is completed, staff is requesting approval from Council for a not-to-exceed amount of \$130,000 to repair the south sludge storage tank.

Jared Woody

From: Richard Scovel
Sent: Monday, November 18, 2019 9:28 AM
To: Jared Woody
Subject: Sludge basin









Sent from my iPhone



Dondlinger

CONSTRUCTION

Distribution:
 P.O. BOX 398
 WICHITA, KS 67201-0398
 PHONE (316) 945-0555
 FAX (316) 945-9009

- Owner
- Architect/EOR
- Accounting
- File
- Other: _____

Project: City of Valley Center WWTP Phase 3 Improvements
 510 S Sheridan Ave
 Valley Center, KS 67147

Contract Number: 119021- Valley Center WWTP Phase 3 Imprc
Project Number: 34-161372-000-2502
Proposed Change Order# 05 South Sludge Tank Repairs

To (Architect): PROFESSIONAL ENG. CONSULTANTS
 303 S. TOPEKA
 WICHITA, KS 67201

Date : 01/09/20

Phone: 262-2691 Fax: 262-3003

Item	Description	Quantity	UOM	Unit Price	Amount
1	South Sludge Tank Repairs		LS		120,153.00
Total For PCO:					120,153.00

As requested we will furnish materials, equipment and labor to perform work associated with repairing the South Sludge Tank.

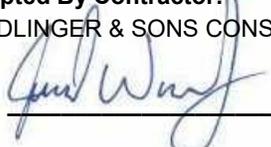
- Scope of Work:
- * Sandblast and chip loose material from exterior face of tank
 - * Remove stairs in between sludge tanks
 - * Remove/replace existing insulated pipe (2 ea)
 - * Apply bonding agent to exterior of tank
 - * Furnish and install reinforcing steel and dowels per provided sketch
 - * Excavation down to toe footing
 - * Extend toe footing as needed
 - * Form, prep, and place 6" concrete perimeter wall
 - * Additional SIKA repair products in the quantities shown

Clarifications:

- * The SIKA quantities are estimated. Pricing is subject to change based on the actual amount of material used.
- * Stairs removed will not be repoured as they are no longer needed.

Time Extension: None

For this change we request an increase in the contract amount in the sum of One Hundred Twenty Thousand One Hundred and Fifty-Three Dollars.

Authorized By Owner: CITY OF VALLEY CENTER	Accepted By Contractor: DONDLINGER & SONS CONST CO INC	Architect: PROFESSIONAL ENG. CONSULTANTS
By: _____	By: 	By: _____
Date: _____	Date: 01/09/2020	Date: _____

#	Item Description	Quantity	Units	LABOR Unit Price	TOTAL LABOR	MAT'L Unit Price	TOTAL MAT'L	EQUIP Unit Price	TOTAL EQUIP	SUB Unit Price	TOTAL SUB	OTHER Unit Price	TOTAL OTHER
1	Add 6" Concrete Wall to South Sludge Tank				*****		*****		*****		*****		*****
2	General Conditions				*****		*****		*****		*****		*****
3	Superintendent	0.5	MO	8,600.00	4,300		*****		*****		*****		*****
4					*****		*****		*****		*****		*****
5	Demo Existing				*****		*****		*****		*****		*****
6	Sandblast/Chip	1809	SF	2.00	3,618	0.10	181	0.25	452		*****		*****
7	Demo/patch existing penetrations	2	EA	125.00	250		*****		*****		*****		*****
8	Remove stairs	1	EA	750.00	750		*****	250.00	250		*****		*****
9	Bonding Agent	1809	EA	1.00	1,809	0.75	1,357		*****		*****		*****
10					*****		*****		*****		*****		*****
11	Radius Wall Form - 18' Tall	1809	SF	3.00	5,427	1.50	2,714	2.50	4,523		*****	0.25	452
12	Wall form hardware (includes wall ties)	1809	SF	2.50	4,523	0.75	1,357		*****		*****		*****
13	Form releasing agent	1809	SF	0.10	181	0.05	90		*****		*****		*****
14	Wall rebar	2.5	TONS	500.00	1,250	1,150.00	2,875		*****		*****		*****
15	Drill & epoxy dowels	219	EA	5.00	1,095	1.00	219	0.75	164		*****		*****
16	4000 psi w/pump	46	CY	10.00	460	95.00	4,370	35.00	1,610		*****	10.00	460
17	Point and patch	1809	SF	0.25	452	0.05	90		*****		*****		*****
18	Protect and cure vertical surfaces	1809	SF	0.10	181	0.03	54		*****		*****		*****
19	Bulkhead	108	LF	8.00	864	2.50	270		*****		*****		*****
20	Pipe blockouts	3	EA	150.00	450	25.00	75		*****		*****		*****
21	Excavation (6' 1:1 Around Tank)	64	CY	30.00	1,920		*****	15.00	960		*****	5.00	320
22					*****		*****		*****		*****		*****
23	Extend Footing Toe	95	LF		*****		*****		*****		*****		*****
24	Drill & epoxy dowels	128	EA	5.00	640	1.00	128	0.75	96		*****		*****
25	4000 psi	3	CY	10.00	30	95.00	285		*****		*****		*****
26	Edge form	95	LF	4.00	380	2.50	238		*****		*****		*****
27					*****		*****		*****		*****		*****
28	Subcontractor:				*****		*****		*****		*****		*****
29	Utilities (Rework 2 Pipes)	1	LS		*****		*****		*****	4,673.00	4,673		*****
30	SIKA Repair (Surface Patch)	75	Bags		*****		*****		*****	300.00	22,500		*****
31	SIKA Repair (Reinforcing Patch)	25	Bags		*****		*****		*****	500.00	12,500		*****
32					*****		*****		*****		*****		*****
33					*****		*****		*****		*****		*****
Sub Totals:					28,580		14,303		8,055		39,673		1,232
Burden:					14,290	S. Tax:	*****	S. Tax:	604	S. Tax:	*****	S. Tax:	*****
					42,869		14,303		8,659		39,673		1,232

% Labor Burden:	50.00%	Subtotal:	\$ 106,736
% Material Tax:	0.00%	Builder Risk Insurance:	160
% Equipment Sales Tax:	7.50%	Job Overhead:	\$ -
% Subcontractor Sales Tax:	0.00%	Profit Self Performed:	\$ 10,084
% Builders Risk Insurance:	0.15%	Profit Subcontractors:	\$ 1,984
% Job Overhead:	0.00%	Subtotal:	\$ 118,964
% Profit Self Performed:	15.00%	Performance Bond:	\$ 1,190
% Profit Subcontractors:	5.00%	Permit & Plan Review:	\$ -
% Performance Bond:	1.00%	If Remodel Tax:	\$ -
% Remodel Sales Tax:	0.00%	Estimate Total:	\$ 120,153

Jared Woody

From: Jake Frazier
Sent: Wednesday, January 8, 2020 5:25 PM
To: Jared Woody
Subject: RE: Valley Center WWTP

Jared,

Here is the price to perform the work we have been discussing. Let me know if you need any more of a breakdown.

Material:		\$	175.00
Subs:		\$	1,838.00
Equipment:		\$	125.00
Labor:		\$	1,925.00
Subtotal:		\$	4,063.00
OH/P:	%	\$	609.45
Total:		\$	4,672.45

Thanks,

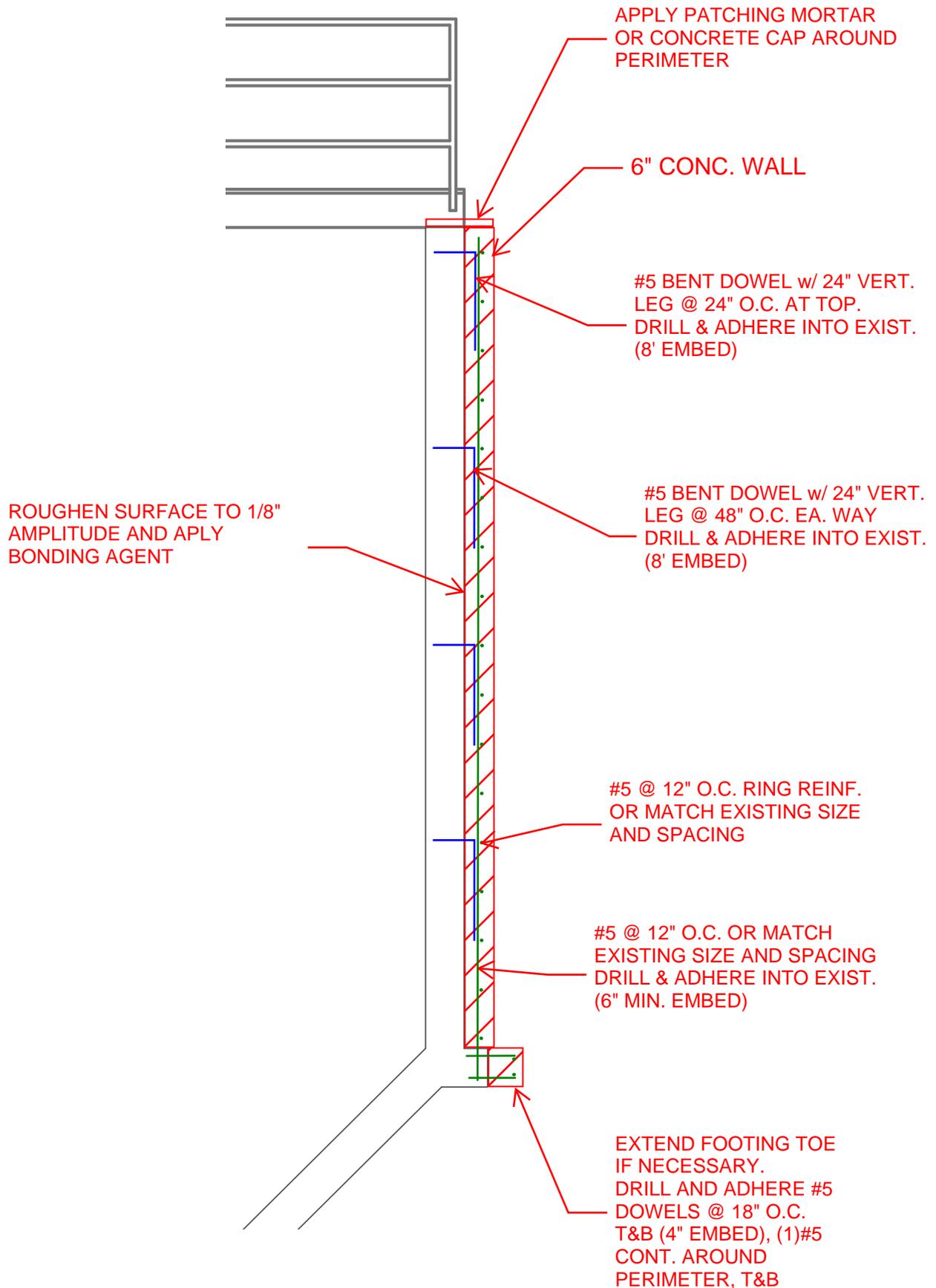
Jake Frazier

*Underground Utility Division
 Estimator/Project Manager*



t: 316-945-0555
 f: 316-945-9009
www.dondlinger.biz
 

Dondlinger Construction
 2656 S. Sheridan Ave.
 PO Box 398
 Wichita, KS 67201



NEW BUSINESS
RECOMMENDED ACTION

B. PHASE 3 WASTEWATER TREATMENT PLANT CHANGE ORDER:

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends approval of the change order not-to-exceed \$130,000.00 to repair the south sludge storage tank.

NEW BUSINESS

C. RESOLUTION 684-20; LEGISLATION AUTHORITY:

Clark will present Resolution 684-20. authorizing City Administration and/or Mayor to offer support or opposition to proposed Kansas Legislation in 2020 on behalf of the City of Valley Center, Kansas.

- Resolution 684-20

RESOLUTION 684-20

A RESOLUTION AUTHORIZING CITY ADMINISTRATION AND/OR CITY MAYOR TO OFFER SUPPORT OR OPPOSITION TO PROPOSED KANSAS LEGISLATION IN 2020 ON BEHALF OF THE CITY OF VALLEY CENTER, KANSAS

WHEREAS, the City of Valley Center, Kansas is periodically asked to provide information in support or opposed to proposed legislation.

WHEREAS, notice of a legislative hearing is scheduled prior to the next regular scheduled City Council meeting;

WHEREAS, notice of the deadline for information is often needed within four days or less;

NOW, THEREFORE, BE IT RESOLVED by the City of Valley Center Governing Body that we approve City Administration and City Mayor to submit information regarding such legislation would have on local government and specifically the City of Valley Center. This resolution is effective until December 31, 2020.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR, this 4th day of February, 2020.

Lou Cicirello, Mayor

ATTEST:

Kristi Carrithers, City Clerk

SEAL

NEW BUSINESS
RECOMMENDED ACTION

C. RESOLUTION 684-20; LEGISLATION AUTHORITY

Should Council choose to proceed

RECOMMENDED ACTION

Staff recommends approval of Resolution 684-20, approving City Administration and/or Mayor to submit information regarding legislation as needed in 2020.

CONSENT AGENDA

- A. **APPROPRIATION ORDINANCE – FEBRUARY 4, 2020**
- B. **2019 FLEX PLAN EXTENSION CLAIM PERIOD**
- C. **REQUEST FOR FLAG RETIREMENT CEREMONY-AMERICAN LEGION**
- D. **REQUEST FOR INSTALLATION OF AMERICAN LEGION SIGNS**
- E. **DELINQUENT REPORT – NOVEMBER 2019**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM

VENDOR SET: 02 City of Valley Center
 BANK: * ALL BANKS
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0077	KANSAS OFFICE OF THE TREASURER							
C-CHECK	KANSAS OFFICE OF THE TREVOIDED	V	1/17/2020			051270		1,276.06CR

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 1,276.06CR	1,276.06CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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BANK: *		TOTALS:	1	1,276.06CR	0.00	0.00

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM

VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0032	AFLAC							
	I-AF 201912314737	R	1/17/2020	52.52		051264		
	I-AF 202001154838	R	1/17/2020	52.52		051264		
	I-AFC201912314737	R	1/17/2020	22.62		051264		
	I-AFC202001154838	R	1/17/2020	22.62		051264		
	I-AFO201912314737	R	1/17/2020	29.12		051264		
	I-AFO202001154838	R	1/17/2020	29.12		051264		208.52
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS201912314737	R	1/17/2020	233.66		051265		
	I-DDS202001154838	R	1/17/2020	233.66		051265		
	I-DEC201912314737	R	1/17/2020	195.48		051265		
	I-DEC202001154838	R	1/17/2020	195.48		051265		
	I-DES201912314737	R	1/17/2020	132.20		051265		
	I-DES202001154838	R	1/17/2020	132.20		051265		
	I-DFM201912314737	R	1/17/2020	609.29		051265		
	I-DFM202001154838	R	1/17/2020	575.74		051265		2,307.71
0566	SURENCY LIFE AND HEALTH							
	I-VEC201912314737	R	1/17/2020	7.59		051266		
	I-VEC202001154838	R	1/17/2020	7.59		051266		
	I-VMC201912314737	R	1/17/2020	49.86		051266		
	I-VMC202001154838	R	1/17/2020	49.86		051266		
	I-VME201912314737	R	1/17/2020	60.76		051266		
	I-VME202001154838	R	1/17/2020	60.06		051266		
	I-VMF201912314737	R	1/17/2020	112.98		051266		
	I-VMF202001154838	R	1/17/2020	112.98		051266		
	I-VMS201912314737	R	1/17/2020	38.72		051266		
	I-VMS202001154838	R	1/17/2020	38.72		051266		539.12
0372	U S DEPT OF EDUCATION AWG							
	I-JED202001154838	R	1/17/2020	121.29		051267		121.29
0014	WICHITA WINWATER WORKS CO.							
	I-202001154831	R	1/17/2020	831.48		051268		831.48
0051	KACM							
	I-202001144813	R	1/17/2020	50.00		051269		50.00
0077	KANSAS OFFICE OF THE TREASURER							
	I-202001144819	V	1/17/2020	622.06		051270		
	I-202001144820	V	1/17/2020	654.00		051270		1,276.06

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM

VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

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0077	M-CHECK							
	KANSAS OFFICE OF THE TREASURER							
	KANSAS OFFICE OF THE TREVOIDED	V	1/17/2020			051270		1,276.06CR
0079	I-202001164843							
	KDHE-DIV OF H & E LABORATORIES							
	KDHE-DIV OF H & E LABORATORIES	R	1/17/2020	288.00		051271		288.00
0100	I-202001144811							
	GOVERMENT FINANCE OFFICERS ASS							
	GOVERMENT FINANCE OFFICERS ASS	R	1/17/2020	170.00		051272		170.00
0224	I-202001144825							
	SUMNERONE, INC.							
	SUMNERONE, INC.	R	1/17/2020	141.45		051273		
	I-202001144826							
	SUMNERONE, INC.	R	1/17/2020	42.97		051273		184.42
0244	I-202001144830							
	BNSF RAILWAYS							
	BNSF RAILWAYS	R	1/17/2020	800.00		051274		800.00
0299	I-202001144822							
	PITNEY BOWES INC							
	PITNEY BOWES INC	R	1/17/2020	195.00		051275		195.00
0427	I-202001144805							
	CINTAS CORPORATION NO 2							
	CINTAS CORPORATION NO 2	R	1/17/2020	60.10		051276		60.10
0498	I-202001154835							
	BRYAN'S HEATING & AIR CONDITIO							
	BRYAN'S HEATING & AIR CONDITIO	R	1/17/2020	5,436.47		051277		
	I-202001154836							
	BRYAN'S HEATING & AIR CONDITIO	R	1/17/2020	127.80		051277		
	I-202001154837							
	BRYAN'S HEATING & AIR CONDITIO	R	1/17/2020	21.60		051277		5,585.87
0600	I-202001154839							
	KANSAS RECREATION & PARK ASSOC							
	KANSAS RECREATION & PARK ASSOC	R	1/17/2020	305.00		051278		305.00
0623	I-202001144807							
	CORE & MAIN							
	CORE & MAIN	R	1/17/2020	3,940.00		051279		3,940.00
0631	I-202001164846							
	OVERHEAD DOOR COMPANY							
	OVERHEAD DOOR COMPANY	R	1/17/2020	654.00		051280		654.00
0688	I-202001154840							
	SALINA SUPPLY COMPANY							
	SALINA SUPPLY COMPANY	R	1/17/2020	7,180.00		051281		7,180.00
0708	I-202001144827							
	UNIFIRST							
	UNIFIRST	R	1/17/2020	91.66		051282		
	I-202001144828							
	UNIFIRST	R	1/17/2020	25.89		051282		
	I-202001154833							
	UNIFIRST	R	1/17/2020	25.41		051282		
	I-202001164844							
	UNIFIRST	R	1/17/2020	90.09		051282		233.05

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0709	THE VICTOR L PHILLIPS CO							
I-202001154834	THE VICTOR L PHILLIPS CO	R	1/17/2020	125,000.00		051283		125,000.00
0768	MABCD							
I-202001164841	MABCD	R	1/17/2020	972.43		051284		972.43
0796	BARDAVON HEALTH INNOVATIONS							
I-202001164845	BARDAVON HEALTH INNOVATIONS	R	1/17/2020	110.00		051285		110.00
0817	H.M.S. LLC							
I-202001144814	H.M.S. LLC	R	1/17/2020	99.98		051286		
I-202001144815	H.M.S. LLC	R	1/17/2020	159.96		051286		
I-202001144816	H.M.S. LLC	R	1/17/2020	119.97		051286		
I-202001144817	H.M.S. LLC	R	1/17/2020	89.98		051286		
I-202001144818	H.M.S. LLC	R	1/17/2020	135.97		051286		605.86
0824	GALLS, LLC							
I-202001144808	GALLS, LLC	R	1/17/2020	83.66		051287		
I-202001144809	GALLS, LLC	R	1/17/2020	2.66		051287		
I-202001144810	GALLS, LLC	R	1/17/2020	34.94		051287		121.26
0879	DOG WASTE DEPOT							
I-202001164842	DOG WASTE DEPOT	R	1/17/2020	522.65		051288		522.65
0898	GREATER WICHITA YMCA							
I-202001144812	GREATER WICHITA YMCA	R	1/17/2020	225.00		051289		225.00
0905	COPRO EMERGENCY FIRE PRODUCTS							
I-202001144806	COPRO EMERGENCY FIRE PRODUCTS	R	1/17/2020	1,333.40		051290		1,333.40
0912	PATTON TERMITE & PEST CONTROL							
I-202001144823	PATTON TERMITE & PEST CONTROL	R	1/17/2020	2,109.00		051291		2,109.00
0916	OPTIV SECURITY INC.							
I-202001154832	OPTIV SECURITY INC.	R	1/17/2020	254.20		051292		254.20
0961	PINNACLE FIRE & AUTOMATION							
I-202001144821	PINNACLE FIRE & AUTOMATION	R	1/17/2020	240.00		051293		240.00
1056	WEX BANK							
I-202001144829	WEX BANK	R	1/17/2020	4,032.48		051294		4,032.48
0270	INTRUST CARD CENTER							
I-202001164847	INTRUST CARD CENTER	R	1/25/2020	12,250.73		051295		12,250.73

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM

VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0061	VALLEY CENTER PUBLIC LIBRARY							
I-202001224882	VALLEY CENTER PUBLIC LIBRARY	R	1/24/2020	137,855.44		051296		137,855.44
0065	KANSAS ASSN OF CODE ENFOR							
I-202001224883	KANSAS ASSN OF CODE ENFOR	R	1/24/2020	60.00		051297		60.00
0074	KANSAS MUNICIPAL UTILITIE							
I-202001204871	KANSAS MUNICIPAL UTILITIE	R	1/24/2020	1,353.00		051298		1,353.00
0098	VALLEY CENTER POSTMASTER							
I-202001214880	VALLEY CENTER POSTMASTER	R	1/24/2020	6,000.00		051299		6,000.00
0127	HAMPEL OIL DISTRIBUTIONS, INC.							
I-202001214878	HAMPEL OIL DISTRIBUTIONS, INC.	R	1/24/2020	387.20		051300		387.20
0179	INTERLINGUAL INTERPRETING SERV							
I-202001204867	INTERLINGUAL INTERPRETING SERV	R	1/24/2020	96.24		051301		96.24
0236	VALLEY CENTER CHAMBER OF COMME							
I-202001204866	VALLEY CENTER CHAMBER OF COMME	R	1/24/2020	195.00		051302		195.00
0245	BUSINESS PROTECTION EQUIPMENT							
I-202001204870	BUSINESS PROTECTION EQUIPMENT	R	1/24/2020	1,115.00		051303		1,115.00
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-202001214879	CHRISTOPHER MICHAEL LEE DAVIS,	R	1/24/2020	60.00		051304		60.00
0708	UNIFIRST							
I-202001204874	UNIFIRST	R	1/24/2020	31.95		051305		
I-202001224884	UNIFIRST	R	1/24/2020	104.83		051305		
I-202001224885	UNIFIRST	R	1/24/2020	90.09		051305		
I-202001224886	UNIFIRST	R	1/24/2020	31.26		051305		258.13
0817	H.M.S. LLC							
I-202001204862	H.M.S. LLC	R	1/24/2020	32.99		051306		
I-202001204863	H.M.S. LLC	R	1/24/2020	37.99		051306		
I-202001204864	H.M.S. LLC	R	1/24/2020	37.99		051306		108.97
0824	GALLS, LLC							
I-202001224887	GALLS, LLC	R	1/24/2020	121.00		051307		121.00
0861	SHERWIN-WILLIAMS							
I-202001224888	SHERWIN-WILLIAMS	R	1/24/2020	57.82		051308		
I-202001224889	SHERWIN-WILLIAMS	R	1/24/2020	142.55		051308		200.37

A/P HISTORY CHECK REPORT

1/29/2020 10:30 AM
 VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0882	ITRON, INC.							
I-202001204875	ITRON, INC.	R	1/24/2020	840.00		051309		
I-202001204876	ITRON, INC.	R	1/24/2020	1,780.27		051309		2,620.27
0908	CENTURY II PERFORMING ARTS & C							
I-202001204865	CENTURY II PERFORMING ARTS & C	R	1/24/2020	44.00		051310		44.00
1039	GRAINGER							
I-202001204872	GRAINGER	R	1/24/2020	207.06		051311		
I-202001204873	GRAINGER	R	1/24/2020	59.20		051311		266.26
1074	KANSAS ASSOCIATION OF CITY/COU							
I-202001204869	KANSAS ASSOCIATION OF CITY/COU	R	1/24/2020	200.00		051312		200.00
1075	RED MUNICIPAL & INDUSTRIAL EQU							
I-202001214881	RED MUNICIPAL & INDUSTRIAL EQU	R	1/24/2020	50,000.00		051313		50,000.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	49	373,647.51	0.00	372,371.45
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 1,276.06CR		
			1,276.06CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: APBK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			49	372,371.45	0.00	372,371.45
BANK: APBK	TOTALS:		49	372,371.45	0.00	372,371.45
REPORT TOTALS:			49	372,371.45	0.00	372,371.45

1/29/2020 10:30 AM

A/P HISTORY CHECK REPORT

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 051264 THRU 051313
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CONSENT AGENDA

B. 2019 FLEX PLAN EXTENSION CLAIM PERIOD:

**ACTIONS TAKEN AND RESOLUTIONS ADOPTED BY CONSENT
OF THE BOARD OF DIRECTORS OF
City of Valley Center**

The undersigned, being all of the members of the Board of Directors of **City of Valley Center** (the "Employer"), hereby adopt the following resolutions by unanimous consent and direct that this Consent Resolution be entered in the minute books of the Corporation.

WHEREAS, the Corporation desires to amend the *City of Valley Center Flex125 Plans Claim Submission Periods*, effective *2019 Plan Year*, as set forth in the attached Amendment; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the attached amendment effective for the *2019 Plan Year*;

BE IT FURTHER RESOLVED that the officers of the Corporation are authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

By _____ Date _____

By _____ Date _____

By _____ Date _____

**AMENDMENT TO THE
CITY OF VALLEY CENTER
§ 125 Cafeteria Plan**

This Amendment to the **City of Valley Center** Flex125 Plan is adopted by **CITY OF VALLEY CENTER** (the "Employer"), effective as of the date set forth herein.

WHEREAS, the Employer desires to amend Plan's *Claim Submission Periods*;

NOW, THEREFORE, effective for the *2019 Plan Year*, the *Adoption Agreement Claim Submission Periods* in the Plan is replaced with the following definition:

The run out period for the 2019 plan year only will be extended to 60 days.

IN WITNESS WHEREOF, and as evidence of the adoption of the amendments set forth herein, the undersigned officer of **City of Valley Center** has executed this Amendment to the Plan, this 4 day of February, 2020.

City of Valley Center

By: Benny Gussel

Title: Assistant City Administrator

CONSENT AGENDA

**C. REQUEST FOR FLAG RETIREMENT CEREMONY-AMERICAN
LEGION:**



**To: Mayor Cicirello & Members of Council
CC: Brent Clark, City Administrator**

From: Neal Owings, Director of Park & Public Buildings

**Subject: Special Use Request- Flag Retirement Ceremony
And
Installation of American Legion Signs**

Honorable Mayor, Members of Council,

Request #1

The Valley Center American Legion Post #73 is requesting special use of Veteran's Park to host an American Flag Retirement Ceremony Saturday June 13th 2020, beginning at 9am. The Valley Center Fire Department has assisted with safety requirements for the event.

Additionally, Mr. Strelow discussed/included a second request pertinent to Public Works Director Eggleston. He is in agreement with the request below.

Request #2

The Valley Center American Legion Post #73 is recommending installation of two "American Legion Post 73 meeting signs" to be installed with existing "Veteran's Memorial Drive" signs located on North Meridian and South Meridian.

Staff recommends installation of American Legion Post 73 meeting signs and approval of the Flag Retirement Event pending liability insurance requirement.

Thank you!

From: Larry Strelow Commander Smith-Phipps Post #73
Valley Center, KS

To: Parts Department Valley Center, KS

Sir,

Request #1

I would like to formally request permission to host an American Flag Retirement event.

I would like to host the event in the Veteran's Park west side of Meridan street Valley Center.

The event is planned for Saturday June 13, 2020 9 am. This event is planned one day ahead of June 14 the official Flag Day that falls on a Sunday this year.

Please advise me of any Valley Center Fire or Police department support required.

Burn barrels will be loaned to us from Post #4 Wichita.

Request #2

I would like permission to place one each metal "meeting" sign post on the "Veterans Drive" posts located north and south on Meridan Street and the sign board east of Valley Center on the sign board on 5th Street (85th street).

Thank You,

Larry Strelow

Post Commander Smith-Phipps Post#73 Valley Center, KS

316-558-5548

VALLEY CENTER



2ND
MONDAY

CONSENT AGENDA

D. REQUEST FOR INSTALLATION OF AMERICAN LEGION SIGNS:

CONSENT AGENDA

E. DELINQUENT ACCOUNT REPORT – NOVEMBER 2019

ZONE: ALL
STAT: Disconnect, Final, Inactive
START DATES: 0/00/0000 THRU 99/99/9999
LAST BILL DATES: 0/00/0000 THRU 99/99/9999
FINAL DATES: 11/01/2019 THRU 11/30/2019

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
=====									
**** BOOK # :0001	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
**** BOOK # :0002	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
03-0136-00	WALTON, KATIE	11/26/2019	I						0.00
=====									
**** BOOK # :0003	TOTAL ACCOUNTS:	1		0.00	0.00	0.00	0.00	0.00	0.00
=====									
04-0031-03	BROWN, DAVID	8/19/2019	F		7.96	7.96	10.88	209.35	236.15
04-0071-01	FECHER, CHRIS	12/18/2019	F		61.55	93.10			154.65
=====									
**** BOOK # :0004	TOTAL ACCOUNTS:	2		0.00	69.51	101.06	10.88	209.35	390.80
=====									
**** BOOK # :0005	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
06-0114-01	HAMPTON, ROY	11/07/2019	F		89.22				89.22
=====									
**** BOOK # :0006	TOTAL ACCOUNTS:	1		0.00	89.22	0.00	0.00	0.00	89.22
=====									
07-0279-13	BROWN, KADESHA	9/16/2019	F		55.97	104.40	120.46		280.83
=====									
**** BOOK # :0007	TOTAL ACCOUNTS:	1		0.00	55.97	104.40	120.46	0.00	280.83
=====									
09-0057-05	ADAMS, VERONICA	9/27/2019	F		59.93	210.82	109.82		380.57
=====									
**** BOOK # :0009	TOTAL ACCOUNTS:	1		0.00	59.93	210.82	109.82	0.00	380.57
=====									
**** BOOK # :0010	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									

ZONE: ALL
STAT: Disconnect, Final, Inactive
START DATES: 0/00/0000 THRU 99/99/9999
LAST BILL DATES: 0/00/0000 THRU 99/99/9999
FINAL DATES: 11/01/2019 THRU 11/30/2019

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
=====									
**** BOOK # :0011	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
**** BOOK # :0012	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
**** BOOK # :0017	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
20-0229-03	BRIGHTPORCH PROPERTIES	12/09/2019	F	8.04					8.04
=====									
**** BOOK # :0020	TOTAL ACCOUNTS:	1		8.04	0.00	0.00	0.00	0.00	8.04
=====									
REPORT TOTALS	TOTAL ACCOUNTS:	7		8.04	274.63	416.28	241.16	209.35	1149.46
=====									

===== R E P O R T T O T A L S =====

==== R E V E N U E C O D E T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	0.00	103.91	136.80	79.88	54.01	374.60
200-SEWER	0.00	108.55	138.79	77.58	71.13	396.05
300-PROT	0.00	0.08	0.20	0.13	0.00	0.41
400-RECONNECT FEE	0.00	16.00	55.66	29.22	6.84	107.72
600-STORMWATER UTILITY FEE	8.04	17.55	23.17	18.60	28.23	95.59
610-SOLID WASTE	15.64	18.10	38.91	23.89	27.73	124.27
850-PENALTY	0.00	10.44	22.75	11.86	21.41	66.46
996-Unapplied Credits	15.64CR	0.00	0.00	0.00	0.00	15.64CR
TOTALS	8.04	274.63	416.28	241.16	209.35	1149.46

TOTAL REVENUE CODES: 1,149.46
 TOTAL ACCOUNT BALANCE: 1,149.46
 DIFFERENCE: 0.00

===== R E P O R T T O T A L S =====

==== B O O K C O D E T O T A L S =====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	0.00	0.00	0.00	0.00	0.00	0.00
02-BOOK 02	0.00	0.00	0.00	0.00	0.00	0.00
03-BOOK 03	0.00	0.00	0.00	0.00	0.00	0.00
04-BOOK 04	0.00	69.51	101.06	10.88	209.35	390.80
05-BOOK 05	0.00	0.00	0.00	0.00	0.00	0.00
06-BOOK 06	0.00	89.22	0.00	0.00	0.00	89.22
07-BOOK 07	0.00	55.97	104.40	120.46	0.00	280.83
09-BOOK 09	0.00	59.93	210.82	109.82	0.00	380.57
10-BOOK 10	0.00	0.00	0.00	0.00	0.00	0.00
11-BOOK 11	0.00	0.00	0.00	0.00	0.00	0.00
12-BOOK 12	0.00	0.00	0.00	0.00	0.00	0.00
17-VALLEY CREEK ESTATES	0.00	0.00	0.00	0.00	0.00	0.00
<u>20-BOOK 20</u>	<u>8.04</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.04</u>
TOTALS	8.04	274.63	416.28	241.16	209.35	1149.46

ERRORS: 000

SELECTION CRITERIA

REPORT OPTIONS

ZONE: * - All
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE
CUSTOMER CLASS: ALL
COMMENT CODES: All

BALANCE SELECTION

SELECTION: ALL
RANGE: 9999999.99CR THRU 9999999.99
AGES TO TEST: ALL
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

DATE SELECTION

CUSTOMER DATES: YES
START DATE: 0/00/0000 THRU 99/99/9999
LAST BILL DATE: 0/00/0000 THRU 99/99/9999
FINAL DATE: 11/01/2019 THRU 11/30/2019

TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO
OLDEST TRANSACTION DATE: 99/99/9999

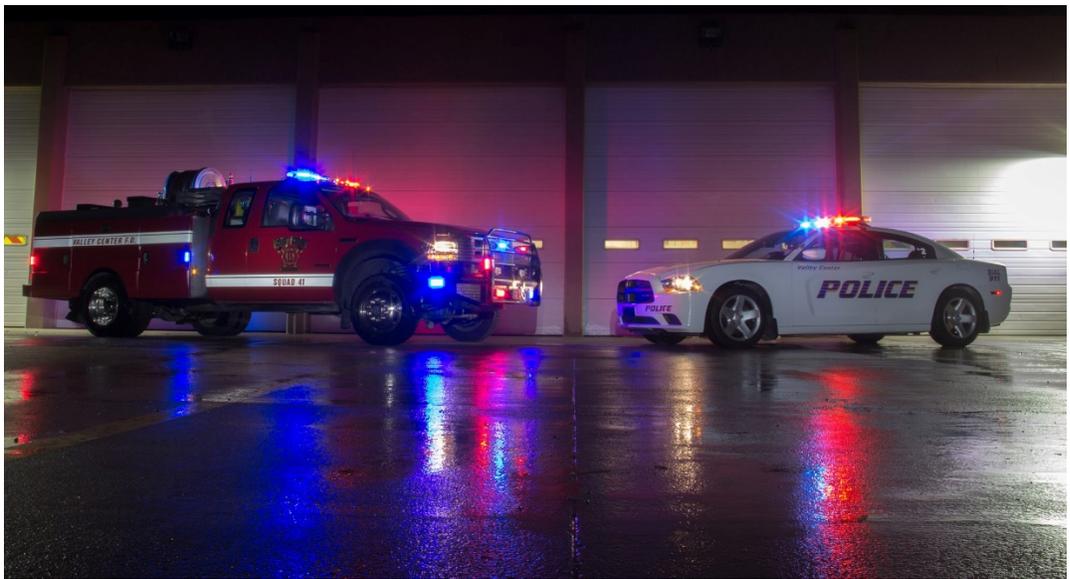
PRINT OPTION

TOTALS ONLY: NO
CONTRACTS: NO
PRINT SEQUENCE: ACCOUNT NUMBER
COMMENT CODES: None
*** END OF REPORT ***

STAFF REPORTS

- A. Community Development Director Shrack**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer Golka**
- F. City Attorney Arbuckle**
- G. Asst. City Administrator of Finance Smith**
- H. City Administrator Clark**

PUBLIC SAFETY DEPARTMENT



1/20/2020

4th Quarter 2019 Edition

This is the quarterly information regarding activities of the Public Safety department for October through December 2019

Public safety Department

4TH QUARTER 2019 EDITION

Administration

1. Chief Newman attended the Sedgwick County area Chief's meeting in October and November.
2. Chief Newman attended the 50th Vietnam Commemorative meetings.
3. Chief Newman attended a Chamber meeting.
4. Chief Newman attended one Safety Committee meeting.
5. Chief Newman attended two KACP Board meetings.
6. Chief Newman attended two POD meetings with other staff and Sedgwick County Emergency Management.
7. Chief Newman participated in each public safety employee's evaluation.
8. Chief Newman and several employees attending the Southern Kansas/Northern Oklahoma Peace Officers quarterly meeting and dinner.
9. Chief Tormey attended the area fire chief's meeting
10. Captain Vogt and Sgt. Easley graduated from the Law Enforcement Leadership Academy Command School.

Patrol

1. In the 4th quarter officers responded to 970 calls for service.
2. Officers wrote 113 citations that covered 160 violations.
3. The records section had 741 requests for dissemination during this quarter.
4. Officers worked seventeen cases involving violations of drug laws.
5. Average Response times for emergency calls was 3.7 minutes and non-emergency calls was 5.5 minutes.

Training

- Captain Vogt and Sergeant Gordon attended the International Associations of Chief's of Police Conference.
- Captain Vogt and Sergeant Easley completed the Law Enforcement Leadership Academy giving them the distinction of being Certified Public Managers.
- Sergeant Gordon and Detective Davidson attended Financial Investigation and Practical Skills.

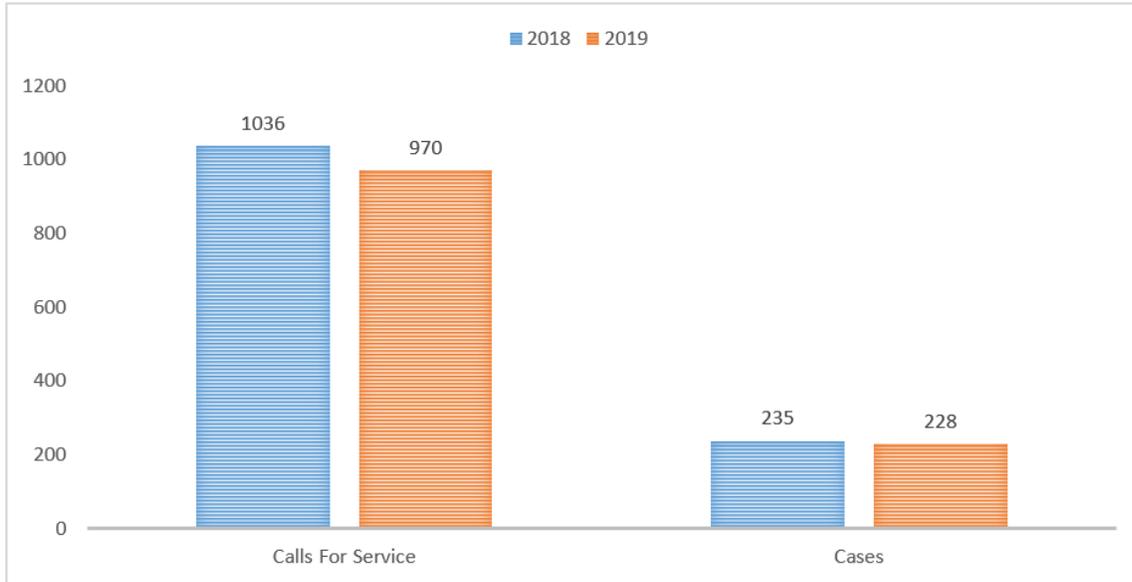
Public safety Department

Fourth Quarter Statistics

Valley Center Police Department

Patrol Calls For Service and Cases

4th Quarter Statistics

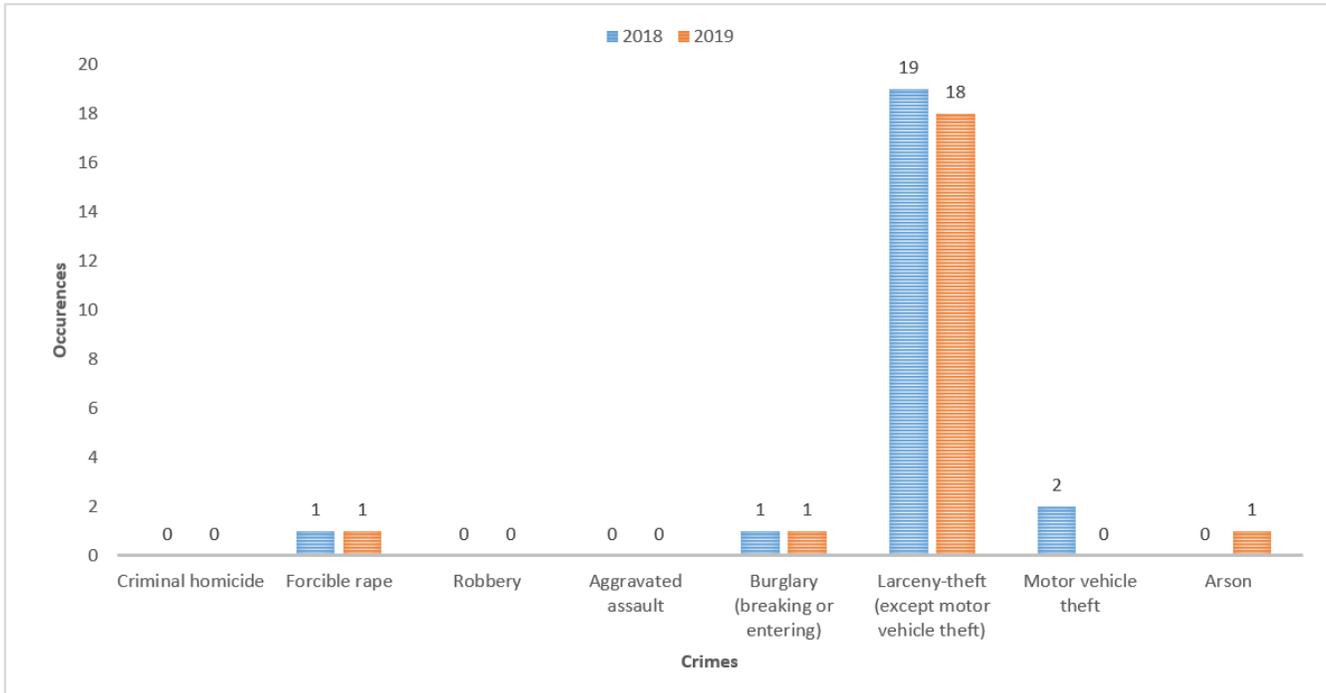


Task	Occurrences	
	2018	2019
Calls For Service	1036	970
Cases	235	228

Part 1 Offenses 4th Quarter

Valley Center Police Department

Classification of Offenses Part 1 Fourth Quarter



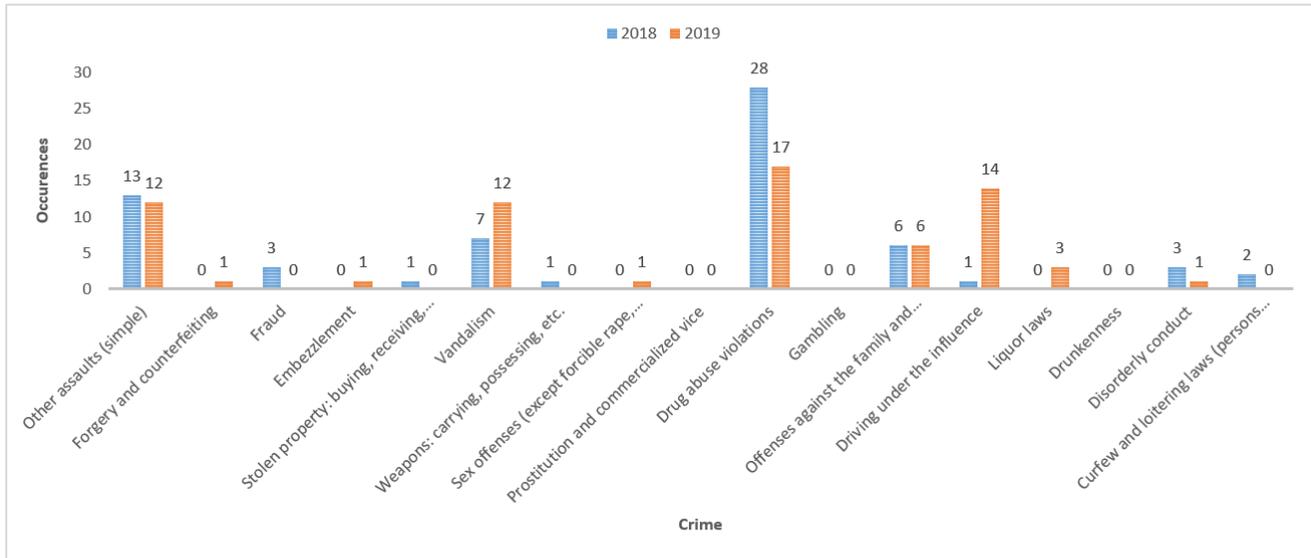
Crime	Occurrences	
	2018	2019
Criminal homicide	0	0
Forcible rape	1	1
Robbery	0	0
Aggravated assault	0	0
Burglary (breaking or entering)	1	1
Larceny-theft (except motor vehicle theft)	19	18
Motor vehicle theft	2	0
Arson	0	1

Public safety Department

Part 2 Offenses 4th Quarter

Valley Center Police Department

Classification of Offenses Part 2 Fourth Quarter



Crime	Occurrences		Crime	Occurrences	
	2018	2019		2018	2019
Other assaults (simple)	13	12	Drug abuse violations	28	17
Forgery and counterfeiting	0	1	Gambling	0	0
Fraud	3	0	Offenses against the family	6	6
Embezzlement	0	1	Driving under the influence	1	14
Stolen property: buying, receiving, posses	1	0	Liquor laws	0	3
Vandalism	7	12	Drunkenness	0	0
Weapons: carrying, possessing, etc.	1	0	Disorderly conduct	3	1
Sex offenses (except forcible rape, prostitution, and commercialized vice)	0	1	Curfew and loitering laws (persons under age 18)	2	0
Prostitution and commercialized vice	0	0			

CITATION TOTALS BY VIOLATION REPORT

10/1/2019 12:00:00AM - 12/31/2019 12:00:00AM

Violation Code	Violation Description	Total Citations
104	INATTENTIVE DRIVING	5
106	TRANSPORTING OF ALCOHOLIC BEVERAGE	3
12	DISOBEYING TRAFFIC CONTROL DEVICE	1
147	DEFECTIVE TAIL LAMP	1
182	CHILD UNDER 14, NO SEAT BELT OR CHILD CAR SEAT	1
182.1	SEAT BELTS OVER THE AGE OF 14	1
192	NO DRIVERS LICENSE	4
193	NO DRIVERS LICENSE IN POSSESSION	4
194	DRIVING ON SUSPENDED, CANCELED OR REVOKED D.L.	17
195.1	DRIVING WHILE HABITUAL	1
198	ILLEGAL/EXPIRED TAG	15
200	NO PROOF OF LIABILITY INSURANCE	19
27	FAIL TO REPORT AN ACCIDENT	2
28	MAKING A FALSE ACCIDENT REPORT	1
30	DRIVING UNDER THE INFLUENCE	12
32	UNSAFE SPEED FOR PREVAILING CONDITIONS(BASIC SPEED LAW)	2
33	MAXIMUM SPEED LIMITS	30
37	RACING ON THE HIGHWAY	1
43	DRIVING ON LEFT SIDE WHERE CURVE, GRADE, INTERSECTION, RAILROAD CROSSING, OR OBSTRUCTED VIEW	1
5.6	PURCHASE OR POSSESSION OF CIGARETTES OR TOBACCO PRODUCTS BY A MINOR	12
54	UNSAFE TURNING OR4 STOPPING, FAILURE TO GIVE PROPER SIGNAL, USING TRUN SIGNAL UNLAWFULLY	2
59	FAILURE TO YIELD AT STOP OR YIELD SIGN	3
60	FAILURE TO YIELD FROM PRIVATE ROAD OR DRIVEWAY	1
76	FAILURE TO STOP OR OBEY RAILROAD CROSSING SIGNAL	1
81	IMPROPER PASSING OF SCHOOL BUS, IMPROPER USE OF SIGNAL	1

Public safety Department

Fire 2019 Annual Activity Reports**VALLEY CENTER FIRE DEPARTMENT**

2019 CALLS FOR SERVICE	CITY	TOWNSHIPS
Building Fire Automatic Aid Received (SCFD #1 Park City)	3	0
Building Fire Automatic Aid Received (SCFD #1 Park City & Maize)	0	0
Building Fire (Automatic Aid Recived SCFD Maize, Bel Aire, and Park City)	0	0
Building Fire Automatic Aid Given (SCFD # 1 Park City)	0	1
Building Fire Automatic Aid Given (SCFD # 1 Kechi)	0	1
Building Fire Automatic Aid Given (SCFD #1 Kechi Township)	0	0
Building Fire Automatic Aid Given (SCFD #1 Lincoln Township)	0	0
Building Fire Mutual Aid Given (SCFD City of Andale)	0	0
Building Fire Mutual Aid Given (SCFD 32 WICHITA Call)	0	0
Building Fire	0	1
Outside Storage Fire	0	0
Road Freight or Transport Vehicle Fire (Automatic Aid Given SCFD Park City)	0	0
Mobile Property (Vehicle) Fire,Other	0	0
Passenger Vehicle Fire	1	1
Off-Road Vehicle or Heavy Equipment Fire	0	1
Outside Equipment Fire	0	0
Cooking Fire, Confined to Container	0	0
Chimney or Flue Fire, Confined to Chimney or Flue (Auto Aid Received SCFD)	1	0
Natural Vegetation Fire, Other	0	0
Grass Fire	3	7
Grass Fire w/2 exposures (Automatic Aid Received SCFD #1 Park City)	0	0
Grass Fire (Automatic Aid Received SCFD #1)	0	0
Grass Fire (Mutual Aid Received SCFD #1)	0	0
Grass Fire (Mutual Aid Given SCFD #1 Park City)	0	0
Grass Fire(Mutual Aid Given SCFD #1 Kechi)	0	1
Gras Fire (Automatic Aid Given SCFD #1)	0	0
Grass Fire (With SCFD # 1 in Harvey County)	0	1
Brush or Brush and Grass Mixture Fire	5	2
Brush or Brush and Grass Mixture Fire (Reno County Wildland)	0	0
Cultivated Grain or Crop Fire	0	0
Cultivated Vegetation, Crop Fire, Other	0	0
Dumpster or Other Trash Receptacle Fire	0	0
Outside Rubbish Fire, Other (Automatic Aid Given SCFD #1)	0	0
Outside Rubbish, Trash or Waste Fire (Automatic Aid Received SCFD)	0	0
Outside Rubbish, Trash or Waste Fire, Other	3	0
Lightning Strike, No Fire	1	0
Special Outside Fire	1	0
Special Outside Fire(Automatic Aid Received SCFD #1 Park City)	0	0
Fire Other (Automatic Adi Received SCFD #1 Park City)	0	0
Fire Other	0	0
Prescribed Fire	0	0
Unauthorized Controlled Burn (Harvey County)	0	1
Unauthorized Controlled Burn	7	2

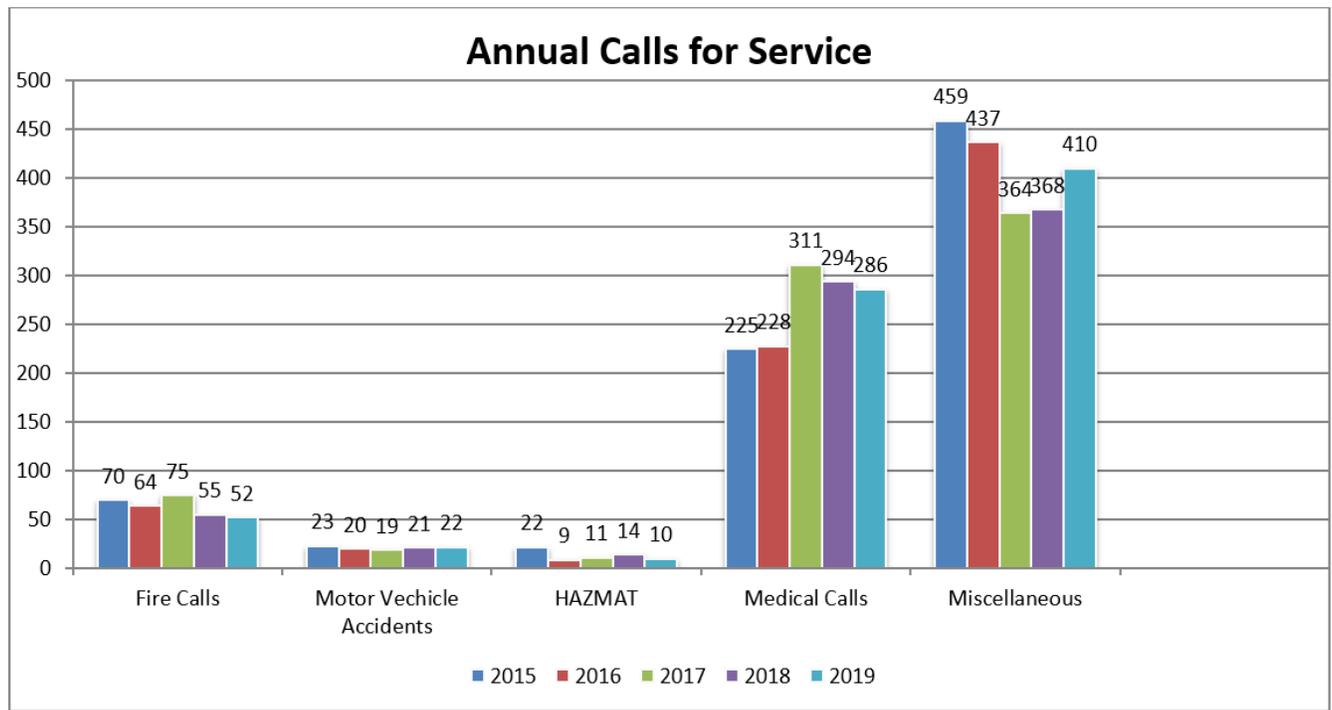
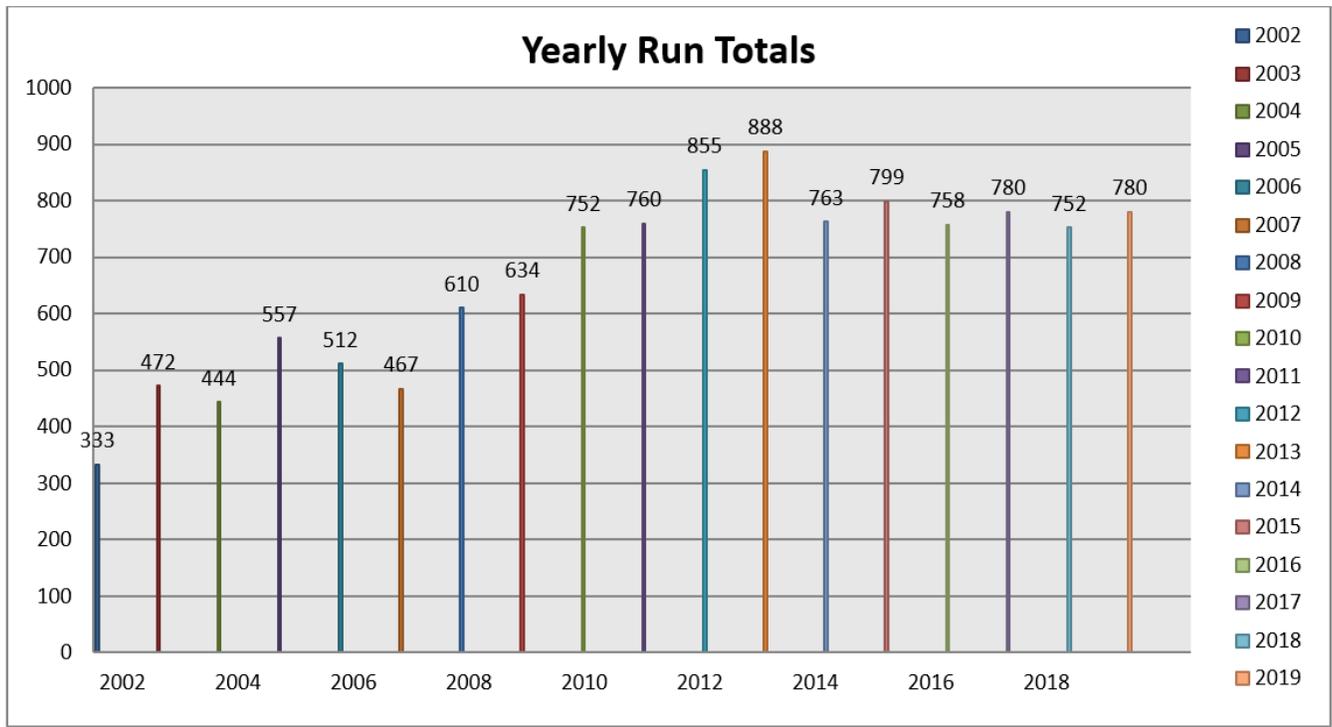
Public safety Department

Authorized Controlled Burn	3	2
Smoke or Odor Removal	2	0
Smoke Scare Odor of Smoke	2	0
Smoke From Barbecue, Tar Kettle	1	0
Motor Vehicle Accident With Injuries	8	11
Motor Vehicle Accident With no Injuries	2	1
Motor Vehicle Accident With Injuries (Auto Aid Received SCFD PC)	0	0
Motor Vehicle Accident With Injuries (Mutual Aid Given SCFD PC)	0	0
Motor Vehicle/Pedestrian Accident	0	0
Vehicle Accident, General Cleanup	0	0
Medical Assist, Assist EMS Crew (Automatic Aid Given SCFD #1 VCHS)	0	2
Medical Assist, Assist EMS Crew (Automatic Aid Received SCFD Code Blue)	0	0
Medical Assist, Assist EMS Crew	84	1
EMS Call (Automatic Aid Received SCFD)	1	0
EMS Call	184	0
Animcal Rescue	0	0
Animal Problem	0	0
Search for Lost Person, Other	3	0
Search for Person on Land	2	0
Rescue, EMS, Incident Other	3	0
Person in Distress	0	0
Lock In	3	0
Lock Out	3	0
Building or Structure Weakend or Collapsed	0	0
Ring or Jewelry Removal	3	0
Assist Invalid	90	0
Assist Police or Other Government Agency	5	2
Explosive, Bomb Removal	0	0
Dust Explosion, No Fire	1	0
Gas Leak (Natural Gas or LPG)	4	0
Chemical Spill or Leak	0	0
Gasoline or Other Flammable Liquid Spill	4	0
Combustible/Flammable/Liquid Condition/Other	0	0
Oil or Other Combustible Liquid Spill	0	0
HAZMAT Release Investigation	0	0
Severe Weather or Natural Disaster, Other	1	0
Power Line Down (Wichita)	0	1
Power Line Down	11	1
Electrical Equipment Problem	0	0
Electrical Wiring Equipment Problem	7	0
Arcing, Shorted Electrical Equipment (Automatic Aid Received SCFD Park City)	1	0
Arcing, Shorted Electrical Equipment	5	0
Overheated Motor	1	0
Hazardous Condition Other	2	0
False Alarm	9	0
Malicious, Mischievous False Call, Other	0	0

Public safety Department

Unintentional Transmission of Alarm, Other	7	0
Systems Alarm Malfunction, Other	0	0
Sprinkler Activation, No Fire-Unintentional	0	0
Alarm System Activation, No Fire-Unintentional	2	0
Detector Activation No Fire, Unintentional	0	0
Smoke Detector Activation Due to Malfunction	0	0
Smoke Detector Activation, No Fire Unintentional	1	0
Smoke Detector Activation, No Fire Unintentional (Auto Aid Given SCFD PC)	0	0
Alarm System Sounded Due to Malfunction	6	0
CO Detector Activation Due to Malfunction	2	0
Carbon Monoxide Detector Activation, No CO	1	0
Water Rescue, Other	1	2
Water Problem Other	2	0
Service Call, Other	2	0
Special Type of Incident, Other	3	0
School Activity, Standby	1	0
Fire Prevention Activity	3	0
Activity Related to the City	0	0
Public Service Assistance, Other	0	0
Public Service (Inspection Fireworks)	0	0
Public Service	1	0
Public Service (Latch Key Inspection)	0	0
Public Service (Blood Pressure Check)	0	0
Citizen Complaint	0	0
Wrong Location	0	1
Good Intent Call, Other	21	6
Good Intent Call, Other (Automatic Aid Given SCFD Park City)	0	0
Good Intent Call, Other (Automatic Aid Recieved SCFD Park City)	1	0
Steam, Vapor, Fog or Dust Thought to be Smoke	0	0
No Incident Found on Arrival at Dispatched Address	1	0
Dispatched & Cancelled En Route (Mutual Aid Requested SCFD #1 Park Township)	0	0
Dispatched & Cancelled En Route (Automatic Aid Given SCFD #1 Kechi)	0	0
Dispatched & Cancelled En Route (Automatic Aid Given SCFD #1 Park City)	0	4
Dispatched & Cancelled En Route (Automatic Aid Given SCFD #1 Bel Aire)	0	0
Dispatched & Cancelled En Route (Outside of District Harvey County)	0	0
Dispatched & Cancelled En Route (Mutual Aid Given SCFD Hesston Response)	0	0
Dispatched & Cancelled En Route (Reno County, Haven)	0	0
Dispatched & Cancelled En Route	36	51
Burn Permit	115	0
VF190000 Duplicate call or was not assigned to a call -1 call	0	0
VF190000 Test page Cancelled - 1 call end of year	0	0
TOTAL	676	104

Public safety Department



Public safety Department

Investigations

Det. Davidson was assigned thirty-five cases. Of those assigned fourteen were presented to the prosecutor; five were charged and nine were declined. There were four cases closed due to the victim refusing to testify. Three cases were presented to the municipal court prosecutor and prosecution was declined on all three.

Community Activities

1. The Public Safety Department made 57 posts to Facebook in the 4th Quarter. We currently have 3,224 page likes and 3,329 followers. The page continues to grow as does the interaction between the citizens and us on various posts. There were numerous photos and posts that gained lots of attention.

Below are some of our more popular photos:



Public safety Department



Public Works Status Report

Streets:

- The first sets of Rapid Flash Beacons have been installed. 1 at the south end of West Elementary and 1 at 5th and Redbud. 2 more sets have been ordered and rebar for the bases have been constructed.
- Grading, Sweeping, etc. Our annual Stormwater report on 2019 activity for our MS4 permit is almost complete.
- Gathering vendor quotes for patching, curb & gutter and mill & overlay.

Sewer:

- Progress continues with phase 3 construction. I have added more pictures with brief explanations.
- Work continues on the south sludge tank. This tank will require more work to restore. A plan has been agreed upon and work is progressing.
- The new clarifier is mainly constructed. Sand blasting and painting of equipment for the clarifier has begun.

Water:

- Scheduled rounds, tests, flushing to maintain chlorine levels, and maintenance.
- Nowak has moved equipment, pipe and materials into town. They have begun working on Birch and Meeds waterlines.

MEMO

TO: City of Valley Center **DATE:** February 4, 2020
ATTENTION: Mayor Cicirello and Members of Council **PROJECT NO.:** 35-197013-000-2502
FROM: Josh Golka, P.E. **PROJECT:** Valley Center – City Engineer
REFERENCE: Project Status Update **COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

Current Projects:

1. **Waste Water Treatment Plant Phase 3 Improvements (161372)**
 - A. Clarifier trough wall has been backfilled and the clarifier equipment is being sandblasted and primer is being applied in preparation for final coatings.
 - B. MH #10 & the valve vault associated with the decant system for the sludge storage tanks have been installed and the City is currently decanting from the north sludge tank through the new piping system.
 - C. Equipment has been installed, tested, and commissioned in both UV channels. The manufacturer plans to be back onsite January 29th for a final training session with plant staff.
 - D. South sludge storage tank interior is being sandblasted.
2. **Waterline Replacements (171031)**
 - A. BNSF permit submitted week of January 20th, 2020.
 - B. Nowak mobilized week of January 20th, 2020, started pot holing utilities along WL #4 and WL #8.
 - C. Monthly progress meeting scheduled for February 3rd, 2020.
3. **Water Tower Rehabilitation (187013-004)**
 - A. On hold until completion of waterline replacement project.
4. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
 - A. Project kickoff meeting to be scheduled with City staff upon completion of field survey.

Miscellaneous

1. Inspection services for water and sanitary sewer improvements at Fieldcrest awaiting construction start date from the developer (197013-003).
2. Reviewed cell phone tower site plan.
3. Attended WAMPO meeting on January 23rd, 2020 to discuss MTP project selection process.
4. Attended developer review meeting for property east of High School on February 3rd, 2020.
5. Reviewed drive through options with Staff on requested development west of City Hall.

Warranty Projects

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) - Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler's Creek to Broadway (187013-002) - Cornejo & Sons, LLC - April 5, 2021

GOVERNING BODY REPORTS

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Davis**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember McGettigan**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

ADJOURN