

# CITY OF VALLEY CENTER

**FINAL AGENDA**

**JUNE 26, 2014**

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

**JULY 1, 2014**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
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6. **CLERK'S AGENDA** p 4
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15. **GOVERNING BODY REPORTS** p 58
16. **ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the agenda as presented / amended.

## **CLERK'S AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the June 10, 2014 Special Council Meeting as prepared by the City Clerk

And

the June 17, 2014 Regular City Council Meeting as prepared by the Assistant City Clerk.

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the minutes of the June 10, 2014 Special Council Meeting and the June 17, 2014 Regular Council Meeting as presented / amended

SPECIAL COUNCIL MEETING  
JUNE 10, 2014  
CITY HALL  
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello Terry Ishman, Marci Maschino, Lionel Jackson, and Benjamin Anderson.

Members Absent: Laurie Dove, Al Hobson.

Staff Present: Joel Pile, City Administrator  
Kristine Polian, City Clerk  
Mark Hephner, Chief of Police  
Lonnie Tormey, Fire Chief  
Warren Utecht, Community Development Director  
Brenton Holper, City Superintendent  
Neal Owings, Parks and Public Buildings Superintendent

Press present: The Ark Valley News

### **APPROVAL OF THE AGENDA**

Cicirello moved, seconded by Ishman, to approve the Agenda as presented. Vote yea: Leftoff, Ishman, Maschino, Jackson, and Anderson. Motion carried.

### **DISCUSSION- 2015 BUDGET PRIORITIES**

City Administrator Pile provided a general overview of the budgeting process and the specific funds for which the Council will have to levy taxes. He indicated certain issues that need to be addressed in the 2015 Budget, such as longevity pay concerns; additional funding needed for street repairs and a possible sales tax to be allocated to street maintenance and repair; and a detrimental decrease in revenue for Water and Sewer Funds due to the waiver of equity fees by Council and the need to increase revenues.

Parks and Public Grounds Superintendent Owings provided a list of needs to the Governing Body for 2015, to include several pieces of equipment and a full-time employee to assist in the rising needs of the department in the public buildings area.

Public Works Superintendent Holper provided a list of needs for Water, Sewer, and Special Streets. He indicated there was a lot of antiquated equipment that needed to be replaced, so his list was mainly comprised of equipment for the departments. He also would like to add a full-time employee for administrative purposes.

Community Development Director Utecht stated his largest need for 2015 moving forward was a full-time employee for the department for the growing work load; also wants to provide continuity if / when he retires in the near future.

Police Chief Hephner stated with the personnel he has added over the past year, he feels he has very little need for the department other than standard operating funds.

Fire Chief Lonnie Tormey stated he would like to add 2 full-time personnel to the department to assist with coverage. Said with only two full-time personnel currently and an increase in medical calls, the need is very high for the increased coverage.

City Clerk Polian stated she is not asking for anything; however will be considering outsourcing payroll in 2015 moving forward.

Governing Body discussed a variety of priorities and stated their interest in seeing a proposed draft in the near future.

Cicirello moved, second by Maschino, to adjourn at 7:55 pm.

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Kristine A. Polian, City Clerk

REGULAR COUNCIL MEETING  
JUNE 17, 2014  
CITY HALL  
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, Benjamin Anderson, and Al Hobson.

Members Absent: Lou Cicirello

Staff Present: Joel Pile, City Administrator  
Kristine Polian, City Clerk  
Jose Santiago, Assistant City Clerk  
Mark Hephner, Chief of Police  
Robert Tormey, Fire Captain  
Warren Utecht, Community Development Director  
Brenton Holper, City Superintendent  
Neal Owings, Parks and Public Buildings Superintendent  
Joshua Golka (represented Mike Kelsey, City Engineer)

Press present: The Ark Valley News

### **APPROVAL OF THE AGENDA**

Hobson moved, seconded by Jackson, to approve the Agenda as presented. Vote yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

### **CLERK'S AGENDA**

#### **A. MINUTES – JUNE 03, 2014 REGULAR CITY COUNCIL MEETING**

Jackson moved, seconded by Anderson, to approve the Minutes of the June 03, 2014 Regular Council Meeting as presented. Vote yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

#### **B. APPROPRIATION ORDINANCE – 06/17/2014**

Anderson moved, seconded by Ishman, to approve the June 17, 2014 Appropriation Ordinance as presented. Vote yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

#### **C. TREASURER'S REPORT – MAY 2014**

Maschino moved, seconded by Jackson, to receive and file the May 2014 Treasurer's Report. Vote Yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried

**PRESENTATIONS/PROCLAMATIONS - None**

**PUBLIC FORUM** – None

**APPOINTMENTS** – None

**COMMITTEES, COMMISSIONS** – No Questions/Comments.

**OLD BUSINESS**

**A. ORDINANCE 1274-14; CHANGING ZONING DISTRICT CLASSIFICATION (Revised),  
2<sup>nd</sup> READING**

Maschino moved, seconded by Dove, to adopt Ordinance 1274-14, changing the Zoning District Classification of Certain property located in the City of Valley Center, Kansas, under the authority granted by the Zoning Regulation of The City, for 2<sup>nd</sup> reading. Vote Yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

**B. LIBRARY FACILITY DISCUSSION**

- Discussion regarding purchasing property for the purpose of relocating the Library.

Pile presented Governing Body with the following reports for Council review:

- 1) Pre-Purchase Assessment of the Le Venue property conducted and provided by Mike Kelsey, Professional Engineering Consultants (PEC), and the City Engineer.
- 2) Maintenance issues summary which could become the responsibility of the City if the property is purchased, provided by Neal Owings, Parks and Public Buildings Superintendent.
- 3) Inspection Report of the property to ascertain the current fair market value inspected by Jeremy Sundgren, Broker – Auctioneer at Sundgren Realty.
- 4) Sedgwick County Property Tax Detail Information obtained out of the Sedgwick County web site property Valuation Notice.
- 5) Draft of the Memorandum of Understanding City of Valley Center and Valley Center Public Library regarding the operation and maintenance of the building and grounds.

Pile stated reports are self-explanatory and Staff is available to answer any question the Governing Body may have.

Maschino questioned PEC (Professional Engineering Consultant, P.A.) representative Mr. Joshua Golka (representing Mike Kelsey City Engineer), about ADA modifications required and the dollar amount involved. Golka stated the pre-purchase evaluation was the first thing to determine if there was any significant financial cost. Golka stated they did not find anything of significant financial cost. Maschino asked if the \$25,000.00 for the parking lot is what he will consider to be the minimum required modification. Golka stated no it was not considered to be it. Golka explained the cost is difficult to get determined until you have an actual contractor aboard providing costs. The construction is “grandfathered in” as an existing building under the construction code. The Library will hold an obligation to get primary uses conformed to ADA requirements which can be performed with minimum investment in improvements of approximately \$50,000 to \$150,000.

**OLD BUSINESS (CONTINUED)**

Hobson asked the current condition of the roofing system. Mr. Owings stated he had talked to the roof contractor about replacing the roof. The contractor provided him a report about two types of roofing systems, and their years of life expectancy. The theater part of the property has a standing seam metal roof estimated about 25 years old and the banquet hall has an EPDM rubber roof replaced in 2008-09. The standing seam metal roof has approximately 50 year life expectancy and the EPDM rubber roof has a life expectancy of approximately up to 25 years. Both were reviewed by the roofing contractor and they appear to be in good condition, needing only minor maintenance and repairs. Mr. Owings added that while they were inspecting the roof, they also inspected the air conditioning units and their life expectancy approximately will be the same.

Dove asked in creating the three accessible parking lot stalls, are you saying it is considered the minimum ADA requirement. Also, she asked the pre-sale ADA compliance requirement about \$33,000.00 could be asked for the seller as a condition of the sale. Could it be a negotiating point. Pile stated the ADA compliance requirement is the total of all the minimum requirements found necessary in order to occupy the building, and not just the renovating costs in one particular area of its structure. Pile stated the painting agreement is considered as part of regular maintenance costs.

Charles and Constance Davis – 517 Dover Drive, Mrs. Davis urged the Governing Body to approve the project. The issue has been dealt with for too long. The purchase will bring the library close to downtown along the City Hall and the Valley Center School District offices where it will be very visible. Mr. Davis stated he and Mrs. Davis has been asked to speak for the Valley Center Lyons Club. The Lyons Club also works with the City, approves the proposal for the purchase, and it plans to do all they can to ensure the success of its endeavors.

Daron Kasselmann – 510 Rolling View Drive, Owner of All Saints Home Care building and a Valley Center resident. He supports the purchasing of a new location for the library. Mr. Kasselmann's only concern is to make sure the right location is chosen. He stated Le Venue selling price is approximately \$500,000 to \$600,000 after renovations are completed. Mr. Kasselmann support the idea of relocating the library to a new location. The sale price of the second property, All Saints Home Care, Inc; is for \$300,000.00, approximately half the price of Le Venue selling price. Mr. Kasselmann as a business owner and a taxpayer wonders if it is worth twice the cost to the library for the library to have an auditorium theater; he is willing to talk to anyone wanting more information or to show the property.

Kathy Mertins, 423 N. Ash Avenue; stated it is a joy to work with the library's staff; and she shared a story about a child coming to the library with her family. One of the children approached her with 4 cents to contribute to the Library. Mrs. Mertins took her to the front desk where the child contributed her coins one at a time. Mrs. Mertins thinks this action says a lot about patrons' commitment to the library.

Ronald Williams, 9129 N. Seneca Street, expressed his support for the library project. Mr. Williams thinks we need something to make the downtown shine in Valley Center. The Le Venue building with the auditorium has potential for the kids, and the All Saints Home Care building seems smaller than what it is.

## OLD BUSINESS (CONTINUED)

Glen Sharp, 417 S. Sheridan. Mr. Sharp stated the library lack of space is due to an increase in books, internet stations, audio books, and DVD's. Mr. Sharp stated the Library Board and Staff have spent more than \$110,000.00 in architectural plans and consulting fees. Mr. Sharp stated 58% of respondents to the Community Questionnaire used to compile the Comprehensive Development Plan a few years ago, rated a new or extended library as important or very important. Mr. Sharp stated various evaluations (building, electrical, and ADA compliance) of the building rated it as being in good operating conditions. The library will need minimal improvements to get it in compliance to the Title II of the ADA requirements for State and Local Government facilities. Le Venue offers room for growth, and its theater and meeting rooms can be used for community activities and organizations. Mr. Sharp stated the new location could be an anchor for the district, attract more people, and increase visibility.

Amy Stamm, Library Board Chair, stated that she is available to answer any questions the Governing Body or the public may have.

Helen Le Blanc, 222 N. Meridian Avenue, resident of Valley Center for 22 years. Ms. Le Blanc stated her children are all grown up now, but she did not like to go to a library to check out books because it was so crowded; she would like to see a place where she could come and go with a stroller through the aisles if she had to. She supports the relocation to the Le Venue building. The auditorium can be used for the community's activities like the year Christmas movie. Ms. Le Blanc believes because the library financial constraints, that the existing building will be ideal for the new library location.

Councilmember Anderson supports the library moving. The facility is not ideal for what it could be because the lack of funding. He has more questions before the City gives the blessings.

Leftoff supports the project. It will be great to display cultural art, and have computer stations with access to the internet.

Hobson strongly supports the library project. Hobson's concern is he had heard about the library being over crowded surpassing the capacity of the building because it is against the law by exceeding its capacity. Hobson asked what was the capacity for that building; he said it is wrong to exceed the capacity having that many children. And, advised it would only take a phone call from someone there to report a violation of the law.

McNown asked Hobson to confirm if he said that the library staff is not monitoring the number of people exceeding the capacity of that building. Hobson stated he did not say that, but that he heard about it. McNown stated they better not be; that is a violation of the law.

Janice Sharp raised her hand and addressed the Governing Body about the capacity of the library. Ms. Sharp stated 4, 5 or 6 years ago, the fire department came in and gave them a rating of 198 people.

McNown asked Ms. Sharp to approach the podium. Janice stated some years in the past, they have gone over the capacity of the building. It was impossible to count people as they come in the door, and Ms. Sharp was right up front with Fire Captain Tormey at the time and

## OLD BUSINESS (CONTINUED)

she told him if they went over the capacity she was not turning people away because she felt that is important for these kids to come in. Ms. Sharp said they have always made sure that outer aisles were free in case that they had to get out quickly.

McNown asked Ms. Sharp to please not say they were not monitoring the number of people in the building and that they were violating the law.

Ms. Sharp apologized and took back what she said; and stated 2005 was the biggest attendance they had and it has decreased since then. And, agreed with Mayor McNown about that it is not impossible to keep the head count down, but difficult.

Councilmember Jackson has supported the library for many years. But, thinks there are questions to be answered not by staff only, but also by the library board. Jackson recommended for the library board and Council to have a meeting about this issue.

Councilmember Dove agreed with Jackson about getting together. But, she supports the relocation of the library to a larger location.

Councilmember Maschino stated they received from the library board a list about improvements and their cost figures; and, asked how they gather this information. Ms. Stamm, Board Chair, stated the figures were put together by Ms. Sharp and Mr. Keith Harimon. Maschino asked if the board had talked to an architect or designer. Ms. Stamm said no because they spent \$120,000.00 over the last 20 years and they are not spending any more, if it is not going to be approved. Maschino asked, what is the plan for raising the money for this? What would happen if it is not raised? Ms. Stamm stated once it goes through they can start asking people. The library board has a plan with time line with the date they will move in. Also, they have divided the construction between three phases of renovations. It is the opinion of Ms. Stamm that once they tell people what the plan is people will jump aboard.

Councilmember Anderson asked if the three phases of renovations are to be completed by the date they move to the new location. Ms. Stamm stated in a perfect world that would be super; but that is not the case here. Ms. Stamm stated the phase one is what needs to be done before they move to the new location because it is what is necessary to function as a library. Anderson asked if the \$71,440.00 is what the phase one is for. Ms. Stamm stated yes; and the phase two and three can be completed later on. Maschino asked if they have taken into consideration any of the estimates (e.g. ADA)? Ms. Stamm stated yes they did; the wheelchair accessible ramp was considered. The existing window will be taken out, and there will be two entry doors; one with a push entry bottom and another door without. Stamm stated she contacted a concrete business owner and he provided her with some estimate for the concrete work. Also, visited with Star Lumber and Miracle Signs for some estimates.

Warren Utecht, Community Development Director, stated that before they make any particular action this should be reviewed for special use before the Planning Commission for recommendations. Time frame being they will have to have a public hearing notice, so it will be August 05, 2014 when returning back with a recommendation.

## OLD BUSINESS (CONTINUED)

Councilmember Anderson asked Utecht once the public hearing is posted and the meeting has happened, then the Governing Body can act on it. Amy Stamm stated they can be opened in January 2015. Anderson asked if they have an approval by August 15<sup>th</sup>, where would that put you? Stamm said they wouldn't be able to take possession until the closing, which is after that.

Maschino stated as a point of reference asked if it was common for other Cities for a Library to have an auditorium. Stamm stated no it is not common. Derby has like an area that has a stage and Mulvane has an auditorium. Stamm said the library board would not typically ask to build an auditorium, but it is a benefit that Le Venue has an auditorium and will be used.

McNown stated this will have to go to the Planning Commission. Pile stated if the Council wants to go ahead with this project, then it needs to go to the Planning Commission for a public hearing on a special use. It will be a good idea for the Library Board and Governing Body to meet and discuss their concerns about this new acquisition (e.g. Contract about repairs made before possession, maintenance, etc.)

Councilmember Ishman supports the library project. He appreciates the idea of meeting with the Library Board.

Leftoff moved, seconded by Jackson, to forward this matter to the Planning Commission for a public hearing at their July meeting on a special use. Vote yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

Councilmember Anderson asked if the Planning Commission, Library Board, and the Governing Body can meet before the Planning Commission meets? McNown stated yes, in agreement contingent upon approval.

Councilmember Hobson would like to see the Governing Body with Staff walking through the Le Venue building. Hobson does not think they have been there together.

Councilmember Maschino will like to consider a possibility to consider the other property All Saints Home Care. Ms. Sharp stated they don't like the difference in space. They will get only room for the books. They would not be able to store books in the partial basement because an elevator is not available. They cannot tear out all the offices they had built on each side of the big room, and re-carpet.

McNown asked Pile to schedule a special joint meeting between Library Board and Council to discuss Le Venue and to consider All Saints Home Care building and have a walk-through of the facility. Mr. Daron Kasselmann was invited.

**NEW BUSINESS****A. RESOLUTION 628-14, HAZARD MITIGATION PLAN**

A Resolution adopting the South-Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdiction Mitigation Plan. This resolution will also earn points for the Community rating system if adopted.

Anderson moved, seconded by Dove, to approve Resolution 628-14, adopting the South-Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdictional Mitigation Plan. Vote Yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

**B. CONSIDERATION OF EQUITY FEE WAVER**

Maschino moved, seconded by Dove, to rescind the waiver of equity fees for economic development purposes (approved on August 21, 2012); effective September 01, 2014. Vote Yea: Ishman, Dove, and Maschino. Vote No: Leftoff, Jackson, Anderson, and Hobson. Motion died.

**CONSENT AGENDA**

- Revenue and Expense Summaries – May 2014
- Delinquent Accounts for Collection
- Check Reconciliation – May 2014

Anderson moved, seconded by Jackson, to approve the Consent Agenda as presented. Vote Yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

**STAFF REPORTS****COMMUNITY DEVELOPMENT DIRECTOR UTECHT**

Utecht presented to the Government Body the Central Kansas Community Foundation brochure recently printed. He stated it will be included with June's water bill as approved by the Council on May 20, 2014 during the Council Meeting. Utecht stated the Central Kansas Community Foundation could also help the Edna Buschow Memorial Library project with raising funds.

**JOSHUA GOLKA (REPRESENTING CITY ENGINEER KELSEY)**

Golka stated the Water Main and Seward Street project will be completed July 11, 2014. The Industrial Park project starts on Monday.

**CITY ADMINISTRATOR PILE**

Pile stated the joint special meeting could be held on July 8 and asked that everyone get with him to confirm this date will work.

## **GOVERNING BODY REPORTS**

### **COUNCILMEMBER LEFTOFF**

Leftoff would like an invitation to be sent to the President of the Wichita Area Builders Association to come and meet with Governing Body and Staff during a Council Meeting and provide us with a presentation on how to increase the City's businesses.

### **COUNCILMEMBER HOBSON**

Thanked Owings for helping with the Le Venue acquisition reports.

Hobson moved, seconded by Anderson, to adjourn the meeting. Vote yea: Leftoff, Ishman, Dove, Maschino, Jackson, Anderson, and Hobson. Motion carried.

**Meeting adjourned at 8:36 PM.**

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**Jose A. Santiago, Assistant City Clerk**

**CLERK'S AGENDA****B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for July 1, 2014 as prepared by City Staff.

**July 1, 2014 Appropriation**

Total	\$ 298,640.09
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**RECOMMENDED ACTION:**

Staff recommends motion to approve the July 1, 2014 Appropriation Ordinance as presented / amended.

6/24/2014 2:42 PM

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0085	LAURIE B WILLIAMS							
I-REB201406105449	CASE # 13-12943	R	6/13/2014	200.00		044648		200.00
0210	SECURITY BENEFIT							
I-SCB201406105449	DEFERRED COMPENSATION	R	6/13/2014	63.00		044649		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201406105449	PLAN NUMBER 302196 457 D.C.	R	6/13/2014	15.00		044650		15.00
0372	U S DEPT OF EDUCATION							
I-JED201406105449	ACCT # 1002461211	R	6/13/2014	175.37		044651		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201406105449	CASE # 11LWAD00059	R	6/13/2014	67.00		044652		67.00
0025	MIKE JOHNSON SALES, INC.							
I-4355	NAMEPLATES: SCOT & BEN	R	6/13/2014	29.00		044653		29.00
0079	KDHE-DIV OF H & E LABORATORIES							
I-ACCT X1500-VALLEY	JAN-MAR'14 ANALYTICALSRVC	R	6/13/2014	474.00		044654		474.00
0100	GOVERNMENT FINANCE OFFICE							
I-MEMBER # 300170653	GFOA 2014 RENEWAL	R	6/13/2014	170.00		044655		170.00
0127	HAMPEL OIL DISTRIBUTIONS, INC.							
I-MAY'14 UNLEAD USAG	MAY'14 UNLEAD FUEL USAGE	R	6/13/2014	10,409.00		044656		10,409.00
0153	THE ARK VALLEY NEWS							
I-06-1124 MAY'14	MAY'14 LEGAL, AD NOTICES	R	6/13/2014	179.20		044657		179.20
0156	BEALL, MITCHELL AND SULLIVAN,							
I-MAY'14 PROSECUTOR	MAY'14 PROSECUTOR FEES	R	6/13/2014	1,500.00		044658		1,500.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-4050493	MAY'14 LOCATES FEE	R	6/13/2014	110.40		044659		110.40
0193	MEDICAL PLAZA OF VALLEY CENTER							
I-ACCT # 2598	PRE-EMPLOYMENT EXAMS	R	6/13/2014	442.00		044660		442.00
0257	CNA SURETY							
I-POLICY 58320606	NOTARY POLICY THRU AUG'15	R	6/13/2014	212.50		044661		212.50
0315	WASTE MANAGEMENT OF WICHITA							
I-6175445-2738-6	MAY 2014 TRASH SERVICES	R	6/13/2014	29,599.34		044662		29,599.34

6/24/2014 2:42 PM

A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

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0555	JORDAN NOONE							
	I-1117 MOWED: 1200 RIGGS	R	6/13/2014	60.00		044663		
	I-1118 MOWED: 1041 N. MEADOW RD	R	6/13/2014	60.00		044663		
	I-1133 MOWED: 361 N. BIRCH AVE	R	6/13/2014	145.00		044663		265.00
0598	MCCULLOUGH ENTERPRISES, INC.							
	I-WE20693 RHINO APEX ROTARY CUTTER	R	6/13/2014	10,544.00		044664		10,544.00
0354	LOYAL AMERICAN LIFE INSURANCE							
	I-ACC201405145444 LOYAL AMERICAN ACCIDENT	R	6/20/2014	6.35		044666		
	I-ACC201406105449 LOYAL AMERICAN ACCIDENT	R	6/20/2014	6.35		044666		
	I-CNC201405145444 LOYAL AMERICAN CANCER	R	6/20/2014	13.97		044666		
	I-CNC201406105449 LOYAL AMERICAN CANCER	R	6/20/2014	13.97		044666		40.64
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS201404295443 DENTAL INSURANCE	R	6/20/2014	158.50		044667		
	I-DDS201405145444 DENTAL INSURANCE	R	6/20/2014	158.50		044667		
	I-DDS201405285447 DENTAL INSURANCE	R	6/20/2014	31.70		044667		
	I-DEC201404295443 DENTAL INSURANCE	R	6/20/2014	154.60		044667		
	I-DEC201405145444 DENTAL INSURANCE	R	6/20/2014	154.60		044667		
	I-DES201404295443 DENTAL INSURANCE	R	6/20/2014	156.85		044667		
	I-DES201405145444 DENTAL INSURANCE	R	6/20/2014	156.85		044667		
	I-DFM201404295443 DENTAL INSURANCE	R	6/20/2014	998.64		044667		
	I-DFM201405145444 DENTAL INSURANCE	R	6/20/2014	998.64		044667		
	I-DFM201405285447 DENTAL INSURANCE	R	6/20/2014	210.24		044667		3,179.12
0511	COVENTRY HEALTH CARE, INC.							
	I-M1F201402195384 MEDICAL INSURANCE- EMP COST	R	6/20/2014	248.40		044668		
	I-M1F201403045426 MEDICAL INSURANCE- EMP COST	R	6/20/2014	248.40		044668		
	I-M1F201404015433 MEDICAL INSURANCE- EMP COST	R	6/20/2014	248.40		044668		
	I-M1F201404295443 MEDICAL INSURANCE- EMP COST	R	6/20/2014	331.20		044668		
	I-M1F201405145444 MEDICAL INSURANCE- EMP COST	R	6/20/2014	331.20		044668		
	I-M1F201406105449 MEDICAL INSURANCE- EMP COST	R	6/20/2014	331.20		044668		
	I-M1S201402195384 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		
	I-M1S201403045426 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		
	I-M1S201404015433 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		
	I-M1S201404295443 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		
	I-M1S201405145444 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		
	I-M1S201406105449 MEDICAL INSURANCE- EMP COST	R	6/20/2014	113.02		044668		2,416.92
0157	BOB KELLET INSURANCE AGENT							
	I-2609 2014-15 EMC PREMIUMS	R	6/20/2014	139,112.00		044669		139,112.00

6/24/2014 2:42 PM

A/P HISTORY CHECK REPORT

PAGE: 3

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0270	INTRUST CARD CENTER							
I-PCARD MAY 2014	INTRUST P-CARD MAY 2014	R	6/20/2014	40,252.66		044670		40,252.66
0511	COVENTRY HEALTH CARE, INC.							
I-57373078	COVENTY JULY 2014 PREMIUM	R	6/20/2014	40,876.69		044671		40,876.69
0530	GALLAGHER BENEFIT SERVICES, IN							
I-52348	JUN'14 COBRA/FSA ADMINFEE	R	6/20/2014	218.00		044672		218.00
0204	PITNEY BOWES							
I-CUSTID 00447643008	POSTAGE MACHINE REPLENISH	R	6/20/2014	600.00		044673		600.00
0239	A T & T KANSAS							
I-3167552075-040-9	VALLEY CK PUMP PHONE SRVC	R	6/20/2014	66.04		044674		
I-3167553504-922-7	JUN'14DES SUBSTATION SRVC	R	6/20/2014	74.54		044674		
I-3167557339-720-7	AT&T JUNE 2014 SRVCS	R	6/20/2014	876.65		044674		1,017.23
0259	CRAIN CHEMICAL							
I-M519626	BRAKE PARTS CLEANER	R	6/20/2014	118.20		044675		118.20
0314	W D CLEANING INC							
I-6157	STRIP/WAX PS,PW&SEWER	R	6/20/2014	1,349.35		044676		1,349.35
0362	OUT & ABOUT LLC							
I-PURCHASE W1402-003	PUBLIC PARKS IMPROVEMENT	R	6/20/2014	13,309.50		044677		13,309.50
0555	JORDAN NOONE							
I-1109	MOWED 6204 SULLIVAN RD	R	6/20/2014	120.00		044678		
I-1110	MOWED 1001 MEADOW RD	R	6/20/2014	60.00		044678		
I-1137	MOWED 6345 N. SULLIVAN	R	6/20/2014	60.00		044678		240.00
0085	LAURIE B WILLIAMS							
I-REB201406245452	CASE # 13-12943	R	6/27/2014	200.00		044682		200.00
0210	SECURITY BENEFIT							
I-SCB201406245452	DEFERRED COMPENSATION	R	6/27/2014	63.00		044683		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201406245452	PLAN NUMBER 302196 457 D.C.	R	6/27/2014	15.00		044684		15.00
0372	U S DEPT OF EDUCATION							
I-JED201406245452	ACCT # 1002461211	R	6/27/2014	175.37		044685		175.37

6/24/2014 2:42 PM A/P HISTORY CHECK REPORT PAGE: 4

VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201406245452	CASE # 11LWAD00059	R	6/27/2014	67.00		044686		67.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	35	297,705.49	0.00	297,705.49
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	35	297,705.49	0.00	297,705.49

6/24/2014 2:42 PM A/P HISTORY CHECK REPORT PAGE: 5

VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	JOEL D PILE							
	I-MAY'14 MILE REIMBU MAY'14 MILES REIMBURSEMEN	R	6/13/2014	89.60		044665		89.60
0028	MARK HEPHNER							
	I-PANTS/BLACK COAT PURCHASED UNIFORMS	R	6/20/2014	90.00		044679		90.00
0061	THOMAS J. DELGADO							
	I-UNIFORM/ALTERATION UNIFORM ALTERATIONS	R	6/20/2014	55.00		044680		55.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	234.60	0.00	234.60
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	3	234.60	0.00	234.60

6/24/2014 2:42 PM

A/P HISTORY CHECK REPORT

PAGE: 6

VENDOR SET: 04 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	BP REMODELING LLC							
	I-000201406195450 BP REFUND	R	6/20/2014	700.00		044681		700.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	700.00	0.00	700.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	1	700.00	0.00	700.00
BANK: APBK TOTALS:	39	298,640.09	0.00	298,640.09
REPORT TOTALS:	39	298,640.09	0.00	298,640.09

6/24/2014 2:42 PM

A/P HISTORY CHECK REPORT

PAGE: 7

SELECTION CRITERIA

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VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 044648 THRU 044686  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All

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## **PRESENTATIONS / PROCLAMATIONS**

### **A. PRESENTATION FROM AMERICAN RED CROSS:**

- Presentation by Jessica Schinstock

## **PUBLIC FORUM**

## **APPOINTMENTS**

## **COMMITTEES, COMMISSIONS**

### **A. ITEMS FOR COUNCIL REVIEW**

- Valley Center Planning Commission / Board of Appeals,  
June 24, 2014 Minutes

**VALLEY CENTER PLANNING COMMISSION MINUTES**

7:00 P.M., Tuesday, June 24, 2014

Valley Center City Hall at 121 S. Meridian Avenue

**CALL TO ORDER:** Chairperson Park called the meeting to order at 7:00 p.m. with the following members present: Danny Park, Ronald Colbert Sr., Del James, Gary Janzen, Terry Nantkes, Don Bosken, Matt Stamm, and Ben Neaderhiser.

Members absent: Scot Phillips

Staff Present: Warren Utecht and Deby Taylor

Meeting started with the Pledge of Allegiance to the American Flag.

**AGENDA:** A Motion was made by Commissioner Colbert, seconded by Commissioner Stamm to set the agenda as presented. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:**

A motion was made by Commissioner Colbert, seconded by Commissioner Nantkes to accept the May 27, 2014 draft minutes as written. Motion passed unanimously.

**PUBLIC COMMENT:** John Dailey requested that the minutes and meeting packet items be included in the City Hall foyer Planning Commission folder. Warren Utecht stated he will present a recommendation to the commissioners at the next meeting.

**COMMUNICATIONS-None****PUBLIC HEARING:** Comprehensive Plan 2014-2023

Chairperson Park opened the public hearing for comments from the public at 7:05 p.m.

7:05 – 7:40 p.m.: John Dailey, P.O. Box 381, Valley Center. John had several questions on page 14, Table 2: Comparison of Current Zoning and Land Use Map concerning the possible re-zoning of various properties. John requested the Zoning Administrator, Warren Utecht, review and explain the purpose for each property on the list. Warren described each zoning possibility. After several questions and concerns Warren assured him that in the event of any change the process would go through the proper procedure and property owners would be involved in making decisions on the zoning of their property.

John also questioned page 15, Extraterritorial Zoning Regulations denoting Kansas Statute 12-754 as reference. Warren stated he would look into it and make corrections if needed.

7:40 – 7:44 p.m.: Al Hobson, 531 W. 3<sup>rd</sup> St., Valley Center. Al gave history, and counsel on several of the zoning options. He esteemed the planning commissioners and exhorted them to keep up the good work.

7:44 – 7:49 p.m.: Donna Pearson, 2701 W. 69<sup>th</sup> N. Donna expressed her desire for her property to maintain zoning that would enable her to conduct a business on her property. She stated that upon Valley Center's annexation the zoning of her property changed. Commissioner Colbert felt the Planning Commission should look into this to see if a correction should be made. This item was removed from table 2.

Chairperson Park closed the public hearing at 7:49 p.m.

**DELIBERATION:** Warren referred to pages 3 – 6 noting the need for major infrastructure and vehicle funding. He stated this aspect of the plan was vital for funding future maintenance and growth. Commissioner Colbert asked if the potential annexations would interfere with Sedgwick County. Warren stated the county accounts in a general way that city growth will occur in their comprehensive plan but does not get specific where that growth will occur. Commissioner Stamm noted that USD 262 was inadvertently listed twice in the appendix. The following amendments were decided...

1. Remove two properties from the potential zoning list.
2. Remove duplicate USD 262 from list.
3. Research Extraterritorial Zoning Regulations for possible wording modification.

**RECOMMENDED MOTION:** Based on the City Staff recommendations, public comments, and discussion by the Planning Commission, Commissioner Colbert made a motion to recommend to the City Council adoption of the Valley Center Comprehensive Plan 2014-2023 subject to amendments made during the Planning Commission meeting and by a Resolution dated July 24, 2014. Motion and resolution was seconded by Commissioner Janzen and passed unanimously.

**COMMITTEE AND STAFF REPORTS-None**

**ITEMS BY PLANNING COMMISSIONERS:**

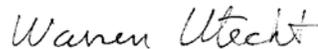
- |                             |                                     |
|-----------------------------|-------------------------------------|
| • Del James – Nothing       | • Terry Nantkes – Nothing           |
| • Ben Neaderhiser – Nothing | • Danny Park – Welcomed Ben         |
| • Gary Janzen - Nothing     | • Matt Stamm – Nothing              |
| • Don Bosken – Nothing      | • Ronald Colbert Sr. – Welcomed Ben |

**ADJOURNMENT:**

Motion made by Commissioner Stamm and seconded by Commissioner Bosken to adjourn. Motion passed unanimously.

Time of Adjournment: 8:11 p.m.

Respectfully submitted,



Warren Utecht,  
Planning Commission Secretary

Minutes to be reviewed and approved by the Valley Center Planning Commission at the next meeting.

    /Danny Park/      
Danny Park, Chairperson  
WU/dt

**OLD BUSINESS**

**NEW BUSINESS**

**A. 2015 BUDGET UPDATE:**

- Valuation Statement from Sedgwick County Clerk

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Review / Discuss FY 2015 Budget

## County Clerk's Budget Information for the 2015 Budget

Kristine Polian  
Valley Center City Clerk  
PO Box 188  
Valley Center, KS 67147  
Municipality Name

1. Valuation Information as of July 1, 2014:

	<b>Estimated Assessed Valuation</b>	<b>Territory Added</b>	<b>Property with changed use</b>	
Real Estate	40,789,597	0	37,103	
Personal Property (excludes penalty)	1,278,681	XXXXXXXXXXXXXXXXXX		
State Assessed	2,862,682			DIFF 802,243
<b>Total</b>	<b>44,930,960</b>	<b>0</b>		
New Improvements	537,242			1.818% INCREASE

2. Personal Property excluding oil, gas and mobile homes for 2014 1,013,683  
*(use this amount on Computation to Determine Limit for 2015 Budget, Line 5a)*

3. Actual Tax Rates Levied for the 2014 Budget:

Fund	Rate
<u>General</u>	<u>18.104</u>
<u>Bond &amp; Interest</u>	<u>16.261</u>
<u>Library</u>	<u>4.501</u>
<u>Employee Benefit</u>	<u>13.764</u>
<u>Emergency Equipment</u>	<u>1.000</u>
<b>Total</b>	<b><u>53.630</u></b>

4. Final Assessed Valuation from the November 1, 2013 Abstract 44,128,717

5. Personal Property excluding oil, gas and mobile homes for 2013 1,403,247  
*(use this amount on Computation to Determine Limit for 2015 Budget, Line 5b)*

6. Gross Earning (Intangible) Tax Estimate                     

7. Neighborhood Revitalization District:  
Valuation Subject to Rebates                     

8. 2012 Column (2011 Tax) Delinquency Percentage for General Fund 0.00%

June 26, 2014  
Date

Provided by: Kelly B. Arnold, Sedgwick County Clerk  
Name of County: Sedgwick

## **NEW BUSINESS**

### **B. DISCUSSION RE: POSSIBLE 1% SALES TAX FOR STREET IMPROVEMENTS:**

- Sales Tax Information: Proposed Street Projects & Estimated Costs

Should Council choose to proceed,

### **RECOMMENDED ACTION:**

For Discussion only

Professional Engineering Consultants, P.A. 303 S. Topeka Wichita, Kansas 67202 Phone (316)262-2691		VALLEY CENTER STREET ESTIMATES PROJECT COST ESTIMATES VALLEY CENTER, KS PEC PROJECT NO. 35-13208-001-2502 Prepared by: PEC / Valley Center Public Works Estimate Date: 06/10/2014				
PRELIMINARY ENGINEER'S ESTIMATE SUMMARY:						
AREA	DESCRIPTION	PROJECT COST ESTIMATE	POTENTIAL FEDERALLY FUNDED - LOCAL SHARE 80/20	PROJECT COST EST. IF FEDERAL FUNDS CAPITALIZED TO FULLEST		
<b>6/9/14 REQUEST</b>						
5th St.: Bridge to Broadway	M&O, Patching, Add Auxillary Lanes	\$ 2,323,750.00	\$	464,750.00	\$ 464,750.00	
Meridian: Ford to Seward (69th St.)	M&O, Patching, Curb Replacement	\$ 949,300.00	\$	189,860.00	\$ 189,860.00	
Meridian: Main to 5th St.	Full Depth Reconstruction w/ Storm Sewer	\$ 1,920,600.00	\$	384,120.00	\$ 384,120.00	
93rd St.: Seneca to Broadway	Subbase Stabilization, Double Chip Seal	\$ 765,875.00	\$	153,175.00	\$ 153,175.00	
Emporia: 5th St. through Rec Fac.	(Pending Further Discussion w/ Staff)	\$ -	N/A	\$	\$ -	
Ash: 5th St. to Main	Full Depth Reconstruction	\$ 1,809,239.75	N/A	\$	\$ 1,809,239.75	
3rd St.: Sheridan to RR; Park to Meridian	Full Depth Reconstruction	\$ 674,437.50	N/A	\$	\$ 674,437.50	
Main: Meridian to Sheridan	Full Depth Reconstruction	\$ 1,555,537.50	\$	311,107.50	\$ 311,107.50	
Seward (69th St.): Meridian to Seneca	Full Depth Reconstruction	\$ 1,696,887.50	\$	339,377.50	\$ 339,377.50	
Ford (77th St.): Bridge to Broadway	Subbase Stabilization, Full Asphalt Section	\$ 2,332,687.50	\$	466,537.50	\$ 466,537.50	
	<b>Sub-Total</b>	<b>\$ 14,028,314.75</b>	<b>\$</b>	<b>2,308,927.50</b>	<b>\$ 4,792,604.75</b>	
<b>3/7/14 STREET EVALUATION UPDATE</b>						
Goff Rd.: Meridian to Goff Ct.	Edge M&O, Valley Gutter	\$ 84,093.75	N/A	\$	\$ 84,093.75	
Industrial: Meridian to West End	M&O, Patching	\$ 156,147.00	N/A	\$	\$ 156,147.00	
Allen St.: Miles to East End	M&O, Concrete Flume	\$ 35,700.00	N/A	\$	\$ 35,700.00	
Abilene Ave.: Main to 1st St.	M&O, Intersection Improvements	\$ 98,630.00	N/A	\$	\$ 98,630.00	
Hickory Ln.: 3rd St. to Elm Ave.	M&O, Intersection Improvements	\$ 142,065.00	N/A	\$	\$ 142,065.00	
Hickory Ln.: Elm Ave. to 5th St.	M&O, Intersection Improvements	\$ 96,705.00	N/A	\$	\$ 96,705.00	
	<b>Sub-Total</b>	<b>\$ 613,340.75</b>	<b>\$</b>	<b>2,308,927.50</b>	<b>\$ 613,340.75</b>	
	<b>Grand Total</b>	<b>\$ 14,641,655.50</b>	<b>\$</b>	<b>2,308,927.50</b>	<b>\$ 5,405,945.50</b>	

**NEW BUSINESS****C. ESTABLISH SPECIAL MEETING TO DISCUSS PROPERTY ACQUISITION FOR THE VALLEY CENTER PUBLIC LIBRARY:**

Establish 6:00 PM July 8, 2014, at Le Venue (109 W. Main) as Time, Date and Place for a Special Joint Meeting with the Valley Center Library Board to discuss Property Acquisition.

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to establish 6:00 PM July 8, 2014, at Le Venue (109 W. Main) as Time, Date and Place for a Special Joint Meeting with the Valley Center Library Board to discuss Property Acquisition

**NEW BUSINESS****D. DISCUSSION REGARDING PURCHASE OF STREET SWEEPER:**

- Public Works Director Memo
- Key Equipment Quote
- Informational Flyer
- Financing options from USbancorp

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to authorize the Lease-Purchase of a new Elgin Pelican Street Sweeper for \$187,500.00.

**June 26, 2014**

**To: Joel Pile, City Administrator**

**From: Brenton Holper, Public Works Director**

**Subject: Recommendation to Purchase Street Sweeper**

## RECOMMENDATION

---

The Public Works Department recommends that the City Council authorizes the purchase of an Elgin Pelican Street Sweeper for a total price of \$187,500. It is recommended that this purchase is made with a 4 year financing approach, which the payments will be made at the end of each year (beginning in September 2015). The City is able to secure a 2.39% interest rate for this purchase, which would result in an estimated annual payment of \$49,740.47 for 4 years.

## BACKGROUND

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The City of Valley Center currently operates a Tennant Sentinel Sweeper, which was purchased in 2004. This sweeper is designed for smaller sweeping functions such as parking lots, resulting in poor performance and frequent maintenance (broken parts and replacements of brooms/brushes) due to excessive pressure. In addition, this sweeper has difficulty picking up the debris on streets throughout the community, even on multiple passes. This results in a loss of efficiency in various City resources (staff time, fuel, etc.).

By replacing the Tennant Sweeper with an Elgin Pelican Street Sweeper, we expect to see cost savings in maintenance, significant improvements with the overall sweeping quality, and more productive staff time in operations and maintenance of the sweeper. An additional potential benefit would be improved drainage due to less debris restricting water flow in street curbs.

## FINANCIAL CONSIDERATION

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Since 2004, the Public Works Department has put nearly \$70,000 in maintenance and repairs associated with the Tennant Sweeper, while only be operated for 2,600 hours. This results in an annual cost of approximately \$7,000 per year, with the average annual usage being 260 hours.

Key Equipment has provided the City of Valley Center with a bid of \$187,500. This includes 16 hours of training (8 hours upon delivery and 8 hours approximately 30 days later), delivery, pre-delivery inspection, lifetime training (training of additional staff as long as Valley Center owns the Elgin Pelican Sweeper), a 2 year parts and labor warranty (this is an extension of the manufacture warranty).

The delivery of an Elgin Pelican Street Sweeper is anticipated for September 1, 2014 upon approval of council to proceed. If a purchase agreement is signed, Key Equipment has offered to provide Public Works with a rental Elgin Pelican Street Sweeper until the purchased sweeper can be delivered. This would provide Public Works with the ability to clear the debris that is still on our streets from this past winter and for staff to become familiar with this sweeper. Public Works would be responsible to cover the cost of delivery of this rental sweeper, fuel, and brushes. The overall rental fee would be waived by Key Equipment.

## CONCLUSION

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For the above stated reasons, we recommend authorization for Public Works to proceed with the purchase of the Elgin Pelican Street Sweeper. We are prepared to stand for any questions.

## ATTACHMENTS

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- Key Equipment Quote for an Elgin Pelican Street Sweeper
- Informational Flyer on the Elgin Pelican Street Sweeper
- Financing options from USbancorp

June 25, 2014

Hershel R. Smith  
Street & Maintenance Foreman  
City of Valley Center  
545 W Clay  
P.O. Box 188  
Valley Center, KS 67147



Dear Hershel,

Thank you again for extending to us the opportunity to do business with the City of Valley Center Street Department. All of us at Key Equipment & Supply Company are excited about this possible endeavor with you and your Public Works Department.

We are proud and excited to propose one new and unused 2014 Elgin Pelican NP street sweeper. Elgin's technology and innovative design has, once again, solidified its place as the bestselling municipal street sweeper available in the United States. There are several "new design" Pelicans in your area including six at the City of Wichita, Bel Aire, Augusta, Andover, Mulvane and Minneha Township. Not to mention throughout the State of Kansas.

This particular Pelican configuration will provide your street department with the enhancements that your operator needs to safely and efficiently clean the streets of Valley Center. Also, we have included items such as side broom tilt controls that are inside the cab, a comfortable air ride seat for ergonomics as well as alternating strobes to insure proper visibility while sweeping at night. As you will find, this Pelican will also include the newest EPA mandated tier 4i emission engine which translates into minimized fuel costs.

Please review this information and let me know how else we may assist you with this process. Again, all of us sincerely appreciate this opportunity. We look forward to your favorable response.

Best Regards,

Tom Wyant  
Territory Manager  
Key Equipment & Supply Company  
Mobile: 913.915.7801  
Home: 316.201.6091  
[tomw@keyequipment.com](mailto:tomw@keyequipment.com)  
[www.keyequipment.com](http://www.keyequipment.com)



cc: Brent Volper, Public Works Director



**Tom Wyant – Territory Manager**  
**Presents A Confidential Proposal Of The**  
**Elgin Pelican NP Mechanical Street Sweeper**



**Hershel Walker, Street & Maintenance Foreman**  
**545 West Clay - P.O. Box 188**  
**Valley Center, KS 67147**

## **STANDARD FEATURES**

**PELICAN SERIES NP, SINGLE**, 3-wheel configuration, rear steering dual tires, with gutter & right side broom and main broom, hydraulically driven, John Deere 4045T, tier 4i 74 HP “clean air” emission diesel engine, hydrostatic drive and steering, chassis and wheels powder coated Elgin white and including the standard features listed below.

- Air conditioning-Fresh air heater/ventilator/defroster (pressurized system)
- Air cleaner, two-stage, dry type with restriction indicator
- AM/FM/Compact Disc Stereo with map lights
- Rear View Camera (standard)
- Alternator, 120 amp
- Mid-West Auto Lubrication System (00 or # 02 grease)
- Anti-siphon water fill protection
- Anti-freeze -20 degrees F
- Automatic engine shutdown (oil pressure/engine temperature)
- Automatic pick-up in reverse with Return to Sweep feature
- Back-up alarm, electric
- Battery, maintenance free 12V 180Min reserve, 925CCA
- Disc Brakes, power (superior to drum brakes)
- Broom, main, prefab, disposable
- Broom, main, hydraulically suspended with in-cab control
- RH gutter broom side broom tilt in cab with LCD degree indicator
- Bumper pads, front
- Cab visibility 360 degrees without use of mirrors
- Cab glass 6000 sq. in. (2400 square inch frontal glass area)
- Conveyor lower roller wash-out clean out system
- Conveyor reversible in direction while sweeping
- Doors, Convex design for maximum side visibility
- Door & ignition keyed alike
- Curbside limb guard
- Steering and broom function controls in cab
- Engine, hour meter
- Fenders, over front wheels
- Flushing system for hopper/conveyor (water)
- Front hinged door (rear opening)
- Fuel tank, 35 gallon
- LED Stop, Tail, Turn lights
- Hydraulic reservoir, 33 gallon, baffled with sight glass
- Hydraulic level shutdown (engine shutdown if hydraulic level drops to low level)
- Hose, hydrant fill, 16"8', with 2 ½" NST hydrant coupling
- Light, spotlight, adjustable, mounted at each side broom for maximum night visibility
- Lights, headlights, multiple beam (halogen)
- Manuals, operator and parts
- Pelican NP Operators & Parts Manual
- John Deere 4045-T Tier 4i Operators & Parts Manual
- Paint – Powder Coat Elgin-White on exterior metallic surfaces, lower portion of unit - Gray
- Mirror, inside rear view
- Mirrors, outside, front mounted 6" fish eyes

- Mirrors, outside, West Coast type, one each side
- Parking Brake with Interlock
- Seat belt – RH
- Air ride Seat RH - Deluxe cloth foam cushion Mid Back Bostrom
- Federal Signal LED Strobes w/Guard, Wire/Mount on limb guards
- Flush mounted above cab (4) amber flashers (2 front/2rear)
- LED Arrow Stick - **\*\*OPTION\*\***
- Sprung guide wheel struts utilizing two large HD springs
- Dual Steering wheels, tilt and telescoping
- Signals, self-canceling directional with hazard switch
- Sun visor (LH-RH)
- Tachometer – for JD diesel engine
- Temperature gauge, hydrostatic oil
- Tinted front windshield
- Tires, tubeless radials
  - Front – 11R22.5 14 ply Radial on 22.5 x 8.25 10 hole steel disc wheels
  - Rear - 10R19.5 16 ply Radial on 17.5 x 6.75 8 hole steel disc wheels
- Tow loops, four (2-front and 2-rear) with 2-Jack pads below front tow hooks
- Water tank (220 gallons), water fill gauge (Polyethylene water tank)
- Water full gauge, Visual
- Water pump – capable of running dry
- Wheels, dual guide
- Windshield, tinted
- Windshield washer and Windshield wipers, 2-speed with intermittent settings

#### **Warranty:**

- **Standard 2 year/2000 hour parts & labor warranty of John Deere engine**
- **2 year parts & labor warranty on Elgin sweeper**





<u>DATE OF OFFER:</u>	<u>June 09, 2014</u>
<u>VALIDITY OF OFFER:</u>	<u>September 01, 2014</u>
<u>FACTORY DELIVERY:</u>	<u>60-90 Days A.R.O. or Aug 1 (demo)</u>
<u>PAYMENT TERMS:</u>	<u>UPON DELIVERY</u>

<b>Net Price to City of Valley Center, KS</b>	<b>\$ 187500.00</b>
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Included:

- *Freight of new Pelican from Key/KC to Valley Center facility*
- *On-site training costs for two days*
- *Equipment Pre-Delivery Inspection & Testing*
- *Lifetime training for new operators & mechanics as long as you own machine*

SIGNED BY:

*Thomas P. Wyant*

Tom Wyant, Territory Manager

Date: June 25, 2014



## Warranty

ELGIN SWEEPER COMPANY warrants each new machine manufactured by it against defects in material and workmanship provided the machine is used in a normal and reasonable manner. This warranty is extended only to the original user-purchaser for a period of twelve (12) months from the date of delivery to the original user-purchaser.

ELGIN SWEEPER COMPANY will cause to be repaired or replaced, as the Company, may elect, any part or part of such machine which the Company's examination discloses to be defective in material or workmanship.

Repairs or replacements are to be made at the selling Elgin distributor's location or at other locations approved by ELGIN SWEEPER COMPANY.

The ELGIN SWEEPER COMPANY warranty shall not apply to:

1. Major components or trade accessories such as but not limited to, trucks, engines, tires or batteries that have a separate warranty by the original manufacturer.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as but not limited to, broom filters, broom wire, shoe runners and rubber deflectors.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by ELGIN SWEEPER COMPANY.
5. Repairs, modifications or alterations without the consent of ELGIN SWEEPER COMPANY which, in the Company's sole judgment, have adversely affected the machine's stability or reliability.
6. Items subjected to misuse, negligence, accident or improper maintenance.

The use in the product of any part other than parts approved by ELGIN SWEEPER COMPANY may invalidate this warranty. ELGIN SWEEPER COMPANY reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty.

Nothing contained in this warranty shall make ELGIN SWEEPER COMPANY liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

**TO THE EXTENT LIMITED BY LAW, THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

This warranty is also in lieu of all other obligations or liabilities on the part of ELGIN SWEEPER COMPANY, including but not limited to, liability for incidental and consequential damages on the part of the Company or the seller.

ELGIN SWEEPER COMPANY makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine.

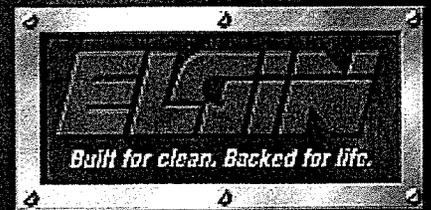
No person or affiliated company representative is authorized to give any other warranties or to assume any other liability on behalf of ELGIN SWEEPER COMPANY in connection with the sale, servicing or repair of any machine manufactured by the Company.

ELGIN SWEEPER COMPANY reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.

# ELGIN<sup>®</sup>

Subsidiary of Federal Signal Corporation

## Pelican<sup>®</sup>

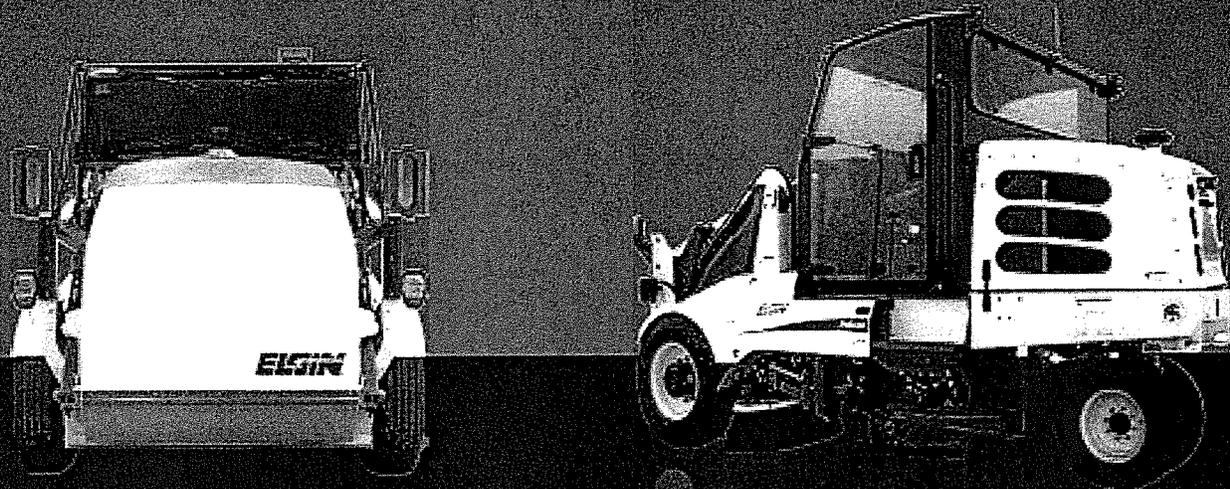


# PELICAN® - LEGENDARY, DEPENDABLE PERFORMANCE.

To assure that the legendary Elgin Pelican continues to meet the needs of its customers and the industry, Elgin Sweeper raised the bar again and set a new benchmark for the industry standard. Based on a design that has been continually improved since 1914, the newest Pelican model combines maneuverability, economy, serviceability, and single-lane dumping with a sweep system that easily handles heavy, compacted dirt and bulky debris, as well as smaller particles found in the street. If you need an all-around sweeper with incredible digging power the Pelican is the perfect solution.

- Isolation-mounted cab for cleaner, quieter, more comfortable operation
- Improved 360° visibility
- Incredible ease of operation
- Superior durability, stability, and maneuverability
- Easy access for service and maintenance

Customized with your choice of options, the Pelican is a durable, reliable answer to your sweeper needs.



## APPLICATION SOLUTIONS

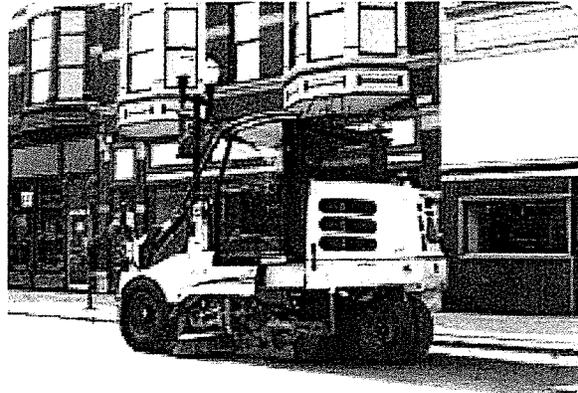
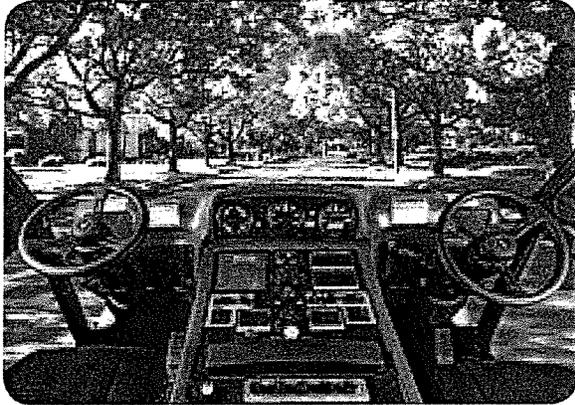
*Elgin Sweeper doesn't offer just one sweeping technology – we take an application-based approach to solving our customers sweeping needs. Our team works with each customer to ensure the you get a machine that fits your specifications, with the right chassis, engine configuration, fuel requirements and options.*

## POWERFUL SUPPORT

*Elgin Sweepers are built for clean, backed for life. Throughout the life of the sweeper, we offer training to your team on proper use and maintenance. We have a world-wide network of experienced dealers with factory trained technicians and a local stock of OEM parts and accessories, to ensure total customer peace of mind.*

## UNMATCHED QUALITY

*The Pelican has roots dating back to 1914 and has been continuously improved in design and production. Elgin sweepers are manufactured in an ISO:9001 certified manufacturing plant. Products are painted prior to assembly and quality tested. Elgin Pelicans are proudly assembled in the U.S.A. using only the finest materials.*



**UNIQUE SINGLE-ENGINE THREE-WHEEL DESIGN**

The durable purpose-built chassis features a compact frame to maximize maneuverability and position the load low and between front wheels for stability. The high steering angle and tight turning radius allow sweeping extremely close to obstacles and following curb lines.

**POWERFUL BROOM SYSTEM**

Hydraulically-driven free-floating side and main brooms work as a system to sweep material from the curb and street into the debris hopper. Side brooms protrude up to 13 in (330 mm) beyond the tire to capture more curb debris. The large main broom features variable-speed and down-pressure to adapt to changing conditions and follow road contours.

**NO-JAM CONVEYOR**

The Pelican's exclusive No-Jam conveyor features molded-in full-width cleats that carry more large debris as well as small fines efficiently into the hopper. Material loads to the front first to allow maximum use of the 3.5 cu yd (2.7 cu m) hopper.

**360° VISIBILITY AND OPERATOR ERGONOMICS**

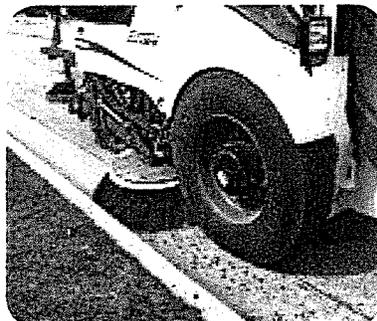
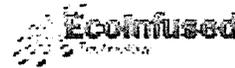
The Pelican's isolation-mounted cab provides a clean, quiet, and comfortable environment for the operator. Large windows, see-through doors and full-width windshield allow for 360° degree visibility.

**EASY MAINTENANCE**

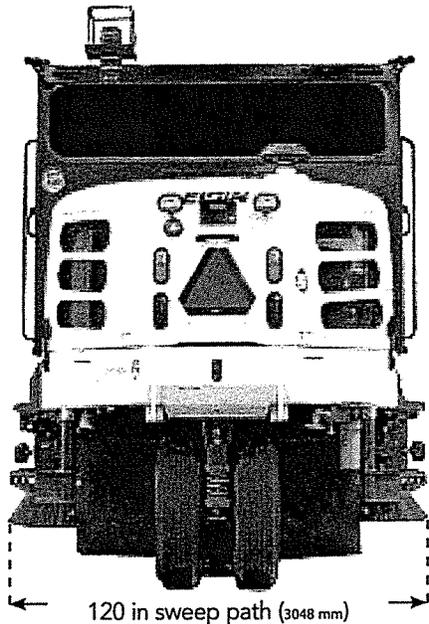
Access to service points is simple with most accessible from ground-level. O-ring face seal hydraulic fittings are used and the electrical system features snap-together connections and color-coded wires for quick identification. The unit is equipped with a combination of in-cab and site gauges to monitor fluid levels.

**ECOINFUSED™ TECHNOLOGY**

Elgin Sweeper has made advancing the use of cleaner, safer, and more efficient technologies for sweeping roads and streets a priority, with innovations that provide the powerful performance, fuel economy and overall value our municipal and contractor customers demand. Today's environmentally efficient Pelican is designed with exclusive EcoInfused Technology, representing years of unmatched innovation and success combining the science of horsepower management with the ability to do more with less.



## DURABLE, RELIABLE, AND EASY TO USE



### DURABLE, PURPOSE-BUILT CHASSIS

The Pelican's heavy-duty construction and compact frame ensures a tight turning radius and years of reliable, low-maintenance operation. A balanced design provides stable sweeping and dumping. The hopper load is positioned low between the two front wheels for stability and safety. The axle support and hopper lift system are integral parts of the chassis.

### OUTSTANDING MANEUVERABILITY

The Pelican's high steering angle and tight turning radius allows for quick turns, sweeping extremely close to obstacles and following curbs without climbing or scuffing tires. Dual-tire guide wheels increase stability and steering traction.

### EFFICIENT, COMFORTABLE CAB

The clean, quiet and spacious isolation-mounted cab features large windows, wide see-through doors and a full-width windshield for 360° visibility. The center console is easily accessed from both left and right driving positions. Fingertip controls include illuminated and graphically identified gauges and rocker switches.

### SPRUNG GUIDE WHEEL

The shock-absorbing, two-spring suspension design increases comfort in the cab while reducing stress on the sweeper frame-especially when operating in pothole conditions or on rough, uneven roads.

### SINGLE ENGINE POWERED

The Pelican is powered by the John Deere 4045T, 4 cylinder, turbocharged diesel engine. The engine is capable of operating on bio-diesel up to B20.

### LOW-MAINTENANCE DRIVE SYSTEM

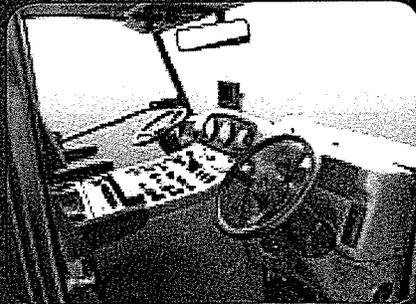
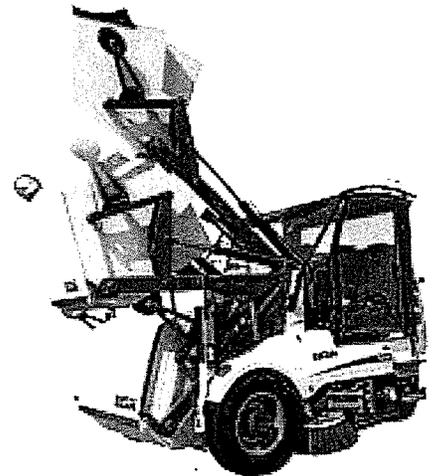
Featuring a unique wheel motor design that delivers outstanding power with minimal maintenance, the Pelican can handle steep grades with no problem. Integrated sensors provide precise road speed measurement and adjust power requirements according to the load.

### HEAVY-DUTY BRAKE SYSTEM

The Pelican features three caliper, power disc brakes and a dynamic braking design that significantly reduces wear on service brakes. All brake components are easy to access and economical to maintain.

### HYDRAULIC SWEEP SYSTEM

Controlled by engine RPM and operated independently of ground speed and direction, the Pelican's broom speed provides digging power at slow or zero ground speeds. A foot pedal controls speed and sweeper direction through the hydrostatic transmission.



# SUPERIOR MECHANICAL SWEEPER DESIGN

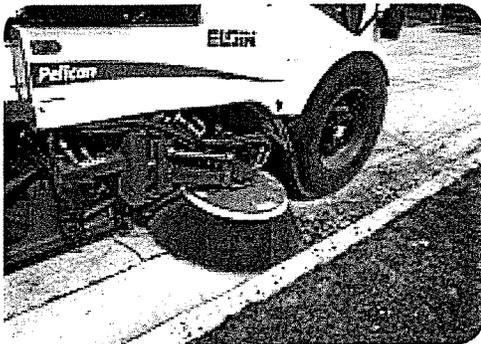


### MAIN BROOM

The 35 in x 66 in (889 mm x 1676 mm) hydraulically driven polypropylene main broom features variable speed (variable with engine RPM) for optimal sweeping in changing conditions. To protect the broom mechanism, the broom raises automatically when the sweeper is reversed and is returned to its sweep position and previously set down pressure when a forward direction is resumed.

### SIDE BROOM

Hydraulically driven side brooms are rugged construction, 36 in (914 mm) in diameter and protrude up to 13 in (330 mm) beyond the outside of the tire while sweeping to capture more gutter debris.



### NO-JAM DEBRIS CONVEYOR

The exclusive conveyor system features molded-in full width cleats that move large debris without jamming. High-strength belt material on the conveyor delivers long wear for maximum uptime. An optional built-in washdown provides quick and easy clean-up.

### VARIABLE HEIGHT FRONT DUMP HOPPER

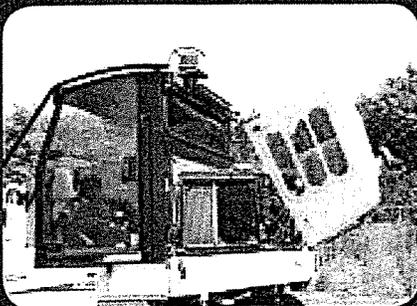
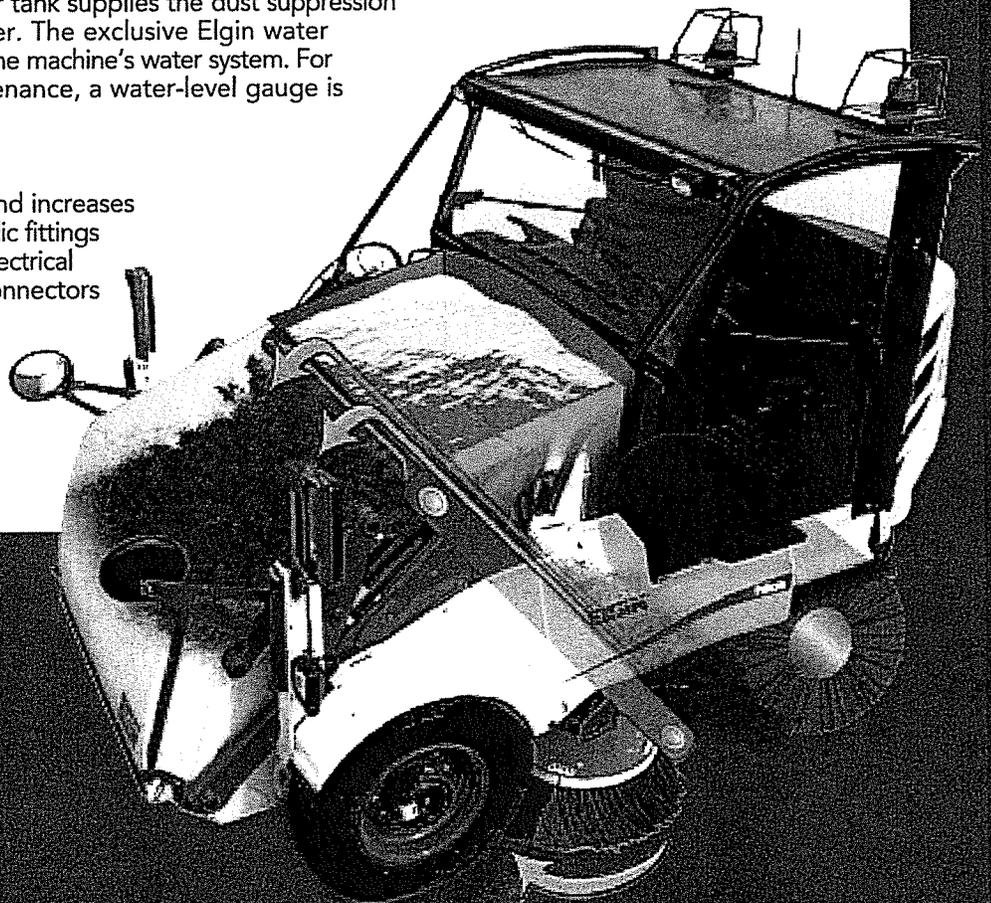
The Pelican's front dump hopper is ideal for single-lane dumping, which ensures minimal traffic interruption. The hopper can be dumped from ground level up to 9 ft 6 in (2895 mm) high. The load can be easily observed from the cab by lifting and rolling the hopper. The hopper's 3.5 yd<sup>3</sup> (2.7 m<sup>3</sup>), 9,000 lb (4082 kg) capacity provides maximum sweep time. For easy inspection, the hopper rolls out and rests on the ground.

### CORROSION-RESISTANT WATER SYSTEM

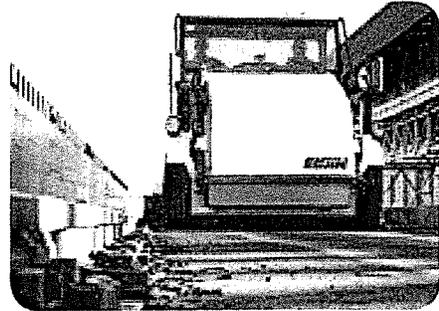
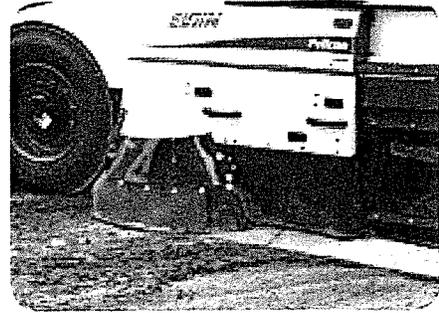
A corrosion-resistant polyethylene water tank supplies the dust suppression system with 220 gallons (833 L) of water. The exclusive Elgin water pump can run dry without damaging the machine's water system. For operator convenience and ease of maintenance, a water-level gauge is visible from the cab.

### EASE OF MAINTENANCE

Easy servicing lowers ownership costs and increases sweeper usage. O-ring face seal hydraulic fittings assure leak-free connections, while the electrical system's weatherproof snap-together connectors and stamped color-coded wires allow for quick identification. To ensure easy monitoring of fluid levels, the hydraulic tank directly behind the cab features a sight glass inspection tube.



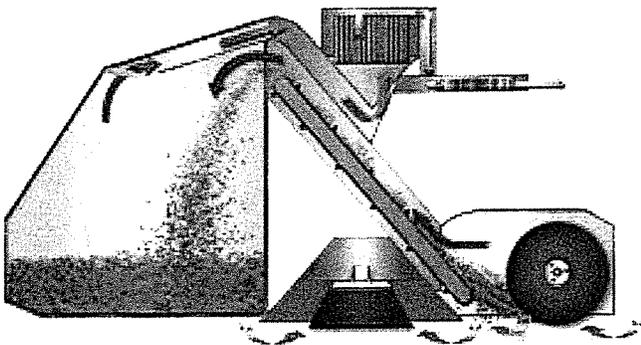
## WATERLESS PELICAN



The Pelican with optional dry dust control maintains all the popular features and sweeping performance that have made the Pelican the best selling three-wheel sweeper—without the use of water for dust suppression. This means increased pick-up of fine particles over traditional, wet dust control sweepers, proven reliable year-round sweeping and significant water conservation.

### DRY DUST CONTROL SYSTEM

The Pelican with dry dust control features a patented system that includes a dust skirting system, dust separator in the hopper, and a dust control fan with a maintenance-free filter, working together to control fugitive dust without the use of spray water. The Pelican's waterless dust control system means operators sweep more and spend less time filling tanks enhancing productivity. Without water, mud doesn't build up on components, reducing clean-up time at the end of the shift. Since there is no water, sweeping in freezing weather conditions is possible which helps meet the growing demand for quick pick-up of winter-time road sand, salt, and cinders. Perhaps the most important benefits are those for the environment including a smaller water footprint, as well as reduced road silt that can be left as a film from waterbased dust control sweepers.

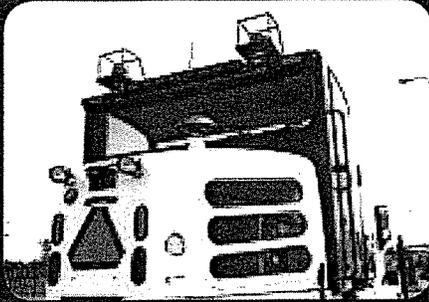


### PATENTED FILTRATION SYSTEM

The powerful vacuum system on the sweeper creates an air stream through the debris hopper, conveyor, and skirted areas. The inward rushing air carries the airborne dust into the debris hopper where it's allowed to settle out with the rest of the swept debris. A majority of the fugitive dust falls into the hopper with only a fraction of the dust making it to the filter. When the filter becomes loaded, it can be mechanically cleaned with an on-board cleaning system so sweeping can continue. A long life, low maintenance, dry filter element is installed between the debris hopper and the fan.

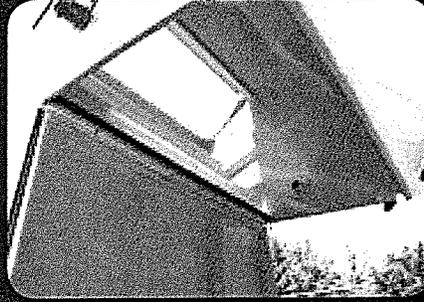
\*Industrial Pelican Option Available - consult factory for details.

## OPTIONAL ENHANCEMENTS



### LIGHTING PACKAGES

A variety of lighting packages are available for the Pelican to enhance safety and visibility.



### LIFELINER<sup>®</sup> HOPPER SYSTEM

The LifeLiner<sup>®</sup> system is a specially designed hopper liner and finish system that greatly improves the life, durability, and functionality of a sweeper hopper.



### LIMB GUARD

Heavy-duty guards surround cab and protect sweeper by guiding low-hanging tree limbs up and over the Pelican. Available in right hand, left hand, or dual configuration.

## ADDITIONAL OPTIONS

- Auto-Lube automatic lubrication system
- Air conditioner
- Engine pre-cleaner
- Conveyor, lower roller washout
- Cold weather start aid
- In-cab side broom tilt
- Air suspension seat(s)

## SPECIFICATIONS:

### SWEEPING PATH

- One side broom 8 ft (2438 mm)
- Two side brooms 10 ft (3048 mm)

### TRAVEL SPEED

20 mph (32 Km/h)

### ENGINE (make and type)

John Deere 4045T  
 Horsepower 74 hp (55 kW) @ 2,400 RPM  
 Tier 4 interim low emission diesel  
 \*Tier 3 model dependant

### HOPPER CAPACITY

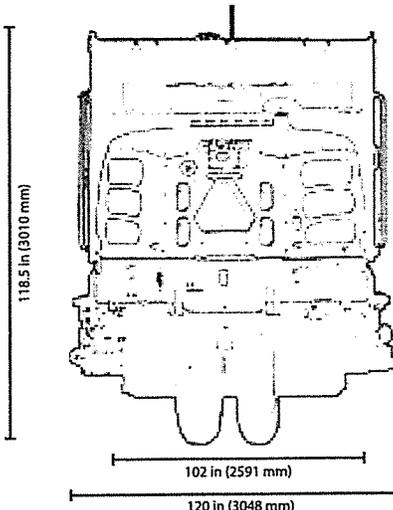
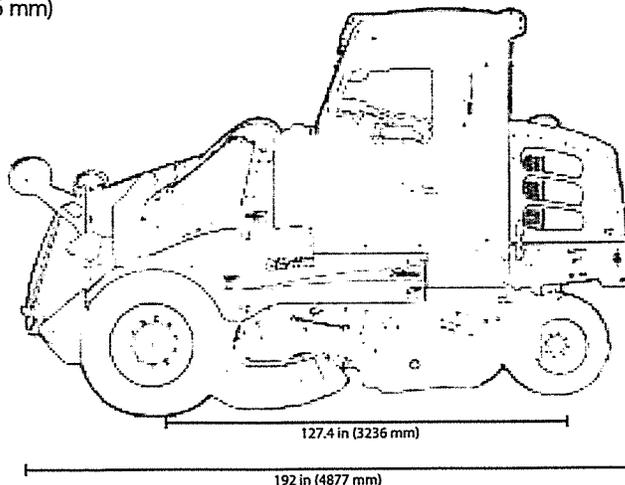
Volumetric Capacity: 3.5 cu yds (2.7 cu m)

### WATER SPRAY SYSTEM

Tank capacity: 220 gal. (833 L)

### HOPPER DUMPING

Maximum dump height: 9 ft 6 in (2895 mm)





# ELGIN SWEEPER IS YOUR PARTNER...

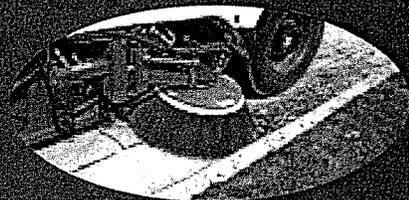
## IN THE PLANNING

Instead of one-size-fits-all solutions, we'll work with you to select the sweeping technology that fits your specific needs.



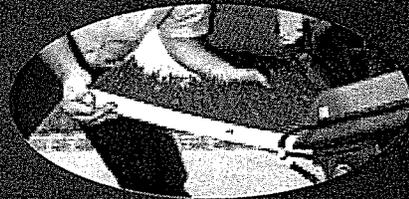
## IN THE STREETS

We're here to help you maintain your Elgin and train your operators to ensure the job is done right.



## INTO THE FUTURE

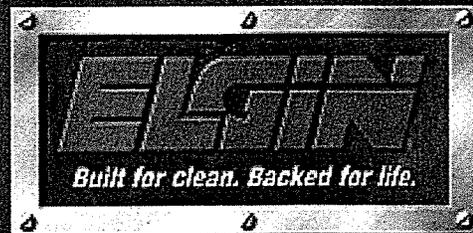
Our dealers don't just sell you an Elgin; they're available to answer your questions and provide service for the life of the machine.



### WARRANTY

Elgin Sweeper Company backs the Pelican sweeper with a one-year limited warranty. The Pelican is warranted against defects in material or workmanship for a period of 12 months from the date of delivery to the original purchaser. Optional extended warranty packages are available. Consult your Elgin dealer for complete warranty information. The ESCO/FSM warranty shall not apply to major components or trade accessories such as, but not limited to, trucks, engines, hydraulic pumps and motors, tires, and batteries that have a separate warranty by the original manufacturer.

Your Local Elgin Dealer Is:



[elginsweeper.com](http://elginsweeper.com)

1300 W. Bartlett Road • Elgin, IL 60120 U.S.A.

(847) 741-5370 Phone • (847) 742-3035 Fax

Specifications subject to change without notice.  
Some photos shown with optional equipment.  
Elgin\*, Pelican\*, and LifeLiner\* are registered trademarks of Elgin Sweeper Company.  
Covered under US Patent #7,281, 296 B2 & 6,584,157 B2, and Canadian Patent #CA2175362  
Effective 4/14 P/N 0705031 F  
Printed in U.S.A. ©2014 Elgin Sweeper Company



EQUIPMENT FINANCE

06/11/2014

At your request, U.S. Bancorp Equipment Finance, Inc. (“USBEP”) has prepared for your consideration the following proposal for financing (“Proposal”). **This is only a proposal and does not represent a commitment by U.S. Bancorp Equipment Finance, Inc.**

Lessor: U.S. Bancorp Equipment Finance, Inc.

Lessee: Valley Center, KS

Equipment: Elgin Pelican Street Sweeper

Expiration: 07/11/2014

Proposed Structure and Payment Options:

Cost	Interest Rate	Payment	Documentation fee	Term	Pmts / Yr	Adv / Arr
\$187,500	2.39%	\$49,740.47	\$0	4 YEARS	1	Arrears
\$187,500	2.59%	\$40,499.43	\$0	5 YEARS	1	Arrears

Notes:

The Lease will be structured as a tax-exempt municipal lease, with title in the Lessee’s name and USBEP holding a security interest in the equipment during the term. **Quoted interest rates are predicated upon the Lessee designating the lease as “Bank-Qualified”, pursuant to Section 265 (b) of the Internal Revenue Code of 1986, as amended.** The lease is “triple-net” with the Lessee responsible for taxes, maintenance and insurance. Documentation will be provided by USBEP, including (i) standard representations, warranties and covenants by the Lessee pertaining to the accuracy of information, organization, authority, essential use, compliance with laws, pending legal action, location and use of collateral, insurance, financial reporting and financial covenants; and (ii) standard USBEP provisions pertaining to events of default and remedies available upon default. This offer is subject to the execution of all documentation by the Lessee within a reasonable time and in form and substance acceptable to Lessee, USBEP and USBEP’s counsel, including terms and conditions not outlined in this Proposal. **\$0.00 origination fee is due with signed documents.**

The terms and conditions outlined herein are subject to final review and approval (including collateral and essential use review) by USBEP’s business, legal, credit, and equipment risk management personnel. \*\*\*Seven year term is subject to an equipment valuation procedure before final approval of seven year term can be granted.\*\*\*

Sincerely,

Jared Essen  
Equipment Finance Specialist

**ACCEPTANCE:**

By accepting this Proposal, Lessee acknowledges that **this Proposal does not represent a commitment to provide financing** but only outlines general terms and conditions of the USBEP’s financing program currently available to qualified lessees.

ACCEPTED BY:

\_\_\_\_\_  
Name / Title  
dated: \_\_\_\_\_

**NEW BUSINESS****E. ORDINANCE 1275-14, COMPREHENSIVE DEVELOPMENT PLAN,  
1<sup>ST</sup> READING:**

An Ordinance approving the Comprehensive Development Plan for the City of Valley Center, Kansas area: 2014 – 2023.

- Valley Center Comprehensive Plan Adoption Resolution
- Ordinance 1275-14

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1275-14, approving the Comprehensive Development Plan for The City of Valley Center, Kansas area: 2014 – 2023, for 1<sup>st</sup> reading.

**VALLEY CENTER COMPREHENSIVE PLAN ADOPTION RESOLUTION**

**WHEREAS**, pursuant to authority granted by statutes of the State of Kansas, the Valley Center Planning Commission was created by the City Council of the City of Valley Center, Kansas and given authority to adopt a comprehensive plan for all of the City plus certain surrounding area in Park Township, Kechi Township, Grant Township and Valley Center Township in Sedgwick County, Kansas; and

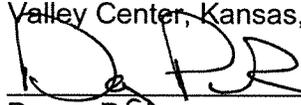
**WHEREAS**, pursuant to provisions of K.S.A. 12-747(a), the Planning Commission did give notice by publication in the official city newspaper on May 29<sup>th</sup>, 2014 of a public hearing on said Plan to be held on June 24<sup>th</sup>, 2014 and written notification as required by K.S.A. 12-743(a) has been given to the Sedgwick County Board of Commissioners; and

**WHEREAS**, the Planning Commission at said hearing did hear all comments and remarks relating to said Plan and did give consideration to all statements;

**NOW, THEREFORE, BE IT RESOLVED** by a majority of the members of the Valley Center Planning Commission that the *Comprehensive Development Plan for the Valley Center, Kansas Area: 2014-2023* dated June 24, 2014, be hereby adopted as the official comprehensive plan for the City of Valley Center plus certain surrounding area in Park Township, Kechi Township, Grant Township and Valley Center Township in Sedgwick County, Kansas as described therein; and

**BE IT FURTHER RESOLVED**, that in compliance with K.S.A. 12-747(b), the action of the Planning Commission be provided to the Valley Center City Council in the form of a certified copy of said Plan with this accompanying Resolution and a written summary of the public hearing and, furthermore, to recommend they approve the Plan by publication of an Ordinance as required by K.S.A. 12-747(b).

**APPROVED** by at least a majority of the Valley Center Planning Commission members at Valley Center, Kansas, this 24<sup>th</sup> day of June, 2014.

  
\_\_\_\_\_  
Danny Park  
Valley Center Planning Commission Chairperson

**ATTEST:**  
  
\_\_\_\_\_  
Warren Utecht  
Valley Center Planning Commission Recording Secretary

**ORDINANCE NO. 1275-14**

**AN ORDINANCE APPROVING THE  
COMPREHENSIVE DEVELOPMENT PLAN  
FOR THE CITY OF VALLEY CENTER, KANSAS AREA: 2014-2023.**

**WHEREAS**, pursuant to K.S.A. 12-747, et seq., the Valley Center Planning Commission is authorized to make and amend a Comprehensive Plan for the Valley Center Planning Area; and

**WHEREAS**, pursuant to provisions of K.S.A. 12-747, the Planning Commission did give published notice on May 29, 2014 and hold a public hearing on June 24, 2014 and July 22, 2014 to consider the adoption of the Comprehensive Development Plan for the Valley Center, Kansas Area: 2014-2023; and

**WHEREAS**, proper written notice as required by K.S.A. 12-743 (a) has been given to Valley Center Township, Grant Township, Park Township, Kechi Township, and Sedgwick County Board of Commissioners of the City's intent to adopt such a comprehensive plan; and

**WHEREAS**, on June 24, 2014, the Planning Commission approved a resolution adopting the Comprehensive Development Plan for the Valley Center, Kansas Area: 2014-2023, and said resolution and a certified copy of the Plan document has been submitted to the governing body of the City for consideration.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER,**

**Section 1. Plan Approval.** The Comprehensive Development Plan for the Valley Center, Kansas Area: 2014-2023 dated June 24, 2014 as adopted by resolution by the Valley Center Planning Commission which is certified and on file in the City Clerk's office, is hereby approved as the official comprehensive plan for the City of Valley Center.

**Section 2. Distribution.** An attested copy of the Plan document shall be sent to all other taxing subdivisions in the Planning Area which request a copy as required by K.S.A. 12-747(c).

**Section 3. Annual Review.** At least once a year, the Planning Commission shall review or reconsider the Plan or any part thereof and may propose amendments, extensions or additions which shall be adopted in the same matter as the original comprehensive plan as required by K.S.A. 12-747(d).

**Section 4. Effective Date.** This Ordinance shall be effective upon its passage and publication once in the official city newspaper.

**PASSED** by the Governing Body and approved by the Mayor of the City of Valley Center, Kansas, on this \_\_\_\_ day of \_\_\_\_, 2014.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

(SEAL)

/s/ \_\_\_\_\_  
Michael D. McNown, Mayor

ATTEST:

/s/ \_\_\_\_\_  
Kristine A. Polian, City Clerk

## **CONSENT AGENDA**

## **STAFF REPORTS**

**A. City Clerk Polian**

**B. Chief of Police Hephner**

- Police Department May 2014 Report

**C. Fire Chief Tormey**

**D. Community Development Director Utecht**

- Code Enforcement May 2014 Report

**E. City Superintendent Holper**

**F. Parks & Public Buildings Superintendent Owings**

- Parks & Public Buildings April & May 2014 Reports

**G. City Engineer Kelsey**

**H. City Attorney Arbuckle**

**I. City Administrator Pile**

Officer's Report

June 11, 2014

Chief Mark V. Hephner #1

Attention: Joel Pile  
 City Administrator  
 Valley Center Kansas

Subject: Valley Center Police May Monthly Report

The Police Department answered 465 calls for service during May 2014. Of those calls, 65 generated police cases. Emergency Communications/Records recorded 424 records dissemination requests. Officers wrote 142 citations for a total of 183 violations. The following is a break down of the police department cases:

#### **Calls for Service:**

- Assist EMS-21
- Assist Fire-8
- Assist citizen-4
- Animal calls-5
- Assault -1
- Burglary-15
- Business/Residence checks-20
- Disturbance/DV-24
- DUI-1
- Fraud-2
- Found/Lost Property-11
- Follow up-18
- 911 Hang Up-8
- Indecent Liberties-2
- Misc Calls-52
- Special Assignment-5
- Suspicious Person/Vehicle-37
- Traffic/Road-20
- Traffic Accidents--10-47-5 10-48-1
- Vehicle Thefts-4
- Welfare Check-17
- Warrant Service-2

The chief attended the monthly Sedgwick County Chief's meeting on May 22, it was hosted by Andover PD. The chief attended the KACP Spring Conference in Topeka May 13-16. The chief attended the monthly departmental meeting/training. The court clerk resigned during the month. He will work with the city clerk to find a replacement.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month.

He attended a city safety/training meeting during the month. The court clerk resigned the day prior to court. He assisted Amanda from city hall to get through court as the temporary clerk. He also assisted in getting the new city prosecutor up to speed with ongoing cases. He completed his BS in Criminal Justice this month.

Sgt Vogt assisted with court twice during the month. He entered the departments training hours with C-Post. He assisted with and supervised the Field Training of the new officers. He attended an Impact Meeting on the 7<sup>th</sup>. He attended an Operation Lifesaver Meeting on May 8. He completed a yearly evaluation on an officer. He presented Operation Lifesaver classes at Wheatland and West Schools.

Detective Grayson interviewed numerous suspects/witnesses this month. He investigated several caseloads this past month and worked on Affidavits. He was called in after hours on three different cases this month. He was able to work with three female victims to get assistance. He also was able to assist in getting a juvenile into a summer camp and a job.

**Training:** The department qualified with firearms this month. The chief received 14 hours of management level training at the KACP conference in Topeka.

**Community Outreach Programs:** The department supervised the senior mower run on the seniors last day. It ran from 5<sup>th</sup> and Meridian to the High School. Detective Grayson continues to groom resources for the citizens of Valley Center, he met with Debbie Zelli of the YWCA for services related to battered women. He also met with a representative from CASA regarding child advocacy.

**Miscellaneous items:** The department records section was audited by the KHP during the month. This is a very thorough check of all NCIC records, KCJIS records, case records and general security. We passed the audit in all areas. Records clerk Phyllis Tedesco has do an excellent job keeping the department compliant.

Sgt Newman and Detective Grayson worked on a difficult burglary case in which a suspect was repeatedly going into the residence of a single female while she was gone. Through some innovative police work they were able to identify the suspect and get him charged.

The department participated in the state wide program of Click It Or Ticket during the month. The state paid overtime for agencies to participate on special assignment of traffic enforcement.

Chief Mark Hephner  
Valley Center Police Chief  
June 11, 2014

**Code Enforcement May 2014**  
**Reported by Officer Cindy Plant, Code Enforcement Officer**

- Impounding activity that occurred May, 2014 is as follows:

Date	Time	Type of Dog	Results
5	3:35	Male German Shepherd mix	Taken to the Valley Center Vet Clinic – 3:40. This dog was transferred to the Valley Center Animal League.
16	9:00	Male German Shepherd mix	Taken to the Valley Center Vet Clinic – 9:05. This dog was transferred to the Valley Center Animal League.
20	8:40	Female Tabby Feline	Taken to the Valley Center Vet Clinic – 8:45. This cat was injured and had to be euthanized.
21	2:00	Spayed Female Bichon Frise`	Taken to the Valley Center Vet Clinic – 2:05. This dog was claimed the following day.

- Answered one hundred–seventy five calls for service during the month of May.
- Three dogs were impounded at the Valley Center Vet Clinic.
- Ten calls were received for dogs at large.
- One injured cat was impounded and taken to the Valley Center Vet Clinic.
- One call was received for a sick raccoon.
- Two fowl license were issued.
- One license has been issued for horses.
- One call for a snake was handled.
- One call for a goat at large was handled.
- Two miscellaneous called for animal were received and addressed.
- Two dead animals were disposed of.
- Two barking reports were addressed.
- One bite report was filed and addressed.
- One cruelty report was addressed.
- Two traps were set for skunks.
- Sixty–nine dog license renewal letters were sent to dog owners.
- Thirty–one letters were sent to homeowners for trash and debris in their yards.
- Ninety–five letters were sent to home owners for tall grass.
- Three letters were sent for inoperable vehicles.
- Ten zoning violations were addressed.
- Attended the Valley Center Animal League Board Meeting.
- Attended court twice during the month.

# Department of Parks & Public Buildings

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## Completed Projects & Task Highlights:

### **April 2014**

CEM – 2 burials

CEM - settle dirt around graves and stones & re-seed

Parks - (park rounds) routine maintenance checks

MLP – repaired broken play equipment

BS- installed fence enclosure around new HVAC equipment

MLP- service Toro mower and trailer

Repair edger for Kubota utility vehicle

Edged several park sidewalks and street curbs with new utility vehicle and edger attachment

Open park restrooms at McLaughlin and Lions Parks

MLP - Repaired/replace park signs

MLP, LP & PSB – irrigation system repairs

Start up and test, adjust and repair park and public building irrigation systems

MLP - mulch trees & water

CEM- water trees

Tractor repair- broken axel assembly

LP - Repaired water leak on water fountain

LP-investigated concern with purple slide – found no problem

MLP – repaired screen on drain pipe

Pool Evaluation & Start-up Preparations

AHP – hauled dirt for fine grading and drainage repairs

MLP, LP, PSB, CH, VP, AHP – oversee bare spots on properties

Arbor Day Project – provide seedling trees to 3<sup>rd</sup> graders at elementary schools

LIB – repair plumbing drain blockages

LP- replaced roof on gazebo

**May 2014**

Addressed A/C problems at PSB & CB

Addressed overhead door problem at Old City Shop

Pool preparations

Pool – touch-up paint in pool, paint stencils

Pool – prep & re-paint entire pool deck area

Park restroom – building maintenance: caulking, touch-up painting, repair leaking drain on sink

Pool – sand filter repairs

Pool - mechanical room – installed fire extinguisher

Pool – install signage, door sweeps

LP-cleaned up tree that blew over

PSB – replaced 2 valves in irrigation system

MLP – removed dead tree

CEM- settled 2 graves & planted grass seed

CEM – worked with public works to install temporary parking lot using surplus asphalt millings

Pool – opened 5.24.14

Splash Pad – opened 5.15.14

LIB - Conducted a building evaluation in preparation of the Library's purchase of LeVenue

MLP – trimmed broken branches

Repaired Kioti Tractor

LIB – repair sink & toilet – had problem draining

Mowed all parks, building & misc. properties

Parks - (park rounds) routine maintenance checks

CB – repair garbage disposal, repair leaky drain pipe

MLP – waterfall rock repairs, fixed liner

## **GOVERNING BODY REPORTS**

**A. Mayor McNown**

**B. Councilmember Leftoff**

**C. Councilmember Cicirello**

**D. Councilmember Ishman**

**E. Councilmember Dove**

**F. Councilmember Maschino**

**G. Councilmember L. Jackson**

**H. Councilmember Anderson**

**I. Councilmember Hobson**

**ADJOURN**