

CITY OF VALLEY CENTER

FINAL AGENDA

MAY 1, 2014

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

MAY 6, 2014

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
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 - B. Appropriation Ordinance p 8
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 - B. Appointment to Recreation Commission p 19
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 - B. Solids Handling Agreement with City of Wichita p 30
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15. **GOVERNING BODY REPORTS** p 39
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the April 15, 2014 Regular City Council Meeting as prepared by the Assistant City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the April 15, 2014 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
APRIL 15, 2014
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, and Al Hobson.

Members Absent: Benjamin Anderson

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Jose Santiago, Assistant City Clerk
Mark Hephner, Chief of Police
Robert Tormey, Fire Captain
Neal Owings, Parks and Public Buildings Superintendent
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Maschino moved, seconded by Ishman, to approve the Agenda as presented. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

CLERK'S AGENDA

A. MINUTES – APRIL 01, 2014 REGULAR CITY COUNCIL MEETING

Jackson moved, seconded by Hobson, to approve the Minutes of the April 01, 2014 Regular Council Meeting as presented. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

B. APPROPRIATION ORDINANCE – 04/15/2014

Hobson moved, seconded by Cicirello, to approve the April 15, 2014 Appropriation Ordinance as presented. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

C. TREASURER'S REPORT – MARCH 2014

Maschino moved, seconded by Jackson, to receive and file the March 2014 Treasurer's Report. Vote Yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

PRESENTATIONS/PROCLAMATIONS

A. 2014 ARBOR DAY PROCLAMATION

Mayor McNown proclaimed April 25, 2014 as Arbor Day in the City of Valley Center, Kansas.

PUBLIC FORUM

Eric Williams introduced himself as a candidate for the 18th Judicial District Court Judge, Division 19 in Sedgwick County; position currently held by Judge Mark Vining, but he chooses not to run in this next election. Mr. Williams grew up in Wichita, and he and family reside in Wichita. Mr. Williams stated, when elected he will be a fair and partial Judge that follows the law as written. Mr. Williams appreciated the time to introduce himself to the Council and their support and vote in the primary election.

APPOINTMENTS

- Mayor McNown stated Chad Dove will complete at the end of the month an unexpired term, and he nominated Mr. Dove to the Library Board for his full term effective May 01, 2014.
- Mayor Mcnown nominated Jean Jones to the Library Board.

Cicirello moved, seconded by Ishman, to concur with the Mayor's appointments to the Library Board. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

COMMITTEES, COMMISSIONS – No Questions/Comments.

OLD BUSINESS - None

NEW BUSINESS

A. CONSIDERATION OF EQUIPMENT PURCHASE: VARIABLE SPEED PUMP FOR AERATION BASIN

Mr. Pile clarified to the Governing Body about their consideration of equipment purchase is for a variable speed pump for aeration basin and not a motor replacement as previously stated by the Public Works staff. Tim Fike, Chief Wastewater Operator, explained the function of the variable speed pump.

Cicirello asked why it was not installed when renovations were made at the plant. Mr. Fike explained: KDHE new regulations requires Wastewater Plant to reduce nitrate and nitrite in the sewage process. The system used at the current time cannot regulate themselves to accomplish the total nitrogen limits set by the state without undue stress on it.

Hobson moved, seconded by Dove, to authorize the purchase of a Variable Speed Drive System (pump controller) at a cost of \$12,562.00 and will be purchased from Decker Electric Company. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

NEW BUSINESS (CONTINUED)**B. ORDINANCE 1273-14; RETURN TO WORK POLICY, 1st READING**

Pile stated by adopting this ordinance for first and second readings would help the City add more points to our safety review score, making it we are given the Gold reward; and by obtaining this Gold reward will also help us obtain a better rate with our workers' compensation insurance.

Mayor Mcnow advised the policy on page 28, under "**POLICY STATEMENT:**", third paragraph be revised to read as: "Returning injured employees to work as soon as possible benefits both the employee and the City of Valley Center"; instead of "Returning injured employees to work as soon as possible benefits both the employee and the City of Valley Center, therefore, this policy will be enforced. Any questions concerning the policy should be addressed to the City Clerk." McNow stated the reason for this amendment is he expects all the City's policies are enforced.

Maschino moved, seconded by Jackson, to adopt Ordinance 1273-14 as amended, adopting certain policies to guide the various municipal functions of The City, for 1st reading. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

CONSENT AGENDA

- A. REVENUE AND EXPENSE SUMMARIES – MARCH 2014**
- B. DELINQUENT ACCOUNTS FOR COLLECTION**
- C. CHECK RECONCILIATION – MARCH 2014**

Maschino moved, seconded by Cicirello, to approve the Consent Agenda as presented. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

STAFF REPORTS - None**CITY ADMINISTRATOR PILE**

Pile stated on page # 63 of the Agenda was his Memo addressed to Mayor McNow in regards to the Sedgwick County Emergency Dispatch response to dispatch issues which occurred on March 13, 2014. Pile stated Council had expressed concerns about Sedgwick County 911 response time during high call volumes; questions were raised whether Sedgwick County 911 was staffed adequately during these times. Pile stated an excerpt was included with his memo from an e-mail received from Ms. Kim Pennington; Director, Sedgwick County 911; about her response to dispatch issues.

GOVERNING BODY REPORTS - None

Hobson moved, seconded by Maschino, to adjourn the meeting. Vote yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Motion carried.

Meeting adjourned at 7:24 PM.

Jose A. Santiago, Assistant City Clerk

CLERK'S AGENDA**B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for May 6, 2014 as prepared by City Staff.

May 6, 2014 Appropriation

Total \$ 252,606.94

RECOMMENDED ACTION:

Staff recommends motion to approve the May 6, 2014 Appropriation Ordinance as presented / amended.

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A/P HISTORY CHECK REPORT

PAGE: 1

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* * T O T A L S * *

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EFT:	0	0.00	0.00	0.00
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TOTAL ERRORS:	0			

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0009	VERIZON WIRELESS SERVICES, LLC							
	C-PO # 14-4978 CM	R	4/11/2014	40.01CR		044515		
	D-PO # 14-4978 DM	R	4/11/2014	40.01		044515		
	I-9722250357	R	4/11/2014	560.14		044515		560.14
0059	CITY OF WICHITA							
	I-AR444062	R	4/11/2014	5,460.00		044516		5,460.00
0133	MAYER SPECIALTY SERVICES							
	I-2014114	R	4/11/2014	1,050.00		044517		1,050.00
0154	ASSESSMENT STRATEGIES, LLC							
	I-T DELGADO	R	4/11/2014	250.00		044518		250.00
0156	BEALL, MITCHELL AND SULLIVAN,							
	I-MAR'14PUBLICDEFEND	R	4/11/2014	1,000.00		044519		1,000.00
0183	KANSAS ONE-CALL SYSTEM, INC							
	I-4030490	R	4/11/2014	99.60		044520		99.60
0198	P S I							
	I-1403048-IN	R	4/11/2014	6,664.78		044521		
	I-1403148-IN	R	4/11/2014	232.28		044521		6,897.06
0233	IIMC - INT'L INSTITUTE							
	I-JSANTIAGO RENEWAL	R	4/11/2014	85.00		044522		85.00
0241	COX COMMUNICATIONS KANSAS LLC							
	I-001 1001 071915901	R	4/11/2014	278.42		044523		278.42
0259	CRAIN CHEMICAL							
	I-M519619	R	4/11/2014	154.65		044524		154.65
0306	SEDGWICK COUNTY							
	I-1800038128	R	4/11/2014	489.06		044525		
	I-1800038308	R	4/11/2014	671.58		044525		1,160.64
0315	WASTE MANAGEMENT OF WICHITA							
	I-6135333-2738-3	R	4/11/2014	29,224.10		044526		
	I-6141786-2738-4	R	4/11/2014	474.28		044526		29,698.38
0354	LOYAL AMERICAN LIFE INSURANCE							
	I-ACC201403195431	R	4/11/2014	6.35		044527		
	I-ACC201404015433	R	4/11/2014	6.35		044527		
	I-CNC201403195431	R	4/11/2014	13.97		044527		
	I-CNC201404015433	R	4/11/2014	13.97		044527		40.64

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0371	M & M REPAIR							
I-48605	1/4" HR RODS	R	4/11/2014	42.50		044528		
I-48658	1/4" HR RODS	R	4/11/2014	100.00		044528		142.50
0517	WICHITA CONCRETE PIPE COMPANY							
I-I0044199	(10) 4" MANHOLE ADJ RINGS	R	4/11/2014	550.00		044529		550.00
0587	DELL BUSINESS CREDIT AKA FINAN							
I-FEB&MAR'14PURCHASE	DELL COMPUTERS PURCHASE	R	4/11/2014	14,974.57		044530		14,974.57
0244	BNSF RAILWAYS							
I-PERMIT 14-49829	PERMIT 14-49829	R	4/16/2014	4,150.00		044531		4,150.00
0244	BNSF RAILWAYS							
I-PERMIT 14-49831	PERMIT # 14-49831	R	4/16/2014	4,150.00		044532		4,150.00
0588	DONNA J. SCHOOLER							
I-MCLAUGHLIN PATH	MCLAUGHLIN PATH PROJECT	R	4/16/2014	935.00		044533		935.00
0085	LAURIE B WILLIAMS							
I-REB201404155439	CASE # 13-12943	R	4/18/2014	200.00		044534		200.00
0210	SECURITY BENEFIT							
I-SCB201404155439	DEFERRED COMPENSATION	R	4/18/2014	63.00		044535		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201404155439	PLAN NUMBER 302196 457 D.C.	R	4/18/2014	15.00		044536		15.00
0372	U S DEPT OF EDUCATION							
I-JED201404155439	ACCT # 1002461211	R	4/18/2014	175.37		044537		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201404155439	CASE # 11LWAD00059	R	4/18/2014	67.00		044538		67.00
0445	DELTA DENTAL OF KANSAS, INC.							
C-201404085437	DELTA DENTAL OF KANSAS, INC.	R	4/18/2014	31.69CR		044539		
C-APR 2014 MCCASLING	DELTA DENTAL OF KANSAS, INC.	R	4/18/2014	126.12CR		044539		
C-MCCASLIN MAR 2014	DELTA DENTAL OF KANSAS, INC.	R	4/18/2014	63.06CR		044539		
D-DELTA APR 2014 ADJ	APRIL 2014 ADJ TO BAL TO INV	R	4/18/2014	220.87		044539		
D-DELTA MAR COVERAGE	DELTA DENTAL OF KANSAS, INC.	R	4/18/2014	31.37		044539		
I-201404085436	DELTA DENTAL OF KANSAS, INC.	R	4/18/2014	31.69		044539		
I-DDS201403045426	DENTAL INSURANCE	R	4/18/2014	158.50		044539		
I-DDS201403195431	DENTAL INSURANCE	R	4/18/2014	158.50		044539		
I-DEC201403045426	DENTAL INSURANCE	R	4/18/2014	154.60		044539		
I-DEC201403195431	DENTAL INSURANCE	R	4/18/2014	154.60		044539		
I-DES201403045426	DENTAL INSURANCE	R	4/18/2014	156.85		044539		
I-DES201403195431	DENTAL INSURANCE	R	4/18/2014	156.85		044539		
I-DFM201403045426	DENTAL INSURANCE	R	4/18/2014	840.96		044539		

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	I-DFM201403195431		DENTAL INSURANCE	R	4/18/2014	893.52		044539
	I-DFM201404045435		DENTAL INSURANCE	R	4/18/2014	52.56		044539 2,790.00
0566	SURENCY LIFE AND HEALTH							
	I-VEC201403045426		VISION INSURANCE	R	4/18/2014	30.36		044541
	I-VEC201404015433		VISION INSURANCE	R	4/18/2014	30.36		044541
	I-VEC201404155439		VISION INSURANCE	R	4/18/2014	37.95		044541
	I-VES201404015433		VISION INSURANCE	R	4/18/2014	35.36		044541
	I-VES201404155439		VISION INSURANCE	R	4/18/2014	35.36		044541
	I-VFM201404015433		VISION INSURANCE	R	4/18/2014	88.44		044541
	I-VFM201404155439		VISION INSURANCE	R	4/18/2014	103.18		044541
	I-VSS201403045426		VISION INSURANCE	R	4/18/2014	29.54		044541
	I-VSS201404015433		VISION INSURANCE	R	4/18/2014	29.54		044541
	I-VSS201404155439		VISION INSURANCE	R	4/18/2014	32.31		044541 396.77
1	CLINE, STEPHANIE							
	I-000201404145438		CLINE, STEPHANIE:	R	4/18/2014	314.72		044542 314.72
0511	COVENTRY HEALTH CARE, INC.							
	I-M1F201404155439		MEDICAL INSURANCE- EMP COST	R	4/18/2014	331.20		044543
	I-M1S201404155439		MEDICAL INSURANCE- EMP COST	R	4/18/2014	113.02		044543
	I-MAY'14 HEALTH PREM		MAY'14 HEALTH INS PREMIUM	R	4/18/2014	43,531.09		044543 43,975.31
1	MARTINEZ, SALVADOR							
	I-000201404225441		MARTINEZ, SALVADOR:	R	4/25/2014	22.01		044544 22.01
1	ROCHE, CHRISTIAN							
	I-000201404225442		ROCHE, CHRISTIAN:	R	4/25/2014	8.59		044545 8.59
0032	AFLAC							
	I-AF 201404015433		SUPPLEMENTAL INSURANCE	R	4/25/2014	98.38		044546
	I-AF 201404155439		SUPPLEMENTAL INSURANCE	R	4/25/2014	98.38		044546
	I-AFC201404015433		SUPPLEMENTAL INSURANCE	R	4/25/2014	124.91		044546
	I-AFC201404155439		SUPPLEMENTAL INSURANCE	R	4/25/2014	124.91		044546
	I-AFD201404015433		SUPPLEMENTAL INSURANCE	R	4/25/2014	86.79		044546
	I-AFD201404155439		SUPPLEMENTAL INSURANCE	R	4/25/2014	86.79		044546
	I-AFO201404015433		SUPPLEMENTAL INSURANCE	R	4/25/2014	21.58		044546
	I-AFO201404155439		SUPPLEMENTAL INSURANCE	R	4/25/2014	21.58		044546 545.23
0133	MAYER SPECIALTY SERVICES							
	I-MES14069		(2) FIBERGLASS POLES	R	4/25/2014	439.99		044548 439.99
0153	THE ARK VALLEY NEWS							
	I-FIRE CODE-COMM DEV		FIRE CODE NOTICE	R	4/25/2014	1,288.96		044549 1,288.96

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VENDOR SET: 02 City of Valley Center

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0162	CIVIC PLUS							
I-147444	JUN-AUG'14 QTR FEES	R	4/25/2014	1,125.00		044550		1,125.00
0198	P S I							
I-1404015-IN	56K BLACK USB MODEM	R	4/25/2014	15.00		044551		
I-INV 1404015-IN	56K BLACK USB MODEN FREIG	R	4/25/2014	4.48		044551		19.48
0204	PITNEY BOWES							
I-# 8000909003568958	POSTAGE METER REPLENISHME	R	4/25/2014	600.00		044552		600.00
0237	MANSFIELD OIL CO							
I-505703	MANSFIELD FUEL USAGE	R	4/25/2014	10,256.67		044553		10,256.67
0239	A T & T KANSAS							
I-316-7552075040 9	VALLEY CK PUMP STATION	R	4/25/2014	66.04		044554		
I-316-7553504922 7	APR'14 DESSUBSTATION SRVC	R	4/25/2014	74.54		044554		
I-31675573397207	APR'14 ATT PHONE SRVCS	R	4/25/2014	739.28		044554		879.86
0241	COX COMMUNICATIONS KANSAS LLC							
I-0011001071915901	WASTEWATERTREATMENTPLANT	R	4/25/2014	154.95		044555		154.95
0254	CITY OF WICHITA							
I-ACC#273174-162006	WATER 3/11-4/09/14 USAGE	R	4/25/2014	25,231.56		044556		25,231.56
0259	CRAIN CHEMICAL							
I-AGM AO M T OI	3' X 5' DOOR MAT	R	4/25/2014	105.70		044557		105.70
0270	INTRUST CARD CENTER							
I-MAR'14 P-CARDTRANS	INTRUST P-CARD MAR'14	R	4/25/2014	28,877.43		044558		28,877.43
0295	PETTY CASH							
I-PETTYCASHREPLENISH	PETTY CASH REPLENISHMENT	R	4/25/2014	82.03		044559		82.03
0299	PITNEY BOWES INC							
I-3961042-AP14	APR'14 POSTAGE METER RENT	R	4/25/2014	195.74		044560		195.74
0362	OUT & ABOUT LLC							
I-W1402-003	MLP&AHP PARK IMPROVEMENT	R	4/25/2014	13,309.50		044561		13,309.50
0498	BRYAN'S HEATING & AIR CONDITIO							
I-39550	REPLACE RTU PUBLICSAFETY	R	4/25/2014	12,242.00		044562		
I-39822	BOOSTER STATION/WWTP	R	4/25/2014	11,616.00		044562		23,858.00

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VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0530	GALLAGHER BENEFIT SERVICES, IN							
I-49433	APR'14 COBRA/FSA ADMNFEE	R	4/25/2014	223.50		044563		223.50
0589	VARITECH INDUSTRIES, INC.							
I-IN060-1002247	SALT BRINE MIXER	R	4/25/2014	24,700.00		044564		24,700.00
0590	QUIVIRA COUNCIL, BOYS SCOUTS O							
I-LEARNFORLIFE RENEW	LEARN FOR LIFE RENEWAL	R	4/25/2014	235.00		044565		235.00
0591	LOVE AND LOGIC FACILITATORS							
I-LOVE/LOGICWAYTRNG	SPRING'14 SCHOLARSHIPS	R	4/25/2014	120.00		044566		120.00
0085	LAURIE B WILLIAMS							
I-REB201404295443	CASE # 13-12943	R	5/02/2014	200.00		044567		200.00
0210	SECURITY BENEFIT							
I-SCB201404295443	DEFERRED COMPENSATION	R	5/02/2014	63.00		044568		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201404295443	PLAN NUMBER 302196 457 D.C.	R	5/02/2014	15.00		044569		15.00
0372	U S DEPT OF EDUCATION							
I-JED201404295443	ACCT # 1002461211	R	5/02/2014	175.37		044570		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201404295443	CASE # 11LWAD00059	R	5/02/2014	67.00		044571		67.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	55	252,607.06	0.00	252,433.34
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	55	252,607.06	0.00	252,433.34

4/29/2014 3:01 PM

A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	JOEL D PILE							
	I-MAR'14MILEAGE/TRAV MAR'14 MILEAGE REIMBURSEM	R	4/11/2014	70.56		044514		70.56
0029	CINDY PLANT							
	I-KACA/TRAVEL2014 KACA BOARD MEETING APR'14	R	4/25/2014	103.04		044547		103.04

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	173.60	0.00	173.60
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	2	173.60	0.00	173.60
BANK: APBK TOTALS:	57	252,780.66	0.00	252,606.94
REPORT TOTALS:	58	252,780.66	0.00	252,606.94

4/29/2014 3:01 PM

A/P HISTORY CHECK REPORT

PAGE: 8

SELECTION CRITERIA

VENDOR SET: * - All

VENDOR: ALL

BANK CODES: All

FUNDS: All

CHECK SELECTION

CHECK RANGE: 044514 THRU 044571

DATE RANGE: 0/00/0000 THRU 99/99/9999

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All

PRESENTATIONS / PROCLAMATIONS

A. PROCLAMATION:

- **2014 LAW ENFORCEMENT MEMORIAL DAY**

PROCLAMATIONS

Proclamation for Law Enforcement Memorial Day

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the law enforcement agency of Valley Center play an essential role in safeguarding the rights and freedoms of the citizens of Valley Center, Kansas; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Police Department of Valley Center has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Michael D. McNown, Mayor, call upon all citizens of Valley Center and upon all patriotic, civil and educational organizations to observe the week of May 11 through 17, 2014, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Valley Center, Kansas to observe May 15th, 2014 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Valley Center to be affixed.

Done at the City of Valley Center, Kansas this May 6, 2014.

Michael D. McNown, Mayor

Attest: _____
Kristine A. Polian, City Clerk

PUBLIC FORUM

APPOINTMENTS

A. APPOINTMENT OF CITY PROSECUTOR:

- Terry Beall

B. APPOINTMENT TO RECREATION COMMISSION:

- Danny Park

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW

- Valley Center Planning Commission / Board of Appeals, April 22, 2014 Minutes

VALLEY CENTER PLANNING COMMISSION MINUTES

7:00 P.M., Tuesday, April 22, 2014
Valley Center City Hall at 121 S. Meridian Avenue

CALL TO ORDER: Vice-Chairperson Janzen called the meeting to order at 7:00 p.m. with the following members present: Don Bosken, Ronald Colbert Sr., Del James, Gary Janzen, Terry Nantkes, Scot Phillips, Matt Stamm, and Dee Wretberg.

Members absent: Danny Park

Staff Present: Warren Utecht and Deby Taylor

Meeting started with the Pledge of Allegiance to the American Flag.

AGENDA: A Motion was made by Commissioner Janzen, seconded by Commissioner Colbert to set the agenda as presented. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES:

A motion was made by Commissioner Janzen, seconded by Commissioner Stamm to accept the March 27, 2014 draft minutes as written. Motion passed unanimously.

There were no public non-agenda comments or unfinished business

COMMUNICATIONS-None

NEW BUSINESS BEFORE PLANNING COMMISSION

- A. **VAC2013-00010:** Zoning Officer, Warren Utecht, presented Sedgwick County's action to vacate street right-of-way north of W 101st N. and west of N 24th St. W.

RECOMMENDED MOTION: Having reviewed an extraterritorial street vacation legally described in a Sedgwick County Staff report (case #VAC2013-00010) being within the Valley Center extraterritorial area, Commissioner Janzen recommend approval of a street vacation abutting 10425 N Meridian, subject to dedication of a portion of the described vacated portion of the unimproved, street right-of-way as a utility easement for Westar's equipment. Motion seconded by Commissioner Wretberg and motion passed unanimously.

- B. **NEW COMPREHENSIVE PLAN:** Warren picked up the New Comprehensive Plan review from last month. He went through pages 13-35 explaining the Five-Year Implementation plan, measurement of progress, background analysis and data, transportation issues, housing issues, park facilities, utilities, community services and facilities, and the appendix. Commissioner Colbert asked if the "Community Center" investment on the Five Year Implementation would happen if the Library was not part of it. Warren said no. Commissioner Colbert questioned if there should be a reference to contacting 911 under the First Responder Ambulance Service. Warren said he would add a 911 reference.

Commissioner Janzen recommended that Warren re-submit the WAMPO Tip grants as soon as possible. There were also recommendations made to add several businesses to the Appendix list.

COMMITTEE AND STAFF REPORTS-None

ITEMS BY PLANNING COMMISSIONERS:

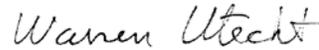
- Del James – Nothing
- Don Bosken - Nothing
- Dee Wretberg – Nothing
- Gary Janzen - Nothing
- Terry Nantkes – Nothing
- Ronald Colbert Sr. – Nothing
- Scot Phillips – Nothing
- Matt Stamm – Nothing

ADJOURNMENT:

Motion made by Commissioner Janzen and seconded by Commissioner Stamm to adjourn. Motion passed unanimously.

Time of Adjournment: 7:50 p.m.

Respectfully submitted,



Warren Utecht,
Planning Commission Secretary

Minutes to be reviewed and approved by the Valley Center Planning Commission at the next meeting.

/Danny Park/
Danny Park, Chairperson
WU/dt

OLD BUSINESS**A. ORDINANCE 1273-14; RETURN TO WORK POLICY,
2nd READING:**

An Ordinance of the City of Valley Center, Kansas, adopting certain policies to guide the various municipal functions of The City.

- Ordinance 1273-14

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1273-14, adopting certain policies to guide the various municipal functions of The City, for 2nd reading.

ORDINANCE NO. 1273-14

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,
ADOPTING CERTAIN POLICIES TO GUIDE THE VARIOUS
MUNICIPAL FUNCTIONS OF THE CITY.**

WHEREAS, As the legislative body of the City of Valley Center, the City Council is charged with the responsibility of establishing and updating policies to guide the various municipal functions of the City and, where necessary, to establish procedures by which functions are performed;

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. Set forth and attached hereto and made part of this Ordinance, commonly known as *Part 3* of the Policy and Procedure Manual.

Part 3, Chapter 3, Section 8 Return to Work Policy

Section 2. That policies referenced in Section 1 of this Ordinance shall be incorporated into *Part 3* of the Policy and Procedure Manual of the City of Valley Center, and is hereby adopted.

Section 3. This ordinance shall be in full force and effect from and after its passage and adoption.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of _____ 2014.

First Reading April 15, 2104

Second Reading

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

A. CONSIDERATION OF BIDS FOR 69th STREET WATER MAIN IMPROVEMENTS FROM INTERURBAN TO SENECA STREETS

- Bid Packets were received and opened at 10:00 AM on April 30, 2014 at Valley Center City Hall.

- P.E.C. Bid Tabulation Sheet

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to accept the bids for Seward Street (69th) and Seneca Street Water Main Improvements and award the contract to Nowak Construction Co for a contract amount not to exceed \$ 321,817.00, and authorize the Mayor to sign the Notice of Award.

**Water Main Improvements along 69th Street N (Seward Street) and Seneca Street
PEC Project 35-13661-2502**

Low Bid Amount:	\$321,817.00
Design Services	\$32,500.00
Construction Administration	\$6,000.00
Construction Inspection	\$45,000.00
City Fees (Legal, fiscal, temp notes, etc. - 8%)	\$25,745.36
Total Cost	\$431,062.36
Total Loan Amount	\$486,000.00

CONSENT AGENDA

A. LIFE POINT CHURCH REQUEST TO USE LIONS PARK:

B. SOLIDS HANDLING AGREEMENT WITH CITY OF WICHITA:

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. LIFE POINT CHURCH REQUEST TO USE LIONS PARK:

- See attached LifePoint Memo for request details



Dear Council Members,

We are requesting the use of Lion's Park for our Sports Camp Vacation Bible School. It is our desire to provide an enjoyable event for the community. Hundreds of kids fill the park for Vacations Bible School each year and it has become a highlight among the kids' summer activities.

We request permission to:

- Use the southwest section of Lion's Park June 2-4.

We will provide:

- A certificate of insurance.
- Adequate supervision of the kids.
- Crossing guards and Block Party Permit for Clay Street.
- Security for our items.
- Cleanup of the area.

Thank You,
LifePoint Church

CONSENT AGENDA

B. SOLIDS HANDLING AGREEMENT WITH CITY OF WICHITA:

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**Department of Finance**

April 25, 2014
BP440028

City of Valley Center
P. O. Box 188
Valley Center, KS. 67147

Ladies &/or Gentlemen:

Enclosed are two (2) copies of a **revised** agreement for **Solids Handling Agreement between the City of Wichita and the City of Valley Center.**

If this agreement is satisfactory to you, **please obtain the required signatures and return both copies.** When the execution of the agreement is complete, we will return a copy to you. If there are any questions, please call this office.

Sincerely,

Melinda A. Walker
Purchasing Manager

MAW/HL/sb
Enclosures (2)

Purchasing Office

City Hall • 12th Floor • 455 North Main • Wichita, Kansas 67202-1679

T 316.268.4636 **F** 316.268.4656

www.wichita.gov

**SOLIDS HANDLING AGREEMENT BETWEEN
CITY OF WICHITA AND CONTRACTOR
BP440028**

This agreement is made and entered into this 1st day of May, 2014 between The City of Valley Center, Kansas ("City") and The City of Wichita, Kansas, ("Contractor").

This document serves as an agreement for the removal, transportation, treatment and disposal of municipal wastewater solids generated at the Valley Center Wastewater Treatment Facility. The Contractor will provide the solids handling services, according to the specifications listed below for a period of one (1) year, with the option to renew the said contract for an additional (1) or two (2) successive one-year periods by mutual consent of both parties.

The agreement between the Contractor and the City will allow for the handling of up to 60,000 gallons of solids per week provided that the Contractor is contacted a minimum of 24 hours in advance of the hauling event. All responsibility for the said solids, after removal from the Valley Center Wastewater Facility, will be the sole obligation of the Contractor and the City assumes no responsibility for same, except as provided for in this agreement and as provided by law.

The City shall provide the Contractor access to the liquid sludge holding tank on occasions agreed upon by both parties. The Contractor will pump the solids out of the holding tank into the transport vehicle under the supervision of the Plant Operator. The Contractor will provide the Plant Operator with a ticket indicating the date and number of gallons being loaded out for each day. The Plant Operator must sign the ticket, verifying the information. The City will be provided a copy of the ticket for their records.

The contractor shall sample the solids once per year, as per the attached analytical requirements, and provide the City the latest analytical information on the solids produced at the Valley Center Wastewater Treatment Facility as evidence that the solids meet the Heavy Metals Ceiling Concentration as defined by the EPA's 40 CFR Part 503 Regulation and any other applicable standards. City will indemnify and hold Contractor harmless from any fines, penalties, expenses, judgments or other costs related to delivering to Contractor any solids, which fail to comply with said standards. The Contractor adheres to all Federal, State and local open records policies and at any time may be required to provide information to parties outside of this contract.

The Contractor agrees to load, transport and process the said solids for a total of **\$0.040** per gallon.

The Contractor will be limited on ability to provide this service only if road and weather conditions prevent safe transport between the two facilities.

The Contractor will perform its duties and responsibilities in a timely and workmanlike manner and will use its employees, equipment and facilities to carry out the intent of this agreement. Contractor will comply with all laws, regulations of any Federal, State or local jurisdictions relating to its duties under this agreement.

ATTEST:

THE CITY OF VALLEY CENTER

Janis Edwards
Deputy City Clerk

Michael D. McNown, Mayor

APPROVED AS TO FORM:

ATTEST:



Gary E. Rebenstorf
Director of Law

City Clerk

CITY OF WICHITA, KANSAS

Robert Layton, City Manager

Exhibit A

**REVISED NON-DISCRIMINATION AND
EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION
PROGRAM
REQUIREMENTS STATEMENT FOR CONTRACTS OR AGREEMENTS**

During the term of this contract, the contractor or subcontractor, vendor or supplier of the City, by whatever term identified herein, shall comply with the following Non-Discrimination--Equal Employment Opportunity/Affirmative Action Program Requirements:

- A. During the performance of this contract, the contractor, subcontractor, vendor or supplier of the City, or any of its agencies, shall comply with all the provisions of the Civil Rights Act of 1964, as amended: The Equal Employment Opportunity Act of 1972; Presidential Executive Orders 11246, 11375, 11131; Part 60 of Title 41 of the Code of Federal Regulations; the Age Discrimination in Employment Act of 1967; the Americans with Disabilities Act of 1990 and laws, regulations or amendments as may be promulgated thereunder.
- B. Requirements of the State of Kansas:
1. The contractor shall observe the provisions of the Kansas Act against Discrimination (Kansas Statutes Annotated 44-1001, et seq.) and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, and age except where age is a bona fide occupational qualification, national origin or ancestry;
 2. In all solicitations or advertisements for employees, the contractor shall include the phrase, "Equal Opportunity Employer", or a similar phrase to be approved by the "Kansas Human Rights Commission";
 3. If the contractor fails to comply with the manner in which the contractor reports to the "Kansas Human Rights Commission" in accordance with the provisions of K.S.A. 1976 Supp. 44-1031, as amended, the contractor shall be deemed to have breached this contract and it may be canceled, terminated or suspended in whole or in part by the contracting agency;
 4. If the contractor is found guilty of a violation of the Kansas Act against Discrimination under a decision or order of the "Kansas Human Rights Commission" which has become final, the contractor shall be deemed to

- have breached the present contract, and it may be canceled, terminated or suspended in whole or in part by the contracting agency;
5. The contractor shall include the provisions of Paragraphs 1 through 4 inclusive, of this Subsection B, in every subcontract or purchase so that such provisions will be binding upon such subcontractor or vendor.
- C. Requirements of the City of Wichita, Kansas, relating to Non-Discrimination -- Equal Employment Opportunity/Affirmative Action Program Requirements:
1. The vendor, supplier, contractor or subcontractor shall practice Non-Discrimination -- Equal Employment Opportunity in all employment relations, including but not limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The vendor, supplier, contractor or subcontractor shall submit an Equal Employment Opportunity or Affirmative Action Program, when required, to the Department of Finance of the City of Wichita, Kansas, in accordance with the guidelines established for review and evaluation;
 2. The vendor, supplier, contractor or subcontractor will, in all solicitations or advertisements for employees placed by or on behalf of the vendor, supplier, contractor or subcontractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, "disability, and age except where age is a bona fide occupational qualification", national origin or ancestry. In all solicitations or advertisements for employees the vendor, supplier, contractor or subcontractor shall include the phrase, "Equal Opportunity Employer", or a similar phrase;
 3. The vendor, supplier, contractor or subcontractor will furnish all information and reports required by the Department of Finance of said City for the purpose of investigation to ascertain compliance with Non-Discrimination -- Equal Employment Opportunity Requirements. If the vendor, supplier, contractor, or subcontractor fails to comply with the manner in which he/she or it reports to the City in accordance with the provisions hereof, the vendor, supplier, contractor or subcontractor shall be deemed to have breached the present contract, purchase order or agreement and it may be canceled, terminated or suspended in whole or in part by the City or its agency; and further Civil Rights complaints, or investigations may be referred to the State;
 4. The vendor, supplier, contractor or subcontractor shall include the provisions of Subsections 1 through 3 inclusive, of this present section in every subcontract, subpurchase order or subagreement so that such provisions will be binding upon each subcontractor, subvendor or subsupplier.

5. If the contractor fails to comply with the manner in which the contractor reports to the Department of Finance as stated above, the contractor shall be deemed to have breached this contract and it may be canceled, terminated or suspended in whole or in part by the contracting agency;

D. Exempted from these requirements are:

1. Those contractors, subcontractors, vendors or suppliers who have less than four (4) employees, whose contracts, purchase orders or agreements cumulatively total less than five thousand dollars (\$5,000) during the fiscal year of said City are exempt from any further Equal Employment Opportunity or Affirmative Action Program submittal.
2. Those vendors, suppliers, contractors or subcontractors who have already complied with the provisions set forth in this section by reason of holding a contract with the Federal government or contract involving Federal funds; provided that such contractor, subcontractor, vendor or supplier provides written notification of a compliance review and determination of an acceptable compliance posture within a preceding forty-five (45) day period from the Federal agency involved.

At least once per year the following analyses shall be collected by the Contractor, analyzed by a KDHE NELAP certified laboratory with results sent to the City:

Biochemical Oxygen Demand
Total Kjeldahl Nitrogen (mg/Kg)
Nitrate Nitrogen (mg/Kg)
Ammonia Nitrogen (mg/Kg)
Phosphorus (mg/Kg)
Alkalinity
pH
Volatile Suspended Solids
Total Suspended Solids
Total Solids %

At least once per contract period, the following analyses shall be collected by the Contractor, analyzed by a KDHE NELAP certified laboratory with results sent to the City.

Arsenic (mg/Kg)
Cadmium (mg/Kg)
Chromium (mg/Kg)
Copper (mg/Kg)
Lead (mg/Kg)
Mercury (mg/Kg)
Molybdenum (mg/Kg)
Nickel (mg/Kg)
Selenium (mg/Kg)
Zinc (mg/Kg)

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Director Utecht

E. City Superintendent Brenton Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Ishman

E. Councilmember Dove

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN