

# CITY OF VALLEY CENTER

## FINAL AGENDA

May 16, 2013

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

**May 21, 2013**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
  - A. Minutes p 4
    - May 7, 2013 Regular Council Meeting p 5
  - B. Appropriation Ordinance p 11
  - C. Treasurer's Report, April 2013 p 20
7. **PRESENTATIONS / PROCLAMATIONS** p 22
  - A. NFIP Community Rating System (CRS) Award Presentation; Steve Samuelson, CFM, NFIP Specialist, Kansas Dept. of Agriculture Division of Water Resources p 22
8. **PUBLIC FORUM** (*Citizen input and requests*) p 22
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  - B. Consideration of Bids for Public Safety Building Parking Lot Remodel p 31
12. **NEW BUSINESS** p 33
  - A. Consideration of 2013 Redesignation Agreement for Cooperative Transportation Planning and Fiscal Agreement for the Operation of WAMPO; Bill Christian, Principal Planner - WAMPO p 34
  - B. Consideration of Interlocal Agreement with Sedgwick County Re: Street Improvements to South Meridian p 58
  - C. Ordinance 1261-13, Amending Sewer Service Charges establishing Administrative Authority to adjust winter average, 1<sup>st</sup> reading p 62
  - D. Resolution 613-13, declaring the City of Valley Center has provided services to certain annexed areas in The City in accordance with the respective service plan p 64

- 13. CONSENT AGENDA p 73**
  - A. Revenue / Expense Summaries, April 2013 p 74
  - B. Bad Debt Report, April 2013 p 89
  - C. Check Reconciliation Report, April 2013 p 94
- 14. STAFF REPORTS p 98**
- 15. GOVERNING BODY REPORTS p 107**
- 16. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the agenda as presented / amended.

## **CLERK'S AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the May 7, 2013 Regular City Council Meeting as prepared by the Assistant City Clerk.

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the Minutes of the May 7, 2013 Regular Council Meeting Minutes as presented / amended.

REGULAR COUNCIL MEETING  
MAY 07, 2013  
CITY HALL  
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, and Al Hobson.

Members Absent: None

Staff Present: Joel Pile, City Administrator  
Kristine Polian, City Clerk  
Jose Santiago, Assistant City Clerk  
Mark Hephner, Chief of Police  
Robert Tormey, Fire Captain  
Warren Utecht, Community Development Director  
Richard Dunn, City Superintendent  
Mike Kelsey, City Engineer  
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

#### **APPROVAL OF THE AGENDA**

Agenda amended as follows: add on **13. CONSENT AGENDA p 36** the following:

- Item **B. ISSUANCE OF TEQUILAS MEXICAN GRILL'S CMB LICENSE**

Cicirello moved, seconded by Maschino, to approve the Agenda as amended. Vote yea: Unanimous. Motion carried.

#### **CLERK'S AGENDA**

- A. MINUTES – APRIL 16, 2013 REGULAR CITY COUNCIL MEETING**

Jackson moved, seconded by Cicirello, to approve the Minutes of the April 16, 2013 Regular Council Meeting as presented. Vote yea: Unanimous. Motion carried.

- B. APPROPRIATION ORDINANCE – 05/07/2013**

Jackson moved, seconded by Ishman, to approve the May 07, 2013 Appropriation Ordinance as presented. Vote yea: Unanimous. Motion carried.

#### **PRESENTATIONS/PROCLAMATIONS**

- A. 2013 LAW ENFORCEMENT MEMORIAL DAY PROCLAMATION**

## PUBLIC FORUM

Mr. Guy Sawhill, 341 N. Park, addressed the Council about his water bill. Sawhill stated the City calculates the average usage a resident has consumed taking in consideration the first three months of the year. Sawhill would like the Council considering a refund since there is no consumption during the months he is in Texas. Joel Pile, City Administrator, stated the average consumption is level six even if the resident has no consumption of water during the months of January, February, and March. The City is working on an amendment that will provide administrative authority to analyze special circumstances.

## APPOINTMENTS

**Mayor McNown stated April 18, 213 he received a formal resignation from Kate Jackson. McNown will appoint a new Councilmember in the near future.**

### A. APPOINTMENT TO VALLEY CENTER PLANNING COMMISSION/BOARD OF ZONING APPEALS

Steve Jackson resigned his position, and Mayor McNown made the following appointment for his time to expire on October 2014:

- Matt Stamm

Maschino moved, seconded by Hobson, to approve recommended appointment to the Valley Center Planning Commission/Board of Zoning Appeals. Vote Yeah: Unanimous. Motion carried.

**COMMITTEES, COMMISSIONS** – No Questions/Comments.

## OLD BUSINESS

### A. EXECUTIVE SESSIONS: ATTORNEY-CLIENT PRIVILEGE

- 15 Minutes Executive Session to consult with the City Attorney Arbuckle concerning privileged communication.

Executive Session started at 7:14 PM and ended at 7:29 PM.

Cicirello moved, seconded by Maschino, to go into Executive Session for 15 minutes with City Administrator Pile, City Attorney Arbuckle, and Governing Body. Vote Yea: Unanimous. Motion carried.

**Cicirello reported no action was taken during Executive Session.**

### B. DISCUSSION RE: WETLAND PARK

- Medicalodges, Inc. Letter

**OLD BUSINESS (CONTINUED)**

Open Forum: 7:32PM

Mr. Kyle Land, 714 Gatewood, is in favor of installation of a trail. It will be a positive thing for local residents.

Mr. Tim Neslage, 201 Valley Creek, waved request to address the Council.

Mr. Justin Schielke, 6 Maple Ct, provided Governing Body with a research report prepared by Sedgwick County Sheriff's Deputy Michael Hollie. Mr. Schielke stated if the trail was going to be done, to get it done right. Councilmember Hobson asked if Mr. Schielke's property or any resident's property has been trespassed. Mr. Schielke's answered yes it has been and trespassers have been confronted. Trespassers excused themselves by saying they are checking out the trail, and they come and leave the area through private properties. Sheriff Deputy Hollie will be available at the end of the Forum to answer questions about his research.

Mr. Randall Wood, 3 Maple Ct, stated he was there not as an instigator but as a property owner. In 2002 he put his big investment on purchasing his home. Mr. Wood purchased the property after inquiring information about Wetland Park and he was told at that time by City Administrator it would stay in its nature state, it can never be touched. Now they have restricted covenants supporting what City Administrator told him at that time. Mr. Wood wants Governing Body to put themselves in his shoes. Would the Governing body want the City to violate those restrictions they went into on a piece of property when some one went and bought understanding that Wetland Park property will never be touched?

Don Driskill, 411 Valley Creek Dr, stated a petition was taken around out of 48 to 50 homes, and 94% don't want installation of a trail.

Sheriff Deputy Hollie stated the report is based on limited information he had. Part of the report addressed access control, surveillance (natural, organized or mechanical), and territorial reinforcement. The report is not designed for or against either side. It is just provided as an evaluation of a given area. Sheriff Deputy Hollie did not receive any questions from the audience.

Cicirello moved, seconded by Dove, to grant Wetland Park sidewalk plan to its original plan, but if it becomes a project that requires tax dollars it would need to be brought back to the Council for approval. Vote Yeah: Cicirello, Dove, Maschino, and Jackson. Opposed: Ishman, Leftoff, and Hobson. Motion carried.

Hobson moved, seconded by Leftoff, to close the Wetland Park posted as no-trespassing until park is developed. Vote Yeah: Leftoff and Hobson. Opposed: Cicirello, Ishman, Dove, Maschino, and Jackson. Motion is defeated.

Cicirello moved, seconded by Jackson, to post signs delineating the difference between private and public property to notify people where property begins and ends. Vote Yeah: Cicirello, Ishman, Dove, Maschino, Jackson, and Hobson. Opposed: Leftoff. Motion carried.

**NEW BUSINESS****A. APPROVAL OF 2014 FINANCIAL POLICIES**

- 2014 Financial Policies of the City of Valley Center

Maschino moved, seconded by Cicirello, to approve the Financial Policies of The City of Valley Center. Vote Yea: Unanimous. Motion carried.

**B. APPROVAL OF 2014 BUDGET CALENDAR**

- 2014 Budget Calendar

Jackson moved, seconded by Dove, to approve FY 2014 Budget Calendar as presented. Vote Yea: Unanimous. Motion carried.

**C. ORDINANCE 1260-13, PROHIBITING THE SALE, USE AND DISCHARGE OF SKY LANTERNS, 1<sup>ST</sup> reading.**

An Ordinance of the Valley Center City Council amending Chapter 9.75 of the Valley Center, Kansas Municipal Code "Fireworks".

- Provided at the request of Council
- Defines / prohibits the sale, use, and discharge of "Sky Lanterns" in The City.

Cicirello moved, seconded by Jackson, to adopt Ordinance 1260-13, amending Chapter 9.75 of the Valley Center, Kansas, Municipal Code "Fireworks", for 1<sup>st</sup> reading. Vote Yea: Unanimous. Motion carried.

**CONSENT AGENDA****A. AUTHORIZATION of MOONLIGHT SWIM EVENTS**

- The Valley Center Recreation Commission is requesting to hold a Moonlight Swim on:
  - ❖ June 1, 2013, July 6, 2013, and August 3, 2013.
- The request includes an extension of designated City Park / Pool hours, allowing the Park / Pool to remain open until Midnight on the specific dates.

**B. ISSUANCE OF TEQUILAS MEXICAN GRILL'S CMB LICENSE**

Maschino moved, seconded by Cicirello, to approve the Consent Agenda as presented. Vote Yeah: Unanimous. Motion carried.

## **STAFF REPORTS**

### CHIEF OF POLICE HEPHNER

Hephner stated his department is short handed due to an officer resigned, an officer is on medical leave, and an officer is on military leave. We are currently working a lot of overtime.

### COMMUNITY DEVELOPMENT DIRECTOR UTECHT

Utecht stated over the years we have properties that would not or could not get cleaned-up for whatever reason. There is a property located at 1559 S. Meridian owned by Mr. Vincent Schippers. The City has been after him for a long time to clean-up. Utecht wrote two letters and then realized he needed to talk to him personally. Utecht realized that he was basically handicapped; he can only walk with a walker. Mr. Schippers has no one to help him. Utecht contacted a group from Lifepoint Church who also helped him with the property clean-up, and after 3 hours were able to clean-up Mr. Schippers' property. Utecht felt like some of these issues cannot just fixed with a citation. Utecht presented to the Governing Body a before and after picture.

### CITY SUPERINTENDENT DUNN

Dunn provided an update about the Spring Clean-up. It went very well. Staff picked up 52.5 tons of debris from citizens. They had top peek count of 333 compared to 288 in 2012 and 294 in 2011. They took in before clean-up day on the outside of the plant 834 cubic yards of trees. During the clean-up day people brought 533 cubic yards of trees to inside the plant. They used 56 man hours. Dunn's department had a really good turn out with no problems.

### CITY ENGINEER KELSEY

Public Safety building parking lot was approved last year as part of the Capital Improvement Program. Kelsey is going to receive bids next Wednesday, May 15<sup>th</sup>, and will have information available for next Council meeting. The Bridge Project will be completed in June (approximately 30 days left).

### CITY ADMINISTRATOR PILE

Pile stated the Sedgwick County Commission on May 1<sup>st</sup> meeting established June 5<sup>th</sup> as a public hearing on a petition which they received for de-annexation. This involves the residents at Rancho Del Rio. Rancho Del Rio was annexed seven and a half years ago. The statue requires a five years review. We had that five years review and the City was found insufficient on two areas: animal control and street lights. Then, two and half years after that five years review period residents can petition for de-annexation which residents had. Now The City goes before the County Commission for public hearing to provide assurances that we have provided services that we have said we would provide. We are working on a report presentation for that.

In regards to our resident who addressed the Council earlier, Mr. Guy Sawhill, about sewer averaging issues, we are planning to bring the amendment back. We have received some letters in regards to sewer averaging. We'll have the amendment on our agenda for consideration at our next meeting.

## **GOVERNING BODY REPORTS**

### MAYOR MCNOWN

McNown received the notification of resignation from Councilmember Kate Jackson. The SCAC meeting was this past Saturday in Bel Aire, they only meet on the second Saturdays, and it was changed because Government Body is Institute next Saturday. SCAC will be on recess until September.

### COUNCILMEMBER DOVE

Dove appreciated the extra step Utecht took instead of sending out a third letter or issuing a citation.

### COUNCILMEMBER HOBSON

Hobson thanked Utecht and Dunn for such an excellent job.

Hobson moved, seconded by Jackson, to adjourn the meeting. Vote yea: Unanimous. Motion carried.

**Meeting adjourned at 8:16 PM**

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**Jose A. Santiago, Assistant City Clerk**

**CLERK'S AGENDA****B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for May 21, 2013 as prepared by City Staff.

**[May 21, 2013 Appropriation](#)**

Total **\$ 138,154.60**

**RECOMMENDED ACTION:**

Staff recommends motion to approve the May 21, 2013 Appropriation Ordinance as presented / amended.

5/14/2013 2:05 PM

A/P HISTORY CHECK REPORT

PAGE: 1

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BANK: \* ALL BANKS

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0077	KANSAS OFFICE OF THE TREASURER							
	C-CHECK KANSAS OFFICE OF THE TREVOIDED	V	5/10/2013			043693		315,587.63CR

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HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
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0025	MIKE JOHNSON SALES, INC.							
I-2678	NAME PLATE-LAURIE DOVE	R	5/03/2013	11.50		043671		11.50
0032	AFLAC							
I-AF 201304035126	SUPPLEMENTAL INSURANCE	R	5/03/2013	66.40		043672		
I-AF 201304175129	SUPPLEMENTAL INSURANCE	R	5/03/2013	66.41		043672		
I-AFC201304035126	SUPPLEMENTAL INSURANCE	R	5/03/2013	33.06		043672		
I-AFC201304175129	SUPPLEMENTAL INSURANCE	R	5/03/2013	33.06		043672		
I-AFD201304035126	SUPPLEMENTAL INSURANCE	R	5/03/2013	121.23		043672		
I-AFD201304175129	SUPPLEMENTAL INSURANCE	R	5/03/2013	121.23		043672		
I-AFO201304035126	SUPPLEMENTAL INSURANCE	R	5/03/2013	12.35		043672		
I-AFO201304175129	SUPPLEMENTAL INSURANCE	R	5/03/2013	12.35		043672		466.09
0069	KANSAS DEPT REVENUE							
I-02-02391000(7)0313	1ST QTR 2013 FEES	R	5/03/2013	2,345.51		043673		2,345.51
0153	THE ARK VALLEY NEWS							
I-2013 SENIOR CENTER	OUR OLDER YOUTH	R	5/03/2013	29.00		043674		29.00
0193	MEDICAL PLAZA OF VALLEY CENTER							
I-ACCT 2598	PRE-EMPLOY EXAMS	R	5/03/2013	1,486.00		043675		1,486.00
0214	STANDARD & POOR'S FINANCIAL							
I-10315263	BONDS SERIES 2013 RATING	R	5/03/2013	11,000.00		043676		11,000.00
0354	LOYAL AMERICAN LIFE INSURANCE							
I-ACC201304035126	LOYAL AMERICAN ACCIDENT	R	5/03/2013	6.35		043677		
I-ACC201304175129	LOYAL AMERICAN ACCIDENT	R	5/03/2013	6.35		043677		
I-CNC201304035126	LOYAL AMERICAN CANCER	R	5/03/2013	13.97		043677		
I-CNC201304175129	LOYAL AMERICAN CANCER	R	5/03/2013	13.97		043677		40.64
0517	WICHITA CONCRETE PIPE COMPANY							
I-I0040396	CONCRETE SEALANTS	R	5/03/2013	100.00		043678		100.00
0538	ARLAN COMPANY, INC.							
I-4859	AQUATREK 6 STEP UNIT	R	5/03/2013	5,280.00		043679		
I-4860	POOL-CHLORINATOR 332K	R	5/03/2013	500.00		043679		
I-4888	TRICHLOR TABS 3"	R	5/03/2013	2,366.25		043679		8,146.25
0085	LAURIE B WILLIAMS							
I-BJE201305015154	CASE # 09-14039	R	5/03/2013	55.00		043681		
I-GJB201305015154	CASE # 11-13654	R	5/03/2013	172.00		043681		227.00

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0210	SECURITY BENEFIT							
I-SCB201305015154	DEFERRED COMPENSATION	R	5/03/2013	63.00		043682		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201305015154	RETIREMENT 457 DEFERRED COMP	R	5/03/2013	65.00		043683		65.00
0372	U S DEPT OF EDUCATION							
I-JED201305015154	ACCT # 1002461211	R	5/03/2013	175.37		043684		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201305015154	CASE # 11LWAD00059	R	5/03/2013	67.00		043685		67.00
1	URBIN, DEBRA J							
I-000201305085158	US REFUND	R	5/10/2013	72.62		043688		72.62
1	LOPEZ, SERGIO							
I-000201305085159	BL REFUND	R	5/10/2013	10.00		043689		10.00
0006	AT&T							
I-0771817436-042513	4/25-5/24/2013 SERVICES	R	5/10/2013	917.01		043690		917.01
0009	VERIZON WIRELESS SERVICES, LLC							
I-9703708591	VERIZON WIRELESS APR'13	R	5/10/2013	560.14		043691		560.14
0070	KANSAS DEPT OF REVENUE							
I-LICENSE # 92527	2013 CMB LICENSE	R	5/10/2013	25.00		043692		25.00
0077	KANSAS OFFICE OF THE TREASURER							
C-REVERSAL 12-4271	REVERSAL PO 12-4271	D	5/14/2013	314,112.41		043693		
I-GO BONDS INTERESTS	GO BONDS INTEREST/PAYMENT	D	5/14/2013	314,112.41		043693		
0077	KANSAS OFFICE OF THE TREASURER							
I-APR'13COURTREVENUE	APRIL 2013 FEES	V	5/10/2013	1,475.22		043693		
I-GO BONDS INTERESTS	GO BONDS INTEREST/PAYMENT	V	5/10/2013	Reissue		043693		315,587.63
0077	KANSAS OFFICE OF THE TREASURER							
M-CHECK	KANSAS OFFICE OF THE TREVOIDED	V	5/10/2013			043693		315,587.63
0079	KDHE-DIV OF H & E LABORATORIES							
I-X1500 - 1ST QTR	JAN-MAR'13 SCREEN SAMPLES	R	5/10/2013	474.00		043694		474.00
0084	KMIT-KS MUNICIPAL INSURANCE							
I-13-220	FINAL AUDITED PREMIUM2012	R	5/10/2013	530.00		043695		530.00

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PAGE: 4

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0092 I-025-68095	TYLER TECHNOLOGIES INC MAY '13 ONLINE MONTHLY	R	5/10/2013	205.00		043696		205.00
0119 I-INV-03177	PROGRADE AMMO GROUP LLC (BVAC (5) FULL METAL JACKET	R	5/10/2013	1,175.00		043697		1,175.00
0127 I-90468093	HAMPEL OIL DISTRIBUTIONS, INC. UNLEAD FUEL 2/19-4/23/13	R	5/10/2013	9,008.64		043698		9,008.64
0153 I-06 -1124	THE ARK VALLEY NEWS APRIL'13 ADS, LEGALS	R	5/10/2013	334.89		043699		334.89
0156 I-APR'13 CONTRACT	BEALL, MITCHELL AND SULLIVAN, PUBLIC DEFENDENT CONTRACT	R	5/10/2013	1,000.00		043700		1,000.00
0168 I-05052010-4 APR'13	DRS. CRUM AND TODD, PA RESTITUTIONS	R	5/10/2013	5.00		043701		5.00
0174 I-21205	GILMORE & BELL PC PROF SRVCS/BOND ISSUANCE	R	5/10/2013	25,000.00		043702		25,000.00
0183 I-3040487	KANSAS ONE-CALL SYSTEM, INC 67 LOCATES APRIL 2013	R	5/10/2013	70.35		043703		70.35
0190 I-35889-00046841	MIZE HOUSER & COMPANY P.A. 2012 AUDIT	R	5/10/2013	14,126.00		043704		14,126.00
0196 I-00510492	P E C MARCH 2013 RETAINER	R	5/10/2013	105.00		043705		105.00
0198 I-1304046-IN	P S I APRIL '13 NETWORK SRVCS	R	5/10/2013	573.75		043706		573.75
0254 I-273174 - 162006	CITY OF WICHITA WATER 3/2-4/22/13 USAGE	R	5/10/2013	25,476.62		043707		25,476.62
0306 I-1800036350	SEDGWICK COUNTY APRIL'13 JAIL HOUSING FEE	R	5/10/2013	2,144.34		043708		2,144.34
0315 I-5870717-2738-8	WASTE MANAGEMENT OF WICHITA APRIL 2013 SERVICES	R	5/10/2013	29,585.00		043709		29,585.00
0382 I-05052010-4 APR'13	LEEKERS FAMILY FOODS RESTITUTIONS	R	5/10/2013	137.51		043710		137.51

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PAGE: 5

VENDOR SET: 02 City of Valley Center

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0539	CHARITY RUBLE							
I-05052010-4	APR '13 RESTITUTIONS	R	5/10/2013	60.00		043711		60.00
0540	SUSAN STEANSON							
I-05052010-4	APR '13 RESTITUTIONS	R	5/10/2013	400.00		043712		400.00
0541	JOJAC'S LANDSCAPE & MOWING							
I-36844	CUT BACK PAMPAS GRASSES	R	5/10/2013	270.00		043713		270.00

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HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 314,112.41		
		VOID CREDITS 315,587.63	629,700.04	0.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0003	CATHERINE A. SEXTON I-MAY '13 SR COORDINA MAY '13 SR COORDINATOR	R	5/03/2013	1,125.00		043680		1,125.00
0014	JOEL D PILE I-PILE-MILEAGEAPR '13 MILEAGE APRIL 2013	R	5/10/2013	110.18		043714		110.18
0045	VIRGINIA CRICE I-LEADERSHIP-MILEAGE MILEAGE REIMBURSEMENT	R	5/10/2013	297.19		043715		297.19

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	1,532.37	0.00	1,532.37
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03	BANK: APBK	TOTALS:	3	1,532.37	0.00	1,532.37
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5/14/2013 2:05 PM

A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR SET: 04 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	CASEY'S RETAIL COMPA							
I-000201305075155	BP REFUND	R	5/10/2013	67.00		043686		67.00
1	SPARKS, WANDA							
I-000201305075156	BP REFUND	R	5/10/2013	67.00		043687		67.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	134.00	0.00	134.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 04	BANK: APBK	TOTALS:	2	134.00	0.00	134.00
BANK: APBK	TOTALS:		45	139,629.82	0.00	138,154.60
REPORT TOTALS:			46	139,629.82	0.00	138,154.60

SELECTION CRITERIA

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VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 043671 THRU 043715  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All

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## **CLERK'S AGENDA**

### **C. TREASURER'S REPORT for APRIL 2013:**

#### **RECOMMENDED ACTION:**

Staff recommends motion to receive and file the April 2013 Treasurer's Report.

CITY OF VALLEY CENTER  
MTD TREASURERS REPORT  
AS OF: APRIL 30TH, 2013

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCURAL, ENDING CASH BALANCE
010-GENERAL FUND	470,550.09	60,026.83	146,636.43	383,940.49	0.00	7,104.04	391,044.53
020-SPECIAL PARKS AND REC	17,733.65	0.00	0.00	17,733.65	0.00	0.00	17,733.65
030-SPECIAL ALCOHOL AND DRUGS	18,671.60	0.00	0.00	18,671.60	0.00	0.00	18,671.60
110-EMPLOYEE BENEFITS	346,518.35	0.00	51,312.14	295,206.21	0.00	0.00	295,206.21
111-FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
125-FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	640.30	0.00	0.00	640.30
126-BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	111,177.90	0.00	0.00	111,177.90
127-EQUIPMENT RESERVE	216,919.80	0.00	0.00	216,919.80	0.00	0.00	216,919.80
128-PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	8,627.24	0.00	0.00	8,627.24
140-LIBRARY	25,267.33	0.00	8,809.95	16,457.38	0.00	0.00	16,457.38
150-SPECIAL HIGHWAY	524,171.12	40,330.10	23,237.85	541,263.37	0.00	203.73	541,467.10
160-EMERGENCY EQUIPMENT	107,987.45	0.00	205.00	107,782.45	0.00	0.00	107,782.45
210-PAYROLL CLEARING	37.62	0.00	0.00	37.62	0.00	0.00	37.62
220-ACTIVE AGING	1,539.68	0.00	1,125.00	414.68	0.00	0.00	414.68
225-PARK BEAUTIFICATION FUND	3,186.56	0.00	0.00	3,186.56	0.00	0.00	3,186.56
230-BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	1,143.50	0.00	0.00	1,143.50
240-D.A.R.E.	4,210.07	0.00	0.00	4,210.07	0.00	0.00	4,210.07
245-VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-DRUG TAX DISTRIBUTION	5,346.73	0.00	0.00	5,346.73	0.00	0.00	5,346.73
260-LAW ENFORCE BLOCK GRANT	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
280-ADSAP	2,709.80	150.00	0.00	2,859.80	0.00	0.00	2,859.80
340-CAPITAL IMPROVEMENT FUND	3,354.07	0.00	0.00	3,354.07	0.00	0.00	3,354.07
350-CAPITAL PROJECTS FUND	6,023,657.36	0.00	5,330.00	6,018,327.36	0.00	0.00	6,018,327.36
410-BOND & INTEREST	1,399,686.33	0.00	0.00	1,399,686.33	0.00	0.00	1,399,686.33
610-WATER OPERATING	575,379.61	111,372.04	67,205.29	619,546.36	2,705.26	7,912.96	624,754.06
611-METER DEPOSIT	87.60	0.00	0.00	87.60	0.00	0.00	87.60
612-STORMWATER UTILITY FUND	58,478.33	10,362.00	1,411.76	67,428.57	168.80	0.00	67,259.77
613-SOLID WASTE UTILITY	56,586.24	32,580.90	30,077.88	59,089.26	441.13	0.00	58,648.13
614-WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	7,780.37	0.00	0.00	7,780.37
615-WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	146,497.48	0.00	0.00	146,497.48
616-WATER LOAN PRIN & INT	33,054.82	0.00	0.00	33,054.82	0.00	0.00	33,054.82
617-07 WATER LOAN P & I	2,325.68	0.00	0.00	2,325.68	0.00	0.00	2,325.68
619-WATER SURPLUS RESERVE	493,095.92	0.00	0.00	493,095.92	0.00	0.00	493,095.92
620-SEWER OPERATING	203,289.27	84,895.83	31,342.15	256,842.95	2,706.28	325.75	254,462.42
621-SEWER OPERATION & MAINT	14,795.22	0.00	0.00	14,795.22	0.00	0.00	14,795.22
623-07 SEWER LOAN P & I	105,676.43	0.00	0.00	105,676.43	0.00	0.00	105,676.43
625-1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
626-1993 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
627-1993 SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
628-SEWER SURPLUS RESERVE	197,213.38	0.00	6,511.30	190,702.08	0.00	0.00	190,702.08
629-1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
631-1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
633-2001 SW BOND P & I	138,753.31	0.00	0.00	138,753.31	0.00	0.00	138,753.31
634-2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
635-2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	11,328,650.21	339,717.70	373,204.75	11,295,163.16	6,021.47	15,546.48	11,304,688.17

\*\*\* END OF REPORT \*\*\*

## **PRESENTATIONS / PROCLAMATIONS**

### **A. NFIP COMMUNITY RATING SYSTEM (CRS) AWARD PRESENTATION:**

Steve Samuelson, CFM, NFIP Specialist,  
Kansas Dept. of Agriculture Division of Water Resources

### **PUBLIC FORUM**

### **APPOINTMENTS**

#### **A. SWEARING IN OF NEW COUNCILMEMBER**

Appointment to Ward IV to fill unexpired term thru April 2015 election.

## **COMMITTEES, COMMISSIONS**

### **A. ITEMS FOR COUNCIL REVIEW:**

- Valley Center Recreation Commission
  - May 13, 2013 Agenda
  - April 8, 2013 Minutes
  
- Valley Center Public Library
  - April 8, 2013 Minutes
  - 2013 Financial Summary

# Valley Center Recreation Commission

*Monday – May 13, 2013*

6:00 p.m.

## Agenda

### **ROLL CALL AND RECORD OF ATTENDANCE**

### **ADDITIONS OR DELETIONS TO THE AGENDA**

### **APPROVAL OF THE MINUTES**

- April 08, 2013 - Regular Meeting

### **REPORT OF THE MONTHLY PURCHASES AND EXPENDITURES**

### **PETITIONS AND COMMUNICATIONS**

### **REPORT OF THE DIRECTOR**

### **COMMISSION REPORTS**

- Executive Session - Personnel.

### **UNFINISHED BUSINESS**

- VCRC Scholarship.
- Development of new property – PEC contract.

### **NEW BUSINESS**

- Sidewalk Bids.
- Proposals to clean up the south end of the new property.
- Soccer field rental fees.

### **AS MAY ARISE**

### **ADJOURNMENT**

Next Recreation Commission Board Meeting – June 10, 2013 @ 6:00 p.m.

# Valley Center Recreation Commission

Minutes from the April 8, 2013 meeting

## ROLL CALL AND RECORD OF ATTENDANCE

David Mellinger, Bruce Williams, Barry Hager, Jeff Isaacs, Rod Jackson and Steve Geddes.

## ADDITIONS OR DELETIONS TO THE AGENDA

## ADOPTION OF THE AGENDA

Motion by Bruce Williams to accept the agenda. Motion seconded by Jeff Isaacs. Motion carried 5-0.

## APPROVAL OF THE MINUTES

Motion by Bruce Williams to approve the minutes from the 3/11/13 regular meeting. Motion seconded by Jeff Isaacs. Motion carried 5-0.

## REPORT OF THE MONTHLY PURCHASES AND EXPENDITURES

Motion by Barry Hager to approve checks 15902 - 15933, 19433 - 19458 (19433 and 19439 - void), AmericaFunds - 3/13/13 & 3/27/13, KDOR - 3/13/13 & 3/27/13 and EFTPS - 3/13/13 & 3/27/13. Motion seconded by Rod Jackson. Motion carried 4-0. Jeff Isaacs voted no.

## PETITIONS & COMMUNICATIONS

## REPORT OF THE DIRECTOR

The report of the Director was reviewed.

## COMMISSION REPORTS

## UNFINISHED BUSINESS

## NEW BUSINESS

Motion by Jeff Isaacs to accept the proposal from Fredericks Waterproofing and Roofing to repair the Office roof and replace the Concession roof. Motion seconded by Rod Jackson. Motion carried 5-0.

## AS MAY ARISE

## ADJOURNMENT

Motion by David Mellinger to adjourn the meeting. Motion seconded by Bruce Williams. Motion passed 5-0.

VALLEY CENTER PUBLIC LIBRARY  
BOARD MEETING MINUTES  
April 8, 2013

The meeting was called to order by Amy Stamm, President. Those in attendance were: Amy Stamm, Ashley Royal, Marsha Huebert, Matt Cox, Spencer Percival, Janice Sharp and Terry Foster.

Marsha made a motion to approve the agenda; Matt seconded. Motion carried; vote was unanimous.

Spencer made a motion to approve the minutes from the March 11 meeting; Ashley seconded. Motion carried; vote was unanimous.

Ashley made a motion to approve the financial report and pay bills; Marsha seconded. Motion carried; vote was unanimous.

In the Director's report, Janice shared that she had contracted with Exploration Place for a family program at 7 PM, on June 25, to be held at LeVenue. The program – EP on the Go – ties in with the current exhibit Dig Into Dinosaurs! We will have an ice cream social after the science program for those attending.

Janice presented information from Time IPS regarding a software upgrade and extension of warranty. Marsha made a motion to approve the costs; Spencer seconded. Motion carried; vote was unanimous.

Janice has tentatively scheduled a Jerry Barlow concert for Sunday, October 13. She has tried to contact the manager of Sunflower Gardens about having the concert at their facility. She will contact Mennonite Housing regarding the manager.

Janice explained that the City has completed the upgrade of their telephone system. Joel has provided the company name and related information if we are interested. The Board has decided to not pursue a new system at this time.

The auditors were at City Hall last week. There were no negative reports.

Janice reported that Paul Hawkins, SCKLS Director, has been serving on a committee with personnel from Mulvane regarding planning a new library. She also reported that Cheney Public is expanding their library to an upstairs area and adding an elevator for access to their 100 year old building.

In the Office Manager's report, Terry shared that some statistics have remained constant but circulation of E-books have increased about 30%. Circulation of DVD's is up about 25%. She has had several compliments during the last week from new patrons.

Janice presented a preliminary agreement between the City and the Library regarding responsibilities for both parties regarding operation of the library and the maintenance of the property. The Board requested that it be submitted to Joel for comment/approval from the City.

The weeding of the collection is complete. We will set up for the book sale next week. The book sale will be held from Thursday, April 11 to Saturday, April 13. Any help would be appreciated.

Janice presented a new Dress Code Policy. Ashley made a motion to approve the policy; Matt seconded. Motion carried; vote was unanimous.

Janice presented updated guidelines for Workplace Expectations. The document and the Dress Code Policy will be presented to staff at the next staff meeting after the book sale.

At the last City Council meeting, Janice learned that the Lions Club Car Show will not be held during Fall Festival. The Friends have provided concessions for the car show for the last several years as a fund raiser. The Board decided to consider options for this year's festival. Bring ideas to our next meeting.

Marsha made a motion to go into executive session for five (5) minutes beginning at 8:00 PM; Spencer seconded. Motion carried; vote was unanimous. There was no action taken after exiting from the executive session.

Marsha made a motion to adjourn the meeting; Ashley seconded. Motion carried; Spencer opposed with others approving.

Valley Center Public Library  
Financial Summary  
2013

	Year to Date Actual -- 2013 05/13/2013	Year to Date Budget -- 2013
Revenues		
City of Valley Center	\$ 113,865.50	\$ 226,300.00
State Aid		\$ 3,500.00
SCKLS Grant	\$ 9,481.00	\$ 12,500.00
Summer Reading Grant	\$ 5,138.57	\$ 4,500.00
Other income	\$ 1,825.62	\$ 8,200.00
 Total Revenues	 \$ 130,310.69	 \$ 255,000.00
 Expenses		
Wages, P/R Taxes & Benefits	\$ 55,198.22	\$ 150,414.00
Collection Development Materials	\$ 19,610.75	\$ 35,700.00
Utilities	\$ 1,709.90	\$ 5,800.00
Janitorial, Repairs & Maintenance	\$ 2,453.12	\$ 7,200.00
Programs - all ages	\$ 4,922.78	\$ 6,600.00
Capital Improvements		\$ 23,080.00
Other expenses	\$ 5,747.64	\$ 26,206.00
 Total Expenses	 \$ 89,642.41	 \$ 255,000.00
 Net Income (Loss)	 \$ 40,668.28	

**OLD BUSINESS****A. ORDINANCE 1260-13; AMENDING THE SALE, USE AND DISCHARGE OF SKY LANTERNS, 2<sup>nd</sup> READING:**

An Ordinance of the Valley Center City Council amending Chapter 9.75 of the Valley Center, Kansas Municipal Code "Fireworks".

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1260-13, amending Chapter 9.75 of the Valley Center, Kansas, Municipal Code "Fireworks", for 2<sup>nd</sup> reading.

**ORDINANCE NO. 1260-13**

**AN ORDINANCE OF THE VALLEY CENTER CITY COUNCIL AMENDING CHAPTER 9.75 OF THE VALLEY CENTER, KANSAS, MUNICIPAL CODE "FIREWORKS".**

**WHEREAS**, Valley Center Municipal Code Title 9, Chapter 9.75 governs the sale, use and discharge of fireworks; and

**WHEREAS**, sky lanterns create a danger to the public health, safety and general welfare because they have an unpredictable flight path and can travel several miles before landing with the potential of starting a fire if they land on combustible materials while their fuel cell is still burning;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS, HEREBY ORDAINS AS FOLLOWS:**

**Section 1.** There is hereby added to the Municipal Code of Valley Center, Kansas, Section 9.75.070 which is to read as follows:

**9.75.070 Sky lantern defined**

As used in this chapter, the term "Sky Lantern" means any sky candles, fire balloons and other airborne lanterns made of paper or other combustible material with a frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat the air inside the device to cause it to lift into the air.

**Section 2.** There is hereby added to the Municipal Code of Valley Center, Kansas, Section 9.75.075 which is to read as follows:

**9.75.075 Sale and use of sky lanterns unlawful**

It is unlawful for any person to sell, use, transfer, discharge or ignite any Sky Lantern within the city or to cause a lighted Sky Lantern to float into the city.

**Section 3. Severability.** Those chapters, sections, paragraphs, and provisions of Chapter 9.75 of the City of Valley Center Municipal Code which are not expressly added, amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly added, amended or repealed in Sections 1 and 2 of this Ordinance.

**Section 4. Effective Date.** This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2013.**

First Reading: May 7, 2013

Second Reading \_\_\_\_\_

{SEAL}

\_\_\_\_\_

Michael McNown, Mayor

ATTEST:

\_\_\_\_\_

Kristine A. Polian, City Clerk

**OLD BUSINESS****B. CONSIDERATION OF BIDS FOR PUBLIC SAFETY BUILDING  
PARKING LOT REMODEL:**

- Item # 3-12/13 of 2012/13 C.I.P.
- \$110,000 Budgeted in C.I.P. for project
- Project will provide additional parking to help accommodate some of the overflow created by the Municipal Court.
- The current lot does not sufficiently serve the parking needs of the Public Safety Building.
- Bids for the Project were opened 5-15-2013. Five Contractors submitted bids.
- Engineers estimate for the project was \$ 125,527.

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to accept the bids for the Public Safety Building parking lot remodel and award the contract to Kansas Paving for a cost not to exceed \$ 96,118.50 and authorize the Mayor to sign the Notice of Award.



**BID TABULATION**

OWNER: City of Valley Center, Kansas  
 PROJECT: Public Safety Building Parking Lot  
 PEC PROJECT NO: 35-1168P-2502  
 Bid Date/Time: Wednesday, 05/15/13 @ 10:00 AM

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		1		2		3		4		5	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	6" Concrete Pavement	1,092	SY	50.00	\$ 54,600.00	32.00	\$ 34,944.00	35.00	\$ 38,220.00	46.00	\$ 50,232.00	40.00	\$ 43,680.00	45.00	\$ 49,110.00
2	4" Sidewalk - Concrete	1,510	SF	4.00	6,040.00	3.00	4,530.00	4.70	7,097.00	4.50	6,795.00	3.50	5,285.00	5.00	7,550.00
3	4" Asphalt Millings	60	SY	25.00	1,500.00	5.00	300.00	13.20	792.00	9.75	585.00	21.00	1,260.00	15.00	900.00
4	6" Reinf. Crushed Rock Base	1,229	SY	10.00	12,290.00	7.50	9,217.50	8.10	9,954.90	8.25	10,139.25	11.00	13,519.00	12.00	14,748.00
5	Sidewalk Flume	20	LF	60.00	1,200.00	30.00	600.00	41.00	820.00	50.00	1,000.00	50.00	1,000.00	60.00	1,200.00
6	Mono. Edge Curb	730	LF	8.00	5,840.00	5.00	3,650.00	4.80	3,504.00	7.00	5,110.00	3.00	2,190.00	4.50	3,285.00
7	Concrete Pavement Removal	229	SY	8.00	1,832.00	5.00	1,145.00	6.00	1,374.00	18.00	4,122.00	5.00	1,145.00	10.00	2,290.00
8	Sidewalk Pavement Removal	37	SY	5.00	185.00	10.00	370.00	9.00	333.00	16.00	592.00	5.00	185.00	9.50	351.50
9	Curb Inlet Connection	1	EA	3,000.00	3,000.00	1,250.00	1,250.00	2,800.00	2,800.00	1,000.00	1,000.00	1,400.00	1,400.00	1,650.00	1,650.00
10	Type 1 Curb Inlet (L=5'-0", W=3'-0")	1	EA	4,000.00	4,000.00	4,650.00	4,650.00	6,670.00	6,670.00	7,500.00	7,500.00	7,500.00	7,500.00	5,200.00	5,200.00
11	15" RCP	49	LF	60.00	2,940.00	33.00	1,617.00	85.00	4,165.00	75.00	3,675.00	75.00	3,675.00	55.00	2,695.00
12	Pipe Sleeves	70	LF	30.00	2,100.00	13.00	910.00	23.00	1,610.00	25.00	1,750.00	25.00	1,750.00	12.00	840.00
13	Temporary Project Seeding	0.50	AC	3,000.00	1,500.00	500.00	250.00	1,735.00	862.50	1,600.00	800.00	1,200.00	600.00	3,500.00	1,750.00
14	Signing	1	LS	1,500.00	1,500.00	530.00	530.00	609.00	609.00	300.00	300.00	500.00	500.00	400.00	400.00
15	Pavement Marking	1	LS	6,500.00	6,500.00	355.00	355.00	408.00	408.00	1,200.00	1,200.00	1,500.00	1,500.00	750.00	750.00
16	Traffic Control	1	LS	1,500.00	1,500.00	300.00	300.00	1,080.00	1,080.00	1,000.00	1,000.00	500.00	500.00	1,200.00	1,200.00
17	Erosion Control	1	LS	2,500.00	2,500.00	500.00	500.00	690.00	690.00	500.00	500.00	655.00	655.00	1,200.00	1,200.00
18	Site Preparation & Restoration	1	LS	16,500.00	16,500.00	31,000.00	31,000.00	24,649.60	24,649.60	9,699.75	9,699.75	25,000.00	25,000.00	31,500.00	31,500.00
<b>TOTAL BASE BID</b>					<b>\$ 125,527.00</b>		<b>\$ 96,118.50</b>		<b>\$ 105,639.00</b>		<b>\$ 106,000.00</b>		<b>\$ 114,344.00</b>		<b>\$ 123,919.50</b>
<b>BID BOND</b>				N/A		YES		YES		YES		YES		YES	
<b>ADDENDUM NO. 1</b>				N/A		YES		YES		YES		YES		YES	

**NEW BUSINESS**

**A. CONSIDERATION OF 2013 REDESIGNATION AGREEMENT  
FOR COOPERATIVE TRANSPORTATION PLANNING and  
FISCAL AGREEMENT FOR THE OPERATION OF WAMPO:**

Presentation by  
Mr. Bill Christian  
Principal Planner of WAMPO

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to approve the 2013 Redesignation Agreement for Cooperative Transportation Planning and Fiscal Agreement for the operation of WAMPO and authorize the Mayor to sign.

**WAMPO REDESIGNATION AGREEMENT  
FOR COOPERATIVE TRANSPORTATION PLANNING  
2013**

This Agreement is entered into by and among the Secretary of Transportation of the state of Kansas and the undersigned parties, to be effective as of the \_\_\_ day of \_\_\_\_\_, 2013.

WHEREAS, in 1978 the Governor of Kansas designated the Metropolitan Area Planning Commission ("MAPC") as the Metropolitan Planning Organization ("MPO") for the greater Wichita urbanized area; and

WHEREAS, in 2007 through the Wichita Area Metropolitan Planning Organization Redesignation Agreement for Cooperative Transportation Planning, the Wichita Area Metropolitan Planning Organization ("WAMPO") Transportation Policy Body ("TPB") was established as a separate legal entity and was designated as the new MPO for the greater Wichita metropolitan area; and

WHEREAS, expansion of the Metropolitan Planning Area Boundary ("MPAB") in response to the 2010 U.S. Census of the Population has been approved by the TPB, and the Kansas Department of Transportation ("KDOT"); and

WHEREAS, Kansas law, Interlocal Cooperation Act, K.S.A. 12-2901, *et seq.*, enables local governmental units and state agencies to enter into cooperative agreements on a basis of mutual advantage; and

WHEREAS, Kansas law, K.S.A. 68-402, enables the Secretary of Transportation to perform all acts required of a state agency to obtain all benefits of federal transportation legislation; and

WHEREAS, the purpose of this Agreement is for continuous, comprehensive, and cooperative metropolitan transportation planning process for the MPAB in accordance with 23 U.S.C. § 134.

NOW THEREFORE BE IT MUTUALLY AGREED:

## **Article 1. ORGANIZATION**

### **1.1 Name of the Organization**

The name of the organization continued through this Agreement shall be the Wichita Area Metropolitan Planning Organization (“WAMPO”). WAMPO shall be synonymous with the Metropolitan Planning Organization (“MPO”) for the greater Wichita metropolitan area, as designated by the Governor of the State of Kansas.

### **1.2 Purpose**

WAMPO is to serve as the designated MPO and to manage the continuing, comprehensive, and cooperative transportation planning process mandated by federal law as identified in 23 C.F.R. 450 and State regulations as identified in the annual Consolidated Planning Grant (“CPG”) Agreement between WAMPO and KDOT.

The purpose shall be achieved through preparation and adoption of comprehensive and technical physical development and service plans; studies and reports; dissemination of information; provision of technical, advisory, and administrative services; review of proposed planning and development or service programs and projects; and provision of a forum for fair and impartial decision-making for transportation issues.

### **1.3 Redesignation**

Pursuant to 23 C.F.R. 450.310, the Secretary of Transportation, (the Governor’s designee for Title 23 matters), and units of general purpose local government that together represent at least 75 percent of the existing MPAB population (including the City of Wichita which is the largest incorporated city), hereby designate, WAMPO, as established by this Agreement, as the MPO for the greater Wichita metropolitan area.

### **1.4 Legal Entity**

WAMPO is hereby established as a separate legal entity by the member jurisdictions, with the power to sue or be sued, to enter into contracts, to hold title to real and personal property, to have and use a corporate seal, and to do all other acts necessary to carry out required transportation planning processes, subject to its approved budget and available funding.

### **1.5 Governance**

WAMPO shall be governed by the Transportation Policy Body (“TPB”).

### **1.6 Adjustments to the Metropolitan Planning Area Boundary**

Upon an affirmative vote of two-thirds (2/3) of the WAMPO TPB members in “Good Standing,” and approval by the Governor of Kansas or designee, the MPAB may be adjusted to reflect urbanized growth over the course of time.

### **1.7 Bylaws**

Procedures and responsibilities of the TPB shall be established and maintained through the *Wichita Area Metropolitan Planning Organization Transportation Policy Body Bylaws* (“Bylaws”).

The Bylaws shall at a minimum include TPB voting representatives, TPB appointments, TPB terms of office, voting procedures, roles and responsibilities of TPB officers, meeting time and day, and accommodations for special TPB meetings. In the case of any conflict between this Agreement and the Bylaws, this Agreement shall control.

### **1.8 Real and Personal Property**

With this re-designation and any future re-designation, any property owned by the former MPO shall be transferred to the new MPO. Upon revocation of the MPO, any property owned by the MPO will be disposed of in accordance with federal law when applicable and as agreed to by the Parties in accordance with Article 5, Section 5.4 of this Agreement.

### **1.9 Continuation**

WAMPO shall serve as the designated MPO under this Agreement until such time as a new MPO is formally redesignated in accordance with the method described in 23 C.F.R. 450.310 or as otherwise provided by law.

## **Article 2 MEMBERSHIP - SERVICES**

### **2.1 Member Jurisdictions**

Member Jurisdictions (“Jurisdictions”) are those municipalities; counties, or parts thereof; and special purpose governmental agencies that are located within the MPAB. Every Jurisdiction may attend all meetings of the TPB, advisory committees, project advisory groups, or other bodies called to service by the TPB. All Jurisdictions may request technical and advisory services from WAMPO.

### **2.2 Jurisdictions in Good Standing**

TPB voting privileges shall be restricted to Jurisdictions in “Good Standing” with WAMPO. Jurisdictions in “Good Standing” are those that currently meet their obligation to provide financial support for WAMPO, pursuant to the Fiscal Agreement among WAMPO and its member Jurisdictions (“Fiscal Agreement”).

## **Article 3 MEMBERSHIP- VOTING**

### **3.1 Voting Representatives**

The TPB shall consist of voting representatives from Jurisdictions in “Good Standing” and other voting and non-voting representatives, as designated by this Agreement, the Fiscal Agreement, or the TPB Bylaws.

Voting members of the WAMPO TPB are:

- Four (4) City of Wichita elected officials or their designated alternate(s), as appointed by Wichita City Council;
- Four (4) Sedgwick County elected officials, or their designated alternate(s) as appointed by the Sedgwick County Board of County Commissioners;
- Two (2) KDOT representatives appointed by the Kansas Secretary of Transportation;

- One (1) Sedgwick County Association of Cities (“SCAC”) elected official or designated alternate representing Jurisdictions in “Good Standing” under 2,000 population; and
- One (1) elected official or designated alternate each for all other Jurisdictions in “Good Standing” over 2,000 population.

### **3.2 Non-Voting Representatives**

The ex-officio and/or non-voting members of the TPB shall include at minimum:

- One (1) representative from the Federal Highway Administration (“FHWA”) Kansas Division Office selected by the Division Administrator;
- One (1) representative from the Federal Transit Administration (“FTA”) Region 7 Office selected by the Regional Administrator; and
- One (1) representative from any Jurisdiction determined by the TPB to be not in “Good Standing” pursuant to the Fiscal Agreement.

### **3.3 Membership Changes**

The TPB may include elected officials or their designee(s), and may include other representatives as required. As per 23 C.F.R. 450.310(l), any revisions to the composition of the TPB, which do not make a substantial change in the proportion of voting members on the existing MPO, may be incorporated into the Bylaws.

### **3.4 Alternate Representatives**

Each Jurisdiction in “Good Standing” may designate an official alternate or alternates to represent the Jurisdiction on the TPB. Procedures for appointing an alternate representative are identified in the WAMPO TPB Bylaws.

## **Article 4 AUTHORITY**

### **4.1 General Authority**

The TPB shall:

- 1) Establish work programs and budgets for its operation in compliance with federal law;
- 2) Establish fees and assessments, in accordance with the Fiscal Agreement, to be paid by Jurisdictions to fund its operations;
- 3) Establish policies, goals, and objectives to guide the operations of the TPB and WAMPO staff;
- 4) Establish and adopt operating bylaws for the TPB and its committees;
- 5) Appoint advisory committees and boards to assist the TPB and its committees;
- 6) Hire, supervise, and dismiss the position of MPO Director; and
- 7) Designate both voting and non-voting members to the Technical Advisory Committee, and other subcommittees of WAMPO as set forth through this Agreement, the Fiscal Agreement, and the TPB Bylaws.

### **4.2 Funds**

With regard to use of Funds, the TPB shall:

- 1) Designate an official depository for the receipt, deposit, and disbursement of its own funds and state, federal, and other money entrusted to WAMPO; to solicit and receive funds from governmental and nongovernmental agencies and organizations; to contract with a

designated Fiscal Agent to provide for a fiscal accounting and record system and to provide for an annual audit thereof, and to invest idle funds; and

- 2) Use these funds to provide for its operation and the continuation of its services, for operating and capital expenses incurred by WAMPO, and for meeting local match requirements.

#### **4.3 Fiscal Agent**

The TPB may designate a Fiscal Agent and through a separate agreement with the Fiscal Agent identify the financial, operational, and administrative responsibilities of both WAMPO and the Fiscal Agent.

#### **4.4 Personnel, Property, and Equipment**

The TPB may recruit, hire, and maintain staff and personnel to assist the committees of TPB; provide for legal counsel to advise and assist TPB and its committees; lease or acquire office and other space necessary for the normal functions of WAMPO; acquire and hold title to and to lease equipment and other property, and provide for appropriate insurance, compensation and bonding coverage for protection of personnel, property, funds, and records of WAMPO or of other governmental or non-governmental agencies or organizations entrusted to WAMPO.

#### **4.5 Contract Authority**

The TPB may contract with member and non-member general and special purpose units of government, boards, agencies, commissions, and authorities for the provision of planning and administrative services; contract with state, federal, and private agencies or organizations for technical or financial participation in planning and administrative programs and projects; and contract with consulting firms and professional organizations for technical and professional services.

#### **4.6 Other Authority**

TPB shall exercise other powers consistent with the purposes of WAMPO as prescribed in this Agreement, federal and states rules, regulations, and guidance, or other powers provided that such powers may also be legally and independently exercised by each general purpose unit of government.

#### **4.7 Constraints on Authority**

WAMPO does not have the authority, except under contract with such jurisdiction, to exercise administrative authority over any member jurisdiction, other than to conduct planning studies for or within that jurisdiction. WAMPO does not have authority to levy taxes.

### **Article 5 FINANCING**

#### **5.1 Annual Budget**

The TPB shall adopt an annual budget for WAMPO operations in conjunction with the approval of the annual Unified Planning Work Program (“UPWP”). The annual budget will be based on the adopted UPWP and be for the calendar year of the succeeding year.

## **5.2 Federal Appropriations for Annual Budget**

The manner of financing for the activities authorized under this Agreement is through the reimbursement by KDOT of federal transportation planning funds as identified annually in a Consolidated Planning Grant (“CPG”) Agreement between WAMPO and KDOT. KDOT will reimburse WAMPO the eligible federal share of authorized UPWP expenditures, with the balance (the non-federal participation) to be provided by WAMPO Jurisdictions.

## **5.3 Local Assessments for Annual Budget**

Local assessments for normal WAMPO operations and activities will be provided to WAMPO by Jurisdictions based on the Fiscal Agreement. In the case of any conflict between the Redesignation Agreement and the Fiscal Agreement, the Redesignation Agreement shall control.

## **5.4 Dissolution**

In the event of complete dissolution of WAMPO, except as otherwise required by federal or state laws, all WAMPO property, which was not acquired with federal funds, will be sold and the proceeds from such sale will be combined with the current WAMPO cash assets to determine total cash assets of WAMPO. Any reimbursements due to the federal or state governments as per Federal and State regulations will be subtracted from the available cash assets. All remaining cash assets of WAMPO shall be distributed to the respective Jurisdictions in “Good Standing.” The share of total cash assets to be distributed to each Jurisdiction shall be according to the ratio of the current equity record of each respective member jurisdiction to the total equity of all the Jurisdictions. Any WAMPO property on hand acquired with federal funds will be transferred to the successor MPO.

## **ARTICLE 6 EFFECTIVE DATE**

### **6.1 Binding Agreement**

This Agreement and all contracts and or agreements entered into under the provisions of this Agreement shall be binding upon the Jurisdictions of the undersigned signatories.

### **6.2 Duration**

Upon the effective date, this Agreement shall remain in effect as long as federal law requires the designation of MPOs to carry out metropolitan planning activities under 23 U.S.C. § 134, or until superseded by a new redesignation agreement, or upon revocation by the parties in accordance with the method described in 23 CFR 450.310, or as otherwise provided by law.

### **6.3 Attorney General Approval**

Those Jurisdictions wishing to attest to this agreement and KDOT (together as the “Parties”) shall execute this Agreement and submit it to the Attorney General of the State of Kansas for approval. Thereafter, the Parties shall file one original of this Agreement with the Register of Deeds of Sedgwick County, and thereafter, with the Secretary of State, all in accordance with K.S.A. 12-2904 and 12-2905, and amendments thereto. This Agreement shall become effective upon the earlier of the approval of the Attorney General or, if not sooner disapproved, 90 days after submission to the Attorney General, and that date shall be inserted on page 1 of this Agreement (the “Effective Date”).

#### **6.4 Supersession of Prior Agreement**

Upon this Agreement taking effect, the 2007 designation of the WAMPO TPB as the MPO is revoked. Any action taken by the WAMPO TPB as the designated MPO before the Effective Date of this Agreement shall remain valid and continue in full force and effect until amended or nullified by the action of the redesignated MPO.

#### **6.5 Authority to Execute/Counterparts**

Each of the Parties to this Agreement represents and warrants it has authority to execute this Agreement. This Agreement may be executed in at different times and in any number of counterparts, each of which, when so executed, shall be deemed to be an original, and all of which taken together shall constitute one and the same agreement.

*(This space is intentionally left blank).*

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by the governing body of the CITY OF WICHITA, KANSAS

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
Mayor  
City of Wichita

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
City Clerk

*(This space is intentionally left blank.)*

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by the Board of County Commissioners of SEDGWICK COUNTY, KANSAS

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
Chairman  
Sedgwick County Board of County Commissioners

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
County Counselor

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
County Clerk

*(This space is intentionally left blank.)*

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by

\_\_\_\_\_  
Michael S. King  
Secretary of Transportation  
Kansas Department of Transportation

APPROVED AS TO FORM AND AS IS COMPATIBLE WITH THE LAWS OF THE STATE

\_\_\_\_\_  
Office of the Attorney General      (date)

*(This space is intentionally left blank.)*

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by the governing body of \_\_\_\_\_, KANSAS

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
Mayor  
City of \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
City Clerk

*(This space is intentionally left blank.)*

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_ day of \_\_\_\_\_, 20\_\_, by the Board of County Commissioners of \_\_\_\_\_ COUNTY, KANSAS

\_\_\_\_\_  
Name (Printed): \_\_\_\_\_  
Chairman  
\_\_\_\_\_ County Board of County Commissioners

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Name (Printed): \_\_\_\_\_

Name (Printed): \_\_\_\_\_

County Counselor

County Clerk

*(This space is intentionally left blank.)*

**FISCAL AGREEMENT FOR THE OPERATION OF THE WICHITA AREA METROPOLITAN  
PLANNING ORGANIZATION**

**BY AND AMONG**

**THE WICHITA AREA METROPOLITAN PLANNING ORGANIZATION AND ITS MEMBER  
JURISDICTIONS**

This Fiscal Agreement for the Operation of the Wichita Area Metropolitan Planning Organization (“Fiscal Agreement”), by and among the Wichita Area Metropolitan Planning Organization (“WAMPO”), and by WAMPO Member Jurisdictions (“Jurisdictions”) (jointly called the “Parties”).

WHEREAS, WAMPO is the designated Metropolitan Planning Organization (“MPO”) for the greater Wichita metropolitan area and is responsible for the continuing, cooperative, and comprehensive transportation planning process mandated by federal law and state regulations; and

WHEREAS, WAMPO is synonymous with the MPO and is a legally independent government entity distinct from any of its Jurisdictions and is governed by the Transportation Policy Body (“TPB”); and

WHEREAS, WAMPO is comprised of Member Jurisdictions (“Jurisdictions”) representing at a minimum the units of general purpose local government that together represent at least 75 percent of the existing Metropolitan Planning Area Boundary (“MPAB”) population (including the City of Wichita which is the largest incorporated city); and

WHEREAS, the MPO receives operating assistance through federal transportation planning funds identified annually in a Consolidated Planning Grant Agreement (“CPG”) between the MPO and the Kansas Department of Transportation (“KDOT”) and KDOT will reimburse WAMPO the eligible federal share of authorized UPWP expenditures, with the balance (the non-federal participation) to be provided by WAMPO Jurisdictions; and

WHEREAS, WAMPO wishes to obtain certain financial support from its Jurisdictions in providing local match and to supplement the operations of the MPO, when necessary; and

WHEREAS, the WAMPO Redesignation Agreement for Cooperative Transportation Planning of 2013 (“Redesignation Agreement”) provides for a separate Fiscal Agreement to collect local, non-federal funds for the operation of the MPO; and

WHEREAS, the Jurisdictions wishing to participate in this Fiscal Agreement agree to provide local, non-federal funding to the MPO to meet the local match requirement for federal transportation planning funds identified in the CPG Agreement and to, as may be needed from time to time, supplement deficiencies in the annual operating expenses experienced by WAMPO, and

WHEREAS, the participating Jurisdictions have the authority to enter into this agreement and to provide the financial support to WAMPO hereinafter described; and

NOW, THEREFORE, be it declared that the purpose of this Agreement is to define the financial contributions provided to WAMPO by the participating Jurisdictions and to act as the Fiscal Agreement identified in the *WAMPO Redesignation Agreement for Cooperative Transportation Planning of 2013*.

### **Article 1 WAMPO FISCAL AGENT**

The Member Jurisdictions acknowledge WAMPO as a separate legal entity, and an agency or instrumentality of the Member Jurisdictions. The Member Jurisdictions recognize WAMPO as having the power to enter into contracts, and as being independently subject to the obligations and protections of the Kansas Tort Claims Act, K.S.A. 75- 6101 et seq. WAMPO will contract the services of a Fiscal Agent(s) from the pool of Member Jurisdictions to provide itemized services for WAMPO. The duties of the designated Fiscal Agent(s) will be determined by agreement between WAMPO and the designated Fiscal Agent(s). The Fiscal Agent is neither a guarantor of funds for WAMPO operations, nor an indemnitor for any contractual or tort liability to which WAMPO may become subject. The responsibility of Member Jurisdictions for obligations incurred outside the regular budget of WAMPO shall be through use of the Type B Special Assessment procedure established in this Fiscal Agreement.

### **Article 2 FINANCIAL CONTRIBUTIONS**

Financial contributions to WAMPO will be provided by Jurisdictions participating through two (2) separate and distinct methods; 1) Local Assessments (“Assessments”) each year for the annual WAMPO Budget and 2) a percentage-based fee (“TIP Fee”) based on the amount of the federal participation in projects programmed in the annual WAMPO Transportation Improvement Program (“TIP”).

#### **2.1 Member Jurisdiction Annual Assessments**

Per this Fiscal Agreement, Assessments will be paid annually to WAMPO by participating Jurisdictions. Annual Assessments will be based on the needs of WAMPO to provide local match for federal transportation planning funds, as well as the need to maintain operations of the MPO.

Assessments will be based on a three-tiered contribution schedule: the first tier consisting of the City of Wichita who will provide forty percent (40%) of the annual Assessments; the second tier consisting of Sedgwick County who will provide forty percent (40%) of the Annual Assessments; and the third tier consisting of the remaining Jurisdictions who will contribute the remaining twenty percent (20%), based on the most current population of each Jurisdiction as identified by the U.S. Census Bureau. *Attachment 1* provides an example of the 3-tier system based on the 2010 Census of the Population and if all jurisdictions subscribe to this Fiscal Agreement.

WAMPO will provide annually to each Jurisdiction a five-year projection of estimated Assessments required to maintain the required local match for funds identified in the CPG agreement between WAMPO and KDOT and to meet the financial need for operating the MPO. Each Jurisdiction will be responsible for providing to WAMPO annually Assessments in the amounts stated in the first year of this estimate.

Assessments will be levied annually. This obligation starts upon approval of this agreement by the TPB. All current and past, unpaid assessments must be paid in full prior to the Jurisdiction being in "Good Standing" with WAMPO.

Full and on-time payment of the Assessments will present the Jurisdiction in "Good Standing" with WAMPO, and will entitle the Jurisdiction to the full benefits and privileges of that standing, as stated in the *WAMPO TPB Bylaws*. Non-payment of Assessments will result in that Jurisdiction being declared "Not in Good Standing" and they shall forfeit all benefits and privileges of being in "Good Standing".

Assessments will be paid to WAMPO by the thirty-first (31) day of January of each year. Preferred method of payment will be negotiated between the Jurisdiction and the WAMPO Fiscal Agent.

### **2.1.1 Special Assessments**

Special Assessments may be issued in response to an emergency or unforeseen event related to WAMPO operations or local match requirements for federal funds. Special Assessments shall be governed by procedures identified in this Fiscal Agreement.

The TPB will make every effort to avoid the need to make a Special Assessment on its Member Jurisdictions. Special Assessments may, however, be required in response to an emergency or unforeseen event. Such Special Assessments shall be authorized by the TPB and shall be requisitioned of the Jurisdictions. Special Assessments approved by the TPB shall be due and payable to WAMPO within six months of the date of the requisition.

### **2.1.2 Type A Special Assessment**

The TPB may ask Jurisdictions for funding above that identified in the annual estimate in the event that local funds are not provided in amounts to meet the minimum twenty percent (20%) local match requirements. A majority (51%) of the TPB members in "Good Standing" is required to approve such a request.

### **2.1.3 Type B Special Assessment**

The TPB may ask Jurisdictions for additional funding in the event that funds are not provided in amounts to meet WAMPO operational expenses. A vote of two-thirds (2/3) of the WAMPO TPB members in "Good Standing" is required to approve such a request.

### **2.1.4 Default on Requisitioned Assessments**

The WAMPO TPB may withhold TPB voting and other privileges of a Jurisdiction if that Jurisdiction defaults on its Assessment for support of the WAMPO annual budget or support of requisitioned Special Assessments. The Jurisdiction shall be in default and shall surrender its status as Jurisdiction in "Good Standing". Jurisdictions not in good standing may have their membership reinstated by the TPB upon satisfactory payment of outstanding Assessment balances.

### 2.1.5 Exceptions to the Annual Assessment

The Federal Highway Administration (FHWA), Federal Transit Administration (FTA), KDOT, and Wichita Transit are exempt from the required annual Assessment and Special Assessments of local funds.

### 2.1.6 Assessment Appeals

The TPB shall address any and all appeals related to the Assessment for each Jurisdiction. Jurisdictions will have thirty (30) days to appeal the requested Assessment. The thirty-day appeal window shall start the day after Assessment is due. The TPB will have thirty (30) days to respond to the Jurisdiction's request for appeal. The Jurisdiction's status of "Good Standing" will be retained until such time that the TPB renders a decision on the appeal.

## 2.2 TIP Fee

WAMPO will collect a percentage-based fee for all projects programmed in the first program year of the TIP that are proposed to be funded with federal transportation funds.

### 2.2.1 Applicable Funding Programs

The TIP Fee will consist of a one-time fee of one percent (1%) of the total federal participation of each project, both competitive and noncompetitive, that is approved for programming in the first year of the annual WAMPO TIP. Federal funding programs subject to this fee will include:

- Surface Transportation Program (STP) funds attributable to both WAMPO and member counties;
- Congestion Mitigation Air Quality (CMAQ) funds allocated to WAMPO;
- All other federal transportation funds attributable, allocated, or afforded to WAMPO and WAMPO Jurisdictions.

With the exception of provisions contained in Section 2.2.4, the TIP Fee will apply to federal participation of \$100,000 or more on a project or combined project.

Projects will be accepted for inclusion in the TIP only if the Jurisdiction is in "Good Standing" with WAMPO. All delinquent Assessments and TIP Fees must be made current and paid in full prior to inclusion of a project in the TIP.

### 2.2.2 Exceptions to the TIP Fee

All projects programmed with federal transportation funds identified in 2.2.1 are subject to the TIP Fee, with the following exceptions:

- KDOT-sponsored projects that are located on State-owned/operated facilities; and
- A project, or that portion of a project using FTA program funds (e.g. Section 5307, 5309, 5310, 5311, 5316, and 5317).

### 2.2.3 Fee Collection

The TIP Fee will be collected for each program/project after they are selected and approved for inclusion in the TIP, but before the final TIP is approved by the WAMPO Transportation TPB. The TIP Fee will be based on the amount of federal funds programmed in the TIP.

The TIP Fee must be paid by the project sponsor prior to the project being programmed in the approved TIP. All TIP Fee payments will be due by the thirty-first (31) day of August of each year.

#### **2.2.4 Advance Construction Projects**

TIP Fees on split-funded or Advance Construction (AC) projects will be collected prior to inclusion of a partial or full conversion of federal funds programmed in the TIP. The Jurisdiction must be in "Good Standing" with the MPO prior to including a conversion of federal transportation funds for the project.

#### **2.2.5 Reprogramming of TIP Projects**

Projects omitted from the TIP due to failure to provide the TIP Fee or due to a Jurisdiction not being in "Good Standing" with WAMPO may be amended into the TIP, by a quarterly or special amendment, once all financial obligations to WAMPO are resolved. Projects amended into the TIP are contingent on the TIP maintaining fiscal constraint, as such the project may be delayed, deferred, or reprogrammed to another fiscal year and may be required to be resubmitted in the annual TIP Call for Projects. Procedures and timelines for presenting projects for amendment are identified in the TIP Policy.

#### **2.2.6 TIP Fee Refunds**

TIP Fees will be based on the amount of federal transportation funds programmed in the annual TIP, or subsequent amendments. TIP Fees submitted for projects that are not obligated by KDOT will be refunded in full by the TPB to the sponsoring Jurisdiction.

No refund will be granted to a jurisdiction in which a project obligates at a level less than that programmed in the TIP. WAMPO will retain the balance between what was programmed and that which was obligated.

Projects obligating at a cost that is more than that identified in the TIP will need to follow procedures contained in the TIP Policy to amend the project cost. A TIP Fee will be applied to any increases to the programmed amount contained in the TIP or amended TIP and will be collected prior to approval of the TIP or TIP amendment.

### **Article 3 PAYMENTS**

WAMPO shall designate a Fiscal Agent to function as an official depository for the receipt, deposit, and disbursement of WAMPO, state, federal, local, and other funds entrusted to WAMPO; to solicit and receive funds from Jurisdictions as per this agreement; to provide for a fiscal accounting and record system.

Payments will be made payable to WAMPO for deposit to a dedicated account attributable and accountable to only the TPB, as governing body of WAMPO, and will be administered by the WAMPO Fiscal Agent.

#### **3.1 Payment Due Date**

Jurisdiction Assessments and TIP Fees are due as stated in Article 1 of this Agreement.

### **3.2 Late Payment Penalty**

The TPB may, at their discretion, assess a penalty for late payment of either the Assessment or TIP Fee and seek to recover interest on any outstanding balances. Such penalties must be paid to remain in “Good Standing” and to afford the Jurisdiction the opportunity to program projects in the TIP.

### **3.3 Surplus Funds**

WAMPO will retain any surplus funds collected from the Assessments, Tip Fee, or penalties, as well as any interest earned and accrued on the balances of the WAMPO account. The WAMPO TPB shall have total discretion as to the disposition of such funds.

## **Article 4 TPB MEMBERSHIP**

To ensure that Jurisdictions subscribing to this Fiscal Agreement receive proper representation on the TPB, voting membership on the TPB will be contingent on that Jurisdiction being in “Good Standing” with WAMPO. Jurisdictions in “Good Standing” are those that provide financial support for WAMPO, as provided for in this Fiscal Agreement.

### **4.1 TPB Votes**

TPB votes assigned to each Jurisdiction in “Good Standing” are established under the Redesignation Agreement and revised, as needed, under the TPB Bylaws.

### **4.1 Weighted Votes**

Weighted voting will be allowed when and if one (1) TPB voting representative from three (3) separate jurisdictions calls for a weighted vote. Weighted votes may only be called in reference to issues related to WAMPO expenditures such as the annual budget, staffing, and other resource management issues.

The proposed weighted vote would need to be presented for consideration, and approved at two consecutive TPB meetings. The call for a weighted vote would constitute the first occurrence.

A special notice announcing the call for a weighted vote will be provided to each Jurisdiction and to each TPB representative prior to the mandatory second meeting. A special TPB meeting may be called to facilitate the weighted vote and to meet this requirement but only after each Jurisdiction and TPB representative has been contacted and apprised of the call for weighted vote.

A pool of 100 total votes will be used as the basis for the weighted vote. Each representative of jurisdictions “in Good Standing” with WAMPO, with the exception of the Kansas Department of Transportation, will receive a portion of 100 votes from this pool based on the population of that representative’s sponsoring jurisdiction divided by the number of that jurisdiction’s representatives. The Kansas Department of Transportation, as per agreement of member jurisdictions, will receive one (1) weighted vote to be used only as a tie-breaker in the event that any action results in a tie vote. A majority of the weighted vote is required to carry an action. A jurisdiction’s representative absent from the voting will result in a vote of “no”. An example of the weighted vote distribution is included in Attachment 2. The example is based on all member jurisdictions being “in Good Standing.”

### **Article 5 AMENDING THIS FISCAL AGREEMENT**

WAMPO or a participating Jurisdiction may, upon initiation of either party(s), amend this Agreement to cure any ambiguity, defect, or omissions contained herein, or for cause as determined by the TPB. A motion to address changes to this Fiscal Agreement and a valid second by voting members of the TPB will be required to initiate any proposal. The provisions of this Fiscal Agreement may be amended for cause through a two-thirds (2/3) majority vote of the TPB. A weighted TPB vote may not be called to amend this Fiscal Agreement.

All amendments to this Fiscal Agreement shall be presented to the TPB for its consideration at least twice before final action is taken.

### **Article 6 DURATION AND TERMINATION**

The provisions of this Fiscal Agreement shall remain in effect until such time as it is revised or superseded by a new Fiscal Agreement or in the event that WAMPO no longer serves in the capacity of the MPO for the greater Wichita metropolitan area.

This Fiscal Agreement will renew from year to year unless the governing body of one of the Parties rescinds or terminates this Agreement prior to October first of any year for which this Agreement renews. The parties may rescind or terminate this Fiscal Agreement by:

- Obtaining approval from the governing body of the party wishing to terminate or rescind this Agreement; and
- Provide ninety (90) days' written notice to the other parties to this Fiscal Agreement.

### **Article 7 SEVERABILITY**

Should any section, paragraph, sentence, or clause of this Fiscal Agreement be deemed unlawful by a Court of competent jurisdiction, no other provision hereof shall be affected and all other provisions of this agreement shall continue in full force and effect.

### **Article 8 EFFECTIVE DATE**

This Agreement shall be effective and applicable to all WAMPO Jurisdictions upon approval by the TPB.

### **Article 9 CASH BASIS LAW DISCLAIMER**

Nothing herein is intended, nor shall it be interpreted to violate the Kansas Cash Basis and Budget Law, and should it ever be concluded that any obligation is in violation of the such requirements, that such provision shall be null and void, without effecting the enforceability of the remainder of this agreement.

## Attachment 1.

<b>Example - WAMPO Tiered Jurisdictional Assessment Fee Schedule</b>				
<b>Based on \$50,000 and \$100,000 Assessments and Full Jurisdiction Participation</b>				
<b>Tier 1 - City of Wichita (40% of Total Assessment)</b>				
Jurisdiction	2010 Population	% of Population by Tier	@ \$50,000	@ \$100,000
Wichita	382,368	100%	\$20,000.00	\$40,000.00
<b>Tier 2 -Sedgwick County (40% of Total Assessment)</b>				
Jurisdiction	2010 Population	% of Population by Tier	@ \$50,000	@ \$100,000
Sedgwick County	498,365	100%	\$20,000.00	\$40,000.00
<b>Tier 3 - Remaining Jurisdictions (20% of Total Assessment)</b>				
Jurisdiction	2010 Population	% of Population by Tier	@ \$50,000	@ \$100,000
Andale	928	0.96%	\$95.74	\$191.48
Andover/Butler County*	11,791	12.16%	\$1,216.44	\$2,432.89
Bel Aire	6,769	6.98%	\$698.34	\$1,396.68
Bentley	530	0.55%	\$54.68	\$109.36
Cheney	2,094	2.16%	\$216.03	\$432.06
Clearwater	2,481	2.56%	\$255.96	\$511.92
Colwich	1,327	1.37%	\$136.90	\$273.81
Derby	22,158	22.86%	\$2,285.98	\$4,571.96
Eastborough	773	0.80%	\$79.75	\$159.50
Garden Plain	849	0.88%	\$87.59	\$175.18
Goddard	4,344	4.48%	\$448.16	\$896.32
Haysville	10,826	11.17%	\$1,116.89	\$2,233.78
Kechi	1,909	1.97%	\$196.95	\$393.89
Maize	3,420	3.53%	\$352.83	\$705.66
Mount Hope	813	0.84%	\$83.87	\$167.75
Mulvane/Sumner County*	6,111	6.30%	\$630.45	\$1,260.91
Park City	7,297	7.53%	\$752.81	\$1,505.62
Rose Hill/Butler County*	5,366	5.54%	\$553.60	\$1,107.19
Sedgwick	192	0.20%	\$19.81	\$39.62
Valley Center	6,822	7.04%	\$703.81	\$1,407.61
Viola	130	0.13%	\$13.41	\$26.82
<b>Total</b>	<b>96,930</b>	<b>100%</b>	<b>\$10,000.00</b>	<b>\$20,000.00</b>
		<b>Grand Total</b>	<b>\$50,000.00</b>	<b>\$100,000.00</b>
Note: population based on 2010 Census of the Population (SF1).				
*Figure based City population and the population of the portion of the county within the WAMPO MPAB.				

## Attachment 2.

<b>TPB Votes, Normal and Weighted, by WAMPO Member Jurisdictions#</b>				
<b>Member Jurisdiction</b>	<b>2010 Population</b>	<b>City Class</b>	<b>TPB Represtatives (If in Good Standing)</b>	<b>Total TPB Weighted Votes***</b>
Andale	928	3rd	0	0.18
Andover/Butler County*	12,960	2nd	1	2.56
Bel Aire	6,769	2nd	1	1.34
Bentley	530	3rd	0	0.10
Cheney	2,094	3rd	1	0.41
Clearwater	2,481	3rd	1	0.49
Colwich	1,327	3rd	0	0.26
Derby	22,158	2nd	1	4.38
Eastborough	773	3rd	0	0.15
Garden Plain	849	3rd	0	0.17
Goddard	4,344	2nd	1	0.86
Haysville	10,826	2nd	1	2.14
KDOT	0	N/A	2	0.00
Kechi	1,909	3rd	0	0.38
Maize	3,420	3rd	1	0.68
Mount Hope	813	3rd	0	0.16
Mulvane /Sumner County	6,869	2nd	1	1.36
Park City	7,297	2nd	1	1.44
Rose Hill/Butler County*	5,366	2nd	1	1.06
SCAC	0	N/A	1	0.00
Sedgwick	192	3rd	0	0.04
Sedgwick County **	37,214	N/A	4	23.59
Valley Center	6,822	2nd	1	1.35
Viola	130	3rd	0	0.03
Wichita	382,368	1st	4	56.88
<b>WAMPO Transportation Study Area</b>	<b>518,439</b>	<b>N/A</b>	<b>23</b>	<b>100.00</b>
<b>Quorum needed to carry vote</b>			<b>Q = 12</b>	<b>Q = 61****</b>
Notes:				
SCAC has one (1) member to represent jurisdictions under 2,000 population.				
The City of Wichita and Sedgwick County have four (4) representatives based on financial contribution.				
KDOT has two (2) representatives per the Redesignation Agreement.				
Weighted vote calculated based on the formula: (city population/total WAMPO population) * 119				
Total weighted vote pool = 100				
# Assumes all member jurisdictions are "In Good Standing" as defined in the Fiscal Agreement.				
* Population reflects City and area of County within the MPAB. a majority within the MPAB.				
Related County population based on whole or partial Census Blocks contained within the MPAB.				
** Sedgwick County population identified reflects only the unincorporated population.				
*** Weighted votes are rounded to two significant digits.				
**** Jurisdictions with multiple representatives may vote independently and not as one combined block.				





IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed by their duly authorized officers.

APPROVED this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by the governing body of \_\_\_\_\_,  
KANSAS

ATTEST:

\_\_\_\_\_

CITY CLERK

MAYOR

(SEAL)

*(This space is intentionally left blank).*

**NEW BUSINESS****B. CONSIDERATION OF INTERLOCAL AGREEMENT WITH  
SEDGWICK COUNTY RE: STREET IMPROVEMENTS TO  
SOUTH MERIDIAN:**

- The County plans to make improvements to South Meridian and has offered to extend the project north into the City.
- The County has agreed to cover the cost of Engineering and Inspection for the entire project.
- The cooperation allows both the City and County to take advantage of lower “per unit” costs.
- The estimated cost for the City portion of the project is \$50,700. Funds for the project would come from the 2013 Annual Street Improvement Program.

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to authorize an asphalt surface rejuvenation project on Meridian from the south city limits to 69<sup>th</sup> St. N. and authorize the Mayor to sign the Agreement with Sedgwick County

## AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between Sedgwick County, Kansas, hereinafter referred to as “County” and the City of Valley Center, Kansas, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, County and City are authorized to enter into an agreement pursuant to K.S.A. 12-2908, as amended; and

WHEREAS, City desires to make certain improvements to Meridian between the south city limits of City and 69<sup>th</sup> St. North; and

WHEREAS, City desires that County construct the said improvements; and

NOW, THEREFORE, for and in consideration of the parties’ mutual promises and covenants, it is agreed as follows:

1. The purpose of this Agreement is to provide for the construction and financing of asphalt surface rejuvenation on Meridian from the south city limit of Valley Center to 69<sup>th</sup> St. North, a distance of approximately 1,300 feet, all of which is inside of the corporate limits of City.
2. County will contract for asphalt surface rejuvenation work and shall have final authority in regard to the completion of the improvements; and County shall be responsible for all legal and engineering matters concerning the completion of the Improvements.
3. County will coordinate with City to schedule the construction of the improvements and traffic control required to accomplish the work.
4. City shall reimburse County for asphalt surface rejuvenation as required to complete the work based on the unit prices bid and the actual quantities used to complete the work. The estimated quantities and cost of work is shown in Exhibit A.
5. County shall notify City when construction of the improvements has been completed at which time City shall accept the improvements and shall thereafter assume all liability for maintenance and repair. The agreement of City for maintenance and repair of the improvements shall survive the termination of this Agreement.
6. The duration of this Agreement is until the date that notice of completion of the improvements has been provided by County to City.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS

THE CITY OF VALLEY CENTER,  
KANSAS

\_\_\_\_\_  
JAMES B. SKELTON,  
Chairman, Fifth District

\_\_\_\_\_  
MIKE MCNOWN  
Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
KELLY B. ARNOLD,  
County Clerk

\_\_\_\_\_  
KRISTINE A. POLIAN  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
ROBERT W. PARNACOTT,  
Assistant County Counselor

## Exhibit A

## Estimated Quantities and Cost

<b>Bid Item</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Estimated Quantity</b>	<b>Estimated Cost</b>
Bituminous Construction (BM-1)	Tons	\$66.60	420	\$27,972.00
Asphalt Surface Recycled	Square Yards	\$2.60	6,913.50	\$17,975.10
Recycling Agent	Tons	\$850.00	3	\$2,550.00
Asphalt Transition Milling	Square Yards	\$7.00	20	\$140.00
Pavement Marking	Lump Sum	\$85,000.00	0.0242	\$2062.58
Total Estimate				\$50,699.58

**NEW BUSINESS****C. ORDINANCE 1261-13, AMENDING SEWER SERVICE CHARGES  
ESTABLISHING ADMINISTRATIVE AUTHORITY TO ADJUST  
WINTER AVERAGE, 1<sup>ST</sup> READING:**

- Ordinance 1261-13

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1261-13, amending sewer service charges establishing Administrative Authority to adjust winter average, for 1<sup>st</sup> reading.

**ORDINANCE NO. 1261-13**

**AN ORDINANCE OF THE VALLEY CENTER CITY COUNCIL AMENDING CHAPTER 12.60 OF THE VALLEY CENTER, KANSAS, MUNICIPAL CODE “SEWER SERVICE CHARGES”.**

**WHEREAS**, Valley Center Municipal Code Title 12, Chapter 12.60 governs sewer service charges; and

**WHEREAS**, residential contributors are billed monthly user charges based on the average monthly water usage during the months of January, February and March of each year (AWC); and

**WHEREAS**, on occasion, due to special circumstances a residential contributor may have established an AWC which is an inaccurate reflection of the actual sewage contribution; and

**WHEREAS**, current code does not allow for administrative adjustments based upon special circumstances;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS, HEREBY ORDAINS AS FOLLOWS:**

**Section 1.** There is hereby added to the Municipal Code of Valley Center, Kansas, Section 12.60.048 which is to read as follows:

**12.60.048 Administrative authority**

The City Administrator or his/her designee is authorized to administratively adjust a residential sanitary sewer contributors AWC rate by not more than three thousand (3,000) gallons for special circumstances. Any amount over three thousand (3,000) gallons must be presented to the city council for their authorization of the adjustment. All requests for adjustments due to special circumstances must be submitted in writing, clearly stating the special circumstances and any hardships which have been created. Any adjustment shall remain in effect until the next averaging period (January, February, March). Adjustments may be revoked if, upon review, monthly water consumption regularly exceeds the adjusted AWC.

**Section 2. Severability.** Those chapters, sections, paragraphs, and provisions of Chapter 12.60 of the City of Valley Center Municipal Code which are not expressly added, amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly added, amended or repealed in Section 1 of this Ordinance.

**Section 3. Effective Date.** This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2013.**

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

{SEAL}

\_\_\_\_\_  
Michael McNown, Mayor

ATTEST:

\_\_\_\_\_  
Kristine A. Polian, City Clerk

**NEW BUSINESS****D. RESOLUTION 613-13, DECLARING THE CITY OF VALLEY CENTER HAS PROVIDED SERVICES TO CERTAIN ANNEXED AREAS IN THE CITY IN ACCORDANCE WITH THE RESPECTIVE SERVICE PLAN:**

- Memo from City Administrator
- Map of Area Annexed by VC Ordinance 1090-05
- Notice of Finding by Sedgwick County Commission
- Petition requesting de-annexation
- SCAC On-Call Protocols
- Resolution 613-13

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommends motion to adopt Resolution 613-13, declaring the City of Valley Center has provided services to certain annexed areas in the City in accordance with the respective service plan.



## MEMO

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Joel Pile, City Administrator

DATE: May 16, 2013

RE: *De-Annexation Hearing*

---

On May 3, 2005, the city council passed VC Ordinance 1090-05 which annexed 36 tracts of land (Ranchos Del Rio Addition I & II) into the city. Pursuant to K.S.A. 12-531, on August 25, 2010, the Sedgwick County Commission held a public hearing to determine if the city had provided services to the annexed areas in accordance with the service plan which was prepared during the annexation. The county commission deferred action on the matter until October 6, 2010. On that date, the commission made an official finding (attached) the city had not provided services in accordance with the service plan.

The commission's finding was based upon testimony from annexed landowners who cited deficiencies in city provided road maintenance, animal control and an absence of streetlights. K.S.A. 12-532 allows land owners to petition the county commission for de-annexation 2 ½ years after an initial finding of the commission, if the land owners believe services have not been provided in accordance with the service plan.

On April 23, 2013, landowners annexed by VC Ordinance 1090-05 submitted a petition requesting de-annexation. The petition cites the following as deficiencies: the failure of the city to provide 24/7 animal control, city installed street lights causing light pollution, and a lack of street maintenance. On April 23, 2013, the commission set a hearing date of June 5, 2013 to determine whether the city has provided services in accordance with the initial service plan.

During the initial public hearing on August 25, 2010, many annexed landowners testified the city had failed to install streetlights in the annexed area (item specified in service plan). On July 20, 2010, the city approved a streetlight policy which governs how, when and where streetlights will be installed. To date, streetlights have been installed in the annexed areas according to the streetlight policy.

The petition claims the Sedgwick County Animal Control (SCAC) handles (after hours) animal control issues as part of their routine responsibilities and the city does not provide an equal level of service. The city has obtained SCAC's after hours protocols which became effective June 20, 2011 (attached). Review of SCAC's protocols demonstrates after hours responses by the county are extremely limited and nearly identical to the city's after hours response procedures.

The petition also claims a lack of road maintenance. To date the city has invested considerable resources to "chip seal" the residential streets in Ranchos Del Rio I & II at no direct costs to the landowners. The City also provides regular maintenance to its portion of 81<sup>st</sup> and 77<sup>th</sup> Street.

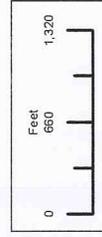
# Petition for De-Annexation City of Valley Center

Sedgwick County, Kansas



## Legend

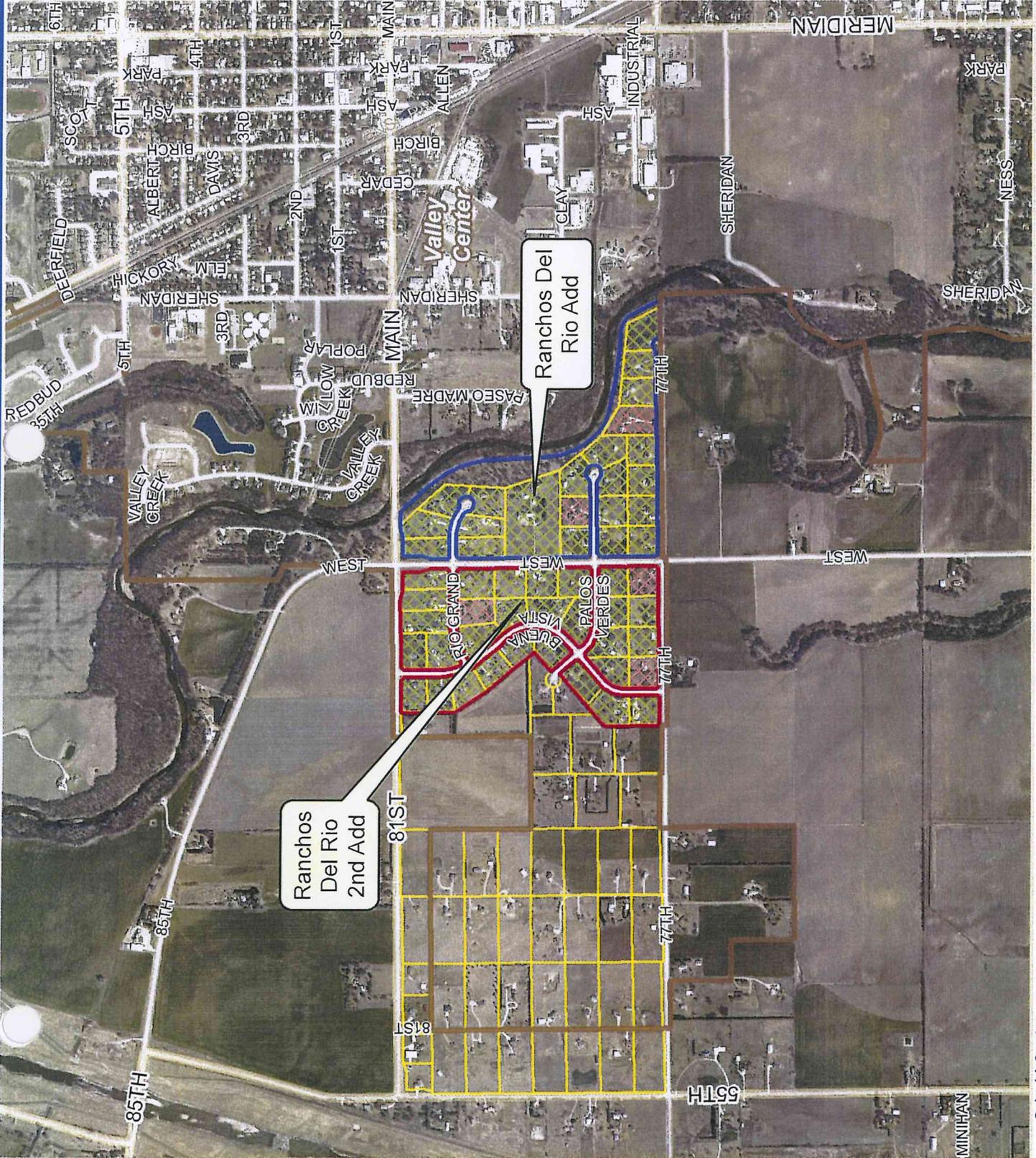
- Valley Center City Limits
  - Ranchos Del Rio Add
  - Ranchos Del Rio 2nd Add
  - Parcel Boundaries
- Ranchos Parcels**
- Signed Petition**
- No
  - Yes



Date: 4/30/2013

It is understood that the Sedgwick County GIS, Division of Information and Operations, has no indication or reason to believe that there are inaccuracies in information incorporated in the base map.

The GIS personnel make no warranty or representation, either expressed or implied, as to the accuracy or the data displayed.



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 FILE: C:\gis\GIS\maps\Bocci\Ranchos\petition\RanchosPetition.mxd  
 NAME: smendelee

Geographic Information Services  
 Division of Information & Operations  
[www.sedgwickcounty.org/gis](http://www.sedgwickcounty.org/gis)



October 20, 2010

**NOTICE OF FINDING - Valley Center Ordinance No. 1090-05**

City of Valley Center                      Landowners in the areas shown in Exhibit A  
 121 S. Meridian  
 Valley Center, KS 67147

Notice to Interested Parties: The Sedgwick County Board of Sedgwick County Commissioners (the Board), on August 25, 2010, held a public hearing pursuant to K.S.A. 12-531. The Board deferred action on the matter until October 6, 2010. On that date the Board made a finding that the City of Valley Center has not provided services in accordance with the service plan prepared for the annexation that became effective on publication of Park City Ordinance No. 1090-05.

**The finding that the City of Valley Center has not provided services in accordance with services plan prepared for the annexation is limited to those properties located in the Ranchos Del Rio Addition, the Ranchos Del Rios 2d Addition and the Isham Addition, as further described in City of Valley Center Ordinance No. 1090-05. The legal descriptions of those tracts are provided in the Ordinance as Exhibit A to this notice.**

The services identified by landowners testifying at the hearing as not being provided were streetlight plans and siren location review, police, road maintenance and animal control. There was also testimony regarding the lack of any estimated cost of extending water and sewer services to the area.

The only evidence presented at the hearing regarding the other tracts covered by the ordinance, as further described in Exhibit A, was from the city, which indicated the services had been provided in accordance with the service plans prepared. The BoCC hereby finds the City has provided services to those tracts in accordance with the service plan prepared for the annexation.

If the services are not provided in accordance with the service plans as required by K.S.A. 12-532 within two and one half (2 1/2) years of the date of the Board's finding, the properties may be deannexed as provided for by K.S.A. 12-532. If, after the two and one half (2 1/2) year period the city has not provided the services, any owner of land annexed may petition the Board to exclude their land from the boundaries of the city. Following receipt of the petition the Board will set the matter for public hearing and proceed according to K.S.A. 12-532.

Commissioners Present and Voting:	David M. Unruh	<u>Aye</u>
	Tim R. Norton	<u>Aye</u>
	Karl Peterjohn	<u>Aye</u>
	Kelly Parks	<u>Aye</u>
	Gwen Welshimer	<u>Abstain</u>

Sedgwick County Board of County Commissioners

Attest:

---

 Karl Peterjohn, Chairman, Third District

---

 Kelly B. Arnold, County Clerk

2<sup>ND</sup>  
PETITION

## PETITION FOR DE-ANNEXATION

TO THE COUNTY COMMISSION OF SEDGWICK COUNTY, KANSAS:

Owners of record of previously annexed land by the City of Valley Center west of the Little Arkansas River respectively states:

1. That the individual owners of record described, as a whole, as Ranchos Del Rio Addition and Ranchos Del Rio Addition #2 ("Petitioners) located in Sedgwick County, Kansas. As more particularly identified in **Exhibit A**.
2. That such land is shown on the City of Valley Center, Phase 1 Annexation Map attached hereto (**Attachment A**) and incorporated by reference herein, and is currently within the corporate boundaries of the City of Valley Center, Kansas.
3. That the homeowners of said properties request the County Commission of Sedgwick County, Kansas find that the City of Valley Center, Kansas has not provided services to those parcels as provided for in the service plan presented as part of the City of Valley Center annexation plan.
4. That Petitioners specifically site the failure of the City of Valley Center, Kansas as regards the following areas:
  - a. Police Protection – Pre-annexation animal controls issues were handled by the Sedgwick County Sheriff Departments deputies as a matter of their routine responsibilities 24/7. The City of Valley Center handles animal control via one (1) "Compliance Officer" who is not on duty after hours and on weekends. There have been several instances where the response to request for assistance was met with an answer of "you will need to wait for the compliance officer to be on duty, police do not handle those types of calls."
  - b. Street Lights – The streets lights installed are causing light pollution. Several property owners near the lights complain of light entering their homes and especially their bedrooms. Additionally, the lighting is causing wildlife to avoid these areas and the wildlife is one of the attractions of living in our area and adds to the value of our properties.
  - c. Roads – **Exhibits B & C** show the continued deterioration of our streets, as a sample Palos Verdes Circle and 77<sup>th</sup> Street to the west of West St.

PETITIONER:

Homeowners of Record of Ranchos Del Rio Addition and Ranchos Del Rio Addition #2

## CERTIFICATION

Attached are the signatures of legal owners of the afore mentioned properties.

RECEIVED

APR 23 2013

Sedgwick Co. Clerk

**This is a mass email informing people of the new Sedgwick County Animal Control Afterhours Response Protocol.**

**If you have questions please click "reply" and not "reply all."**

**Effective 06/20/2011**

## **On-Call Protocols**

**Sedgwick County Animal Control (SCAC) will not respond for confined strays**

Citizens and law enforcement are to be directed to the Wichita Animal Shelter night drop boxes at 3303 N. Hillside on the north side of the building.

**SCAC will not respond for injured wildlife**

Citizens are to be directed to Kansas Department of Wildlife and Parks at 683-8069

**SCAC will not respond for loose livestock (Cows, horses, etc.) complaints**

Exception: Horse(s) that a deputy catches and needs picked up then we can respond but only after they are caught.

**SCAC will not respond for injured domestic animals**

Exception: Unless a deputy/or dedicated citizen is standing by with the animal

**SCAC will not respond for loose aggressive animals**

These complaints will be followed up with the following working day.

**SCAC will respond for animal bites that have occurred in the last 12 hours.**

Bites that have occurred more than 12 hours will be followed up with the next working day.

SCAC will respond to traffic stops/wrecks where animals need to be taken into custody(i.e. owner is taken into custody or taken to the hospital)

SCAC will respond to severe animal cruelty (i.e. – citizen stabs animal or sets animal on fire)

Animals that need food or water will be followed up with the next working day.

SCAC will respond to Code blacks(dead citizen) where no next of kin is available to take custody of the animals

2nd and 3rd Class cities requesting service afterhours have the same response criteria as set above

Cities that we service: (Andale, Bel Aire, Bentley, Cheney, Garden Plain, Kechi, Viola)

Just because a citizen is upset does not constitute an emergency and therefore we will not respond till the following morning.

**RESOLUTION NO. 613-13**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS DETERMINING THE CITY OF VALLEY CENTER HAS COMPLIED WITH PROVISIONS OF THE ANNEXATION SERVICE PLAN SERVING PROPERTIES ANNEXED INTO THE CITY UNDER VALLEY CENTER ORDINANCE NO. 1090-05 AND ENCOURAGING THE SEDGWICK COUNTY COMMISSION TO FIND THE CITY HAS PROVIDED SERVICES IN ACCORDANCE WITH THE SERVICE EXTENSION PLAN WHICH BECAME EFFECTIVE UPON PUBLICATION OF ORDINANCE NO. 1090-05.**

**WHEREAS**, On May 3, 2005, in accordance with K.S.A 12-520, the Governing Body of Valley Center, KS passed and approved Ordinance No. 1090-05, and;

**WHEREAS**, Ordinance No. 1090-05 annexed and made a part of the City of Valley Center, KS approx. thirty six (36) tracts of property, and;

**WHEREAS**, Upon publication of Ordinance No. 1090-05 a Service Extension Plan for the area annexed became effective, and;

**WHEREAS**, The Service Extension Plan outlines specific services which the City shall provide to annexed tracts of land, and;

**WHEREAS**, The Sedgwick County Board of Commissioners, on August 25, 2012, held a public hearing pursuant to K.S.A. 12-531. The Board deferred action on the matter until October 6, 2010. On that date the Board made a finding the City of Valley Center had not provided certain services in accordance with services plan prepared for the annexation limited to those properties located in the Ranchos Del Rio Addition, the Ranchos Del Rio 2<sup>nd</sup> Addition and the Isham Addition, and;

**WHEREAS**, K.S.A. 12-532 sets forth a procedure where the Board of County Commissioners must hold a hearing upon receipt of a petition from land owners requesting de-annexation, and;

**WHEREAS**, The Board of County Commissioners of Sedgwick County plans to hold a hearing at 9:00 o'clock a.m. on the 5<sup>th</sup> day of June, 2013 to hear testimony from the City of Valley Center and annexed property owners regarding whether or not the City has provided services to the area annexed by Ordinance No. 1090-05, and;

**WHEREAS**, The City Council of Valley Center, Kansas, has reviewed the service plan covering the approx. thirty six (36) tracts annexed into the City by Ordinance No. 1090-05 and considered supporting evidence demonstrating services have been provided as detailed in the service plan prepared for annexation, and;

**WHEREAS,** The City Council of Valley Center, Kansas, by majority vote, has determined the provisions of the Service Plan which became effective with Ordinance No. 1090-05 have been provided to the annexed area.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF VALLEY CENTER, KANSAS:**

**Section 1:** The City Council of Valley Center, Kansas, respectfully requests the Sedgwick County Commission consider this Resolution as the official position of the City when considering testimony from the City and annexed residents during the hearing on June 5, 2013.

**Section 2:** The City Council of Valley Center, Kansas, also encourages the Sedgwick County Commission to determine the City has provided services in accordance with the service extension plan in the annexation which became effective upon publication of Ordinance No. 1090-05.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2013.

{SEAL}

\_\_\_\_\_  
Michael McNown, Mayor

ATTEST:

\_\_\_\_\_  
Kristine A. Polian, City Clerk

## **CONSENT AGENDA**

**A. REVENUE and EXPENSE FINANCIAL SUMMARIES for APRIL 2013:**

**B. BAD DEBT / DELINQUENT ACCOUNTS for APRIL 2013 REPORT:**

**C. CHECK RECONCILIATION REPORT for APRIL 2013:**

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the Consent Agenda as presented.

**CONSENT AGENDA****A. REVENUE and EXPENSE FINANCIAL SUMMARIES for APRIL 2013:**

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER UTILITY FUND*
- *SOLID WASTE UTILITY*
- *SEWER OPERATING*

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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,084,290.00	0.00	0.00	457,746.85	0.00	626,543.15	42.22
INTERGOVERNMENTAL	465,000.00	0.00	0.00	136,752.37	0.00	328,247.63	29.41
LICENSES & PERMITS	537,400.00	45,948.63	0.00	170,233.50	0.00	367,166.50	31.68
CHARGES FOR SERVICES	6,600.00	350.00	0.00	6,020.00	0.00	580.00	91.21
FINES & FORFEITURES	87,600.00	12,232.52	0.00	43,042.84	0.00	44,557.16	49.14
USE OF MONEY & PROPERTY	7,200.00	1,012.18	0.00	4,056.63	0.00	3,143.37	56.34
OTHER REVENUES	75,200.00	370.00	0.00	852.71	0.00	74,347.29	1.13
MISCELLANEOUS	139,000.00	113.50	0.00	1,533.99	0.00	137,466.01	1.10
MISCELLANEOUS	0.00	0.00	0.00	1.38	0.00	1.38	0.00
<b>TOTAL REVENUES</b>	<b>2,402,290.00</b>	<b>60,026.83</b>	<b>0.00</b>	<b>820,240.27</b>	<b>0.00</b>	<b>1,582,049.73</b>	<b>34.14</b>
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	271,630.00	22,098.86	0.00	89,366.96	0.00	182,263.04	32.90
CONTRACTUAL SERVICES	151,200.00	4,756.01	0.00	31,985.76	6.00	119,208.24	21.16
COMMODITIES	10,000.00	465.77	0.00	1,493.45	0.00	8,506.55	14.93
CAPITAL OUTLAY	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	98,000.00	0.00	0.00	19,607.26	0.00	78,392.74	20.01
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>543,330.00</b>	<b>27,320.64</b>	<b>0.00</b>	<b>142,453.43</b>	<b>6.00</b>	<b>400,870.57</b>	<b>26.22</b>
<u>LEGAL &amp; MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	84,150.00	5,591.92	0.00	22,443.50	0.00	61,706.50	26.67
CONTRACTUAL SERVICES	26,000.00	4,442.04	0.00	11,464.31	5.43	14,530.26	44.11
COMMODITIES	730.00	0.00	0.00	238.92	0.00	491.08	32.73
CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	20,000.00	2,102.54	0.00	3,993.99	0.00	16,006.01	19.97
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LEGAL &amp; MUNICIPAL COURT</b>	<b>131,880.00</b>	<b>12,136.50</b>	<b>0.00</b>	<b>38,140.72</b>	<b>5.43</b>	<b>93,733.85</b>	<b>28.92</b>



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010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY COMMUNICATIONS	0.00	0.00	0.00	6,881.76	21.22 (	6,902.98)	0.00
<u>STREET</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	86.12	0.00 (	86.12)	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	0.00	0.00	0.00	86.12	0.00 (	86.12)	0.00
<u>SWIMMING POOL</u>							
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	5,604.79 (	5,604.79)	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SWIMMING POOL	0.00	0.00	0.00	0.00	5,604.79 (	5,604.79)	0.00
<u>PARKS AND PUBLIC GROUNDS</u>							
PERSONNEL SERV. & BENEF.	167,300.00	14,872.22	0.00	51,374.61	0.00	115,925.39	30.71
CONTRACTUAL SERVICES	117,000.00	12,662.06	0.00	31,032.82	0.00	85,967.18	26.52
COMMODITIES	36,600.00	1,465.71	0.00	6,344.34	1,063.88	29,191.78	20.24
CAPITAL OUTLAY	39,500.00	0.00	0.00	1,600.00	0.00	37,900.00	4.05
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	13,300.00	0.00	0.00	0.00	0.00	13,300.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARKS AND PUBLIC GROUNDS	373,700.00	28,999.99	0.00	90,351.77	1,063.88	282,284.35	24.46
<u>ENVIRONMENTAL SERVICES</u>							
PERSONNEL SERV. & BENEF.	41,900.00	3,244.28	0.00	12,525.96	0.00	29,374.04	29.89
CONTRACTUAL SERVICES	12,600.00	1,999.89	0.00	5,889.38	412.61	6,298.01	50.02
COMMODITIES	3,200.00	13.83	0.00	876.30	0.00	2,323.70	27.38
CAPITAL OUTLAY	1,100.00	0.00	0.00	1,050.25	0.00	49.75	95.48
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ENVIRONMENTAL SERVICES	58,800.00	5,258.00	0.00	20,341.89	412.61	38,045.50	35.30

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CITY OF VALLEY CENTER  
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010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PUBLIC BUILDING</u>							
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>PUBLIC WKS STORAGE BLDG</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	86.12	0.00 (	86.12)	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	86.12	0.00 (	86.12)	0.00
TOTAL EXPENDITURES	2,194,160.00	146,636.43	0.00	621,262.39	7,313.63	1,565,583.98	28.65
** REVENUE OVER(UNDER) EXPENDITURES **	208,130.00 (	86,609.60)	0.00	198,977.88 (	7,313.63)	16,465.75	92.09
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	208,130.00 (	86,609.60)	0.00	198,977.88 (	7,313.63)	16,465.75	92.09

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CITY OF VALLEY CENTER  
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110-EMPLOYEE BENEFITS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	731,320.00	0.00	0.00	347,124.83	0.00	384,195.17	47.47
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>734,820.00</b>	<b>0.00</b>	<b>0.00</b>	<b>347,124.83</b>	<b>0.00</b>	<b>387,695.17</b>	<b>47.24</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	678,000.00	51,312.14	0.00	210,754.39	0.00	467,245.61	31.08
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>686,000.00</b>	<b>51,312.14</b>	<b>0.00</b>	<b>210,754.39</b>	<b>0.00</b>	<b>475,245.61</b>	<b>30.72</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>686,000.00</b>	<b>51,312.14</b>	<b>0.00</b>	<b>210,754.39</b>	<b>0.00</b>	<b>475,245.61</b>	<b>30.72</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>48,820.00</b>	<b>( 51,312.14)</b>	<b>0.00</b>	<b>136,370.44</b>	<b>0.00</b>	<b>( 87,550.44)</b>	<b>279.33</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>48,820.00</b>	<b>( 51,312.14)</b>	<b>0.00</b>	<b>136,370.44</b>	<b>0.00</b>	<b>( 87,550.44)</b>	<b>279.33</b>

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CITY OF VALLEY CENTER  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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140-LIBRARY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	222,162.00	0.00	0.00	113,865.40	0.00	108,296.60	51.25
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>222,162.00</b>	<b>0.00</b>	<b>0.00</b>	<b>113,865.40</b>	<b>0.00</b>	<b>108,296.60</b>	<b>51.25</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	231,700.00	8,809.95	0.00	120,363.81	0.00	111,336.19	51.95
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>231,700.00</b>	<b>8,809.95</b>	<b>0.00</b>	<b>120,363.81</b>	<b>0.00</b>	<b>111,336.19</b>	<b>51.95</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>231,700.00</b>	<b>8,809.95</b>	<b>0.00</b>	<b>120,363.81</b>	<b>0.00</b>	<b>111,336.19</b>	<b>51.95</b>
** REVENUE OVER(UNDER) EXPENDITURES *(	9,538.00)	( 8,809.95)	0.00	( 6,498.41)	0.00	( 3,039.59)	68.13
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 9,538.00)( 8,809.95) 0.00 ( 6,498.41) 0.00 ( 3,039.59) 68.13

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150-SPECIAL HIGHWAY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	714,600.00	40,330.10	0.00	238,729.07	0.00	475,870.93	33.41
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	61,000.00	0.00	0.00	413.00	0.00	60,587.00	0.68
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>775,600.00</b>	<b>40,330.10</b>	<b>0.00</b>	<b>239,142.07</b>	<b>0.00</b>	<b>536,457.93</b>	<b>30.83</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	232,000.00	17,191.68	0.00	70,597.62	0.00	161,402.38	30.43
CONTRACTUAL SERVICES	46,600.00	3,353.93	0.00	21,704.01	2,468.78	22,427.21	51.87
COMMODITIES	86,300.00	2,692.24	0.00	7,529.97	4,705.40	74,064.63	14.18
CAPITAL OUTLAY	398,500.00	0.00	0.00	0.00	2,149.09	396,350.91	0.54
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	66,000.00	0.00	0.00	0.00	0.00	66,000.00	0.00
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>839,400.00</b>	<b>23,237.85</b>	<b>0.00</b>	<b>99,831.60</b>	<b>9,323.27</b>	<b>730,245.13</b>	<b>13.00</b>
<b>TOTAL EXPENDITURES</b>	<b>839,400.00</b>	<b>23,237.85</b>	<b>0.00</b>	<b>99,831.60</b>	<b>9,323.27</b>	<b>730,245.13</b>	<b>13.00</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>63,800.00)</b>	<b>17,092.25</b>	<b>0.00</b>	<b>139,310.47 (</b>	<b>9,323.27) (</b>	<b>193,787.20)</b>	<b>203.74-</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES) (</b>	<b>63,800.00)</b>	<b>17,092.25</b>	<b>0.00</b>	<b>139,310.47 (</b>	<b>9,323.27) (</b>	<b>193,787.20)</b>	<b>203.74-</b>

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CITY OF VALLEY CENTER  
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160-EMERGENCY EQUIPMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	48,950.00	0.00	0.00	25,279.92	0.00	23,670.08	51.64
OTHER REVENUES	0.00	0.00	0.00	500.00	0.00	( 500.00)	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>48,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,779.92</b>	<b>0.00</b>	<b>23,170.08</b>	<b>52.67</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	47,700.00	205.00	0.00	21,965.50	268.03	25,466.47	46.61
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>47,700.00</b>	<b>205.00</b>	<b>0.00</b>	<b>21,965.50</b>	<b>268.03</b>	<b>25,466.47</b>	<b>46.61</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>47,700.00</b>	<b>205.00</b>	<b>0.00</b>	<b>21,965.50</b>	<b>268.03</b>	<b>25,466.47</b>	<b>46.61</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>1,250.00</b>	<b>( 205.00)</b>	<b>0.00</b>	<b>3,814.42</b>	<b>( 268.03)</b>	<b>( 2,296.39)</b>	<b>283.71</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>1,250.00</b>	<b>( 205.00)</b>	<b>0.00</b>	<b>3,814.42</b>	<b>( 268.03)</b>	<b>( 2,296.39)</b>	<b>283.71</b>



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410-BOND & INTEREST  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	15,395.00	0.00	0.00	850,987.90	0.00 (	835,592.90)	5,527.69

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610-WATER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,316,000.00	111,372.04	0.00	439,931.09	0.00	876,068.91	33.43
USE OF MONEY & PROPERTY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	173.48	0.00 (	173.48)	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,317,000.00</b>	<b>111,372.04</b>	<b>0.00</b>	<b>440,104.57</b>	<b>0.00</b>	<b>876,895.43</b>	<b>33.42</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	321,700.00	28,219.66	0.00	113,219.42	0.00	208,480.58	35.19
CONTRACTUAL SERVICES	607,100.00	35,553.85	0.00	122,771.56	1,628.56	482,699.88	20.49
COMMODITIES	41,500.00	3,471.66	0.00	12,747.27	857.82	27,894.91	32.78
CAPITAL OUTLAY	57,000.00	0.00	0.00	18,564.14	0.00	38,435.86	32.57
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	289,500.00	0.00	0.00	0.00	0.00	289,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00 (	39.88)	0.00 (	246.40)	0.00	246.40	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,316,800.00</b>	<b>67,205.29</b>	<b>0.00</b>	<b>267,055.99</b>	<b>2,486.38</b>	<b>1,047,257.63</b>	<b>20.47</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,316,800.00</b>	<b>67,205.29</b>	<b>0.00</b>	<b>267,055.99</b>	<b>2,486.38</b>	<b>1,047,257.63</b>	<b>20.47</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>200.00</b>	<b>44,166.75</b>	<b>0.00</b>	<b>173,048.58 (</b>	<b>2,486.38) (</b>	<b>170,362.20)</b>	<b>5,281.10</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>200.00</b>	<b>44,166.75</b>	<b>0.00</b>	<b>173,048.58 (</b>	<b>2,486.38) (</b>	<b>170,362.20)</b>	<b>5,281.10</b>

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612-STORMWATER UTILITY FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	82,000.00	10,362.00	0.00	40,506.00	0.00	41,494.00	49.40
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>82,000.00</b>	<b>10,362.00</b>	<b>0.00</b>	<b>40,506.00</b>	<b>0.00</b>	<b>41,494.00</b>	<b>49.40</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	23,150.00	1,411.76	0.00	3,085.43	0.00	20,064.57	13.33
COMMODITIES	200.00	0.00	0.00	0.00	0.00	200.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	52,000.00	0.00	0.00	0.00	0.00	52,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>75,350.00</b>	<b>1,411.76</b>	<b>0.00</b>	<b>3,085.43</b>	<b>0.00</b>	<b>72,264.57</b>	<b>4.09</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>75,350.00</b>	<b>1,411.76</b>	<b>0.00</b>	<b>3,085.43</b>	<b>0.00</b>	<b>72,264.57</b>	<b>4.09</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>6,650.00</b>	<b>8,950.24</b>	<b>0.00</b>	<b>37,420.57</b>	<b>0.00</b>	<b>( 30,770.57)</b>	<b>562.72</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>6,650.00</b>	<b>8,950.24</b>	<b>0.00</b>	<b>37,420.57</b>	<b>0.00</b>	<b>( 30,770.57)</b>	<b>562.72</b>

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613-SOLID WASTE UTILITY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	332,200.00	32,496.90	0.00	128,981.53	0.00	203,218.47	38.83
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	84.00	0.00	267.00	0.00	267.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>332,200.00</b>	<b>32,580.90</b>	<b>0.00</b>	<b>129,248.53</b>	<b>0.00</b>	<b>202,951.47</b>	<b>38.91</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	323,500.00	30,077.88	0.00	116,033.97	0.00	207,466.03	35.87
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>332,500.00</b>	<b>30,077.88</b>	<b>0.00</b>	<b>116,033.97</b>	<b>0.00</b>	<b>216,466.03</b>	<b>34.90</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>332,500.00</b>	<b>30,077.88</b>	<b>0.00</b>	<b>116,033.97</b>	<b>0.00</b>	<b>216,466.03</b>	<b>34.90</b>
** REVENUE OVER(UNDER) EXPENDITURES *(	300.00)	2,503.02	0.00	13,214.56	0.00	( 13,514.56)	4,404.85-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 300.00) 2,503.02 0.00 13,214.56 0.00 ( 13,514.56) 4,404.85-

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CITY OF VALLEY CENTER  
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620-SEWER OPERATING  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	990,000.00	84,895.83	0.00	330,447.16	0.00	659,552.84	33.38
USE OF MONEY & PROPERTY	200.00	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REVENUES	2,800.00	0.00	0.00	400.00	0.00	2,400.00	14.29
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>993,000.00</b>	<b>84,895.83</b>	<b>0.00</b>	<b>330,847.16</b>	<b>0.00</b>	<b>662,152.84</b>	<b>33.32</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	232,800.00	13,783.23	0.00	57,326.01	0.00	175,473.99	24.62
CONTRACTUAL SERVICES	326,700.00	13,026.81	0.00	49,842.75	2,135.85	274,721.40	15.91
COMMODITIES	28,700.00	191.65	0.00	3,223.72	507.14	24,969.14	13.00
CAPITAL OUTLAY	26,500.00	4,340.46	0.00	4,340.46	0.00	22,159.54	16.38
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	421,900.00	0.00	0.00	210,000.00	0.00	211,900.00	49.77
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,036,600.00</b>	<b>31,342.15</b>	<b>0.00</b>	<b>324,732.94</b>	<b>2,642.99</b>	<b>709,224.07</b>	<b>31.58</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,036,600.00</b>	<b>31,342.15</b>	<b>0.00</b>	<b>324,732.94</b>	<b>2,642.99</b>	<b>709,224.07</b>	<b>31.58</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>43,600.00)</b>	<b>53,553.68</b>	<b>0.00</b>	<b>6,114.22 (</b>	<b>2,642.99)</b>	<b>( 47,071.23)</b>	<b>7.96-</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE &amp; OTHER SOURCES OVER/

(UNDER) EXPENDITURES & OTHER (USES) ( 43,600.00) 53,553.68 0.00 6,114.22 ( 2,642.99)( 47,071.23) 7.96-

## **CONSENT AGENDA**

### **B. BAD DEBT / DELINQUENT ACCOUNTS REPORT:**

- APRIL 2013 REPORT

5/08/2013 3:34 PM

A C C O U N T A G I N G R E P O R T

PAGE: 1

ZONE: ALL

CONTRACTS: NO

STAT: All

START DATES: 4/01/2013 THRU 4/30/2013

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-0101-11	MCMANUS, KRISTEN	4/05/2013	A	39.89					39.89
=====									
**** BOOK # :0001	TOTAL ACCOUNTS:	1		39.89	0.00	0.00	0.00	0.00	39.89
=====									
**** BOOK # :0003									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00									
=====									
04-0077-17	DERUSSEAU, ZANE J	4/04/2013	A	42.20					42.20
04-0082-08	HAZE, CHERYL	4/30/2013	A	13.88CR					13.88CR
=====									
**** BOOK # :0004	TOTAL ACCOUNTS:	2		28.32	0.00	0.00	0.00	0.00	28.32
=====									
**** BOOK # :0005									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00									
=====									
**** BOOK # :0006									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00									
=====									
**** BOOK # :0007									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00									
=====									
**** BOOK # :0008									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00									
=====									
09-0070-01	UNRUH, MICHELLE	4/08/2013	A	24.14	13.88				38.02
=====									
**** BOOK # :0009	TOTAL ACCOUNTS:	1		24.14	13.88	0.00	0.00	0.00	38.02
=====									
**** BOOK # :0010									
TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00									
=====									

5/08/2013 3:34 PM

A C C O U N T A G I N G R E P O R T

PAGE: 2

ZONE: ALL

CONTRACTS: NO

STAT: All

START DATES: 4/01/2013 THRU 4/30/2013

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
=====									
**** BOOK # :0011	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
=====									
**** BOOK # :0012	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
13-0013-03	FRANZEN, LANE	4/11/2013	A	16.88					16.88
=====									
**** BOOK # :0013	TOTAL ACCOUNTS:	1		16.88	0.00	0.00	0.00	0.00	16.88
=====									
=====									
**** BOOK # :0014	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
=====									
**** BOOK # :0017	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
18-0231-02	MEAD, LAURA	4/05/2013	A	43.52					43.52
=====									
**** BOOK # :0018	TOTAL ACCOUNTS:	1		43.52	0.00	0.00	0.00	0.00	43.52
=====									
80-0184-01	ORTEGA, CHRISTOPHER R	4/24/2013	A	16.88					16.88
80-2719-00	BASDEN, SCOTT	0/00/0000	A	16.88					16.88
=====									
**** BOOK # :0080	TOTAL ACCOUNTS:	2		33.76	0.00	0.00	0.00	0.00	33.76
=====									
=====									
**REPORT TOTALS**	TOTAL ACCOUNTS:	8		186.51	13.88	0.00	0.00	0.00	200.39
=====									

===== R E P O R T T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	34.18	0.00	0.00	0.00	0.00	34.18
200-SEWER	47.96	0.00	0.00	0.00	0.00	47.96
300-PROT	0.09	0.00	0.00	0.00	0.00	0.09
600-STORMWATER UTILITY FEE	21.00	0.00	0.00	0.00	0.00	21.00
610-SOLID WASTE	97.16	83.28	0.00	0.00	0.00	180.44
996-Unapplied Credits	83.28CR	0.00	0.00	0.00	0.00	83.28CR
TOTALS	117.11	83.28	0.00	0.00	0.00	200.39

TOTAL REVENUE CODES: 200.39  
 TOTAL ACCOUNT BALANCE 200.39  
 DIFFERENCE: 0.00

ERRORS: 000

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ACCOUNT AGING REPORT

PAGE:

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## SELECTION CRITERIA

-----  
REPORT OPTIONS

ZONE: \* - All  
ACCOUNT STATUS: ALL  
CUSTOMER CLASS: ALL  
COMMENT CODES: All

-----  
BALANCE SELECTION

SELECTION: ALL  
RANGE: 9999999.99CR THRU 9999999.99  
AGES TO TEST: ALL  
INCLUDE ZERO BALANCES: Do Not Include

-----  
DATE SELECTION

CUSTOMER DATES: YES  
START DATE: 4/01/2013 THRU 4/30/2013  
LAST BILL DATE: 0/00/0000 THRU 99/99/9999  
FINAL DATE: 0/00/0000 THRU 99/99/9999

-----  
TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
OLDEST TRANSACTION DATE: 99/99/9999

-----  
PRINT OPTION

TOTALS ONLY: NO  
CONTRACTS: NO  
PRINT SEQUENCE: ACCOUNT NUMBER  
COMMENT CODES: None  
\*\*\* END OF REPORT \*\*\*

## **CONSENT AGENDA**

### **C. CHECK RECONCILIATION REGISTER REPORTS:**

- APRIL 2013

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## CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: CHECK  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 4/01/2013 THRU 4/30/2013  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	4/05/2013	CHECK	042638	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	042639	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	042640	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	042641	VOID CHECK	0.00	OUTSTND	A	0/00/0000
*** 1000-001.000	4/05/2013	CHECK	043617	LAURIE B WILLIAMS	227.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	043618	SECURITY BENEFIT	63.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	043619	VANTAGEPOINT TRANS AGENTS	65.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	043620	U S DEPT OF EDUCATION	175.37CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	CHECK	043621	FAMILY SUPPORT PAYMENT CENTER	67.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/08/2013	CHECK	043622	VERIZON WIRELESS SERVICES, LLC	560.14CR	OUTSTND	A	0/00/0000
1000-001.000	4/08/2013	CHECK	043623	CATHERINE A. SEXTON	1,125.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/08/2013	CHECK	043624	JOEL D PILE	87.58CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043625	AT&T	917.01CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043626	EDNA BUSCHOW	8,809.95CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043627	KANSAS MUNICIPAL UTILITIE	850.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043628	KANSAS OFFICE OF THE TREASURER	942.88CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043629	TYLER TECHNOLOGIES INC	15,678.88CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043630	B & B KLASSEN ENTERPRISES	142.25CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043631	MAYER SPECIALTY SERVICES	412.50CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043632	ASSESMENT STRATEGIES, LLC	175.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043633	BEALL, MITCHELL AND SULLIVAN,	1,000.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043634	KANSAS ONE-CALL SYSTEM, INC	68.25CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043635	P S I	1,653.75CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043636	VERLIN A. INGRAM	450.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043637	IIMC - INT'L INSTITUTE	85.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043638	CITY OF WICHITA	27,861.76CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043639	KDHE BUREAU OF ENVIRONMENTAL R	30.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043640	SEDGWICK COUNTY	2,102.54CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043641	WASTE MANAGEMENT OF WICHITA	28,453.62CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043642	LEEKERS FAMILY FOODS	704.95CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043643	B & B ELECTRIC MOTOR CO.	3,636.80CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043644	DELL CATALOG SALES L.P. C/O DE	1,772.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/12/2013	CHECK	043645	ROY ANDREWS	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043646	LAURIE B WILLIAMS	227.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043647	SECURITY BENEFIT	63.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043648	VANTAGEPOINT TRANS AGENTS	65.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043649	U S DEPT OF EDUCATION	175.37CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043650	FAMILY SUPPORT PAYMENT CENTER	67.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043651	WRIGHT, EDWARD RAY JR	1,825.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043652	CITY OF WICHITA	5,460.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043653	KANSAS OFFICE OF THE TREASURER	5,330.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043654	MAYER SPECIALTY SERVICES	612.50CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043655	THE ARK VALLEY NEWS	90.12CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043656	CIVIC PLUS	1,125.00CR	OUTSTND	A	0/00/0000

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CHECK RECONCILIATION REGISTER

PAGE: 2

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: CHECK  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 4/01/2013 THRU 4/30/2013  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	4/19/2013	CHECK	043657	SEDGWICK CO. HEALTH DEPT - BIL	212.61CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043658	A T & T KANSAS	1,447.17CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043659	INTRUST CARD CENTER	31,453.68CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043660	PETTY CASH	58.65CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043661	PITNEY BOWES INC	795.74CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043662	VALLEY CENTER RECREATION	10,501.31CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043663	DELTA DENTAL OF KANSAS, INC.	3,215.01CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043664	COVENTRY HEALTH CARE, INC.	46,029.82CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043665	GALLAGHER BENEFIT SERVICES, IN	175.50CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043666	NORTHRIDGE SAND, L.L.C.	96.38CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043667	INTEGRATED ELECTRICAL TECHNOLO	579.23CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043668	SCOTT MERRIMAN INC	516.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043669	JAMES D GRAYSON	200.00CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	CHECK	043670	LLOYD C. NEWMAN	975.00CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1000-001				CHECK	TOTAL:	209,473.32CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	209,473.32CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: BANK-DRAFT  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 4/01/2013 THRU 4/30/2013  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>BANK DRAFT:</b>								
1000-001.000	4/05/2013	BANK-DRAFT	090552	INTRUST BANK, N.A.	16,205.09CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	BANK-DRAFT	090553	KANSAS DEPT OF REVENUE	2,304.89CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	BANK-DRAFT	090554	KANSAS PAYMENT CENTER	1,087.81CR	OUTSTND	A	0/00/0000
1000-001.000	4/05/2013	BANK-DRAFT	090555	KPERS	8,682.16CR	OUTSTND	A	0/00/0000
1000-001.000	4/08/2013	BANK-DRAFT	090551	ING LIFE INSURANCE & ANNUITY C	1,251.55CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	BANK-DRAFT	090556	ING LIFE INSURANCE & ANNUITY C	1,250.35CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	BANK-DRAFT	090557	INTRUST BANK, N.A.	16,344.75CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	BANK-DRAFT	090558	KANSAS DEPT OF REVENUE	2,320.29CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	BANK-DRAFT	090559	KANSAS PAYMENT CENTER	1,189.81CR	OUTSTND	A	0/00/0000
1000-001.000	4/19/2013	BANK-DRAFT	090560	KPERS	8,014.56CR	OUTSTND	A	0/00/0000
1000-001.000	4/25/2013	BANK-DRAFT	090581	KANSAS EMPLOYMENT SECURITY	13,512.87CR	OUTSTND	A	0/00/0000
<b>TOTALS FOR ACCOUNT 1000-001</b>				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	72,164.13CR		
<b>TOTALS FOR POOLED CASH FUND</b>				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	72,164.13CR		

## **STAFF REPORTS**

### **A. City Clerk Polian**

### **B. Chief of Police Hephner**

- Police Department April 2013 Report
- Municipal Court April 2013 Report
- Customer Service Awards
  - Officer J.C. Kirk
  - Detective Grayson

### **C. Fire Chief Tormey**

- Fire Department April 2013 Report

### **D. Community Development Director Utecht**

- Code Enforcement April 2013 Report

### **E. City Superintendent Dunn**

### **F. Parks & Public Buildings Superintendent Owings**

### **G. City Engineer Kelsey**

### **H. City Attorney Arbuckle**

### **I. City Administrator Pile**

Officer's Report

May 6, 2013

Chief Mark V. Hephner #1

Attention: Joel Pile  
 City Administrator  
 Valley Center Kansas

Subject: Valley Center Police April Monthly Report

The Police Department answered 480 calls for service during April 2013. Of those calls, 64 generated police cases. Emergency Communications/Records recorded 33 Fire Department calls for service, and 120 records dissemination requests. The following is a break down of the police department cases:

**Calls for Service:** Three DUI's; three non-injury accidents; three abandoned vehicle calls; one aggravated assault reports; ten animal calls; seven assist a citizen calls; seventeen assist EMS calls; five assist fire department calls; fifty-one assist other LEO agency; eleven alarm calls; four burglary reports; thirty-seven cell phone hang-up calls; three check residence/business calls; one check shots call; five check welfare calls; one check loud music call; ten disorderly conduct reports; twenty-four disturbance/DV calls; one embezzlement report; two forgery reports; one found juvenile case; twelve found property cases; six fraud cases; five 911 hang-up calls; four larceny cases; one lost juvenile/adult call; fifty-nine misc/calls reports; two parking violation calls; one runaway report; nineteen suspicious character/activities reports; five vandalism reports; and two warrants served. Officers wrote twenty-three citations for twenty-nine violations during the month.

The chief attended the monthly Chief's Meeting on April 18, it was hosted by the Valley Center Police Department. He attended one Lion's Club meeting during the month. He attended the monthly chamber meeting on April 16. He attended the department monthly IST on April 17. He attended a meeting regarding the high school interns.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He worked a power shift on the 17th. He attended two awards committee meetings during the month.

Sgt Vogt attended an Operation Impact/Click meeting. He assisted with court twice during the month. He supervised our two Interns during the month as well as the cadets. He worked the school zones on several occasions during the month and stopped seventeen vehicles, wrote four citations for seven violations. He had to cover five shifts through the month because of officers sick and or on training.

Detective Grayson interviewed two suspects this month. He continues to work with Communities in Schools and is on the school districts anti-bullying task force. He attended the Communities in Schools awards program where several of his kids received awards. He continues to work a on a drug case.

**Training:** The department had the monthly safety meeting in April. Detective Grayson received training on blood borne pathogens, child sexual abuse prevention, safe lifting, sexual harassment prevention and slips, trips and falls.

**Community Outreach Programs:** The cadets had their monthly meeting with Officer Easley and Officer Schrag. Detective Grayson has continued to work with Communities In Schools with at risk youth. He and Sgt Newman attended an awards banquet for Communities in Schools and several of Grayson's students were recognized for achievements.

We continue with two Interns, one from the VC High School and one from Bethany College. Detective Grayson continues to be a part of the school district's anti-bullying task force.

Sgt Vogt participated in the VCRC's "Touch a Truck" event on April 13. Sgt Vogt presented an Operation Lifesaver program at Wheatland School on the 26.

**Miscellaneous items:** We had a KIBERS (Records) audit on April 18.

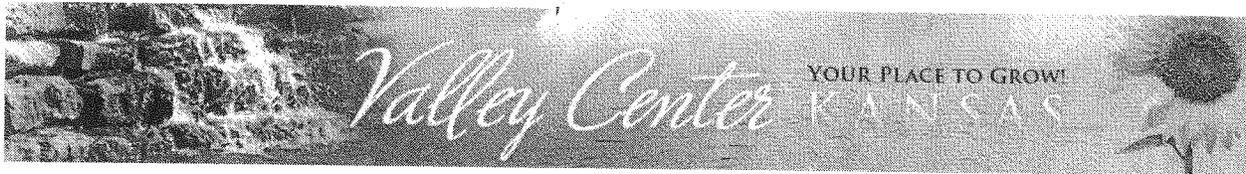
Sgt Newman, Detective Grayson and Detective Quinn all worked on the residence burglary in Valley Creek. The stolen property from this case was seen on Craig's List, we called to meet the suspects. Two people were arrested and most of the stolen property was recovered.

Sgt Vogt and Officer Schrag outfitted the new car and it is now in service.

Officer Brian Hunter resigned from VCPD. We are now in the process of trying to hire another officer.

Chief Mark Hephner  
Valley Center Police Chief  
May 6, 2013





## CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: J.C. Kirk

Reason for Recommendation: While on Patrol Officer Kirk stopped a vehicle with a defective tail light. The driver claimed to not have her driver's license on her and gave her info to Officer Kirk. Officer Kirk was unable to locate her info and despite the fact that she continued with the same info he decided to arrest her for not having the driver's license. Upon calling for the registered owner to come get the vehicle he questioned that person on her identity as well and received the same fictitious name. In following his gut, he ended up getting her real name and discovering a felony warrant from KDOC. VC13000236

Person Making Recommendation: Sgt. Lloyd Newman

Supervisor Comments: I appreciate the effort and sticking you're your gut feeling. As a result you took another felon off the street. This sets a great example for our younger officers to look beyond the initial stop for any other issues that might be there.

Signatures—Employee [Signature]

Supervisor [Signature]

Chief [Signature]

Copies to: Employee  
Employees' File



# CUSTOMER SERVICE AWARD

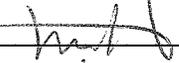
Employee/Employees' Being Recognized: James Grayson

Reason for Recommendation: Det. Grayson has assisted the Communities in Schools program by assisting with teaching a group of young men at the Valley Center Middle School. This alone deserves recognition but Det. Grayson has gone above and beyond to teach life lessons to these young men. This was recently highlighted by assisting the young men with a presentation for a skate park to the KAMPO/WAMPO meeting in Wichita. The attendees were impressed with the students and the way they carried themselves which is a direct result of Det. Grayson's lesson taught in the classroom.

Person Making Recommendation: Sgt. Lloyd Newman

Supervisor Comments: We appreciate your dedication to the department and our community and the work you do with our youth. You are definitely a good ambassador for the Valley Center Police Department.

Signatures—Employee  Supervisor \_\_\_\_\_

Chief  \_\_\_\_\_

*GREAT JOB JAY! YOU HAVE BEEN AN INSPIRATION TO THOSE STUDENTS*

Copies to: Employee  
Employees' File

**Lloyd Newman**

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**From:** Mark Hephner  
**Sent:** Wednesday, May 08, 2013 4:56 PM  
**To:** Joel Pile  
**Cc:** Lloyd Newman  
**Subject:** FW: Thank you

FYI

**MARK HEPHNER**  
**CHIEF OF POLICE**  
**VALLEY CENTER, KS**  
**316-755-7325**  
**FAX-316-755-7339**  
**EMAIL: [POLICECHIEF@VALLEYCENTERKS.ORG](mailto:POLICECHIEF@VALLEYCENTERKS.ORG)**  
 Check us out on Facebook: Valley Center Dept of Public Safety

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**From:** Spadafore, Michael [<mailto:MSpadafore@wichita.gov>]  
**Sent:** Wednesday, May 08, 2013 4:41 PM  
**To:** 'jhouston@ciswichita.org'; Jay Grayson  
**Cc:** 'awilbert@ciswichita.org'; Mark Hephner; 'kent.hipp@usd262.net'  
**Subject:** Thank you

Dear Jessica and JD –

I just wanted to drop you a quick email to thank you and your students for giving a presentation at the May 1, 2013 Kansas Association of Metropolitan Planning Organizations meeting.

When asked on a survey at the end of the day what their favorite part of KAMPO was, many people wrote in “Valley Center boys.” I really can’t argue that! It is clear that you are effective in teaching the students about respectfulness and giving reports to elected officials; they all handled themselves as gentlemen before, during, and after their presentation. This level of engagement could not have happened without teachers and mentors like you and programs like Communities in Schools.

Please thank Michael, Dakota, Jason, and Gage for sharing their passion and hard work with us, and for staying long enough to answer questions from the audience. I hope they had a good time doing it.

If I or anyone on staff here at WAMPO can be of assistance as they move forward with the skate/bike park initiative, please do not hesitate to contact me.

**Mike Spadafore**  
*Planning Analyst*

**W A M P O**

**Wichita Area Metropolitan Planning Organization**

455 N. Main Street, 10th Floor, Wichita, KS 67202

T: 316.352.4860

F: 316.268.4390

E: [mspadafore@wichita.gov](mailto:mspadafore@wichita.gov)

**FIRE DEPARTMENT**  
**April 2013 Activity Report**

The Fire Department responded to 33 calls for service in April; these are broken down as follows.

<b><u>Calls For Service</u></b>	<b><u>City</u></b>	<b><u>Townships</u></b>
Building Fire	0	1
Special Outside Fire, Other	1	0
Unauthorized Burning	1	0
Medical Assist, Assist EMS Crew	13	0
EMS Call	5	0
Power Line Down	2	0
Public Service	1	0
Good Intent Call, Other	3	0
Dispatched and Cancelled En Route	6	0

13 Firefighters Attended Training in Valley Center Training Consisted of a Structure Fire Scenario with E-41 as Fire Attack and T-41 as Water Supply (April 8<sup>th</sup> 2013).

4 Firefighters Participated in Touch A Truck (April 13<sup>th</sup> 2013).

11 Firefighters Attended Training in Valley Center Training Consisted of a Advancing a Fire Attack Line to a Structure and Street Familiarization (April 22<sup>nd</sup> 2013).

3 Firefighters Participated in Career on Wheels Day at Wheatland Elementary (April 26<sup>th</sup> 2013).

**CHIEF TORMEY**

**Code Enforcement April 2013**  
**Reported by Officer Cindy Plant, Code Enforcement Officer**

- Impounding activity that occurred April 2013 is as follows:

Date	Time	Type of Animal	Results
1	12:20	Female Pit Bull	Taken to the Valley Center Vet Clinic at 12:25. Dog was euthanized.
5	10:00	Male Rottweiler	Taken to Valley Center Vet Clinic at 10:15. Dog was claimed 4/9/13.
5	10:00	Male Lab	Taken to Valley Center Vet Clinic at 10:15. Dog was claimed on 4/9/13.
17	12:00	Male Feline	Taken to Valley Center Vet Clinic as 12:05. Cat was released to the owner.
22	9:00	Female French Bull Dog	Taken to the Valley Center Vet Clinic at 9:05. Dog was transferred to the VCAL.
24	4:10	Female Kitten	Kitten was taken to Valley Center Vet Clinic. Kitten was transferred to the VCAL.
29	3:00	Female Saint Bernard	Taken to the Valley Center Vet Clinic at 3:05. Dog was claimed the same day.
29	3:00	Female Basset Hound	Taken to the Valley Center Vet Clinic at 3:05. Dog was claimed the same day.

- Answered sixty-four calls for service during the month of April.
- Six dogs were impounded.
- Two cats were impounded.
- Fifteen complaints were filed for dogs running loose.
- Seven dead animals were disposed of.
- Delivered 2013 dog license tags to area vet clinics.
- Two checks were made for fowl license.
- Four traps were set for wildlife.
- One skunk shot and disposed of.
- Forty-eight dog license renewal letters were sent to dog owners.
- Three letters were sent to property owners for inoperable vehicles.
- Twenty-seven letters were sent to homeowners for trash and debris in their yards.
- Two zoning violations were addressed.

## **GOVERNING BODY REPORTS**

**A. Mayor McNown**

**B. Councilmember Leftoff**

**C. Councilmember Cicirello**

**D. Councilmember Ishman**

**E. Councilmember Dove**

**F. Councilmember Maschino**

**G. Councilmember L. Jackson**

**H. Councilmember B Anderson**

**I. Councilmember Hobson**

**ADJOURN**