

CITY OF VALLEY CENTER

FINAL AGENDA

JANUARY 31, 2013

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

February 5, 2013

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
 - A. Minutes p 4
 - January 15, 2013 Regular Council Meeting p 5
 - B. Appropriation Ordinance p 9
7. **PRESENTATIONS / PROCLAMATIONS** p 22
8. **PUBLIC FORUM** (*Citizen input and requests*) p 22
9. **APPOINTMENTS** p 22
10. **COMMITTEES, COMMISSIONS** p 22
 - A. Items for Council review p 23
11. **OLD BUSINESS** p 41
 - A. Ordinance 1254-13; Authorizing Stormwater Drainage Improvement Project, 2nd reading p 42
12. **NEW BUSINESS** p 45
 - A. Ordinance 1255-13; Authorizing & Providing for the Issuance of General Obligation Refunding & Improvement Bonds, Series 2013-1, 1st reading p 46
 - B. Resolution 610-13; ***[Moved to February 19, 2013 meeting]***
 - C. 2013 Tax Abatement Review p 51
13. **CONSENT AGENDA** p 54
14. **STAFF REPORTS** p 54
15. **GOVERNING BODY REPORTS** p 62
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the January 15, 2013 Regular City Council Meeting as prepared by the Assistant City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the Minutes of the January 15, 2013 Regular Council Meeting Minutes as presented / amended.

REGULAR COUNCIL MEETING
JANUARY 15, 2013
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Harrison Gerling, Marci Maschino, Lionel Jackson, Kate Jackson, and Al Hobson.

Members Absent: None

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Jose Santiago, Assistant City Clerk
Mark Hephner, Chief of Police
Lonnie Tormey, Fire Chief
Warren Utecht, Community Development Director
Richard Dunn, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent
Mike Kelsey, City Engineer

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Cicirello moved, second by Maschino, to approve the Agenda as presented. Vote yea: Unanimous. Motion carried.

CLERK'S AGENDA

A. MINUTES – JANUARY 03, 2013 REGULAR CITY COUNCIL MEETING

Minutes amended as follows:

1) Change:

From: **GOVERNING BODY REPORTS p. 36:** McNown stated two prior City Administrators, Bob Finkbiner and Ken Sturdy passed away.

To: **GOVERNING BODY REPORTS p. 36:** McNown stated City Administrator Bob Finkbiner and Councilmember Ken Sturdy passed away.

2) Change:

From: **GOVERNING BODY REPORTS p. 36:** Ishman offered his "Condolences" to the two City Administrators' families.

To: **GOVERNING BODY REPORTS p. 36:** Ishman offered his "Condolences" to the City Administrator's, Bob Finkbiner and Councilmember's, Ken Sturdy, families.

L. Jackson moved, second by Ishman, to approve the Minutes from January 03, 2013 as amended. Vote yea: Unanimous. Motion carried.

CLERK'S AGENDA (Continued)**B. APPROPRIATION ORDINANCE – 01/15/2013**

Maschino moved, second by Cicirello, to approve the January 15, 2013 Appropriation Ordinance as presented. Vote yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM - None

APPOINTMENTS – None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS - None

NEW BUSINESS**A. ORDINANCE 1254-13; AUTHORIZING STORMWATER DRAIN IMPROVEMENTS, 1ST READING**

An Ordinance authorizing and providing for the construction of Stormwater Drain Improvements in the City; and authorizing the issuance of General Obligation Bonds of The City to pay the costs thereof.

➤ Ordinance 1254-13

Pile presented Dustin Avey, Financial Advisor with Piper Jaffray. Avey was present to answer questions the Council may have about General Obligation Bonds of The City to pay costs.

Gerling inquired if it is appropriate to adopt Ordinance authorizing project without knowing the whole cost. Mike Kelsey, City Engineer, stated it is typical for any project to estimate first as they go.

Leftoff inquired if property taxes will increase if City cannot make debt payment. Pile explained that the debt must be backed by the full faith and credit of the City; if the City is unable to meet its financial obligation, property taxes will increase to meet the debt payments. This, however, is not anticipated as Staff works to prepare for such situations. The current fund model is to utilize stormwater utility revenue with existing property tax revenue in the debt fund.

Maschino moved, second by Cicirello, to adopt Ordinance 1254-13, authorizing and providing for the construction of Stormwater Drain Improvements in the City; and authorizing the issuance of General Obligation Bonds of The City to pay the costs thereof, for 1st reading. Vote yea: Judith Leftoff, Lou Cicirello, Terry Ishman, Harrison Gerling, Marci Maschino, Lionel Jackson, and Al Hobson. Opposed: Kate Jackson. Motion carried.

NEW BUSINESS (Continued)**B. RESOLUTION 609-13; AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2013-1**

A Resolution authorizing the Offering for Sale for General Obligation Refunding and Improvement Bonds, Series 2013-1, of The City of Valley Center, Kansas.

➤ Resolution 609-13

Dustin Avey, Financial Advisor with Piper Jaffrey, explained processes about sale of General Obligation Refunding and Improvement Bonds, Series 2013-1, and answered questions as necessary.

Leftoff inquired who will purchase the bonds. Avey stated typically banks, mutual fund companies, Trust Departments, and Individuals will purchase them.

Ishman asked if there were any other outstanding bonds. Avey stated Piper Jaffray is continually evaluating the City's bonds to ensure all savings are acquired; there are no bonds available to refinance at this time.

Cicirello moved, second by Maschino, to adopt Resolution 609-13, authorizing the Offering for Sale of General Obligation Refunding and Improvement Bonds, Series 2013-1, of the City of Valley Center, Kansas. Vote yea: Unanimous. Motion carried.

CONSENT AGENDA - None

STAFF REPORTS - None

GOVERNING BODY REPORTS**MAYOR MCNOWN**

McNown attended a SCAC meeting at Park City Library on Saturday, January 5, 2013, and shared the following events: 1) SCAC meeting on Saturday, February 9th in the City of Wichita, 2) League of Kansas Municipalities (LKM) is offering an Ethics training on Saturday, February 9th in the City of Hesston (anybody interested get hold of Ms. Polian), 3) City Hall Day in Topeka on Feb 6th, and 4) Deadline to file for April Municipal Election is Noon on Tuesday, January 22nd.

Mayor McNown inquired if anyone was interested in serving as Chair of the Veterans Committee this year. And, invited anyone interested to meet with him after the meeting.

COUNCILMEMBER LEFTOFF

Leftoff asked City Administrator Pile if he could find out if it is still a law that non-citizens outside of U.S.A. and Canada cannot purchase any bonds that has to do with Kansas government.

Pile stated he would provide an answer at next Council meeting.

GOVERNING BODY REPORTS (Continued)**COUNCILMEMBER CICIRELLO**

Cicirello asked if we knew any information about the City of Wichita rationing water. Pile said the City of Wichita Water Department Board made recommendations based on extremely low levels of water at Lake Cheney for their Council to consider regarding water rationing this summer. We at Valley Center are monitoring that situation because we do not know what they are going to do, or what The City of Wichita will make mandatory on wholesale customers like us. Staff will probably recommend that the City follow suit with Wichita's actions on water rationing.

COUNCILMEMBER L. JACKSON

L. Jackson attended the SCAC meeting with Mayor McNown in Park City. He learned about budgeting and thinks they talked about an incentive program the City of Park City offered for new homeowners; he found it interesting.

Mayor McNown stated the incentive was not a rebate, but instead a cash payment of \$2,500.00 up front for new Park City homeowners.

Hobson moved, second by K. Jackson, to adjourn the meeting. Vote yea: Unanimous. Motion carried.

Meeting adjourned at 7:28 PM

Jose A. Santiago, Assistant City Clerk

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for February 5, 2013 as prepared by City Staff.

February 5, 2013 Appropriation

Total	\$ 216,509.40
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RECOMMENDED ACTION:

Staff recommends motion to approve the February 5, 2013 Appropriation Ordinance as presented / amended.

VENDOR SET: 02 City of Valley Center

BANK: * ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0072	KANSAS GOVT FINANCE OFFICE							
C-CHECK	KANSAS GOVT FINANCE OFF	VOIDED	V 1/25/2013			043453		240.00CR
0077	KANSAS OFFICE OF THE TREASURER							
C-CHECK	KANSAS OFFICE OF THE TRE	VOIDED	V 1/25/2013			043454		213.00CR
0133	MAYER SPECIALTY SERVICES							
C-CHECK	MAYER SPECIALTY SERVICES	VOIDED	V 1/25/2013			043455		675.00CR
0153	THE ARK VALLEY NEWS							
C-CHECK	THE ARK VALLEY NEWS	VOIDED	V 1/25/2013			043456		295.88CR
0204	PITNEY BOWES							
C-CHECK	PITNEY BOWES	VOIDED	V 1/25/2013			043457		600.00CR
0225	WICHITA EAGLE							
C-CHECK	WICHITA EAGLE	VOIDED	V 1/25/2013			043458		172.97CR
0254	CITY OF WICHITA							
C-CHECK	CITY OF WICHITA	VOIDED	V 1/25/2013			043459		21.60CR
0377	WATER PRODUCTS INC							
C-CHECK	WATER PRODUCTS INC	VOIDED	V 1/25/2013			043461		2,307.78CR
0417	H & H ADMINISTRATORS, LLC							
C-CHECK	H & H ADMINISTRATORS, LL	VOIDED	V 1/25/2013			043462		164.50CR
0522	COLLECTION BUREAU OF KANSAS, I							
C-CHECK	COLLECTION BUREAU OF KAN	VOIDED	V 1/25/2013			043464		11.59CR
0523	GT DISTRIBUTORS - AUSTIN							
C-CHECK	GT DISTRIBUTORS - AUSTIN	VOIDED	V 1/25/2013			043465		1,557.80CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11 VOID DEBITS	0.00		
	VOID CREDITS	6,260.12CR	6,260.12CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: * TOTALS: 11 0.00 0.00 0.00

VENDOR SET: 04 City of Valley Center

BANK: * ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0072	NEW IMAGE ROOFING LLC							
C-CHECK	NEW IMAGE ROOFING LLC	VOIDED V	1/25/2013			043466		137.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	137.00CR	137.00CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 04 BANK: *	TOTALS:	1	0.00	0.00	0.00
BANK: *	TOTALS:	12	0.00	0.00	0.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0009	VERIZON WIRELESS SERVICES, LLC							
I-2848203466	VERIZON DEC 2012	R	1/11/2013	560.14		043398		560.14
0025	MIKE JOHNSON SALES, INC.							
I-2271	HATS, SHIRTS	R	1/11/2013	749.91		043399		749.91
0051	KACM- KACM TREASURER							
I-B. HIPPS MARCH2013	2013 KACM MEMBERSHIP DUES	R	1/11/2013	25.00		043400		25.00
0060	CITY OF WICHITA PUBLIC WORKS A							
I-2013 BACKFLOWRENEW	2013 BACKFLOW RENEWAL	R	1/11/2013	10.00		043401		10.00
0092	TYLER TECHNOLOGIES INC							
I-025-59558	JAN 2013 MONTHLY FEE	R	1/11/2013	205.00		043402		205.00
0099	CCMFOA OF KANSAS							
I-2013 DUES CCMFOA	2013 ANNUAL DUES	R	1/11/2013	100.00		043403		100.00
0104	KANSAS ASSOC-CHIEFS OF POLICE							
I-2013 MEMBERSHIPS	KACP 2013 MEMBER RENEWAL	R	1/11/2013	140.00		043404		140.00
0107	KPOA - KANSAS PEACE OFFICERS A							
I-2013 KPOA RENEWAL	2013 MEMBERSHIP DUES	R	1/11/2013	180.00		043405		180.00
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-13-116	2013 MEMBERSHIP/SUBSCRIPT	R	1/11/2013	2,860.11		043406		2,860.11
0179	INTERLINGUAL SERVICE							
I-M REYNAGA	REYNAGA, JIMENEZ, FERNANDEZ	R	1/11/2013	30.00		043407		30.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-2120483	DEC 2012, 32 LOCATES	R	1/11/2013	33.60		043408		33.60
0198	P S I							
I-1212041-IN	DEC 2012 NETWORK SUPPORT	R	1/11/2013	2,261.25		043409		
I-1212169-IN	SHADOW PROTECT VIRTUAL	R	1/11/2013	411.00		043409		
I-1212170-IN	WINDOWS SERVER 2008	R	1/11/2013	2,860.00		043409		5,532.25
0234	KACM							
I-13-163	2013 KACM MEMBERSHIP	R	1/11/2013	70.00		043410		70.00
0236	VALLEY CENTER CHAMBER OF COMME							
I-874	2013 MEMBERSHIP RENEWAL	R	1/11/2013	150.00		043411		150.00

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0237	MANSFIELD OIL CO							
I-506229	NOV 2012 UNLEADED FUEL	R	1/11/2013	7,957.21		043412		7,957.21
0252	CIERO COMMUNICATIONS							
I-JOB TICKET# 212066	WALKIES,BASE,VEHICLERADIO	R	1/11/2013	299.80		043413		299.80
0253	CITY ATTORNEYS ASSN OF KS							
I-13-495	2013 MEMBERSHIP DUES	R	1/11/2013	35.00		043414		35.00
0281	KANSAS MAYOR ASSN							
I-13-575	2013 MEMBERSHIP DUES	R	1/11/2013	50.00		043415		50.00
0285	KDHE							
I-T FIKE - CERT 5908	RENEWAL T FIKE	R	1/11/2013	20.00		043416		20.00
0289	LOCKWOOD COMPANY INC							
I-104952	2013 CMB CITY LICENSES	R	1/11/2013	15.40		043417		15.40
0300	R.E. PEDROTTI CO. INC							
I-00043515-VALKSK1	SCADA SYSTEM UPGRADES	R	1/11/2013	34,122.00		043418		
I-00043696-VALKSK1A	SCADA SYSTEM UPGRADES	R	1/11/2013	442.00		043418		
I-00043790-VALKSWC	SCADA SYSTEM UPGRADES	R	1/11/2013	180.00		043418		34,744.00
0306	SEDGWICK COUNTY							
I-1800035366	OCT 2012 JAIL HOUSING FEE	R	1/11/2013	823.46		043419		
I-1800035472	NOV 2012 JAIL HOUSING	R	1/11/2013	267.52		043419		
I-1800035639	DEC 2012 JAIL HOUSING FEE	R	1/11/2013	217.36		043419		1,308.34
0328	UCI - UTILITY CONSULTANTS							
I-11587	PRE EMPLOYMENT TEST	R	1/11/2013	75.00		043420		75.00
0511	COVENTRY HEALTH CARE, INC.							
I-44018116	JAN 2013 HEALTH INSURANCE	R	1/11/2013	41,972.26		043421		41,972.26
0518	FINDING WORDS OF KANSAS, INC.							
I-J GRAYSON-CHILDFIR	CHILDFIRST PROGRAM	R	1/11/2013	350.00		043422		350.00
0520	STAR OFFICE SUPPLY, INC.							
I-41 30579	SUPPLIES AND PARTS	R	1/11/2013	335.25		043423		335.25
0521	ACME WASTE SYSTEMS, LLC							
I-2741	MEMORIAL PORTABLE RESTROOM	R	1/11/2013	255.00		043424		255.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0085	LAURIE B WILLIAMS							
I-BJE201301105008	CASE # 09-14039	R	1/11/2013	55.00		043432		
I-BSM201301105008	CASE # 08-10028-13	R	1/11/2013	84.00		043432		
I-GJB201301105008	CASE # 11-13654	R	1/11/2013	172.00		043432		311.00
0210	SECURITY BENEFIT							
I-SCB201301105008	DEFERRED COMPENSATION	R	1/11/2013	63.00		043433		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201301105008	RETIREMENT 457 DEFERRED COMP	R	1/11/2013	65.00		043434		65.00
0372	U S DEPT OF EDUCATION							
I-JED201301105008	CASE #- S447705160	R	1/11/2013	175.37		043435		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201301105008	CASE # 11LWAD00059	R	1/11/2013	67.00		043436		67.00
0072	KANSAS GOVT FINANCE OFFICE							
I-K POLIAN OCT 2012	KSGFOA OCT'12 CONFERENCE	R	1/18/2013	240.00		043437		240.00
0077	KANSAS OFFICE OF THE TREASURER							
I-12-4011 \$213.00	DECEMBER 2012 FEES	R	1/25/2013	213.00		043438		213.00
0133	MAYER SPECIALTY SERVICES							
I-12-3988 \$675.00	12/27/12 EMERGENCY SRVC	R	1/25/2013	675.00		043439		675.00
0153	THE ARK VALLEY NEWS							
I-06- 1124	DEC 2012 LEGALS, ADS	R	1/25/2013	295.88		043440		295.88
0204	PITNEY BOWES							
I-12-3993 \$600.00	DEC'12 POSTAGE REFILL	R	1/25/2013	600.00		043441		600.00
0225	WICHITA EAGLE							
I-384000	WICHITA EAGLE RENEWAL-CH	R	1/25/2013	172.97		043442		172.97
0254	CITY OF WICHITA							
I-12-3996 \$21.60	12/29/12-01/23/13 SRVCS	R	1/25/2013	21.60		043443		21.60
0377	WATER PRODUCTS INC							
I-12-4001	18 3/4" METERS WITH ERT	R	1/25/2013	2,307.78		043444		2,307.78
0417	H & H ADMINISTRATORS, LLC							
I-12-4005 \$164.50	JAN '13 FSA&COBRA ADMIN	R	1/25/2013	164.50		043445		164.50

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0523	GT DISTRIBUTORS - AUSTIN							
I-INV0427637	TECHNOLOGY CIP	R	1/25/2013	714.00		043446		
I-INV0427695	AIMPOINT RIFLE SIGHT	R	1/25/2013	792.00		043446		
I-INV0428467	MAGPUL PMAG 30 AR/M4	R	1/25/2013	51.80		043446		1,557.80
0085	LAURIE B WILLIAMS							
I-BJE201301235055	CASE # 09-14039	R	1/25/2013	55.00		043447		
I-BSM201301235055	CASE # 08-10028-13	R	1/25/2013	84.00		043447		
I-GJB201301235055	CASE # 11-13654	R	1/25/2013	172.00		043447		311.00
0210	SECURITY BENEFIT							
I-SCB201301235055	DEFERRED COMPENSATION	R	1/25/2013	63.00		043448		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201301235055	RETIREMENT 457 DEFERRED COMP	R	1/25/2013	65.00		043449		65.00
0372	U S DEPT OF EDUCATION							
I-JED201301235055	CASE #- S447705160	R	1/25/2013	175.37		043450		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201301235055	CASE # 11LWAD00059	R	1/25/2013	67.00		043451		67.00
0032	AFLAC							
I-AF 201301105008	SUPPLEMENTAL INSURANCE	R	1/25/2013	66.41		043452		
I-AF 201301235055	SUPPLEMENTAL INSURANCE	R	1/25/2013	66.41		043452		
I-AFC201301105008	SUPPLEMENTAL INSURANCE	R	1/25/2013	33.06		043452		
I-AFC201301235055	SUPPLEMENTAL INSURANCE	R	1/25/2013	33.06		043452		
I-AFD201301105008	SUPPLEMENTAL INSURANCE	R	1/25/2013	121.23		043452		
I-AFD201301235055	SUPPLEMENTAL INSURANCE	R	1/25/2013	121.22		043452		
I-AFO201301105008	SUPPLEMENTAL INSURANCE	R	1/25/2013	12.35		043452		
I-AFO201301235055	SUPPLEMENTAL INSURANCE	R	1/25/2013	12.35		043452		466.09
0072	KANSAS GOVT FINANCE OFFICE							
I-K POLIAN OCT 2012	KSGFOA OCT'12 CONFERENCE	V	1/25/2013	Reissue		043453		240.00
0072	KANSAS GOVT FINANCE OFFICE							
M-CHECK	KANSAS GOVT FINANCE OFFIVOIDED	V	1/25/2013			043453		240.00
0077	KANSAS OFFICE OF THE TREASURER							
I-12-4011 \$213.00	DECEMBER 2012 FEES	V	1/25/2013	Reissue		043454		213.00
0077	KANSAS OFFICE OF THE TREASURER							
M-CHECK	KANSAS OFFICE OF THE TREVOIDED	V	1/25/2013			043454		213.00

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0133	MAYER SPECIALTY SERVICES							
I-12-3988	\$675.00 12/27/12 EMERGENCY SRVC	V	1/25/2013	Reissue		043455		675.00
0133	MAYER SPECIALTY SERVICES							
M-CHECK	MAYER SPECIALTY SERVICESVOIDED	V	1/25/2013			043455		675.00
0153	THE ARK VALLEY NEWS							
I-06- 1124	DEC 2012 LEGALS, ADS	V	1/25/2013	Reissue		043456		295.88
0153	THE ARK VALLEY NEWS							
M-CHECK	THE ARK VALLEY NEWS VOIDED	V	1/25/2013			043456		295.88
0204	PITNEY BOWES							
I-12-3993	\$600.00 DEC'12 POSTAGE REFILL	V	1/25/2013	Reissue		043457		600.00
0204	PITNEY BOWES							
M-CHECK	PITNEY BOWES VOIDED	V	1/25/2013			043457		600.00
0225	WICHITA EAGLE							
I-384000	WICHITA EAGLE RENEWAL-CH	V	1/25/2013	Reissue		043458		172.97
0225	WICHITA EAGLE							
M-CHECK	WICHITA EAGLE VOIDED	V	1/25/2013			043458		172.97
0254	CITY OF WICHITA							
I-12-3996	\$21.60 12/29/12-01/23/13 SRVCS	V	1/25/2013	Reissue		043459		21.60
0254	CITY OF WICHITA							
M-CHECK	CITY OF WICHITA VOIDED	V	1/25/2013			043459		21.60
0354	LOYAL AMERICAN LIFE INSURANCE							
I-ACC201301105008	LOYAL AMERICAN ACCIDENT	R	1/25/2013	6.35		043460		
I-ACC201301235055	LOYAL AMERICAN ACCIDENT	R	1/25/2013	6.35		043460		
I-CNC201301105008	LOYAL AMERICAN CANCER	R	1/25/2013	13.97		043460		
I-CNC201301235055	LOYAL AMERICAN CANCER	R	1/25/2013	13.97		043460		40.64
0377	WATER PRODUCTS INC							
I-12-4001	18 3/4" METERS WITH ERT	V	1/25/2013	Reissue		043461		2,307.78
0377	WATER PRODUCTS INC							
M-CHECK	WATER PRODUCTS INC VOIDED	V	1/25/2013			043461		2,307.78
0417	H & H ADMINISTRATORS, LLC							
I-12-4005	\$164.50 JAN '13 FSA&COBRA ADMIN	V	1/25/2013	Reissue		043462		164.50

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0417	H & H ADMINISTRATORS, LLC							
M-CHECK	H & H ADMINISTRATORS, LL	VOIDED	V	1/25/2013		043462		164.50
0445	DELTA DENTAL OF KANSAS, INC.							
I-DD 201301105008	DENTAL INSURANCE		R	1/25/2013	1,550.16	043463		
I-DD 201301235055	DENTAL INSURANCE		R	1/25/2013	1,550.17	043463		3,100.33
0522	COLLECTION BUREAU OF KANSAS, I							
I-12-3992 \$11.59	DEC 2012 COLLECTION FEES		V	1/25/2013	11.59	043464		11.59
0522	COLLECTION BUREAU OF KANSAS, I							
M-CHECK	COLLECTION BUREAU OF KAN	VOIDED	V	1/25/2013		043464		11.59
0523	GT DISTRIBUTORS - AUSTIN							
I-INV0427637	TECHNOLOGY CIP		V	1/25/2013	Reissue	043465		
I-INV0427695	AIMPOINT RIFLE SIGHT		V	1/25/2013	Reissue	043465		
I-INV0428467	MAGPUL PMAG 30 AR/M4		V	1/25/2013	Reissue	043465		1,557.80
0523	GT DISTRIBUTORS - AUSTIN							
M-CHECK	GT DISTRIBUTORS - AUSTIN	VOIDED	V	1/25/2013		043465		1,557.80
0006	AT&T							
I-12-4013 \$914.23	DEC 25'12 THRU JAN 24'13		R	1/25/2013	914.23	043468		914.23
0025	MIKE JOHNSON SALES, INC.							
I-2314	T-SHIRTS NAMES/TITLES		R	1/25/2013	588.47	043469		588.47
0059	CITY OF WICHITA							
I-AR344202	DEC '12 BIOSOLIDS HAULED		R	1/25/2013	5,250.00	043470		5,250.00
0089	HEINZ CONSTRUCTION							
I-MCLAUGHLYN PARK	EXTEND HEIGHT - PUMPVAULT		R	1/25/2013	1,600.00	043471		1,600.00
0129	JCI INDRUSTRIES INC							
I-8063141	REPAIRS TO GRINDER-PUMPST		R	1/25/2013	2,338.00	043472		2,338.00
0195	MUNICIPAL CODE CORPORATION							
I-00222244	ANNUAL CODE INTERNET FEE		R	1/25/2013	500.00	043473		500.00
0245	BUSINESS PROTECTION EQUIPMENT							
I-025991	02/12/13-02/12/01 RENEWAL		R	1/25/2013	1,115.00	043474		1,115.00
0270	INTRUST CARD CENTER							
I-12-3990 \$40354.03	DEC 2012 TRANSACTIONS		R	1/25/2013	40,354.03	043475		40,354.03

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0511	COVENTRY HEALTH CARE, INC.							
I-43182220ADJ	DEC 2012 HEALTH PREMIUM	R	1/25/2013	816.98		043476		
I-44807626	FEB'13 HEALTH INS PREMIUM	R	1/25/2013	51,653.98		043476		52,470.96
0522	COLLECTION BUREAU OF KANSAS, I							
I-1636	DEC'12 COLLECTION FEES	R	1/25/2013	11.59		043477		11.59
0524	ISHAM-ALEXANDER, L.L.C.							
I-121106VC	REPAIRS TO SEWER LINE	R	1/25/2013	1,438.05		043478		1,438.05

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	61	215,873.52	0.00	215,861.93
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11 VOID DEBITS	6,248.53		
	VOID CREDITS	6,260.12	12,508.65	0.00
TOTAL ERRORS:	0			
VENDOR SET: 02 BANK: APBK TOTALS:	72	217,367.93	0.00	215,861.93

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	JOEL D FILE							
I-DEC 2012 MILEAGE	DEC 2012 MILEAGE REIMBURS	R	1/11/2013	85.47		043425		85.47

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	85.47	0.00	85.47
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
VOID DEBITS		0.00		
VOID CREDITS		0.00		

TOTAL ERRORS: 0

VENDOR SET: 03	BANK: APBK	TOTALS:	1	85.47	0.00	85.47
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VENDOR SET: 04 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0071	VALLEY CENTER RECREATION							
I-CERTIFY POOL MNGR	CERTIFIED FOR POOL MNGR	R	1/11/2013	350.00		043426		350.00
0072	NEW IMAGE ROOFING LLC							
I-201301245060	NEW IMAGE ROOFING LLC	V	1/25/2013	137.00		043466		137.00
0072	NEW IMAGE ROOFING LLC							
M-CHECK	NEW IMAGE ROOFING LLC	VOIDED V	1/25/2013			043466		137.00
0073	TRAVIS DOLL							
I-201301245058	TRAVIS DOLL	R	1/25/2013	75.00		043467		75.00
1	NEW IMAGE ROOFING LL							
I-000201301255073	BP REFUND	R	1/25/2013	137.00		043479		137.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	699.00	0.00	562.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	137.00	0.00	137.00

TOTAL ERRORS: 0

VENDOR SET: 04	BANK: APBK	TOTALS:	4	562.00	0.00	562.00
BANK: APBK	TOTALS:	77	218,015.40	0.00	216,509.40	
REPORT TOTALS:	89	218,015.40	0.00	216,509.40		

SELECTION CRITERIA

VENDOR SET: * - All
 VENDOR: ALL
 BANK CODES: All
 FUNDS: All

CHECK SELECTION

CHECK RANGE: 043398 THRU 043479
 DATE RANGE: 0/00/0000 THRU 99/99/9999
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
 INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
 PRINT G/L: NO
 UNPOSTED ONLY: NO
 EXCLUDE UNPOSTED: NO
 MANUAL ONLY: NO
 STUB COMMENTS: NO
 REPORT FOOTER: NO
 CHECK STATUS: NO
 PRINT STATUS: * - All

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW:

- Valley Center Library, November 12, 2012 Minutes
- Valley Center Library, December 10, 2012 Minutes
- Valley Center Recreation Commission January 14, 2013 Agenda and December 10 2012 Minutes
- Valley Center Planning Commission / Board of Appeals, January 22, 2013 Minutes.
- Valley Center Economic Development Board Agenda for February 5, 2013, 6:30 P.M.

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
November 12, 2012

The meeting was called to order by Amy Stamm, President. Those in attendance were: Marsha Huebert, Matt Cox, Jenna Sauber, Chad Dove, Amy Stamm, Spencer Percival, Janice Sharp and Terry Foster. Visiting members of the DAR were: Rebecca Hunter, Judy Lankford, Pam Porter and Vickie Kingsbury.

Marsha made a motion to approve the agenda; Chad seconded. Motion carried; vote was unanimous.

Four members of the Little Arkansas NSDAR presented the library with a three-volume set of **America's Women in the Revolutionary Era 1760 – 1790** in memory of Wanda Hackney. They shared information about the genealogy research Wanda had done in our area cemeteries to document the graves of veterans.

Marsha made a motion to approve the minutes from the October 8 meeting; Chad seconded. Motion carried; vote was unanimous.

Chad made a motion to approve the financial report and pay bills; Matt seconded. Motion carried; vote was unanimous.

In the Librarian's Report, Janice reported on the concert by Jerry Barlow held on Monday, Oct. 22. There had been 13 in attendance. The concert was excellent.

The attendance at Trick or Treat Street was about half of the estimated 800 for last year.

We scheduled a Lunch & Learn for Thursday, Nov. 1 as a prelude to our "Shred" Day on Saturday, Nov. 3. No one attended the Lunch & Learn. Cintas provided us with a plaque showing that the shredding on Nov. 3 had saved 17 trees, 2 barrels of oil, 7,000 gallons of water and 3 cubic yards of landfill.

Janice had a patron visit with her about a grant project she is currently working on. The patron has volunteered to be a resource if we need someone to translate Spanish.

Several days ago, the staff smelled what they thought was natural gas possibly coming from the meter. Janice called Kansas Gas Service; their technician found the smell to be sewer gas and advised that the odor should be checked out. Janice called D & D Plumbing; they will place a camera through the lines.

Janice contacted the City regarding our next check. Kristine responded that the check had been issued on Wednesday & would be mailed in the next several days.

In the office Manager's Report, Terry shared that we had opened a time capsule that had been placed in the Library in 1988 – to be opened in 2012 by the students of the schools. We have photocopied the letters by the various classes; placed the originals in a binder to be used in the library only. Copies of the letters have been distributed to the teachers of the appropriate grade levels for sharing with the students this week – National Education Week – Nov. 12 – 16, 2012. Some copies have also been sent to the Ark Valley News.

Our membership in the Sunflower E-Book Consortium will be effective on November 30. At that time, patrons will be able to use their library cards to check out books from the Consortium.

Terry and Erin entered all available books into the Polaris system by Nov. 7 in advance of the final upgrade process of the automation system. No new items can be entered again until November 29. During this time, staff is weeding the current collection for items that are not circulating.

The statistics are increasing again. The statistics had been lower in the last several months with summer ending & school starting once again.

We, with the Historical Society, are hosting a Victorian tea – The Captain's Lady's Victorian Christmas Memories – on Sunday, December 2 at 2:30 PM. The tea will be held at the Historical Society Museum & Classroom.

Our closing dates are still on target for Nov. 26 – 28 for the Polaris upgrade; the electrical work schedule and inventory. The varying factor may be issues with the plumbing.

The lunch for the Chamber has held here on Tuesday, October 16. There were 27 in attendance; Julie Tomlianovich, Youth Consultant at the South Central Kansas Library System, told scary stories and answered questions about the System services and E-Books.

The Library Board will have a short meeting on Monday, December 10, then share the evening with library staff for the annual Christmas Party. Everyone is to bring finger foods.

Marsha made a motion to go into executive session for 30 minutes at 7:32 to discuss land/building issues. At 8:02, executive session ended. No action was taken.

Spencer made a motion to adjourn the meeting; Chad seconded. Motion carried; vote was unanimous.

VALLEY CENTER PUBLIC LIBRARY
BOARD MEETING MINUTES
December 10, 2012

The meeting was called to order by Amy Stamm, President. Those in attendance were: Marsha Huebert, Matt Cox, Jenna Sauber, Chad Dove, Amy Stamm, Spencer Percival, Ashley Royal, Janice Sharp and Terry Foster.

Jenna made a motion to approve the agenda; Spencer seconded. Motion carried; vote was unanimous.

Spender made a motion to approve the minutes from the November 12 meeting; Ashley seconded. Motion carried; vote was unanimous.

Ashley made a motion to approve the financial report and pay bills; Jenna seconded. Motion carried; vote was unanimous. Janice requested permission to purchase e-readers - an Amazon Kindle and a Barnes & Noble Nook – to enable staff to become familiar with the readers prior to assisting patrons. Spencer made a motion to approve the purchases; Matt seconded. Motion carried; vote was unanimous.

The Director's report and the Office Manager's report were submitted in writing. A Christmas party was held for staff and board members.

Marsha made a motion to adjourn the meeting; Spencer seconded. Motion carried; vote was unanimous.

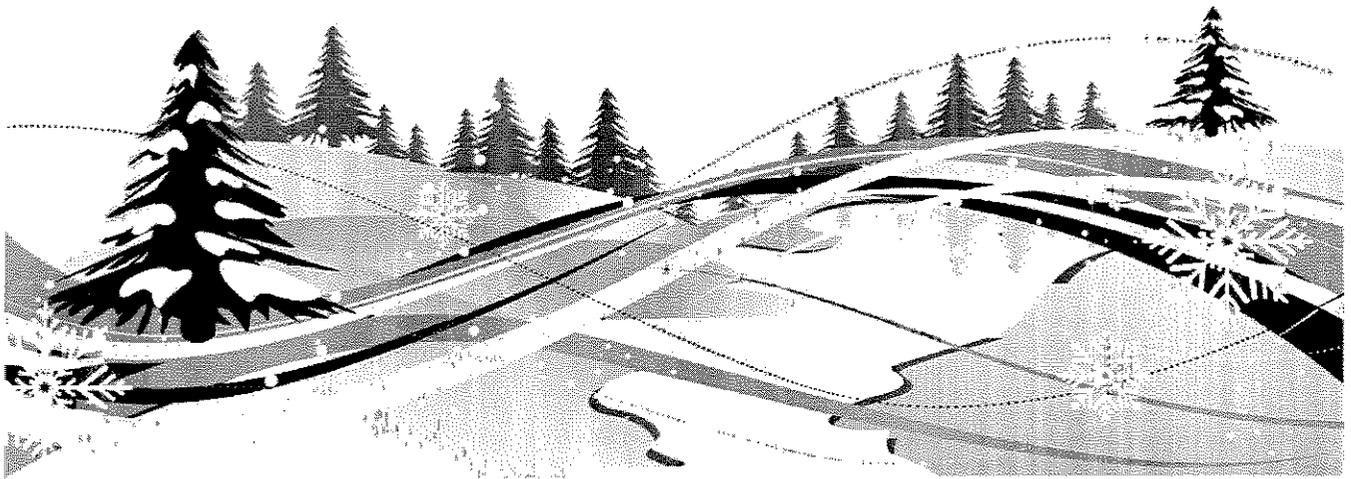
Valley Center Recreation Commission



Meeting



VCRC Office – 117 North Park



Monday

January 14, 2013



6:00 p.m.



Valley Center Recreation Commission

Monday - January 14, 2013

6:00 p.m.

Agenda

ROLL CALL AND RECORD OF ATTENDANCE

ADDITIONS OR DELETIONS TO THE AGENDA

APPROVAL OF THE MINUTES

- December 10, 2012 - Regular Meeting

REPORT OF THE MONTHLY PURCHASES AND EXPENDITURES

REPORT OF THE BOOKKEEPER

PETITIONS AND COMMUNICATIONS

REPORT OF THE DIRECTOR

COMMISSION REPORTS

UNFINISHED BUSINESS

- Recreation facilities project.
- Security system – Premier Security, LLC.

NEW BUSINESS

- Sportsmanship banners.
- Television.

AS MAY ARISE

ADJOURNMENT

Next Recreation Commission Board Meeting – February 11, 2013 @ 6:00 p.m.

Valley Center Recreation Commission

Minutes from the **December 10, 2012** meeting

ROLL CALL AND RECORD OF ATTENDANCE

Dave Mellinger, Jeff Isaacs, Barry Hager and Steve Geddes. Bruce Williams and Rod Jackson were absent.

ADDITIONS OR DELETIONS TO THE AGENDA

ADOPTION OF THE AGENDA

Motion by Dave Mellinger to accept the agenda. Motion seconded by Jeff Isaacs. Motion carried 3-0.

APPROVAL OF THE MINUTES

Motion by Dave Mellinger to approve the minutes from the 11/12/12 regular meeting. Motion seconded by Barry Hager. Motion carried 3-0.

REPORT OF THE MONTHLY PURCHASES AND EXPENDITURES

Motion by Jeff Isaacs to approve checks 15786 – 15801, 19299 – 19350 (void – 19334), AmericaFunds – 11/07/12 & 11/21/12, KDOR – 11/07/12 & 11/21/12, and EFTPS – 11/07/12 & 11/21/12. Motion seconded by Barry Hager. Motion carried 3-0.

REPORT OF THE BOOKKEEPER

PETITIONS & COMMUNICATIONS

REPORT OF THE DIRECTOR

The report of the Director was reviewed.

COMMISSION REPORTS

Motion by Jeff Isaacs to approve retroactive pay adjustments in the amount of:

Steve Geddes - \$300.00 (net)

Troy Snow - \$250.00 (net)

Randi Black - \$200.00 (net)

Motion seconded by Barry Hager. Motion carried 3-0.

UNFINISHED BUSINESS

Minutes of 12/10/12**Page 2****NEW BUSINESS**

Motion by Jeff Isaacs to approve proposal from Premier Security, LLC and to discontinue our contract with ADT. Motion seconded by Dave Mellinger. Motion carried 3-0.

By consensus, the Board did not want to offer a VCRC night at a Wichita Thunder game.

Motion by Dave Mellinger to approve sending Steve, Geddes, Randi Black and Troy Snow to the Managing Emotions under Pressure conference in Wichita. Motion seconded by Barry Hager. Motion carried 3-0.

Motion by Dave Mellinger to accept the report/proposal for 2013 t-ball, baseball & softball fees at a "break-even" charge. Motion seconded by Jeff Isaacs. Motion carried 3-0.

AS MAY ARISE**ADJOURNMENT**

Motion by Barry Hager to adjourn the meeting. Motion seconded by Dave Williams. Motion passed 3-0.

Report of the November Purchases and Expenditures

January 14, 2013

Payroll

15802 - 15847

General

19351 - 19363

(19364 through 19370 are January business and will be on the Report of Purchases and Expenditures next month)

19371 - 19379

AmericaFunds – 12/7/12 & 12/19/12

KDOR – 12/7/12 & 12/19/12

EFTPS – 12/7/12, 12/19/12 & 12/20/12

1/7/13 at 11:32:09.42

Page: 1

Valley Center Recreation Commission

Check Register

For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
015802	12/7/12	VALERIE DUNN	10001	30.78
015803	12/7/12	DEVIN FIX	10001	51.30
015804	12/7/12	ASHTON FOLSTER	10001	27.36
015805	12/7/12	ERICA DUNN	10001	30.78
015806	12/7/12	SIERRA ARCHER	10001	3.42
015807	12/7/12	RANDI R. BLACK	10001	718.19
015808	12/7/12	JASON BOBBITT	10001	59.55
015809	12/7/12	KRISTY BRENEMAN	10001	3.42
015810	12/7/12	SHANNON CROW	10001	10.25
015811	12/7/12	WESLEY CROW	10001	6.84
015812	12/7/12	MATTHEW T. DENNET	10001	3.42
015813	12/7/12	MICHAEL A. DUNN	10001	41.51
015814	12/7/12	LINDSAY GEDDES	10001	132.97
015815	12/7/12	SANDY J. GEDDES	10001	94.35
015816	12/7/12	STEVEN R. GEDDES	10001	2,128.55
015817	12/7/12	JARED GULLEDGE	10001	27.36
015818	12/7/12	JORDYN HEINZ	10001	30.78
015819	12/7/12	JESTIN JACKSON	10001	27.36
015820	12/7/12	DESERT A. JOHNSON	10001	6.84
015821	12/7/12	LAKEN D. JOHNSON	10001	10.25
015822	12/7/12	TAYLOR MESSICK	10001	106.10
015823	12/7/12	KAYLEE MOSS	10001	11.97
015824	12/7/12	KEITH MOSS	10001	11.97
015825	12/7/12	JOSEPH R. SEARS	10001	30.78
015826	12/7/12	TROY SNOW	10001	1,154.68
015827	12/7/12	TEAGAN WILSON	10001	23.93
015828	12/7/12	ALISON WHITE	10001	3.42
015829	12/7/12	SIDNEY LANG	10001	30.78
015830	12/11/12	RANDI R. BLACK	10001	200.00
015831	12/11/12	TROY SNOW	10001	250.00
015832	12/11/12	STEVEN R. GEDDES	10001	300.00
015833	12/21/12	WARREN BALTHAZOR	10001	28.30
015834	12/21/12	RANDI R. BLACK	10001	681.79
015835	12/21/12	JASON BOBBITT	10001	49.30
015836	12/21/12	KRISTY BRENEMAN	10001	37.74

1/7/13 at 11:32:09.43

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Valley Center Recreation Commission
Check Register
For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
015837	12/21/12	ASHTON FOLSTER	10001	20.52
015838	12/21/12	LINDSAY GEDDES	10001	169.47
015839	12/21/12	SANDY J. GEDDES	10001	94.35
015840	12/21/12	STEVEN R. GEDDES	10001	2,170.65
015841	12/21/12	JARED GULLEDGE	10001	20.52
015842	12/21/12	WILLIAM D. HEINITZ	10001	462.79
015843	12/21/12	JESTIN JACKSON	10001	20.52
015844	12/21/12	KEITH MOSS	10001	121.05
015845	12/21/12	TROY SNOW	10001	1,224.40
015846	12/21/12	BRYCE WALL	10001	28.78
015847	12/21/12	JOSEPH R. SEARS	10001	20.52
19334V	12/4/12	ALLPAK BATTERY	10001	-79.00
19351	12/11/12	ARK VALLEY NEWS	10001	892.00
19352	12/11/12	KANSAS GAS SERVICE	10001	100.85
19353	12/11/12	KANSAS GOLF AND T	10001	370.54
19354	12/11/12	VALLEY OFFSET PRIN	10001	841.00
19355	12/11/12	WESTAR ENERGY	10001	571.70
19356	12/19/12	ACCOUNTING & PAYR	10001	87.50
19357	12/19/12	CARD SERVICES	10001	627.00
19358	12/19/12	FIRST NATIONAL BAN	10001	116.65
19359	12/19/12	FITCH, WALLY & LAU	10001	45.00
19360	12/19/12	FOLGER AND ASSOCIA	10001	3,742.65
19361	12/19/12	HSBC RETAIL SERVICE	10001	35.16
19362	12/19/12	JOHN DEERE FINANCI	10001	726.82
19363	12/19/12	PITNEY BOWES	10001	111.00
19371	12/31/12	ACCOUNTING & PAYR	10001	96.26
19372	12/31/12	ARK VALLEY NEWS	10001	536.50
19373	12/31/12	BRYAN'S HEATING &	10001	277.30
19374	12/31/12	CAREERTRACK	10001	447.00
19375	12/31/12	CREATIVE BUSINESS	10001	550.93
19376	12/31/12	KONICA MINOLTA BU	10001	66.00
19377	12/31/12	SUTHERLANDS	10001	584.22
19378	12/31/12	USD #262	10001	325.00
19379	12/31/12	CITY OF VALLEY CEN	10001	193.88
AMF 121912	12/19/12	AMERICAN FUNDS SE	10001	204.85

1/7/13 at 11:32:09.45

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Valley Center Recreation Commission
Check Register
For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
AMF 12712	12/7/12	AMERICAN FUNDS SE	10001	197.35
EFTPS 121912	12/19/12	EFTPS	10001	1,394.89
EFTPS 122012	12/20/12	EFTPS	10001	2.89
EFTPS 12712	12/7/12	EFTPS	10001	1,324.88
KDOR 121912	12/19/12	KANSAS DEPARTMEN	10001	211.51
KDOR 12712	12/7/12	KANSAS DEPARTMEN	10001	202.85
Total				<u>25,524.79</u>

Report of the Bookkeeper

January 14, 2013

We do not have a financial statement to review. This past month we noticed two charges to the checking account (actually they were auto withdrawals) that we are disputing and trying to get stopped so that they don't happen again. The bank (Intrust) does know how these charges happened and are working with us to stop them in the future.

Because of this, Pam cannot reconcile the bank statement / account. So once we get this issue resolved, we will get you the December financial statement.

Report of the Director

January 14, 2013

Karate: Mr. Heinitz has 6 students for the month of January.

Introduction to Karate: Ms. Holding has 5 students for the month of January.

3rd & 4th Grade Basketball: Their season began this past Saturday (the 12th). Again we have a total of 7 teams (4 boys and 3 girls). Lifetouch Photography will also be up the 12th to do their photos.

5th & 6th Grade Basketball: Their season started back up January 12th.

Paracord Jewelry: We ended up with a total of 7 students in this class taught by Troy Snow and Warren Balthazor. Everyone had a great time and we are already getting request to do another class.

T-Ball, baseball & Softball: Registration for baseball & softball will begin January 28th. The T-ball registration begins on February 18th.

Swimming Pool: Randi has set up a meeting with Joel Pile and Neal Owings on February 12th to start planning for the 2013 season. I will keep you abreast of what transpires.

Some things that we are working on for the next few months:

- Tumbling
- Cheerleading
- Touch a Truck

Unfinished Business

January 14, 2013

Recreational Facilities (information item): Am still trying to get a meeting set up with PEC (City's Engineering firm), Mr. Detter, Mr. Folger and myself. The purpose of this meeting is to determine the requirements that we will need to follow (which will determine the costs) for the road and utilities. Once this is determined, Mr. Folger can get to work on a revised project / construction timeframe and costs and Mr. Detter can give you some options on financing.

Security system - Premier Security, LLC (information item): We were finally able to get ADT to respond and they have been notified that we will be cancelling our contract around January 27th. The "buy-out" was a little more than Mr. Wooden or I estimated (about \$75.00 more) but Zane agreed to "eat the cost" and still give us the monitoring for \$60.00 per month – a \$20.00 per month savings.

New Business

January 14, 2013

Sportsmanship banners (information item): It is time to replace our sportsmanship banners at the McKay-Petrie Sports Complex. They are at least 6 years old, have been repaired (grommets) at least twice and are severely faded. The banners serve two purposes. The first and most obvious is to present a positive message that can be seen by players, coaches and spectators as they come to the fields. The second function is that they are also a sun/windscreen used for most dugouts. I have done some preliminary pricing and you are probably looking at \$150.00 for the larger (4' x 8') banners and about \$100.00 for the smaller (3' x 5') banners. We would need about 8 larger banners and 6 smaller banners. I will firm up some pricing and get you some options for the February meeting.

So what will they say or what will be the slogan? I have some ideas of what to put on them and have looked at other ideas on the internet. But I would like to have suggestions from VC parents. My idea is to put a post on Facebook and ask people for their ideas – what they feel would be effective and appropriate. I can then bring these ideas to the February meeting along with pricing. Proceed???

Television (action item): Our “big screen” television (48”) has *bit the dust*. I contacted a television repair person who came out and looked at it (it wouldn't turn on). In a nut shell, the part that would he would need to fix it is no longer manufactured. The reason is that the TV is 20 years old. He said that even if he could find the part (which is doubtful) it would cost more to fix it than the TV is worth. So we will need to replace it with something. This TV is used in the Bay to show coaches education training DVD's and is used quite a bit to show instructional DVD's to sports officials. Wal-Mart and Best Buy both have some pretty good deals on 46-47” TV's for under \$550.00.

**VALLEY CENTER
PLANNING COMMISSION/BOARD OF APPEALS
MINUTES**

7:00 P.M., Tuesday, January 22, 2013
Valley Center City Hall at 121 S. Meridian Avenue

CALL TO ORDER:

Chairperson Park called the meeting to order at 7:00 p.m. with the following members present: Gary Janzen, Danny Park, Ronald Colbert Sr., Terry Nantkes, Ricky Shellenbarger, Dee Wretberg, and Steve Jackson. Members absent: Don Bosken, and Del James.

Staff Present: Warren Utecht and Deby Taylor - Community Development Department, and Councilmember Kate Jackson was also present.

AGENDA: A Motion was made by Commissioner Shellenbarger and seconded by Commissioner Janzen to set the agenda. Motion passed unanimously.

APPROVAL OF December 11, 2012 DRAFT MINUTES: A motion was made by Commissioner Nantkes, seconded by Commissioner Wretberg, to accept December 11, 2012 minutes as written. Motion passed unanimously.

COMMITTEE AND STAFF REPORTS: Community Development Director, Warren Utecht gave an update of the Pedestrian and Bicycle Facilities Master Plan Steering Committee meeting. The City of Valley Center is hosting a public open house to get input on the Draft Pedestrian and Bicycle Facilities Master Plan on Tuesday, February 19th, 2013 from 6 p.m. to 7 p.m. at Valley Center City Hall. The Draft Plan proposes routes for future walking and biking facilities and identifies options for implementation. At the open house, the Draft Plan will be available and maps of existing and proposed pedestrian and bicycle facilities will be on display. The Draft Plan will be available on February 15, 2013 on the city's website. The Planning Commission will then hold a public hearing on the plan at their February 26, 2013 meeting.

Mr. Utecht also shared a plan for a trail that the Park and Tree Board and the Pride Committee will meet to discuss on Monday night, February 4th at 7:00 p.m. The trail would be located in Wetland Park at West 5th Street. Commissioner Shellenbarger questioned the use of the wetland and the environmental restrictions. He and Chairperson Park recommended that Mr. Utecht look into availability of grant money. Mr. Utecht stated that this could become a community project and suggested utilizing the Boy Scouts, High School carpenters shop, etc. Commissioner Shellenbarger offered his help with the project.

COMMUNICATIONS: None at this time

PUBLIC HEARING ON REZONING #2013-01: Zoning Administrator, Warren Utecht, stated that the applicant had requested changes to the original zoning application.

Chairperson Park made the following remarks concerning agenda Item #7: Z 2013-01 to rezone a parcel of land on the southwest corner of 69th and S. Meridian from A-1 Agricultural to C-2 General Business. The public hearing notice was published in the Ark Valley News on December 27th, 2012, but subsequently, within the last 15 days, the boundary lines were expanded at the applicant's request.

Based upon the timing of the amended application, proper notice could not be provided in accordance with area notification requirements. Therefore, a public hearing cannot be held on this rezoning petition at this time.

The public hearing will be rescheduled for February 26, 2013. The required notice will be published in the Ark Valley News, and notification letters sent out to property owners based on the expanded boundary proposed for the rezoning.

UNFINISHED BUSINESS: none

ITEMS BY PLANNING COMMISSIONERS:

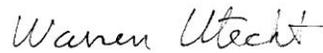
- Gary Janzen – none
- Dee Wretberg - none
- Terry Nantkes - none
- Ronald Colbert Sr. – none
- Danny Park – none.
- Steve Jackson – none
- Ricky Shellenbarger– questioned website updates

ADJOURNMENT:

Motion made by Commissioner Janzen and seconded made by Commissioner Colbert to adjourn. Motion passed unanimously

Time of Adjournment 7:13 p.m.

Respectfully submitted,



Warren Utecht,
Planning Commission Secretary

Minutes to be reviewed and approved by the Valley Center Planning Commission on February 26, 2013.

/Danny Park/
Danny Park, Chairperson
WU/dt

AGENDA FOR ECONOMIC DEVELOPMENT BOARD

TUESDAY, FEBRUARY 5, 2013
6:30 P.M. (PRIOR TO CITY COUNCIL MEETING)
CITY HALL, 121 S. MERIDIAN

1. **CALL MEETING TO ORDER**
2. **APPROVAL OF DRAFT MINUTES**
 - A. February 16, 2012 Draft meeting minutes
3. **NOMINATION OF MEMBERS**
 - A. Replace School Representative for 2 year term (Penny Hargrove to Mike Bonner)
 - B. Re-nominate Casey Carlson to new 2 year term
4. **NEW BUSINESS**
 - A. National Plastics “Annual Claim for Exemption from Property Taxation”. Review and make a recommendation to the City Council
 - B. Retro Systems “Annual Claim for Exemption from Property Taxation”. Review and make a recommendation to the City Council
 - C. Report from Community Development on new or potential development.
5. **MOTION TO ADJOURN**

Note to Economic Development Board Members: If you are unable to attend this meeting, please contact Warren Utecht at City Hall (755-7310) by 5:00 p.m. on the previous day of the meeting

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice. This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the Community Development Office in a timely manner, at communitydevelopment@valleycenterks.org or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7310.

OLD BUSINESS**A. ORDINANCE 1254-13; AUTHORIZING STORMWATER DRAIN IMPROVEMENTS, 2nd Reading:**

An Ordinance authorizing and providing for the construction of Stormwater Drain Improvements in the City; and authorizing the issuance of General Obligation Bonds of The City to pay the costs thereof.

- Ordinance 1254-13

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1254-13, authorizing and providing for the construction of Stormwater Drain Improvements in the City; and authorizing the issuance of General Obligation Bonds of The City to pay the costs thereof, for 2nd reading.

Gilmore & Bell, P.C.
01/09/2013

(Published in *The Ark Valley News*, on February 7, 2013)

ORDINANCE NO. 1254-13

AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, AUTHORIZING AND PROVIDING FOR THE CONSTRUCTION OF STORMWATER DRAINAGE IMPROVEMENTS IN THE CITY; AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY TO PAY THE COSTS THEREOF.

WHEREAS, K.S.A. 12-631r(a) *et seq.* (the “Act”) provides, in part, that whenever the governing body of any city determines it is necessary to construct storm sewers, channels, retention basins or drains for the purpose of managing the storm drainage areas of all or any portion of such city and in the unincorporated areas outside of but within three miles of the corporate limits of such city, the governing body may authorize the construction of such storm sewers, channels, retention basins or drains, such construction shall be authorized by ordinance; such ordinance shall designate where such storm sewers, channels, retention basins or drains shall be located; and construction of such improvements located outside the corporate limits of a city shall not commence unless such construction is approved by a resolution adopted by the board of county commissioners of the county in which such improvements are to be located; and

WHEREAS, the governing body of the City of Valley Center, Kansas (the “City”) hereby finds and determines that it is necessary to construct storm sewer improvements within the corporate limits of the City consisting of a stormwater detention pond, pump station improvements, and stormwater drainage improvements on Ford Street, Ramsey Street, and Meridian Avenue (collectively the “Project”); and

WHEREAS, the governing body of the City hereby further finds and determines that general obligation bonds of the City should be issued under the authority of the Act to pay the costs of the Project and related financing costs.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

Section 1. Findings. It is hereby found and determined that the Project be constructed in accordance with the plans and specifications therefor which are to be prepared by or approved by the City Engineer, and which will be placed on file for public inspection. The estimated costs of the Project are \$5,400,000.

Section 2. Financing. The costs of the Project, interest on interim financing and associated financing costs shall be payable from the proceeds of general obligation bonds of the City issued under authority of the Act (the “Bonds”).

Section 3. Reimbursement. Any Bonds issued under the authority of this Ordinance may be used to reimburse expenditures made on or after the date that is 60 days before the date of passage of this Ordinance pursuant to U.S. Treasury Regulation §1.150-2.

Section 4. Effective Date. This Ordinance shall be in force and take effect from and after its passage, approval and publication once in the official City newspaper.

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PASSED by the governing body of the City on February 5, 2013 and **APPROVED AND SIGNED** by the Mayor.

(SEAL)

Mayor

ATTEST:

Clerk

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NEW BUSINESS**A. ORDINANCE 1255-13; AUTHORIZING & PROVIDING FOR THE
ISSUANCE OF GENERAL OBLIGATION REFUNDING &
IMPROVEMENT BONDS, SERIES 2013-1, 1st Reading:**

An Ordinance authorizing and providing for the issuance of General Obligation Refunding and Improvement Bonds, Series 2013-1, of the City of Valley Center, Kansas

- Ordinance 1255-13

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1255-13, authorizing and providing for the issuance of General Obligation Refunding and Improvement Bonds, Series 2013-1, of the City of Valley Center, Kansas, for 1st reading.

Gilmore & Bell, P.C.
01/23/2013

ORDINANCE NO. 1255-13

OF

THE CITY OF VALLEY CENTER, KANSAS

PASSED

FEBRUARY 19, 2013

**GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS
SERIES 2013-1**

ORDINANCE NO. 1255-13

AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2013-1, OF THE CITY OF VALLEY CENTER, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

WHEREAS, the City of Valley Center, Kansas (the “City”) is a city of the second class, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, pursuant to K.S.A. 12-631r *et seq.*, as amended, and other provisions of the laws of the State of Kansas applicable thereto, by proceedings duly had, the governing body of the City has authorized the following improvements (the “Improvements”) to be made in the City, to-wit:

<i>Project Description</i>	<i>Ord. No.</i>	<i>Amount</i>
Storm Water Drainage *plus associated financing costs	1254-13	\$5,400,000*

; and

WHEREAS, the governing body of the City is authorized by law to issue general obligation bonds of the City to pay the costs of the Improvements; and

WHEREAS, none of such general obligation bonds heretofore authorized have been issued and the City proposes to issue its general obligation bonds to pay the costs of the Improvements; and

WHEREAS, the City heretofore issued and has outstanding the Refunded Bonds and is authorized by K.S.A. 10-427 *et seq.* to issue general obligation refunding bonds of the City for the purpose of refunding the Refunded Bonds; and

WHEREAS, in order to achieve interest cost savings through early redemption of the Refunded Bonds, reduce debt service requirements of the City for certain years, and provide an orderly plan of finance for the City, it has become desirable and in the best interest of the City and its inhabitants to refund the Refunded Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS, AS FOLLOWS:

Section 1. Definitions of Words and Terms. In addition to words and terms defined elsewhere herein, the following words and terms in this Ordinance shall have the meanings hereinafter set forth. Unless the context shall otherwise indicate, words importing the singular number shall include the plural and vice versa, and words importing persons shall include firms, associations and corporations, including public bodies, as well as natural persons.

“Act” means the Constitution and statutes of the State including K.S.A. 10-101 to 10-125, inclusive, K.S.A. 10-427 *et seq.*, K.S.A. 10-620 *et seq.*, and K.S.A. 12-631r *et seq.*, all as amended and supplemented from time to time.

“Bond and Interest Fund” means the Bond and Interest Fund of the City for its general obligation bonds.

“Bond Resolution” means the resolution to be adopted by the governing body of the City prescribing the terms and details of the Bonds and making covenants with respect thereto.

“Bonds” means the City's General Obligation Refunding and Improvement Bonds, Series 2013-1, dated March 1, 2013, authorized by this Ordinance.

“City” means the City of Valley Center, Kansas.

“Clerk” means the duly appointed and acting Clerk of the City or, in the Clerk's absence, the duly appointed Deputy, Assistant or Acting Clerk.

“Improvements” means the improvements referred to in the preamble to this Ordinance and any Substitute Improvements.

“Mayor” means the duly elected and acting Mayor of the City or, in the Mayor's absence, the duly appointed and/or elected Vice Mayor or Acting Mayor of the City.

“Ordinance” means this Ordinance authorizing the issuance of the Bonds.

“Refunded Bonds” means the Series 2003-1 Bonds maturing in the years 2013 to 2019, inclusive, in the aggregate principal amount of \$1,275,000.

“Series 2003-1 Bonds” means the City's General Obligation Refunding and Improvement Bonds, Series 2003-1, dated December 1, 2003.

“State” means the State of Kansas.

“Substitute Improvements” means the substitute or additional improvements of the City authorized in the manner set forth in the Bond Resolution.

Section 2. Authorization of the Bonds. There shall be issued and hereby are authorized and directed to be issued the General Obligation Refunding and Improvement Bonds, Series 2013-1, of the City in the principal amount of \$6,485,000*, for the purpose of providing funds to: (a) pay the costs of the Improvements; (b) pay costs of issuance of the Bonds; and (c) refund the Refunded Bonds.

Section 3. Security for the Bonds. The Bonds shall be general obligations of the City payable as to both principal and interest in part from special assessments levied upon the property benefited by the construction of the improvements financed by the Refunded Bonds, and, if not so paid, from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the City. The balance of the principal and interest on the Bonds is payable from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the City. The full faith, credit and resources of the City are hereby irrevocably pledged for the prompt payment of the principal of and interest on the Bonds as the same become due.

Section 4. Terms, Details and Conditions of the Bonds. The Bonds shall be dated and bear interest, shall mature and be payable at such times, shall be in such forms, shall be subject to redemption and payment prior to the maturity thereof, and shall be issued and delivered in the manner prescribed and subject to the provisions, covenants and agreements set forth in the Bond Resolution hereafter adopted by the governing body of the City.

Section 5. Levy and Collection of Annual Tax. The governing body of the City shall annually make provision for the payment of principal of, premium, if any, and interest on the Bonds as the same become due by levying and collecting the necessary taxes and/or assessments upon all of the taxable tangible property within the City in the manner provided by law.

The taxes and/or assessments above referred to shall be extended upon the tax rolls in each of the several years, respectively, and shall be levied and collected at the same time and in the same manner as the general ad valorem taxes of the City are levied and collected, shall be used solely for the payment of the principal of and interest on the Bonds as and when the same become due and the fees and expenses of the Paying Agent. The proceeds derived from said taxes and/or assessments shall be deposited in the Bond and Interest Fund.

If at any time said taxes and/or assessments are not collected in time to pay the principal of or interest on the Bonds when due, the Treasurer is hereby authorized and directed to pay said principal or interest out of the general funds of the City and to reimburse said general funds for money so expended when said taxes and/or assessments are collected.

Section 6. Further Authority. The Mayor, Clerk and other City officials are hereby further authorized and directed to execute any and all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of the Ordinance, and to make alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

Section 7. Governing Law. This Ordinance and the Bonds shall be governed exclusively by and construed in accordance with the applicable laws of the State.

Section 8. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City, approval by the Mayor and publication in the official City newspaper.

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PASSED by the governing body of the City on February 19, 2013 and **APPROVED AND SIGNED** by the Mayor.

(SEAL)

Mayor

ATTEST:

Clerk

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NEW BUSINESS**B. RESOLUTION 610-13:**

[Moved to February 19, 2013 Meeting]

NEW BUSINESS**C. 2013 TAX ABATEMENT REVIEW:**

- Retro Systems Abatement
- National Plastics Color Inc. Abatement

Community Development Director's Report will be distributed prior to the start of the City Council Meeting.

Should Council choose to proceed,

RECOMMENDED ACTION:

[This item requires 2 separate motions]

Staff recommends motion to:

- Renew Retro System Abatement Request for 2013
and
- Renew National Plastic Abatement Request for 2013



Date: February 5, 2013

To: Economic Development Board

From: Warren Utecht, Community Development Director

RE: 2013 Review of Retro-Systems LLC Claim for Exemption from Property Taxation

History:

The City Council approved (by Ordinance No. 1106-05) an exemption from property taxation for a \$425,000 plant expansion in 2006 and a \$625,000 plant expansion in 2009.

Present Situation:

The summary sheet shows that Retro-Systems has increased their employment from 18 employees in 2006 to 30 employees in 2011, with a projection of 34 employees by 2012. The original 2006 "Tax Abatement Cost-Benefit Analysis" projected 42 employees by 2015.

Retro Systems has seen an increase in payroll from \$643,585 in 2006 to \$1,486,995 in 2011. Their sales have gone from 6 million (out of state) in 2006 to 9.6 million in 2012.

Recommendation of Economic Development Board to the City Council:

The Economic Development Board recommend to the City Council a one-year renewal of the Retro Systems tax abatement agreement, based on their trend of increasing employment and total sales.

**Valley Center Community Development
Warren Utecht, Director**

**121 S. Meridian Phone:
P.O. Box 188 Fax:
Valley Center, KS 67147**

**(316) 755-7310
(316) 755-7319**

Email: communitydevelopment@valleycenterks.org



Date: February 5, 2013

To: Economic Development Board

From: Warren Utecht, Community Development Director

RE: 2013 Review of National Plastics Color Annual Claim for Exemption from Property Taxation

History:

The City Council approved (by Ordinance No. 1106-06) an exemption from property taxation for a plant expansion in 2006.

Present Situation

- The summary sheet shows that National Plastic's employment numbers have increased by 13 new employees for a new high of 109 employees. In 2013, the company is projecting 121 employees by the end of the year. The original 2006 "Tax Abatement Cost-Benefit Analysis" projected 150 employees by 2015.
- Last year, National Plastics raw material costs fluctuated substantially. However, 2012 turned out to be a better year than 2011, with annual sales increasing by 4.4 million.
- The company has not added a 4th shift back yet, but is having employees work overtime on a couple of lines on weekends.
- The abatement alleviates some but not all taxes paid by National Plastic's. In 2012, the company paid \$135,538 in taxes.
- In 2012, National Plastics invested \$517,000 in a new laboratory addition and \$1.1 million in equipment.

Recommendation of Economic Development Board to the City Council:

The Economic Development Board recommend to the City Council a one-year renewal of the National Plastics tax abatement agreement based on the number of employees and sales increasing since 2011.

**Valley Center Community Development
Warren Utecht, Director**

**121 S. Meridian Phone:
P.O. Box 188Fax:
Valley Center, KS 67147**

**(316) 755-7310
(316) 755-7319**

Email: communitydevelopment@valleycenterks.org

CONSENT AGENDA

NONE:

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Director Utecht

E. City Superintendent Dunn

F. Parks & Public Buildings Superintendent Owings

- Parks & Public Building November 2012 – January 2013 Report

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

- S & P Bond Ratings Report

Department of Parks & Public Buildings

As of Wednesday, January 30, 2013

Completed Projects Task Highlights:

November - 2012

Winterize sprinkler systems

Install & insulate backflow covers for irrigation systems

Prep for winterization of all systems – work off of winterization checklist

LP - Repair & Replace steps to yellow slide

MLP – irrigation valve repairs

MLP – continue with irrigation system zone re-nozzle project

CEM – project to cover dirt and sand bins

CH – repaired lights in stairwell

CH – put up Christmas decorations at City Hall & the City Christmas Tree

Pool - repaired chemical storage building door

PWB – overhead door repairs – west door

PSB – replaced several light bulbs & repaired fixture

Updated inventory records

Check & adjust HVAC controls at Buildings

December - 2012

Pool – miscellaneous maintenance & repair projects: shed door, drain cover/strainers, bench

Updates to Preventative Maintenance Plan

Held meeting w/ PEC and City Staff to discuss PSB parking lot expansion project

Vehicle maintenance - annual service Kioti tractor

Water trees

Treat building parking lots for ice/snow

VP- set up Christmas tree recycle area

CH – installed emergency key box

CB –repaired/serviced water fountain

CH – repaired roll down window at front office

PSB – repaired water leak

CH – repaired leaking toilet

MLP – pond fill, repair shore line, re-start waterfall

MLP – repair fishing dock railing

January - 2013

PSB – demo and re-model dispatch office

PSB - construct & install new desk

PSB – install new TV in court room and relocate old TV to Chiefs office

PSB – adjust & repair west front double door

PSB – responded to a call to clean up a tile floor

PSB – prep offices for change in staff locations - strip & wax two office floors install media cabinet and re-route data wiring

CH & Historical Bldg. - take down Christmas decorations

Vehicle maintenance – annual service truck #68, 69, 22

Cemetery – 1 stone setting, 1 burial

PWB – repair tube heater in shop

Community service worker worked 5.5 hours organizing irrigation parts & cleaning up vehicles

Met with electrician to discuss lighting efficiency study to upgrade lighting at PSB

MLP pond – waterfall maintenance/re-start

MLP – waterfall vault modifications; extend wall height, replace door

Purchase additional remotes for VC FD for overhead doors at PSB

Met with Warren to map out a trail routes through Wetland Park. This trail project would tie in with Sidewalk & Bike Path Master Plan, as well as discuss this as a project between the Pride Committee, Park & Tree Board, as well as other interested service groups.

LIB – install gutter covers and repair loose gutter spikes

Replace truck radios in vehicle # 68 & 69

Repair /replace light fixtures, bulbs and emergency exit fixture at PSB & CH

PWB – repair door trim

VP – take down/clean up Christmas Tree recycle area

RatingsDirect®

Summary:

Valley Center, Kansas; General Obligation

Primary Credit Analyst:

Jim Tchou, New York (1) 212-438-1000; jim_tchou@standardandpoors.com

Secondary Contact:

Jennifer K Garza (Mann), Dallas (1) 214-871-1422; jennifer_garza@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:**Valley Center, Kansas; General Obligation****Credit Profile**

US\$6.78 mil GO rfdg and imp bnds ser 2013 due 12/01/2033

*Long Term Rating***A+/Stable****New****Rationale**

Standard & Poor's Ratings Services assigned its 'A+' long-term rating to Valley Center, Kan.'s series 2013 general obligation (GO) refunding and improvement bonds. At the same time, we affirmed our 'A+' long-term rating on the city's existing parity debt. The outlook on the ratings is stable.

The 'A+' rating reflects our view of the city's:

- Participation in the Wichita metropolitan statistical area (MSA);
- Good incomes based on median household; and
- Very strong general fund position compared to expenditures, although low on a nominal basis;

In our opinion, these credit strengths are offset in part by Valley Center's high overall net debt burden and high debt service carrying charge.

The city's unlimited ad valorem tax pledge secure the bonds. Officials report that a portion of the debt service for the bonds will be paid from special assessments and utility revenues. The city plans to use bond proceeds to finance storm water drainage improvements and to refinance a portion of the outstanding series 2003 GO refunding bonds.

Valley Center, with a population estimate of 6,861, is in northeast Kansas, 15 miles north of Wichita, in Sedgwick County. Residents benefit from the city's participation in the Wichita MSA. City incomes are strong, in our opinion, with median effective buying income at 110% of the national average. The regional economic base centers on aircraft manufacturing with Cessna Aircraft Co. (estimated 5,994 employees), Spirit AeroSystems (10,300), and Hawker Beechcraft (5,300). The largest employers in the city include All Saints Home Health Care (480), the Unified School District 262 (450), and National Plastic Colors (110). As of October 2012, unemployment in the Wichita MSA was 6.1%, well below the 7.5% national rate.

Assessed valuation (AV) has been relatively flat over the past five years due to the economic slowdown and reappraisals, increasing only 2.2% during that period. For fiscal 2013, AV was \$50.3 million, or roughly \$314.8 million in market value. Market value per capita, as an indicator of wealth, is, in our opinion, an adequate \$45,900.

Management is projecting AV growth in 2014, based on 2012 data for new construction in the city, which will add an estimated \$4.3 million in valuation. We view the tax base as very diverse, with the 10 leading taxpayers accounting for just 7.6% of AV.

Valley Center's financial position has historically been very strong, in our view, as evidenced by good reserves in the

Summary: Valley Center, Kansas; General Obligation

general fund. At fiscal 2011 year-end, the city's available general fund balance totaled \$438,000 and reflects a \$23,000 operating surplus. Although low nominally, the available fund balance represents 20.3% of general fund expenditures given the city's relatively small budget. For unaudited fiscal 2012, management estimates the city used roughly \$160,000 from the general fund, which was a planned drawdown to maintain a stable mill levy. Officials have budgeted for a \$208,000 surplus for fiscal 2013 to restore the fund balance back to its policy of maintaining 25% of expenditures in reserves. Management reports that the city has access to additional liquidity, if needed, through its capital improvement, equipment reserve, and utility funds. These funds provided the city with access to an additional \$1.9 million at the end of fiscal 2011 and would cover 90% of general fund expenditures.

In fiscal 2011, property tax accounted for 40% of Valley Center's general revenue, followed by sales tax (20%). The tax rate for fiscal 2013 was at 52.63 mills per \$1,000 of AV, a 1.45-mill increase compared to the fiscal 2012 rate. The change was mainly on the general fund levy, which saw a 1.83-mill increase.

We consider Valley Center's management practices "good" under Standard & Poor's Financial Management Assessment methodology, indicating financial management practices exist in most areas, though not all might be formalized or regularly monitored by governance officials. Valley Center has policies in place regarding budgeting practices, investments, long-term financial and capital planning, reserves, and debt management. These include minimum reserve levels, and multiyear financial and capital budget plans included in the annual operating budget, as well as adopted investment policies and regular monitoring and reporting of financial results.

Following this issuance and net of utility system supported debt, the city's overall net debt burden is high, in our opinion, at \$5,497 per capita and 12% of market value. We view debt amortization as above average, with officials retiring roughly 75% of GO debt principal in 10 years, contributing to what we consider a high carrying charge at 34% of governmental expenditures. The city plans to issue about \$1 million in GO debt in 2014 for capital improvements. With a goal of maintaining a steady millage, the 2014 issuance depends on ongoing tax base growth and the roll-off of existing debt.

Valley Center provides pension benefits for all its full-time employees through the statewide Kansas Public Employees Retirement System, a cost-sharing multiple-employer defined-benefit pension plan. The required contribution is determined by actuarial valuation and may be amended by the state legislature. For fiscal 2012, the city's annual pension contribution was \$138,000, or 6% of general fund expenditures. Valley Center has historically met the required annual contribution amounts and management is confident it will be able to continue doing so in the future. The city does not offer any other postemployment benefits to its retirees.

Outlook

The stable outlook reflects Standard & Poor's expectation that the local economy and property tax base will continue to benefit from Valley Center's access to Wichita. The stable outlook also reflects our expectation that the city's financial performance will likely remain what we consider strong and that future capital needs will remain manageable. We do not expect to change the rating within the two-year outlook time frame, as we expect debt levels to remain high and that the city will make the necessary budget adjustments to restore the fund balance back to its formal 25%

Summary: Valley Center, Kansas; General Obligation

reserve level.

Related Criteria And Research

USPF Criteria: GO Debt, Oct. 12, 2006

Ratings Detail (As Of January 25, 2013)

Valley Center GO		
<i>Long Term Rating</i>	A+/Stable	Affirmed
Valley Center GO		
<i>Long Term Rating</i>	A+/Stable	Affirmed
Valley Center GO		
<i>Long Term Rating</i>	A+/Stable	Affirmed
Valley Center GO		
<i>Long Term Rating</i>	A+/Stable	Affirmed

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McGRAW-HILL

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Isham

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN