

CITY OF VALLEY CENTER

FINAL AGENDA

August 16, 2012

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

August 21, 2012

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
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 - C. Consideration of Inter-Local Agreement with USD 262 and Recreation Commission re: Proposed Recreation Complex p 56
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 - B. Bad Debt Report - July 2012 p 85

14. **STAFF REPORTS p 90**
15. **GOVERNING BODY REPORTS p 99**
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA**A. MINUTES:**

Attached are the Minutes from the August 7, 2012 Regular City Council Meeting as prepared by the Assistant City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the August 7, 2012 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
AUGUST 7, 2012
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Harrison Gerling, Marci Maschino, Lionel Jackson, Kate Jackson, and Al Hobson.

Member Absent: None

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Jose Santiago, Assistant City Clerk
Mark Hephner, Police Chief
Richard Dunn, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent
Robert Tormey, Fire Captain
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press Present: The Ark Valley News

APPROVAL OF THE AGENDA

Cicirello moved, seconded by L. Jackson, to approve the agenda as presented. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES – JULY 17, 2012 REGULAR COUNCIL MEETING

Councilmember K. Jackson was listed as voting in favor of the pool closure motion for Summer 2013, when she opposed the motion. The motion still remained defeated.

Cicirello moved, second by Ishman, to approve the Minutes from the July 17, 2012 Regular Council Meeting as amended. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE – AUGUST 7, 2012

L. Jackson moved, second by Hobson, to approve Appropriation Ordinance No. 08/07/2012 as presented. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

VETERAN'S DAY COMMITTEE

Mayor McNown removed Andrew Wilson from the Veteran's Day Committee and added Rick Shellenbarger.

L. Jackson moved, second by K. Jackson, to approve the appointment of Rick Shellenbarger and the removal of Andrew Wilson, to the Veteran's Day Committee. Vote yea: unanimous. Motion carried.

COMMITTEES, COMMISSIONS

OLD BUSINESS

DISCUSSION OF 2013 BUDGET

City Administrator Pile went through the requested 2% cuts made by Staff.

Councilmember L. Jackson stated it was his opinion that the proposed cuts did not provide enough in savings to justify the decrease in services.

L. Jackson moved, second by Cicirello, to deny the additional 2% cuts as presented by Staff. Vote yea: K. Jackson, Maschino, Cicirello, Ishman and L. Jackson. Opposed: Leftoff, Gerling and Hobson. Motion carried.

Cicirello moved, second by Maschino, to remove the 2 full-time firefighters from the Budget. Vote yea: K. Jackson, Maschino, Cicirello, Gerling, Ishman and L. Jackson. Opposed: Leftoff and Hobson.

Maschino presented information on the Emergency Communications Department, proposing a savings of over \$200,000 if dispatching was no longer done by the City, but instead relying solely on Sedgwick County's dispatching services. Also mentioned is the double taxation on the citizens for dispatching services from both Sedgwick County and Valley Center, where Sedgwick County can provide equal, if not greater dispatching services to the community as the City provides.

Council members Cicirello and Hobson both stated they were opposed to getting rid of dispatching services by the City, stating that the safety of lives and property could be jeopardized if the service is cut.

Cicirello provided an audio recording from the Valley Center Emergency Communications Department where a resident of Sedgwick County was unable to reach County dispatch to report a grass fire and relied on Valley Center's dispatching service to report the fire.

Police Chief Hephner stated if the Council decided to cut the dispatching service, they needed to consider keeping at least 2, possibly 3, of the full-time employees to provide support for the police officers as well as record-keeping functions.

Councilmember K. Jackson reminded Council that if any decision is made tonight to cut dispatching services, the cut will be without the input of citizenry at the public hearing.

Hobson moved, second by K. Jackson, to make no reduction in dispatching services. Vote yea: K. Jackson, Leftoff, Cicirello, Gerling and Hobson. Opposed: Maschino, Ishman and L. Jackson. Motion carried.

PUBLIC INPUT

Cathy Sexton, 429 Albert Street and employee of the City, stated she works 3 jobs and still has a difficult time supporting her family. Asked that Council take employees' wages into consideration before making a decision to have employees share the cost of health insurance. Also stated she believes there is a lot of waste in the budget, like trees and outsourcing of street services.

Kyle Lang, 714 Gatewood Street, says he does not think dispatching services are a good investment for his dollar.

City Superintendent Dunn reminded Council the health insurance for employees is not free, as there is a deductible of \$1,000 for individuals and \$3,000 for families.

Pile stated the cuts made thus far by the Council have given a total savings of \$81,000.

Hobson moved to approve the 2013 Budget with the current numbers including the \$81,000 in cuts, and go to public hearing. Motion failed due to lack of second.

Mayor McNown called for a fifteen-minute break at 8:24, to allow Pile to calculate the new budget figures with the cuts made.

Maschino moved, second by K. Jackson, to provide employee raises to those employees identified within the salary analysis as earning less than the median wage, bringing their wage within 20% of the identified median wage, and to provide a 1% cost of living adjustment to all employees with an approximate impact to the 2013 Budget of \$71,200. Vote yea: K. Jackson, Maschino, Cicirello, Ishman and L. Jackson. Opposed: Leftoff, Gerling and Hobson. Motion carried.

Councilmember K. Jackson left at 8:42 p.m. due to a death in the family.

Hobson moved to approve the 2013 Budget with the current numbers including the \$81,000 in cuts and the addition of \$71,200 for salary increases. Motion failed due to lack of second.

L. Jackson moved, second by Maschino, to add back \$40,000 to the Special Streets budget for street maintenance and repairs. Vote yea: Maschino and L. Jackson. Opposed: Leftoff, Cicirello, Gerling, Ishman and Hobson. Motion denied.

L. Jackson moved, second by Hobson, to approve a maximum budget of \$8,154,175 and establish a Public Hearing for August 21, 2012 at City Hall at 7:00 p.m. for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of Ad Valorem tax. Vote yea: Leftoff, Cicirello, Ishman, Hobson and L. Jackson. Opposed: Maschino and Gerling. Motion carried.

NEW BUSINESS

CONSIDERATION OF BIDS FOR NORTH MERIDIAN WATER LINE REPLACEMENT

Maschino moved, second by L. Jackson, to accept the Meridian Waterline Bids for the replacement of the lines between Main to 2nd Street and award the contract to Nowak Construction for a contract amount for \$200,680.50. Vote yea: unanimous.

CONSENT AGENDA

Maschino moved, Cicirello second, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTS

PARKS SUPERINTENDENT OWINGS

Said there is a Movie in the Park event, with a series of four movie nights planned, as the first was very successful.

CITY ENGINEER KELSEY

Stated the completion date for the Meridian Street Paving Project is August 20th.

Councilmember Cicirello asked when the No Parking signs would be installed, as there is an Open House for the school on August 8.

Kelsey said he would find out and let Cicirello know.

GOVERNING BODY REPORTSMAYOR MCNOWN

Thanked residents for showing up to the Council meeting; asked them to get in touch with their Council members to express their opinions on the budget.

COUNCILMEMBER CICIRELLO

Stated he and Councilmember Hobson attended a Wichita Area Builder's Association meeting covering information on development incentives; has obtained a copy of the City of Andover's policy that he will distribute to the Council. Thanked Staff for their work on the budget and thanked citizens for attending the meeting to express their opinions.

COUNCILMEMBER GERLING

Said he was on the City website, and found a page that had Councilmember Campbell's email address listed for Council member Leftoff.

COUNCILMEMBER HOBSON

Congratulated Chief Hephner and the Police Department for the awards they received.

Maschino moved, second by Ishman, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 8:59 p.m.

Kristine A. Polian, City Clerk

CLERK'S AGENDA**B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for August 21, 2012 as prepared by City Staff.

August 21, 2012 Appropriation

Packet # 1	\$ 271,445.19
Packet # 2	\$ 1,310.37
Packet # 3	<u>\$ 702.04</u>
Total	\$ 273,457.60

RECOMMENDED ACTION:

Staff recommends motion to approve the August 21, 2012 Appropriation Ordinance as presented / amended.

08-14-2012 12:53 AM

COUNCIL PKT # 1, AUGUST 21, 2012

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADRIAN & PANKRATZ, P.A.	CASE # 12 - LM - 306	GENERAL FUND	NON-DEPARTMENTAL	187.02
			TOTAL:	187.02
ARK VALLEY NEWS	ORDIN 1245-12	GENERAL FUND	ADMINISTRATION	167.68
	ORDIN 1244-12	GENERAL FUND	COMMUNITY DEVELOPMENT	71.68
	OUR OLDER YOUTH	GENERAL FUND	PARKS AND PUBLIC GROUN	29.00
	07/12 PUBLIC NOTICE	GENERAL FUND	ENVIRONMENTAL SERVICES	18.56
	07/19 PUBLIC NOTICE	GENERAL FUND	ENVIRONMENTAL SERVICES	18.56
	07/26 PUBLIC NOTICE	GENERAL FUND	ENVIRONMENTAL SERVICES	17.28
	JULY 2012 LEGALS	WATER OPERATING	NON-DEPARTMENTAL	60.00
			TOTAL:	382.76
AT&T	JUL 25 - AUG 24, 2012	GENERAL FUND	POLICE	74.29
	JUL 25 - AUG 24, 2012	GENERAL FUND	EMERGENCY COMMUNICATIO	148.66
	JUL 25 - AUG 24, 2012	GENERAL FUND	EMERGENCY COMMUNICATIO	74.29
	JUL 25 - AUG 24, 2012	WATER OPERATING	NON-DEPARTMENTAL	318.85
	JUL 25 - AUG 24, 2012	WATER OPERATING	NON-DEPARTMENTAL	298.22
			TOTAL:	914.31
CANDACE B. DECKER	MOWED GRASS	GENERAL FUND	ENVIRONMENTAL SERVICES	50.00
			TOTAL:	50.00
CIVIC PLUS	WEBSITE HOSTING FEE	GENERAL FUND	ADMINISTRATION	85.71
	WEBSITE HOSTING FEE	GENERAL FUND	LEGAL & MUNICIPAL COUR	10.71
	WEBSITE HOSTING FEE	GENERAL FUND	COMMUNITY DEVELOPMENT	10.71
	WEBSITE HOSTING FEE	GENERAL FUND	POLICE	96.43
	WEBSITE HOSTING FEE	GENERAL FUND	FIRE	16.07
	WEBSITE HOSTING FEE	GENERAL FUND	EMERGENCY COMMUNICATIO	42.86
	WEBSITE HOSTING FEE	GENERAL FUND	PARKS AND PUBLIC GROUN	32.14
	WEBSITE HOSTING FEE	GENERAL FUND	ENVIRONMENTAL SERVICES	5.37
	WEBSITE HOSTING FEE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	26.79
	WEBSITE HOSTING FEE	WATER OPERATING	NON-DEPARTMENTAL	37.50
	WEBSITE HOSTING FEE	SEWER OPERATING	NON-DEPARTMENTAL	10.71
			TOTAL:	375.00
CORNEJO & SONS	MERIDIAN PAVING IMPROVEME	CAPITAL PROJECTS F	MERIDIAN AVE PAVING	168,386.41
			TOTAL:	168,386.41
COX COMMUNICATIONS	AUGUST 2012 SERVICES	GENERAL FUND	ADMINISTRATION	90.96
	AUG 2012 SERVICES	GENERAL FUND	ADMINISTRATION	17.41
	AUGUST 2012 SERVICES	GENERAL FUND	LEGAL & MUNICIPAL COUR	19.98
	AUGUST 2012 SERVICES	GENERAL FUND	COMMUNITY DEVELOPMENT	25.99
	AUG 2012 CABLE- CH	GENERAL FUND	COMMUNITY DEVELOPMENT	17.40
	AUGUST INTERNET	GENERAL FUND	COMMUNITY DEVELOPMENT	59.95
	AUGUST 2012 SERVICES	GENERAL FUND	POLICE	19.99
	AUGUST 2012 SERVICES	GENERAL FUND	FIRE	19.99
	AUGUST 2012 SERVICES	GENERAL FUND	EMERGENCY COMMUNICATIO	19.99
	SERVICES 08/01-08/31/12	GENERAL FUND	PARKS AND PUBLIC GROUN	19.99
	AUGUST 2012 SERVICES	GENERAL FUND	ENVIRONMENTAL SERVICES	13.00
	SERVICES 08/01-08/31/12	SPECIAL HIGHWAY	SPECIAL HIGHWAY	19.98
	SERVICES 08/01-08/31/12	WATER OPERATING	NON-DEPARTMENTAL	20.00
	SERVICES 08/01-08/31/12	SEWER OPERATING	NON-DEPARTMENTAL	19.98
			TOTAL:	384.61
FAMILY SUPPORT PAYMENT CENTER	CASE # 11LWAD00059	SPECIAL HIGHWAY	NON-DEPARTMENTAL	67.00
			TOTAL:	67.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FRED A JOHNSON	CASE # 06 LM 18465	WATER OPERATING	NON-DEPARTMENTAL	97.25
			TOTAL:	97.25
HARDLINE GRAPHICS	REMOVED "V" FROM PANELS	GENERAL FUND	COMMUNITY DEVELOPMENT	200.00
			TOTAL:	200.00
HCSB	8/2012 LEASE PYMT #19	GENERAL FUND	COMMUNITY DEVELOPMENT	789.67
			TOTAL:	789.67
HOMELAND ROOFING & CONSTRUCTION	ROOF BLD AIR UNIT	SEWER SURPLUS RESE	NON-DEPARTMENTAL	2,910.00
	OVERHEAD DOOR	SEWER SURPLUS RESE	NON-DEPARTMENTAL	640.00
			TOTAL:	3,550.00
ING LIFE INSURANCE & ANNUITY	457 DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	887.00
	457 DEFERRED COMP	WATER OPERATING	NON-DEPARTMENTAL	212.50
			TOTAL:	1,099.50
INTRUST BANK NA	FEDL WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	161.71
	FEDL WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	4,960.81
	FICA TAX	GENERAL FUND	NON-DEPARTMENTAL	148.63
	FICA TAX	GENERAL FUND	NON-DEPARTMENTAL	2,118.00
	MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	51.35
	MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	731.23
	FICA TAX	GENERAL FUND	ADMINISTRATION	32.55
	FICA TAX	GENERAL FUND	ADMINISTRATION	582.68
	MEDICARE	GENERAL FUND	ADMINISTRATION	7.64
	MEDICARE	GENERAL FUND	ADMINISTRATION	136.28
	FICA TAX	GENERAL FUND	LEGAL & MUNICIPAL COUR	140.81
	FICA TAX	GENERAL FUND	LEGAL & MUNICIPAL COUR	119.26
	MEDICARE	GENERAL FUND	LEGAL & MUNICIPAL COUR	32.94
	MEDICARE	GENERAL FUND	LEGAL & MUNICIPAL COUR	27.89
	FICA TAX	GENERAL FUND	COMMUNITY DEVELOPMENT	179.78
	MEDICARE	GENERAL FUND	COMMUNITY DEVELOPMENT	42.05
	FICA TAX	GENERAL FUND	POLICE	1,234.96
	MEDICARE	GENERAL FUND	POLICE	288.82
	FICA TAX	GENERAL FUND	FIRE	46.04
	FICA TAX	GENERAL FUND	FIRE	204.56
	MEDICARE	GENERAL FUND	FIRE	10.77
	MEDICARE	GENERAL FUND	FIRE	47.84
	FICA TAX	GENERAL FUND	EMERGENCY COMMUNICATIO	286.16
	MEDICARE	GENERAL FUND	EMERGENCY COMMUNICATIO	66.93
	FICA TAX	GENERAL FUND	PARKS AND PUBLIC GROUN	429.60
	MEDICARE	GENERAL FUND	PARKS AND PUBLIC GROUN	100.47
	FICA TAX	GENERAL FUND	ENVIRONMENTAL SERVICES	89.58
	MEDICARE	GENERAL FUND	ENVIRONMENTAL SERVICES	20.95
	FEDL WITHHOLDING TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	372.14
	FICA TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	203.35
	MEDICARE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	70.20
	FICA TAX	SPECIAL HIGHWAY	SPECIAL HIGHWAY	300.18
	MEDICARE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	70.20
	FEDL WITHHOLDING TAX	WATER OPERATING	NON-DEPARTMENTAL	848.64
	FICA TAX	WATER OPERATING	NON-DEPARTMENTAL	394.85
	MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	136.31
	FICA TAX	WATER OPERATING	NON-DEPARTMENTAL	582.87
	MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	136.31
	FEDL WITHHOLDING TAX	SEWER OPERATING	NON-DEPARTMENTAL	298.95

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FICA TAX	SEWER OPERATING	NON-DEPARTMENTAL	148.77
	MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	51.36
	FICA TAX	SEWER OPERATING	NON-DEPARTMENTAL	219.61
	MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	<u>51.36</u>
			TOTAL:	16,185.39
KANSAS DEPT OF REVENUE	STATE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	45.55
	STATE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	2,085.53
	STATE WITHHOLDING	SPECIAL HIGHWAY	NON-DEPARTMENTAL	158.24
	STATE WITHHOLDING	WATER OPERATING	NON-DEPARTMENTAL	440.44
	STATE WITHHOLDING	SEWER OPERATING	NON-DEPARTMENTAL	<u>119.17</u>
			TOTAL:	2,848.93
KANSAS EMPLOYMENT SECURITY	2ND QTR UNEMPLOY TAX	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	<u>1,566.03</u>
			TOTAL:	1,566.03
KANSAS OFFICE OF THE TREASURER	JULY 2012 FEES	GENERAL FUND	NON-DEPARTMENTAL	424.35
	JULY 2012 FEES	GENERAL FUND	NON-DEPARTMENTAL	<u>10.65</u>
			TOTAL:	435.00
KANSAS PAYMENT CENTER	KANSAS PAYMENT CENTER	GENERAL FUND	NON-DEPARTMENTAL	87.70
	CASE # SG 06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	CASE # SG98D*002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	CASE # SG 06DM00734	GENERAL FUND	NON-DEPARTMENTAL	112.00
	CASE # SG 07DM00222	GENERAL FUND	NON-DEPARTMENTAL	247.00
	CASE # SG 07DM00222 ADDL C	GENERAL FUND	NON-DEPARTMENTAL	68.00
	CASE # SG 05DM06422	WATER OPERATING	NON-DEPARTMENTAL	<u>204.50</u>
			TOTAL:	979.51
KDHE-DIV OF H & E LABOR	APR-JUN 2012 COLIFORM SCR	WATER OPERATING	NON-DEPARTMENTAL	<u>474.00</u>
			TOTAL:	474.00
KPERS	KPERS OPTIONAL GROUP LIFE	GENERAL FUND	NON-DEPARTMENTAL	53.10
	KPERS TIER 2	GENERAL FUND	NON-DEPARTMENTAL	738.78
	KPERS TIER 1	GENERAL FUND	NON-DEPARTMENTAL	1,439.47
	KPERS TIER 2	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	1,451.36
	KPERS TIER 1	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	4,033.96
	KPERS OPTIONAL GROUP LIFE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	10.15
	KPERS TIER 2	SPECIAL HIGHWAY	NON-DEPARTMENTAL	63.00
	KPERS TIER 1	SPECIAL HIGHWAY	NON-DEPARTMENTAL	129.76
	KPERS OPTIONAL GROUP LIFE	WATER OPERATING	NON-DEPARTMENTAL	5.70
	KPERS TIER 2	WATER OPERATING	NON-DEPARTMENTAL	153.13
	KPERS TIER 1	WATER OPERATING	NON-DEPARTMENTAL	278.88
	KPERS TIER 2	SEWER OPERATING	NON-DEPARTMENTAL	93.80
	KPERS TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	<u>86.63</u>
			TOTAL:	8,537.72
LAURIE B WILLIAMS	CASE # 09-14039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	CASE # 11-13654	GENERAL FUND	NON-DEPARTMENTAL	172.00
	CASE # 08-10028-13	WATER OPERATING	NON-DEPARTMENTAL	<u>84.00</u>
			TOTAL:	311.00
LEEKERS	RESTITUTIONS	GENERAL FUND	NON-DEPARTMENTAL	47.37
	RESTITUTIONS	GENERAL FUND	NON-DEPARTMENTAL	<u>11.50</u>
			TOTAL:	58.87

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MEDICAL PLAZA OF VALLEY CENTER	KNEE & PHYSICAL EXAM	GENERAL FUND	POLICE	1,210.00
	KKNEE EXAMINATION	SPECIAL HIGHWAY	SPECIAL HIGHWAY	<u>416.00</u>
			TOTAL:	1,626.00
NEWMAN, REYNOLDS & RIFFEL, P.A.	CASE # 07LM8311	WATER OPERATING	NON-DEPARTMENTAL	<u>97.25</u>
			TOTAL:	97.25
P S I	AUG 2012 SERVICES	GENERAL FUND	ADMINISTRATION	65.00
	AUG 2012 SERVICES	GENERAL FUND	POLICE	97.50
	AUG 2012 SERVICES	GENERAL FUND	FIRE	552.50
	AUG 2012 SERVICES	SPECIAL HIGHWAY	SPECIAL HIGHWAY	48.75
	AUG 2012 SERVICES	WATER OPERATING	NON-DEPARTMENTAL	<u>48.75</u>
			TOTAL:	812.50
PETTY CASH	# 2 CAR WASH 7-27-12	GENERAL FUND	POLICE	5.00
	# 14 CARWASH 7-31-12	GENERAL FUND	POLICE	5.00
	# 5 CAR WASH 4-23-12	GENERAL FUND	POLICE	5.00
	# 8 CAR WASH 4-23-12	GENERAL FUND	POLICE	5.00
	# 8 CAR WASH 5-22-12	GENERAL FUND	POLICE	3.00
	# 8 CAR WASH 5-13-12	GENERAL FUND	POLICE	5.00
	#11 CAR WASH 5-13-12	GENERAL FUND	POLICE	5.00
	# 8 CAR WASH 5-22-12	GENERAL FUND	POLICE	3.00
	# 9 CAR WASH 6-2-12	GENERAL FUND	POLICE	5.00
	# 8 CAR WASH 6-8-12	GENERAL FUND	POLICE	4.00
	#11 CAR WASH 6-27-12	GENERAL FUND	POLICE	5.00
	# 6 CAR WASH 6-28-12	GENERAL FUND	POLICE	5.99
	# 8 CAR WASH 6-29-12	GENERAL FUND	POLICE	4.00
	# 9 CAR WASH 6-30-12	GENERAL FUND	POLICE	5.00
	# 10 CAR WASH 7-2-12	GENERAL FUND	POLICE	5.00
	# 8 CAR WASH 7-24-12	GENERAL FUND	POLICE	4.25
	# 3 CAR WASH 7-18-12	GENERAL FUND	POLICE	4.00
	# 7 CAR WASH 7-30-12	GENERAL FUND	POLICE	3.75
	#10 CAR WASH 7-30-12	GENERAL FUND	POLICE	5.00
	# 4 CAR WASH 5-8-12	GENERAL FUND	POLICE	<u>10.00</u>
		TOTAL:	96.99	
SECURITY BENEFIT	DEFERRED COMPENSATION	GENERAL FUND	NON-DEPARTMENTAL	<u>50.00</u>
			TOTAL:	50.00
SHEA, CARVER, BLANTON & GREHM	CASE # 2012 LM 0030	GENERAL FUND	NON-DEPARTMENTAL	<u>23.00</u>
			TOTAL:	23.00
TFM COMM INC	CAPITAL PROJECTS F	MOTOROLA RADIOS		<u>747.12</u>
			TOTAL:	747.12
U S DEPT OF EDUCATION	CASE #- S447705160	GENERAL FUND	NON-DEPARTMENTAL	<u>175.37</u>
			TOTAL:	175.37
VALLEY CENTER POSTMASTER	UTILITY POSTAL FUNDS	WATER OPERATING	NON-DEPARTMENTAL	2,000.00
	UTILITY POSTAL FUNDS	STORMWATER UTILITY	INVALID DEPARTMENT	1,000.00
	UTILITY POSTAL FUNDS	SOLID WASTE UTILIT	INVALID DEPARTMENT	1,000.00
	UTILITY POSTAL FUNDS	SEWER OPERATING	NON-DEPARTMENTAL	<u>2,000.00</u>
			TOTAL:	6,000.00
VALLEY VIEW APARTMENTS	RESTITUTIONS	GENERAL FUND	NON-DEPARTMENTAL	<u>445.46</u>
			TOTAL:	445.46

08-14-2012 12:53 AM

COUNCIL PKT # 1, AUGUST 21, 2012

PAGE:

6

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/29/2012 THRU 8/11/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL PKT # 1, AUGUST 21, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

08-14-2012 12:56 AM

COUNCIL PKT # 2, AUGUST 21, 2012

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CATHY SEXTON	8/2012 SR COORDINATOR CON	ACTIVE AGING	NON-DEPARTMENTAL	<u>1,125.00</u>
			TOTAL:	1,125.00
SHAWN K WILLIAMS	PER DIEM	SEWER OPERATING	NON-DEPARTMENTAL	<u>185.37</u>
			TOTAL:	185.37

===== FUND TOTALS =====

220	ACTIVE AGING	1,125.00
620	SEWER OPERATING	185.37

	GRAND TOTAL:	1,310.37

TOTAL PAGES: 1

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COUNCIL PKT # 2, AUGUST 21, 2012

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/29/2012 THRU 8/11/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL PKT # 2, AUGUST 21, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

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COUNCIL PKT # 3, AUGUST 21, 2012

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GINGER LOBDELL	VET CLINIC SRVCS	GENERAL FUND	ENVIRONMENTAL SERVICES	<u>65.00</u>
			TOTAL:	65.00
MARCIA HELTEN	DEDUCTIBLE	EQUIPMENT RESERVE	NON-DEPARTMENTAL	<u>637.04</u>
			TOTAL:	637.04

===== FUND TOTALS =====

010	GENERAL FUND	65.00
127	EQUIPMENT RESERVE	637.04

	GRAND TOTAL:	702.04

TOTAL PAGES: 1

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COUNCIL PKT # 3, AUGUST 21, 2012

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 04-CVC - REIMBURSEMENTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/29/2012 THRU 8/11/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL PKT # 3, AUGUST 21, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CLERK'S AGENDA

C. TREASURER'S REPORT for JULY 2012:

RECOMMENDED ACTION:

Staff recommends motion to receive and file the July 2012 Treasurer's Report.

8-14-2012 02:21 PM

CITY OF VALLEY CENTER
 MONTHLY TREASURERS REPORT
 AS OF: JULY 31ST, 2012

PAGE: 1

FUND	BEGINNING CASH BALANCE	MONTH TO DATE REVENUES	MONTH TO DATE EXPENDITURES	PENDING PAYABLES	ENDING CASH BALANCE
010-GENERAL FUND	403,025.21	124,955.91	176,435.04	1,733.81	353,279.89
020-SPECIAL PARKS AND REC	16,821.21	0.00	0.00	0.00	16,821.21
030-SPECIAL ALCOHOL AND DRUGS	16,821.17	0.00	0.00	0.00	16,821.17
110-EMPLOYEE BENEFITS	409,012.08	0.00	41,859.85	0.00	367,152.23
111-FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00
125-FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	0.00	640.30
126-BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	0.00	111,177.90
127-EQUIPMENT RESERVE	228,953.93	0.00	0.00	0.00	228,953.93
128-PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	0.00	8,627.24
140-LIBRARY	22,735.35	0.00	0.00	0.00	22,735.35
150-SPECIAL HIGHWAY	524,566.43	126,872.23	18,973.82	127.08	632,591.92
160-EMERGENCY EQUIPMENT	101,309.29	0.00	1,276.30	0.00	100,032.99
210-PAYROLL CLEARING	37.62	0.00	0.00	0.00	37.62
220-ACTIVE AGING	4,914.68	0.00	353.53	0.00	4,561.15
225-PARK BEAUTIFICATION FUND	3,152.23	0.00	0.00	0.00	3,152.23
230-BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	0.00	1,143.50
240-D.A.R.E.	3,710.07	28.57	0.00	0.00	3,738.64
245-VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00
250-DRUG TAX DISTRIBUTION	5,346.73	0.00	0.00	0.00	5,346.73
260-LAW ENFORCE BLOCK GRANT	2,500.00	0.00	0.00	0.00	2,500.00
280-ADSAP	2,559.80	0.00	0.00	0.00	2,559.80
340-CAPITAL IMPROVEMENT FUND	3,354.07	0.00	0.00	0.00	3,354.07
350-CAPITAL PROJECTS FUND	243,250.64	0.00	152,130.79	0.00	91,119.85
410-BOND & INTEREST	1,579,105.73	0.00	769,089.00	0.00	810,016.73
610-WATER OPERATING	447,422.71	161,662.38	129,369.69	1,605.16	481,320.56
611-METER DEPOSIT	0.00	0.00	0.00	0.00	0.00
612-STORMWATER UTILITY FUND	41,702.13	2,993.00	1,718.11	0.00	42,977.02
613-SOLID WASTE UTILITY	33,649.88	31,363.01	28,821.64	0.00	36,191.25
614-WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	0.00	7,780.37
615-WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	0.00	146,497.48
616-WATER LOAN PRIN & INT	162,580.88	0.00	0.00	0.00	162,580.88
617-07 WATER LOAN P & I	43,864.54	0.00	0.00	0.00	43,864.54
619-WATER SURPLUS RESERVE	529,154.66	0.00	0.00	0.00	529,154.66
620-SEWER OPERATING	240,662.65	83,054.79	22,945.26	194.53	300,966.71
621-SEWER OPERATION & MAINT	14,795.22	0.00	0.00	0.00	14,795.22
623-07 SEWER LOAN P & I	38,131.70	0.00	0.00	0.00	38,131.70
625-1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00
626-1993 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00
627-1993 SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00
628-SEWER SURPLUS RESERVE	197,993.77	0.00	0.00	0.00	197,993.77
629-1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00
630-1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00
631-1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00
633-2001 SW BOND P & I	138,753.31	0.00	0.00	0.00	138,753.31
634-2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00

8-14-2012 02:21 PM

CITY OF VALLEY CENTER
 MONTHLY TREASURERS REPORT
 AS OF: JULY 31ST, 2012

PAGE: 2

FUND	BEGINNING CASH BALANCE	MONTH TO DATE REVENUES	MONTH TO DATE EXPENDITURES	PENDING PAYABLES	ENDING CASH BALANCE
635-2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00
BALANCES	5,735,754.48	530,929.89	1,342,973.03	3,660.58	4,927,371.92
	=====	=====	=====	=====	=====

*** END OF REPORT ***

PRESENTATIONS / PROCLAMATIONS

A. PROCLAMATION – SEPTEMBER LIBRARY CARD SIGN-UP MONTH:

Proclamation for Library Card Sign-Up Month

WHEREAS, the library card is the “**Smartest**”, most important, inexpensive card to own;

WHEREAS, libraries provide programs, activities and resources to the Valley Center community, stimulating an interest in reading and inspiring life-long learning;

WHEREAS, libraries meet the needs of all types of individuals by providing free access to computers, books, DVDs and CDs, librarian assistance and readers advisory services;

WHEREAS, libraries enable individuals to make informed decisions about their self-governance by promoting unrestricted access to information and by serving as community centers for learning;

WHEREAS, in a world undergoing constant change, libraries provide enduring connections to the past and future of our communities, nations and civilizations;

WHEREAS, the expansion of electronic networks linking libraries and their resources makes possible better and more easily accessible information for library users around the world;

WHEREAS, libraries provide entry to important research about health, economics, housing, the environment and countless other areas to support better living conditions and to help people lead longer, more productive and fulfilling lives;

WHEREAS, libraries support a competitive workforce with basic literacy programs, computers and other resources to help children and adults learn to find, evaluate and use information they need for their jobs, health, education and other needs;

WHEREAS, our library offers pre-school story hour and summer reading programs to encourage children to begin a habit of reading that will serve to benefit their personal and professional lives; and

WHEREAS, 72% of people living in library service areas of Kansas have library cards

NOW, THEREFORE, BE IT RESOLVED THAT Michael D. McNown, Mayor of Valley Center, Kansas proclaims September, 2012 as Library Card Sign-Up Month in Valley Center and urges everyone to visit our public library and thank a librarian for making this unique and wonderful institution possible.

Michael D. McNown, Mayor of Valley Center, Kansas

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW:

- Valley Center Public Library July 9, 2012 Minutes
- Valley Center Public Library Financial Summary, August 13, 2012

**VALLEY CENTER PUBLIC LIBRARY a/k/a
EDNA BUSCHOW MEMORIAL LIBRARY
BOARD MEETING MINUTES
July 9, 2012**

Meeting was called to order by Amy Stamm, President at 6:00 pm. Members present were Amy Stamm, Jenna Sauber, Matt Cox, Ashley Royal, Marsha Huebert, and Chad Dove. Also in attendance were Janice Sharp director and Terry Foster office manager.

Introductions were made for the benefit of new members

Agenda: Marsha made the motion to accept the agenda. Chad seconded. **Motion carried** Vote was unanimous.

Paul Hawkins from SCKLS presented a new member orientation to the board. SCKLS has provided the sandwich meal from Subway since we're starting our meeting at 6 PM.

Approval of June 11 minutes: Chad made the motion to accept the June 11, 2012 minutes as presented, Ashley seconded. **Motion carried** Vote was unanimous.

Financial Report: Marsha made the motion to approve the financial reports. Ashley seconded. **Motion carried.** Vote was unanimous.

Director's report: Janice asked for help with the Cosmosphere event later this month at the park.

Janice has checked with Conrade Insurance in Newton about an event rider to cover the Cosmosphere event.

Janice has a letter to Joel about the budget and is ready to mail it.

An Electrician was out today to give us some options to re-route some electrical lines and to reduce the uses of surge bars. No bid received yet. A second company will give us a 2nd bid.

October 16 the library will host the Chamber luncheon and Julie Tomlianovich from SCKLS will tell scary stories.

The Jerry Barlow concert might be held at the UMC Fireside room if it is available on Monday 10/22/12.

Janice has the letters for the museums ready to mail asking for a partnership with the library on admissions. She is also sending out letters soliciting donations for summer reading.

OFFICE MANAGERS REPORT: Stats for June are very good. 268 people used the internet in June, there were 69 new membership cards issued, and over 600 DVD's were checked out in June. There were 4,196 people who visited the library in June.

A volunteer has offered to paint the curb red in front of the library and add a no parking sign to the space. Folks who park there for extended periods of time block access to the book drop.

The Polaris system will be down a couple of times later this year. In late August the system will be down for an upgrade as well as November 26 – 29th. It was decided to reduce the services offered those days as well as the library hours as the system being down will make it difficult to function. The due dates of materials will be extended so nothing will become due on those days.

Terry shared about of couple of patron incidents this past week and how those issues were handled.

OLD BUSINESS: Grant Writer: Sherry our possible grant writer is about finished with her first of 2 classes she agreed to take. We will meet with her soon to discuss writing grants for the Friends group.

Test Site: Nothing new to report on this item

E-Books: There will be a workshop offered in Derby later this month that Janice & Terry will attend to continue to learn about an e book program. It was decided to do a Survey Monkey survey to see what types of e books our patrons would be interested in having available.

NEW BUSINESS: Fall Festival- we will do the car show and Sunday at the park food booths again this year. We will ask Ben Anderson to smoke some meat for the Car show feed.

POLICY CHANGES: A copy of the policy manual was handed out to all members to review and we will vote on the changes next month.

ADJOURN: Marsha made the motion to adjourn, Jenna seconded. **Motion carried** Vote was unanimous

The next meeting will be held Monday August 13, 2012 at 7:00 pm.

Valley Center Public Library
 Financial Summary
 August 13, 2012

	Year to Date	
	Actual -- 2012	Budget -- 2012
Revenues		
City of Valley Center	\$ 194,847.90	\$ 229,840.00
State Aid	\$ 2,905.00	\$ 3,500.00
SCKLS Grant	\$ 5,220.00	\$ 12,500.00
Summer Reading Grant	\$ 4,927.37	\$ 4,500.00
Other income	\$ 3,827.88	\$ 10,000.00
 Total Revenues	 \$ 211,728.15	 \$ 260,340.00
 Gross Income	 \$ 211,728.15	 \$ 260,340.00
 Expenses		
Wages, P/R Taxes & Benefits	\$ 91,736.52	\$ 155,000.00
Collection Development Materials	\$ 27,186.08	\$ 35,700.00
Utilities	\$ 3,041.34	\$ 5,800.00
Janitorial, Repairs & Maintenance	\$ 5,614.44	\$ 7,200.00
Programs - all ages	\$ 5,498.08	\$ 5,850.00
Capital Improvements		\$ 26,034.00
Other expenses	\$ 15,818.55	\$ 24,756.00
 Total Expenses	 \$ 148,895.01	 \$ 260,340.00
 Net Income (Loss)	 \$ (62,833.14)	 \$ 260,340.00

OLD BUSINESS**A. PUBLIC HEARING: PROPOSED FY 2013 BUDGET:**

- Under K.S.A. 79-2929, a Public Hearing must be held prior to filing an Adopted Budget.
- City Council Authorized publication of the Notice of Budget hearing and notice was published August 9, 2012.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to:

1. Open Public Hearing
 - Receive Public Comment
2. Close Public Hearing

OLD BUSINESS**B. 2013 BUDGET DISCUSSION / APPROVAL:**

- After Closing the Public Hearing, The Council shall consider Amendments to the 2013 Budget.
- If / after Amendments are made, The Council shall vote to adopt the 2013 Budget.
- The Published Notice of Budget established a maximum Expenditure level for 2013 of \$ 8,154,175.00. This level may be lowered, but cannot be increased without republication.
- Budget Summary and Fund Pages

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to...

1. Consider any Budget Amendments
2. Adopt the 2013 Budget for the City of Valley Center

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	General Fund
COMBINED SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Revenues:				
Taxes	1,394,005	1,305,580	1,296,550	1,549,290
Licenses & Permits	568,720	494,900	498,500	535,900
Charges for Services & Fees	12,010	14,300	13,800	14,300
Fines & Forfeitures	88,720	65,000	80,600	87,600
Interest Earnings	0	5,000	1,000	1,000
Other Revenues	33,200	100,000	75,200	75,200
Miscellaneous	138,050	145,000	144,000	139,000
TOTAL REVENUE	2,234,705	2,129,780	2,109,650	2,402,290
Expenditures:				
Administration Department	554,730	529,200	536,000	543,330
Community Development Department	111,920	110,400	125,100	124,300
Park & Public Grounds Department	409,180	354,200	363,900	373,700
Police Department	641,470	723,800	683,800	746,100
Fire Department	211,750	185,750	195,950	211,050
Legal & Court Department	88,160	148,750	116,100	131,880
Emergency Communications Department	152,130	186,600	171,210	195,880
Environmental Services Department	57,310	58,800	55,200	58,800
TOTAL EXPENDITURES	2,226,650	2,297,500	2,247,260	2,385,040
Budgeted Income (Loss)	8,055	(167,720)	(137,610)	17,250
Fund Balance - January 1	440,994	449,049	449,049	311,439
Fund Balance - December 31	449,049	281,329	311,439	328,689

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND 010	General Fund
DETAIL REVENUE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Revenues:				
Unreserved Fund Balance	0	0	0	0
Ad Valorem Tax	790,550	719,000	720,000	972,600
Delinquent Tax	0	8,300	8,000	7,000
In Lieu of Tax	0	0	0	0
Motor Vehicle Tax	121,080	110,650	110,650	95,300
Recreational Vehicle Tax	2,350	2,430	2,600	1,890
16/20M Trucks	205	1,200	1,200	1,500
Machinery & Equipment Distribution	0	0	0	0
Machinery & Equipment Telecom	0	0	0	0
County Sales Tax	472,240	460,000	450,000	465,000
State Alcohol Distribution	7,580	4,000	4,100	6,000
State Liquor Distribution	0	0	0	0
Other	0	0	0	0
Total Taxes	1,394,005	1,305,580	1,296,550	1,549,290
Cereal Malt Beverage License	0	500	200	200
Vendor's License	1,100	500	800	900
Utility Franchise	431,800	384,000	384,000	412,000
Contractor's License	22,780	17,000	17,000	21,000
City Utility Franchise	60,000	60,000	60,000	60,000
Refuse License	200	400	400	300
Arborist License	0	50	50	50
Trailer Permits	330	150	150	200
Pet License (Dog Tags)	6,280	6,000	6,000	6,000
Animal License	130	0	50	100
Electric, Plumb, Mech Permits	14,410	12,000	13,000	13,000
Fire Permits	100	0	0	0
Fireworks Permits	11,900	11,000	11,000	11,000
Cemetery Lot Sales	18,550	2,000	3,800	9,500
Liquor License	650	1,000	1,500	1,000
Liquor Tax	0	300	0	0
Right-of-Way Permits	10	0	100	200
Fence Permits	300	0	400	400
Sign Permits	180	0	50	50
Total Licenses & Permits	568,720	494,900	498,500	535,900
Planning Fees	2,470	3,600	3,600	3,000
Cemetery Fees	1,480	1,000	1,500	1,500
Community Building Rental	5,180	5,000	5,000	5,000
Pool Fees	0	0	0	0
Returned Check Charges	880	500	600	600
L.E.D. Sign Fees	0	1,200	100	1,200
Township Fire Contract	2,000	3,000	3,000	3,000
Total Charges for Services & Fees	12,010	14,300	13,800	14,300
Police Fines	66,090	65,000	65,000	64,000
Court Costs	21,780	0	15,000	23,000
Diversion Fees	550	0	500	500
Warrant Fees	300	0	100	100
Total Fines & Forfeitures	88,720	65,000	80,600	87,600
Interest on Idle Funds	0	5,000	1,000	1,000
Total Interest Earnings	0	5,000	1,000	1,000
Reimbursed Expenses	28,110	60,000	35,000	35,000
Grant Contributions	5,000	40,000	40,000	40,000
Contributions	90	0	200	200
Total Other Revenues	33,200	100,000	75,200	75,200
Miscellaneous	14,050	5,000	4,000	4,000
Sale of Property & Equipment	0	0	0	0
Administrative Fees	124,000	140,000	140,000	135,000
Total Miscellaneous	138,050	145,000	144,000	139,000
TOTAL REVENUE	2,234,705	2,129,780	2,109,650	2,402,290

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	ADMINISTRATION
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	218,480	198,000	198,000	236,630
Salary-Part-Time	24,740	27,000	27,000	27,000
Salary-Council	7,200	8,000	8,000	8,000
Subtotal Salaries and Benefits	250,420	233,000	233,000	271,630
Postage	2,890	4,000	4,000	4,000
Telephone	6,100	4,900	4,900	4,900
Travel	4,240	6,500	6,500	6,000
Insurance	15,290	10,000	10,000	13,000
Other Equipment Insurance	430	500	500	500
Subscriptions and Dues	19,330	10,000	10,000	15,000
Professional Services	29,060	20,000	20,000	25,000
Training	5,970	3,800	3,800	3,800
Printing	5,110	4,000	4,800	4,000
Maintenance and Repair	2,580	2,500	2,500	2,500
Equipment Maintenance and Repair	1,480	2,000	2,000	2,000
Building Maintenance	0	2,000	2,000	2,000
Utility Expense	27,660	19,500	19,500	19,500
Street/Traffic Lights	36,280	37,000	37,000	37,000
Other Contractuals	12,570	12,000	12,000	12,000
Subtotal Contractuals	168,990	138,700	139,500	151,200
Office Supplies	5,890	6,000	6,000	6,000
Supplies and Parts	2,950	4,000	4,000	4,000
Other Commodities	450	0	0	0
Subtotal Commodities	9,290	10,000	10,000	10,000
Office Equipment	770	4,500	4,500	4,500
Equipment	70	3,000	3,000	3,000
Computer Equipment / Software	3,550	4,000	4,000	4,000
Other Capital Outlay	0	1,000	1,000	1,000
Subtotal Capital Outlay	4,390	12,500	12,500	12,500
Economic Development	8,920	0	0	0
Civil Preparedness Program	0	1,000	1,000	0
Contingency / Misc Transfers	47,720	29,000	35,000	33,000
Transfer to Equipment Reserve	5,000	5,000	5,000	5,000
Transfer to Bond & Interest / CIP	0	0	0	0
Transfer to Special Streets & HW	60,000	100,000	100,000	60,000
Subtotal Other / Misc	121,640	135,000	141,000	98,000
TOTAL	554,730	529,200	536,000	543,330

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	LEGAL & MUNICIPAL COURT
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	34,210	35,000	35,000	39,650
Salary-Part-Time	850	4,500	4,500	4,500
City Officials	29,530	56,000	35,000	40,000
Subtotal Salaries and Benefits	64,590	95,500	74,500	84,150
Postage	60	600	500	350
Telephone	420	450	450	450
Insurance	420	1,000	1,000	1,000
Other Equipment Insurance	0	150	150	150
Building Insurance	0	0	0	0
Subscriptions and Dues	630	200	350	350
Lab Testing	0	0	0	0
Professional Services	11,020	13,000	13,000	13,000
Training	780	500	500	500
Printing	90	300	600	300
Equipment Maintenance and Repair	100	200	200	200
Judge Training	0	0	0	0
Law Enforcement Training	0	10,000	5,000	9,700
Reinstatement Fee	0	0	0	0
Subtotal Contractuals	13,520	26,400	21,750	26,000
Office Supplies	700	850	850	730
Other Commodities	340	0	0	0
Subtotal Commodities	1,040	850	850	730
Computer Equipment / Software	2,170	1,000	1,000	1,000
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	2,170	1,000	1,000	1,000
Jail Housing Fees	6,840	25,000	18,000	20,000
Subtotal Other / Misc	6,840	25,000	18,000	20,000
TOTAL	88,160	148,750	116,100	131,880

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	COMMUNITY DEVELOPMENT
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	45,690	61,500	61,500	62,700
Salary-Part-Time	5,760	20,000	20,000	20,200
Subtotal Salaries and Benefits	51,450	81,500	81,500	82,900
Postage	560	800	400	400
Telephone	550	500	500	600
Travel	1,020	1,200	500	500
Vehicle Insurance	0	700	600	600
Insurance	250	1,000	1,000	1,000
Other Equipment Insurance	0	0	0	0
Subscriptions and Dues	1,520	600	600	600
Professional Services	16,260	2,500	16,000	15,000
Training	1,050	800	1,800	800
Printing	2,110	1,500	1,000	900
Vehicle Maintenance	0	400	400	800
Maintenance and Repair	1,910	500	500	500
Equipment Maintenance and Repair	0	200	200	200
Building Maintenance	0	500	500	500
Main Street	2,880	0	0	0
Uniform Clothing	0	300	300	100
Utility Expenses	0	0	300	300
Other Contractuals	730	0	0	200
Subtotal Contractuals	28,840	11,500	24,600	23,000
Office Supplies	650	300	1,900	900
Supplies and Parts	800	200	200	200
Motor Fuel	0	700	700	700
Other Commodities	130	0	0	200
Subtotal Commodities	1,580	1,200	2,800	2,000
Office Equipment	0	500	500	500
Equipment	420	200	200	200
Computer Equipment / Software	12,100	5,500	5,500	5,500
Other Capital Outlay	1,000	0	0	200
Subtotal Capital Outlay	13,520	6,200	6,200	6,400
Economic Development Resources	16,530	10,000	10,000	10,000
Subtotal Other / Misc	16,530	10,000	10,000	10,000
TOTAL	111,920	110,400	125,100	124,300

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	Police
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	504,980	580,000	540,000	590,000
Salary-Part-Time	19,990	24,000	24,000	24,000
Subtotal Salaries and Benefits	524,970	604,000	564,000	614,000
Postage	280	500	500	500
Telephone	3,470	2,300	2,300	2,300
Special Phone Line	670	1,200	1,200	1,200
Travel	1,070	1,500	1,500	1,500
Vehicle Insurance	7,550	8,500	8,500	8,500
Insurance	22,680	10,000	10,000	10,000
Other Equipment Insurance	1,050	1,200	1,200	1,200
Subscriptions and Dues	1,280	700	700	5,700
Lab Testing	0	0	0	0
Professional Services	9,550	10,000	10,000	12,000
Training	3,460	2,000	2,000	2,000
Printing	1,150	2,100	2,100	2,100
Micro Filming	0	2,000	2,000	0
School ED Programs	470	1,000	1,000	1,000
Agency Action Funds	0	0	0	0
Vehicle Maintenance	6,070	6,500	6,500	6,500
Maintenance and Repair	1,480	3,500	3,500	3,500
Equipment Maintenance and Repair	720	1,000	1,000	1,000
Building Maintenance	0	500	500	500
Uniform Clothing	4,900	4,600	4,600	4,600
Utility Expense	6,820	5,800	5,800	5,800
Other Contractuals	790	200	200	200
Subtotal Contractuals	73,460	65,100	65,100	70,100
Office Supplies	730	1,500	1,500	1,500
Range	2,720	3,000	3,000	3,000
Supplies and Parts	1,600	1,000	1,000	1,000
Motor Fuel	27,930	36,700	36,700	44,000
Other Commodities	0	0	0	0
Subtotal Commodities	32,980	42,200	42,200	49,500
Office Equipment	3,230	2,000	2,000	2,000
Equipment	1,190	2,500	2,500	2,500
Computer Equipment / Software	3,190	4,000	4,000	4,000
Radar Equipment	1,500	2,000	2,000	2,000
Vehicle Replacement	0	0	0	0
Vests	950	2,000	2,000	2,000
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	10,060	12,500	12,500	12,500
Miscellaneous / Transfer	0	0	0	0
Subtotal Other	0	0	0	0
TOTAL	641,470	723,800	683,800	746,100

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL			
DEPARTMENT	Fire			
DETAIL EXPENDITURE SUMMARY				

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	84,180	84,000	84,000	96,400
Salary-Part-Time	51,940	39,000	49,000	49,000
Subtotal Salaries and Benefits	136,120	123,000	133,000	145,400
Postage	50	150	150	150
Telephone	410	500	500	500
Travel	0	500	500	500
Vehicle Insurance	5,050	5,300	5,300	5,300
Insurance	15,500	12,500	12,500	12,500
Other Equipment Insurance	2,840	1,000	1,000	1,000
Subscriptions and Dues	640	500	500	500
Professional Services	6,760	3,500	3,500	3,500
Training	2,330	2,500	2,500	2,500
Equipment Lease	0	0	0	0
Printing	160	300	300	300
Vehicle Maintenance	1,950	3,500	3,500	4,000
Maintenance and Repair	5,260	2,000	2,000	2,000
Building Maintenance	0	1,000	1,000	1,000
Uniform Clothing	4,180	3,800	3,800	4,500
Utility Expense	3,400	2,500	2,500	4,000
Other Contractuals	0	0	0	0
Subtotal Contractuals	48,530	39,550	39,550	42,250
Office Supplies	190	200	400	400
Supplies and Parts	2,010	2,000	2,000	2,000
Motor Fuel	1,810	3,000	3,000	3,000
Other Commodities	0	0	0	0
Subtotal Commodities	4,010	5,200	5,400	5,400
Office Equipment	790	1,500	1,500	1,500
Equipment	1,520	1,500	1,500	1,500
Computer Equipment / Software	1,890	1,000	1,000	1,000
Fire Fighting Equipment	16,100	12,000	12,000	12,000
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	20,300	16,000	16,000	16,000
Fire Prevention Week	2,790	2,000	2,000	2,000
Subtotal Other	2,790	2,000	2,000	2,000
TOTAL	211,750	185,750	195,950	211,050

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	Parks & Public Grounds
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	126,730	123,000	123,000	129,300
Salary-Part-Time	35,990	38,000	38,000	38,000
Subtotal Salaries and Benefits	162,720	161,000	161,000	167,300
Postage	20	250	250	250
Telephone	2,430	2,200	2,000	2,200
Travel	1,490	1,000	1,300	1,000
Insurance	30,840	16,000	16,000	16,000
Vehicle Insurance	2,670	5,000	5,100	5,000
Other Equipment Insurance	590	0	400	0
Subscriptions and Dues	400	250	250	250
Professional Services	10,470	10,000	12,000	10,000
Training	1,090	1,000	1,500	1,000
Printing	200	500	500	500
Equipment Lease	350	500	500	500
Vehicle Maintenance	6,050	3,800	3,800	3,800
Maintenance and Repair	32,460	30,000	33,000	35,000
Equipment Maintenance and Repair	14,710	10,000	12,000	10,000
Building & Grounds Maintenance	10,210	2,000	4,000	8,000
Community Building Deposit Refunds	250	500	600	500
Uniform Clothing	2,050	4,000	4,000	4,000
Utility Expense	7,180	6,000	8,500	9,000
K.G.&E.	0	4,000	0	0
Pool Management Fee	0	0	0	10,000
Other Contractuals	2,420	0	0	0
Subtotal Contractuals	125,880	97,000	105,700	117,000
Office Supplies	150	400	400	400
Supplies and Parts	29,650	25,000	25,000	25,000
Pool Chemical	4,540	3,500	3,800	3,800
Chemicals	0	200	200	200
Motor Fuel	9,320	4,800	4,500	5,200
Shrubs and Bedding Plants	480	2,000	2,000	2,000
Other Commodities	0	0	0	0
Subtotal Commodities	44,140	35,900	35,900	36,600
Office Equipment	2,260	4,500	4,500	4,500
Building Maintenance	10,560	15,000	15,000	15,000
Building Improvement	10,430	9,000	10,000	9,000
Equipment	11,460	2,500	2,500	2,500
Computer Equipment / Software	1,640	1,000	1,000	1,000
Park System Improvements	22,890	9,000	9,000	7,500
Vehicle Replacement	0	0	0	0
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	59,240	41,000	42,000	39,500
Tree Board	17,200	13,000	13,000	7,000
Special Assessment Payment	0	6,300	6,300	6,300
Subtotal Other / Misc	17,200	19,300	19,300	13,300
TOTAL	409,180	354,200	363,900	373,700

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	Environmental Services
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	36,810	37,500	35,500	39,900
Salary-Part-Time	0	3,000	2,000	2,000
Subtotal Salaries and Benefits	36,810	40,500	37,500	41,900
Postage	1,530	800	800	1,000
Telephone	480	400	400	400
Travel	660	1,000	600	500
Vehicle Insurance	600	1,200	800	800
Insurance	1,790	1,000	1,000	1,000
Other Equipment Insurance	0	0	0	0
Subscriptions and Dues	100	300	300	200
Professional Services	4,670	500	500	500
Training	290	1,000	700	500
Printing	500	500	600	600
Vehicle Maintenance	2,180	900	900	1,200
Equipment Maintenance and Repair	1,150	500	500	500
Building Maintenance	0	500	500	500
Shelter Services	0	3,500	3,800	4,000
Uniform Clothing	1,070	1,000	1,000	700
Other Contractuals	270	0	200	200
Subtotal Contractuals	15,290	13,100	12,600	12,600
Office Supplies	330	200	200	200
Supplies and Parts	200	500	500	500
Motor Fuel	2,010	2,500	2,500	2,500
Other Commodities	0	0	0	0
Subtotal Commodities	2,540	3,200	3,200	3,200
Office Equipment	0	500	500	400
Equipment	2,020	1,000	1,200	500
Computer Equipment / Software	650	500	200	200
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	2,670	2,000	1,900	1,100
TOTAL	57,310	58,800	55,200	58,800

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	GENERAL
DEPARTMENT	Emergency Communications
DETAIL EXPENDITURE SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Salary-Staff	121,180	133,000	124,000	140,600
Salary-Part-Time	10,670	30,000	22,000	30,000
Subtotal Salaries and Benefits	131,850	163,000	146,000	170,600
Postage	200	100	100	100
Telephone	4,230	4,900	4,950	4,900
Travel	80	100	100	100
Insurance	600	2,000	2,700	2,700
Other Equipment Insurance	220	0	100	0
Subscriptions and Dues	90	300	300	300
Professional Services	3,120	3,500	3,300	3,500
Training	470	500	500	500
Printing	300	100	80	100
Maintenance and Repair	1,160	1,200	1,200	1,200
Disc Data Link Fees	0	900	900	900
Uniform Clothing	760	800	800	800
Utility Expense	6,600	5,000	5,000	5,000
Other Contractuals	20	0	0	0
Subtotal Contractuals	17,850	19,400	20,030	20,100
Office Supplies	630	600	580	580
Supplies and Parts	30	100	100	100
Other Commodities	0	0	0	0
Subtotal Commodities	660	700	680	680
Office Equipment	1,000	500	1,000	1,000
Equipment	0	0	0	0
Computer Equipment / Software	770	3,000	3,500	3,500
Other Capital Outlay	0	0	0	0
Subtotal Capital Outlay	1,770	3,500	4,500	4,500
TOTAL	152,130	186,600	171,210	195,880

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND	Employee Benefits
COMBINED DETAIL SUMMARY	

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Revenues:				
Ad Valorem Tax	555,710	543,000	543,000	650,790
Delinquent Tax	0	6,000	6,000	6,000
In Lieu of Tax	0	0	0	0
Motor Vehicle Tax	69,620	78,260	78,260	72,000
Recreational Vehicle Tax	1,360	1,720	1,720	1,430
16/20M Trucks	90	850	1,100	1,100
Machinery & Equipment Distribution	0	0	0	0
Machinery & Equipment Telecom	0	0	0	0
Other	0	0	0	0
Total Property & Motor Vehicle Taxes	626,780	629,830	630,080	731,320
Interest on Idle Funds	0	0	0	0
Total Interest Earnings	0	0	0	0
Transfer In from General Fund	0	0	0	0
Transfer In from Water Fund	0	0	0	0
Transfer In from Sewer Fund	0	0	0	0
Transfer In from Stormwater Fund	0	0	0	0
Reimbursed Expense	32,230	15,000	2,000	3,500
Miscellaneous	0	0	0	0
Transfers In & Reimbursements	32,230	15,000	2,000	3,500
TOTAL REVENUE	659,010	644,830	632,080	734,820
Expenditures:				
Medicare	24,400	35,000	35,000	37,000
Social Security	91,570	79,000	79,000	93,000
KPERS	91,140	76,000	76,000	93,000
Hospitalization Insurance	365,660	405,000	405,000	450,000
Workmans Comp Insurance	0	36,000	36,000	38,000
Unemployment Insurance	18,630	6,000	6,000	17,000
Total Personnel Ser. & Benef.	591,400	637,000	637,000	728,000
Contingency	2,650	20,000	20,000	9,500
Total Other / Misc.	2,650	20,000	20,000	9,500
TOTAL EXPENDITURES	594,050	657,000	657,000	737,500
Budgeted Income (Loss)	64,960	(12,170)	(24,920)	(2,680)
Fund Balance - January 1	38,000	102,960	102,960	78,040
Fund Balance - December 31	102,960	90,790	78,040	75,360

CITY OF VALLEY CENTER 2013 ANNUAL BUDGET

FUND 410	Bond & Interest / CIP		
COMBINED DETAIL SUMMARY			

	2011 ACTUAL	2012 ADOPTED	2012 REVISED	2013 BUDGET
Revenues:				
Ad Valorem Tax	518,970	758,000	648,800	699,970
Delinquent Tax	0	6,000	9,000	9,000
In Lieu of Tax	0	0	0	0
Motor Vehicle Tax	65,530	73,000	60,000	100,470
Recreational Vehicle Tax	1,290	1,600	1,200	2,000
16/20M Trucks	60	790	900	1,600
Machinery & Equipment Distribution	0	0	0	0
Machinery & Equipment Telecom	0	0	0	0
Other	0	0	0	0
Total Property & Motor Vehicle Taxes	585,850	839,390	719,900	813,040
Interest on Idle Funds	930	2,500	2,500	1,000
Total Interest Earnings	930	2,500	2,500	1,000
Special Assessments	792,020	796,000	801,000	780,000
Bond Proceeds	7,200	0	0	0
Total Special Assessments	799,220	796,000	801,000	780,000
Transfer In from General Fund	0	0	0	0
Transfer In from Water Fund	0	0	0	274,500
Transfer In from Sewer Fund	0	180,500	186,400	186,400
Transfer In from Stormwater Fund	17,000	20,000	20,000	20,000
Transfer In from Special ST & HW	10,000	10,000	10,000	10,000
Reimbursement from Water Fund	0	0	0	0
Reimbursement from Sewer Fund	180,500	0	0	0
Reimbursement from '01 Sewer B & I	0	0	0	0
Reimbursement from Stormwater Fund	0	0	0	0
Reimbursement from Special ST & HW	0	0	0	0
Miscellaneous Transfers	150,000	0	98,000	0
Transfers In & Reimbursements	357,500	210,500	314,400	490,900
TOTAL REVENUE	1,743,500	1,848,390	1,837,800	2,084,940
Expenditures:				
Professional Service	0	5,000	5,000	10,000
Total Contractuals	0	5,000	5,000	10,000
Cash Basis Reserve	0	50,000	3,000	3,000
Contingency	41,210	10,000	2,000	2,000
Total Other	41,210	60,000	5,000	5,000
Principal Payments	1,150,000	1,205,000	1,305,000	1,355,000
Interest Payments	614,090	450,300	428,900	624,545
Total Debt Service	1,764,090	1,655,300	1,733,900	1,979,545
Capital Outlay	0	111,300	50,000	75,000
Total Capital Outlay	0	111,300	50,000	75,000
TOTAL EXPENDITURES	1,805,300	1,831,600	1,793,900	2,069,545
Budgeted Income (Loss)	(61,800)	16,790	43,900	15,395
Fund Balance - January 1	341,550	279,750	279,750	323,650
Fund Balance - December 31	279,750	296,540	323,650	339,045

OLD BUSINESS**C. ORDINANCE 1247-12; ATTESTING TO A TAX INCREASE FOR BUDGET YEAR 2013:**

- Ordinance 1247-12

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1247-12, a Ordinance attesting to a Tax Increase for the Budget Year 2013, for 1st reading and waive 2nd reading.

ORDINANCE NO. 1247-12**AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2013 FOR THE CITY OF VALLEY CENTER.**

WHEREAS, City of Valley Center must continue to provide services to protect the health, safety, and welfare of the citizens of this community; and

WHEREAS, the cost of providing essential services to the citizens of this city continues to increase.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas that:

Section 1.

In accordance with state law, the City of Valley Center has scheduled a public hearing and has prepared the proposed budget necessary to fund city services from January 1, 2013 until December 31, 2013.

Section 2.

After careful public deliberations, the governing body has determined that in order to maintain the public services that are essential for the citizens of this city, it will be necessary to budget property tax revenues in an amount exceeding the levy in the 2012 budget.

Section 3. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 21st day of August 2012.

First Reading August 21, 2012

Second Reading WAIVED

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS**A. ORDINANCE 1246-12; AMEND SUBDIVISION REGULATIONS:**

- Ordinance 1246-12

Should Council choose to proceed,

RECOMMENDED ACTION:

Motion to accept the Planning Commission recommendation and adopt Ordinance 1246-12, amending the Subdivision Regulations of the City of Valley Center, KS, for 1st reading.

ORDINANCE NO. 1246-12

AN ORDINANCE ENACTED, APPROVING AND INCORPORATING BY REFERENCE CERTAIN **SUBDIVISION REGULATIONS** GOVERNING THE DIVISION OF LAND WITHIN THE CITY OF VALLEY CENTER, KANSAS, AS A MODEL CODE IN BOOK FORM BY THE VALLEY CENTER CITY PLANNING COMMISSION PURSUANT TO K.S.A. 12-741, ET. SEQ., AS AMENDED, 12-3009 THROUGH 12-3012, 12-3301 AND 12-3302; AND ESTABLISHING DEFINITIONS, ADMINISTRATION, PERMITS, ENFORCEMENT, VIOLATIONS AND FEES, PROCEDURE, APPROVAL OF PRELIMINARY AND FINAL PLATS, CONTENTS OF PRELIMINARY AND FINAL PLATS, DESIGN STANDARDS, INSTALLATION OF REQUIRED IMPROVEMENTS, LOT SPLIT REGULATIONS, VACATION AND CORRECTIONS, APPEALS, WAIVERS AND MODIFICATIONS, AMENDMENTS AND REPEAL OF ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

Section 1. **Adoption:** SUBDIVISION regulations are hereby approved and adopted by the Governing Body of the City of Valley Center, Kansas, as prepared and published as a model code in book form by the Valley Center City Planning Commission and the City SUBDIVISION Administrator under the date of June 26, 2012 and entitled " SUBDIVISION Regulations of the City of Valley Center, Kansas " and the same are hereby incorporated by reference as fully as if set out herein.

Section 2. **Public Hearing:** The advertised public hearing required by Kansas law was duly held on June 26, 2012 by the Valley Center City Planning Commission, and a discussion of said SUBDIVISION Regulations occurred at the hearing; and the SUBDIVISION Regulations in model code form herein adopted are a true and correct copy of those regulations as adopted by the Planning Commission.

Section 3. **Jurisdiction:** From the effective date of this Ordinance, the SUBDIVISION Regulations herein incorporated by reference shall govern all division of land within the City of Valley Center, Kansas.

Section 4. **Official Copies:** Not less than three copies of the SUBDIVISION Regulations in book form marked "Official Copy as incorporated by Ordinance No. 1246-12 and to which there shall be a published copy of this Ordinance attached, shall be filed with the City Clerk to be open for inspection and available to the public at all reasonable business hours.

Section 5. **Invalidity of a Part:** Any provisions of this Ordinance which shall be declared by a competent court to be unconstitutional or invalid shall not affect the validity and authority of any other sections of said Ordinance.

Section 6. **Repeal:** Ordinance No. 1186-09 is hereby repealed and any other ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 7. **Effective Date:** This Ordinance shall take effect from and after its passage, approval and publication once in the official city newspaper.

PASSED BY THE CITY COUNCIL this _____, 2012.

APPROVED BY THE MAYOR this _____, 2012.

First Reading:
Second Reading:

(SEAL)

/s/ _____
Michael D. McNown, Mayor

ATTEST:

/s/ _____
Kristine A. Polian, City Clerk

APPROVED AS TO FORM ONLY:

/s/ _____
Barry Arbuckle, City Attorney

NEW BUSINESS**B. ISHAM – ALEXANDER L.L.C. REQUEST:**

- Letter dated August 6, 2012 received from Glenna Isham, Isham-Alexander, L.L.C.
- Memo from City Administrator
- Letter from P.E.C.
- Article from AIA

Should Council choose to proceed,

RECOMMENDED ACTION:

APPROVE / DENY requests from Isham-Alexander, L..L.C.

Isham-Alexander, L.L.C.
4300 Palos Verdes Dr.
Valley Center, Kansas 67147
(316) 755-0640

August 6, 2012

Honorable Mayor McNown
121 S. Meridian
Valley Center, KS 67147

Dear Mayor McNown:

We appreciate the fact that Valley Center is working on new home buyer incentives. In addition, developer and builder incentives are needed to help spur growth to the City. Also, special taxes need to be as low as possible in new areas.

We are at a point where we need to finalize the completion of our existing twin-patio home development. We need to petition the City to build Poplar Court, install water mains and complete the storm water system which will provide five additional lots for construction of duplex and triplex units.

In parallel we need to finalize our plans for our multi-family lot on Sheridan.

After reviewing the financial risks and opportunities we need the City's help in order for us to proceed with both of these projects. Our request is not for our development only, as the City can do the following incentives and special tax cost reductions for all developers and builders over the next year or two without having to budget any funds. The long-term benefit to Valley Center will be substantial.

First, we ask the City to waive all sewer and water equity fees for residential and commercial construction. This will help reduce cost risk on any new projects.

Second, we ask the City to competitively bid all pre-bid and post-bid engineering, management and inspection that is normally sole-sourced to PEC. This will reduce the cost allocated to special assessments and make new development areas more attractive to potential buyers.

Please let us know if the City is willing support these two requests in order for us to make the decision to proceed with our projects.



Glenna M. Isham
Isham-Alexander, L.L.C.



MEMO

August 15, 2012

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Joel Pile, City Administrator

RE: *Letter Received 8-6-12 from Glenna Isham, Isham-Alexander, L.L.C.*

Isham-Alexander, L.L.C. has submitted a request for the City to waive all sewer and water equity fees for residential and commercial construction in an effort to reduce cost on new construction projects.

Equity fees are one-time fees paid for new users/connections and reflect the customer's pro-rated share of the cost of the existing system. In 2010, the City hired a consultant to review the existing rate structure of the water and sewer utilities. The consultant recommended increasing the equity fees for both the water and sewer utilities. The justification for the increase was based upon the substantial investment of recent upgrades to the system and the rationale that new users should "invest" a pro-rated share of the costs upon connection.

In 2010, Council voted to increase the equity fees: \$535 Water Utility & \$868 Sewer Utility. Fees increase 3% annually and are currently: \$568 Water Utility & \$920 Sewer Utility.

Recommendation:

Staff recommends City Council deny the request to waive the equity fees for new construction.

Justification:

Approval of the request would allow new users of the utility systems to connect with no "buy-in" to the systems, therefore placing the financial burden of past system investments and maintenance wholly upon existing customers.

Response to letter from Isham-Alexander, L.L.C. requesting the City competitively bid all engineering, management and inspection.

1. Over the 23 years that PEC has been the City Engineer for Valley Center, this issue has come up once where a different consultant provided the infrastructure design and engineering for a developer. This occurred on a development at Abilene/Dexter, where the developer did not finance the project through the City. The developer paid for the engineering privately, and also paid the City for PEC review fees. There were several issues during construction on the project associated with lack of coordination with the City, and not having a qualified inspector on the project.
2. Most projects that we pursue for other governmental entities and municipalities do not “bid” professional services, selection of a consultant is a quality based. Projects that are funded with state or federal dollars (grant or loan projects) are all required to include quality based selection for engineering services.
3. PEC has prepared all of the standard specifications and standard details for the City, which are used on projects like this. If another consultant is selected, staff has to perform additional work in getting the required documentation to the engineers.
4. PEC is familiar with all of the requirements of Valley Center, and have been involved with creation of several of the requirements, as well as completely familiar with the infrastructure in place, and very familiar with staff and “who knows what”.
5. Based on our experience as City Engineer in Valley Center and several other City’s, our fees are competitive with other engineering firms (since we do see other engineering firms’ fees on projects). It should be noted that our fee structure and our \$105 monthly retainer has not changed since our original City Engineering agreement was approved in 1989.
6. As part of our City Engineering agreement, PEC is to provide engineering for any projects that the City undertakes. Because of this agreement, we provide several services that we do not bill the City for. The \$105 retainer covers our attendance at both City Council meetings per month (this hasn’t changed even though about 7 years ago we were attending once per month, as stipulated in our contract). We also provide a host of free services, including plat reviews, site plan reviews, normal correspondence, consultation on various engineering matters, etc...
7. The Isham’s request that the City “bid all pre-bid and post-bid engineering, management, and inspection that is normally sole-sourced to PEC.” They indicate in their letter that this will reduce the cost allocated to special assessments. This likely will not be the case, since there will be additional fees incurred by the City, along with any additional review fees by PEC, if another engineer would design the project. PEC or public works would also need to provide standard details and specifications for the plans.
8. Probably the most important aspect of our relationship is that we protect the interests of the City. Decisions are made on projects with consideration for long term operations and maintenance needs, which isn’t always addressed when other consultants with other interests are involved. It is even included in our City Engineering agreement that we will not perform any platting services.

**It should also be noted that PEC provides City Engineering services to 20 different communities in Kansas and provides engineering services for several others, and our agreements with several of these other communities are similar to our agreement in Valley Center. I have also attached to this a copy of a document from the AIA regarding quality based services.

Michael D. Kelsey, P.E.
Municipal Division

AIA Kansas

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QBS - Why Do Public Owners Use QBS?

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The QBS process recognizes that design professionals play a critical role in the public building process and that procurement of architectural services is a very specialized type of procurement. The quality of the design services provided by the architect or engineer is the single most important factor in determining the overall construction costs and life-cycle costs of a building. Since design services represent only a small percentage of the initial construction budget, it is in the best interest of the taxpayer to ensure that the most qualified firms are selected for public projects.

Competitive bidding for architectural and engineering services is not in the best interest of the public owner. At the beginning of the selection procedure, the client often is not aware of which professional services are required; the client and the selected architect define the scope of those services as part of their negotiation to ensure that the services provided fully meet the owner's needs.

In recommending QBS for public owners, the American Bar Association's Model Procurement Code for State and Local Governments says:

The principal reasons supporting this selection procedure for architect-engineer and land surveying services are the lack of a definitive scope of work for such services at the time the selection is made and the importance of selecting the best qualified firm. In general, the architect-engineer or land surveyor is engaged to represent the (state's) interest and is, therefore, in a different relationship with the (state) from that normally existing in a buyer-seller situation. For these reasons, the qualifications, competence, and availability of three most qualified architect-engineer or land surveying firms is considered initially, and price negotiated later.

In addition, studies have shown that the use of QBS for public buildings is more efficient and less costly than the use of a selection system that uses price as a primary criteria. (see endnote)

In 1985 the AIA completed a comparative study of the architect and engineer selection systems in the states of Maryland and Florida. The study concluded that the Maryland custom, which used price as a major factor in selection, resulted in costly time delays and

Selected Firm

QBS Forms

Federal QBS
Statutes:

Title IX: Selection
of A/E

Requests for Data
on A/E Services

Negotiation of
Contracts for A/E
Services

system, which used price as a major factor in selection, resulted in costly time delays and was significantly more expensive to administer than the traditional qualifications-based process used in Florida. In recognition of the cost and inefficiency, the State of Maryland changed its selection system to QBS procedures in April of 1985. Copies of the AIA study, *Selecting Architects and Engineers for Public Building Projects: An Analysis and Comparison of the Maryland and Florida Systems*, are available from the AIA government affairs department. Public Law 92-582

The American Institute of Architects, Kansas Chapter

AIA Kansas

700 SW Jackson, Suite 209

Topeka KS 66603-3757

800-444-9853

785-357-5308 (Topeka)

info@aiaks.org

NEW BUSINESS**C. CONSIDERATION OF INTER-LOCAL AGREEMENT WITH USD 262 AND RECREATION COMMISSION re: PROPOSED RECREATION COMPLEX:**

- Draft of Inter-local Agreement

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve the Inter-local Agreement between USD 262 and Recreation Commission and authorize the Mayor to sign

Gilmore & Bell, P.C.
08/08/2012

**INTERLOCAL COOPERATION AGREEMENT AMONG
UNIFIED SCHOOL DISTRICT NO. 262,
SEDGWICK COUNTY, KANSAS (VALLEY CENTER), AND
THE CITY OF VALLEY CENTER, KANSAS, AND
THE VALLEY CENTER RECREATION COMMISSION
RESPECTING THE FINANCING AND CONSTRUCTION
OF A NEW RECREATION COMPLEX**

This Interlocal Cooperation Agreement (the "Agreement"), made pursuant to K.S.A. 12-2901 *et seq.*, and all acts amendatory thereof or supplemental thereto (the "Cooperation Act"), is entered into as of September [___], 2012, by and between:

The City of Valley Center, Kansas

herein referred to as the "City," and

Unified School District No. 262, Sedgwick County, Kansas (Valley Center)

herein referred to as the "District," and

The Valley Center Recreation Commission

herein referred to as the "Rec Commission."

WHEREAS, the City is a city of the second class, duly created, organized and existing under the Constitution and laws of the State of Kansas (the "State"); and

WHEREAS, the District is a unified school district, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, the Rec Commission is a recreation commission, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, the City, the District and the Rec Commission are public agencies as said term is defined in the Cooperation Act; and

WHEREAS, the governing bodies of the City, the District and the Rec Commission have determined that there is a public need for constructing a new Recreation Complex consisting of [insert project description] (the "Project") at an estimated cost of \$6,700,000; and

WHEREAS, in order to finance a portion of the costs of constructing the Project, the City desires to create a public building commission pursuant to K.S.A. 12-1757 *et seq.*, as amended by Charter Ordinance No. 22 of the City (collectively the "PBC Act") and to request that such public building commission issue its revenue bonds in order to finance a portion of such costs; and

WHEREAS, the Rec Commission has available funds which it desires to use to provide additional funds to pay a portion of the costs of the Project; and

WHEREAS, in order to provide funds to pay, among other things, a portion of the debt service requirements on the bonds issued by the City's public building commission to finance the Project, or as may be subsequently issued to refund such bonds (collectively the "Bonds"), the City further desires to submit to the electors of the City the question of imposing a citywide retailers' sales tax pursuant to K.S.A. 12-187 *et seq.*; and

WHEREAS, in order to provide funds to pay a portion of the debt service requirements on the Bonds, the District desires to authorize the Rec Commission to increase its annual mill levy authority by up to one mill; and

WHEREAS, the City, the District and the Rec Commission desire to enter into this Agreement to set forth the responsibilities of each party to this Agreement related to the authorization, construction, financing, and operation of the Project, and the financial responsibilities related to the repayment of the Bonds.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES and the mutual benefits to the participants which shall accrue by virtue of this Agreement, the parties hereto covenant and agree:

SECTION 1. Agreements Among the Parties.

(a) The City agrees as follows:

(i) The City agrees to adopt a resolution authorizing and providing for the calling of a special question election in the City on November 6, 2012 (the "Election"), for the purpose of submitting to the electors of the City the question of imposing a general purpose one percent (1%) citywide retailers' sales tax pursuant to K.S.A. 12-187 *et seq.* (the "Sales Tax"). Such resolution, in substantially the form attached hereto as *Exhibit A*, shall contain the ballot proposition to be submitted and shall authorize the City to take all necessary actions related to holding the special question election. In the event the Sales Tax is approved by the electors of the City at the Election, the Sales Tax is expected to begin collection April 1, 2013, and is expected to terminate on [____], 20[___].

(ii) In the event the Sales Tax is approved by the electors of the City at the Election, the City further agrees to take the necessary steps to create a public building commission pursuant to the PBC Act (the "PBC") capable of authorizing the Project and issuing the Bonds to finance all or a portion of the costs thereof. Subsequent to the creation of the PBC, the City will also adopt a resolution requesting that the PBC issue the Bonds for the Project.

(b) The Rec Commission agrees as follows:

(i) In the event the Sales Tax is approved by the electors of the City at the Election, prior to or in conjunction with the Rec Commission's budgeting process in 2013, the Rec Commission agrees to adopt a resolution declaring it necessary to increase its annual levy by one mill (the "Recreation Complex Tax") and requesting that the District authorize the increase, and upon adoption shall forward such requesting resolution to the District. The Recreation Complex Tax will assist in paying the costs of the Project, including the repayment of the Bonds, and will remain in effect so long as the Bonds remain outstanding.

(ii) The Rec Commission further agrees to make available funds in the approximate amount of \$[_____] in order to: (A) pay the costs incurred for architectural, engineering, surveying, soil testing, and similar costs prior to commencement of the construction of the Project; and (B) pay the costs of the Project not so paid from the proceeds of the Bonds.

(c) The District agrees, upon receipt of the requesting resolution from the Rec Commission described in *Section 1(b)(i)*, to adopt a resolution authorizing the Recreation Complex Tax.

SECTION 2. Actions Related to the PBC. It is contemplated that once the PBC has been created, the following actions will occur:

(a) The City will appoint [___] members to the governing body of the PBC. In addition, the Rec Commission will appoint one (1) member to the governing body of the PBC in the manner selected by the governing body Rec Commission, and the District will appoint one (1) member to the governing body of the PBC in the manner selected by the governing body District.

(b) Upon the City's adoption of the requesting resolution described in *Section 1(a)(ii)*, the PBC will adopt a resolution authorizing the issuance of the Bonds to finance a portion of the costs of the Project, and will take all necessary action to issue such Bonds.

(c) In conjunction with the issuance of the Bonds, [the PBC will enter into a base lease with the City, whereby the City will lease the site upon which the Project will be located to the PBC, and]the PBC will enter into a lease with the City, whereby the PBC will lease the Project to the City (the "Lease"). Pursuant to the Lease, the City will make rental payments to the PBC in amounts sufficient to pay the principal and interest on the Bonds as they become due.

(d) The City will enter into a sublease with the Rec Commission (the "Sublease"), whereby the City will sublease the Project to the Rec Commission, and the Rec Commission will maintain and operate the Project, and will be responsible for the payment of maintenance costs, property taxes, insurance, and charges for utility services as would any other customer of such City utility services. Pursuant to the Sublease, the Rec Commission will make rental payments to the City from available sources of funds of the Rec Commission, including but not limited to the Recreation Complex Tax.

(e) The City is expected to pay its rental payments under the Lease from the following sources: (i) revenues collected from the imposition of the Sales Tax, (ii) rental payments received from the Rec Commission pursuant to the Sublease described in *Section 2(d)*, to the extent necessary, and (iii) from any lawfully available revenue sources of the City, to the extent necessary.

SECTION 3. Construction of the Project. The Rec Commission shall retain and pay for the services of a licensed professional architect or firm thereof to prepare plans and specifications (the "Plans") and cost estimates for the Project, which shall be acceptable to, and subject to approval by, the City and the District. Upon such acceptance, the PBC shall contract for the construction of the Project in accordance with the Plans and City standards. The PBC shall be responsible for payment of the costs associated with the design, construction, and inspection of the Project not so paid by the Rec Commission as set forth in *Section 1(b)(ii)*, and such costs of the PBC may be paid or reimbursed from proceeds of the Bonds. The aggregate of such costs shall be provided in writing to the City and the District. The proposed costs associated with the design, construction, and inspection of the Project and any contract for such Project shall be subject to prior written approval by the City and the District.

SECTION 4. Amendments. This Agreement may be amended or modified at any time and in any respect by execution of a written instrument duly authorized and executed by the City, the District and the Rec Commission.

SECTION 5. Term and Termination. This Agreement shall become effective upon authorization and execution hereof by the parties hereto, approval by the Kansas Attorney General, and filing thereof with the Sedgwick County Register of Deeds and the Kansas Secretary of State in accordance with the provisions of the Cooperation Act; and shall remain in full force and effect until terminated by mutual consent of all the parties hereto, but in no event shall this Agreement be terminated while the Bonds remain outstanding.

SECTION 6. Provisions. If one or more provisions of this Agreement are hereafter found void or unenforceable as contrary to the law, the remaining provisions shall nevertheless remain in full force and effect and only such provisions as are specifically found invalid shall be null and without effect.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the above and foregoing Agreement is hereby executed in counterpart by the parties hereto as of the respective dates opposite the execution thereof by each entity.

Dated: September [__], 2012

CITY OF VALLEY CENTER, KANSAS

(Seal)

Mayor

ATTEST:

Clerk

Dated: September [__], 2012

**UNIFIED SCHOOL DISTRICT NO. 262
SEDGWICK COUNTY, KANSAS
(VALLEY CENTER)**

(Seal)

President

ATTEST:

Clerk

Dated: September [__], 2012

**VALLEY CENTER
RECREATION COMMISSION**

(Seal)

Chairperson

ATTEST:

Secretary

APPROVAL OF ATTORNEY GENERAL

The provisions of the attached Interlocal Cooperation Agreement are hereby approved in accordance with the provisions of K.S.A. 12-2904.

KANSAS ATTORNEY GENERAL

By: _____

EXHIBIT A

**FORM OF A RESOLUTION AUTHORIZING AND PROVIDING FOR THE
CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY**

[TO BE ATTACHED]

NEW BUSINESS**D. RESOLUTION 602-12; IMMEDIATE HAZARD AT 5315 W. 81st COURT:**

A Resolution finding an uncapped abandoned well located at 5315 W 81st Court N. poses an immediate health hazard to the public and must be properly repaired, shored, or otherwise made safe without delay.

- Report from Enforcing Officer
- Resolution 602-12

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1247-12, a resolution finding an uncapped abandoned well located at 5313 W 81st Court N. poses an immediate health hazard to the public and must be properly repaired, shored or otherwise made safe without delay, for 1st reading and waive 2nd reading..

Date: August 16, 2012

To: City Council

From: Warren Utecht
Community Development Department

RE: Report on an Abandon open well at 5315 W. 81st. Court N

It was brought to the City's attention by neighbors of 5315 W. 81st. Court N, that an open well on the property has been in disrepair and open to the elements for some time. The Neighborhood residents have already been working with Sedgwick County who administers a "Domestic Water Well Code". The County sent a notice to Cesar Morales regarding the disrepair of the well. Because of no response, the County filed action against Mr. Morales in Court, but because Mr. Morales failed to appear, a bench warrant has now been issued for his arrest.

The neighborhood has approached the City asking if any other action can be taken to address the issue of the open well, which causes immediate health issues being that potential well contamination is a direct link to their own wells dependent upon the same groundwater table.

An inspection was made of the well on August 15, 2012 by the Community Development Department. The well appears to be abandon, with the top of the well broken off. Electrical wires to the submerged pump still exist, but the 4 inch pvc pipe is completely open to air and ground water contamination. The following pictures depict the condition of the well:

Picture of wide-open pvc pipe



Picture showing open wire conduit and broken collar



Part of well head hanging by electrical wiring



The City staff has determined that this open and abandon well poses an immediate health hazard and recommends to the City Council adoption of a resolution calling for immediate remedy to this health risk by authorizing the enforcement officer to contract with a certified and licensed plumber to plug the abandon well per the Sedgwick County "Domestic Water Well Code".

RESOLUTION NO. 602-12

A RESOLUTION FINDING AN UNCAPPED ABANDONED WELL, LOCATED AT 5315 W. 81ST. COURT N., POSES AN IMMEDIATE HEALTH HAZARD TO THE PUBLIC AND MUST BE PROPERLY REPAIRED, SHORED, OR OTHERWISE MADE SAFE WITHOUT DELAY

WHEREAS, the Community Development Director of the City of Valley Center, Kansas, did on the 21st day of August, 2012, file with the governing body of said City a report in writing that the abandon well, hereinafter described, poses an immediate health hazard and threat to the safety to the public, and

WHEREAS there is an abandon well located on a residential property legally described as beginning 1321.38 feet east & 330.34 feet south; NW Corner SW 1/4 S. 330.4 feet, west 660.48 feet; north 330.4 feet; east 660.59 feet to beginning., sec 35-25-1W, City of Valley Center, Sedgwick County, Kansas, commonly known and referred to as 5315 w. 81st. Court N., owned by Cesar and Monica Morales, and

WHEREAS, the uncapped well at the aforementioned address has the immediate potential of contaminating groundwater and threatening the safety of neighboring residents and must be properly plugged per the Sedgwick County Domestic Water Well Code, adopted by resolution No. 190-05 and effective January 1, 2006, and

WHEREAS, the City of Valley Center Municipal Code, section 14.28.120 (Immediate hazard) gives authority to the governing body to determine that the condition of an abandon well open to the elements constitutes an immediate hazard requiring immediate action to protect the public, and that the governing body may direct the enforcing officer to have the abandon well made safe without delay. Such action may be taken without prior notice of a hearing of the owners, agents, lien-holders and occupants.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS, THAT the governing body hereby finds the abandon well located at 5315 W. 81ST. Court N. an immediate hazard and potential threat to the safety of the public, and directs the enforcing officer to retain a certified and licensed plumbing contractor to plug the abandon well in accordance the Sedgwick County Domestic Water Well Code and K.A.R. 28-30-1, *et seq*, as amended. The costs of the aforementioned action shall be assessed against the property as provided in Section 14.28.110 of the Valley Center Municipal Code, consistent with K.S.A. 12-1756.

BE IT FURTHER RESOLVED, that City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents and lienholders, occupants, and other parties in interest.

ADOPTED this 21st day of August, 2012.

Michael D. McNown, Mayor

{SEAL}

ATTEST:

Kristine A. Polian, City Clerk

CONSENT AGENDA

A. REVENUE / EXPENSE FINANCIAL STATEMENTS for JULY 2012

B. BAD DEBT / DELINQUENT ACCOUNTS REPORT for JULY 2012:

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES for JULY 2012:

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER UTILITY FUND*
- *SOLID WASTE UTILITY*
- *SEWER OPERATING*

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CITY OF VALLEY CENTER
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2012

PAGE: 1

010-GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	841,580.00	0.00	0.00	736,409.91	0.00	105,170.09	87.50
INTERGOVERNMENTAL	464,000.00	81,914.60	0.00	287,056.42	0.00	176,943.58	61.87
LICENSES & PERMITS	495,900.00	36,556.79	0.00	281,533.05	0.00	214,366.95	56.77
CHARGES FOR SERVICES	7,100.00	275.00	0.00	2,555.00	0.00	4,545.00	35.99
FINES & FORFEITURES	65,000.00	4,650.66	0.00	33,020.18	0.00	31,979.82	50.80
USE OF MONEY & PROPERTY	11,200.00	335.00	0.00	3,025.01	0.00	8,174.99	27.01
OTHER REVENUES	100,000.00	772.86	0.00	23,402.67	0.00	76,597.33	23.40
MISCELLANEOUS	145,000.00	451.00	0.00	1,943.50	0.00	143,056.50	1.34
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,129,780.00	124,955.91	0.00	1,368,945.74	0.00	760,834.26	64.28
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	233,000.00	23,722.61	0.00	167,052.61	0.00	65,947.39	71.70
CONTRACTUAL SERVICES	138,700.00	20,038.92	0.00	99,579.19	6.00	39,114.81	71.80
COMMODITIES	10,000.00	402.41	0.00	4,658.55	0.00	5,341.45	46.59
CAPITAL OUTLAY	12,500.00	192.94	0.00	7,859.53	0.00	4,640.47	62.88
OTHER COSTS/MISC.	135,000.00	47.47	0.00	36,389.43	0.00	98,610.57	26.96
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	529,200.00	44,404.35	0.00	315,539.31	6.00	213,654.69	59.63
<u>LEGAL & MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	95,500.00	5,746.17	0.00	42,481.96	0.00	53,018.04	44.48
CONTRACTUAL SERVICES	26,400.00	2,372.43	0.00	9,598.37	5.43	16,796.20	36.38
COMMODITIES	850.00	19.98	0.00	286.91	0.00	563.09	33.75
CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
OTHER COSTS/MISC.	25,000.00	114.95	0.00	3,036.80	0.00	21,963.20	12.15
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LEGAL & MUNICIPAL COURT	148,750.00	8,253.53	0.00	55,404.04	5.43	93,340.53	37.25
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	81,500.00	5,966.77	0.00	47,171.12	0.00	34,328.88	57.88
CONTRACTUAL SERVICES	11,500.00	3,271.79	0.00	21,396.22	129.95 (10,026.17)	187.18
COMMODITIES	1,200.00	36.99	0.00	2,283.52	0.00 (1,083.52)	190.29
CAPITAL OUTLAY	6,200.00	132.25	0.00	1,390.34	0.00	4,809.66	22.42
OTHER COSTS/MISC.	10,000.00	789.67	0.00	8,402.55	989.67	607.78	93.92
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	110,400.00	10,197.47	0.00	80,643.75	1,119.62	28,636.63	74.06

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CITY OF VALLEY CENTER
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2012

PAGE: 4

010-GENERAL FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PUBLIC WKS STORAGE BLDG</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	2,297,500.00	176,435.04	0.00	1,310,920.61	8,600.54	977,978.85	57.43
<hr/>							
** REVENUE OVER(UNDER) EXPENDITURES *(167,720.00)	(51,479.13)	0.00	58,025.13 (8,600.54) (217,144.59)	29.47-
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (167,720.00)	(51,479.13)	0.00	58,025.13 (8,600.54) (217,144.59)	29.47-

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110-EMPLOYEE BENEFITS
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	629,830.00	0.00	0.00	550,199.87	0.00	79,630.13	87.36
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	15,000.00	0.00	0.00	157.82	0.00	14,842.18	1.05
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	644,830.00	0.00	0.00	550,357.69	0.00	94,472.31	85.35
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	637,000.00	41,859.85	0.00	291,868.54	0.00	345,131.46	45.82
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	657,000.00	41,859.85	0.00	291,868.54	0.00	365,131.46	44.42
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	657,000.00	41,859.85	0.00	291,868.54	0.00	365,131.46	44.42
** REVENUE OVER(UNDER) EXPENDITURES *(12,170.00)	(41,859.85)	0.00	258,489.15	0.00	(270,659.15)	2,123.99-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENDITURES & OTHER (USES) (12,170.00)(41,859.85) 0.00 258,489.15 0.00 (270,659.15) 2,123.99-

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140-LIBRARY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	229,840.00	0.00	0.00	201,125.77	0.00	28,714.23	87.51
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	229,840.00	0.00	0.00	201,125.77	0.00	28,714.23	87.51
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	229,300.00	0.00	0.00	194,847.90	0.00	34,452.10	84.98
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	229,300.00	0.00	0.00	194,847.90	0.00	34,452.10	84.98
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	229,300.00	0.00	0.00	194,847.90	0.00	34,452.10	84.98
** REVENUE OVER(UNDER) EXPENDITURES **	540.00	0.00	0.00	6,277.87	0.00	(5,737.87)	1,162.57
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	540.00	0.00	0.00	6,277.87	0.00	(5,737.87)	1,162.57

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150-SPECIAL HIGHWAY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	713,860.00	126,872.23	0.00	457,136.94	0.00	256,723.06	64.04
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	110.00	0.00	(110.00)	0.00
MISCELLANEOUS	101,000.00	0.00	0.00	143.00	0.00	100,857.00	0.14
TOTAL REVENUES	814,860.00	126,872.23	0.00	457,389.94	0.00	357,470.06	56.13
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	221,500.00	13,658.07	0.00	108,980.23	0.00	112,519.77	49.20
CONTRACTUAL SERVICES	45,600.00	1,869.54	0.00	31,555.62	2,468.78	11,575.60	74.61
COMMODITIES	79,800.00	3,446.21	0.00	30,441.54	4,705.40	44,653.06	44.04
CAPITAL OUTLAY	443,500.00	0.00	0.00	22,176.09	2,149.09	419,174.82	5.48
OTHER COSTS/MISC.	26,000.00	0.00	0.00	0.00	0.00	26,000.00	0.00
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	826,400.00	18,973.82	0.00	193,153.48	9,323.27	623,923.25	24.50
TOTAL EXPENDITURES	826,400.00	18,973.82	0.00	193,153.48	9,323.27	623,923.25	24.50
** REVENUE OVER(UNDER) EXPENDITURES *(11,540.00)	107,898.41	0.00	264,236.46 (9,323.27) (266,453.19)	2,208.95-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<u>REVENUE & OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES) (11,540.00)	107,898.41	0.00	264,236.46 (9,323.27) (266,453.19)	2,208.95-

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160-EMERGENCY EQUIPMENT
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	49,580.00	0.00	0.00	43,382.20	0.00	6,197.80	87.50
OTHER REVENUES	0.00	0.00	0.00	1,000.00	0.00	(1,000.00)	0.00
TOTAL REVENUES	49,580.00	0.00	0.00	44,382.20	0.00	5,197.80	89.52
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	72,000.00	1,276.30	0.00	56,094.14	268.03	15,637.83	78.28
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	72,000.00	1,276.30	0.00	56,094.14	268.03	15,637.83	78.28
TOTAL EXPENDITURES	72,000.00	1,276.30	0.00	56,094.14	268.03	15,637.83	78.28
** REVENUE OVER(UNDER) EXPENDITURES *(22,420.00)	(1,276.30)	0.00	(11,711.94)	(268.03)	(10,440.03)	53.43
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	(22,420.00)	(1,276.30)	0.00	(11,711.94)	(268.03)	(10,440.03)	53.43

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CITY OF VALLEY CENTER
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410-BOND & INTEREST
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	839,390.00	0.00	0.00	756,383.21	0.00	83,006.79	90.11
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	135.18	0.00	2,364.82	5.41
OTHER REVENUES	796,000.00	0.00	0.00	744,840.92	0.00	51,159.08	93.57
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC TRANSFERS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC TRANSFERS	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
TOTAL REVENUES	1,848,390.00	0.00	0.00	1,501,359.31	0.00	347,030.69	81.23
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	111,300.00	0.00	0.00	0.00	0.00	111,300.00	0.00
OTHER COSTS/MISC.	60,000.00	769,089.00	0.00	769,089.00	0.00	(709,089.00)	1,281.82
DEBT SERVICE	1,655,300.00	0.00	0.00	0.00	0.00	1,655,300.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,831,600.00	769,089.00	0.00	769,089.00	0.00	1,062,511.00	41.99
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,831,600.00	769,089.00	0.00	769,089.00	0.00	1,062,511.00	41.99
** REVENUE OVER(UNDER) EXPENDITURES **	16,790.00	(769,089.00)	0.00	732,270.31	0.00	(715,480.31)	4,361.35
OTHER FINANCING SOURCES	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	197,290.00	(769,089.00)	0.00	732,270.31	0.00	(534,980.31)	371.16

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610-WATER OPERATING
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,100,000.00	161,642.38	0.00	810,146.01	0.00	289,853.99	73.65
USE OF MONEY & PROPERTY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
OTHER REVENUES	0.00	0.00	0.00	28,067.03	0.00 (28,067.03)	0.00
MISCELLANEOUS	0.00	20.00	0.00	20.00	0.00 (20.00)	0.00
TOTAL REVENUES	1,101,000.00	161,662.38	0.00	838,233.04	0.00	262,766.96	76.13
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	298,700.00	24,441.63	0.00	183,665.34	0.00	115,034.66	61.49
CONTRACTUAL SERVICES	564,500.00	99,157.00	0.00	305,095.17	1,584.71	257,820.12	54.33
COMMODITIES	39,000.00	5,800.08	0.00	19,603.56	857.82	18,538.62	52.47
CAPITAL OUTLAY	49,000.00	0.00	0.00	0.00	15,605.20	33,394.80	31.85
OTHER COSTS/MISC.	294,230.00	0.00	0.00	0.00	0.00	294,230.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,245,430.00	129,398.71	0.00	508,364.07	18,047.73	719,018.20	42.27
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,245,430.00	129,398.71	0.00	508,364.07	18,047.73	719,018.20	42.27
** REVENUE OVER(UNDER) EXPENDITURES *(144,430.00)	32,263.67	0.00	329,868.97 (18,047.73) (456,251.24)	215.90-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (144,430.00)	32,263.67	0.00	329,868.97 (18,047.73) (456,251.24)	215.90-

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612-STORMWATER UTILITY FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	56,000.00	2,993.00	0.00	18,412.80	0.00	37,587.20	32.88
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	56,000.00	2,993.00	0.00	18,412.80	0.00	37,587.20	32.88
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	25,000.00	1,718.11	0.00	4,859.34	0.00	20,140.66	19.44
COMMODITIES	0.00	0.00	0.00	1,055.31	0.00	(1,055.31)	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	22,500.00	0.00	0.00	0.00	0.00	22,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	47,500.00	1,718.11	0.00	5,914.65	0.00	41,585.35	12.45
TOTAL EXPENDITURES	47,500.00	1,718.11	0.00	5,914.65	0.00	41,585.35	12.45
** REVENUE OVER(UNDER) EXPENDITURES **	8,500.00	1,274.89	0.00	12,498.15	0.00	(3,998.15)	147.04
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	8,500.00	1,274.89	0.00	12,498.15	0.00	(3,998.15)	147.04

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613-SOLID WASTE UTILITY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	337,000.00	31,311.01	0.00	217,370.95	0.00	119,629.05	64.50
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	52.00	0.00	304.45	0.00 (304.45)	0.00
TOTAL REVENUES	337,000.00	31,363.01	0.00	217,675.40	0.00	119,324.60	64.59
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	290,900.00	28,821.64	0.00	195,173.55	0.00	95,726.45	67.09
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	299,900.00	28,821.64	0.00	195,173.55	0.00	104,726.45	65.08
TOTAL EXPENDITURES	299,900.00	28,821.64	0.00	195,173.55	0.00	104,726.45	65.08
** REVENUE OVER(UNDER) EXPENDITURES **	37,100.00	2,541.37	0.00	22,501.85	0.00	14,598.15	60.65
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	37,100.00	2,541.37	0.00	22,501.85	0.00	14,598.15	60.65

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CITY OF VALLEY CENTER
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2012

PAGE: 1

620-SEWER OPERATING
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,008,000.00	83,054.79	0.00	572,987.15	0.00	435,012.85	56.84
USE OF MONEY & PROPERTY	200.00	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REVENUES	3,500.00	0.00	0.00	7,607.35	0.00 (4,107.35)	217.35
MISCELLANEOUS	0.00	0.00	0.00	114,250.00	0.00 (114,250.00)	0.00
TOTAL REVENUES	1,011,700.00	83,054.79	0.00	694,844.50	0.00	316,855.50	68.68
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	239,800.00	8,460.57	0.00	81,933.26	0.00	157,866.74	34.17
CONTRACTUAL SERVICES	304,100.00	14,163.43	0.00	103,612.09	2,135.85	198,352.06	34.77
COMMODITIES	27,200.00	321.26	0.00	11,137.10	507.14	15,555.76	42.81
CAPITAL OUTLAY	19,000.00	0.00	0.00	3,566.24	0.00	15,433.76	18.77
OTHER COSTS/MISC.	449,500.00	0.00	0.00	114,250.00	0.00	335,250.00	25.42
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,039,600.00	22,945.26	0.00	314,498.69	2,642.99	722,458.32	30.51
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,039,600.00	22,945.26	0.00	314,498.69	2,642.99	722,458.32	30.51
** REVENUE OVER(UNDER) EXPENDITURES *(27,900.00)	60,109.53	0.00	380,345.81 (2,642.99) (405,602.82)	1,353.77-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENDITURES & OTHER (USES) (27,900.00) 60,109.53 0.00 380,345.81 (2,642.99) (405,602.82) 1,353.77-

CONSENT AGENDA

B. BAD DEBT / DELINQUENT ACCOUNTS REPORT:

- JULY 2012 REPORT

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ACCOUNT AGING REPORT

PAGE: 1

ZONE: ALL

CONTRACTS: NO

STAT: All

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 7/01/2012 THRU 7/31/2012

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-0096-01	SCOTT, RAY	7/12/2012	F	111.02					111.02
=====									
**** BOOK # :0001	TOTAL ACCOUNTS:	1		111.02	0.00	0.00	0.00	0.00	111.02
=====									
03-0005-02	REYNOLDS, JENNIFER	6/05/2012	F	53.68	93.45	99.19			246.32
03-0010-06	UNCAPHER, LISA D	7/17/2012	F	62.43					62.43
03-0020-02	MCCOMAS, ZACH	6/04/2012	F	45.23	75.59	82.08			202.90
03-0092-04	ROLLINS, MEGHAN	7/30/2012	F		163.68	52.14			215.82
03-0118-02	WALKER, DIANNA	4/20/2012	F		91.07	69.38	51.63	40.11	252.19
=====									
**** BOOK # :0003	TOTAL ACCOUNTS:	5		161.34	423.79	302.79	51.63	40.11	979.66
=====									
04-0077-15	ALEXANDER, SHANE	5/25/2012	F		118.16	96.54			214.70
04-0078-09	DOZIER, ALYSSA	4/13/2012	F		117.96	85.19			203.15
=====									
**** BOOK # :0004	TOTAL ACCOUNTS:	2		0.00	236.12	181.73	0.00	0.00	417.85
=====									
05-0020-01	RUTSCHMAN, DIANA	7/03/2012	F	64.49	67.83				132.32
05-0049-03	HAILEY, JENNIFER	6/01/2012	F	52.42	80.09	91.49			224.00
=====									
**** BOOK # :0005	TOTAL ACCOUNTS:	2		116.91	147.92	91.49	0.00	0.00	356.32
=====									
06-0085-04	WINSOR, AUGUSTA	7/18/2012	D	76.25					76.25
=====									
**** BOOK # :0006	TOTAL ACCOUNTS:	1		76.25	0.00	0.00	0.00	0.00	76.25
=====									
=====									
**** BOOK # :0007	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
=====									
**** BOOK # :0008	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
10-0078-00	RAFTER, TOM	7/06/2012	D	122.83					122.83
10-0098-03	HAUSER, TONY	6/18/2012	F	72.61	106.26				178.87

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ACCOUNT AGING REPORT

PAGE: 2

ZONE: ALL

CONTRACTS: NO

STAT: All

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 7/01/2012 THRU 7/31/2012

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
=====									
**** BOOK # :0010	TOTAL ACCOUNTS:	2		195.44	106.26	0.00	0.00	0.00	301.70
=====									
12-0060-01	HENSON, TK	7/03/2012	F	139.73	156.85				296.58
12-0146-00	DILLMAN, WILLIAM	6/18/2012	F	53.90	100.46				154.36
=====									
**** BOOK # :0012	TOTAL ACCOUNTS:	2		193.63	257.31	0.00	0.00	0.00	450.94
=====									
**** BOOK # :0014	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
18-0015-00	HUNSLEY, GREG	7/20/2012	F	78.93					78.93
18-0025-00	AIKENS, CURTIS	7/16/2012	F	128.49					128.49
=====									
**** BOOK # :0018	TOTAL ACCOUNTS:	2		207.42	0.00	0.00	0.00	0.00	207.42
=====									
**** BOOK # :0080	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
REPORT TOTALS	TOTAL ACCOUNTS:	17		1062.01	1171.40	576.01	51.63	40.11	2901.16
=====									

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A C C O U N T A G I N G R E P O R T

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===== R E P O R T T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	433.64	352.51	175.93	14.24	11.07	987.39
200-SEWER	587.80	529.70	237.31	17.67	13.72	1386.20
300-PROT	1.35	1.14	0.48	0.02	0.01	3.00
400-RECONNECT FEE	0.00	56.26	34.64	5.12	3.98	100.00
500-CONNECTION FEE	0.00	9.02	6.88	5.12	3.98	25.00
600-STORMWATER UTILITY FEE	12.38	6.78	4.13	0.61	0.48	24.38
610-SOLID WASTE	26.84	141.79	84.50	7.04	5.47	265.64
850-PENALTY	0.00	82.00	37.76	1.81	1.40	122.97
996-Unapplied Credits	13.42CR	0.00	0.00	0.00	0.00	13.42CR
TOTALS	1048.59	1179.20	581.63	51.63	40.11	2901.16

TOTAL REVENUE CODES: 2,901.16
TOTAL ACCOUNT BALANCE 2,901.16
DIFFERENCE: 0.00

ERRORS: 000

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ACCOUNT AGING REPORT

PAGE:

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SELECTION CRITERIA

REPORT OPTIONS

ZONE: * - All
ACCOUNT STATUS: ALL
CUSTOMER CLASS: ALL
COMMENT CODES: All

BALANCE SELECTION

SELECTION: ALL
RANGE: 9999999.99CR THRU 9999999.99
AGES TO TEST: ALL
INCLUDE ZERO BALANCES: Do Not Include

DATE SELECTION

CUSTOMER DATES: YES
START DATE: 0/00/0000 THRU 99/99/9999
LAST BILL DATE: 0/00/0000 THRU 99/99/9999
FINAL DATE: 7/01/2012 THRU 7/31/2012

TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO
OLDEST TRANSACTION DATE: 99/99/9999

PRINT OPTION

TOTALS ONLY: NO
CONTRACTS: NO
PRINT SEQUENCE: ACCOUNT NUMBER
COMMENT CODES: None
*** END OF REPORT ***

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Police Department July 2012 Report
- Municipal Court July 2012 Report
- Customer Service Awards
 - Larry Tormey

C. Fire Chief Tormey

D. Community Development Director Utecht

- Code Enforcement June 2012 Report

E. City Superintendent Dunn

F. Parks & Public Buildings Superintendent Owings

- Park & Public Buildings April - July Report

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

Officer's Report

August 13, 2012

Chief Mark V. Hephner #1

Attention: Joel Pile
City Administrator
Valley Center Kansas

Subject: Valley Center Police July Monthly Report

The Police Department answered 529 calls for service during July 2012. Of those calls, 66 generated police cases. Emergency Communications/Records recorded 81 Fire Department calls for service, 72 records dissemination requests and 850 telephone calls. The following is a break down of the police department cases:

Calls for Service: Six abandoned vehicles calls for police; ten alarm calls; four animal calls; three assist a citizen calls; five assist fire department calls; three assist other LEO agency; twenty-three assist EMS calls; five burglary reports; twenty-four 911 hang-up calls; one check business calls; one club check; ten check park calls; three check residence calls; six disorderly conduct reports; fifteen disturbance/DV calls; eight found property cases; seven fraud cases; one indecent exposure case; three injury accident reports; eight larceny cases; one lost juvenile call; one lost adult call; fifty-four misc reports; seven non-injury accidents; two parking violations; one rape report; three suicidal person calls; five check signal light; sixteen subject stops; fifty-three suspicious character/activities reports; twelve traffic related calls; six criminal damage reports; one vicious dog complaint; and three warrants served. Officers wrote thirty-seven citations for twenty-eight violations during the month.

During the month of July, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 168 hours.

The chief attended the monthly Chief's Meeting on July 19. He attended one Lion's Club meeting during the month. He assisted with training at KLETC for the KAPAS Seminar on July 26. He planned and coordinated the funeral escorts, protests and funeral of Sgt Erik May.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He worked a power shift on the 25th. He reviewed several dispatcher calls. He initiated one "Customer Service Award" for an officer. He and Detective Grayson worked on two separate car burglary rings and also worked on a death investigation.

Sgt Vogt attended an Operation Impact Meeting on July 11. He assisted on the funeral escort for Sgt May. He worked on the fleet maintenance issues. He assisted with court on July 25.

Detective Grayson has been investigating a high number of burglaries to autos this month. He investigated several caseloads and interviewed 7 suspects this month and wrote up affidavits on these cases. He worked with the Sunflower Gardens manager on

safety signs for the parking lot. He worked with persons at New Hope as well. He was featured as a "Hatteberg's People" person on KAKE News because of his involvement with the community, his dedication to his duties as a detective and his involvement with youth as a cheerleading coach.

Training: The department had their monthly safety meeting on July 24, Sgt Vogt trained on hazmat issues specific to the railroad. The chief assisted with training at the KLETC's KAPAS Conference on July 26. Detective Grayson and Officer Gordon attended a KLETC training for driver mentoring of other officers. They will now be able to teach the rest of the department safe driving skills.

Community Outreach Programs: The cadets had their monthly meeting with Officer Easley. Detective Grayson was featured as a "Hatteberg's People" special interest spot on KAKE TV. Jay was chosen as a "Hatteberg's People" because of his extensive community involvement and his involvement with youth as a cheerleader trainer.

Response Times Average:

Priority calls-3 minutes

Non-priority calls (Report calls)-6 minutes

Miscellaneous items: The Valley Center Police Department along with the assistance of several outside agencies provided security for the funeral of Sgt Erik May. Officers assisted with the escort of the body from the Wichita Airport to Bakers Funeral Home on Friday the 27. Officers assisted with the escort of the body from Bakers to the Christian Church on the 30. Officers assisted with the Westboro Baptist protesters at 5th and Broadway prior to the funeral. Officers assisted with the escort of the body from the Christian Church to south Wichita for the burial.

Many officers worked on the railroad death investigation at the railroad tracks and Main Street. This investigation required many man-hours under difficult circumstances. Officers were assisted by BNSF Railroad and the Coroner's office.

Chief Mark Hephner
Valley Center Police Chief
August 10, 2012

**MUNICIPAL COURT
JULY 2012 REPORT**

7-11-2012

59 TOTAL CASES
31 TOTAL PERSONS

3 CASES WITH NO STATUS CHG.
2 INITIAL APPEARANCE TO NEW DATE
6 FINALIZED - FOUND GUILTY
2 TRIAL TO NEW DATE
9 PAYMENT PLAN
1 DISMISSED/PRESENTED INSURANCE
17 CONTINUED TO NEW DATE
5 CONTINUED
1 EXTENSION OF TIME TO PAY
5 SENTENCING
3 WARRANT ISSUED
5 DISMISSED WITHOUT PREJUDICE

7-25-2012

44 TOTAL CASES
30 TOTAL PERSONS

6 CASES WITH NO STATUS CHG.
3 FINALIZED - FOUND GUILTY
2 CONTINUED TO NEW DATE
6 CONTINUED
10 INITIAL APPEARANCE TO NEW DATE
4 SENTENCING TO NEW DATE
5 DISMISSED WITHOUT PREJUDICE
1 REVIEW HEARING
2 DISMISSED/PRESENTED INSURANCE
2 DIVERSION
3 WARRANT ISSUED



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Larry Tormey

Reason for Recommendation: Quickly entering CAD call information for a disturbance where officer needed assistance from another agency. This facilitated a quick response and distribution of information through CAD. Team player

Person Making Recommendation: KIRK

Supervisor Comments: Good Job!

Signatures—Employee *Larry Tormey* Supervisor *[Signature]*

Chief *[Signature]*
GREAT JOB LARRY!

Copies to: Employee
 Employees' File

Code Enforcement June 2012
Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred June, 2012 is as follows:

Date	Time	Type of Dog	Results
4	12:05 P.M.	Neutered male Schnauzer	Taken to Valley Center Vet Clinic - 12:15 P.M.
5	1:45 P.M.	Male English setter	Taken to Valley Center Vet Clinic-1:50 P.M. Owner reclaimed the dog the following day.
5	12:30 P.M.	Neutered male black Lab	Taken to Valley Center Vet Clinic - 12:38 P.M. Owner reclaimed the dog the same day.
5	12:30 P.M.	Female Husky	Taken to Valley Center Vet Clinic at 12:38 P.M. Owner reclaimed this dog the same day.
13	--	Neutered male King Charles Cavalier	Citizen took dog to the Valley Center Vet Clinic Owner reclaimed her dog the same day.
14	10:05 A.M.	Tri colored neutered male Terrier mix	Taken to Valley Center Vet Clinic -10:10 A.M. Owner reclaimed the dog the following day.
19	1:55 P.M.	Neutered male Coon hound mix	Taken to Valley Center Vet Clinic - 2:18 P.M. Owner reclaimed the dog the following day
20	4:41 P.M.	Neutered male Shepherd mix	Dog had a micro-chip and tagged; it was returned to the owner.
21	10:41 A.M	Spayed female Blue heeler	Taken to Valley Center Vet Clinic - 10:49 A.M. Owner reclaimed her dog the same day.
25	9:49 A.M	female Doberman mix pup	Taken to Valley Center Vet Clinic - 9:55 A.M. This dog was not reclaimed by the owner; it was transferred to the Valley Center Animal League.

- Five dogs were impounded.
- Answered seventy three calls for service during the month of June.
- Fourteen complaints were filed for dogs running loose.
- Four cruelty reports was reported and addressed.
- Five dead animals were disposed of.
- Five traps were set and one raccoon was relocated.
- One fowl permit was issued.
- One horse permit was revoked.
- One rat snake was removed from a window well.
- Forty dog license renewal letters were sent to dog owners.
- Spoke with a swimming pool owner about obtaining a fence.
- Three letters were sent to property owners for inoperable vehicles.
- Twenty seven letters were sent for tall grass.
- Followed up on Zoning Regulation for illegally parked vehicles.
- Six letters were sent to homeowners for trash and debris in their yards.
- Attended a class on Hording.
- Attended the Kansas Animal Control Board Meeting.
- Attended the Valley Center Animal League board meeting and dog wash event held on June 16, 2012.

Department of Parks & Public Buildings

As of Tuesday, July 31, 2012

Completed Projects Task Highlights:

April

Prep park restroom for opening at McLaughlin & Lions Parks

Gazebo –prep and paint floor

McLaughlin Park - Pond management – vegetation control of moss and cattails

Owings - Attended Westar Building Operator Course - Indoor Environmental Quality

Gun Range Improvements – relocated range building to accommodate a longer 50yd practice range

Addressed vandalism/fires set to 3 trash cans at McLaughlin Park –\$ 1,500 - \$2,000 estimated damages

Addressed vandalism to park bench and tree at Lions Park -\$1,500 estimated damages

Addressed vandalism to park restrooms vents at Lion's Park - \$100 estimated damages

Arbor Day - presentation/tree give-a-ways for 3rd graders at West, Abilene and Wheatland Schools

City Hall - installed city council mail boxes

May

Swimming Pool – confined space entry – replaced sump pump in wet well – Public Works assisted

Swimming Pool prep – vacuum out deep end/debris removal– Public Works assisted

Swimming Pool prep – replace sump pump for deep end drainage

Swimming Pool prep– paint pool, wading pool & gutters

Swimming Pool prep – installed/replaced chlorine scales

Swimming Pool prep – tile, caulking & re-grouting work

Swimming Pool prep – trouble shoot underwater pool lights

Swimming Pool prep - repair and replace signage at pool

Cemetery – 1 stone setting, 1burial

May - continued

McLaughlin Park –irrigation system leak/valve replacement

McLaughlin Park – addressed graffiti on play equipment

Address concerns on Ford St. ditch erosion w/ Street Dept. Forman and PEC

Lions Park –repair drainage problem & re-seed

Lions Park – addressed vandalism to purple tube slide at hill top play area

Cemetery – repair drainage problem, install erosion matting and re-seed

Arrowhead Park – repair drainage problem & re-seed

Meeting w/ PD to consider use, cost and feasibility of security camera use in parks

McLaughlin Park – replace irrigation controller

Addressed multiple requests for service to PSB to remove and clean up bird nest

Painted miscellaneous park & building structures, park signage & cemetery archway

Owings attended Westar Building Operator Courses – Facility Electrical Systems

Owings attended Westar Building Operator Courses – Efficient Lighting Systems

City Hall – moved, constructed & installed new furniture in three offices

McLaughlin Park - Pond management – vegetation control of moss and cattails

CH – addressed/repairs problems with emergency lights

Library – hung/removed decorations and replace several lights

Addressed citizen question re: property boundaries between homeowners property and AHP

June

Cemetery – 3 stone settings

Cemetery – purchased concrete block & constructed dirt and sand bins

Pool – repair/replace slide platform

Pool – repairs to fuse switch panel and overheating problem

Pool – repairs to mechanical room piping

Pool- replaced damaged boost pump

Pool – troubleshoot problem w/ underwater pool lights

Pool - installed new service gates by mechanical area

Gazebo – install vents around skirting

Gun Range improvements – dirt work, seeding and area clean up

McLaughlin Park – met w/ contractor to discuss vegetation management options of pond weeds

General maintenance and repairs to all sprinkler systems

Library – replaced 16 lights and 4 ballasts, repaired potholes in drive

June – continued

Addressed/Repaired problem with Seniors Van not starting

PSB – addressed complaint of sewer gas smell in building

July

PWB – replace fan motor and circuit board for A/C

Cemetery - 1 stone setting

Pool – troubleshoot & repair problems with chlorine feeds system

Plan & Implement Movies in the Park Event

Special Events held in Lions & McLaughlin Parks – Library- Cosmosphere Event, Life Point- VBS, Faith Church – moonwalk event

Community Building – painted interior

CB – repairs to toilet and lights

PSB - Repaired back door and court clerk's office

PSB – repaired overhead door #3

CH – repaired dumpster gate

CH- replaced fan motor for A/C unit

CH - installed 2 message boards and keyboard tray

General maintenance and repairs to all sprinkler systems

PSB & MLP – replaced and service 4 valves

Pool – repaired bent sign post

Gazebo- repaired electrical conduit & outlet due to vandalism and repaired loose boards on steps

Splash Pad – repaired leaking valve and cleaned off algae

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Isham

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN