

**CITY OF VALLEY CENTER
PUBLIC MEETING- 6:30 PM**

The City would like to receive public comment regarding the North Meridian Capital Improvement Street Project, specifically the proposed parking restrictions from 5th Street to 7th Street.

CITY OF VALLEY CENTER

FINAL AGENDA

May 31, 2012

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

June 5, 2012

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 4
6. **CLERK'S AGENDA** p 5
 - A. Minutes p 6
 - May 15, 2012 Council Meeting p 6
 - B. Appropriation Ordinance p 10
7. **PRESENTATIONS / PROCLAMATIONS** p 22
 - A. Presentation of AED Donation- Newton Medical Center
8. **PUBLIC FORUM** (*Citizen input and requests*) p 22
9. **APPOINTMENTS** p 22
10. **COMMITTEES, COMMISSIONS** p 22
 - A. Items for Council review p 23
 - Economic Development Task Force Minutes- May 17, 2012
 - Planning Commission Minutes, May 22, 2012
11. **OLD BUSINESS** p 27
12. **NEW BUSINESS** p 27
 - A. Ordinance 1243-12; Establishing the Maximum Speed Limit on certain portions of Seneca Street within The City of Valley Center p 27
 - B. Presentation: Economic Devel Task Force: Survey Results and Incentives p 30
 - C. Request from Valley Center Rec Commission re: "Moonlight Swim Events". p 34
 - D. Resolution 599-12- Designation of Public Hearing for Dangerous Structure p 36
 - E. Resolution 600-12- Supporting the Development and implementation of an Interlocal Agreement regarding proposed Recreation Complex. p 39
 - F. Request for Waiver of City Sign Ordinance- Get Fit Bee Fit p 41
13. **CONSENT AGENDA** p 43
 - A. Establish 2013 Budget Workshop: June 12, 2012, City Hall, 6:00 p.m
 - B. Vacation Bible School- Lion's Park Use Request

- 14. STAFF REPORTS p 45
- 15. GOVERNING BODY REPORTS p 52
- 16. ADJOURN

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the Agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the meeting of May 15, 2012 Regular Council Meeting as prepared by the Assistant City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the May 15, 2012 Regular Council Meeting Minutes as presented / amended.

REGULAR COUNCIL MEETING
MAY 15, 2012
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Harrison Gerling, Marci Maschino, Lionel Jackson, Kate Jackson, and Al Hobson. Dan Smith arrived at 7:31 p.m.

Member Absent:

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Jose Santiago, Assistant City Clerk
Mark Hephner, Police Chief
Richard Dunn, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent
Lonnie Tormey, Fire Chief
Warren Utecht, Community Development Director
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press Present: The Ark Valley News

APPROVAL OF THE AGENDA

Agenda amended as follows: add under **NEW BUSINESS p. 22** item (D) Establish May 22, 2012 at City Hall for a Joint Workshop with the Valley Center Recreation Commission, USD 262 School Board, and Valley Center City Council Regarding the Proposed Valley Center Recreation Complex.

L. Jackson moved, second by Cicirello, to approve the agenda as amended. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES – MAY 1, 2012 REGULAR COUNCIL MEETING

Cicirello moved, second by L. Jackson, to approve the Minutes from the May 1, 2012 Regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE – MAY 15, 2012

Cicirello moved, second by L. Jackson, to approve Appropriation Ordinance No. 05/15/2012 as presented. Vote yea: unanimous. Motion carried.

TREASURER'S REPORT for APRIL 2012

Maschino moved, second by Cicirello, to receive and file the April 2012 Treasurer's Report. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS

PUBLIC FORUM

Gary Mason introduced himself as candidate for state senate. Mr. Mason and wife have been in business for 25 years. Mr. Mason hopes to serve the community throughout The Valley Center area; he is trying to represent the community and better understand its needs.

APPOINTMENTS**COMMITTEES, COMMISSIONS****OLD BUSINESS****NEW BUSINESS**CONSIDERATION OF RESOLUTION 598-12

Maschino moved, second by Cicirello, to adopt Resolution 598-12, determining The City of Valley Center has complied with provisions of the Annexation Service Plan serving properties annexed into The City under Ordinance 1145-07. Vote yea: Leftoff, Cicirello, Gerling, Maschino, and L. Jackson. Opposed: K. Jackson and Hobson. Motion carried.

2013 BUDGET SCHEDULE:

Maschino moved, second by Cicirello, to approve the 2013 Budget Schedule. Vote Yea: unanimous. Motion carried.

ESTABLISH JUNE 5, 2012 for PUBLIC MEETING REGARDING NORTH MERIDIAN IMPROVEMENT PROJECT

Cicirello moved, second by Maschino, to set 6:30 p.m., June 5, 2012 at Valley Center City Hall as the time, date, and place to hold a public meeting to review aspects of the North Meridian Paving Project and receive public input. Vote Yea: unanimous. Motion carried.

ESTABLISH 7:00PM, MAY 22, 2012 at CITY HALL TO HOLD A JOINT WORKSHOP WITH THE VALLEY CENTER RECREATION COMMISSION, USD 262 SCHOOL BOARD, AND VALLEY CENTER CITY COUNCIL REGARDING THE PROPOSED VALLEY CENTER RECREATION COMPLEX.

L. Jackson moved, second by Cicirello, to set 7:00 p.m., May 22, 2012 at City Hall as the time, date, and place to hold a joint workshop with the Valley Center Recreation Commission, USD 262 School Board, and Valley Center City Council regarding the proposed Valley Center Recreation Complex. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

Maschino moved, second by Gerling, to approve the Consent Agenda as presented. Vote Yea: unanimous. Motion carried.

STAFF REPORTS

CITY CLERK POLIAN – NO REPORT

CHIEF OF POLICE HEPHNER – NO REPORT

FIRE CHIEF TORMEY – NO REPORT

COMMUNITY DEVELOPMENT DIRECTOR UTECHT

Utecht mentioned that the public opinion survey regarding City investments had good turnout: 494 total responses (406 papers and 88 webs). Last date to respond is Wednesday, May 16, 2012. Utecht stated that 2,439 copies of the public opinion survey were sent out with utility bills. Utecht will have a presentation at the next Council Meeting about major highlights of the survey.

CITY SUPERINTENDENT DUNN – NO REPORT

PARK & PUBLIC BUILDINGS SUPERINTENDENT OWINGS

Owings stated that May 26, 2012 the pool is set to be opened. First day, Saturday, is always free. It has been painted; last time it was painted was in 2008. Pool is in good shape, but it could be expected to spend money on it in the future due to environmental factors. Kelsey stated next year it is likely additional rehab work will be scheduled.

CITY ENGINEER KELSEY – NO REPORT

CITY ATTORNEY ARBUCKLE – NO REPORT

CITY ADMINISTRATOR PILE – NO REPORT

GOVERNING BODY REPORTS

MAYOR MCNOWN

Mayor McNown and Utecht attended Mayor's Conference and Governing Body Institute last Friday and Saturday in Wichita. It was very beneficial. Utecht got good ideas; it was well attended.

COUNCILMEMBER LEFTOFF – NO REPORT

COUNCILMEMBER CICIRELLO

Cicirello suggested his point of view was not taken in the developers getting some source of incentives. Mayor McNown mentioned Economic Development Task Force is conducting research about the incentives. Utecht will present at June's first Council Meeting results of this research. Cicirello thanked the State Troopers for their part of Operation Lifesaver, especially Sergeant Vogt's involvement.

COUNCILMEMBER SMITH – NO REPORT

COUNCILMEMBER GERLING – NO REPORT

COUNCILMEMBER MASCHINO – NO REPORT

COUNCILMEMBER L. JACKSON – NO REPORT

COUNCILMEMBER K. JACKSON – NO REPORT

COUNCILMEMBER HOBSON

Hobson stated that he is very pleased and proud of the Customer Award recipient, Shannon Catlin. He hopes we do everything possible to keep this dispatcher.

Maschino moved, second by Cicirello, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 7:39 p.m.

Jose A. Santiago, Assistant City Clerk

CLERK'S AGENDA**B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for June 5, 2012 as prepared by City Staff.

June 5, 2012 Appropriation

Packet # 1	\$	164,973.96
Packet # 2	\$	16.65
Packet # 3	\$	1,996.44
Total	\$	166,987.05

RECOMMENDED ACTION:

Staff recommends motion to approve the June 5, 2012 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
AFAC	SUPPLEMENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	46.74
	SUPPLEMENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	10.79
	SUPPLEMENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	71.83
	SUPPLEMENTAL INSURANCE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	12.05
	SUPPLEMENTAL INSURANCE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	11.35
	SUPPLEMENTAL INSURANCE	WATER OPERATING	NON-DEPARTMENTAL	6.45
	SUPPLEMENTAL INSURANCE	WATER OPERATING	NON-DEPARTMENTAL	40.04_
			TOTAL:	199.25
ALTA MERE		EMERGENCY EQUIPMEN	INVALID DEPARTMENT	150.00_
			TOTAL:	150.00
ANDALE FARMERS CO-OP	CITY %CROP FERT-77TH	GENERAL FUND	ADMINISTRATION	2,387.02_
			TOTAL:	2,387.02
ARK VALLEY NEWS	CLEAN UP 4-12-12	GENERAL FUND	ADMINISTRATION	152.25
	QUARTERLY BUDGET	GENERAL FUND	ADMINISTRATION	126.72
	CLEAN UP 4-19-12	GENERAL FUND	ADMINISTRATION	152.25
	ORDIN. 1241-12	GENERAL FUND	COMMUNITY DEVELOPMENT	44.80
	SURVEY	GENERAL FUND	COMMUNITY DEVELOPMENT	58.00
	ORDIN. 1242-12	CAPITAL PROJECTS F	2012-1 G.O.BOND COI	120.32
	ORDIN. 1242-12	CAPITAL PROJECTS F	2012-2 G.O. BOND COI	120.32
	ORDIN. 1242-12	CAPITAL PROJECTS F	2012-3 G.O. BOND COI	120.32
	RESOLUTION 596-12	CAPITAL PROJECTS F	Replat VC 2nd STM WAT	71.68
	RESOLUTION 597-12	CAPITAL PROJECTS F	Replat VC 2nd SEWER	112.00
	PUBLIC WORKS JOB AD	WATER OPERATING	NON-DEPARTMENTAL	40.00
	PUBLIC WORKS JOB AD	WATER OPERATING	NON-DEPARTMENTAL	40.00
	PUBLIC WORKS JOB AD	SEWER OPERATING	NON-DEPARTMENTAL	40.00
	PUBLIC WORKS JOB AD	SEWER OPERATING	NON-DEPARTMENTAL	40.00_
			TOTAL:	1,238.66
AT&T	04/25 THRU 05/24/2012	GENERAL FUND	POLICE	74.33
	04/25 THRU 05/24/2012	GENERAL FUND	EMERGENCY COMMUNICATIO	148.58
	04/25 THRU 05/24/2012	GENERAL FUND	EMERGENCY COMMUNICATIO	74.33
	04/25 THRU 05/24/2012	WATER OPERATING	NON-DEPARTMENTAL	318.85
	04/25 THRU 05/24/2012	WATER OPERATING	NON-DEPARTMENTAL	298.22_
			TOTAL:	914.31
BEALL, MITCHELL AND SULLIVAN, LLC	MULTIPLE CASES	GENERAL FUND	LEGAL & MUNICIPAL COUR	450.00_
			TOTAL:	450.00
CENTRAL CONSTRUCTION	ARROWHEAD PARK	GENERAL FUND	PARKS AND PUBLIC GROUN	1,714.05
	LIONS	GENERAL FUND	PARKS AND PUBLIC GROUN	424.40
	CEMETERY	GENERAL FUND	PARKS AND PUBLIC GROUN	420.00_
			TOTAL:	2,558.45
CITY OF WICHITA	APRIL BIOSOLIDS HAULING	SEWER OPERATING	NON-DEPARTMENTAL	3,990.00_
			TOTAL:	3,990.00
COX COMMUNICATIONS	05/01 - 05/31/2012 INTERN	GENERAL FUND	ADMINISTRATION	17.41
	05/01 - 05/31/2012 INTERN	GENERAL FUND	ADMINISTRATION	90.96
	05/01 - 05/31/2012 INTERN	GENERAL FUND	LEGAL & MUNICIPAL COUR	19.99
	05/01 - 05/31/2012 CABLE	GENERAL FUND	COMMUNITY DEVELOPMENT	17.40
	05/01 - 05/31/2012 INTERN	GENERAL FUND	COMMUNITY DEVELOPMENT	25.99
	05/01 - 05/31/2012 INTERN	GENERAL FUND	POLICE	19.99
	05/01 - 05/31/2012 INTERN	GENERAL FUND	FIRE	19.99

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	05/01 - 05/31/2012 INTERN	GENERAL FUND	EMERGENCY COMMUNICATIO	19.98
	4/21 - 5/31/2012 INTERNET	GENERAL FUND	PARKS AND PUBLIC GROUN	26.65
	05/01 THRU 5312012	GENERAL FUND	PARKS AND PUBLIC GROUN	59.95
	05/01 - 05/31/2012 INTERN	GENERAL FUND	ENVIRONMENTAL SERVICES	13.00
	4/21 - 5/31/2012 INTERNET	SPECIAL HIGHWAY	SPECIAL HIGHWAY	26.64
	4/21 - 5/31/2012 INTERNET	WATER OPERATING	NON-DEPARTMENTAL	26.66
	4/21 - 5/31/2012 INTERNET	SEWER OPERATING	NON-DEPARTMENTAL	26.65_
			TOTAL:	411.26
DATA FLOW	ACCTS PYBLE CHECKS	GENERAL FUND	ADMINISTRATION	188.78_
			TOTAL:	188.78
DAVIDSON MOWING	508 N MEEDS DR	GENERAL FUND	COMMUNITY DEVELOPMENT	50.00
	142 N PARK MOWING	GENERAL FUND	ENVIRONMENTAL SERVICES	220.00_
			TOTAL:	270.00
DELL MARKETING L.P.	2 DELL 90W DC TRAVEL ADAP	CAPITAL PROJECTS F	MOTOROLA RADIOS	158.38_
			TOTAL:	158.38
DELTA DENTAL OF KANSAS	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	1,014.88
	DENTAL INSURANCE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	98.76
	DENTAL INSURANCE	WATER OPERATING	NON-DEPARTMENTAL	146.12
	DENTAL INSURANCE	SEWER OPERATING	NON-DEPARTMENTAL	61.65_
			TOTAL:	1,321.41
FAMILY SUPPORT PAYMENT CENTER	CASE # 11LWAD00059	SPECIAL HIGHWAY	NON-DEPARTMENTAL	67.00_
			TOTAL:	67.00
HAMPEL OIL DISTRIBUTIONS	2/22 THRU 4/25/2012	GENERAL FUND	POLICE	5,705.51
	2/22 THRU 4/25/2012	GENERAL FUND	FIRE	195.98
	2/22 THRU 4/25/2012	GENERAL FUND	PARKS AND PUBLIC GROUN	936.61
	2/22 THRU 4/25/2012	GENERAL FUND	ENVIRONMENTAL SERVICES	338.05
	2/22 THRU 4/25/2012	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,610.38
	2/22 THRU 4/25/2012	WATER OPERATING	NON-DEPARTMENTAL	1,900.51
	2/22 THRU 4/25/2012	SEWER OPERATING	NON-DEPARTMENTAL	159.04_
			TOTAL:	10,846.08
ING LIFE INSURANCE & ANNUITY	457 DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	887.00
	457 DEFERRED COMP	SPECIAL HIGHWAY	NON-DEPARTMENTAL	25.00
	457 DEFERRED COMP	WATER OPERATING	NON-DEPARTMENTAL	212.50_
			TOTAL:	1,124.50
INTRUST BANK NA	FEDL WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	5,150.92
	FICA TAX	GENERAL FUND	NON-DEPARTMENTAL	2,153.54
	MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	743.48
	FICA TAX	GENERAL FUND	ADMINISTRATION	659.18
	MEDICARE	GENERAL FUND	ADMINISTRATION	154.16
	FICA TAX	GENERAL FUND	LEGAL & MUNICIPAL COUR	164.94
	MEDICARE	GENERAL FUND	LEGAL & MUNICIPAL COUR	38.58
	FICA TAX	GENERAL FUND	COMMUNITY DEVELOPMENT	176.24
	MEDICARE	GENERAL FUND	COMMUNITY DEVELOPMENT	41.22
	FICA TAX	GENERAL FUND	POLICE	1,121.59
	MEDICARE	GENERAL FUND	POLICE	262.29
	FICA TAX	GENERAL FUND	FIRE	254.81
	MEDICARE	GENERAL FUND	FIRE	59.60
	FICA TAX	GENERAL FUND	EMERGENCY COMMUNICATIO	318.35

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	MEDICARE	GENERAL FUND	EMERGENCY COMMUNICATIO	74.45
	FICA TAX	GENERAL FUND	PARKS AND PUBLIC GROUN	397.57
	MEDICARE	GENERAL FUND	PARKS AND PUBLIC GROUN	92.98
	FICA TAX	GENERAL FUND	ENVIRONMENTAL SERVICES	86.37
	MEDICARE	GENERAL FUND	ENVIRONMENTAL SERVICES	20.20
	FEDL WITHHOLDING TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	425.16
	FEDL WITHHOLDING TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	37.53
	FICA TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	227.54
	FICA TAX	SPECIAL HIGHWAY	NON-DEPARTMENTAL	37.22
	MEDICARE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	78.56
	MEDICARE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	12.85
	FICA TAX	SPECIAL HIGHWAY	SPECIAL HIGHWAY	335.92
	FICA TAX	SPECIAL HIGHWAY	SPECIAL HIGHWAY	54.94
	MEDICARE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	78.56
	MEDICARE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	12.85
	FEDL WITHHOLDING TAX	WATER OPERATING	NON-DEPARTMENTAL	787.40
	FICA TAX	WATER OPERATING	NON-DEPARTMENTAL	364.17
	MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	125.72
	FICA TAX	WATER OPERATING	NON-DEPARTMENTAL	537.57
	MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	125.71
	FEDL WITHHOLDING TAX	SEWER OPERATING	NON-DEPARTMENTAL	275.22
	FICA TAX	SEWER OPERATING	NON-DEPARTMENTAL	128.47
	MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	44.35
	FICA TAX	SEWER OPERATING	NON-DEPARTMENTAL	189.65
	MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	44.36_
			TOTAL:	15,894.22
JEFFERY A BLACK	SERVICES ON COMPUTER	GENERAL FUND	ENVIRONMENTAL SERVICES	45.00_
			TOTAL:	45.00
KANSAS DEPT OF REVENUE	STATE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	2,103.93
	STATE WITHHOLDING	SPECIAL HIGHWAY	NON-DEPARTMENTAL	180.03
	STATE WITHHOLDING	SPECIAL HIGHWAY	NON-DEPARTMENTAL	26.90
	STATE WITHHOLDING	WATER OPERATING	NON-DEPARTMENTAL	422.13
	APRIL 2012 SALES TAX	WATER OPERATING	NON-DEPARTMENTAL	462.96
	STATE WITHHOLDING	SEWER OPERATING	NON-DEPARTMENTAL	106.73_
			TOTAL:	3,302.68
KANSAS GAS SERVICE	04/05 - 05/02/2012	GENERAL FUND	ADMINISTRATION	110.43
	04/05 THRU 05/2/2012 SERV	GENERAL FUND	POLICE	12.63
	04/05 THRU 05/2/2012 SERV	GENERAL FUND	FIRE	6.32
	04/05 THRU 05/2/2012 SERV	GENERAL FUND	EMERGENCY COMMUNICATIO	12.63
	04/05 THRU 05/2/2012 SERV	WATER OPERATING	NON-DEPARTMENTAL	27.50
	04/05 THRU 05/2/2012 SERV	SEWER OPERATING	NON-DEPARTMENTAL	545.52_
			TOTAL:	715.03
KANSAS OFFICE OF THE ATTO	GENERAL OBLIGATION BONDS	CAPITAL PROJECTS F	2012-1 G.O. BOND COI	315.00
	GENERAL OBLIGATION BONDS	CAPITAL PROJECTS F	2012-2 G.O. BOND COI	315.00
	GENERAL OBLIGATION BONDS	CAPITAL PROJECTS F	2012-3 G.O. BOND COI	315.00_
			TOTAL:	945.00
KANSAS PAYMENT CENTER	CASE # SG 06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	CASE # SG98D*002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	CASE # SG 06DM00734	GENERAL FUND	NON-DEPARTMENTAL	224.00
	CASE # SG 07DM00222	GENERAL FUND	NON-DEPARTMENTAL	247.00
	CASE # SG 07DM00222 ADDL C	GENERAL FUND	NON-DEPARTMENTAL	68.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	CASE # SG 05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50_
			TOTAL:	1,003.81
KPERS	KPERS OPTIONAL GROUP LIFE	GENERAL FUND	NON-DEPARTMENTAL	53.10
	KPERS TIER 2	GENERAL FUND	NON-DEPARTMENTAL	633.53
	KPERS TIER 1	GENERAL FUND	NON-DEPARTMENTAL	1,493.65
	KPERS TIER 2	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	1,149.31
	KPERS TIER 2	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	65.05
	KPERS TIER 1	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,636.14
	KPERS OPTIONAL GROUP LIFE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	12.85
	KPERS TIER 2	SPECIAL HIGHWAY	NON-DEPARTMENTAL	114.96
	KPERS TIER 2	SPECIAL HIGHWAY	NON-DEPARTMENTAL	53.17
	KPERS TIER 1	SPECIAL HIGHWAY	NON-DEPARTMENTAL	130.51
	KPERS OPTIONAL GROUP LIFE	WATER OPERATING	NON-DEPARTMENTAL	5.70
	KPERS TIER 2	WATER OPERATING	NON-DEPARTMENTAL	132.29
	KPERS TIER 1	WATER OPERATING	NON-DEPARTMENTAL	267.70
	KPERS TIER 2	SEWER OPERATING	NON-DEPARTMENTAL	58.71
	KPERS TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	89.67_
			TOTAL:	7,896.34
KRWA - KANSAS RURAL WATER ASSOC	2012 DUES	WATER OPERATING	NON-DEPARTMENTAL	920.00_
			TOTAL:	920.00
LAURIE B WILLIAMS	CASE # 09-14039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	CASE # 11-13654	GENERAL FUND	NON-DEPARTMENTAL	172.00
	CASE # 08-10028-13	WATER OPERATING	NON-DEPARTMENTAL	84.00_
			TOTAL:	311.00
LKM - LEAGUE OF KANSAS MUNICIPALITIES	MAY 11 & 12 2012 CONFER	GENERAL FUND	ADMINISTRATION	160.00_
			TOTAL:	160.00
LOYAL AMERICAN LIFE INSURANCE CO	LOYAL AMERICAN ACCIDENT	GENERAL FUND	NON-DEPARTMENTAL	6.35
	LOYAL AMERICAN CANCER	GENERAL FUND	NON-DEPARTMENTAL	13.97_
			TOTAL:	20.32
MANSFIELD OIL CO	2/22 THRU 4/25/2012	GENERAL FUND	POLICE	5,705.51
	2/22 THRU 4/25/2012	GENERAL FUND	FIRE	195.98
	2/22 THRU 4/25/2012	GENERAL FUND	PARKS AND PUBLIC GROUN	936.61
	2/22 THRU 4/25/2012	GENERAL FUND	ENVIRONMENTAL SERVICES	338.05
	2/22 THRU 4/25/2012	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,610.38
	2/22 THRU 4/25/2012	WATER OPERATING	NON-DEPARTMENTAL	1,900.51
	2/22 THRU 4/25/2012	SEWER OPERATING	NON-DEPARTMENTAL	159.04_
			TOTAL:	10,846.08
MAYER SPECIALTY SERVICES	2 LIFT STATIONS CLEANED	SEWER OPERATING	NON-DEPARTMENTAL	700.00_
			TOTAL:	700.00
MINIMIZE HOUSER & COMPANY	2011 AUDIT	GENERAL FUND	ADMINISTRATION	807.70
	2011 AUDIT	GENERAL FUND	LEGAL & MUNICIPAL COUR	807.70
	2011 AUDIT	GENERAL FUND	COMMUNITY DEVELOPMENT	807.70
	2011 AUDIT	GENERAL FUND	POLICE	807.69
	2011 AUDIT	GENERAL FUND	FIRE	807.69
	2011 AUDIT	GENERAL FUND	EMERGENCY COMMUNICATIO	807.69
	2011 AUDIT	GENERAL FUND	PARKS AND PUBLIC GROUN	807.69
	2011 AUDIT	GENERAL FUND	ENVIRONMENTAL SERVICES	807.69
	2011 AUDIT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	807.69

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	2011 AUDIT	WATER OPERATING	NON-DEPARTMENTAL	807.69
	2011 AUDIT	STORMWATER UTILITY	INVALID DEPARTMENT	807.69
	2011 AUDIT	SOLID WASTE UTILIT	INVALID DEPARTMENT	807.69
	2011 AUDIT	SEWER OPERATING	NON-DEPARTMENTAL	807.69_
			TOTAL:	10,500.00
P E C	MARCH RETAINER	GENERAL FUND	ADMINISTRATION	105.00
	STAFF MEETINGS	GENERAL FUND	ADMINISTRATION	483.26
	DRAINAGE PLAN	CAPITAL PROJECTS F	Replat VC 2nd STM WAT	120.06
	MERIDIAN/5TH TO GOFF	CAPITAL PROJECTS F	MERIDIAN AVE PAVING	38,500.00_
			TOTAL:	39,208.32
P S I	APRIL 2012	GENERAL FUND	ADMINISTRATION	390.00
	APRIL 2012	GENERAL FUND	LEGAL & MUNICIPAL COUR	97.50
	APRIL 2012	GENERAL FUND	POLICE	32.50
	APRIL 2012	GENERAL FUND	FIRE	812.50
	APRIL 2012	GENERAL FUND	EMERGENCY COMMUNICATIO	910.00_
			TOTAL:	2,242.50
PITNEY BOWES	04/12/2012 POSTAGE REFILL	GENERAL FUND	ADMINISTRATION	272.64
	04/12/2012 POSTAGE REFILL	GENERAL FUND	COMMUNITY DEVELOPMENT	70.56
	04/12/2012 POSTAGE REFILL	GENERAL FUND	FIRE	0.53
	04/12/2012 POSTAGE REFILL	GENERAL FUND	PARKS AND PUBLIC GROUN	0.17
	04/12/2012 POSTAGE REFILL	GENERAL FUND	ENVIRONMENTAL SERVICES	254.20
	04/12/2012 POSTAGE REFILL	WATER OPERATING	NON-DEPARTMENTAL	1.73
	04/12/2012 POSTAGE REFILL	SEWER OPERATING	NON-DEPARTMENTAL	0.17_
			TOTAL:	600.00
RAILROAD MGMT CO III, LLC	8/9/12-8/8/13 15" SWR PIP	SEWER OPERATING	NON-DEPARTMENTAL	109.81_
			TOTAL:	109.81
SECURITY BENEFIT	DEFERRED COMPENSATION	GENERAL FUND	NON-DEPARTMENTAL	50.00_
			TOTAL:	50.00
SEDGWICK COUNTY	APRIL 2012 PRISONER HOUS	GENERAL FUND	LEGAL & MUNICIPAL COUR	165.11_
			TOTAL:	165.11
SOUTHWEST BUTLER QUARRY	102.43TONS ROCK	SPECIAL HIGHWAY	SPECIAL HIGHWAY	399.48_
			TOTAL:	399.48
THE AUSTIN PETERS GROUP	COMPENSATION STUDY	GENERAL FUND	ADMINISTRATION	630.00_
			TOTAL:	630.00
U S DEPT OF EDUCATION	CASE #- S447705160	GENERAL FUND	NON-DEPARTMENTAL	175.37_
			TOTAL:	175.37
AVANTAGEPOINT TRANS AGENTS	RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	90.00_
			TOTAL:	90.00
VERIZON WIRELESS	3/23 THRU 4/22/12	GENERAL FUND	ADMINISTRATION	40.01
	3/23 THRU 4/22/12	GENERAL FUND	ADMINISTRATION	40.01
	3/23 THRU 4/22/12	GENERAL FUND	COMMUNITY DEVELOPMENT	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01
	3/23 THRU 4/22/12	GENERAL FUND	POLICE	40.01_
			TOTAL:	560.14
VERLIN A INGRAM	CASE# VC1200001	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00_
			TOTAL:	150.00
WASTE MANAGEMENT OF WICHITA	APRIL 2012 SOLID WASTE	SOLID WASTE UTILIT	INVALID DEPARTMENT	27,225.26_
			TOTAL:	27,225.26
WESTAR ENERGY	04/04 THRU 05/02/2012	GENERAL FUND	ADMINISTRATION	1,253.14
	04/04 THRU 05/02/2012	GENERAL FUND	ADMINISTRATION	3,452.89
	04/04 THRU 05/02/2012	GENERAL FUND	ADMINISTRATION	41.96
	04/04 THRU 05/02/2012	GENERAL FUND	POLICE	411.93
	04/04 THRU 05/02/2012	GENERAL FUND	FIRE	205.96
	04/04 THRU 05/02/2012	GENERAL FUND	EMERGENCY COMMUNICATIO	411.93
	04/04 THRU 05/02/2012	GENERAL FUND	PARKS AND PUBLIC GROUN	516.70
	04/04 THRU 05/02/2012	SPECIAL HIGHWAY	SPECIAL HIGHWAY	569.82
	04/04 THRU 05/02/2012	WATER OPERATING	NON-DEPARTMENTAL	2,489.33
	04/04 THRU 05/02/2012	SEWER OPERATING	NON-DEPARTMENTAL	4,479.73_
			TOTAL:	13,833.39

===== FUND TOTALS =====

010	GENERAL FUND	59,054.22
110	EMPLOYEE BENEFITS	4,850.50
150	SPECIAL HIGHWAY	7,058.10
160	EMERGENCY EQUIPMENT	150.00
350	CAPITAL PROJECTS FUND	40,268.08
610	WATER OPERATING	12,695.96
612	STORMWATER UTILITY FUND	807.69
613	SOLID WASTE UTILITY	28,032.95
620	SEWER OPERATING	12,056.46

	GRAND TOTAL:	164,973.96

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 5/06/2012 THRU 5/19/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PACKET # 1, June 5, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
HOLLY A COE	APRIL 2012 MILEAGE REIM	GENERAL FUND	ADMINISTRATION	16.65_
			TOTAL:	16.65

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===== FUND TOTALS =====
010 GENERAL FUND                16.65
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GRAND TOTAL:                    16.65
-----

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TOTAL PAGES: 1

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 5/06/2012 THRU 5/19/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PACKET # 2, June 5, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
ISHAM ALEXANDER LLC	731-735 COTTONWOOD	GENERAL FUND	ADMINISTRATION	508.00_
			TOTAL:	508.00
PRAIRIE CONSTRUCTION	REFUND 114 W 4TH	WATER OPERATING	NON-DEPARTMENTAL	920.86
	REFUND 114 W 4TH	SEWER OPERATING	NON-DEPARTMENTAL	567.58_
	TOTAL:			1,488.44

===== FUND TOTALS =====

010	GENERAL FUND	508.00
610	WATER OPERATING	920.86
620	SEWER OPERATING	567.58

	GRAND TOTAL:	1,996.44

TOTAL PAGES: 1

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 04-CVC - REIMBURSEMENTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 5/06/2012 THRU 5/19/2012
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PACKET # 3, June 5, 2012
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

PRESENTATIONS / PROCLAMATIONS

A. DONATION TO VALLEY CENTER:

- Newton Medical Center would like to donate an Automated External Defibrillator (AED) to the City of Valley Center.

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW:

- Economic Development Task Force, May 17, 2012 Minutes
- Planning Commission Minutes, May 22, 2012

**ECONOMIC DEVELOPMENT TASK FORCE
MINUTES**

THURSDAY, May 17, 2012
CITY HALL, 121 S. MERIDIAN

Chairperson Matt Stamm called the meeting to order at 7:00 p.m. with the following members present: Casey Carlson, Marshella Peterson, Lisa Vermillion, Jake Jackson, Matt Stamm, Penny Hargrove, Mary Jane Stauffer, Harry Gerling, and Doug Wedan. Staff Present: Warren Utecht and Deby Taylor, Community Development Department.

MINUTES OF APRIL 19, 2012 MEETING: Due to the absence of the minutes in the EDTF packet, the minutes will be reviewed and approved at the next meeting.

NEW BUSINESS:

1. Results of the Public Citizen Survey:

Warren Utecht summarized the results of the "Public Opinion Survey". Of the 2,439 Public Opinion Surveys sent out with utility bills on April 30, 2012, the City received back 458 hard copies. The City also received 80 responses from the City's website, which brought the total to 538 responses, or a 22% return rate. Warren commented that based on this response rate, there is a 95% confidence level that it was representative of the entire city population. Warren then went through the ranking of the 7 priorities based on the survey, as well as some of the common themes from written responses. No action was needed.

2. Incentive discussion with builders regarding the sale and construction of new homes in their subdivisions and what the City could do to encourage development (incentives)

Warren Utecht said the City Council requested the EDTF to consider an appropriate incentive program to stimulate builders and/or homebuyers to build in Valley Center. Warren Utecht introduced representatives from three local builders to share their thoughts on what would be appropriate incentives, those being:

- A. Doug Bruggeman-Mennonite Housing (Ridgefield Subdivision)
- B. Brad and Shawn Isham-Isham Alexander LLC (Valley Creek Estates 2nd Add.
- C. Derrick Claassen from Decker Electric (building the triplex on Fourth and Park)

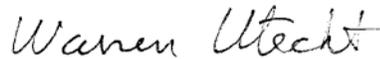
Doug Bruggeman felt that the City should provide either free or discounted city water for a period of time when new lawns are being established. Doug also felt that the City should provide a tax abatement program on a 5 or 10 year sliding scale similar to what Wichita is doing. Councilman Gerling thought there was already a break given on sanitary sewer in the summer when lawns are watered. Shawn Isham thought a sliding scale tax refund would be a good idea. Brad Isham thought the City should cut its equity fee in half to encourage builders to construct homes and also discount the building

permit fees. Casey Carlson said there were complications to provide cash back at new home closings. Any type of incentive should require all specials to be current on a property. The majority of EDTF members thought it was better to provide a tax abatement program than a cash rebate at closing because a rebate would need to be a budgeted item. Warren Utecht pointed out that the taxpayers clearly expressed their dislike for giving cash incentives to new home buyers in the recent public citizen survey.

A motion was made by Casey Carlson, seconded by Penny Hargrove, to recommend a tax abatement for new home construction at 100% the first year, 80% the second year, 60% the third year, and 40% the fourth and fifth years. Motion passed, but as more conversation took place, it was decided that the motion be rescinded and wait for Warren Utecht to talk to City staff to determine the feasibility of some of the ideas being discussed. One item debated was whether the City should continue tax abatement to different owners within the five year abatement period. It was decided to have Warren Utecht do more research and provide a recommendation that could be acted upon at an EDTF meeting held at 6:00 P.M., June 5, 2012, prior to the Council meeting at 7:00 P.M.

MOTION TO ADJOURN: Doug Wedan made a motion to adjourn the Task Force meeting. Jake Jackson seconded and all approved. Meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Warren Utecht
Economic Development Task Force Secretary

To be approved by the Valley Center Economic Development Task Force on June 5, 2012.

Matt Stamm, Chairperson
WU/dt

VALLEY CENTER PLANNING COMMISSION DRAFT MINUTES

7:00 P.M., Tuesday, May 22, 2012
Valley Center City Hall at 121 S. Meridian Avenue
Jaque Davis, Chairperson Presiding

Chairperson Davis called the meeting to order at 7:00 p.m. with the following members present: Jaque Davis, John Dailey, Don Bosken, Dee Wretberg, Kathryn Schroeder, Danny Park, Ricky Shellenbarger, and Steve Jackson. Absent: Gary Janzen.

Staff Present: Warren Utecht and Deby Taylor, Community Development Department.

Also present local developer: Brad Isham.

SET/AMEND AGENDA:

Warren Utecht, made a request to add to the agenda procedure for Lots Splits. Motion was made by John Dailey, seconded by Danny Park, and motion passed.

MINUTES OF APRIL 22, 2012 MEETING:

The minutes of the April 22, 2012 meeting were reviewed by members of the Planning Commission. Kathryn Schroeder made a motion and seconded by Danny Park to approve the minutes as written. Motion passed.

COMMUNICATIONS:

- A. Warren reported on the Sedgwick County NABC Meeting which he and John Dailey attended. The main topic of discussion was whether the “area of city influence” should be reduced. Valley Center, along with all other cities in the metro-area, opposed the proposition, making convincing arguments to leave it the way it is.
- B. The Community Development Director submitted an addition to Subdivision Regulations/Chapter 16.09 “Procedure for approval of lot splits”. Warren explained that the present lot split procedure required to split twin-plex homes to facilitate condominium ownership should be exempt from the lot split procedure. Warren requested that the following be added...

16.09.02 An exception to the Lot Split procedure is if a subdivision zoned as R-2 Two-Family Residential or R-3 Multi-Family Residential has lots that are specifically platted for twinplex or triplex housing units, and will be resurveyed after foundation walls are poured to facilitate each unit on a separate legally described parcel within a platted lot. City Administration will be responsible to review such lot splits to assure zoning setback regulation compliance.

John Dailey made the motion to accept the addition to the Subdivision Regulations and Ricky Schellenbarger seconded. Motion passed unanimously.

PUBLIC COMMENT: None

CONSENT AGENDA: No Issues

UNFINISHED BUSINESS: None

NEW BUSINESS

- A. Lot Split of Lot 2, Block 1, Valley Creek Estates 2nd Addition
After considering the recommendation of the Community Development Director and discussion during the Planning Commission meeting, Steve Jackson moved to approve a lot split of Lot 2 Block 1, Valley Creek Estates 2nd Addition, and that all specials be split evenly, seconded by Danny Park. Motion carried.
- B. Lot Split of Lot 5, Block 2, Valley Creek Estates 2nd Addition
After considering the recommendation of the Community Development Director and discussion during the Planning Commission meeting, Danny Park moved to approve a lot split of Lot 5 Block 2, Valley Creek Estates 2nd Addition, and that all specials be split evenly. Motion was seconded by Ricky Shellenbarger and motion was approved by all.
- C. It was brought up that according to Planning Commission bylaw duties (section 6, item 7) the Planning Commission is "to submit to the Governing Body on or before the first Monday in June of each year a proposed budget for the ensuing year to carry out the Commission's planning program." The Community Development Director commented that he did not have any requests for funds at this time. After discussion Jaque Davis made a motion to request a base amount of \$2,000.00 to cover any possible contingency that may come up over the year. Kathryn Schroeder seconded the motion and it passed unanimously.

ITEMS BY PLANNING COMMISSIONERS

Jaque Davis – none

John Dailey – none

Ricky Shellenbarger – Recommended update of minutes and agendas on the city website.

Dee Wretberg - none

Gary Jansen none

Kathryn Schroeder - none

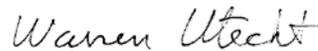
Steve Jackson - none

ADJOURNMENT

A motion was made by Danny and seconded by Jaque to adjourn the meeting. Motion passed

Time of Adjournment 7:38 p.m.

Respectfully submitted,



Warren Utecht,
Planning Commission Secretary

Approved by the Valley Center Planning Commission on June 26, 2012.

Jaque Davis, Chairperson

WU/dt

OLD BUSINESS

NEW BUSINESS

**A. ORDINANCE 1243-12: ESTABLISHING THE MAXIMUM
SPEED LIMIT ON CERTAIN PORTIONS OF SENECA
STREET WITHIN THE CITY OF VALLEY CENTER**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1243-12, establishing the maximum speed limit on certain portions of Seneca Street within the City of Valley Center for first reading.

ORDINANCE NO. 1243-12

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,
ESTABLISHING THE MAXIMUM SPEED LIMIT ON PORTIONS OF
SENECA STREET WHICH IS LOCATED IN VALLEY CENTER,
KANSAS TO A MAXIMUM SPEED LIMIT OF FORTY-FIVE (45) MILES
PER HOUR.**

WHEREAS, the City of Valley Center regulates speed limits within the City of Valley Center, pursuant to K.S.A. 8-1560; and

WHEREAS, the Valley Center Police Chief and City Engineer have recommended, in the interest of public safety and general welfare, to establish the speed limit on portions of Seneca Street, from north of 61st Street to south of Seward Street and north of 5th Street to south of 93rd Street, to a maximum speed limit of forty-five (45) miles per hour.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of Valley Center, Kansas as follows:

Section 1.

Pursuant to K.S.A. 8-1560, the City Council finds in the interest of public safety and general welfare, to establish the speed limit on portions of Seneca Street, from north of 61st Street to south of Seward Street and north of 5th Street to south of 93rd Street, to a maximum speed limit of forty-five (45) miles per hour.

City officials and employees including the City Engineer and the Department of Public Works are hereby authorized and directed to take such actions as are necessary to effectuate this ordinance including but not limited to the installation and erection of signs within Seneca Street as described above which alert the public as to the speed limit.

Section 2.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Section 3.

This ordinance shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of June 2012.

First Reading June 5, 2012

Second Reading

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

B. PRESENTATION BY ECONOMIC DEVELOPMENT TASK FORCE: SURVEY RESULTS AND INCENTIVES

- Survey Results
- Recommendation from EDTF regarding Developer Incentives
 - Will be provided at Council meeting, as EDTF will be meeting after final Agenda delivery to finalize recommendation.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to receive and file the Survey Results as provided by the Valley Center Economic Development Task Force.

AND

Staff recommends motion to approve / deny / modify the Developer incentives as recommended by the Valley Center Economic Development Task Force.

Date: May 17, 2012

To: Economic Development Task Force

From: Warren Utecht, Community Development Director

RE: Public Opinion Survey results

Background and Quality Control

Of the 2,439 Public Opinion Surveys sent out with utility bills on April 30, 2012, the City received back 458 hard copies. We also received 80 responses from our website form, which brings the total to 538 responses (a 22% return rate).

We asked people to only submit one copy per household, although it was stated at a Council meeting that we would allow marriage partners who had a strong difference of opinion that they could file a separate form. We were not approached with such a request, and of all the surveys we received, only one survey came back with two different responses on the same form.

We were able to stop duplicate surveys to be accounted for on the website by catching multiple Internet Protocol (IP) addresses. In such cases, we only counted the first survey and deleted the rest with the same IP number. However, there could have been someone who might have filed a petition from more than one computer. The chances, however, of someone using more than one computer to affect the outcome when such a large number of returns were filed would have been negligible.

Based on articles that were researched on the internet regarding the number of returns needed to assure accuracy, our 22% return rate could be considered to have a 95% confidence level.

Results of Survey

The purpose of the survey was to ask the public how they would prioritize public investments to entice more economic development in the City of Valley Center. The results of the survey are as shown in Table 1 below:

Table 1

Investment	Priority given by public (1 highest, 7 lowest)
Road repair and reconstruction	1
Sidewalk/walking path repair & construction	2
Meridian stormwater project	3
New library	4
Recreation complex	5
New public pool	6
Incentives to build new homes	7

The survey shows that the general public views road repair and sidewalks as the top priorities to attract people to Valley Center. Road repair is especially important in two areas of the City; Meridian Avenue, the most visible road corridor through the City, and W. Clay Street in the City's Industrial Park.

The third priority was the Meridian stormwater project, which is a substantial cost but critical to address standing water in the lower part of Meridian and decreasing the Valley Center's reputation as a City that has a "flooding problem".

Two projects that have been discussed for a number of years, a new library and a recreational complex, were the fourth and fifth priority chosen by the general public. A number of responses recommended that these two entities, along with a Senior's Center, should be combined into one "community facility". There is a chance that the City could seek "foundation" grant monies for different facets of a community facility to bring the cost down to a reasonable investment.

A new pool was the sixth priority, possibly because the 40 year old facility is still operational and the general public does not understand that the infrastructure that is involved in this facility is "fragile" and "aging", and that someday it may need to be replaced by a similar facility or an alternate water feature.

The lowest priority was incentives to entice people to build a new home in Valley Center. The impression of City staff is that the public views this as a "giveaway" program and is not needed because people will build homes in Valley Center regardless of an incentive. What may not be understood by the public is that the City gets periodic calls from prospective home buyers who know that the City of Wichita and all of the surrounding incorporated communities are offering a variety of lucrative incentives, and are wondering what Valley Center is offering.

When told that the City offers no incentives, we have just decreased the chances of gaining taxable improvements on one of the 141 vacant residential lots in the City Limits. We also place our homebuilders at a distinct disadvantage of competing in the new housing market and forfeit our ability to generate city tax base. If the City could gain more population, we would also have a better chance to draw new commercial and industrial uses to Valley Center.

Comments Themes from General Public

A comment line was provided for the general public to share any thoughts they had regarding the survey or any other issue they wanted the City to be aware of. Two of every five returned surveys included comments.

One of the major themes was the issue of considering any kind of tax increase, many stating that the City of Valley Center had one of the highest tax rates in the area and if any more increases would be proposed, people would move to another community where taxes would be lower.

A recent publication of the Kansas League of Municipalities did a survey of all tax mill rates in the entire state. Table 2 is a factual comparison of tax rates for communities of similar size surrounding the City of Wichita:

Table 2

Low to High	Name of Community	Total Mills Levied by all Taxing Units
1	Derby	136.332
2	Valley Center	145.195
3	Kechi	146.604
4	Goddard	147.511
5	Park City	147.963
6	Maize	149.373
7	Bell Aire	156.482
8	Haysville	161.032

Although the mill levy is an imperfect way of comparing the cost of taxes, it may be the best available information to draw comparisons with surrounding communities. There is no question that taxes have increased over the years, but so has everyone else's due to the cost of providing basic services that citizens desire to have.

According to Table 2, the City of Valley Center has the second lowest total mills (includes all taxing entities) of any community listed.

Other comments made on investment recommendations and other issues:

Table 3

Comments	Recreation	Library	Pool	Sidewalks	Dog Park	Public Safety	High Tax
Positive Comments	18	19	15	22	17	2	3
Negative Comments	23	34	11	4	0	0	76
Total	41	53	26	26	17	2	79
% Positive Comments	44%	36%	58%	85%	100%	100%	4%
% Negative Comments	56%	64%	42%	15%	0%	0%	96%

The idea of a "Dog Park" was suggested by some of the respondents. Although not on the list of investments, a private-public partnership to develop and operate a "Dog Park" would be worth considering as an investment to entice people to move to Valley Center.

NEW BUSINESS

C. REQUEST FROM VALLEY CENTER RECREATION COMMISSION RE: "MOONLIGHT SWIM EVENTS:

- The Valley Center Recreation Commission has requested to hold a Moonlight Swim on 2 different dates (June 29; July 27, 2012)
- The request requires an extension of designated City Park/ Pool hours, allowing the Park/ Pool to remain open until Midnight.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to grant request by the Valley Center Recreation Commission to extend Lion's Park / Municipal Pool hours to Midnight on June 29 and July 27, 2012 for purposes of a Moonlight Swim event.

MOONLIGHT SWIM

JUNE 29TH

AND

JULY 27TH

8:00 p.m. – 12:00 a.m.

Bring your family for a night of enjoyment swimming at the Lions Park Swimming Pool.

Burgers, hotdogs, brats, chips, and drinks will be available for purchase.

Come Hungry!!

\$2.00/individual

Or

\$5.00/ family

*\$4.00/family if you have a family season pass



NEW BUSINESS

D. RESOLUTION 599-12: DESIGNATION OF PUBLIC HEARING DATE FOR DANGEROUS STRUCTURE

- Report from Enforcing Officer regarding Dangerous/ Unsafe Structure at 7000 N. Chaparral Street

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to receive and file the report from the Enforcing Officer

AND

Staff recommends motion to adopt Resolution 599-12, establishing a Public Hearing date, place and time concerning the dangerous structure at 7000 N. Chaparral Street as July 17, 2012 at City Hall at 7:00 p.m.

Date: June 5, 2012

To: City Council

From: Warren Utecht, Community Development Director

RE: Dangerous and/or Unsafe Structure at 7000 N. Chaparral Avenue

The latest development regarding Mr. Swinson, who owns 7000 N. Chaparral Avenue, is that Intrust Bank now owns lot 6, which is the location of the steel accessory structure. The bank intends to auction off this lot, but not until it knows what the neighborhood will require based on two judgments on the property in the last two years.

Mr. Swinson now only controls lot 5 where the foundation and basement walls exist but the building permit has expired. Historically, a building permit for a single family home was issued by the City of Valley Center on January 29, 2010. On March 15, 2012, the building permit was extended one year to permit Mr. Swinson to finish the home that was moved onto the basement. Due to complications, the moved house was demolished. Due to lack of progress to construct a new house on the basement walls, the building permit for 7000 N. Chaparral Avenue expired on March 21, 2012.

The existing basement walls have rebar sticking out more than a 12" from the poured concrete walls and the basement is without a cover, the present opening is considered dangerous and/or unsafe and needs to either be covered with a wood floor or fenced to secure the property and eliminate a potential hazard. The following pictures show the unsafe conditions of the structure:

Mr. Swinson has indefinitely delayed the auction of Lot 5 previously scheduled on June 9th. In the absence of a valid building permit and due to uncertainty as to when the basement will now be built upon, construction of a 'covering' by means of a wood floor or securing the basement site by construction of a six (6) foot chain link or wooden fence is needed to secure the site and eliminate the hazard.



The attached resolution (Res 599-12) would establish a public hearing and provide legal notification to the owner to appear before the Governing Body to address this dangerous condition.

RESOLUTION NO. 599-12

A RESOLUTION FIXING THE TIME, DATE AND PLACE AND PROVIDING FOR A NOTICE OF HEARING BEFORE THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the enforcing officer of the City of Valley Center, Kansas, did on the 5th day of June, 2012, file with the governing body of said City a statement in writing that the structure, hereinafter described, is unsafe or dangerous.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

That a hearing will be held on the 17th day of July, 2012, before the governing body of the City of Valley Center, Kansas, at 7:00 p.m. in the Valley Center City Hall Council Chambers At 121 S. Meridian at which the owner, his or her agent, any lienholders of record, any occupant and any other parties in interest, as that term is defined by law, of the structure located at:

**LOT 5, BLOCK 2, WILDWOOD ADDITION, VALLEY CENTER, KS
7000 N. CHAPARRAL**

may appear and show cause why such structure should not be condemned as unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

ADOPTED this 5th day of June, 2012.

Michael D. McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

E. RESOLUTION 600-12: SUPPORTING THE DEVELOPMENT AND IMPLEMENTATION OF AN INTERLOCAL AGREEMENT REGARDING PROPOSED RECREATION COMPLEX

- As requested during the Joint Workshop between the Valley Center Governing Body, U.S.D. 262 School Board and the Valley Center Recreation Commission on May 22, 2012.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Resolution 600-12 supporting the development and implementation of an Interlocal Agreement regarding the proposed Recreation Complex.

RESOLUTION NO. 600-12**A RESOLUTION SUPPORTING THE DEVELOPMENT AND IMPLEMENTATION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF VALLEY CENTER, USD 262 AND THE VALLEY CENTER RECREATION COMMISSION PRESCRIBING TERMS RELATED TO A SALES TAX VOTE FOR THE PURPOSE OF CONSTRUCTING A RECREATION COMPLEX**

WHEREAS, the Valley Center Recreation Commission has proposed the construction of a Recreation Complex with an estimated cost of \$6,700,000; and

WHEREAS, the Valley Center Recreation Commission is seeking Valley Center City Council approval to submit to the qualified electors of the City the question of imposing a one percent (1%) Citywide retailers' sales tax to fund various capital improvements including a portion of the proposed improvement; and

WHEREAS, based on current projections, the sales tax, if authorized by a majority vote, would provide seventy-seven percent (77%) of the revenue necessary to satisfy the estimated annual debt payment on the proposed Recreation Complex; and

WHEREAS, the Valley Center Recreation Commission has requested the USD 262 School Board agree to authorize the Valley Center Recreation Commission authority to increase their annual mil levy by one mil in order to pay the remaining twenty-three (23%) of the annual debt payment; and

WHEREAS, the Valley Center City Council, USD 262 School Board, and Valley Center Recreation Commission have discussed the development of an inter-local agreement which would prescribe terms and responsibilities of the governmental entities involved to initiate the construction and subsequent financing of a Recreation Complex;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1. The Valley Center City Council hereby endorses the development and consideration of an inter-local agreement between the Valley Center City Council, USD 262 School Board, and Valley Center Recreation Commission which would prescribe terms and responsibilities of the governmental entities involved to initiate the construction and subsequent financing of a Recreation Complex.

SECTION 2. Upon review and consideration of the afore mentioned inter-local agreement, if terms are acceptable and approved by all entities named, the Valley Center City Council agrees to initiate the necessary action to submit to the qualified electors of the City the question of imposing a Citywide retailers' sales tax during the November 6, 2012 General Election.

ADOPTED this 5th day of June, 2012.

Michael D. McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

F. REQUEST FOR WAIVER OF CITY SIGN ORDINANCE- GET FIT, BEE FIT

- Request from Lisa Vermillion- Owner / Operator- Get Fit, Bee Fit

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve / deny requested waiver of City Sign Ordinance as requested for a seasonal 2012 Farmer's Market.



117 S Park

Valley Center, KS 67147

755-1115

05/23/2012

Dear Council Members,

Thank you for taking a moment to consider this request. At Get Fit one of our goals is to promote health, not just inside our walls but in the community as well. In this regard, we would like to offer the Farmers Market to Valley Center's citizens again this summer.

One avenue that worked well to let people know about the market was small yard signs placed around Valley Center.

I would like to request permission to use yard signs again this year to promote the Market.

The market will run June-September (or while produce lasts).

Approx 6 signs would be placed in the following locations

Meridian, South of Leekers

In front of Don Jr's Barber Shop

On Halstead Bank property

Emprise Bank property

Empty lot on the SW corner of Main and Ash

The other would be at the corner of 85th and Meridian or just east of town on 85th.

I would also request permission to use a sandwich board sign on Get Fit's sidewalk on, Thursday's, the day of the Market.

Thank you for considering my request,

Lisa Vermillion

CONSENT AGENDA

A. ESTABLISH 2013 BUDGET WORKSHOP: JUNE 12, 2012, CITY HALL, 6:00 P.M

- Budget Workshop to Establish 2013 Budget priorities

B. VACATION BIBLE SCHOOL- LION'S PARK USE REQUEST

LifePoint Church is requesting to use a portion of Lion's Park for Vacation Bible School.

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

Marketplace

Dear Council Members,

We are requesting the use of Lion's Park for our Marketplace Vacation Bible School. It is our desire to provide an enjoyable event for the community. Hundreds of kids fill the park for Marketplace each year and it has become a highlight among the kids' summer activities.

We request permission to:

- Use the southwest section of Lion's Park July 14-19
- Place a barrier around the area.
- Set up temporary shelters & structures.
- Dig a few small holes for posts.
- Use minor amounts of water & electricity.

We will provide:

- A certificate of insurance.
- Adequate supervision of the kids.
- Crossing guards and Block Party Permit for Clay Street.
- Security for our items.
- Cleanup of the area.

Thank You,
LifePoint Church
(316)755-2331

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Police Department April 2012 Report
- Municipal Court April 2012 Report
- Customer Service Award – Valley Center Police & Fire Department's
- Customer Service Award – Jason Easley, Justin Longhofer, Duane Schrag

C. Fire Chief Tormey

D. Community Development Director Utecht

E. City Superintendent Dunn

- Public Works March & April 2012 Report

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

Officer's Report

May 15, 2012

Chief Mark V. Hephner #1

Attention: Joel Pile
 City Administrator
 Valley Center Kansas

Subject: Valley Center Police April Monthly Report

The Police Department answered 251 calls for service during April 2012. Of those calls, 59 generated police cases. Emergency Communications/Records recorded 46 Fire Department calls for service, 72 records dissemination requests and 1576 telephone calls. The following is a break down of the police department cases:

Calls for Service: One unknown call for police; seven persons arrested on warrants; five non injury accidents; one non injury accident/hit and run; one injury accident; one child abuse case; nine animal calls; ten calls to assist other law enforcement agencies; three assist citizen calls; nineteen assist EMS calls; one assist fire department call; fourteen alarm calls; three burglary in progress calls; two burglary reports; one person injured by fire; twenty-two 911 hangup calls; one check business call; four club checks; one check traffic lights call; nine check park calls; three check residence calls; one check shots fired; seven disorderly conduct reports; twelve disturbance calls; one illegal drug case; five domestic violence cases; one embezzlement case; one forgery report; one found juvenile report; five found property cases; three fraud cases; one reported chemical spills; eleven larceny cases; one child locked in a vehicle; one lost adult call; fifty-two misc reports; four overdose reports; two calls on parties; one parking violation; two runaway reports; twenty three suspicious character reports; one suicide report; nine traffic related calls; two truant calls; eight criminal damage reports; two vicious dog complaints; and seventeen check the welfare calls. Officers wrote twenty-eight citations for thirty-nine violations during the month.

During the month of April, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 104 hours.

The chief attended the monthly Chief's Meeting on April 19. He attended one Lion's Club meetings during the month. He attended a meeting at Sedgwick County Dispatch regarding the new Suburban Law channel/Sheriff channel. He attended the KLETC addition dedication on April 20.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He continues to promote Nixle for communications to the public. He made arrangements for Valley Center PD to host two training events for area LE officers. He worked three unattended death cases and two theft cases. He worked one second/third shift during the month. He assisted with traffic enforcement in school zones twice during the month.

Sgt Vogt attended an Operation Impact Meeting on April 4. He investigated an unattended death. He wrote four Customer Service Awards for employees. He assisted Union Pacific and WPD on the train, grade crossing enforcement.

Detective Grayson interviewed five suspects during the month and followed up several burglaries. He worked a unattended death case.

Training: The department had their monthly safety meeting on April 18. Sgt Newman attended Objective Pre-Employment Interviewing 16 hour training class. The department attended a training class on Policy Review including on Use of Force. Sgt Newman and Sgt Vogt attended a training class on Sovereign Citizens. Sgt Vogt attended a DUI law update.

Community Outreach Programs: The cadets had their monthly meeting with Officer Easley. The chief, Sgt Newman, Sgt Vogt and Detective Grayson assisted with an Intruder Drill at the Intermediate School on April 9. Sgt Vogt presented an Operation Lifesaver/Law Program for the Girl Scouts. Sgt Vogt also attended Career's on Wheels Day at Wheatland school. Detective Grayson visited the middle school twice and had lunch with the students. He visited Sunflower Garden and assisted with a traffic control sign on the property.

Response Times Average:

Priority calls-4 minutes

Non-priority calls (Report calls)-7 minutes

Miscellaneous items: The chief, Sgt Newman, Sgt Vogt and Mike Kelsey met with Rick White from the school district to address traffic concerns for next year with the new school starting times.

Officer Allen Adams last day working before deployment to Afghanistan is May 15. He will be deployed for 18 months.

Chief Mark Hephner
Valley Center Police Chief
May 15, 2012

VALLEY CENTER MUNCIIPAL COURT APRIL 2012 REPORT

April 11, 2012

58 TOTAL CASES
 36 TOTAL PERSONS

1 CASES WITH NO STATUS CHG.
 9 CONTINUED TO NEW DATE
 3 CONTINUED
 3 TRIAL TO NEW DATE
 4 TRIAL
 3 PAYMENT PLAN
 5 DISMISSED WITHOUT PREJUDICE
 8 WARRANT ISSUED
 6 EXTENSION OF TIME TO PAY
 5 DISMISSED/PRESENTED INSURANCE
 6 FINALIZED - FOUND GUILTY
 5 LATE NOTICE

April 25, 2012

51 TOTAL CASES
 33 TOTAL PERSONS

7 CASES WITH NO STATUS CHG.
 3 DISMISSED WITHOUT PREJUDICE
 9 CONTINUED TO NEW DATE
 9 CONTINUED
 1 SENTENCING
 5 PAYMENT PLAN
 1 INITIAL APPEARANCE TO NEW DATE
 4 FINALIZED - FOUND GUILTY
 2 TRIAL TO NEW DATE
 7 EXTENSION OF TIME TO PAY
 3 DISMISSED/PRESENTED INSURANCE



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: VCPD, VCFO - 4-17-2012

Reason for Recommendation: Jan Brown was involved in a two car accident at 69th & Meridian. She wanted to give her appreciation to the police officers & fire dept members that worked the scene. She said everyone was professional and did a great job. The accident occurred on April 17th, 2012

Person Making Recommendation: Sgt. Matt Vogt

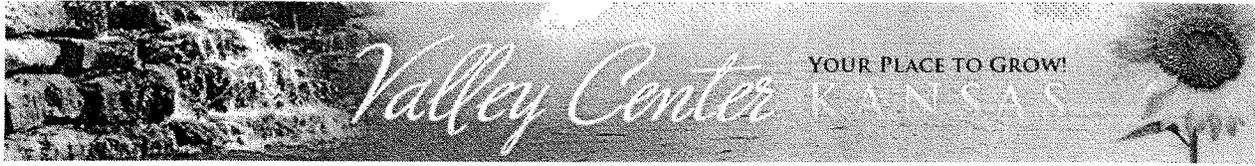
Supervisor Comments: VCPD - Sgts Vogt, Newman, Officer Adams
VCFO - Rob Torney, Derek Pierce, Lennie Torney, Phil Tennyson

Signatures—Employee [Signature] Supervisor [Signature]

Chief [Signature]

GREAT JOB THANKS!

Copies to: Employee
Employees' File



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Jason Easley, Justin Langhafer, Arnie Schrag

Reason for Recommendation: These officers volunteered to respond to the Oaklawn area after the tornado struck on April 14th, 2012. They all responded, but Langhafer was not able to get near scene to assist. Easley & Schrag assisted for about 4 hours.

Person Making Recommendation: Sgt. Matt Vogt

Supervisor Comments: They should be commended for their responsiveness to the needs of other agencies and citizens outside of the Valley Center area and for their monitoring of events in those outside areas.

Signatures—Employee [Signature] #10

Supervisor [Signature]

Chief [Signature]

Copies to: Employee
Employees' File

**PUBLIC WORKS DEPARTMENT
March & April 2012**

Administration

Emergency Preparedness Training: Richard had training for public works crew
 Sewer Rehab Project: Project work completed as of 3-21-2012. We monitored when crews were in town working.
 Meetings with PEC to get ready for summer projects: N. Meridian Street Project; Meridian Water Project; Sewer Rehab Project #2 – 2012. Verified water services, valves, lines.
 3 employees attended KRWA Conference and classes.
 Safety Meetings: Blood Borne Pathogens and Confined Space Training
 Kansas Rural Water Association annual meeting in Wichita
 Narrow band radio project: worked with Officer Vogt to verify process and the radios that will require work.

The Wastewater Treatment & Collections Department

Sewer Inspections: 3 repair and 3 new
 Wichita hauled sludge: 41 loads
 Ran Control Tests and drew samples for required testing for State.
 Replaced transducer in pump station wet well.
 One employee attended 5 hour wastewater class.
 One employee completed 10 hours for Wastewater Class 4 recertification.
 Alarm systems were not functioning correctly and we did some trouble shooting to correct.
 Drying beds: Cleaned out and put new sand and a splash pad.
 Screening Unit: Bag cassette changed.
 We had 2 emergency sewer lines cleaning by Mayer's. No private lines were affected.
 Checked our lines for 4 residence that were having sewer problems. We were clear.
 Lift Stations: Daily rounds and maintenance was done. 5 stations cleaned by Mayer as part of our contract.

The Street Department

Approach Inspections: 2
 Commodities picked up in April.
 Debris Cleanup for various reasons: Limbs, vehicle accident, storm, spills, and items dumped on road/ditch
 Mowing was done as weather permitted.
 High Point / 5th old street sign removed and left the new sign per city code which is to have one sign per intersection.
 Assisted with the shooting range storage shed.
 Flags half-staff: in honor of the SGT Jamie D Jarboe
 Flag Poles: worked on Main & Meridian and Veterans Park
 S Interurban: Cleaned ditches; installed 2 culverts; hauled millings
 Salt/Sand storage building: repaired siding and painted
 Fixed several sign issues.
 Traffic Lights: 5th & Meridian flashing due to electric outage. Reset and they were good.
 School Signals: Wind and electrical issues were addressed 4 times.
 Grading as permitted
 Repaired pot holes

The Water Department

Read water meters
 2 new meter and 4 meters replaced.
 6 (each month) Routine bacteria samples collected and sent to State.
 2 employees completed 10 hours for Class 3 Water recertification.
 2 employees attended training for the State By-Product regulations.
 Samples done and sent to State for the Disinfection By-Products Rule (new testing to be done quarterly)
 Water Leaks: Checked 2 that were on residence side, several that had no leaks and 1 on city side that we fixed, an 8" main hit by contractor that we fixed,
 Swimming Pool: Vacuumed water and debris out at pool.
 Entered confined space to replace sump pump.
 Replaced and tested backflow preventer in mechanical room at pool.
 4 water meters lids and or boxes fixed.
 Daily rounds: Booster Station, Wells, Wichita Meter Pits, Water Tower, Storm Water Station
 Well #8 treatments completed.
 Kansas One Call: 166 locates were completed for water, sewer and stormwater.
 Did maintenance on 2 Fire Hydrants
 Disconnected water services then restored service when paid. Locked out meters for unpaid accounts on second day.

The Storm Water Department

BMP inspections: 1
 Sweeping assorted streets for runoff

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Smith

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN