

# CITY OF VALLEY CENTER

## FINAL AGENDA

September 15, 2011

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

## September 20, 2011

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
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11. **OLD BUSINESS** p 27
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13. **CONSENT AGENDA** p 40
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15. **GOVERNING BODY REPORTS p 62**
16. **ADJOURN p 62**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the agenda as presented / amended.

## **CLERK'S AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the meeting of September 6, 2011 Regular Council Meeting as prepared by the City Clerk.

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the September 6, 2011 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING  
 SEPTEMBER 6, 2011  
 CITY HALL  
 121 S. MERIDIAN

Council President L. Jackson called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Judith Leftoff, Marci Maschino, Lou Cicirello, Al Hobson, and Dan Smith.

Members Absent: Mayor McNown, Harry Gerling

Staff Present: Joel Pile, City Administrator  
 Kristine Polian, City Clerk  
 Richard Dunn, City Superintendent  
 Lonnie Tormey, Fire Chief  
 Mark Hephner, Police Chief  
 Neal Owings, Parks and Public Buildings Superintendent  
 Mike Kelsey, City Engineer  
 Warren Utecht, Community Development Director  
 Barry Arbuckle, City Attorney

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA**

Council President L. Jackson moved the order of New Business and Old Business where New Business would be presented first.

Hobson requested an executive session be added to the agenda.

Cicirello stated he thought the executive session should wait until all Council members and Mayor were present.

K. Jackson moved, second by Hobson, to approve the Agenda as amended, to include the executive session and new business moved before old business. Vote yea: K. Jackson, Hobson, L. Jackson, and Smith. Opposed: Leftoff, Maschino, and Cicirello. Motion carried.

**CLERK'S AGENDA**

MINUTES- AUGUST 16, 2011 REGULAR COUNCIL MEETING

K. Jackson asked for clarification on Maschino's comment during the request for Veteran's memorial signs.

Maschino stated her intended comment meant she would rather spend the money bringing people to town in general, not just for the Veteran's Day event.

Cicirello moved, second by Maschino, to approve the Minutes from the August 16, 2011 Regular Council Meeting as amended. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 09/06/2011

Cicirello moved, second by Maschino, to approve Appropriation Ordinance No. 09/06/2011 as presented. Vote yea: unanimous. Motion carried.

**PRESENTATIONS AND PROCLAMATIONS**

CONSTITUTION WEEK PROCLAMATION

Council President L. Jackson proclaimed September 17-23, 2011 as Constitution Week in the City of Valley Center.

**PUBLIC FORUM**

Tom Lille, 601 Scott, stated he did not believe it takes 2 people to read meters in the City and thinks it is a waste of manpower; said the speed limit on Scott Street around his home was too high, and would like to see it changed to 15 miles per hour. He asked that a speed study be done in the area.

Dunn indicated that he has done several studies to see what would be the most efficient way to read meters and he has found that his department is doing it the most efficient way possible, aside from replacing all manually read meters.

Leftoff said she believes it is not an easy job to read meters.

**APPOINTMENTS**

Cicirello moved, second by Maschino, to appoint Council members K. Jackson and Smith as voting delegates and Mayor McNow and City Administrator Pile as alternate voting delegates for the annual League of Kansas Municipalities Board meeting. Vote yea: unanimous. Motion carried.

**NEW BUSINESS**DISCUSSION RE: PROPOSED SEDGWICK COUNTY JAIL LOCATION

Pile presented the history of the County's decision to consider part of the Coliseum land as a possible place for a new jail location, explaining that it is very preliminary at this point.

Cicirello stated he was the one who asked for this to be on the Agenda, as he is opposed to a new jail location at the Coliseum.

Council consensus is to direct Staff to present a Resolution at the next meeting that states the Valley Center Governing Body is opposed to the County jail being located on the Coliseum land.

EXECUTIVE SESSION

Maschino moved, second by Smith, to go into executive session for a period of twenty minutes with the City Administrator to discuss non-elected personnel at 7:28 p.m. Vote yea: unanimous. Motion carried.

Maschino reported that non-elected personnel were discussed and no action was taken.

**OLD BUSINESS**ORDINANCE 1230-11 ADOPTING CITY POLICY REGARDING RIGHT-OF-WAY MOWING 1<sup>ST</sup> READING

Concerns were brought up about some annexed areas not being mowed as stated in the proposed City Service Plan.

Council directed Staff to revise the policy to include certain annexed areas, exclude railroad easements not used for drainage, and change language that included "may" to "shall"; present the Ordinance again for first reading at the next Council meeting.

**CONSENT AGENDA**

Maschino moved, second by Hobson, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

## **STAFF REPORTS**

### FIRE CHIEF TORMEY

Stated he believes the new fire truck will be delivered in time to present to the Council at the next Council meeting.

### CITY ENGINEER KELSEY

Cicirello asked if there was any new updates on the 5<sup>th</sup> Street bridge.

Kelsey indicated that there has been a lot of preliminary work done and scheduling has been set for several aspects of the project in the next year to two years. Said as project gets closer to beginning he will provide additional updates.

### CITY ADMINISTRATOR PILE

Stated he plans to present the Capital Improvement Program to the Council at the next meeting or first meeting in October for discussion.

## **GOVERNING BODY REPORTS**

### COUNCILMEMBER CICIRELLO

Stated he would like to see the City give more money to the Chamber for the Fall Festival.

Cicirello moved, second by Smith, to approve an additional \$1,500 expenditure above the already agreed upon \$3,500 to give to the Chamber of Commerce for Fall Festival, and take the entire \$5,000 expenditure out of the money made from farming the 69 acres the City owns. Vote yea: Cicirello, L. Jackson and Smith. Opposed: Leftoff, L. Jackson, Maschino and Hobson. Motion denied.

### COUNCILMEMBER K. JACKSON

Thanked police officers that received letters of thanks from citizens for their hard work.

### COUNCILMEMBER HOBSON

Thanked police officers for their hard work.

Maschino moved, second by Smith, to adjourn the meeting. Vote yea: unanimous. Motion carried.

**Meeting adjourned at 8:36 p.m.**

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**Kristine A. Polian, City Clerk**

## **CLERK'S AGENDA**

### **B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for September 20, 2011 as prepared by City Staff.

#### September 20, 2011 Appropriation

• Packet #1	\$ 251,080.96
• Packet #2	<u>\$ 1,215.00</u>
Total	<b>\$ 252,295.96</b>

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the September 20, 2011 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A T & T KANSAS	8-03-2011 THRU 9-02-2011	GENERAL FUND	PARKS AND PUBLIC GROUN	65.00
			TOTAL:	65.00
APAC INC SHEARS	SENECA & 85TH ST	SPECIAL HIGHWAY	SPECIAL HIGHWAY	33,421.11
			TOTAL:	33,421.11
ARK VALLEY NEWS	LEGALS AND CLASSIFIED	GENERAL FUND	ADMINISTRATION	69.12
	LEGALS AND CLASSIFIED	GENERAL FUND	ADMINISTRATION	32.00
	LEGALS AND CLASSIFIED	WATER OPERATING	NON-DEPARTMENTAL	10.60
	LEGALS AND CLASSIFIED	WATER OPERATING	NON-DEPARTMENTAL	30.00
			TOTAL:	141.72
AT&T	AT & T AUGUST 2011	GENERAL FUND	POLICE	74.33
	AT & T AUGUST 2011	GENERAL FUND	EMERGENCY COMMUNICATIO	148.66
	AT & T AUGUST 2011	GENERAL FUND	EMERGENCY COMMUNICATIO	74.33
	AT & T AUGUST 2011	WATER OPERATING	NON-DEPARTMENTAL	319.02
	AT & T AUGUST 2011	WATER OPERATING	NON-DEPARTMENTAL	298.37
			TOTAL:	914.71
BEALL & MITCHELL LLC	COURT APPOINTED 097022	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
			TOTAL:	150.00
CITY OF WICHITA	ICT WATER PURCHASES	WATER OPERATING	NON-DEPARTMENTAL	113,747.64
			TOTAL:	113,747.64
CTA	ELCTRICAL OUTAGE	EQUIPMENT RESERVE	NON-DEPARTMENTAL	510.00
			TOTAL:	510.00
DIVERSIFIED LENDING	9/2011 CONTRACT PAYMENT	GENERAL FUND	COMMUNITY DEVELOPMENT	789.67
			TOTAL:	789.67
GILMORE & BELL PC	2010-1 TEMP NOTE COI	CAPITAL PROJECTS F	2010-1 Temp Note	10,000.00
			TOTAL:	10,000.00
HAMPEL OIL DISTRIBUTIONS	5/19 THRU 7/7/2011	GENERAL FUND	POLICE	4,499.52
	5/19 THRU 7/7/2011	GENERAL FUND	FIRE	85.58
	5/19 THRU 7/7/2011	GENERAL FUND	PARKS AND PUBLIC GROUN	1,518.28
	5/19 THRU 7/7/2011	GENERAL FUND	ENVIRONMENTAL SERVICES	280.16
	5/19 THRU 7/7/2011	WATER OPERATING	NON-DEPARTMENTAL	2,082.52
	5/19 THRU 7/7/2011	SEWER OPERATING	NON-DEPARTMENTAL	1,613.94
			TOTAL:	10,080.00
HARDMAN BENEFIT PLANS INC	SEPT 2011 & BIOMETRIC	GENERAL FUND	ADMINISTRATION	450.12
			TOTAL:	450.12
ING LIFE INSURANCE & ANNUITY	VFG496-0196	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-0225	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-0165	GENERAL FUND	NON-DEPARTMENTAL	350.00
	VFG496-0023	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-0195	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-0222	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-0052	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-0176	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-0224	SPECIAL HIGHWAY	NON-DEPARTMENTAL	15.00
	VFG496-0235	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0013	SEWER OPERATING	NON-DEPARTMENTAL	200.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	849.50
INTRUST BANK NA	EMP DEDUCT-FED	GENERAL FUND	NON-DEPARTMENTAL	4,979.57
	EMP DEDUCT-FICA	GENERAL FUND	NON-DEPARTMENTAL	2,037.31
	EMP DEDUCT-MEDIC	GENERAL FUND	NON-DEPARTMENTAL	703.35
	AUG MO FED W/H	GENERAL FUND	NON-DEPARTMENTAL	163.79
	AUG MO FICA	GENERAL FUND	NON-DEPARTMENTAL	149.22
	AUG MO MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	51.57
	FSA 9285 DF	GENERAL FUND	NON-DEPARTMENTAL	18.00
	FSA 3746 JP	GENERAL FUND	NON-DEPARTMENTAL	20.00
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	151.80
	FSA 9301 CP	GENERAL FUND	NON-DEPARTMENTAL	208.00
	FSA 9308 KP	GENERAL FUND	NON-DEPARTMENTAL	40.00
	FSA 4975 TW	GENERAL FUND	NON-DEPARTMENTAL	3.00
	FSA 1719 LC	GENERAL FUND	NON-DEPARTMENTAL	27.25
	FSA 9299 LN	GENERAL FUND	NON-DEPARTMENTAL	27.22
	FSA 5636 AP	GENERAL FUND	NON-DEPARTMENTAL	3.26
	FSA 9312 MH	GENERAL FUND	NON-DEPARTMENTAL	3.00
	FSA 9312 MH	GENERAL FUND	NON-DEPARTMENTAL	237.93
	FSA 4975 TW	GENERAL FUND	NON-DEPARTMENTAL	20.00
	FSA 4975 TW	GENERAL FUND	NON-DEPARTMENTAL	9.00
	FSA 9301 CP	GENERAL FUND	NON-DEPARTMENTAL	5.83
	FSA 9304 MH	GENERAL FUND	NON-DEPARTMENTAL	6.00
	FSA 9291 CS	GENERAL FUND	NON-DEPARTMENTAL	40.00
	FSA 4968 JL	GENERAL FUND	NON-DEPARTMENTAL	107.11
	FSA 9314 DS	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 9285 DF	GENERAL FUND	NON-DEPARTMENTAL	3.00
	FSA 1719 LC	GENERAL FUND	NON-DEPARTMENTAL	4.00
	FSA 9288 LC	GENERAL FUND	NON-DEPARTMENTAL	27.14
	FSA 5636 AP	GENERAL FUND	NON-DEPARTMENTAL	30.00
	FSA 4975 TW	GENERAL FUND	NON-DEPARTMENTAL	20.00
	EMPR DEDUCT-MEDIC	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	703.35
	EMPR DEDUCT-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,007.43
	EMPR BENEFITS-MEDIC	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	51.57
	EMPR BENEFITS-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	220.27
	EMP DEDUCT-FED	SPECIAL HIGHWAY	NON-DEPARTMENTAL	466.15
	EMP DEDUCT-FICA	SPECIAL HIGHWAY	NON-DEPARTMENTAL	209.57
	EMP DEDUCT-MEDIC	SPECIAL HIGHWAY	NON-DEPARTMENTAL	72.35
	FSA 8166 JM	SPECIAL HIGHWAY	NON-DEPARTMENTAL	40.00
	EMPR DEDUCT-MEDIC	SPECIAL HIGHWAY	SPECIAL HIGHWAY	72.35
	EMPR DEDUCT-FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	309.36
	EMP DEDUCT-FED	WATER OPERATING	NON-DEPARTMENTAL	875.88
	EMP DEDUCT-FICA	WATER OPERATING	NON-DEPARTMENTAL	390.99
	EMP DEDUCT-MEDIC	WATER OPERATING	NON-DEPARTMENTAL	134.99
	FSA 9279 RJ	WATER OPERATING	NON-DEPARTMENTAL	0.39
	EMPR DEDUCT-MEDIC	WATER OPERATING	NON-DEPARTMENTAL	134.99
	EMPR DEDUCT-FICA	WATER OPERATING	NON-DEPARTMENTAL	577.20
	EMP DEDUCT-FED	SEWER OPERATING	NON-DEPARTMENTAL	253.93
	EMP DEDUCT-FICA	SEWER OPERATING	NON-DEPARTMENTAL	126.37
	EMP DEDUCT-MEDIC	SEWER OPERATING	NON-DEPARTMENTAL	43.63
	FSA 9281 TF	SEWER OPERATING	NON-DEPARTMENTAL	3.00
	FSA 9309 RE	SEWER OPERATING	NON-DEPARTMENTAL	9.00
	FSA 9309 RE	SEWER OPERATING	NON-DEPARTMENTAL	70.00
	FSA 9309 RE	SEWER OPERATING	NON-DEPARTMENTAL	10.00
	FSA 9281 TF	SEWER OPERATING	NON-DEPARTMENTAL	6.00
	EMPR DEDUCT-MEDIC	SEWER OPERATING	NON-DEPARTMENTAL	43.63

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	EMPR DEDUCT-FICA	SEWER OPERATING	NON-DEPARTMENTAL	186.55
			TOTAL:	17,140.30
KACM- KACM TREASURER	KACM DUES	GENERAL FUND	LEGAL & MUNICIPAL COUR	60.00
			TOTAL:	60.00
KANSAS DEPT OF REVENUE	STATE TAX W/H-GEN	GENERAL FUND	NON-DEPARTMENTAL	2,046.14
	AUG MO PAY KS KW-5 TAX WH	GENERAL FUND	NON-DEPARTMENTAL	45.55
	STATE TAX W/H-ST5	SPECIAL HIGHWAY	NON-DEPARTMENTAL	184.71
	STATE TAX W/H-WTR	WATER OPERATING	NON-DEPARTMENTAL	439.64
	AUG 2011 RETAIL/SALES TAX	WATER OPERATING	NON-DEPARTMENTAL	647.68
	STATE TAX W/H-SWR	SEWER OPERATING	NON-DEPARTMENTAL	100.64
			TOTAL:	3,464.36
KANSAS OFFICE OF THE TREASURER	LAW ENFORCEMENT TRAI	GENERAL FUND	NON-DEPARTMENTAL	837.51
	JUDICIAL BRANCH EDUCA	GENERAL FUND	NON-DEPARTMENTAL	20.99
	REINSTATEMENT FEES	GENERAL FUND	NON-DEPARTMENTAL	46.00
			TOTAL:	904.50
KANSAS ONE-CALL SYSTEM IN	94 LOCATES FOR AUGUS	WATER OPERATING	NON-DEPARTMENTAL	65.80
			TOTAL:	65.80
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	09DM009607	GENERAL FUND	NON-DEPARTMENTAL	217.38
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	224.00
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50
			TOTAL:	1,127.73
KPEERS	EMP DEDUCT-TIER I	GENERAL FUND	NON-DEPARTMENTAL	1,703.42
	EMP DEDUCT-MIL BB	GENERAL FUND	NON-DEPARTMENTAL	62.38
	EMP DEDUCT-TIER II	GENERAL FUND	NON-DEPARTMENTAL	403.03
	EMPR DEDUCT-TIER I	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,190.56
	EMPR DEDUCT-TIER II	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	542.20
	EMP DEDUCT-TIER I	SPECIAL HIGHWAY	NON-DEPARTMENTAL	135.66
	EMP DEDUCT-TIER II	SPECIAL HIGHWAY	NON-DEPARTMENTAL	123.52
	EMPR DEDUCT-TIER I	SPECIAL HIGHWAY	SPECIAL HIGHWAY	240.93
	EMPR DEDUCT-TIER II	SPECIAL HIGHWAY	SPECIAL HIGHWAY	159.34
	EMP DEDUCT-TIER I	WATER OPERATING	NON-DEPARTMENTAL	237.36
	EMP DEDUCT-TIER II	WATER OPERATING	NON-DEPARTMENTAL	197.26
	EMPR DEDUCT-TIER I	WATER OPERATING	NON-DEPARTMENTAL	444.38
	EMPR DEDUCT-TIER II	WATER OPERATING	NON-DEPARTMENTAL	254.47
	EMP DEDUCT-TIER I	SEWER OPERATING	NON-DEPARTMENTAL	129.97
	EMPR DEDUCT-TIER I	SEWER OPERATING	NON-DEPARTMENTAL	251.51
			TOTAL:	8,075.99
LAFARGE NORTH AMERICA INC	BEUNO VISA ROAD PROJECT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	6,567.14
			TOTAL:	6,567.14
LAURIE B WILLIAMS	09-14039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	08-12231	WATER OPERATING	NON-DEPARTMENTAL	100.00
	08-10028-13	WATER OPERATING	NON-DEPARTMENTAL	84.00
			TOTAL:	239.00
LEEKERS	RESTITUTION KENNEY	GENERAL FUND	NON-DEPARTMENTAL	50.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	50.00
LKM - LEAGUE OF KANSAS MU	MLA-KOMA/KORA	GENERAL FUND	COMMUNITY DEVELOPMENT	100.00
	POSTAGE FOR PUBLICAT	GENERAL FUND	POLICE	10.48
	STANDARD TRAFFIC ORD	GENERAL FUND	POLICE	162.50
	UPOC	GENERAL FUND	POLICE	162.50
			TOTAL:	435.48
MANSFIELD OIL CO	7/7/11 THRU 8/25/11	GENERAL FUND	POLICE	4,441.58
	7/7/11 THRU 8/25/11	GENERAL FUND	FIRE	84.60
	7/7/11 THRU 8/25/11	GENERAL FUND	PARKS AND PUBLIC GROUN	1,216.46
	7/7/11 THRU 8/25/11	GENERAL FUND	ENVIRONMENTAL SERVICES	273.57
	7/7/11 THRU 8/25/11	SPECIAL HIGHWAY	SPECIAL HIGHWAY	671.34
	7/7/11 THRU 8/25/11	WATER OPERATING	NON-DEPARTMENTAL	1,588.39
	7/7/11 THRU 8/25/11	SEWER OPERATING	NON-DEPARTMENTAL	1,588.39
			TOTAL:	9,864.33
MATTHEW W RICKE, SCN#20995	11-LM-171	SPECIAL HIGHWAY	NON-DEPARTMENTAL	191.11
			TOTAL:	191.11
P S I	AUGUST 2011	GENERAL FUND	ADMINISTRATION	1,495.00
	AUGUST 2011	GENERAL FUND	LEGAL & MUNICIPAL COUR	32.50
	AUGUST 2011	GENERAL FUND	COMMUNITY DEVELOPMENT	32.50
	NEALS PC	GENERAL FUND	PARKS AND PUBLIC GROUN	16.99
	ELCTRICAL STORM PW	EQUIPMENT RESERVE	NON-DEPARTMENTAL	1,106.75
	AUGUST 2011	EQUIPMENT RESERVE	NON-DEPARTMENTAL	1,105.00
			TOTAL:	3,788.74
RODNEY T HOLLINGER, III	500 N PARK MOWING	GENERAL FUND	ENVIRONMENTAL SERVICES	50.00
			TOTAL:	50.00
SECURITY BENEFIT	613042-0114	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-0047	GENERAL FUND	NON-DEPARTMENTAL	25.00
			TOTAL:	50.00
T & J STUDIOS, INC	8 X 10 PICTURE SMITH & LE	GENERAL FUND	ADMINISTRATION	160.00
			TOTAL:	160.00
TYLER TECHNOLOGIES INC	ACUCORP 9/2011 - 8/2012	GENERAL FUND	ADMINISTRATION	3.39
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	LEGAL & MUNICIPAL COUR	0.49
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	COMMUNITY DEVELOPMENT	0.97
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	POLICE	5.33
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	FIRE	0.49
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	EMERGENCY COMMUNICATIO	2.43
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	PARKS AND PUBLIC GROUN	1.46
	ACUCORP 9/2011 - 8/2012	GENERAL FUND	PARKS AND PUBLIC GROUN	0.49
	ACUCORP 9/2011 - 8/2012	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3.39
	ACUCORP 9/2011 - 8/2012	WATER OPERATING	NON-DEPARTMENTAL	3.39
	ACUCORP 9/2011 - 8/2012	SEWER OPERATING	NON-DEPARTMENTAL	2.43
			TOTAL:	24.26
U S DEPT OF EDUCATION	S447705160	GENERAL FUND	NON-DEPARTMENTAL	168.72
			TOTAL:	168.72
VANTAGEPOINT TRANS AGENTS	474049-9524	GENERAL FUND	NON-DEPARTMENTAL	15.00
	474049-5676	GENERAL FUND	NON-DEPARTMENTAL	50.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	474049-1923	GENERAL FUND	NON-DEPARTMENTAL	25.00
			TOTAL:	90.00
VERIZONS WIRELESS	BROADBAND 7/23 THRU 8/22	GENERAL FUND	ADMINISTRATION	40.01
	BROADBAND 7/23 THRU 8/22	GENERAL FUND	ADMINISTRATION	40.01
	BROADBAND 7/23 THRU 8/22	GENERAL FUND	COMMUNITY DEVELOPMENT	40.01
			TOTAL:	120.03
WASTE MANAGEMENT OF WICHITA	AUGUST SOLID WASTE	SOLID WASTE UTILIT	INVALID DEPARTMENT	26,561.00
			TOTAL:	26,561.00
WESTERN IMAGING INC	KYOCERA TONERS	GENERAL FUND	ADMINISTRATION	150.00
	KYOCERA TONERS	GENERAL FUND	COMMUNITY DEVELOPMENT	150.00
			TOTAL:	300.00
WICHITA METRO CHAMBER OF COMMERCE	05/01/2011 TO 4/30/2012	GENERAL FUND	COMMUNITY DEVELOPMENT	463.00
			TOTAL:	463.00

===== FUND TOTALS =====

010	GENERAL FUND	33,678.85
110	EMPLOYEE BENEFITS	7,715.38
127	EQUIPMENT RESERVE	2,721.75
150	SPECIAL HIGHWAY	42,883.03
350	CAPITAL PROJECTS FUND	10,000.00
610	WATER OPERATING	122,881.96
613	SOLID WASTE UTILITY	26,561.00
620	SEWER OPERATING	4,638.99
-----		
	GRAND TOTAL:	251,080.96
-----		

SELECTION CRITERIA

-----  
SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 8/27/2011 THRU 9/14/2011  
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999

-----  
PAYROLL SELECTION

PAYROLL EXPENSES: NO  
CHECK DATE: 0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Vendor Name  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: COUNCIL MTG PKT #1 09/20/11  
SIGNATURE LINES: 0

-----  
PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO  
-----

SEPTEMBER 20, 2011 CITY COUNCIL MEETING

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
CATHY SEXTON	9/2011 SR COORD-CONTRACT	GENERAL FUND	ADMINISTRATION	1,125.00_
			TOTAL:	1,125.00
CINDY PLANT	PERDIEM KANSAS ANIMAL CON	GENERAL FUND	ENVIRONMENTAL SERVICES	90.00_
			TOTAL:	90.00

```

===== FUND TOTALS =====
010 GENERAL FUND                1,215.00
-----
GRAND TOTAL:                    1,215.00
-----

```

SELECTION CRITERIA

-----  
SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 8/27/2011 THRU 9/14/2011  
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
-----

PAYROLL SELECTION

PAYROLL EXPENSES: NO  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
-----

PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Vendor Name  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: COUNCIL MTG PKT #2 09/20/11  
SIGNATURE LINES: 0  
-----

PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO  
-----

## **CLERK'S AGENDA**

### **C. TREASURER'S REPORT, August 2011:**

#### **RECOMMENDED ACTION:**

Staff recommends motion to receive and file the August 2011 Treasurer's Report.

9-15-2011 03:17 PM

CITY OF VALLEY CENTER  
PERIOD CASH FLOW REPORT  
AS OF: AUGUST 31ST, 2011

PAGE: 1

FUND	BEGINNING CASH BALANCE	RECEIVABLES & NET ASSETS	PERIOD REVENUES	PAYABLES & NET LIABILITIES	PERIOD EXPENDITURES	ENDING CASH BALANCE	Y-T-D ENCUMBRANCE	UNENCUMBERED CASH BALANCE
GENERAL FUND	474,992.18	0.00	102,176.26	3,860.43	144,529.66	428,778.35	9,976.84	418,801.51
SPECIAL PARKS AND REC	7,220.80	0.00	0.00	1,125.00	0.00	6,095.80	0.00	6,095.80
SPECIAL ALCOHOL AND DRUG	10,595.76	0.00	0.00	0.00	0.00	10,595.76	0.00	10,595.76
EMPLOYEE BENEFITS	280,984.77	0.00	2,275.90	0.00	74,923.36	208,337.31	0.00	208,337.31
FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	0.00	0.00	640.30	0.00	640.30
BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	0.00	0.00	111,177.90	0.00	111,177.90
EQUIPMENT RESERVE	300,956.24	0.00	0.00	0.00	10,872.64	290,083.60	16,633.75	273,449.85
PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	0.00	0.00	8,627.24	0.00	8,627.24
LIBRARY	16,457.48	0.00	0.00	0.00	0.00	16,457.48	0.00	16,457.48
SPECIAL HIGHWAY	543,288.69	0.00	39,547.85	162.60	159,561.62	423,112.32	39,991.64	383,120.68
EMERG EQUIPMENT RESERVE	107,549.51	0.00	0.00	0.00	0.00	107,549.51	0.00	107,549.51
PAYROLL CLEARING FUND	37.62	0.00	0.00	0.00	0.00	37.62	0.00	37.62
ACTIVE AGING GRANT	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
PARK BEAUTIFICATION	2,963.55	0.00	0.00	0.00	0.00	2,963.55	0.00	2,963.55
BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	0.00	0.00	1,143.50	0.00	1,143.50
D.A.R.E.	3,038.64	0.00	42.86	0.00	0.00	3,081.50	0.00	3,081.50
VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TAX DIST	5,061.73	0.00	0.00	0.00	0.00	5,061.73	0.00	5,061.73
LAW ENFORCEMENT BLOCK GR	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
ADSAP	2,559.80	0.00	0.00	0.00	0.00	2,559.80	0.00	2,559.80
CAPITAL IMPROVEMENT FUND	3,354.07	0.00	0.00	0.00	0.00	3,354.07	0.00	3,354.07
PROJECTS FUND	704,393.00	0.00	0.00	0.00	38,543.14	665,849.86	10,000.00	655,849.86
G O BOND & INTEREST	1,190,628.85	0.00	0.00	0.00	0.00	1,190,628.85	0.00	1,190,628.85
WATER OPERATING	453,610.02 (	40,771.72)	172,184.87 (	1,675.52)	132,783.27	453,915.42	113,791.63	340,123.79
METER DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER	42,746.60	87.15	2,895.00	0.00	190.59	45,538.16	0.00	45,538.16
WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	0.00	0.00	7,780.37	0.00	7,780.37
WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	0.00	0.00	146,497.48	0.00	146,497.48
WATER LOAN P & I 2000	27,025.37	0.00	0.00	0.00	0.00	27,025.37	0.00	27,025.37
WATER LOAN P & I 2007	697.88	0.00	0.00	0.00	0.00	697.88	0.00	697.88
WATER SURPLUS RESERVE	535,721.38	0.00	0.00	0.00	0.00	535,721.38	0.00	535,721.38
SEWER OPERATING	334,159.88 (	1,352.06)	84,684.83 (	128.22)	45,820.57	371,800.30	1,502.43	370,297.87
SEWER OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 SEWER LOAN P & I	46,040.28	0.00	0.00	0.00	104,323.57 (	58,283.29)	0.00 (	58,283.29)
1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1993 SEWER BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER BOND RESERVE	201,995.51	0.00	0.00	0.00	0.00	201,995.51	0.00	201,995.51
1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND P & I	138,753.31	0.00	0.00	0.00	0.00	138,753.31	0.00	138,753.31
2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	5,718,199.71 (	42,036.63)	403,807.57	3,344.29	711,548.42	5,365,077.94	191,896.29	5,173,181.65
=====	=====	=====	=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

## **PRESENTATIONS / PROCLAMATIONS**

### **A. SERVICE AWARD PRESENTATIONS:**

The following employee will be recognized for his dedication to  
The City of Valley Center.

Richard Dunn

City Superintendent

20 Years

## **PUBLIC FORUM**

## **APPOINTMENTS**

## **COMMITTEES, COMMISSIONS**

### **A. MINUTES FOR COUNCIL REVIEW:**

- Site Plan Committee, September 12, 2011 Meeting
- Library Board Minutes, August 8, 2011 Meeting
- Valley Center Recreation Commission, August 8, 2011 Meeting

**DRAFT**  
**SITE PLAN COMMITTEE MINUTES**  
**7:00 P.M. September 12, 2011**

**CALL MEETING TO ORDER**

Vice-Chairman John Dailey called the meeting to order (on behalf of Chairman Sharp who was out-of-town but was available via speaker phone) at 7:00 p.m., with the following members present: John Dailey, Adam Dunn, and Gene Sharp (by telephone)

Members Absent: Jim Detwiler and Mark Baker

Staff Present: Warren Utecht, Community Development Director

**SET/AMEND AGENDA**

John Dailey motioned to approve the agenda, seconded by Adam Dunn. Vote Yea: Unanimous.

**APPROVAL OF MINUTES**

John Dailey mentioned that the minutes from the previous month should be labeled as "Draft" minutes on future Site Plan Committee agendas. Warren said that he would do so from now on. Adam Dunn pointed out that a grammatical error was made on the fourth line from the bottom of page 1. Motion was made and seconded to approve the August 8, 2011 Minutes. Yote Yea: Unanimous.

**COMMUNICATIONS**

Warren Utecht informed the committee that he has been involved in collecting data and creating documents in preparation for Christina Groves (FEMA representative) meeting regarding the Valley Center Community Rating System process at the end of the month. Site Plan review will be involved if any portion of a parcel is in the floodplain.

**SITE PLANS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

A. Continue review of the Zoning Code and Site Plan Criteria Update

- Warren explained that the goal of site plan review was for the city to protect and "soften" the impact of a new or expanded multi-family, commercial or industrial land use from an abutting residential neighborhood, and require a petitioner to create a site plan that is aesthetically attractive and has a well designed traffic and pedestrian circulation pattern. The other important aspect of site plan review is to have a predictable and understandable process that does not place obstacles and time delays for a developer.
- Warren informed the committee that he reconsidered the merging of the Zoning Code language with the additional site plan criteria policy, and that he has now separated the two documents based on discussion at the last Site Plan Committee.
- The committee went through the amended Zoning Ordinance site plan review language, making minor adjustments to the wording. A motion was made by John Dailey, and seconded by Adam Dunn, to recommend to the Planning Commission approval of the amended language in 17.12 (Site Plan Review) of the Zoning Regulations. Vote Yea: Unanimous
- Warren introduced the major changes to the Additional Site Plan Criteria Policy, mainly deleting the administrative process which is now further refined in the zoning regulations, but maintaining most of the criteria that now exists. The committee went

through the amended Site Plan Criteria, making minor word changes. A motion was made by Gene Sharp, and seconded by Adam Dunn, to recommend to the Planning Commission approval of the changes to the Additional Site Plan Criteria Policy. Vote Yea: Unanimous

**ITEMS BY SITE PLAN REVIEW COMMITTEE**

Adam Dunn asked whether there was a zoning category that would support the registration of historic housing or downtown businesses to become eligible for matching historic restoration grant monies. Warren did not think that there was a zoning category that would be required for someone to apply for historic grant monies. In other communities, residents make nominations (based on certain criteria) for a National Historic designation of a home. Also discussed was a locally adopted charter ordinance that would speed the review process for historic designation.

John Dailey-No comments

Gene Sharp-No comments

**ADJURNMENT**

Motion was made and seconded to adjourn the meeting. Vote Yea: Unanimous. The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

---

Warren Utecht, Recording Secretary

Approved by the Site Plan Review Committee on \_\_\_\_\_, 201\_\_.

---

John Dailey, Vice-Chairman

EDNA BUSCHOW MEMORIAL LIBRARY  
BOARD MEETING  
August 8, 2011

The meeting was called to order by Amy Stamm, President. Those in attendance were Amy Stamm, Howard Botts, Mary Aspenson, Spencer Percival, Jenna Sauber, Carrie Tiemeyer, Terry Foster, and Janice Sharp.

Since we have three new members to the Board, everyone introduced themselves.

Howard made a motion to approve the agenda; Mary seconded. Motion carried; vote was unanimous.

Howard made a motion to approve the minutes; Mary seconded. Motion carried; vote was unanimous.

Howard made a motion to approve the financial report; Mary seconded. Motion carried; vote was unanimous.

In the Director's report, Janice shared information she had received from Herb Callison of the Kansas Non-Profit Association regarding the costs of a workshop for our capital campaign team. He had quoted a cost of \$700 plus expenses for a half day. There was discussion about the cost of having a half day for grant writing and a half day for the campaign committee. Janice will contact him for further information. We should check to see if the Chamber would help sponsor the workshop. Carrie will check with people she knows about their interest in attending the workshop. There was discussion on a charge for individuals attending that are not affiliated with our library campaign.

Janice explained the differences in the Friends bank accounts. There was discussion regarding the moving of funds to Halstead Bank. The Friends would have some input on the decision since it is Friends funds.

Janice prepared letters for Chisholm Trail State Bank and Halstead Bank for Amy to sign requesting that Jerry Davidson's name be removed from the bank accounts since he is no longer on the Board.

Janice reported on information about insurance requirements for the Steak Feed. We will need to add the City to the event coverage for liability. It is estimated the cost will be \$125.

Janice purchased three office chairs for staff & we had sold the old chairs for \$5 each. She had a phone call from Hans Fischer requesting an update on our status for the new library. Howard will call Hans to request the next range of services. Janice is working on an application for Office Plus of Kansas to enable them to purchase our office supplies as needed. She will get with the appropriate officers for their financial information.

Janice provided an updated list for the Board members and City Council members. She will email to everyone. She also had a schedule prepared for Board members to sign up for attendance at the upcoming Council meetings. Terry will email each board member to remind them.

In the Office Manager's report, Terry reported on attendance at the summer reading programs and gave updated information about circulation stats. The total number of kids completing the summer reading program has declined but we handed out 161 prize bags.

The library will be closed on Monday, Aug. 22 and until 1 PM on Tuesday, Aug. 23 for the final state of the upgrade to our automation system. She shared information about donations we've received in our Pages' Pals program to collect school supplies and personal hygiene items. We have collected 94

hygiene items and 204 school supply items. She has the staff schedule in place for August and September. Erin conducted a workshop for our teen employees and volunteers on conduct in the workplace.

Terry has contacted Cox Cable about the possibility of free cable service since we are an educational facility. She has completed a grant to assist in paying for an annual movie license. We have a new Interlibrary Loan Policy in place designed to facilitate the return of materials in a more timely fashion.

There was discussion regarding the continued expectations of Julia as fundraising coordinator. Information presented from the Friends meeting was that we release Julia from her contract. The consensus of the Board was to agree with the Friends recommendation. Howard will talk with Julia. It was decided that we would maintain the office at 209 West Main for a new coordinator and/or fundraiser. Carrie has contact with individuals that could write grants and coordinate committees. She will get information regarding cost and interest in the position(s). Board members are to think of an alternate title for the position as well for the next meeting.

Regarding Fall Festival, Mary has visited with Trish regarding the meal for the Sunday activities. The meal is supposed to be free with a button. At this time, the Chamber is seeking a business to donate the cost of the meal. The Friends are encouraged to have additional food and drinks for those not able to get the free meal.

There was discussion about having a volleyball tournament or kickball tournament. The kickball tournament seems to be more easily handled at the Park. Sign-ups would need to be completed prior to the start of the Festival.

Carrie has a friend that sells Skinny Dip ice cream at functions. Carrie will contact her regarding selling the ice cream as a fundraiser for the Friends. She makes the ice cream on sight as purchased. It was decided that the Friends would sell concessions at the Lions Club car show on Friday evening at the Leekers' parking lot, sell snacks and drinks at Lions Park on Saturday, sell peanut butter & jelly sandwiches with chips and drinks at the booth on Main Street on Saturday as well and the food and drinks at McLaughlin Park on Sunday. Amy is working on a chart for workers and those preparing sandwiches. Jenna suggested that we also consider selling drink boxes. She has used them from Aldi – inexpensive.

Janice attended a grant writing workshop in Wichita on Thursday, July 28. Great information. It was presented by the Kansas Non-Profit Association.

The Library will host the October membership meeting for the Chamber at the Library on Tuesday, October 18. Contact will be made with Ben Anderson about preparing BBQ and other donations will be taken for food.

There was discussion regarding the transfer of monies expended by the Library that should be reimbursed by the Friends for expenses toward the new library facility. We will schedule a joint meeting of the Library Board and the Friends Board to discuss the distribution of the funds in the Friends accounts. The next Friends' meeting is scheduled for Thursday, September 8 at 5:30 PM.

Janice presented budgets for 2011 and 2012. It will be discussed at the next Board meeting.

Mary made a motion to go into executive session at 8:53 PM for up to 20 minutes to discuss personnel issues; Howard seconded. Motion carried; vote was unanimous. Execution session ended at 9:12 PM. Terry Foster was directed to counsel the personnel involved.

Carrie presented information from Kristy Bruns regarding a new web page for the Library. After discussion, Mary made a motion to proceed with contracting Kristy for the work; Spencer seconded. Motion carried; vote was unanimous.

All board members are encouraged to read through the new policy manual and bring changes to the next meeting with the intent of adoption at the meeting.

Howard made a motion to adjourn the meeting; Spencer seconded. Motion carried; vote was unanimous.

## Valley Center Recreation Commission

Minutes from the August 8, 2011 meeting

### **ROLL CALL AND RECORD OF ATTENDANCE**

Rod Jackson, David Mellinger, Barry Hager, Bruce Williams and Steve Geddes.

### **ADDITIONS OR DELETIONS TO THE AGENDA**

### **ADOPTION OF THE AGENDA**

Motion by Rod Jackson to accept the agenda. Motion seconded by Barry Hager. Motion carried 4-0.

### **APPROVAL OF THE MINUTES**

Motion by David Mellinger to approve the minutes from the 07/11/11 regular meeting. Motion seconded by Barry Hager. Motion carried 4-0.

Motion by Bruce Williams to approve the minutes from the 07/18/11 special meeting. Motion seconded by Barry Hager. Motion carried 4-0.

### **REPORT OF THE MONTHLY PURCHASES AND EXPENDITURES**

Motion by David Mellinger to approve checks #14947-15069, 18682-18711 (18684 – void), and (auto-payments) AmericaFunds on 07/8/11 and 07/22/11, KDOR on 07/8/11 and 07/22/11 and EFTPS on 07/8/11 and 07/22/11. Motion seconded by Rod Jackson. Motion carried 4-0.

### **REPORT OF THE BOOKKEEPER**

The financial statement for the month was reviewed.

### **REPORT OF THE DIRECTOR**

The report of the Director was reviewed.

### **COMMISSION REPORTS**

## Minutes from the August 8, 2011 meeting

Page 2

**UNFINISHED BUSINESS**

Motion by Bruce Williams to accept the proposal from PP & J (\$7,550.00) to resurface and stripe the parking lots at the McKay-Petrie Sports Complex. Motion seconded by Barry Hager. Motion carried 4-0. Steve Geddes was also directed to work with PP & J to see if addition parking (regular and handicapped) could be made for reconfiguring the parking and to proceed with the additional expenses of this – stripping and parking blocks.

**NEW BUSINESS****AS MAY ARISE****ADJOURNMENT**

Motion by Bruce Williams to adjourn the meeting. Motion seconded by Rod Jackson. Motion passed 4-0.

## **OLD BUSINESS**

### **A. ORDINANCE 1230-11, ADOPTING CITY POLICY REGARDING RIGHT-OF-WAY MOWING, 1<sup>st</sup> READING:**

- Ordinance 1230-11
- Right-of-Way Mowing Policy - [Revised](#)

Should Council choose to proceed,

### **RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1230-11, adopting certain policies to guide the various Municipal Functions of the City, for 1<sup>st</sup> Reading.

**ORDINANCE NO. 1230-11**

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,  
ADOPTING CERTAIN POLICIES TO GUIDE THE VARIOUS  
MUNICIPAL FUNCTIONS OF THE CITY.**

**WHEREAS,** As the legislative body of the City of Valley Center, the City Council is charged with the responsibility of establishing and updating policies to guide the various municipal functions of the City and, where necessary, to establish procedures by which functions are performed;

**NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:**

**Section 1.** Set forth and attached hereto and made part of this Ordinance, commonly known as *Part 6* of the Policy and Procedure Manual.

Part 6, Chapter 2, Section 2 Right-of-Way Mowing Policy

**Section 2.** That policies referenced in Section 1 of this Ordinance shall be incorporated into *Part 6* of the Policy and Procedure Manual of the City of Valley Center, and is hereby adopted.

**Section 3.** This ordinance shall be in full force and effect from and after its passage and adoption.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2011.**

First Reading:

Second Reading:

{SEAL}

---

Michael McNown, Mayor

ATTEST:

---

Kristine A. Polian, City Clerk

<p><b>TITLE:</b> Mowing Grass and Weeds</p>	<p><b>POLICY NO.</b> <b>DRAFT</b> Part 6 Chapter 2 Section 2</p>
<p><b>POLICY CUSTODIAN</b> City Superintendent</p>	<p><b>EFFECTIVE DATE</b></p>

**ADOPTING ORDINANCE(S):** VC Ordinance # 1230-11

**REFERENCES (STATUTES/RESOS/POLICIES):**

**STATEMENT OF PURPOSE:** Managing vegetation in the right of way is necessary to provide safe and attractive roadways in our City. Roadside vegetation will be maintained to control erosion, prevent sight distance problems, and discourage growth of undesirable vegetation, including noxious weeds and invasive plants and trees. City mowing practices and regulations will balance the needs for safety, concern for the environment, aesthetics, air and water quality, efficiency, and available funding.

**POLICY:** It is the policy of the Governing Body the City will not cut grass or weeds on right-of ways (ROW) except as designated within this policy statement. Staff is directed to send letters to residents or property owners when problems are apparent, requesting cooperation in cutting grass and weeds out to the improved street surface. If cooperation is not received, the grass and weeds will be cut or destroyed by the City. Records will be kept of areas mowed and the charges assessed to the property owner.

As a courtesy, the City shall periodically cut weeds and grass in the ROW along arterial and major collector streets where the streets abut AG (Agricultural) zoned property.

The City may also cut ROW's (1) that are wide as a result of a past city project; (2) that are difficult or dangerous to cut; (3) that lie between two public roads; and, (4) that are areas which have been addressed within past annexation service plans. All locations included in the above four categories must be designated by Council action and recorded in the Policy Statement on Tables 1 through 4. No other ROW will be maintained at the City's expense.

The following locations have been designated by Council action for the City to assume responsibility for cutting grass and weeds:

**Table 1: Wide ROW as a Result of City Project**

Street	Side	From	To
Kessler	west	north to 89th	west to 39 <sup>th</sup> West
Clay	south	Sheridan	Ash Circle
Ash Circle	west	Industrial	Clay
5 <sup>th</sup> Street	south	Sheridan	Bridge

**Table 2: Ag or Difficult/Dangerous Areas to Mow**

Street	Side	From	To
North Interurban	west	5 <sup>th</sup> Street	Well #8 gate
North Meridian	east	Residential property	North city limits
5 <sup>th</sup> Street	south	bridge	Seneca
5 <sup>th</sup> Street	south	High Point Road	Broadway
5 <sup>th</sup> Street	north	bridge	Seneca
5 <sup>th</sup> Street	north	High Point Road	Broadway
Seneca	east	Walnut Road	89 <sup>th</sup> North
Main	north	Little Ark River	39 <sup>th</sup> West
Main	south	railroad	400' east
Ramsey	north/south	Meridian	Ford
Ford	north/south	Meridian	bridge
Ford	north/south	bridge	Broadway
Seneca	east/west	Ford	5 <sup>th</sup> Street
Seneca	west	5 <sup>th</sup> Street	93 <sup>rd</sup> North

**Table 3: ROW Between Two Roads**

Street	Side	From	To
Emporia	median	Main	5 <sup>th</sup> Street

**Table 4: Annexed Areas**

Street	Side	From	To
93 <sup>rd</sup> North	north	Seneca	Broadway
93 <sup>rd</sup> North	south	Seneca	Broadway
Interurban	east/west	Seward	Seneca
Seward	south	Meridian	Interurban
Seward	north/south	railroad	Seneca
Seneca	east	Seward	61 <sup>st</sup> North
Seneca	west	Seward	200' south
81 <sup>st</sup> North	north	39 <sup>th</sup> West	west city limits
81 <sup>st</sup> North	south	Buena Vista	west city limits
Interurban	east	Seward	end of street

**IMPLEMENTATION:** The City Administrator shall monitor those provisions of this policy. Disagreement in interpretation shall be resolved by the City Council. The City Administrator shall institute administrative policy to implement this policy.

**SEVERABILITY:** If any provision of this Policy shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. No qualifying statement, previously established rules or procedures shall be used to negate the spirit or intent of this statement of policy.

## **NEW BUSINESS**

### **A. RESOLUTION 583-11, OPPOSITION of JAIL SITE at COLISEUM COMPLEX:**

- Attached is Resolution 583-11 as requested by Council during the September 6, 2011 Council Meeting.

Should Council choose to proceed,

### **RECOMMENDED ACTION:**

Staff recommends motion to approve Resolution 583-11, encouraging the Sedgwick County Commission to develop a land-use plan for the Kansas Coliseum Complex which does not contain provisions for a satellite jail facility.

**RESOLUTION NO. 583-11****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS ENCOURAGING THE SEDGWICK COUNTY COMMISSION TO DEVELOP A LAND-USE PLAN FOR THE KANSAS COLISEUM COMPLEX WHICH DOES NOT CONTAIN PROVISIONS FOR A SATELLITE JAIL FACILITY.**

**WHEREAS**, Sedgwick County owns approximately 208 acres in the northern portion of the County commonly referred to as the Kansas Coliseum Complex, and;

**WHEREAS**, During a recent work-session the Commission discussed available options for the sale of the Complex, and;

**WHEREAS**, The identified goals for the sale of the Complex were to maximize benefits to the community and to maximize the financial return of the site to Sedgwick County, and;

**WHEREAS**, An option has been posed to retain a +/-forty (40) acre site as a possible location for a satellite jail facility, and;

**WHEREAS**, The City has received numerous concerned comments from Valley Center residents and citizens of nearby cities in the vicinity of the Coliseum Complex regarding any type of land-use plan which would propose a site reserved for a future jail facility, and;

**WHEREAS**, The City believes the Coliseum Complex should have a land-use plan developed by commercial real estate professional and such plan should seek to detail the highest and best uses of the land along with the potential impact on surrounding property.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF VALLEY CENTER, KANSAS:**

**Section 1:** The City Council of Valley Center, Kansas, respectfully encourages the Sedgwick County Commission to develop a land-use plan for the Coliseum Complex and retain the services of a commercial real estate broker to market and sell the property.

**Section 2:** The City Council of Valley Center, Kansas, also requests the Sedgwick County Commission give no further consideration to retaining a site within the Coliseum Complex for the purpose of constructing any type of jail facility.

**Section 3:** The City Council of Valley Center, Kansas, directs the City Clerk or designee, to deliver an executed copy of this Resolution to the Chairman of Sedgwick County Commission and to the Mayors of the Cities of Park City, Bel Aire and Kechi.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas,  
this \_\_\_\_ day of \_\_\_\_\_ 2011.**

{SEAL}

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Michael McNown, Mayor

ATTEST:

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Kristine A. Polian, City Clerk

## **NEW BUSINESS**

### **B. ORDINANCE 1232-11; AMENDING CHAPTER 10.04 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS RELATED TO THE REGULATION OF TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KS, 1<sup>st</sup> READING:**

Should Council choose to proceed,

#### **RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1232-11, amending Chapter 10.04 of the Valley Center Municipal Code and amendments related to the Regulation of Traffic within the corporate limits of the City of Valley Center, Kansas, for 1<sup>st</sup> reading.

## ORDINANCE NO. 1232-11

**AN ORDINANCE RELATED TO THE REGULATION OF TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE 2011 "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," 39<sup>th</sup> EDITION, AMENDING CHAPTER 10.04 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 10, "Vehicles and Traffic," Chapter 10.04, "Standard Traffic Ordinance," Section 10, "Incorporating Standard Traffic Ordinance," is hereby amended to read as follows:

**10.04.010            Incorporating Standard Traffic Ordinance**

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Valley Center, Kansas, the 2011 "Standard Traffic Ordinance for Kansas Cities," 39<sup>th</sup> edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are omitted, deleted, modified or changed by Chapter 10 of the Valley Center Municipal Code, and amendments thereto. At least one copy of the Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1232-11," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of the incorporating ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the chapter shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

**Section 2. Severability.** Those sections, paragraphs, and provisions of Title 10 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance no to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Section 1 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 3. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

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**Section 4. Applicability and Effective Date** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2011.

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

{SEAL}

\_\_\_\_\_  
Michael McNown, Mayor

ATTEST:

\_\_\_\_\_  
Kristine A. Polian, City Clerk

## **NEW BUSINESS**

### **C. ORDINANCE 1233-11; AMENDING CHAPTER 9.01 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS RELATAED TO THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KS, 1<sup>st</sup> READING:**

Should Council choose to proceed,

#### **RECOMMENDED ACTION:**

Staff recommends motion to adopt Ordinance 1233-11, amending Chapter 9.01 of the Valley Center Municipal Code and amendments related to the regulations of Public Offenses within the corporate limits of the City of Valley Center, Kansas, for 1<sup>st</sup> reading.

**ORDINANCE NO. 1233-11**

**AN ORDINANCE RELATED TO THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE "2011 UNIFORM PUBLIC OFFENSE CODE," 27<sup>th</sup> EDITION, AMENDING CHAPTER 9.01 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO; AMENDING THE PROVISIONS THEREOF THAT REGULATE.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 9, "Public Peace, Safety and Morals," Chapter 9.01, "Uniform Public Offense Code," Section 10, "Adopted by Reference," is hereby amended to read as follows:

**9.01.010            Incorporating Uniform Public Offense Code**

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Valley Center, Kansas, that certain code known as the "Uniform Public Offense Code for Kansas Cities," Edition of 2011, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are omitted, deleted, modified or changed by Chapter 9 of the Valley Center Municipal Code, and amendments thereto. At least one copy of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1233-11," and to which shall be attached a copy of this Ordinance, and filed with the City Clerk, to be open for inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the City charged with the enforcement of this ordinance shall be supplied, at the cost of the City, such number of official copies of the ordinance similarly marked, as may be deemed expedient.

**Section 2. Severability.** Those sections, paragraphs, and provisions of Title 9 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance no to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Section 1 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 3. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

**Section 4. Applicability and Effective Date** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, this \_\_\_\_ day of \_\_\_\_\_ 2011.

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

{SEAL}

\_\_\_\_\_  
Michael McNown, Mayor

ATTEST:

\_\_\_\_\_  
Kristine A. Polian, City Clerk

## **CONSENT AGENDA**

### **A. REVENUE and EXPENSE FINANCIAL SUMMARIES for AUGUST 2011:**

### **B. STORMWATER DRAINAGE SYSTEM STANDARD OPERATING PROCEDURE (SOP):**

### **RECOMMENDED ACTION:**

Staff recommends motion to approve the Consent Agenda as presented.

## **CONSENT AGENDA**

### **A. REVENUE and EXPENSE FINANCIAL SUMMARIES FOR AUGUST 2011:**

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER OPERATING*
- *SEWER OPERATING*

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CITY OF VALLEY CENTER  
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010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	927,350.00	0.00	0.00	802,591.50	0.00	124,758.50	86.55
INTERGOVERNMENTAL	470,500.00	39,547.86	0.00	311,830.92	0.00	158,669.08	66.28
LICENSES & PERMITS	476,750.00	50,054.44	0.00	345,958.94	0.00	130,791.06	72.57
CHARGES FOR SERVICES	6,900.00	100.00	0.00	3,873.00	0.00	3,027.00	56.13
FINES & FORFEITURES	65,000.00	6,799.04	0.00	56,894.26	0.00	8,105.74	87.53
USE OF MONEY & PROPERTY	21,200.00	445.00	0.00	3,719.25	0.00	17,480.75	17.54
OTHER REVENUES	60,000.00	4,934.92	0.00	25,855.36	0.00	34,144.64	43.09
MISCELLANEOUS	142,000.00	295.00	0.00	9,228.48	0.00	132,771.52	6.50
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,169,700.00</b>	<b>102,176.26</b>	<b>0.00</b>	<b>1,559,951.71</b>	<b>0.00</b>	<b>609,748.29</b>	<b>71.90</b>
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	228,000.00	18,756.66	0.00	178,691.40	0.00	49,308.60	78.37
CONTRACTUAL SERVICES	148,095.00	11,081.77	0.00	97,243.08	733.76	50,118.16	66.16
COMMODITIES	9,000.00	1,558.59	0.00	6,787.49	0.00	2,212.51	75.42
CAPITAL OUTLAY	17,000.00	0.00	0.00	3,415.53	0.00	13,584.47	20.09
OTHER COSTS/MISC.	106,000.00	39.88	0.00	28,119.66	0.00	77,880.34	26.53
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>508,095.00</b>	<b>31,436.90</b>	<b>0.00</b>	<b>314,257.16</b>	<b>733.76</b>	<b>193,104.08</b>	<b>61.99</b>
<u>LEGAL &amp; MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	89,325.00	5,006.45	0.00	45,665.13	0.00	43,659.87	51.12
CONTRACTUAL SERVICES	16,270.00	492.51	0.00	8,026.86	155.92	8,087.22	50.29
COMMODITIES	850.00	15.80	0.00	619.84	0.00	230.16	72.92
CAPITAL OUTLAY	300.00	0.00	0.00	1,000.00	0.00	700.00	333.33
OTHER COSTS/MISC.	25,000.00	583.11	0.00	3,960.55	0.00	21,039.45	15.84
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LEGAL &amp; MUNICIPAL COURT</b>	<b>131,745.00</b>	<b>6,097.87</b>	<b>0.00</b>	<b>59,272.38</b>	<b>155.92</b>	<b>72,316.70</b>	<b>45.11</b>
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	54,075.00	4,616.00	0.00	30,340.48	0.00	23,734.52	56.11
CONTRACTUAL SERVICES	29,800.00	4,012.62	0.00	24,114.82	593.92	5,091.26	82.92
COMMODITIES	500.00	152.65	0.00	830.09	0.00	330.09	166.02
CAPITAL OUTLAY	3,000.00	75.98	0.00	11,398.43	0.00	8,398.43	379.95
OTHER COSTS/MISC.	15,000.00	789.67	0.00	13,241.50	0.00	1,758.50	88.28
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>102,375.00</b>	<b>9,646.92</b>	<b>0.00</b>	<b>79,925.32</b>	<b>593.92</b>	<b>21,855.76</b>	<b>78.65</b>





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CITY OF VALLEY CENTER  
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010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>PUBLIC WKS STORAGE BLDG</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	2,266,985.00	144,758.39	0.00	1,467,485.74	9,976.84	789,522.42	65.17
<hr/>							
** REVENUE OVER(UNDER) EXPENDITURES *(	97,285.00)	( 42,582.13)	0.00	92,465.97	( 9,976.84)	( 179,774.13	84.79-
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (	97,285.00)	( 42,582.13)	0.00	92,465.97	( 9,976.84)	( 179,774.13	84.79-

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CITY OF VALLEY CENTER  
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110-EMPLOYEE BENEFITS  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	639,120.00	0.00	0.00	557,073.14	0.00	82,046.86	87.16
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	15,000.00	2,275.90	0.00	20,998.86	0.00	5,998.86	139.99
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>654,120.00</b>	<b>2,275.90</b>	<b>0.00</b>	<b>578,072.00</b>	<b>0.00</b>	<b>76,048.00</b>	<b>88.37</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	608,825.00	74,923.36	0.00	404,465.75	0.00	204,359.25	66.43
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>638,825.00</b>	<b>74,923.36</b>	<b>0.00</b>	<b>404,465.75</b>	<b>0.00</b>	<b>234,359.25</b>	<b>63.31</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>638,825.00</b>	<b>74,923.36</b>	<b>0.00</b>	<b>404,465.75</b>	<b>0.00</b>	<b>234,359.25</b>	<b>63.31</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>15,295.00</b>	<b>( 72,647.46)</b>	<b>0.00</b>	<b>173,606.25</b>	<b>0.00</b>	<b>( 158,311.25)</b>	<b>135.05</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>15,295.00</b>	<b>( 72,647.46)</b>	<b>0.00</b>	<b>173,606.25</b>	<b>0.00</b>	<b>( 158,311.25)</b>	<b>135.05</b>

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CITY OF VALLEY CENTER  
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140-LIBRARY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	226,900.00	0.00	0.00	196,277.11	0.00	30,622.89	86.50
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>226,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>196,277.11</b>	<b>0.00</b>	<b>30,622.89</b>	<b>86.50</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	225,000.00	0.00	0.00	196,277.11	0.00	28,722.89	87.23
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>196,277.11</b>	<b>0.00</b>	<b>28,722.89</b>	<b>87.23</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>196,277.11</b>	<b>0.00</b>	<b>28,722.89</b>	<b>87.23</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>1,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,900.00</b>	<b>0.00</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET OTHER SOURCES/(USES)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>1,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,900.00</b>	<b>0.00</b>

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CITY OF VALLEY CENTER  
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150-SPECIAL HIGHWAY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	718,950.00	39,547.85	0.00	482,487.62	0.00	236,462.38	67.11
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	1,079.12	0.00	1,079.12	0.00
MISCELLANEOUS	60,500.00	0.00	0.00	0.00	0.00	60,500.00	0.00
<b>TOTAL REVENUES</b>	<b>779,450.00</b>	<b>39,547.85</b>	<b>0.00</b>	<b>483,566.74</b>	<b>0.00</b>	<b>295,883.26</b>	<b>62.04</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	222,500.00	17,037.86	0.00	138,181.32	0.00	84,318.68	62.10
CONTRACTUAL SERVICES	47,100.00	1,400.49	0.00	28,457.56	3.39	18,639.05	60.43
COMMODITIES	75,300.00	2,185.49	0.00	26,773.91	0.00	48,526.09	35.56
CAPITAL OUTLAY	398,500.00	138,937.78	0.00	148,943.67	39,988.25	209,568.08	47.41
OTHER COSTS/MISC.	71,000.00	0.00	0.00	0.00	0.00	71,000.00	0.00
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>824,400.00</b>	<b>159,561.62</b>	<b>0.00</b>	<b>342,356.46</b>	<b>39,991.64</b>	<b>442,051.90</b>	<b>46.38</b>
<b>TOTAL EXPENDITURES</b>	<b>824,400.00</b>	<b>159,561.62</b>	<b>0.00</b>	<b>342,356.46</b>	<b>39,991.64</b>	<b>442,051.90</b>	<b>46.38</b>
** REVENUE OVER(UNDER) EXPENDITURES *(	44,950.00)	( 120,013.77)	0.00	141,210.28	( 39,991.64)	( 146,168.64	225.18-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<u>REVENUE &amp; OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES) (	44,950.00)	( 120,013.77)	0.00	141,210.28	( 39,991.64)	( 146,168.64	225.18-

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160-EMERGENCY EQUIPMENT  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	49,910.00	0.00	0.00	43,603.04	0.00	6,306.96	87.36
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>49,910.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,603.04</b>	<b>0.00</b>	<b>6,306.96</b>	<b>87.36</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	54,000.00	0.00	0.00	53,976.88	0.00	23.12	99.96
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>54,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,976.88</b>	<b>0.00</b>	<b>23.12</b>	<b>99.96</b>
<b>TOTAL EXPENDITURES</b>	<b>54,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,976.88</b>	<b>0.00</b>	<b>23.12</b>	<b>99.96</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>4,090.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>( 10,373.84)</b>	<b>0.00</b>	<b>6,283.84</b>	<b>253.64</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES) (</b>	<b>4,090.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>( 10,373.84)</b>	<b>0.00</b>	<b>6,283.84</b>	<b>253.64</b>

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410-BOND & INTEREST  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	729,961.00	0.00	0.00	520,001.24	0.00	209,959.76	71.24
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	304.45	0.00	2,195.55	12.18
OTHER REVENUES	793,000.00	0.00	0.00	720,862.01	0.00	72,137.99	90.90
MISCELLANEOUS	98,000.00	0.00	0.00	0.00	0.00	98,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	7,196.93	0.00	7,196.93	0.00
MISC TRANSFERS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC TRANSFERS	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
<b>TOTAL REVENUES</b>	<b>1,833,961.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,248,364.63</b>	<b>0.00</b>	<b>585,596.37</b>	<b>68.07</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0.00
OTHER COSTS/MISC.	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
DEBT SERVICE	1,641,700.00	0.00	0.00	197,287.29	0.00	1,444,412.71	12.02
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,871,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>197,287.29</b>	<b>0.00</b>	<b>1,674,412.71</b>	<b>10.54</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,871,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>197,287.29</b>	<b>0.00</b>	<b>1,674,412.71</b>	<b>10.54</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>37,739.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>1,051,077.34</b>	<b>0.00</b>	<b>( 1,088,816.342,785.12-</b>	
OTHER FINANCING SOURCES	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET OTHER SOURCES/(USES)</b>	<b>180,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>180,500.00</b>	<b>0.00</b>
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>142,761.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,051,077.34</b>	<b>0.00</b>	<b>( 908,316.34</b>	<b>736.25</b>

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610-WATER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,121,100.00	172,184.87	0.00	955,135.56	0.00	165,964.44	85.20
USE OF MONEY & PROPERTY	500.00	0.00	0.00	0.00	0.00	500.00	0.00
OTHER REVENUES	0.00	0.00	0.00	10.00	0.00	10.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,121,600.00</b>	<b>172,184.87</b>	<b>0.00</b>	<b>955,145.56</b>	<b>0.00</b>	<b>166,454.44</b>	<b>85.16</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	295,300.00	26,794.34	0.00	216,154.58	0.00	79,145.42	73.20
CONTRACTUAL SERVICES	540,100.00	100,182.82	0.00	328,186.64	113,791.63	98,121.73	81.83
COMMODITIES	41,500.00	639.50	0.00	11,710.30	0.00	29,789.70	28.22
CAPITAL OUTLAY	49,000.00	5,204.56	0.00	14,520.04	0.00	34,479.96	29.63
OTHER COSTS/MISC.	296,970.00	0.00	0.00	137,200.00	0.00	159,770.00	46.20
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,222,870.00</b>	<b>132,821.22</b>	<b>0.00</b>	<b>707,771.56</b>	<b>113,791.63</b>	<b>401,306.81</b>	<b>67.18</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,222,870.00</b>	<b>132,821.22</b>	<b>0.00</b>	<b>707,771.56</b>	<b>113,791.63</b>	<b>401,306.81</b>	<b>67.18</b>
** REVENUE OVER(UNDER) EXPENDITURES *(	101,270.00)	39,363.65	0.00	247,374.00	( 113,791.63)	( 234,852.37	131.91-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>( 101,270.00)</b>	<b>39,363.65</b>	<b>0.00</b>	<b>247,374.00</b>	<b>( 113,791.63)</b>	<b>( 234,852.37</b>	<b>131.91-</b>

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612-STORMWATER UTILITY FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	62,000.00	2,895.00	0.00	23,498.80	0.00	38,501.20	37.90
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>62,000.00</b>	<b>2,895.00</b>	<b>0.00</b>	<b>23,498.80</b>	<b>0.00</b>	<b>38,501.20</b>	<b>37.90</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	35,000.00	47.49	0.00	8,587.76	0.00	26,412.24	24.54
COMMODITIES	0.00	143.10	0.00	253.89	0.00	253.89	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	22,500.00	0.00	0.00	434.85	0.00	22,065.15	1.93
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>57,500.00</b>	<b>190.59</b>	<b>0.00</b>	<b>9,276.50</b>	<b>0.00</b>	<b>48,223.50</b>	<b>16.13</b>
<b>TOTAL EXPENDITURES</b>	<b>57,500.00</b>	<b>190.59</b>	<b>0.00</b>	<b>9,276.50</b>	<b>0.00</b>	<b>48,223.50</b>	<b>16.13</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>4,500.00</b>	<b>2,704.41</b>	<b>0.00</b>	<b>14,222.30</b>	<b>0.00</b>	<b>9,722.30</b>	<b>316.05</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>4,500.00</b>	<b>2,704.41</b>	<b>0.00</b>	<b>14,222.30</b>	<b>0.00</b>	<b>9,722.30</b>	<b>316.05</b>

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620-SEWER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,011,800.00	84,584.83	0.00	647,008.26	0.00	364,791.74	63.95
USE OF MONEY & PROPERTY	200.00	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REVENUES	3,500.00	100.00	0.00	1,617.75	0.00	1,882.25	46.22
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,015,500.00</b>	<b>84,684.83</b>	<b>0.00</b>	<b>648,626.01</b>	<b>0.00</b>	<b>366,873.99</b>	<b>63.87</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	234,600.00	15,536.37	0.00	120,900.43	0.00	113,699.57	51.53
CONTRACTUAL SERVICES	299,400.00	17,424.58	0.00	126,370.77	1,502.43	171,526.80	42.71
COMMODITIES	26,200.00	810.21	0.00	5,615.76	0.00	20,584.24	21.43
CAPITAL OUTLAY	19,000.00	12,049.41	0.00	12,049.41	0.00	6,950.59	63.42
OTHER COSTS/MISC.	449,500.00	0.00	0.00	0.00	0.00	449,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,028,700.00</b>	<b>45,820.57</b>	<b>0.00</b>	<b>264,936.37</b>	<b>1,502.43</b>	<b>762,261.20</b>	<b>25.90</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,028,700.00</b>	<b>45,820.57</b>	<b>0.00</b>	<b>264,936.37</b>	<b>1,502.43</b>	<b>762,261.20</b>	<b>25.90</b>
** REVENUE OVER(UNDER) EXPENDITURES *(	13,200.00)	38,864.26	0.00	383,689.64	( 1,502.43)	( 395,387.212,895.36-	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<u>REVENUE &amp; OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES) (	13,200.00)	38,864.26	0.00	383,689.64	( 1,502.43)	( 395,387.212,895.36-	

**CONSENT AGENDA**

**B. STORMWATER DRAINAGE SYSTEM STANDARD  
OPERATING PROCEDURE (SOP):**

**CITY OF VALLEY CENTER  
STORMWATER DRAINAGE SYSTEM  
STANDARD OPERATING PROCEDURE (SOP)**

Adopted on September 20, 2011

**OBJECTIVE**

This Standard Operating Procedure (SOP) specifies responsibilities and procedures for inspecting and cleaning the streams, ditches and storage basins in the City of Valley Center.

**RESPONSIBILITIES**

The Director of Public Works is responsible for the administration of this SOP and the performance of the City of Valley Center staff identified herein and will be responsible for the following:

- A. Inspecting the streams, ditches and storage basins in accordance with this SOP and respond to complaints and inquiries received by the City of Valley Center
- B. Forward drainage problem reports to the appropriate office for action
- C. Enforce the Stormwater Ordinance of the City of Valley Center and related regulations on dumping or depositing material in the drainage system
- D. Serve maintenance notices to private property owners. Property owners will be responsible for maintaining the streams, ditches and detention basins on their properties.
- E. Clean or clear away any debris in streams, ditches and storage basins on public property, right-of-way and easements in accordance with this SOP.
- F. Director of Parks and Public Buildings Superintendent is responsible for cleaning the streams, ditches and storage basins in City parks in accordance with this SOP
- G. All work on county or railroad property shall be coordinated with the appropriate county or railroad offices.

**JURISDICTION**

This SOP covers the following public and private surface drainage areas and any tributaries to these two major drainageways:

- A. The eastern part of the City of Valley Center by the West Branch of the West Chisholm Creek Floodway and Trails View (Spasticvillie) Slough, within the West Branch of the West Chisholm Creek Floodway, and Trails View (Spasticvillie) Slough floodways.
- B. The western part of the City by the Little Arkansas River within the Little Arkansas River floodplain.

**IDENTIFICATION OF PROBLEMS**

- A. The Flood Coordinator or his/her designee, shall inspect all the watercourses and basins annually and the trouble spots in drainage system at least semi-annual and during storm season.
- B. Within 24 hours of a major storm, the Flood Coordinator or his or her designee shall inspect the “choke points” where debris has been known to accumulate.
- C. The Flood Coordinator or his/her designee shall complete a Drainage Inspection Report after each inspection. If the Flood Coordinator finds a problem, a Drainage Problem Report shall be completed and forwarded to the appropriate office. A copy of the report shall be kept in an appropriate file.
- D. The Flood Coordinator or his/her designee shall inspect all complaints submitted by residents, community officials, or other community offices. Such complaints shall be recorded on the Drainage Problem Report form.

## **STAFF REPORTS**

**A. City Clerk Polian**

**B. Chief of Police Hephner**

- Police Department August 2011 Report
- Municipal Court August 2011 Report

**C. Fire Chief Tormey**

- Fire Department August 2011 Activity Report

**D. Community Development Officer Utecht**

**E. City Superintendent Dunn**

**F. Parks & Public Buildings Superintendent Owings**

**G. City Engineer Kelsey**

**H. City Attorney Arbuckle**

**I. City Administrator Pile**

Officer's Report

September 9, 2011

Chief Mark V. Hephner #1

Attention: Joel Pile  
City Administrator  
Valley Center Kansas

Subject: Valley Center Police August Monthly Report

The Police Department answered 271 calls for service during August 2011. Of those calls, 57 generated police cases. Emergency Communications/Records recorded 66 Fire Department calls for service, 78 records dissemination requests, 1232 telephone calls and 253 citizen contacts. The following is a break down of the police department cases:

**Calls for Service:** Three 911 hang up call; eight alarm calls; nine animal calls; one assault report; twenty assist citizen/motorist calls; fifteen assist EMS calls; eleven assist fire; twenty-nine assist other agency calls; six burglary reports; two criminal damage to property cases; thirteen check business/residence calls; two check shots fired calls; eight check the welfare calls; one child in need of care report; one curfew violation; eight disorderly conduct/disturbance calls; fourteen driving/parking complaints; two DUI cases; four DV calls; one embezzlement case; one fireworks call; eleven found property cases; two funeral escorts; three harassment/phone call complaints; one incest case; one indecent exposure case; one injury accident; one lost child call; four loud music/noise calls; fourteen misc reports; four non injury accidents; fourteen outside assist cases; two runaway reports; one sick and cared for report; one suicidal person call; ten suspicious activity/persons/vehicle calls; nine theft cases; nine traffic hazard calls; one trespassing calls one truant case; one violation of PFA report; and three warrant arrests. Officers wrote seventy-seven citations with one hundred and eight violations during the month.

During the month of august, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 0 hours.

The chief attended NIMS class MSG-336 august 2-4. The chief met with the new high school administration, Dr Springston, and Sheriff Hinshaw regarding reporting with the new high school now being in the county. The chief attended the monthly Sedgwick County Chief's Meeting in Goddard on August 11. The chief, Mr. Pile and department heads met with Rick Shellenberger regarding updating the cities Emergency Response Plan.

During the month, Detective Sergeant Lloyd Newman II along with Sgt Vogt supervised Municipal Court sessions during the month. Sgt Newman assisted working the school zones the first several weeks of school.

Sgt Vogt attended an Operation Impact meeting on August 10. He worked on two officer complaints. He organized and worked on the STEP Program on DUI enforcement. He supervised the FTO training of Officer Crice. He assisted working school zones the first several weeks of school.

Detective Grayson spent much of the month attending training. He did assist Sheriff Detectives with interviews at the VC Public Safety Building. He also spent a week as a Field Training Officer training Officer Crice.

Officer Easley was on light duty during the month of July. He has been assisting with follow-up investigations and working on grants. He was able to obtain charges on one person through municipal court and three juveniles were charged through juvenile court. He also did seven background checks on potential dispatch applicants.

**Training:** The monthly training for all department members was on Slips & Falls-a requirement by KMIT. Sgt Newman and Detective Grayson attended the Protect Our Children Conference in Wichita. Sgt Newman and Sgt Vogt attended two day training on Internal Investigation at KLETC. Detective Grayson attended the Wellness Conference in Wichita. Detective Grayson attended training on "Officer Involved Shootings." Detective Grayson and Officer Adams attended training on "Middle Management Assessment."

**Community Outreach Programs:** Officer Adams is working with the elementary schools to send out information to parents regarding using seatbelts and car seats appropriately. While watching school zones he noticed numerous violations of this type. He is organizing an enforcement action to ensure compliance.

Officer Adams spent twelve hours on the Cadet related programs including meetings.

First and second shift officers have spent considerable time enforcing speed limits in school zones this month.

**Response Times Average:**

Priority calls-4 minutes

Non-priority calls (Report calls)-10 minutes

**Miscellaneous items:** The department had its annual audit on NCIC by the Highway Patrol. The department was found to be in compliance in areas. Lead Dispatcher Tedesco did an excellent job preparing the department for the audit.

Officer Easley wrote a revision for a JAG Grant.

Chief Mark Hephner  
Valley Center Police Chief  
September 9, 2011

**MUNICIPAL COURT**

8-10-2011

73 TOTAL CASES  
40 TOTAL PERSONS

2 CASES WITH NO STATUS CHG.  
7 FINALIZED - FOUND GUILTY  
30 CONTINUED TO NEW DATE  
12 CONTINUED  
2 LATE NOTICE  
9 EXTENSION OF TIME TO PAY  
2 TRIAL TO NEW DATE  
4 WARRANT ISSUED  
1 SENTENCING TO NEW DATE  
2 INITIAL APPEARANCE TO NEW DATE  
2 DISMISSED/PRESENTED INSURANCE

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8-24-2011

89 TOTAL CASES  
52 TOTAL PERSONS

7 CASES WITH NO STATUS CHG.  
11 FINALIZED - FOUND GUILTY  
34 CONTINUED TO NEW DATE  
6 CONTINUED  
4 DISMISSED/PRESENTED INSURANCE  
2 LATE NOTICE

2 REVIEW HEARING

- **6 INITIAL APPEARANCE TO NEW DATE**

4 PAYMENT PLAN  
4 EXTENSION OF TIME TO PAY  
1 TRIAL  
4 DISMISSED WITHOUT PREJUDICE  
1 WARRANT ISSUED  
3 SENTENCING TO NEW DATE

**August 2011 Activity Report**

The Fire Department responded to 66 calls for service in August; these are broken down as follows.

<b><u>Calls For Service</u></b>	<b><u>City</u></b>	<b><u>Townships</u></b>
Building Fire (Automatic Aid Received)	1	0
Building Fire (Automatic Aid Given)	0	1
Building Fire	0	1
Passenger Vehicle Fire	1	0
Grass Fire	0	2
Unauthorized Burning	1	0
Motor Vehicle Accident with Injuries	1	0
Motor Vehicle Accident with no Injuries	0	1
Medical Assist, Assist EMS Crew	11	0
EMS Call	3	0
Power Lines Down	2	0
Electrical Wiring Equipment Problem, Other	2	0
System Alarm Malfunction, Other	1	0
Unintentional Transmission of Medical Alarm, Other	1	0
Alarm System Sounded Due to Malfunction	1	0
Smoke Detector Activated Due to Malfunction	1	0
False Alarm or False Call, Other	1	0
Special Type of Incident, Other	2	0
Good Intent Call	4	0
Dispatched and Cancelled En Route	4	8
Burn Permit	16	0

2 Firefighters Conducted Fire Prevention Activities at Sunflower Gardens (August 3<sup>rd</sup> 2011).

17 Firefighters Attended Training in Valley Center Training Consisted of Water Rescue Training and Drafting Operations (August 15<sup>th</sup> 2011).

9 Firefighters Participated in the Muscular Dystrophy Association Boot Drive (August 27<sup>th</sup>, 28<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup> of 2011).

13 Firefighters Attended Training in Valley Center Training Consisted of Rescue Intervention Crew (RIC) Equipment Familiarization and a Tour of the New High School (August 29<sup>th</sup>2011).

**CHIEF TORMEY**

## **GOVERNING BODY REPORTS**

**A. Mayor McNown**

**B. Councilmember Leftoff**

**C. Councilmember Cicirello**

**D. Councilmember Smith**

**E. Councilmember Gerling**

**F. Councilmember Maschino**

**G. Councilmember L. Jackson**

**H. Councilmember K. Jackson**

**I. Councilmember Hobson**

**ADJOURN**