

CITY OF VALLEY CENTER

FINAL AGENDA

September 1, 2011

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

September 6, 2011

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
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11. **OLD BUSINESS** p 35
 - A. Ordinance 1230-11, Adopting City Policy regarding Right-of-Way Mowing,
1st Reading p 36 (*tabled at August 2, 2011 meeting*)
12. **NEW BUSINESS** p 42
 - A. Discussion Re: Proposed Sedgwick County Jail Location p 42
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 - B. Fall Festival Request for additional street closure p 49
 - C. Special Use Permit - Request to use Lions Park p 52
14. **STAFF REPORTS** p 56
15. **GOVERNING BODY REPORTS** p 73
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the minutes from the meeting of August 16, 2011 Regular Council Meeting as prepared by the City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the August 16, 2011 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
 AUGUST 16, 2011
 CITY HALL
 121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Judith Leftoff, Marci Maschino, Lou Cicirello, Harrison Gerling, Al Hobson, Lionel Jackson, and Dan Smith.

Staff Present: Joel Pile, City Administrator
 Kristine Polian, City Clerk
 Richard Dunn, City Superintendent
 Lonnie Tormey, Fire Chief
 Mark Hephner, Police Chief
 Neal Owings, Parks and Public Buildings Superintendent
 Mike Kelsey, City Engineer
 Warren Utecht, Community Development Director

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Councilmember Maschino requested that the Resolution from the Consent Agenda be removed to be discussed.

Mayor McNown moved Resolution 582-11 from the Consent Agenda to New Business.

Cicirello moved, second by Maschino, to approve the Agenda as amended. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- AUGUST 2, 2011 REGULAR COUNCIL MEETING

An error was found in the motion to remove the irrigation and seeding from Arrowhead Park- Cicirello made the motion, seconded by Hobson.

L. Jackson moved, second by Cicirello, to approve the Minutes from the August 2, 2011 Regular Council Meeting as amended. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 08/16/2011

Cicirello moved, second by L. Jackson, to approve Appropriation Ordinance No. 08/16/2011 as presented. Vote yea: K. Jackson, Leftoff, Maschino, Cicirello, Gerling, L. Jackson and Smith. Opposed: Hobson. Motion carried.

JULY 2011 TREASURER'S REPORT

Maschino moved, second by Cicirello, to receive and file the July 2011 Treasurer's Report. Vote yea: unanimous. Motion carried.

COMMITTEES AND COMMISSIONSVETERAN'S DAY COMMITTEE

K. Jackson reported the Veteran's Day Committee met on August 9, 2011 and the date of the Veteran's Day event will be the morning of November 5, 2011.

NEW BUSINESSCONSIDERATION OF CHAMBER OF COMMERCE REQUESTS FOR FALL FESTIVAL

Trisha Schmidt, representative of the Valley Center Chamber of Commerce, explained the events of the Fall Festival, stating that since this is the 50th Anniversary of the Fall Festival they would like to provide a meal for the community. Asked Council to sponsor the meal with a donation of \$9,000. Also asked for approval of street closures per their request.

Hobson stated as much as he appreciated the Fall Festival, he did not feel like the tax payers would appreciate the \$9,000 expenditure.

Cicirello moved, second by Hobson, to approve the street closure request for the 2011 Fall Festival as presented. Vote yea: unanimous. Motion carried.

Cicirello moved, second by Maschino, to close McLaughlin Park pond for a period of one week to allow for restocking of fish for the Fall Festival fishing tournament, contingent on adequate liability insurance. Vote yea: unanimous. Motion carried.

Cicirello moved to provide \$5,000 to the Chamber for the Fall Festival for meal sponsorship. Motion died for lack of second.

Gerling moved, second by Leftoff, to provide \$3,500 to the Chamber for the Fall Festival for meal sponsorship. Vote yea: Leftoff, Maschino, Cicirello, Gerling, L. Jackson and Smith. Opposed: K. Jackson and Hobson. Motion carried.

DISCUSSION REGARDING CITY COMPUTER SERVER

Hobson moved, second by Cicirello, to approve the purchase of a new server with Exchange and necessary support equipment, not to exceed \$25,000. Vote yea: K. Jackson, Leftoff, Maschino, Cicirello, Hobson, L. Jackson and Smith. Opposed: Gerling. Motion carried.

CONSIDERATION OF DEDICATING CERTAIN SECTIONS OF MERIDIAN "VETERAN'S MEMORIAL DRIVE"

K. Jackson stated the consensus was made by the Veteran's Committee to name Meridian "Veteran's Memorial Drive" and that the money for the signs needed for the dedication would come out of the Veteran's Day event budget.

Maschino stated she would much rather see the money intended for the signs be used to bring people to the City for the event.

Hobson moved, second by Cicirello, to approve the dedication of Meridian Avenue from the south city limits to the north city limits as "Veteran's Memorial Drive" and cause signs to be erected recognizing such dedication. Vote yea: K. Jackson, Leftoff, Cicirello, Gerling, Hobson, L. Jackson and Smith. Opposed: Maschino. Motion carried.

REQUEST FOR PARK USE FROM FRIENDS OF LIBRARY

Cicirello moved, second by Gerling, to approve the use of Lions Park for an event held by the Friends of the Library, contingent on adequate liability insurance. Vote yea: unanimous. Motion carried.

RESOLUTION 582-11- FLEXIBLE SPENDING ACCOUNT PLAN DOCUMENTS AMENDMENT

City Clerk Polian stated the amendment made in the Plan Documents is to remove the clause that allows for over-the-counter drug purchases to be reimbursable, which stems from the Patient Protection and Affordable Care Act.

Maschino moved, second by Cicirello, to adopt Resolution 582-11, adopting the amended Plan Documents for the Flexible Spending Account program. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

Cicirello moved, second by Hobson, to approve the Consent Agenda as amended. Vote yea: unanimous. Motion carried.

STAFF REPORTS

PARKS AND PUBLIC BUILDINGS SUPERINTENDENT OWINGS

Stated the pool has closed for the season but the Splash Park will be open until approximately Valley Center Fall Festival weekend.

GOVERNING BODY REPORTS

MAYOR MCNOWN

Asked council members to assist with serving refreshments to the ambassadors at the Veterans Day event; if able to assist please be there by 8:00 a.m.

COUNCILMEMBER GERLING

Asked Staff to look into two very large potholes on 5th Street.

COUNCILMEMBER HOBSON

Said he was approached by someone concerned about the run-off water from the splash pad in McLaughlin Park. Asked Staff if they knew of any better way to deal with the run-off water.

Parks Superintendent Owings stated he is interested in possibly channeling the run-off water into the pond, but doesn't know if that is feasible; stated he and City Engineer Kelsey can look into the issue further.

L. Jackson moved, second by Maschino, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 8:07 p.m.

Kristine A. Polian, City Clerk

CLERK’S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for September 6, 2011 as prepared by City Staff.

September 6, 2011 Appropriation

- Packet #1 \$ 359,514.98
- Packet #2 2,991.86
- Packet #3 \$ 50.00

Total \$ **362,556.84**

RECOMMENDED ACTION:

Staff recommends motion to approve the September 6, 2011 Appropriation Ordinance as presented / amended.

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COUNCIL MTG PKT #1 Sept 6, 2011

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A T & T KANSAS	8-9-2011 THRU 9-8-2011	GENERAL FUND	ADMINISTRATION	305.43
	8-9-2011 THRU 9-8-2011	GENERAL FUND	LEGAL & MUNICIPAL COUR	34.62
	8-9-2011 THRU 9-8-2011	GENERAL FUND	POLICE	209.29
	8-9-2011 THRU 9-8-2011	GENERAL FUND	FIRE	34.26
	8-9-2011 THRU 9-8-2011	GENERAL FUND	EMERGENCY COMMUNICATIO	182.18
	8-9-2011 THRU 9-8-2011	GENERAL FUND	PARKS AND PUBLIC GROUN	52.15
	8-9-2011 THRU 9-8-2011	WATER OPERATING	NON-DEPARTMENTAL	136.59
	AUG 9, 2011 - SEP 8, 2011	WATER OPERATING	NON-DEPARTMENTAL	35.05
	DES SUBSTATION	SEWER OPERATING	NON-DEPARTMENTAL	40.10
	8-9-2011 THRU 9-8-2011	SEWER OPERATING	NON-DEPARTMENTAL	183.79
	TOTAL:			1,213.46
ADMIN PRO	AUGUST MONTHLY FEE	GENERAL FUND	ADMINISTRATION	182.00
			TOTAL:	182.00
AFLAC	PU215449 ACC TW	GENERAL FUND	NON-DEPARTMENTAL	24.10
	PV184034 STD CS	GENERAL FUND	NON-DEPARTMENTAL	39.40
	PU342670 STD PT	GENERAL FUND	NON-DEPARTMENTAL	37.96
	PU215450 CAN	GENERAL FUND	NON-DEPARTMENTAL	32.11
	PJ720568 ACC DR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	24.10
	PJ720569 CAN DR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	22.70
	P6996300 ACC RD	WATER OPERATING	NON-DEPARTMENTAL	26.20
		TOTAL:		
APAC INC SHEARS	PATCH & MILL OVERLAY	SPECIAL HIGHWAY	SPECIAL HIGHWAY	82,894.47
			TOTAL:	82,894.47
ARK VALLEY NEWS	OUR OLDER YOUTH	GENERAL FUND	ADMINISTRATION	29.00
			TOTAL:	29.00
ASSESMET STRATEGIES	PERSONNEL TRAINING	GENERAL FUND	POLICE	300.00
			TOTAL:	300.00
AT&T	COMMUNITY BLDG INTERNET	GENERAL FUND	PARKS AND PUBLIC GROUN	65.00
			TOTAL:	65.00
BEALL & MITCHELL LLC	CASE# 097357	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
			TOTAL:	150.00
BOB KELLET INSURANCE AGENT	COOL NET SHADES @ PO	GENERAL FUND	PARKS AND PUBLIC GROUN	30.00
			TOTAL:	30.00
CIERO COMMUNICATIONS	RADIO CONSOLE	GENERAL FUND	EMERGENCY COMMUNICATIO	42.75
			TOTAL:	42.75
CITY OF WICHITA	JULY BOISOLIDS	SEWER OPERATING	NON-DEPARTMENTAL	3,360.00
			TOTAL:	3,360.00
CIVIC PLUS	AUGUST MONTHLY SPAM FEE	GENERAL FUND	ADMINISTRATION	27.04
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	LEGAL & MUNICIPAL COUR	2.08
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	COMMUNITY DEVELOPMENT	3.12
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	POLICE	22.88
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	FIRE	26.00
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	EMERGENCY COMMUNICATIO	9.36
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	PARKS AND PUBLIC GROUN	4.16
	AUGUST MONTHLY SPAM FEE	GENERAL FUND	ENVIRONMENTAL SERVICES	1.04

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	AUGUST MONTHLY SPAM FEE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1.04
	AUGUST MONTHLY SPAM FEE	WATER OPERATING	NON-DEPARTMENTAL	5.20
	AUGUST MONTHLY SPAM FEE	STORMWATER UTILITY	INVALID DEPARTMENT	2.08
			TOTAL:	104.00
CRAIN CHEMICAL	ZIPPY WASH	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
			TOTAL:	135.00
DONDLINGER & SONS CONSTUTION	SURFACE AERATOR REPAIR	SEWER OPERATING	NON-DEPARTMENTAL	9,500.00
			TOTAL:	9,500.00
DR CRUM AND TODD PA	ADDISON RESTITUTION	GENERAL FUND	NON-DEPARTMENTAL	25.00
			TOTAL:	25.00
FIRST UNITED METHODIST CHURCH	HAWN RESTITUTION	GENERAL FUND	NON-DEPARTMENTAL	324.44
			TOTAL:	324.44
FOSTER & ASSOCIATES	JUNE 2011 THRU AUG 10, 20	GENERAL FUND	COMMUNITY DEVELOPMENT	811.16
			TOTAL:	811.16
ING LIFE INSURANCE & ANNUITY	VFG496-0159	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-7047	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-9889	GENERAL FUND	NON-DEPARTMENTAL	350.00
	VFG496-1325	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-9681	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-5676	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-1112	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-0196	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-0225	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-0165	GENERAL FUND	NON-DEPARTMENTAL	350.00
	VFG496-0023	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-0222	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-0052	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-0176	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-8830	SPECIAL HIGHWAY	NON-DEPARTMENTAL	15.00
	VFG496-0224	SPECIAL HIGHWAY	NON-DEPARTMENTAL	15.00
	VFG496-2852	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0649	WATER OPERATING	NON-DEPARTMENTAL	200.00
	VFG496-0235	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0013	WATER OPERATING	NON-DEPARTMENTAL	200.00
			TOTAL:	1,599.00
INTERLINGUAL SERVICE	INTERPRETER SVCS 7/27/201	GENERAL FUND	LEGAL & MUNICIPAL COUR	45.00
			TOTAL:	45.00
INTRUST BANK NA	FED TAX W/H-GENERAL	GENERAL FUND	NON-DEPARTMENTAL	4,923.68
	EMP FICA W/H-GENERAL	GENERAL FUND	NON-DEPARTMENTAL	2,012.60
	EMP MEDICARE-GENERA	GENERAL FUND	NON-DEPARTMENTAL	694.80
	EMP FED TAX W/H-GEN	GENERAL FUND	NON-DEPARTMENTAL	4,828.82
	EMP FICA DEDUCT-GEN	GENERAL FUND	NON-DEPARTMENTAL	1,966.57
	EMP MEDICARE-GEN	GENERAL FUND	NON-DEPARTMENTAL	678.89
	EMPR BENEFITS-MEDIC	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	694.80
	EMPR BENEFITS-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	2,970.97
	EMPR BENEFITS-MEDIC	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	678.89
	EMPR BENEFITS-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	2,903.05
	FED TAX W/H-SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	530.63

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	EMP FICA W/H-SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	237.26
	EMP MEDICARE-SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	81.90
	EMP FED TAX W/H-STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	437.72
	EMP FICA DEDUCT-STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	196.87
	EMP MEDICARE-STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	67.96
	EMPR BENEFITS-MEDIC	SPECIAL HIGHWAY	SPECIAL HIGHWAY	81.90
	EMPR BENEFITS-FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	350.23
	EMPR BENEFITS-MEDIC	SPECIAL HIGHWAY	SPECIAL HIGHWAY	67.96
	EMPR BENEFITS-FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	290.61
	FED TAX W/H-WATER	WATER OPERATING	NON-DEPARTMENTAL	864.49
	EMP FICA W/H-WATER	WATER OPERATING	NON-DEPARTMENTAL	388.23
	EMP MEDICARE-WATER	WATER OPERATING	NON-DEPARTMENTAL	134.02
	EMP FED TAX W/H-WTR	WATER OPERATING	NON-DEPARTMENTAL	831.36
	EMP FICA DEDUCT-WTR	WATER OPERATING	NON-DEPARTMENTAL	377.05
	EMP MEDICARE-WTR	WATER OPERATING	NON-DEPARTMENTAL	130.17
	EMPR BENEFITS-MEDIC	WATER OPERATING	NON-DEPARTMENTAL	134.02
	EMPR BENEFITS-FICA	WATER OPERATING	NON-DEPARTMENTAL	573.10
	EMPR BENEFITS-MEDIC	WATER OPERATING	NON-DEPARTMENTAL	130.17
	EMPR BENEFITS-FICA	WATER OPERATING	NON-DEPARTMENTAL	556.62
	FED TAX W/H-SEWER	SEWER OPERATING	NON-DEPARTMENTAL	288.55
	EMP FICA W/H-SEWER	SEWER OPERATING	NON-DEPARTMENTAL	136.46
	EMP MEDICARE-SEWER	SEWER OPERATING	NON-DEPARTMENTAL	47.11
	EMP FED TAX W/H-SWR	SEWER OPERATING	NON-DEPARTMENTAL	329.39
	EMP FICA DEDUCT-SWR	SEWER OPERATING	NON-DEPARTMENTAL	148.37
	EMP MEDICARE-SWR	SEWER OPERATING	NON-DEPARTMENTAL	51.23
	EMPR BENEFITS-MEDIC	SEWER OPERATING	NON-DEPARTMENTAL	47.11
	EMPR BENEFITS-FICA	SEWER OPERATING	NON-DEPARTMENTAL	201.45
	EMPR BENEFITS-MEDIC	SEWER OPERATING	NON-DEPARTMENTAL	51.23
	EMPR BENEFITS-FICA	SEWER OPERATING	NON-DEPARTMENTAL	219.03
			TOTAL:	30,335.27
INTRUST CARD CENTER CITY OF VALLEY CEN	SEDCO INSPECTION FEE	GENERAL FUND	NON-DEPARTMENTAL	2,286.88
	ANNUAL SUPPLEMENTAL	GENERAL FUND	ADMINISTRATION	338.00
	IIMC MEMBERSHIP RENE	GENERAL FUND	ADMINISTRATION	100.00
	VALLEYCENTER-KS.GOV	GENERAL FUND	ADMINISTRATION	125.00
	OVERAGES	GENERAL FUND	ADMINISTRATION	192.00
	VC CITY HALL LETTERH	GENERAL FUND	ADMINISTRATION	182.00
	COX	GENERAL FUND	ADMINISTRATION	111.37
	COX	GENERAL FUND	ADMINISTRATION	17.41
	BIOMETERIC SCREENING	GENERAL FUND	ADMINISTRATION	23.42
	EMPLOYEE APPRECIATIO	GENERAL FUND	ADMINISTRATION	40.88
	MOVING ENVIROMENTAL	GENERAL FUND	ADMINISTRATION	42.92
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	9.99
	OFFICE SUPPLIES POCK	GENERAL FUND	ADMINISTRATION	448.67
	3 HOLE PUNCH PAPER(8	GENERAL FUND	ADMINISTRATION	60.00
	4 1LB RUBBERBANDS	GENERAL FUND	ADMINISTRATION	15.80
	(50) REEMS COPY PAPE	GENERAL FUND	ADMINISTRATION	197.50
	CITY HALL FIRST AID	GENERAL FUND	ADMINISTRATION	87.56
	FAIRFIELD INN-TOPEKA	GENERAL FUND	ADMINISTRATION	103.44
	COX	GENERAL FUND	LEGAL & MUNICIPAL COUR	15.80
	UTECHT BUSINESS CARD	GENERAL FUND	COMMUNITY DEVELOPMENT	118.00
	COX	GENERAL FUND	COMMUNITY DEVELOPMENT	18.58
	COX	GENERAL FUND	COMMUNITY DEVELOPMENT	17.40
	CHAMBER & KS GAS REP	GENERAL FUND	COMMUNITY DEVELOPMENT	25.25
	PDF TO WORD	GENERAL FUND	COMMUNITY DEVELOPMENT	39.90
	3-HOLE PUNCH PAPER(2	GENERAL FUND	COMMUNITY DEVELOPMENT	15.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	(24) 3 RING BINDERS	GENERAL FUND	COMMUNITY DEVELOPMENT	85.11
	PANEL WALL HOOKS BAS	GENERAL FUND	COMMUNITY DEVELOPMENT	12.64
	500 GB PORTABLE	GENERAL FUND	COMMUNITY DEVELOPMENT	75.98
	POSTAGE	GENERAL FUND	POLICE	8.32
	POSTAGE	GENERAL FUND	POLICE	2.60
	LODGING VOGT	GENERAL FUND	POLICE	40.28
	VOGT TRAINING CLASS	GENERAL FUND	POLICE	50.00
	SCHRAG TRAINING	GENERAL FUND	POLICE	25.00
	KIA HOSTING REFRESHM	GENERAL FUND	POLICE	17.55
	NUTS & BOLTS	GENERAL FUND	POLICE	1.55
	MULTIPLE VEHICLE REP	GENERAL FUND	POLICE	456.28
	CAR #11 REPAIR LF	GENERAL FUND	POLICE	16.00
	CAR #11 REPAIR RR TI	GENERAL FUND	POLICE	16.00
	CAR REPAIRS #9 & #7	GENERAL FUND	POLICE	132.70
	SHROUD	GENERAL FUND	POLICE	135.00
	KEYS #2,#4 #1 PATROL	GENERAL FUND	POLICE	13.95
	GAS #1 CAR IN WICHIT	GENERAL FUND	POLICE	10.00
	UNIFORMS	GENERAL FUND	POLICE	104.97
	UNIFORMS	GENERAL FUND	POLICE	224.85
	COX	GENERAL FUND	POLICE	15.80
	AMMO	GENERAL FUND	POLICE	136.00
	INVESTIGATION EQUIPM	GENERAL FUND	POLICE	26.50
	VALLEY DRUG-INADVERTANT CH	GENERAL FUND	POLICE	4.00-
	JOHNSON CTY COMM COLL-CANC	GENERAL FUND	POLICE	339.34-
	NFPA MEMBERSHIP RENE	GENERAL FUND	FIRE	150.00
	2 ARMORED PLUGS & CO	GENERAL FUND	FIRE	26.36
	BATTERY ACCESSORY CO	GENERAL FUND	FIRE	27.37
	CRIPMER TOOL, WIRE C	GENERAL FUND	FIRE	111.07
	BATTERY CABLE ENDS	GENERAL FUND	FIRE	6.06
	INSERT BIT & SET	GENERAL FUND	FIRE	28.26
	COX	GENERAL FUND	FIRE	15.80
	WATER & GATORADE	GENERAL FUND	FIRE	66.94
	SENSOR-4 GAS MONITOR	GENERAL FUND	FIRE	323.46
	ID RIBBON	GENERAL FUND	FIRE	119.50
	1" LETTERS FOR HELME	GENERAL FUND	FIRE	7.58
	WATER & GATORADE	GENERAL FUND	FIRE	63.97
	SIMPLE GREEN CLEANER	GENERAL FUND	FIRE	18.84
	2 NOZZELS, HOSE COUP	GENERAL FUND	FIRE	1,061.90
	FIRE PREVENTION MATE	GENERAL FUND	FIRE	268.81
	COX	GENERAL FUND	EMERGENCY COMMUNICATIO	15.80
	BRAKE LIGHT REPAIR	GENERAL FUND	PARKS AND PUBLIC GROUN	42.76
	LAWN FERTLIZER APPLI	GENERAL FUND	PARKS AND PUBLIC GROUN	3,304.50
	CONTROLS & SPLASH PA	GENERAL FUND	PARKS AND PUBLIC GROUN	88.50
	CONNECT BOOST PUMP-P	GENERAL FUND	PARKS AND PUBLIC GROUN	165.00
	SEASONAL MAINT CHEC	GENERAL FUND	PARKS AND PUBLIC GROUN	463.10
	REPAIR POTABLE RADIO	GENERAL FUND	PARKS AND PUBLIC GROUN	35.73
	REPLACE BUSHINGS & A	GENERAL FUND	PARKS AND PUBLIC GROUN	355.00
	JUNE UNIFORMS	GENERAL FUND	PARKS AND PUBLIC GROUN	101.22
	TAILER TAG	GENERAL FUND	PARKS AND PUBLIC GROUN	25.50
	CHAIN & KEYS	GENERAL FUND	PARKS AND PUBLIC GROUN	7.97
	CIRCUIT TESTER CHAIN	GENERAL FUND	PARKS AND PUBLIC GROUN	28.52
	POOL SUPPLIES	GENERAL FUND	PARKS AND PUBLIC GROUN	13.58
	VINYL GLOVES	GENERAL FUND	PARKS AND PUBLIC GROUN	87.17
	PLUMBING PARTS & GLU	GENERAL FUND	PARKS AND PUBLIC GROUN	6.38
	IRRIGATION SPRINKLER	GENERAL FUND	PARKS AND PUBLIC GROUN	247.12
	SIMPLE GREEN & FUSES	GENERAL FUND	PARKS AND PUBLIC GROUN	15.98

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	HASP. NUTS, PAD LOCK	GENERAL FUND	PARKS AND PUBLIC GROUN	82.51
	TREATED LUMBER	GENERAL FUND	PARKS AND PUBLIC GROUN	26.01
	TRASH CAN	GENERAL FUND	PARKS AND PUBLIC GROUN	18.79
	POOL THERMOMETER	GENERAL FUND	PARKS AND PUBLIC GROUN	8.99
	NUTS, BOLTS & LIGHT	GENERAL FUND	PARKS AND PUBLIC GROUN	6.82
	DEODORIZER	GENERAL FUND	PARKS AND PUBLIC GROUN	138.66
	CLEANING SUPPLIES	GENERAL FUND	PARKS AND PUBLIC GROUN	278.90
	10-150LB CHLORINE GA	GENERAL FUND	PARKS AND PUBLIC GROUN	1,096.30
	POOL CHEMICALS	GENERAL FUND	PARKS AND PUBLIC GROUN	439.64
	TRAILER	GENERAL FUND	PARKS AND PUBLIC GROUN	2,190.00
	TREE SPRAYING PROGRA	GENERAL FUND	PARKS AND PUBLIC GROUN	1,145.00
	WICHITA ANIMAL SHEL	GENERAL FUND	ENVIRONMENTAL SERVICES	245.00
	6 DAYS SHLTER SERVIC	GENERAL FUND	ENVIRONMENTAL SERVICES	90.00
	UNIFORMS	GENERAL FUND	ENVIRONMENTAL SERVICES	439.82
	COX	GENERAL FUND	ENVIRONMENTAL SERVICES	15.80
	VEHICLE KEYS & CHAIN	GENERAL FUND	ENVIRONMENTAL SERVICES	9.76
	TREE REMOVAL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	275.00
	#30 AIR FILTER 1974	SPECIAL HIGHWAY	SPECIAL HIGHWAY	52.78
	JUNE UNIFORMS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	144.65
	3 PAINT NO PARKING S	SPECIAL HIGHWAY	SPECIAL HIGHWAY	19.95
	NUTS FOR SAFETY BLAD	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1.90
	WASHERS FOR SIGN	SPECIAL HIGHWAY	SPECIAL HIGHWAY	11.47
	25 2X2X12" GRADING S	SPECIAL HIGHWAY	SPECIAL HIGHWAY	9.00
	AXE TO CUT ROOTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	39.79
	MICROPHONE FOR #3 WA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	73.50
	VALVE FOR PORTABLE A	SPECIAL HIGHWAY	SPECIAL HIGHWAY	6.99
	STIHL TRIMMER REPAIR	SPECIAL HIGHWAY	SPECIAL HIGHWAY	312.49
	2.5 GAL ROUNDUP & 3	SPECIAL HIGHWAY	SPECIAL HIGHWAY	104.96
	8 SPEED LIMIT SIGNS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	339.96
	25 WOOD LOCATE STAKE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	13.00
	5 FENCE POSTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	16.45
	3 EXTENTION CORDS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	46.77
	20" FAN	SPECIAL HIGHWAY	SPECIAL HIGHWAY	34.99
	SOAP DISPENSER	SPECIAL HIGHWAY	SPECIAL HIGHWAY	17.79
	2 TIRES& LABOR #34	SPECIAL HIGHWAY	SPECIAL HIGHWAY	318.42
	CENTER BROOM SWEEPER	SPECIAL HIGHWAY	SPECIAL HIGHWAY	475.61
	FIX FLAT ON GRADER	SPECIAL HIGHWAY	SPECIAL HIGHWAY	160.85
	11.65 TONS SAND	SPECIAL HIGHWAY	SPECIAL HIGHWAY	46.60
	POSTAGE SAFETY VIDEO	WATER OPERATING	NON-DEPARTMENTAL	1.88
	JULY WATER BACTERIA	WATER OPERATING	NON-DEPARTMENTAL	5.10
	JULY WATER BACTERIA	WATER OPERATING	NON-DEPARTMENTAL	5.10
	JULY WATER BACTERIA	WATER OPERATING	NON-DEPARTMENTAL	5.10
	DUTY PHONE MAY-JUNE	WATER OPERATING	NON-DEPARTMENTAL	31.13
	JUNE MAIN COPIER/PR	WATER OPERATING	NON-DEPARTMENTAL	71.80
	#33 OIL FILTER	WATER OPERATING	NON-DEPARTMENTAL	1.99
	#20 TIRE REPAIR	WATER OPERATING	NON-DEPARTMENTAL	10.00
	VAC TRAILER HOSE & F	WATER OPERATING	NON-DEPARTMENTAL	347.68
	HYDRAULIC VALVE REPA	WATER OPERATING	NON-DEPARTMENTAL	353.84
	BATTERY FOR VAC MACH	WATER OPERATING	NON-DEPARTMENTAL	79.99
	BOOSTER STATION PUMP	WATER OPERATING	NON-DEPARTMENTAL	6,107.00
	BOOSTER STATION ALAR	WATER OPERATING	NON-DEPARTMENTAL	1,101.84
	JUNE UNIFORMS	WATER OPERATING	NON-DEPARTMENTAL	144.65
	DESK CHAIR & OFFICE	WATER OPERATING	NON-DEPARTMENTAL	188.24
	1.5 NIPPLE PLUMBING	WATER OPERATING	NON-DEPARTMENTAL	1.39
	TIE WIRE FOR SAFETY	WATER OPERATING	NON-DEPARTMENTAL	16.17
	4 SAW ALL BLADES	WATER OPERATING	NON-DEPARTMENTAL	17.16

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	VH #20 MISC TOOLS &	WATER OPERATING	NON-DEPARTMENTAL	81.97
	24 QT COOLER	WATER OPERATING	NON-DEPARTMENTAL	25.79
	AIR FRESHNER & CLEAN	WATER OPERATING	NON-DEPARTMENTAL	8.78
	COLOR PENCILS	WATER OPERATING	NON-DEPARTMENTAL	2.55
	NUMBER TO IDENTIFY V	WATER OPERATING	NON-DEPARTMENTAL	1.28
	BACKFLOW & WATER PAR	WATER OPERATING	NON-DEPARTMENTAL	102.86
	2-5 GALLONS GAS CANS	WATER OPERATING	NON-DEPARTMENTAL	33.58
	CABLE KIT FOR DVD	WATER OPERATING	NON-DEPARTMENTAL	8.39
	10" & 12" ADJUSTABLE	WATER OPERATING	NON-DEPARTMENTAL	28.37
	GATORADE & MISC SUPP	WATER OPERATING	NON-DEPARTMENTAL	50.08
	7.25 SHREDDED TOP SO	WATER OPERATING	NON-DEPARTMENTAL	88.45
	BARTELS TVHOW AND RENT	WATER OPERATING	NON-DEPARTMENTAL	15.56-
	STORMDRAIN MANHOLE R	STORMWATER UTILITY	INVALID DEPARTMENT	103.20
	10 BAGS OF QUICKCRET	STORMWATER UTILITY	INVALID DEPARTMENT	39.90
	VC LIFT STATION BATT	SEWER OPERATING	NON-DEPARTMENTAL	352.58
	YEARLY CERIFICATION	SEWER OPERATING	NON-DEPARTMENTAL	89.00
	STERRING WHEEL COVER	SEWER OPERATING	NON-DEPARTMENTAL	9.99
	2 BELTS FOR PUMP STA	SEWER OPERATING	NON-DEPARTMENTAL	16.07
	BELT FOR SEWER PLANT	SEWER OPERATING	NON-DEPARTMENTAL	4.38
	BOLTS, NUTS & WASHER	SEWER OPERATING	NON-DEPARTMENTAL	24.90
	REPAIR AERATION BASI	SEWER OPERATING	NON-DEPARTMENTAL	79.21
	PARTS AERATION BASIN	SEWER OPERATING	NON-DEPARTMENTAL	15.14
	SEAL KIT FOR SLUDGE	SEWER OPERATING	NON-DEPARTMENTAL	27.18
	AIR CYLINDER FOR SLU	SEWER OPERATING	NON-DEPARTMENTAL	111.68
	GASKET & SEALER	SEWER OPERATING	NON-DEPARTMENTAL	15.87
	AIR SHAFT COVER, GAS	SEWER OPERATING	NON-DEPARTMENTAL	164.74
	FLYGH T PUMP SHERIAN	SEWER OPERATING	NON-DEPARTMENTAL	2,968.21
	STORM DRAIN & FORD L	SEWER OPERATING	NON-DEPARTMENTAL	27.75
	JUNE UNIFORMS	SEWER OPERATING	NON-DEPARTMENTAL	144.65
	CELL PHONE CASE DUTY	SEWER OPERATING	NON-DEPARTMENTAL	13.93
	PROPANE CYLINDER	SEWER OPERATING	NON-DEPARTMENTAL	36.68
	10 QT COOLER	SEWER OPERATING	NON-DEPARTMENTAL	16.79
	GATORADE	SEWER OPERATING	NON-DEPARTMENTAL	15.00
	GATORADE	SEWER OPERATING	NON-DEPARTMENTAL	20.00
	2 PLIERS 7" DIAGONAL	SEWER OPERATING	NON-DEPARTMENTAL	35.77
	26'-8" SEWER PIPE 26	SEWER OPERATING	NON-DEPARTMENTAL	441.28
	3 CANS DEEP WOODS OF	SEWER OPERATING	NON-DEPARTMENTAL	20.37
	BATTERIES	SEWER OPERATING	NON-DEPARTMENTAL	92.74
	6 GALLON OF LUBE	SEWER OPERATING	NON-DEPARTMENTAL	117.65
	2 BEARINGS FOR AERAT	SEWER OPERATING	NON-DEPARTMENTAL	<u>2,549.41</u>
			TOTAL:	38,204.97
JOURNAL COMMUNICATIONS, INC.	MAGAZINE AD	GENERAL FUND	COMMUNITY DEVELOPMENT	<u>2,875.00</u>
			TOTAL:	2,875.00
KACM- KACM TREASURER	2011 FALL CONFERENCE	GENERAL FUND	LEGAL & MUNICIPAL COUR	<u>50.00</u>
			TOTAL:	50.00
KANSAS ASSN-CHIEF OF POLICE	2011 KACP FALL MH	GENERAL FUND	POLICE	125.00
	2011 KACP FALL LN	GENERAL FUND	POLICE	125.00
	2011 KACP FALL MV	GENERAL FUND	POLICE	<u>125.00</u>
			TOTAL:	375.00
KANSAS DEPT OF LABOR	KANSAS DEPT OF LABOR	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	104.68-
	2ND QTR UNEMP WAGE REPO	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	104.68
	KANSAS DEPT OF LABOR	SPECIAL HIGHWAY	SPECIAL HIGHWAY	32.40-

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2ND QTR UNEMP WAGE REPO	SPECIAL HIGHWAY	SPECIAL HIGHWAY	32.40
	KANSAS DEPT OF LABOR	WATER OPERATING	NON-DEPARTMENTAL	59.59-
	2ND QTR UNEMP WAGE REPO	WATER OPERATING	NON-DEPARTMENTAL	59.59
	KANSAS DEPT OF LABOR	SEWER OPERATING	NON-DEPARTMENTAL	21.54-
	2ND QTR UNEMP WAGE REPO	SEWER OPERATING	NON-DEPARTMENTAL	<u>21.54</u>
			TOTAL:	0.00
KANSAS DEPT OF REVENUE	1223-3639-4524 GENER	GENERAL FUND	NON-DEPARTMENTAL	2,012.57
	KS KW-5 TAX W/H-8260	GENERAL FUND	NON-DEPARTMENTAL	1,974.51
	1223-3639-4524 SP ST	SPECIAL HIGHWAY	NON-DEPARTMENTAL	208.59
	KS KW-5 TAX W/H-8260	SPECIAL HIGHWAY	NON-DEPARTMENTAL	165.82
	1223-3639-4524 WATER	WATER OPERATING	NON-DEPARTMENTAL	438.24
	KS KW-5 TAX W/H-8260	WATER OPERATING	NON-DEPARTMENTAL	418.98
	1223-3639-4524 SEWER	SEWER OPERATING	NON-DEPARTMENTAL	115.36
	KS KW-5 TAX W/H-8260	SEWER OPERATING	NON-DEPARTMENTAL	<u>134.65</u>
			TOTAL:	5,468.72
KANSAS GAS SERVICE	7/1/2011 THRU 8/2/2011	GENERAL FUND	ADMINISTRATION	152.68
	7/1/2011 THRU 8/2/2011	GENERAL FUND	POLICE	11.38
	7/1/2011 THRU 8/2/2011	GENERAL FUND	FIRE	5.69
	7/1/2011 THRU 8/2/2011	GENERAL FUND	EMERGENCY COMMUNICATIO	11.38
	7/1/2011 THRU 8/2/2011	WATER OPERATING	NON-DEPARTMENTAL	26.73
	7/1/2011 THRU 8/2/2011	SEWER OPERATING	NON-DEPARTMENTAL	<u>272.96</u>
			TOTAL:	480.82
KANSAS OFFICE OF THE TREASURER	JULY 2011 FEES	GENERAL FUND	NON-DEPARTMENTAL	675.49
	JULY 2011 FEES	GENERAL FUND	NON-DEPARTMENTAL	17.01
	JULY 2011 FEES	GENERAL FUND	NON-DEPARTMENTAL	<u>194.50</u>
			TOTAL:	887.00
KANSAS ONE-CALL SYSTEM IN	JULY 2011 LOCATES	WATER OPERATING	NON-DEPARTMENTAL	<u>57.40</u>
			TOTAL:	57.40
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	112.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	09DM009607	GENERAL FUND	NON-DEPARTMENTAL	144.92
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	112.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50
	06DM000734	WATER OPERATING	NON-DEPARTMENTAL	374.39
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	<u>204.50</u>
			TOTAL:	2,116.01
KDHE	ANNUAL STORMWATER PERMIT	SEWER OPERATING	NON-DEPARTMENTAL	<u>60.00</u>
			TOTAL:	60.00
KHP PARTNERS PROGRAM	BODY ARMOR	GENERAL FUND	POLICE	189.00
	BODY ARMOR	GENERAL FUND	POLICE	189.00
	BODY ARMOR	EQUIPMENT RESERVE	NON-DEPARTMENTAL	189.00
	BODY ARMOR	EQUIPMENT RESERVE	NON-DEPARTMENTAL	<u>189.00</u>
			TOTAL:	756.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
KPERS	1129246-EMP TIER 1	GENERAL FUND	NON-DEPARTMENTAL	1,597.56	
	1129246-EMP TIER 1	GENERAL FUND	NON-DEPARTMENTAL	62.77	
	1129246-EMP TIER II	GENERAL FUND	NON-DEPARTMENTAL	416.62	
	EMP DEDUCT-TIER I	GENERAL FUND	NON-DEPARTMENTAL	1,630.49	
	EMP DEDUCT-MIL BYBK	GENERAL FUND	NON-DEPARTMENTAL	62.77	
	EMP DEDUCT-TIER II	GENERAL FUND	NON-DEPARTMENTAL	431.37	
	1129246-EMPR TIER 1	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,099.01	
	1129246-EMPR TIER II	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	537.44	
	EMP BENEFITS-TIER 1	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,064.07	
	EMPR BENEFIT-TIER II	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	556.47	
	1129246-EMP TIER 1	SPECIAL HIGHWAY	NON-DEPARTMENTAL	144.38	
	1129246-EMP TIER II	SPECIAL HIGHWAY	NON-DEPARTMENTAL	113.10	
	EMP DEDUCT-TIER I	SPECIAL HIGHWAY	NON-DEPARTMENTAL	135.66	
	EMP DEDUCT-TIER II	SPECIAL HIGHWAY	NON-DEPARTMENTAL	105.38	
	1129246-EMPR TIER 1	SPECIAL HIGHWAY	SPECIAL HIGHWAY	279.39	
	1129246-EMP TIER II	SPECIAL HIGHWAY	SPECIAL HIGHWAY	145.91	
	EMPR BENEFITS-TIER 1	SPECIAL HIGHWAY	SPECIAL HIGHWAY	240.93	
	EMPR BENEFIT-TIER II	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.94	
	1129246-EMP TIER 1	WATER OPERATING	NON-DEPARTMENTAL	225.31	
	1129246-EMP TIER II	WATER OPERATING	NON-DEPARTMENTAL	199.24	
	EMP DEDUCT-TIER 1	WATER OPERATING	NON-DEPARTMENTAL	236.63	
	EMP DEDUCT-TIER II	WATER OPERATING	NON-DEPARTMENTAL	177.52	
	1129246-EMPR TIER 1	WATER OPERATING	NON-DEPARTMENTAL	435.97	
	1129246-EMP TIER II	WATER OPERATING	NON-DEPARTMENTAL	257.01	
	EMPR BENEFITS-TIER 1	WATER OPERATING	NON-DEPARTMENTAL	442.97	
	EMPR BENEFIT-TIER II	WATER OPERATING	NON-DEPARTMENTAL	229.01	
	1129246-EMP TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	139.60	
	EMP DEDUCT-TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	150.94	
	1129246-EMPR TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	270.12	
	EMPR BENEFITS-TIER 1	SEWER OPERATING	NON-DEPARTMENTAL	292.06	
				TOTAL:	15,815.64
	LAFARGE NORTH AMERICA INC	BASE ROCK BUENA VISTA RD	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3,465.49
		BASE ROCK BUENA VISTA RD	SPECIAL HIGHWAY	SPECIAL HIGHWAY	4,701.80
			TOTAL:	8,167.29	
LAURIE B WILLIAMS	0914039	GENERAL FUND	NON-DEPARTMENTAL	55.00	
	08-12231-13	GENERAL FUND	NON-DEPARTMENTAL	100.00	
	09-14039	GENERAL FUND	NON-DEPARTMENTAL	55.00	
	081223113	WATER OPERATING	NON-DEPARTMENTAL	100.00	
	081002813	WATER OPERATING	NON-DEPARTMENTAL	84.00	
	08-10028-13	WATER OPERATING	NON-DEPARTMENTAL	84.00	
			TOTAL:	478.00	
LEEKERS	RESITUTION ELLIS	GENERAL FUND	NON-DEPARTMENTAL	109.00	
			TOTAL:	109.00	
LOYAL AMERICAN LIFE INSURANCE CO	LY0053572L KP	GENERAL FUND	NON-DEPARTMENTAL	27.94	
	LY0053573L CS	GENERAL FUND	NON-DEPARTMENTAL	27.94	
	LY0054799L KP	GENERAL FUND	NON-DEPARTMENTAL	12.70	
	LY0054783L CS	GENERAL FUND	NON-DEPARTMENTAL	12.70	
			TOTAL:	81.28	
MATTHEW W RICKE, SCN#20995	11LM171	SPECIAL HIGHWAY	NON-DEPARTMENTAL	191.11	
	11 LM 171	SPECIAL HIGHWAY	NON-DEPARTMENTAL	191.11	
			TOTAL:	382.22	

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MAX FIRE APPARATUS	631005 ELITE XR CAMERA	EQUIPMENT RESERVE	INVALID DEPARTMENT	<u>9,326.00</u>
			TOTAL:	9,326.00
MEDICAL PLAZA OF VALLEY CENTER	E28422 - CRICE	GENERAL FUND	POLICE	442.00
	E28001 - HARP	GENERAL FUND	EMERGENCY COMMUNICATIO	<u>178.00</u>
			TOTAL:	620.00
MIES CONSTUCTION INC	1 1/2" PVC PIPE	WATER OPERATING	NON-DEPARTMENTAL	<u>600.00</u>
			TOTAL:	600.00
MYRON CORP	2012 POCKET CALENDER	GENERAL FUND	ADMINISTRATION	694.91
	SHIPPING	GENERAL FUND	ADMINISTRATION	<u>44.16</u>
			TOTAL:	739.07
P E C	JULY 2011 SERVICES	GENERAL FUND	ADMINISTRATION	654.55
	CEMETERY ROAD EXPANSION	CAPITAL PROJECTS F	CEMETERY ROAD	<u>1,000.00</u>
			TOTAL:	1,654.55
P S I	SONIC WALL	EQUIPMENT RESERVE	NON-DEPARTMENTAL	<u>1,168.64</u>
			TOTAL:	1,168.64
PEARSON EXCAVATING INC	VC CEMETARY ROAD #2	CAPITAL PROJECTS F	CEMETERY ROAD	<u>3,979.84</u>
			TOTAL:	3,979.84
PREFERRED PLUS OF KANSAS	SEPT 2011 DD PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	1,999.46
	SEPT 2011 PPK PRE	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	27,885.73
	SEPT 2011 DD PREMIUM	SPECIAL HIGHWAY	NON-DEPARTMENTAL	163.08
	SEPT 2011 PPK PREMIUM	SPECIAL HIGHWAY	SPECIAL HIGHWAY	2,551.99
	SEPT 2011 DD PREMIUM	WATER OPERATING	NON-DEPARTMENTAL	243.30
	SEPT 2011 PPK PREMIUM	WATER OPERATING	NON-DEPARTMENTAL	2,885.28
	SEPT 2011 DD PREMIUM	SEWER OPERATING	NON-DEPARTMENTAL	181.32
	SEPT 2011 PPK PREMIUM	SEWER OPERATING	NON-DEPARTMENTAL	<u>3,158.97</u>
			TOTAL:	39,069.13
RODNEY T HOLLINGER, III	508 MEEDS	GENERAL FUND	ENVIRONMENTAL SERVICES	<u>100.00</u>
			TOTAL:	100.00
SECURITY BENEFIT	613042-457-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-457-6484	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-6484	GENERAL FUND	NON-DEPARTMENTAL	<u>25.00</u>
			TOTAL:	100.00
SEDGWICK COUNTY	JULY HOUSING FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	<u>583.11</u>
			TOTAL:	583.11
SOUTH CENTRAL SEALING LLC	SLURRY SEAL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	<u>47,876.02</u>
			TOTAL:	47,876.02
TECHNIQUE DATA SYSTEMS	ANNUAL MAINTENANCE	GENERAL FUND	ADMINISTRATION	<u>250.00</u>
			TOTAL:	250.00
TYLER TECHNOLOGIES INC	AUG 2011 MONTHLY FEE	GENERAL FUND	ADMINISTRATION	25.00
	AUG 2011 MONTHLY FEE	GENERAL FUND	LEGAL & MUNICIPAL COUR	75.00
	AUG 2011 MONTHLY FEE	GENERAL FUND	LEGAL & MUNICIPAL COUR	25.00
	AUG 2011 MONTHLY FEE	WATER OPERATING	NON-DEPARTMENTAL	20.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	AUG 2011 MONTHLY FEE	STORMWATER UTILITY	INVALID DEPARTMENT	20.00
	AUG 2011 MONTHLY FEE	SOLID WASTE UTILIT	INVALID DEPARTMENT	20.00
	AUG 2011 MONTHLY FEE	SEWER OPERATING	NON-DEPARTMENTAL	<u>20.00</u>
			TOTAL:	205.00
U S DEPT OF EDUCATION	S447705160	GENERAL FUND	NON-DEPARTMENTAL	168.72
	S447705160	GENERAL FUND	NON-DEPARTMENTAL	<u>168.72</u>
			TOTAL:	337.44
VALLEY CENTER BOOSTER CLUB	2011/2012 FALL WINTER PRO	GENERAL FUND	ADMINISTRATION	<u>50.00</u>
			TOTAL:	50.00
VANTAGEPOINT TRANS AGENTS	462106-0266	GENERAL FUND	NON-DEPARTMENTAL	15.00
	462106-0052	GENERAL FUND	NON-DEPARTMENTAL	50.00
	462106-0114	GENERAL FUND	NON-DEPARTMENTAL	25.00
	466779-9524	GENERAL FUND	NON-DEPARTMENTAL	15.00
	466779-5676	GENERAL FUND	NON-DEPARTMENTAL	50.00
	466779-1923	GENERAL FUND	NON-DEPARTMENTAL	<u>25.00</u>
			TOTAL:	180.00
W D CLEANING INC	STRIP & WAX PSB, PW & SEW	GENERAL FUND	PARKS AND PUBLIC GROUN	1,349.35
	PROXIMITY SWITCH	GENERAL FUND	PARKS AND PUBLIC GROUN	<u>228.73</u>
			TOTAL:	1,578.08
WASTE MANAGEMENT OF WICHITA	JULY SOILD WASTE SVCS	SOLID WASTE UTILIT	INVALID DEPARTMENT	<u>26,561.00</u>
			TOTAL:	26,561.00
WESTAR ENERGY	ADMIN	GENERAL FUND	ADMINISTRATION	3,265.65
	ST LIGHTS	GENERAL FUND	ADMINISTRATION	3,212.94
	ADMIN SIRENS	GENERAL FUND	ADMINISTRATION	39.88
	POLICE	GENERAL FUND	POLICE	723.12
	FIRE	GENERAL FUND	FIRE	353.16
	EMER COMMS	GENERAL FUND	EMERGENCY COMMUNICATIO	706.32
	PARKS	GENERAL FUND	PARKS AND PUBLIC GROUN	683.97
	SP STREETS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	916.21
	WATER	WATER OPERATING	NON-DEPARTMENTAL	1,498.41
	SEWER	SEWER OPERATING	NON-DEPARTMENTAL	<u>5,420.97</u>
			TOTAL:	16,820.63

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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===== FUND TOTALS =====
010 GENERAL FUND                69,491.71
110 EMPLOYEE BENEFITS           42,390.43
127 EQUIPMENT RESERVE           10,872.64
150 SPECIAL HIGHWAY             149,705.18
350 CAPITAL PROJECTS FUND        4,979.84
610 WATER OPERATING              23,097.26
612 STORMWATER UTILITY FUND      165.18
613 SOLID WASTE UTILITY          26,581.00
620 SEWER OPERATING              32,231.74
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                                GRAND TOTAL: 359,514.98
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TOTAL PAGES: 11

08-31-2011 09:26 AM

COUNCIL MTG PKT #1 Sept 6, 2011

PAGE: 12

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 8/10/2011 THRU 8/26/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT #1 Sept 6, 2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

08-31-2011 09:33 AM

COUNCIL MTG PKT #2 Sept 6, 2011

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CATHY SEXTON	8/2011 SR COORD CONTRACT	SPECIAL PARKS AND	NON-DEPARTMENTAL	<u>1,125.00</u>
			TOTAL:	1,125.00
JACKIE BROWN	JULY 2011 MILEAGE	GENERAL FUND	ADMINISTRATION	<u>8.38</u>
			TOTAL:	8.38
JOEL D FILE	MAY 2011 MILEAGE	GENERAL FUND	ADMINISTRATION	119.85
	JUNE 2011 MILAGE	GENERAL FUND	ADMINISTRATION	108.63
	JULY 2011 MILEAGE	GENERAL FUND	ADMINISTRATION	<u>97.68</u>
			TOTAL:	326.16
KRISTINE POLIAN	8-9-2011 THRU 8-23-2011	GENERAL FUND	ADMINISTRATION	202.58
	TURNPIKE	GENERAL FUND	ADMINISTRATION	<u>5.25</u>
			TOTAL:	207.83
TYLER ALDERSON	ALDERON EMT REIMBURSEMENT	GENERAL FUND	FIRE	<u>1,248.50</u>
			TOTAL:	1,248.50
WILLARD SMITH	TRAVEL REIM LKM ARK CITY	GENERAL FUND	ADMINISTRATION	<u>75.99</u>
			TOTAL:	75.99

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===== FUND TOTALS =====
010 GENERAL FUND          1,866.86
020 SPECIAL PARKS AND REC  1,125.00
-----
GRAND TOTAL:              2,991.86
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TOTAL PAGES: 1

08-31-2011 09:33 AM

COUNCIL MTG PKT #2 Sept 6, 2011

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 8/10/2011 THRU 8/26/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT #2 Sept 6, 2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

08-31-2011 09:35 AM

COUNCIL MTG PKT #3 Sept 6, 2011

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ANGEL OBERMEYER	RENTAL FEE RETURN	GENERAL FUND	PARKS AND PUBLIC GROUN	20.00
			TOTAL:	20.00
CAROLYN FRY	RENTAL FEES RETURNED	GENERAL FUND	PARKS AND PUBLIC GROUN	20.00
			TOTAL:	20.00
VALLEY CENTER VETERINARY CLINIC	REIMBUR #0383	GENERAL FUND	ENVIRONMENTAL SERVICES	10.00
			TOTAL:	10.00

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===== FUND TOTALS =====
010 GENERAL FUND                50.00
-----
GRAND TOTAL:                    50.00
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TOTAL PAGES: 1

08-31-2011 09:35 AM

COUNCIL MTG PKT #3 Sept 6, 2011

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 04-CVC - REIMBURSEMENTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 8/10/2011 THRU 8/26/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT #3 Sept 6, 2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

PRESENTATIONS / PROCLAMATIONS

A. CONSTITUTION WEEK PROCLAMATION:

Request that September 17-23, 2011 be declared Constitution Week in the City of Valley Center.

PROCLAMATION FOR CONSTITUTION WEEK

September 17 – 23, 2011

WHEREAS: September 17, 2011, marks the two hundred twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Michael D. McNown, by virtue of the authority vested in me as Mayor of the City of Valley Center, Kansas, do hereby proclaim the week of September 17 through 23, 2011 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution and the rights, privileges, and responsibilities they afforded us, protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Valley Center to be affixed this 6th day of September of the year of our Lord two thousand and eleven.

SEAL

Signed _____

Michael McNown, Mayor

Attest _____

Kristine Polian, City Clerk

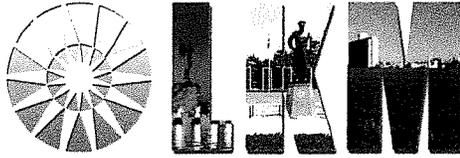
PUBLIC FORUM

APPOINTMENTS

A. SELECTION OF LKM VOTING DELEGATES:

- 2 Delegates
- 2 Alternates

LEAGUE OF KANSAS MUNICIPALITIES



1910 • A CENTURY OF SERVICE • 2010

300 SW 8TH AVENUE, STE. 100
 TOPEKA, KS 66603-3951
 P: (785) 354-9565
 F: (785) 354-4186
 WWW.LKM.ORG

August 18, 2011

Dear City Clerks or City Managers/City Administrators:

We are pleased the League's Annual Conference in Wichita, October 8-10, 2011 is shaping up to be an exciting experience. We have an outstanding program of speakers, panel discussions and workshops planned which are highlighted in the July issue of the *Kansas Government Journal*.

I am writing to invite your city governing body to register its League voting delegates. State law provides that the governing body of each member city of the League may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League. League bylaws provide that a city voting delegate or alternate delegate qualifies by having his or her name, city title and address registered with the executive director.

Each member city needs to file new registration forms with the **League of Kansas Municipalities, 300 SW 8th Avenue, Topeka, KS 66603, by Friday, September 9th**.

Article 4, Sec. 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

City Population	No. Votes	No. Delegate Forms	No. Alternate Forms
1 - 2,500	1	1	1
2,501 - 7,500	2	2	2
7,501 - 17,500	3	3	3
17,501 - 37,500	4	4	4
37,501 - 77,500	5	5	5
77,501 - 117,500	6	6	6
117,501 - 157,500	7	7	7
157,501 - 197,500	8	8	8
197,501 - 237,500	9	9	9
237,501 - 277,500	10	10	10
277,501 - 355,500	11	11	11
355,501 - 395,500	12	12	12

A business and policy session of city voting delegates will be held on Monday afternoon, October 10th at the conference in Wichita.

I look forward to hearing from you.

Sincerely,

Don Moler
 Executive Director

Enclosures

**CITY VOTING DELEGATE REGISTRATION
League of Kansas Municipalities**

The Governing Body of the City of _____

has elected: Name _____

Title _____

Address _____

E-Mail Address _____

to be (circle one)

voting delegate 1 2
alternate voting delegate 1 2

to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.

Signed: _____
City Clerk

Date: _____

INSTRUCTIONS

Four voting delegate registration forms are enclosed. Based on its current population, your city may have two voting delegates. A separate form should be filed for your voting delegate and for any alternate delegate you elect.

Actions taken at the League's annual business session are taken by vote of the individual voting delegates present unless the weighted voting system is triggered by the request of ten or more delegates.

If the weighted voting system is used, a roll call vote of member cities will be held. Under a roll call by city, your city will have one vote.

State Law Authorizing City Delegates

K.S.A. Supp. 12-1601f. "The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities."

League Bylaw on Election and Qualifying of Delegates

Article 2, Section 2. "When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates in accordance with the provisions of Article 4 of these bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified."

COMMITTEES, COMMISSIONS

A. MINUTES FOR COUNCIL REVIEW:

- Planning Commission / BZA August 23, 2011 Meeting
- Valley Center Veterans Committee August 9, 2011 Meeting

VALLEY CENTER PLANNING COMMISSION**MINUTES**

7:00 P.M., Tuesday, August 23, 2011
Valley Center City Hall at 121 S. Meridian Avenue

Chairman Janzen called the meeting to order at 7:02 p.m. with the following members present: Gary Janzen, Don Bosken, John Dailey, Steve Jackson, Danny Park, Kathryn Schroeder, Dee Wretberg, and Ricky Shellenbarger.

Planning Commission member absent: Jaque Davis

Staff Present: Joel Pile, City Administrator

Warren Utecht, Community Development Director

APPROVAL OF THE AGENDA

Commissioner Shellenbarger made a motion to approve the agenda, Motion was seconded by Commissioner Bosken and passed unanimously.

MINUTES OF July 26, 2011 REGULAR MEETING

Commissioner Dailey noted on page 2 that the Zoning Regulations were referred to as the Zoning Ordinance and the Planning Commission was referred to as the Planning Commission. Motion was made and seconded to approve the July 26, 2011 minutes with the change from "Ordinance" to "Regulation" and "Plan" Commission to "Planning" Commission as noted by Commissioner Dailey. Vote passed unanimously.

ITEMS BY THE COMMUNITY DEVELOPMENT DIRECTOR

Warren Utecht explained that the Floodplain Regulations that were in the Planning Commission Packet was taken out of the Zoning Ordinance and designated as Article 18 (Article 17 is the Zoning Ordinance). The Floodplain Regulations, which had been a "model-ordinance" provided by FEMA, was reviewed by the Planning Commission last fall and adopted by Ordinance at the December City Council meeting. The regulations at that time were in a pdf format and did not fit the numbering system of the municipal code. These regulations also do not appear on the City's website. Now that these regulations have been digitized and reformatted to fit the Municipal Code numbering system, the City can more easily update the regulations as required by FEMA. Commissioner Shellenbarger pointed out that the referenced 2 foot contour criteria for a 500 year flood is inaccurate, and that it should be measured in hundredths. Commissioner Shellenbarger will work with Warren to amend the Ordinance and review said changes with both Christian Groves, Community Rating Specialist with FEMA, and Steve Samuelson, NFIP Specialist with the Water Division of the Kansas Department of Agriculture. The goal is to have the Floodplain Ordinance ready to be re-adopted by the City Council when the Planning Commission finalizes the Zoning Regulation changes, which should be reported out in the October Planning Commission meeting.

COMMUNICATIONS

None

PUBLIC COMMENT

None

CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Discussion of the zoning regulation changes (historical and recommended): Warren went through page by page reviewing the changes that have been adopted in past years but had not been published in an updated document. Highlights of the discussion included the following topics:
1. The reformatting and numbering system in the new regulations have been digitized to match the rest of the municipal code with a detailed table of contents and page numbers. Commissioner Dailey questioned why not leave the numbering system of Article 1, chapter 100, 200, 300 the same as it is now?
 2. There was discussion regarding the difference between an "Adult Care Home" a "Residential Center", and a "Group Boarding Home" under "Child Care Facilities" Definition. Warren will do research on these terms and come back with a recommendation on how to rectify these similar terms.
 3. The City amended their Zoning Regulations to allow Wind Turbines in nearly every zoning district. Warren mentioned that he could not find standards that would be required for someone to construct a wind turbine. The Commission recalled some standards, so Warren will research last year's minutes and come back with what was adopted or regulations that he will research from other communities.
 4. Warren recommended that the residential zoning designations be altered to represent the density level of each district, so it is recommended that R-1 become R-1A, R-2 become R-1B (both one family districts) R-3 become R-2 (two-family district) R-4 become R-3 (three or more family district).
 5. Commissioner Dailey recommended that the Zoning Administrator not be the sole decision maker on a permit to allow houses to be moved into the City. Warren agreed with that recommendation and said that he would formulate language that the Site Plan Committee would determine conditions upon which a house should be allowed to be moved into the city.
 6. Warren suggested that the Planning Commission may want to rethink the language previously added that would allow a metal fabricated single family dwellings if approved as a Conditional Use. Warren thought the Planning Commission may not want to have to put themselves in a position to make a judgment whether a metal residential structure design is compatible with adjacent properties.
 7. There was discussion that the amended language of the C-1 Central Business Overlay District and DO (Downtown Overlay) Downtown Neighborhood District was confusing. Warren will double-check the wording and come back with a recommendation to change the language for greater clarity.
- B. Planning Commission member recommendations for Zoning Regulation changes: While Warren was going through the regulations, Planning Commission members mentioned some changes that they would like to include in the update.

No action was taken on the zoning changes that were discussed. The Commission got through the first half of the zoning regulations. The second half will be discussed at the September meeting with input coming from the Site Plan Committee, and a final discussion with a recommendation to the City Council is anticipated at the October Planning Commission meeting.

ITEMS BY PLANNING COMMISSIONERS

- a. Steve Jackson - None
- b. Danny Park - None
- c. John Dailey – Pointed out that the Planning Commission By-law duties include the recommendation of a budget, which could have involved a consultant fee budget. Joel Pile pointed out that the City Community Development budget is cutting back on consultant fees.
- d. Ricky Shellenbarger - None
- e. Don Bosken - None
- f. Kathryn Schroeder - None
- g. Dee Wretberg – None
- h. Gary Janzen – Appreciated the presentation of the Zoning Ordinance changes

Motion was made and seconded to adjourn. Vote was unanimous. Adjourned at 8:41 p.m.

Respectfully submitted,

Warren Utecht
Community Development Director

Approved by the Valley Center Planning Commission on September 27th
2011.

Gary Janzen, Chairman

VALLEY CENTER VETERANS COMMITTEE
AUGUST 9, 2011
MINUTES

Meeting was called to order with all committee members present at 7:05
Kim Wimmer, Harry Gerling, Mary Aspenson, Phil Tennissen and Kate Jackson

Also attending: Mayor Mike McNown, Steve Jackson

The committee heard reports from:

Mary Aspenson regarding availability of someone from the Ministerial Alliance to preside over the Memorial Service. The person has not been designated yet, but one will be available.

Kim Wimmer reported that the Little Arkansas Chapter of the KS DAR will be providing the Pledge of Allegiance Program and will lead the Pledge of Allegiance. Chairman Jackson was asked to attend a rehearsal of the program in October. Ms. Wimmer also reported that the Veterans Histories will begin recording in September with completion by November 1.

Phil Tennissen reported that the helium tank is available for weekly rental and provided information on the size and number of balloons that can be filled from one tank.

Harry Gerling reported that he had been unable to make contact with the American Legion Riders. Chairman Jackson had also been unable to make contact to schedule the time for the ride.

Mayor McNown, hospitality chairman, reported that he had asked Paul Carey, a veteran of the US Air Force to present the wreath at the Memorial Service. Mr. Carey is a long time resident of the Valley Center area.

Steve Jackson, display chairman, reported that he had inventoried the items left from last year and is working on acquiring new items for display.

Chairman Jackson reported that the Wheatland Students will be able to perform this year and that special music has been selected. Sedgwick County Commissioner, Richard Ranzau, a Gulf War Veteran has agreed to speak at the Tribute to Armed Forces.

Mayor McNown stated that he was contacted by a citizen, stating that the City had promised to designate a portion of Meridian Avenue in honor of Veterans when the Flag Plaza was built in Veterans Park. Mayor McNown stated that it would cost approximately \$900 to install two signs along Meridian designating a portion of Meridian. He asked the committee if they were open to that idea and to use funds from the Veterans Committee budget. All committee members were in agreement and determined the location of the signs would be requested to be placed at the city limits and to be funded from the Veterans Committee Budget. The name selected for the designation was Veterans Memorial Drive. Mayor McNown will ask to have the item put on the agenda to go before council at the next meeting.

The Program Outline was reviewed for any changes but was unanimously approved as presented. Kathryn Schroeder was added to the committee as the Memorial Service Coordinator; Mike Lechner was added as Memorial Service Site Coordinator. Individuals are still needed for Tribute Program Coordinator and Balloon Launch Coordinator. Mary Aspenson and Kim Wimmer both volunteered to fill that need if no one else came forward. Next meeting date was scheduled for October 11.

Adjourned: 8:05

OLD BUSINESS**A. ORDINANCE 1230-11, ADOPTING CITY POLICY
REGARDING RIGHT-OF-WAY MOWING, 1st READING:**

This item was tabled at the August 2, 2011 Meeting

- Ordinance 1230-11
 - Right-of-Way Mowing Policy
 - 2011 Mowing Policy Table
 - Map
- Per Council Request at the July 19, 2011 meeting

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1230-11, adopting certain policies to guide the various Municipal Functions of the City, for 1st Reading.

ORDINANCE NO. 1230-11

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,
ADOPTING CERTAIN POLICIES TO GUIDE THE VARIOUS
MUNICIPAL FUNCTIONS OF THE CITY.**

WHEREAS, As the legislative body of the City of Valley Center, the City Council is charged with the responsibility of establishing and updating policies to guide the various municipal functions of the City and, where necessary, to establish procedures by which functions are performed;

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. Set forth and attached hereto and made part of this Ordinance, commonly known as *Part 6* of the Policy and Procedure Manual.

Part 6, Chapter 2, Section 2 Right-of-Way Mowing Policy

Section 2. That policies referenced in Section 1 of this Ordinance shall be incorporated into *Part 6* of the Policy and Procedure Manual of the City of Valley Center, and is hereby adopted.

Section 3. This ordinance shall be in full force and effect from and after its passage and adoption.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of _____ 2011.

First Reading:

Second Reading:

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

<p>TITLE: Mowing Grass and Weeds</p>	<p>POLICY NO. DRAFT Part 6 Chapter 2 Section 2</p>
<p>POLICY CUSTODIAN City Superintendent</p>	<p>EFFECTIVE DATE</p>

ADOPTING ORDINANCE(S): VC Ordinance # 1230-11

REFERENCES (STATUTES/RESOS/POLICIES):

STATEMENT OF PURPOSE: Managing vegetation in the right of way is necessary to provide safe and attractive roadways in our City. Roadside vegetation will be maintained to control erosion, prevent sight distance problems, and discourage growth of undesirable vegetation, including noxious weeds and invasive plants and trees. City mowing practices and regulations will balance the needs for safety, concern for the environment, aesthetics, air and water quality, efficiency, and available funding.

POLICY: It is the policy of the Governing Body the City will not cut grass or weeds on right-of ways (ROW) except as designated within this policy statement. Staff is directed to send letters to residents or property owners when problems are apparent, requesting cooperation in cutting grass and weeds out to the paved street surface. If cooperation is not received, the grass and weeds will be cut or destroyed by the City. Records will be kept of areas mowed and the charges assessed to the property owner.

As a courtesy, the City may periodically cut weeds and grass in the ROW along arterial and collector streets where the streets abut AG (Agricultural) zoned property.

The City may also cut ROW's (1) that are wide as a result of a past city project; (2) that are difficult or dangerous to cut; and, (3) that lie between two public roads; ~~and, (4) that are areas the City has mowed for many years in the past, but do not meet the current policy statement standard of a arterial/collector abutting an AG zoned property.~~ All locations included in the above ~~for three~~ categories must be designated by Council action and recorded in the Policy Statement on Tables 1 through ~~43~~. No other ROW will be maintained at the City's expense.

The following locations have been designated by Council action for the City to assume responsibility for cutting grass and weeds:

Table 1: Wide ROW as a Result of City Project

Street	Side	From	To	Description

Table 2: Difficult or Dangerous Areas to Mow

Street	Side	From	To

Table 3: ROW Between Two Roads

Street	Side	From	To

Table 4: Property Zoned ~~Non-AG~~

Street	Side	From	To

IMPLEMENTATION: The City Administrator shall monitor those provisions of this policy. Disagreement in interpretation shall be resolved by the City Council. The City Administrator shall institute administrative policy to implement this policy.

SEVERABILITY: If any provision of this Policy shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. No qualifying statement, previously established rules or procedures shall be used to negate the spirit or intent of this statement of policy.

CITY OF VALLEY CENTER 2011 MOWING

POLICY TABLE #
1 = Wide ROW as a result of City Project
2 = Difficult or Dangerous Area to Mow
3 = ROW Between Two Roads
4 = Property Zoned Non-AG

5 = Miscellaneous areas we mow that do not fit any other categories.

Map #	Policy Table #	Location	Comments
1	5	Kessler north to 89th, then west to 39th North	Bushhog: From road to bottom of ditch. We mow because ROW ditch was created from Mennonite housing development.
2	2	Big Ditch - on West 5th. From Bridge on west 5th all the way north to 89th.	Bushhog: We mow bottom & south side on 5th. Then bottom & east side going north. We understand developer mows their side. This is our drainage ditch.
3	4	North Interurban. From 5th north to Well #8 gate	Hustler: West side
4	4	North Meridian on east side	Hustler or Bushhog: about 400' by farm field
5	1	Storm pond by Public Safety	Bushhog: Mow with Bushhog
6	4	On 5th going east to Broadway. Bridge to Seneca on South side.	Bushhog or Hustler: It joins Farm Field.
7	2	High Point to Broadway on South side	Bushhog: For Safety
8	4	5th North side From bridge to Seneca	Hustler: We have always mowed.
9	2	From High Point to Broadway, North Side	Bushhog: Steep ditch
10	4	On High Point	Bushhog: Use for Safety
11	2	5th North side - From bridge to Seneca	Flail: We only mow the steep places where homeowners can't mow.
12	2	93rd East of Seneca to Broadway	Bushhog: on Farm Fields
13	2	93rd East of Seneca to Broadway	Flail: Mow on the Steep places
14	2	West Main by the river.	Hustler: Because the ditch is too steep.
15	1	Corner of Sheridan & Main	Hustler: Because we have we have water valves along Sheridan on West side
16	4	West Main- South side	Hustler: We have always mowed Triangle area
17	3	Between 1st & 2nd by the old shop on West side	We mow for drainage
18	2	Main to Industrial along tracks	Bushhog: It's on our drainage ditch.
19	4	West Clay	Hustler: Have always mowed
20	2	Clay and Sheridan	Flail: Because it is steep..
21	1	South of Industrial	Bushhog: It is our Easement.
22	3	Ramsey	Hustler: We mow Street side on West side, it is beside RR right of way.
23	2	Ramsey	Flail: East Side because ditch is too steep.
24	4	South Dexter on East side	Hustler: This is by a Farm Field.
25	2	On Ford from Ramsey to Dexter	Flail: on north side, too steep.
26	2	On Ford from Dexter to flood ditch	Flail: Too steep.
27	4	On Ford - Flood Ditch to Seneca	Hustler: 1 Pass with the Bushhog.
28	2	On Ford -Seneca to Broadway	Hustler: 1 Pass with Bushhog by pavement for Safety.
29	2	Ford, on South Side	Hustler and Bushhog: Hit & Miss all the way to Broadway, for Safety & our drainage.
30	2	On Seneca between Ford & 5th	Bushhog and Flail mowers, the ditches are too steep.
31	4	Seward from Meridian to Interurban	South side with the Bushhog, it joins Farm Land.
32	4	South of Seward, Drainage Ditch West of Interurban	Bushhog: The ditch runs South.
33	4	Seward East of Railroad on North Side	Bushhog: On the North Side use Bushhog, near Farm Land.
34	4	Seneca, South from Seward to 61st St	Flail: The East side is by Farm Land.

POLICY TABLE #
1 = Wide ROW as a result of City Project
2 = Difficult or Dangerous Area to Mow
3 = ROW Between Two Roads
4 = Property Zoned Non-AG

5 = Miscellaneous areas we mow that do not fit any other categories.

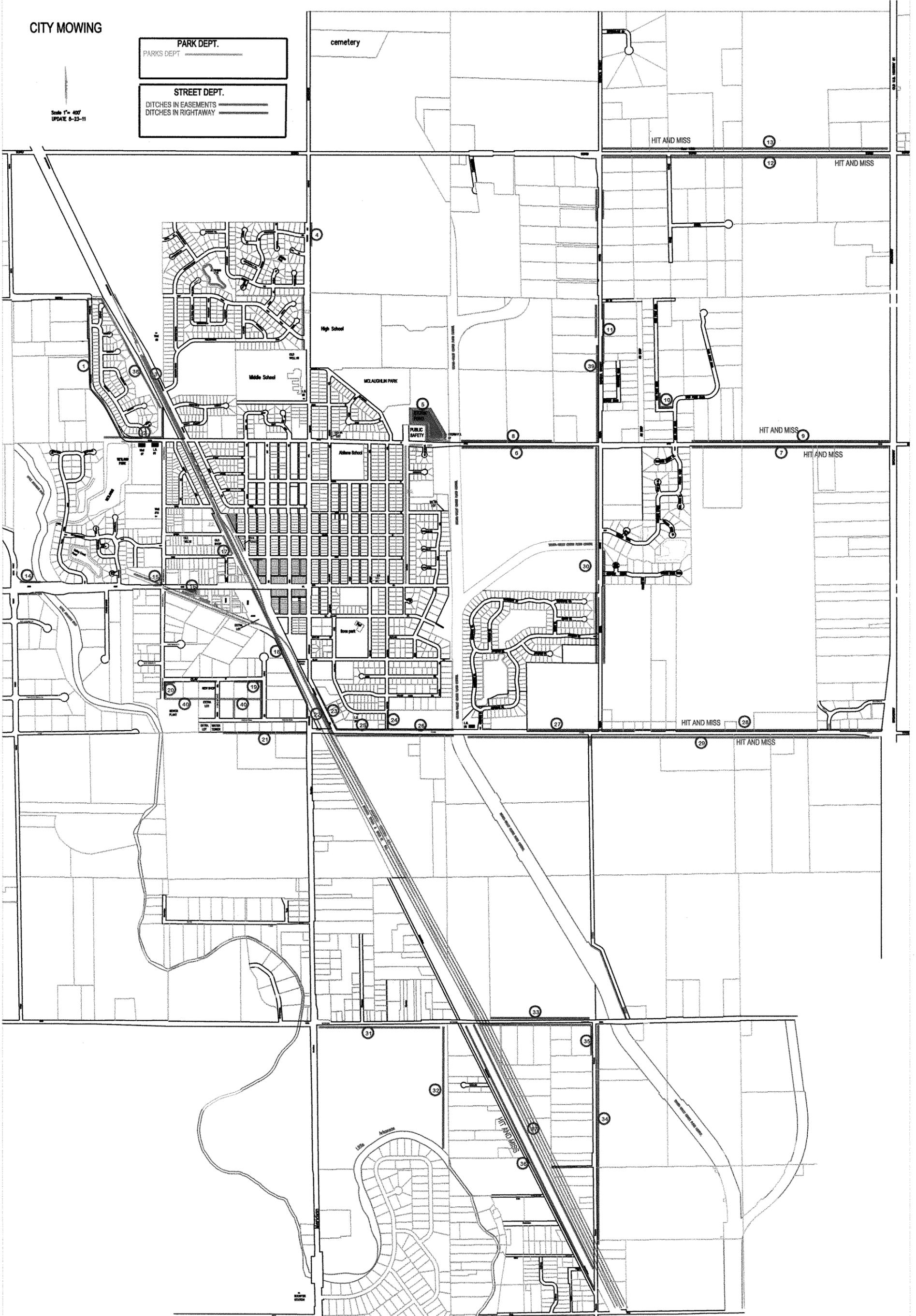
Map #	Policy Table #	Location	Comments
35	2	Seneca South from Seward to 61st St	Flail: West side is too steep, so we use the Flail mower
36	4	South Interurban on West side.	We mow from pavement to bottom of steep ditch near Farm Land ditch.
37	5	South Interurban on East side	Bushhog & Hustler: We have always mowed what the residents don't mow.
38	5	East side of Ridgefield Development, Mennonite Housing	We mow because this is a drainage ditch that carry's water from all of Valley Meadows Addition.
39	2	Seneca: west side of road from 5th to 93rd	Flail: too steep
40	5	South of Public Works	Drainage ditch widen due to City's Ash Project. Much of the ditch is south of Public Works.
P-1	1	On 5th from Sheridan to Bridge Row on South Side of street	
P-2	5	RR Row on West side of tracks north side 2nd St approx 375 ft tracks to property line is width	RR Doesn't mow it
P-3	5	RR Row South of 2nd Street east side of RR track approx 375 ft South to H/O property line is width	RR Doesn't mow it
P-4	5	RR Row on East side of tracks, north of 2nd St approx 375 ft South Tracks to H/O property line is width	RR Doesn't mow it
P-5	3	Emporia Median - Main to 5th St	
P-6	5	Row in front of Valley Parks Development from SE corner @ 5th St & Emporia the Row East to approx 400 ft is mowed (South side of 5th St)	Mowed for aesthetics
P-7	5	Row in front of Valley Meadows Development. From North prop. Line of Middle School, North to Approx 1000 ft is mowed. (West side of Meridian)	Mowed for aesthetics

CITY OF VALLEY CENTER

CITY MOWING

PARK DEPT. PARKS DEPT.
STREET DEPT. DITCHES IN EASEMENTS DITCHES IN RIGHTWAY

Scale 1" = 400'
UPDATE 8-23-11



NEW BUSINESS

**A. DISCUSSION RE: PROPOSED SEDGWICK COUNTY JAIL
LOCATION:**

Per the request of Council

CONSENT AGENDA

A. SEDGWICK COUNTY DEPARTMENT ON AGING COMMODITIES DISTRIBUTION AGREEMENT:

- Sedgwick County Memo
- Agreement

B. FALL FESTIVAL REQUEST for ADDITIONAL STREET CLOSURE:

- Staff Memo
- Letter of Intent

C. SPECIAL USE PERMIT – REQUEST TO USE LIONS PARK:

- Staff Memo
- Letter of Intent

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. SEDGWICK COUNTY DEPARTMENT ON AGING COMMODITIES DISTRIBUTION AGREEMENT:

- Sedgwick County Memo
- Agreement

SEDGWICK COUNTY DEPARTMENT ON AGING



Annette Graham, *Director*

2622 W. Central Ave, Suite 500

Wichita, Kansas 67203-4974

Phone: (316) 660-7298

★ FAX: (316) 660-1936

To: Commodities Distributors

From: Harley Anderson *HA*

Date: August 19, 2011

Re: TEFAP (Commodities) contracts beginning FY 2012

Enclosed you will find your copy of your contract Agreement to Receive and Distribute U.S.D.A Commodities to the Needy Persons for Home Consumption beginning FY 2012, for signature by your signing authority. You will note that the contract is for three years this time instead of the single year we are used to.

Please have them returned to me with the proper signatures by Wednesday August 31st, 2011, so that I can continue with the process. Your signed copies will be returned to you once they have been through legal and approved by the Board of County Commissioners.

I have received several calls regarding the TEFAP manual, and future distributions, including items you are to receive. You are able to access these items online through the SRS website @ <http://www.srs.ks.gov/searchcenter/Pages/Results.aspx?k=TEFAP%20commodities&s=All%20Sites>, or as always feel free to contact me at 316-660-5148 or 1-800-367-7298 #5148.

If you have not already done so please submit your request for mileage reimbursement with your signed contract, your checks will be processed when received. Please note that SRS is requesting that you turn in your mileage with your monthly reports so that a better accounting and timelier processing can occur. Mileage is allowed for picking up at the distribution site (Kansas Food Bank Warehouse) and returning to your home site. Postage is reimbursed for your expenses in mailing your monthly reports or other items that you are required to provide.

**AGREEMENT TO RECEIVE AND DISTRIBUTE U.S.D.A. COMMODITIES
TO NEEDY PERSONS FOR HOME CONSUMPTION
(FOR USE IN EMERGENCY FEEDING CENTER/FOOD BANK)**

I. PARTICIPATING ORGANIZATION IDENTIFICATION.

Organization Name: City of Valley Center, Kansas
Organization Address: 121 S. Meridian, P.O. Box 188, Valley Center, Kansas 67147

Contact Person: Billy Strunk 617 N. Birch Ave. Valley Center, KS 67147
Phone Number: City Clerk (316) 755-7310, Billie Strunk 316-755-1163

Distribution Address (if different from above): 316 E. Clay, Valley Center

II. PERFORMANCE CONDITIONS.

IN ORDER to effectuate the distribution of USDA-donated commodities, Sedgwick County, through its Department on Aging (SCDOA) as an agent for Social and Rehabilitation Services (SRS), and the food bank identified above (Section 1/Participating Organization Identification), a public/private non-profit organization, as the participating organization, agree as follows:

- A. SCDOA, as distribution agent for SRS, will issue USDA-donated commodities to the above named participating organization at one of the designated pick-up areas at no charge. The participating organization will receive prior notice of the pick-up date, location, and the amount of each commodity the participating organization is authorized to receive.
- B. The participating organization agrees that USDA-donated commodities will be distributed to needy persons for home consumption at no charge at such times as such commodities become available to SCDOA. The participating organization also agrees to distribute USDA-donated commodities to needy persons without regard to race, color, sex, age, religion, political affiliation, handicap, ancestry, or national origin. The participating organization also agrees to display in a prominent place in appropriate offices and food distribution areas, the USDA Title VI nondiscrimination poster "...And Justice for All" or an FNS approved substitute.
- C. The participating organization agrees that USDA-donated commodities will not be sold or bartered and will be distributed according to the guidelines established by SRS.
- D. The participating organization agrees that adequate storage will be maintained for USDA-donated commodities. The participating organization further agrees to be responsible for maintaining the continued fitness for human consumption of USDA commodities while in its possession and control.
- E. The participating organization agrees that any activities conducted during a distribution which are unrelated to USDA-donated commodities will be operated under the following conditions: (1) That the person(s) conducting the activity make clear that the activity is not part of USDA-donated commodities; (2) that the person(s) conducting the activity make clear that participants need not cooperate with him or her in order to

receive USDA-donated commodities; and (3) that the activity not interfere with the distribution of commodities. Impermissible activities include information not related to USDA-donated commodities placed in or printed on bags or boxes.

- F. The participating organization is responsible to SRS and the SCDOA for any improper distribution or use of, loss of, or damage to, USDA-donated commodities which is caused by neglect, carelessness and/or willful mishandling on the part of the organization. Participating organizations are therefore subject to repayment of claims established as a result of such loss, damage and/or improper distribution or use. SRS, SCDOA, and participating organizations have a right to assert claims and take collection action against other persons to whom USDA-donated commodities are delivered for care, handling or distribution and subsequently lost, damaged and/or improperly distributed or used.
- G. The participating organization agrees to maintain a system for adequate inventory, disposition and reimbursement records. Records shall include: applicant household name, household declaratory statement, household size, as well as the quantity of commodities received, distributed and on hand. The participating organization further agrees to fulfill established monthly reporting requirements.
- H. The participating organization agrees to retain all records pertaining to the receipt and disposition of USDA-donated foods to needy individuals or families, for a period of three (3) years following the federal fiscal year to which they pertain. The participating organization also agrees that these records and facilities may be examined by authorized federal, state or county personnel at any reasonable time. The participating organization understands that its participation in this program is a matter of public record and agrees that SRS and/or the SCDOA may release its name and location to the press and other interested parties. The recipient agency understands that the identification, application and participation information of needy individuals or families is a confidential matter and agrees to keep all such records in a confidential manner, as required under applicable state and federal law.

III. DURATION/CANCELLATION.

- A. The duration of this agreement is for a period of time commencing October 1, 2011, and ending September 30, 2014. This agreement is entered into between SCDOA and the above-mentioned participating organization and shall become effective immediately upon execution of the signature of both parties.
- B. This agreement may be terminated at any time by mutual consent of both parties or upon thirty (30) days written notice. If the participating organization ceases to exist or fails to perform according to the terms of this agreement, SCDOA reserves the right to terminate this agreement immediately and transfer any existing inventory of USDA-donated commodities to another location.

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

ATTEST:

Kelly Arnold, County Clerk

David M. Unruh, Chairman
First District

Date:

APPROVED AS TO FORM:

PARTICIPATING ORGANIZATION:
City of Valley Center, Kansas

Bill H. Raymond
Assistant County Counselor

Michael D. McNown, Mayor

Date:

CONSENT AGENDA

B. FALL FESTIVAL REQUEST for ADDITIONAL STREET CLOSURE:

- Staff Memo
- Letter of Intent



MEMO

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Kristine Polian, City Clerk

DATE: August 31, 2011

RE: *Additional request for street closure- Fall Festival*

There will be a motorcycle show on Sunday, September 25, 2011 as part of the 2011 Valley Center Fall Festival.

A request has been made (see the attached) that part of Industrial Street be closed from the hours between 2:00 p.m. and 5:00 p.m. Doing so would facilitate the overflow of motorcycle parking in the event that the 2 private parking lots, Leeker's and Halstead Bank, become full.

For safety and liability purposes Staff recommends that Industrial Street, in its entirety, be closed for the event.

Ms. Polian:

The Valley Center Lions Club is once again promoting the VC Fall Festival Lions Bike Show (motorcycles) to be held in the Leeker's parking lot from 2pm until 5pm on Sunday, September 25th, 2011. This year, for the first time, we have a Presenting Sponsor that has accessed a much greater base of potential show bike owners, and we are trying to plan for overflow show parking, should there become a need, due to the much greater potential number of entries. We have gotten permission to use the Halstead Bank parking lot, and would like to also plan to block the South lane (only) eastward on Industrial Drive from the bank, as overflow show bike parking, if needed.

We are trying to plan ahead in case of need rather than have entries and nowhere to put them. The event is on a Sunday afternoon for three hours (2pm to 5pm) if the need for this space does materialize. It is our understanding that the businesses on Industrial Drive are not operating on Sunday afternoons.

Thank you

Anne Carter, VC Fall Festival Lions Club Bike Show Chairman

CONSENT AGENDA

C. SPECIAL USE PERMIT – REQUEST TO USE LIONS PARK:

- Staff Memo
- Letter of Intent



MEMO

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Kristine Polian, City Clerk

DATE: September 1, 2011

RE: *Special Use Permit- Lions Park*

A request has been made to use Lions Park for a special event on September 17, 2011 by the Sideliners (see attached Letter of Intent). The event is a steak feed in which the community is provided an opportunity to meet the Valley Center High School football players. Liability insurance has been obtained by the Sideliners naming the City of Valley Center as additional insured.

Staff recommends the special use permit be granted, provided all parks regulations are followed.

September 1, 2011

Neal Owings
Park Superintendent
545 W. Clay
Valley Center, KS 67147

Re: Name of Organization: Sideliners, Valley Center, KS

Facility Location Requested: Lions Park

Date: 9/17/11

(Sent via email to parks@valleycenterks.org)

Dear Mr. Owings:

Please accept this letter as a request by Sideliners for use of Lions Park in Valley Center, KS for the date of September 17, 2011 for the 2011 annual Steak Feed event set for 4:00 p.m. to 7:00 p.m.

The contact person for this event is Janine Ingle, Sideliner Steak Feed Chair, 6855 N. Seneca, Wichita, KS 67204 and may be reached by calling 316-744-3258 (Hm), 316-650-7012 (cell) or email Inglej@nationwide.com .

The Steak Feed committee has read and placed on file the Park Regulations Ordinances (04/05/05) so we may comply accordingly. A copy of a Certificate of Insurance will separately provided to you from the office of Bob Kellet Insurance, 200 E. Main, Valley Center, KS 67147 showing the City of Valley Center as an additional insured with limits set at the requested \$1,000,000 dollars.

The purpose for the event is to bring together the Valley Center community, family and friends around the Valley Center High School football team and coaches to put a face with a jersey number and build school spirit within the community.

We would ask for access to the grounds between the hours of 2:00 p.m. and 8:00 p.m. Specific ground areas include the Swimming pool parking lot, Basketball court, Volleyball court, Cotillion, Public Restrooms and space in between. The activities which will present themselves in this event include a Barbeque with games of Tug-of-War, Egg Throw contest and Football distance throw contest.

Page 2

The Barbeque of pre-ordered steaks, chicken and hotdogs is the main meal. Guests will arrive, cook their own meat and serve themselves to pre-cooked baked potato, green beans, corn, roll and a dessert.

All handling of food will be under the directive guidelines and suggestion as outlined by the office of the Environmental Health Department and Food Handling.

The placement of grills will be to paved areas of the park only with all efforts toward maintaining clear and safe conditions for the highest level of mitigating any opportunity for bodily injury or property damage. The Egg Throw and Football throw contest will be organized to an area of grass space. All clean up of eggshells will be carefully handled. The Tug-of-War will take place at the area of the volleyball court area with Adult and leadership supervision.

All reasonable means will be made to leave a clean and prideful park before departure. We would request the use of disposing all trash into the trash dumpster site located in the parking lot of the Swimming Pool area.

Your consideration and cooperation in the handling of this matter will be greatly appreciated. We look forward to a favorable response.

Sincerely,

Janine Ingle
Steak Feed Committee Chairperson

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Police Department July 2011 Report
- Customer Service Awards
 - Detective Grayson
 - Officer Kirk
 - Officer Schrag
- Municipal Court July 2011 Report

C. Fire Chief Tormey

D. Community Development Officer Utecht

- Code Enforcement June 2011 Report
- Code Enforcement July 2011 Report

E. City Superintendent Dunn

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

Officer's Report

August 16, 2011

Chief Mark V. Hephner #1

Attention: Joel Pile
City Administrator
Valley Center Kansas

Subject: Valley Center Police July Monthly Report

The Police Department answered 269 calls for service during July 2011. Of those calls, 58 generated police cases. Emergency Communications/Records recorded 80 Fire Department calls for service, 105 records dissemination requests, 913 telephone calls and 397 citizen contacts. The following is a break down of the police department cases:

Calls for Service: One 911 hang up call; thirteen alarm calls; ten animal calls; eighteen assist citizen/motorist calls; fifteen assist EMS calls; seven assist fire; fifteen assist other agency calls; two attempt to contact calls; one battery case; six criminal damage to property cases; seven check business/residence calls; twelve check the welfare calls; two child custody calls; one curfew violation; thirteen disorderly conduct/disturbance calls; ten driving/parking complaints; one drug overdose call; two drug law violations; five DV calls; two fireworks calls; one forgery report; six found property cases; three fraud reports; one funeral escort; two harassment/phone call complaints; four injury accident; one lost adult call; three loud music/noise calls; eighteen misc reports; eight non injury accidents; fourteen outside assist cases; one possession of alcohol case; one possession of drug paraphernalia case; one recovered stolen vehicle case; one suicidal person call; five solicitor calls; seventeen suspicious activity/persons/vehicle calls; eight theft cases; seven traffic hazard calls; one trash complaint; one trespassing calls and one worthless check call. Officers wrote thirty four citations with forty-one violations during the month.

During the month of July, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 184 hours.

The chief met with Virginia Crice to make a conditional offer of employment on July 12. The chief attended the health screening at city hall on July 13. The chief attended the monthly Sedgwick County Chief's Meeting on July 14. The chief attended the monthly Chamber of Commerce meeting on July 19. The chief assisted with training at KLETC for new chief's and administrators on July 21.

During the month, Detective Sergeant Lloyd Newman II along with Sgt Vogt supervised Municipal Court sessions during the month. He assisted in training of Officer Easley on follow-up investigations and assisted him with presenting several cases to the Juvenile District Attorney.

Sgt Vogt attended an Operation Impact meeting on July 6. He met with new hires for equipment outfitting. He worked on updating DV policy to match new state statute. He was the supervisor on-call on July 15 & 16. He and Officer Schrag put a new gun rack in one of our police vehicles.

Detective Grayson interviewed a suspect in Sumner County regarding an auto theft case. He recovered a stolen auto. He wrote two affidavits and presented to DA's office. He testified in district court on a domestic aggravated battery case.

Officer Easley was on light duty during the month of July. He has been assisting with follow-up investigations and working on grants. He was able to obtain charges on one person through municipal court and three juveniles were charged through juvenile court. He also did seven background checks on potential dispatch applicants.

Training: The department held the monthly safety meeting on July 7, once in the morning and again in the afternoon. Sgt Vogt gave an update and practical on deploying stop-sticks. We critiqued several cases in which officers were injured and discussed how to avoid injury. A demonstration was given on stretching exercises officers can do prior to starting work. Sgt Vogt attended Operation Lifesaver training in Topeka on July 27 & 28.

Community Outreach Programs: Detective Grayson continues to work with management and residents at Sunflower Garden. He assisted with re-keying the locks and put up a new lock box for emergency response access. He talked with all residents and handed out keychain flashlights with the Valley Center emergency number on them. Detective Grayson also met with the CEO of Mennonite Housing. The CEO is interested in using some of Detective Grayson's ideas for community involvement at his other locations.

Officer Schrag continues to work with employees at the pool in an effort to reduce vandalisms and other problems.

Officer Adams spent twelve hours on the Cadet related programs including meetings.

Response Times Average:

Priority calls-5 minutes

Non-priority calls (Report calls)-11 minutes

Miscellaneous items: The Public Safety Building hosted an employee cookout for all city employees on July 1. The chief, Sgt Newman, Sgt Vogt and Captain Tormey met regarding Public Safety building CIP project.

Chief Mark Hephner
Valley Center Police Chief
August 16, 2011



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Jay Grayson

Reason for Recommendation: Det. Grayson received a letter from a female inmate in Sumner County. Det. Grayson had interviewed the female on a theft case from Valley Center. Det. Grayson recognized her dependency on drugs. He showed her compassion and offered her help. The female thanked Det. Grayson and advised of her desire to get help and kick her addiction.

Person Making Recommendation: Sgt. Lloyd Newman

Supervisor Comments: Det. Grayson shows once again that he can see the over all picture and not just what is in front of him. This suspect is involved in her activities because of drugs and by showing his compassion, she is now wanting help.

Signatures—Employee [Signature]

Supervisor [Signature]

Chief [Signature]

Copies to: Employee
Employees' File

GREAT JOB JAY!

Detective Grayson, June 12, 2011

Hi, how are things going with your investigation? I'm doing alright. Jail is good. My mind is starting to clear up. I am still a little bit confused sometimes. I think that the meth kind of pickled my brain. I thank God every day that I got arrested. There is no doubt in my mind that I would be dead right now otherwise. They dropped almost all of my charges here in Sumner County, and lowered my bond to 2500⁰⁰. I do not want to post bond. I don't want out yet. I have court in two days, on the 14th. My charges are Possession of Marijuana, Possession of Paraphernalia, and Obstruction of the Legal Process. The Obstruction charge is a felony, but the other two are misdemeanors. I'm hoping they will reduce that obstruction charge to a misdemeanor too, and send me to treatment. Sadly, I'm in trouble with Butler County too so I don't know what's going to happen with that. They put me on Corrections there but I ended up getting high and I never even checked in. SNP ID, huh? Anyway, I guess when I got arrested here I didn't have any warrants, which was weird. I am sure that by now I do, although I can't get the jail here to tell me if I have any warrants or holds or anything like that. I'm not really too worried about it. The only thing I am worried about is that they will let me out of jail. I don't have anywhere to go that isn't infested with drugs. I don't want

to get high anymore. I heard from my husband, the most wonderful and understanding man in the world. He does not want to live that dope life anymore either. He asked me if I was still lost and he asked me if I remembered what's important yet. In anyway, when you were here you said that you could help me get help. I want help. I want to find a treatment center that is as far away from Wichita as I can get. I want to find one that has a reintegration program too. My parents are tired of my shit. I have no one but my husband. ^{Some} People out there would love to help me out because of certain skills that I might or might not allegedly have. I do not want their help. I don't want to get high anymore. I don't want to mess my life up any more than I already have. I DON'T WANT TO DIE, Detective. I don't have any idea what will happen with the courts. As long as they don't send me out with nowhere safe to go, I don't really care. Prison is not my first choice, but it's better than dying. And sometimes even dying isn't the worst thing that can happen to you. So I am going to try to get the judge to either send me to treatment or send me to prison. I don't know why I'm telling you this, but you told me that you believe I am a good person. And I want so much for that to be true. I'm not sure how to handle Butler County. Do I write to my judge? Or to Community Corrections? What should I do? Can you help me? Would Butler County let

me go to treatment? look, I have probably taken up
enough of your time. Please get back to me if you can.
I don't know why you and your partner made such an
impression on me. I am just hoping that someone can
help me. Thank you

Sincerely,

Caray Nolen



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Jay Grayson

Reason for Recommendation: Det. Grayson was given short notice that he needed to give a class to a group of children for the YMCA Summer camp. Det. Grayson was able to keep the children's attention giving a class off the cuff. He was well received by the class and a Thank you card was sent.

Person Making Recommendation: Sgt. Lloyd Newman

Supervisor Comments: Det. Grayson is an asset to the department and community in numerous ways. Two of those are demonstrated here in his flexibility and his ability to work with children.

Signatures—Employee [Signature]

Supervisor [Signature]

Chief [Signature]

Copies to: Employee
Employees' File

GREAT JOB JAY!
[Signature]

Zoe

Karch

Elliot

Mason, F

Nice

Keagan

Ryan

via

Mallery

Marilyn F.

Clayton

Amber

Amber

FR

Austin

Brandon

Hope

Manshall

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Amber

Brian

Bayke Chance

Wyatt

Macy

Aaron

Brian

Forster P.

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Cason

Marshall

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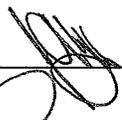
CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Officer Duane Schrag/Officer JC Kirk

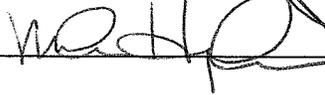
Reason for Recommendation: See attached letter from Chief Matthew Jensby Maize Police Department

Person Making Recommendation: Chief Mark Hephner

Supervisor Comments: Great job assisting another agency! You represented the Valley Center Police Department well. Thank you.

Signatures—Employee 

Supervisor 

Chief 

Copies to: Employee
Employees' File



"Where Community Counts."

August 26th, 2011

Chief Heffner
Valley Center Police Dept.
616 E. 5th St.
Valley Center, Kansas 67147

Chief Heffner,

I'm writing to extend my gratitude for the help of your Officers in the early morning hours of Tuesday, August 23rd.

In the early morning hours of August 23rd, 2011, my officers were tied up on a domestic violence call. During that time, a suspicious character call came out which two of your Officers, along with three Deputies and one Colwich officer, responded to.

Upon arrival it was determined that three suspects were breaking into vehicles. Deputies and Officers quickly nabbed one of the suspects, and then through interviews were able to locate the other two suspects - one of which was hiding in the locked trunk of a car.

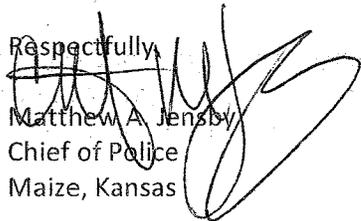
The quick response by additional Deputies and officers resulted in the apprehension of these suspects, which led to the recovery and return of property to its rightful owners and numerous counts of felony charges against the suspects. It was later discovered that the suspect's crime spree originated in Southeast Wichita prior to being caught in Maize.

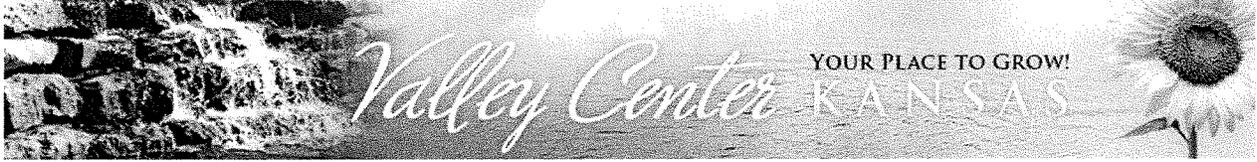
This is a perfect example of how the cooperative efforts and direct communications between our departments are so vital to the basic functions of law enforcement and the preservation of civility within our communities.

On behalf of myself, my officers and the citizens of the City of Maize, please extend my thanks to the following officers;

Officer Duane Schrag
Officer J.C. Kirk

Respectfully,


Matthew A. Jensby
Chief of Police
Maize, Kansas



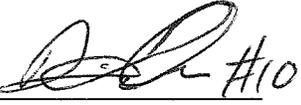
CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: Officer Duane Schrag/Officer JC Kirk

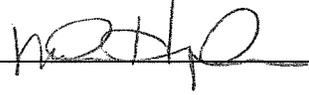
Reason for Recommendation: See attached letter from Chief Matthew Jensby Maize Police Department

Person Making Recommendation: Chief Mark Hephner

Supervisor Comments: Great job assisting another agency! You represented the Valley Center Police Department well. Thank you.

Signatures—Employee  #10

Supervisor 

Chief 

Copies to: Employee
Employees' File



"Where Community Counts."

August 26th, 2011

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Valley Center Police Dept.
616 E. 5th St.
Valley Center, Kansas 67147

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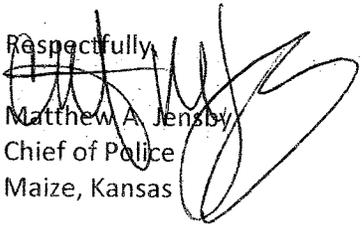
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On behalf of myself, my officers and the citizens of the City of Maize, please extend my thanks to the following officers;

Officer Duane Schrag
Officer J.C. Kirk

Respectfully,


Matthew A. Jenby
Chief of Police
Maize, Kansas

VALLEY CENTER MUNICIPAL COURT

Court Dates: 7/13/2011 06:00 PM thru 7/13/2011 07:30 PM

110 TOTAL CASES
 61 TOTAL PERSONS

11 CASES WITH NO STATUS CHG.
 2 DISMISSED WITHOUT PREJUDICE
 3 LATE NOTICE
 1 TRIAL TO NEW DATE
 7 TRIAL
 1 REVIEW HEARING TO NEW DATE
 20 CONTINUED TO NEW DATE
 21 CONTINUED

9 EXTENSION OF TIME TO PAY
 1 DISMISSED/JUDGE ORDERED
 7 PAYMENT PLAN
 3 DISMISSED/PRESENTED INSURANCE
 8 FINALIZED - FOUND GUILTY
 10 NOTICE OF SUSPENSION SENT
 4 SENTENCING
 2 WARRANT ISSUED

7-27-2011 COURT

59 TOTAL CASES
 42 TOTAL PERSONS

12 CASES WITH NO STATUS CHG.
 2 TRIAL TO NEW DATE
 2 TRIAL
 11 FINALIZED - FOUND GUILTY
 10 CONTINUED TO NEW DATE
 8 CONTINUED
 6 PAYMENT PLAN
 1 EXTENSION OF TIME TO PAY TO NEW DATE
 2 EXTENSION OF TIME TO PAY
 1 DISMISSED WITHOUT PREJUDICE
 3 SENTENCING
 1 INITIAL APPEARANCE TO NEW DATE

Code Enforcement Department
June 2011

- I answered seventy nine calls for service during the month of June.
- Ten complaints were filed for dogs running loose.
- Four dogs were impounded.
- June 2, 2011 at 0930 hours Jason Bartlett picked a male Golden retriever mix; it was taken to the Valley Center Vet Clinic. This dog was euthanized; bill was in the amount of \$204.
- June 8, 2011 at 0945 hours Jason Bartlett picked a Dachshund mix and returned it to the owner.
- June 23, 2011 at 1524 hours I impounded a male English Spaniel from 621 W. Ness, this dog was taken to the Valley Center Vet Clinic at 1537 hours. On June 24, 2011 the owner saw the picture of their dog on the eblast that the Valley Center Animal League blasts and reclaimed their dog.
- June 24, 2011 at 1509 hours I impounded a female Blue heeler; it was taken to the Valley Center Vet Clinic at 1523 hours. On June 27, 2011 the dog was reclaimed by the owner.
- Three barking dog complaint were received and addressed.
- Citations were issued for a vicious dog.
- One cruelty case was addressed.
- Addressed a complaint of an owner owning to many cats.
- One inspection was done for a horse permit; it was denied.
- Assisted PD with an animal; owner was jailed.
- I disposed of six dead animals.
- One animal traps was set for a raccoon.
- Checked to see if a home owner had a building permit.
- Addressed a complaint of home owner parking in the front yard.
- Twenty five grass letters were sent.
- One inoperable vehicles letter was sent to the property owner.
- Fifty nine dog licenses renewal letters were sent to dog owners.
- Ten letters were sent to homeowners for trash and debris in their yards.
- Six letters sent for no fence around swimming pools.
- Checked one property for sewer problems.
- Checked one property for a broken well cap.
- There were three citation issued for no trash service.
- One citation was issued for property owner neglecting to clean his property.

I attended the Valley Center Animal League board meeting.

Officer Cindy Plant

Code Enforcement Department
July 2011

- I answered one hundred eight calls for service during the month of July.
 - Twelve complaints were filed for dogs running loose.
 - Three dogs were impounded.
 - July 14, 2011 at 1035 hours I impounded a female Poodle Schnauzer mix from 409 N. Burns; it was taken to the Valley Center Vet Clinic at 1048 hours. The city paid the Valley Center Vet Clinic \$90.00 for boarding the dog. The dog was transferred to a license foster home and put up for adoption. On July 22, 2011 the dog owner came forward to reclaim her dog. The dog owner paid \$120.00 to the city and reclaimed her dog.
 - July 15, 2011 at 1430 hours I impounded a female Rottweiler mix from 700 McLaughlin; it was taken to Valley Center Vet Clinic at 1450 hours. This dog was reclaimed by the owner the following day.
 - July 21, 2011 at 1430 hours I impounded a male Chihuahua mix from 125 Butler; it was taken to the Valley Center Vet Clinic at 1450 hours. This dog was reclaimed by the owner the following day.
 - One dog bite was reported.
 - One cow was reported running loose on Broadway.
 - I received a complaint of a snake on the porch of a home owner.
 - An inspection was done for horse permit.
 - Six live animal traps were set.
 - One dog attract was addressed.
 - One horse cruelty case was addressed.
 - I disposed of four dead animals.
 - I assisted the Police Dept. with an injured dog.
 - I delivered dog licenses forms to the Valley Center Vet Clinic.
 - I checked to see if roofers had a roofing permit.
 - Seven letters were sent to swimming pool owners for no fence around their pools.
 - One citation was issued to a pool owner for not complying with the fence ordinance.
 - One swimming pool was removed from the owner's property.
 - Twenty illegally posted signs were removed from south Meridian.
 - Forty grass letters were sent.
 - Three inoperable vehicles letter was sent to the property owner.
 - Thirty eight dog licenses renewal letters were sent to dog owners.
 - Eight letters were sent to homeowners for trash and debris in their yards.
 - There were two citation issued for no trash service.
 - One complaint received and addressed for a bush growing in the line of sight.
 - I served legal papers.
- I attended the Valley Center Animal League board meeting.

Officer Cindy Plant

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Smith

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN