

CITY OF VALLEY CENTER

FINAL AGENDA

July 28, 2011

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

August 2, 2011

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
 - A. Minutes p 4
 - July 19, 2011 Council Meeting p 5
 - B. Appropriation Ordinance p 9
7. **PRESENTATIONS / PROCLAMATIONS** p 22
8. **PUBLIC FORUM** (*Citizen input and requests*) p 22
9. **APPOINTMENTS** p 22
 - A. Cemetery Board Appointment p 22
10. **COMMITTEES, COMMISSIONS** p 23
 - A. Minutes for Council Review p 24
11. **OLD BUSINESS** p 31
 - A. Public Hearing: Proposed FY 2012 Budget p 31
 - B. 2012 Budget Discussion / Approval p 33
 - C. Ordinance 1229-11, Adopting City Policy regarding Utility Locates,
2nd Reading p 34
12. **NEW BUSINESS**
 - A. Consideration of Donation request from Valley Center Animal League p 38
 - B. Ordinance 1230-11, Adopting City Policy regarding Right-of-Way Mowing,
1st Reading p 39
 - C. Ordinance 1231-11, Attesting to an Increase in Tax Revenues for Budget
Year 2012 p 43
13. **CONSENT AGENDA** p 45
14. **STAFF REPORTS** p 45
15. **GOVERNING BODY REPORTS** p 46
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the minutes from the meeting of July 19, 2011 Regular Council Meeting as prepared by the City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the July 19, 2011 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
JULY 19, 2011
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Judith Leftoff, Marci Maschino, Lou Cicirello, Harrison Gerling, Al Hobson, Lionel Jackson, and Dan Smith.

Staff Present: Joel Pile, City Administrator
 Kristine Polian, City Clerk
 Richard Dunn, City Superintendent
 Lonnie Tormey, Fire Chief
 Mark Hephner, Police Chief
 Warren Utecht, Community Development Director
 Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Cicirello moved, second by Smith, to approve the Agenda as presented. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- JULY 5, 2011 REGULAR COUNCIL MEETING

L. Jackson moved, second by Maschino to approve the Minutes from the July 5, 2011 Regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 07/19/2011

Cicirello moved, second by Gerling, to approve Appropriation Ordinance No. 07/19/2011 as presented. Vote yea: unanimous. Motion carried.

TREASURER'S REPORT JUNE 2011

Maschino moved, second by Cicirello, to receive and file the June 2011 Treasurer's Report. Vote yea: unanimous. Motion carried.

COMMITTEES AND COMMISSIONS

APPOINTMENTS

Mayor McNown made the following appointments to the Library Board:

Marsha Huebert (reappointment), appointment expires April 1, 2014.
Spencer Percival, appointment expires April 1, 2014.
Amy Stamm (reappointment), appointment expires April 1, 2015.

Jenna Sauber, appointment expires April 1, 2015.

Mayor McNown indicated he is still looking to fill one appointment. He also thanked the Library Board and the new appointees for their hard work and dedication.

L. Jackson moved, second by Cicirello, to approve the Library Board appointments. Vote yea: unanimous. Motion carried.

OLD BUSINESS

ORDINANCE 1228-11: POLICY ADOPTION, 2ND READING

Cicirello moved, second by Maschino, to adopt Ordinance 1228-11 adopting certain policies to guide the various municipal functions of the City for second reading. Vote yea: Maschino, Leftoff, Cicirello, L. Jackson and Smith. Opposed: K. Jackson, Gerling and Hobson. Motion carried.

NEW BUSINESS

2012 BUDGET DISCUSSION AND REVIEW

Pile presented the 2012 Budget to the Council, highlighting the proposed areas of increase. He asked the Council to go through the Budget and make decisions on what they would like to cut, if anything.

Cicirello moved, second by Maschino, to decrease the Community Development budget for a car purchase from \$15,000 to \$2,500. Use one of the police vehicles set to be replaced for Community Development purposes, and use the remaining budgeted \$2,500 to offset the trade-in value that would have previously been used for the purchase of a new police vehicle. Vote yea: K. Jackson, Maschino, Leftoff, Cicirello, Gerling, L. Jackson and Smith. Opposed: Hobson. Motion carried.

Gerling moved to cut the ¾ ton pickup out of the Parks and Public Grounds budget. Motion failed for lack of second.

Gerling moved to cut the part-time position from the Community Development budget. Motion failed for lack of second.

Leftoff moved, second by Smith, to increase the cost of living adjustment for the employees from 3% to 4%. Vote yea: Leftoff, Cicirello and Smith. Opposed: K. Jackson, Maschino, Gerling, Hobson and L. Jackson. Motion failed.

Cicirello moved, second by Smith, to remove \$15,000 from Parks and Public Grounds budget for sidewalks in various parks. Vote yea: K. Jackson, Leftoff, Maschino, Cicirello, Gerling, Hobson and Smith. Opposed: L. Jackson. Motion carried.

Smith moved, second by Cicirello, to decrease the General Fund transfer to the Special Highway Fund from \$100,000 to \$60,000. Vote yea: Cicirello and Smith. Opposed: K. Jackson, Leftoff, Maschino, Gerling, Hobson and L. Jackson. Motion failed.

Hobson moved, second by K. Jackson, to cut \$31,500 for Arrowhead Park irrigation and seeding from the Parks and Public Grounds budget and transfer same to the Special Highway Fund. Vote yea: K. Jackson, Leftoff, Gerling and Hobson. Opposed: Maschino, Cicirello, L. Jackson and Smith. Motion failed due to lack of majority.

APPROVE 2012 BUDGET PUBLIC HEARING NOTICE

Maschino moved, second by Smith, to set the 2012 Budget at a maximum of \$8,716,930 and set August 2, 2011 at 7:00 p.m. at City Hall as the date, time and place for the 2012 Budget Public Hearing. Vote yea: K. Jackson, Leftoff, Maschino, Cicirello, Hobson, L. Jackson and Smith. Opposed: Gerling. Motion carried.

ORDINANCE 1229-11 ADOPTING CITY POLICY REGARDING LOCATES.

Cicirello moved, second by Hobson, to adopt Ordinance 1229-11, adopting certain policies to guide the various municipal functions of the City for 1st reading. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

Maschino moved, second by Hobson, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTSPOLICE CHIEF HEPHNER

Stated he recently hired a new dispatcher and that she should be through her training in the next week; with the new hire of a dispatcher, this should alleviate the need to roll over the phones to Sedgwick County. Said he had a full-time officer resign recently and has found a replacement for him so the position should be filled very soon.

GOVERNING BODY REPORTSMAYOR MCNOWN

Stated there were two Library Board members in the audience that he wanted to thank for their service; said there would be an open house at the new high school on July 23 for those interested in seeing the new school.

COUNCILMEMBER MASCHINO

Asked that the Council receives Minutes from all committees in which the Governing Body appoints the members.

COUNCILMEMBER K. JACKSON

Stated the situation with the 61st ditch near her home was handled very poorly by the City. Said the City tried to fix a problem but made it much worse; the ditch is not even in the City of Valley Center. Stated the issue began April 28, 2011 and the City crews were out there no less than 5 times to fix the problem. She said her largest concern was the fact that there is a high pressure natural gas line in the vicinity, and the City failed to call for locates and the safety of the residents was at risk. Said she appreciated the apology, but did not feel it was good enough.

COUNCILMEMBER HOBSON

Asked the status of the fence donation to the Animal League he brought up previously.

Pile stated he was in communication with the Animal League currently regarding the issue.

Asked why the City mows some ditches and not others; asked for more consistency.

City Superintendent Dunn indicated safety was the concern when deciding what ditches to mow.

Councilmember K. Jackson left meeting at 9:21 p.m. **

Mayor McNown asked Staff to present a policy to the Council for review.

Said he had an incident occur in his neighborhood where some lines were being flushed out and black water was coming out in the sinks, washing machine, etc. in his and his neighbors' homes. Asked why they were not notified that work was being done and this problem was a possibility. Said he would like residents to be notified in the future.

City Superintendent Dunn said the subcontractor doing the work made a mistake and the problem should have not occurred.

Maschino moved, second by Smith, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 9:22 p.m.

Kristine A. Polian, City Clerk

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for August 2, 2011 as prepared by City Staff.

August 2, 2011 Appropriation

• Packet #1	\$ 449,021.87
• Packet #2	<u>\$ 96.28</u>
Total	\$ 449,118.15

RECOMMENDED ACTION:

Staff recommends motion to approve the August 2, 2011 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A T & T KANSAS	7/9 THRU 8/8/2011	GENERAL FUND	ADMINISTRATION	307.07
	7/9 THRU 8/8/2011	GENERAL FUND	LEGAL & MUNICIPAL COUR	34.40
	DATA & PHN SRVCS	GENERAL FUND	POLICE	74.33
	7/9 THRU 8/8/2011	GENERAL FUND	POLICE	222.42
	7/9 THRU 8/8/2011	GENERAL FUND	FIRE	33.75
	DATA & PHN SRVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	148.66
	DATA & PHN SRVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	74.33
	7/9 THRU 8/8/2011	GENERAL FUND	EMERGENCY COMMUNICATIO	188.95
	7/9 THRU 8/8/2011	GENERAL FUND	PARKS AND PUBLIC GROUN	108.55
	DATA & PHN SRVCS	WATER OPERATING	NON-DEPARTMENTAL	319.02
	DATA & PHN SRVCS	WATER OPERATING	NON-DEPARTMENTAL	298.37
	7/9 THRU 8/8/2011	WATER OPERATING	NON-DEPARTMENTAL	35.05
	7/9 THRU 8/8/2011	WATER OPERATING	NON-DEPARTMENTAL	136.57
	7/9 THRU 8/8/2011	SEWER OPERATING	NON-DEPARTMENTAL	40.10
	7/9 THRU 8/8/2011	SEWER OPERATING	NON-DEPARTMENTAL	186.31_
			TOTAL:	2,207.88
ADMIN PRO	FSA MONTHLY ADMIN	GENERAL FUND	ADMINISTRATION	182.00_
			TOTAL:	182.00
ASSESSMENT STRATEGIES	PERSONNEL TESTING	GENERAL FUND	POLICE	300.00_
			TOTAL:	300.00
B & B KLASSEN ENTERPRISES	DRIVE APPROACH	CAPITAL PROJECTS F	FORD STREET BRIDGE	180.00_
			TOTAL:	180.00
BOB KELLET INSURANCE AGENT	NOTARY BOND VOGT	GENERAL FUND	POLICE	50.00_
			TOTAL:	50.00
CITY OF WICHITA	05/20/11-6/13/11 ICT WTR	WATER OPERATING	NON-DEPARTMENTAL	34,843.12
	STORMWATER	STORMWATER UTILITY	INVALID DEPARTMENT	21.60_
			TOTAL:	34,864.72
CIVIC PLUS	JULY 2011 EMAIL HOSTING	GENERAL FUND	ADMINISTRATION	91.92
	JULY 1 THRU JULY 31, 2011	GENERAL FUND	ADMINISTRATION	27.04
	JULY 2011 EMAIL HOSTING	GENERAL FUND	LEGAL & MUNICIPAL COUR	10.81
	MONTHLY SPAM FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	2.08
	JULY 2011 EMAIL HOSTING	GENERAL FUND	COMMUNITY DEVELOPMENT	5.41
	MONTHLY SPAM FEES	GENERAL FUND	COMMUNITY DEVELOPMENT	3.12
	JULY 2011 EMAIL HOSTING	GENERAL FUND	POLICE	108.14
	MONTHLY SPAM FEES	GENERAL FUND	POLICE	22.88
	JULY 2011 EMAIL HOSTING	GENERAL FUND	FIRE	129.76
	MONTHLY SPAM FEES	GENERAL FUND	FIRE	26.00
	JULY 2011 EMAIL HOSTING	GENERAL FUND	EMERGENCY COMMUNICATIO	43.26
	MONTHLY SPAM FEES	GENERAL FUND	EMERGENCY COMMUNICATIO	9.36
	JULY 2011 EMAIL HOSTING	GENERAL FUND	PARKS AND PUBLIC GROUN	21.63
	MONTHLY SPAM FEES	GENERAL FUND	PARKS AND PUBLIC GROUN	4.16
	JULY 2011 EMAIL HOSTING	GENERAL FUND	ENVIRONMENTAL SERVICES	5.41
	MONTHLY SPAM FEES	GENERAL FUND	ENVIRONMENTAL SERVICES	1.04
	JULY 2011 EMAIL HOSTING	SPECIAL HIGHWAY	SPECIAL HIGHWAY	10.81
	MONTHLY SPAM FEES	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1.04
	JULY 2011 EMAIL HOSTING	WATER OPERATING	NON-DEPARTMENTAL	27.03
	MONTHLY SPAM FEES	WATER OPERATING	NON-DEPARTMENTAL	5.20
	JULY 2011 EMAIL HOSTING	STORMWATER UTILITY	INVALID DEPARTMENT	5.41
	MONTHLY SPAM FEES	STORMWATER UTILITY	INVALID DEPARTMENT	2.08
	JULY 2011 EMAIL HOSTING	SEWER OPERATING	NON-DEPARTMENTAL	5.41

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
			TOTAL:	569.00
CRAIN CHEMICAL	OIL BASE FLOOR SWEEP	SPECIAL HIGHWAY	SPECIAL HIGHWAY	124.47_
			TOTAL:	124.47
D&D PLUMBING	POOL OFFICE	GENERAL FUND	PARKS AND PUBLIC GROUN	75.00_
			TOTAL:	75.00
DR CRUM AND TODD PA	ADDISON RESTITUTION	GENERAL FUND	NON-DEPARTMENTAL	20.00_
			TOTAL:	20.00
EDNA BUSCHOW	INTRA-DEPT TAX DISBURSEME	LIBRARY	NON-DEPARTMENTAL	85,214.77_
			TOTAL:	85,214.77
HARDMAN BENEFIT PLANS INC	AUGUST FEES	GENERAL FUND	ADMINISTRATION	240.12_
			TOTAL:	240.12
INTRUST BANK NA	EMP FED TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	4,635.48
	EMP DEDUCT - FICA	GENERAL FUND	NON-DEPARTMENTAL	1,961.51
	EMP DEDUCT - MEDIC	GENERAL FUND	NON-DEPARTMENTAL	677.19
	EMPR BENEFITS-MEDI	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	677.19
	EMPR BENEFITS - FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	2,895.53
	EMP FED TAX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	469.95
	EMP DEDUCT - FICA	SPECIAL HIGHWAY	NON-DEPARTMENTAL	221.16
	EMP DEDUCT - MEDIC	SPECIAL HIGHWAY	NON-DEPARTMENTAL	76.35
	EMPR BENEFITS-MEDI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	76.35
	EMPR BENEFITS - FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	326.49
	EMP FED TAX W/H	WATER OPERATING	NON-DEPARTMENTAL	860.96
	EMP DEDUCT - FICA	WATER OPERATING	NON-DEPARTMENTAL	383.87
	EMP DEDUCT - MEDIC	WATER OPERATING	NON-DEPARTMENTAL	132.52
	EMPR BENEFITS-MEDI	WATER OPERATING	NON-DEPARTMENTAL	132.52
	EMPR BENEFITS - FICA	WATER OPERATING	NON-DEPARTMENTAL	566.67
	EMP FED TAX W/H	SEWER OPERATING	NON-DEPARTMENTAL	297.14
	EMP DEDUCT - FICA	SEWER OPERATING	NON-DEPARTMENTAL	138.97
	EMP DEDUCT - MEDIC	SEWER OPERATING	NON-DEPARTMENTAL	47.98
	EMPR BENEFITS-MEDI	SEWER OPERATING	NON-DEPARTMENTAL	47.98
	EMPR BENEFITS - FICA	SEWER OPERATING	NON-DEPARTMENTAL	205.16_
			TOTAL:	14,830.97
INTRUST CARD CENTER CITY OF VALLEY CEN	BUILDING PERMITS	GENERAL FUND	NON-DEPARTMENTAL	4,800.05
	CRRCTN CREDIT PENDIN	GENERAL FUND	ADMINISTRATION	88.51
	GFOA SEMINAR	GENERAL FUND	ADMINISTRATION	75.00
	ANNUAL CONFRENCE	GENERAL FUND	ADMINISTRATION	190.00
	FOOD COUNCIL BUDGET	GENERAL FUND	ADMINISTRATION	50.00
	BINDER CLIPS & JUMBO	GENERAL FUND	ADMINISTRATION	22.00
	TONER FOR PRINTER	GENERAL FUND	ADMINISTRATION	399.00
	OVERAGES 5/10-6/9/11	GENERAL FUND	ADMINISTRATION	260.45
	CAPITAL PLAZA HOTEL TOPEKA	GENERAL FUND	ADMINISTRATION	108.05-
	OFFICE SUPPLIES	GENERAL FUND	LEGAL & MUNICIPAL COUR	87.31
	6PK INK CART PD INVE	GENERAL FUND	LEGAL & MUNICIPAL COUR	61.99
	PLANNING COMM JOURNA	GENERAL FUND	COMMUNITY DEVELOPMENT	55.00
	6 DAYS SHELTER SERVI	GENERAL FUND	COMMUNITY DEVELOPMENT	90.00
	6 DAYS SHELTER SERVI	GENERAL FUND	COMMUNITY DEVELOPMENT	90.00
	EUTHANASIA & DISPOS	GENERAL FUND	COMMUNITY DEVELOPMENT	114.00
	VEHICLE REPAIR	GENERAL FUND	COMMUNITY DEVELOPMENT	726.66
	VEHICLE REPAIR	GENERAL FUND	COMMUNITY DEVELOPMENT	426.82

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	SEDCO PARKING	GENERAL FUND	COMMUNITY DEVELOPMENT	5.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVELOPMENT	39.42
	PDF READER	GENERAL FUND	COMMUNITY DEVELOPMENT	19.95
	GRANT POSTAGE	GENERAL FUND	POLICE	13.25
	POSTAGE	GENERAL FUND	POLICE	7.48
	POSTAGE	GENERAL FUND	POLICE	10.36
	POSTAGE	GENERAL FUND	POLICE	4.36
	POSTAGE	GENERAL FUND	POLICE	7.04
	VERBAL JUDO CLASS	GENERAL FUND	POLICE	349.00
	KEYCHAIN FLASHLIGHTS	GENERAL FUND	POLICE	325.40
	WASHER FLUID	GENERAL FUND	POLICE	7.12
	#6, 7, 11 & 10 REPAI	GENERAL FUND	POLICE	84.42
	REPAIR CAR #11	GENERAL FUND	POLICE	27.70
	#4 VEST REPAIR	GENERAL FUND	POLICE	16.10
	RADIO 717906 REPAIR	GENERAL FUND	POLICE	101.60
	UNIFORM	GENERAL FUND	POLICE	19.99
	UNIFORMS	GENERAL FUND	POLICE	100.00
	BTRY FOR CELL CASE I	GENERAL FUND	POLICE	28.93
	FIRE GEAR SUSPENDERS	GENERAL FUND	FIRE	150.00
	GATORADE & WATER	GENERAL FUND	FIRE	45.04
	GATORADE & WATER	GENERAL FUND	FIRE	30.01
	GATORADE & WATER	GENERAL FUND	FIRE	41.25
	INK CARTRIDGES OFFIC	GENERAL FUND	FIRE	70.23
	2.5" BALL VALVE	GENERAL FUND	FIRE	427.00
	2.5" CLAPPER SIAMESE	GENERAL FUND	FIRE	690.00
	GATED WYE	GENERAL FUND	FIRE	337.50
	(4) 1.75" RED HOSE	GENERAL FUND	FIRE	447.20
	(4) 1.75" ORANGE HOS	GENERAL FUND	FIRE	447.20
	FIRE PREVENTION MATE	GENERAL FUND	FIRE	2,023.00
	FIRE PREVENTION MATE	GENERAL FUND	FIRE	290.20
	DISPATCH SUPPLIES	GENERAL FUND	EMERGENCY COMMUNICATIO	27.91
	TRAINING MANUAL SUPP	GENERAL FUND	EMERGENCY COMMUNICATIO	29.61
	MEMEBERSHIP RENEWAL	GENERAL FUND	PARKS AND PUBLIC GROUN	69.00
	BCKT LIFT PKPB & PW	GENERAL FUND	PARKS AND PUBLIC GROUN	55.00
	FIREWORKS VENDOR SIG	GENERAL FUND	PARKS AND PUBLIC GROUN	108.00
	REPLC GASKET ENGINE	GENERAL FUND	PARKS AND PUBLIC GROUN	22.35
	#59 REPAIR TO WINDOW	GENERAL FUND	PARKS AND PUBLIC GROUN	189.54
	REPAIR TO HUSTLER MO	GENERAL FUND	PARKS AND PUBLIC GROUN	76.21
	WEED CONTROLS APPS	GENERAL FUND	PARKS AND PUBLIC GROUN	1,000.00
	PARKING LOTS RESTRIP	GENERAL FUND	PARKS AND PUBLIC GROUN	1,415.25
	WWTP REPLACE BELT	GENERAL FUND	PARKS AND PUBLIC GROUN	18.00
	REPLACE WINDOW LIBRA	GENERAL FUND	PARKS AND PUBLIC GROUN	195.00
	ANNUAL TERMITE RENE	GENERAL FUND	PARKS AND PUBLIC GROUN	1,620.00
	WWTP FIX MOTOR SWITC	GENERAL FUND	PARKS AND PUBLIC GROUN	140.37
	MAY UNIFORMS	GENERAL FUND	PARKS AND PUBLIC GROUN	102.15
	HOOKS FOR TRAILER	GENERAL FUND	PARKS AND PUBLIC GROUN	9.58
	PARTS FOR TORO	GENERAL FUND	PARKS AND PUBLIC GROUN	9.45
	CLEAR TAPE	GENERAL FUND	PARKS AND PUBLIC GROUN	3.99
	QUICKCRETE & TROWELS	GENERAL FUND	PARKS AND PUBLIC GROUN	98.60
	QUICKCRETE	GENERAL FUND	PARKS AND PUBLIC GROUN	19.95
	FOAM SEALANT	GENERAL FUND	PARKS AND PUBLIC GROUN	17.98
	ACETONE	GENERAL FUND	PARKS AND PUBLIC GROUN	7.99
	QT PAINT	GENERAL FUND	PARKS AND PUBLIC GROUN	10.49
	QVC PIPE	GENERAL FUND	PARKS AND PUBLIC GROUN	3.19
	FENCE GATE SUPPLIES	GENERAL FUND	PARKS AND PUBLIC GROUN	402.07
	IRRIGATION SUPPLIES	GENERAL FUND	PARKS AND PUBLIC GROUN	95.60

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	SAFETY SNAP	GENERAL FUND	PARKS AND PUBLIC GROUN	5.98
	QUICKCRETE	GENERAL FUND	PARKS AND PUBLIC GROUN	15.96
	MLP ROCK WATERFALL	GENERAL FUND	PARKS AND PUBLIC GROUN	42.00
	SNAPPER MOWER PARTS	GENERAL FUND	PARKS AND PUBLIC GROUN	53.18
	PART KIOTI TRACTOR	GENERAL FUND	PARKS AND PUBLIC GROUN	42.53
	CLEANING SUPPLIES	GENERAL FUND	PARKS AND PUBLIC GROUN	252.45
	INTRUST JULY 2011	GENERAL FUND	PARKS AND PUBLIC GROUN	1,548.83
	NUTS & BOLTS	GENERAL FUND	PARKS AND PUBLIC GROUN	3.60
	TRASH BAGS FOR MOWER	GENERAL FUND	PARKS AND PUBLIC GROUN	46.97
	FENCE PANELS	GENERAL FUND	PARKS AND PUBLIC GROUN	78.00
	KEYS	GENERAL FUND	PARKS AND PUBLIC GROUN	5.37
	SPEAKER MIC	GENERAL FUND	PARKS AND PUBLIC GROUN	49.10
	TESTING REAGENTS	GENERAL FUND	PARKS AND PUBLIC GROUN	8.99
	TESTING REAGENTS	GENERAL FUND	PARKS AND PUBLIC GROUN	17.60
	POOL CHEMICALS	GENERAL FUND	PARKS AND PUBLIC GROUN	120.00
	OVEN/RANGE COMM BLD	GENERAL FUND	PARKS AND PUBLIC GROUN	518.23
	TREE SPRAYING APPS	GENERAL FUND	PARKS AND PUBLIC GROUN	1,250.00
	MULCH FOR 145 TREES	GENERAL FUND	PARKS AND PUBLIC GROUN	1,890.00
	ATW OF PARK CITY CREDIT	GENERAL FUND	PARKS AND PUBLIC GROUN	9.99-
	BARTELS OF VALLEY CENTER	GENERAL FUND	PARKS AND PUBLIC GROUN	5.99-
	LOWES 02340	GENERAL FUND	PARKS AND PUBLIC GROUN	15.31-
	500 VACINATION FORMS	GENERAL FUND	ENVIRONMENTAL SERVICES	147.75
	BCKT TRUCK MAIN & ME	SPECIAL HIGHWAY	SPECIAL HIGHWAY	55.00
	2011 ANNUAL INSPECTI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	402.00
	BCKT TRK MER & 5TH	SPECIAL HIGHWAY	SPECIAL HIGHWAY	90.00
	CONFINED SPACE JB TR	SPECIAL HIGHWAY	SPECIAL HIGHWAY	95.00
	#51 TIRE REPAIR SKID	SPECIAL HIGHWAY	SPECIAL HIGHWAY	22.88
	#60 RPLCD AIR FILTER	SPECIAL HIGHWAY	SPECIAL HIGHWAY	7.39
	2 STARTER ROPE #60 S	SPECIAL HIGHWAY	SPECIAL HIGHWAY	4.38
	#45 RPLCD THERMAL SW	SPECIAL HIGHWAY	SPECIAL HIGHWAY	26.25
	#29 RPLCD BLADES & F	SPECIAL HIGHWAY	SPECIAL HIGHWAY	77.99
	#39 RPLCD BROKEN BOL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	140.17
	MAY UNIFORMS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	146.34
	JUNE FIRST AID	SPECIAL HIGHWAY	SPECIAL HIGHWAY	47.48
	BATTERY FOR RADIO	SPECIAL HIGHWAY	SPECIAL HIGHWAY	22.10
	SUN SCREEN	SPECIAL HIGHWAY	SPECIAL HIGHWAY	19.98
	4 CANS BUG SPRAY	SPECIAL HIGHWAY	SPECIAL HIGHWAY	27.16
	CAN OF CEMENT CAN PI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	11.38
	HALO LIGHT BULB	SPECIAL HIGHWAY	SPECIAL HIGHWAY	5.39
	SOCKETS & DRILL BIT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	21.47
	250' 3/8" ROPE REPLA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	110.25
	10 HOSE CLAMPS TRF C	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3.80
	COFFEE & BOWLS BREAK	SPECIAL HIGHWAY	SPECIAL HIGHWAY	54.90
	BATTERIES TRFC COUNT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	29.90
	EPOXY FLAG POLE VET	SPECIAL HIGHWAY	SPECIAL HIGHWAY	4.19
	CELL PHONE CASE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	6.99
	RPLCD 8 BOLT SNAP FL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	31.92
	WEGES ROPE FLAG	SPECIAL HIGHWAY	SPECIAL HIGHWAY	7.40
	RPLCD 2 RTNR RNGS FL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	92.81
	1 TON COLD MIX FOR H	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
	1 TON COLD MIX FOR H	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
	1 TON COLD MIX FOR H	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
	2 TONS COLD MIX FOR	SPECIAL HIGHWAY	SPECIAL HIGHWAY	270.00
	1 TON COLD MIX FOR H	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
	1 TON COLD MIX FOR H	SPECIAL HIGHWAY	SPECIAL HIGHWAY	135.00
	RIT BAG KIT	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	1,237.93

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	BAR T APPRCH REPAIR	CAPITAL PROJECTS F	FORD STREET BRIDGE	382.75
	POSTAGE STATE SAMPLE	WATER OPERATING	NON-DEPARTMENTAL	5.10
	POSTAGE FOR STATE SA	WATER OPERATING	NON-DEPARTMENTAL	5.95
	TROUBLESHOOTING BPS	WATER OPERATING	NON-DEPARTMENTAL	275.00
	DUTY PHONE 4/11-5/11	WATER OPERATING	NON-DEPARTMENTAL	26.68
	4/23-5/23 COPY MACHI	WATER OPERATING	NON-DEPARTMENTAL	101.80
	#20 REAPIR FLASHER W	WATER OPERATING	NON-DEPARTMENTAL	28.11
	#56 RPLCD AIR FILTER	WATER OPERATING	NON-DEPARTMENTAL	221.95
	MAY UNIFORMS	WATER OPERATING	NON-DEPARTMENTAL	146.34
	MISC OFFICE SUPPLIES	WATER OPERATING	NON-DEPARTMENTAL	256.07
	METER TO CHECK FIRE	WATER OPERATING	NON-DEPARTMENTAL	721.20
	FLASHLIGHTS 20 & 21	WATER OPERATING	NON-DEPARTMENTAL	39.58
	SHORT AND LONG LOCKS	WATER OPERATING	NON-DEPARTMENTAL	55.55
	SAFETY GLASSES	WATER OPERATING	NON-DEPARTMENTAL	85.10
	DUTY PHONE	WATER OPERATING	NON-DEPARTMENTAL	21.45
	2 BALL VALVES	WATER OPERATING	NON-DEPARTMENTAL	21.98
	WRENCH SET & LKEY SE	WATER OPERATING	NON-DEPARTMENTAL	62.76
	BACKFLOW PREVENTER	WATER OPERATING	NON-DEPARTMENTAL	45.98
	SHOVEL FOR #21	WATER OPERATING	NON-DEPARTMENTAL	29.99
	NEW MIC FOR WIRELESS	WATER OPERATING	NON-DEPARTMENTAL	149.50
	COUPLER & QC PLUG	WATER OPERATING	NON-DEPARTMENTAL	9.98
	3 CANS OF PURPLE ENA	WATER OPERATING	NON-DEPARTMENTAL	11.97
	3 PK IND FOGGER	WATER OPERATING	NON-DEPARTMENTAL	5.99
	ASPHALT ROOF COATING	WATER OPERATING	NON-DEPARTMENTAL	9.99
	1 11X4.5 FINISHING T	WATER OPERATING	NON-DEPARTMENTAL	5.99
	BARTELS OF VALLEY CENTER	WATER OPERATING	NON-DEPARTMENTAL	32.78-
	MAY LAB TESTING	STORMWATER UTILITY	INVALID DEPARTMENT	669.09
	FORD GATE HINGES & S	STORMWATER UTILITY	INVALID DEPARTMENT	56.44
	LAB TESTING FOR MAY	SEWER OPERATING	NON-DEPARTMENTAL	473.60
	JUNE LAB TESTING	SEWER OPERATING	NON-DEPARTMENTAL	473.60
	3 NEW BOARDS FORD LI	SEWER OPERATING	NON-DEPARTMENTAL	2,198.72
	FOAM INSULATION & SC	SEWER OPERATING	NON-DEPARTMENTAL	19.35
	#4 REPLACED RELAYS L	SEWER OPERATING	NON-DEPARTMENTAL	177.05
	WWTP SOUTH HOLDING	SEWER OPERATING	NON-DEPARTMENTAL	1,118.02
	NUTS & BOLTS FORD LI	SEWER OPERATING	NON-DEPARTMENTAL	19.09
	MAY UNIFORMS	SEWER OPERATING	NON-DEPARTMENTAL	146.34
	AT & T CORD	SEWER OPERATING	NON-DEPARTMENTAL	32.18
	AT & T CORD	SEWER OPERATING	NON-DEPARTMENTAL	32.18
	PVC FOR WATER LEAK	SEWER OPERATING	NON-DEPARTMENTAL	2.79
	FIRST AID FOR MAY	SEWER OPERATING	NON-DEPARTMENTAL	28.14
	CUPS BINDERS & 3" HD	SEWER OPERATING	NON-DEPARTMENTAL	104.74
	2 FANS	SEWER OPERATING	NON-DEPARTMENTAL	129.98
	GREASE COUPLERS	SEWER OPERATING	NON-DEPARTMENTAL	8.98
	SHOVELS BRAKE FLUID	SEWER OPERATING	NON-DEPARTMENTAL	79.74
	100' HOSE REPLACEMEN	SEWER OPERATING	NON-DEPARTMENTAL	46.99
	TRASH BAGS & CLEANER	SEWER OPERATING	NON-DEPARTMENTAL	23.77
	OXYGEN SENSOR FOR SE	SEWER OPERATING	NON-DEPARTMENTAL	179.94
	1.25 PAIL BACTERIA S	SEWER OPERATING	NON-DEPARTMENTAL	617.98
	WWTP PARTS	SEWER OPERATING	NON-DEPARTMENTAL	312.98_
			TOTAL:	38,800.14
KANSAS DEPT OF REVENUE	7-15 KS KW-5 TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	1,891.68
	7-15 KS KW-5 TAX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	179.38
	7-15 KS KW-5 TAX W/H	WATER OPERATING	NON-DEPARTMENTAL	424.93
	7-15 KS KW-5 TAX W/H	SEWER OPERATING	NON-DEPARTMENTAL	120.65_
			TOTAL:	2,616.64

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_	
KANSAS GAS SERVICE	6/2/2011 THRU 7/1/2011	GENERAL FUND	ADMINISTRATION	209.38	
	6/2/2011 THRU 7/1/2011	GENERAL FUND	POLICE	10.69	
	6/2/2011 THRU 7/1/2011	GENERAL FUND	FIRE	5.35	
	6/2/2011 THRU 7/1/2011	GENERAL FUND	EMERGENCY COMMUNICATIO	10.69	
	6/2/2011 THRU 7/1/2011	WATER OPERATING	NON-DEPARTMENTAL	27.16	
	6/2/2011 THRU 7/1/2011	SEWER OPERATING	NON-DEPARTMENTAL	250.60_	
				TOTAL:	513.87
KANSAS OFFICE OF THE SECR	VOGT NOTARY	GENERAL FUND	POLICE	25.00_	
			TOTAL:	25.00	
KANSAS OFFICE OF THE TREASURER	JUNE 2011 FEES	GENERAL FUND	NON-DEPARTMENTAL	886.42	
	JUNE 2011 FEES	GENERAL FUND	NON-DEPARTMENTAL	22.20	
	GO TEMP NOTE 2008-1	CAPITAL PROJECTS F	2010-1 Temp Note	34,800.00	
	GO TEMP NOTE 2010-1	CAPITAL PROJECTS F	2010-1 Temp Note	5,562.50_	
				TOTAL:	41,271.12
KANSAS ONE-CALL SYSTEM IN	JUNE 2011	SEWER OPERATING	NON-DEPARTMENTAL	29.75_	
			TOTAL:	29.75	
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31	
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00	
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	112.00	
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54	
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50	
	06DM006517	WATER OPERATING	NON-DEPARTMENTAL	374.39_	
				TOTAL:	1,172.74
KDHE-BUREAU OF WATER	SERVICE FEE	WATER LOAN PRIN &	NON-DEPARTMENTAL	2,420.44	
	PRINCIPAL	WATER LOAN PRIN &	NON-DEPARTMENTAL	68,855.90	
	INTREST	WATER LOAN PRIN &	NON-DEPARTMENTAL	25,864.21	
	SERVICE FEE	07 WATER LOAN P &	INVALID DEPARTMENT	1,764.60	
	PRINCIPAL	07 WATER LOAN P &	INVALID DEPARTMENT	21,721.15	
	INTEREST	07 WATER LOAN P &	INVALID DEPARTMENT	16,486.42_	
			TOTAL:	137,112.72	
KDHE-DIV OF H & E LABOR	ANALYTICAL SRVCS	WATER OPERATING	NON-DEPARTMENTAL	168.00_	
			TOTAL:	168.00	
KMPERS	EMP DEDUCT - TIER I	GENERAL FUND	NON-DEPARTMENTAL	1,624.19	
	EMP DEDUCT - TIER II	GENERAL FUND	NON-DEPARTMENTAL	342.58	
	EMPR DEDUCT - TIER I	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,626.21	
	EMPR DEDUCT -TIER II	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	441.93	
	EMP DEDUCT - TIER I	SPECIAL HIGHWAY	NON-DEPARTMENTAL	127.46	
	EMP DEDUCT - TIER II	SPECIAL HIGHWAY	NON-DEPARTMENTAL	90.32	
	EMPR DEDUCT - TIER I	SPECIAL HIGHWAY	SPECIAL HIGHWAY	284.95	
	EMPR DEDUCT -TIER II	SPECIAL HIGHWAY	SPECIAL HIGHWAY	116.51	
	EMP DEDUCT - TIER I	WATER OPERATING	NON-DEPARTMENTAL	227.19	
	EMP DEDUCT - TIER II	WATER OPERATING	NON-DEPARTMENTAL	186.86	
	EMPR DEDUCT - TIER I	WATER OPERATING	NON-DEPARTMENTAL	504.10	
	EMPR DEDUCT -TIER II	WATER OPERATING	NON-DEPARTMENTAL	241.05	
	EMP DEDUCT - TIER I	SEWER OPERATING	NON-DEPARTMENTAL	141.98	
	EMPR DEDUCT - TIER I	SEWER OPERATING	NON-DEPARTMENTAL	317.40_	
				TOTAL:	8,272.73
	LAURIE B WILLIAMS	0914039-JE	GENERAL FUND	NON-DEPARTMENTAL	55.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	081223113-JB	WATER OPERATING	NON-DEPARTMENTAL	100.00
	081002813-SM	WATER OPERATING	NON-DEPARTMENTAL	84.00_
			TOTAL:	239.00
MANSFIELD OIL CO	5/19 THRU 7/7/2011	GENERAL FUND	POLICE	4,499.52
	5/19 THRU 7/7/2011	GENERAL FUND	FIRE	85.58
	5/19 THRU 7/7/2011	GENERAL FUND	PARKS AND PUBLIC GROUN	1,518.28
	5/19 THRU 7/7/2011	GENERAL FUND	ENVIRONMENTAL SERVICES	280.16
	5/19 THRU 7/7/2011	WATER OPERATING	NON-DEPARTMENTAL	2,082.52
	5/19 THRU 7/7/2011	SEWER OPERATING	NON-DEPARTMENTAL	1,613.94_
			TOTAL:	10,080.00
MAYER SPECIALTY SERVICES	QSR PATCHING MATERIAL	WATER OPERATING	NON-DEPARTMENTAL	105.00
	3 WETWELLS CLEANED	SEWER OPERATING	NON-DEPARTMENTAL	1,050.00
	RETRIEVAL FEE FOR 2009 SA	SEWER OPERATING	NON-DEPARTMENTAL	90.13_
			TOTAL:	1,245.13
P E C	MAY FEES	GENERAL FUND	ADMINISTRATION	828.96
	SANITARY SEWER SYSTEM	CAPITAL PROJECTS F	SEWER REHAB-2010 CIP	5,013.64
	CEMETERY ROAD EXPANSION	CAPITAL PROJECTS F	CEMETERY ROAD	1,000.00
	CEMETERY ROAD	CAPITAL PROJECTS F	CEMETERY ROAD	7,800.00_
			TOTAL:	14,642.60
P S I	MONTHLY SUPPORT ADMI	GENERAL FUND	ADMINISTRATION	195.00
	MONTHLY SUPPORT COM	GENERAL FUND	COMMUNITY DEVELOPMENT	162.50
	MONTHLY SUPPORT WATE	WATER OPERATING	NON-DEPARTMENTAL	16.25
	MONTHLY SUPPORT SEWE	SEWER OPERATING	NON-DEPARTMENTAL	16.25_
			TOTAL:	390.00
PETTY CASH	SHIP RADAR RETURN	GENERAL FUND	POLICE	1.00
	CERTIFIED MAIL POSTA	GENERAL FUND	POLICE	5.79
	#8 CAR WASH & DETAIL	GENERAL FUND	POLICE	7.00
	#11 CAR WASH #9	GENERAL FUND	POLICE	3.00
	#4 CAR WASH	GENERAL FUND	POLICE	5.00
	#9 CAR WASH #7	GENERAL FUND	POLICE	2.00
	#7 CAR WASH #2	GENERAL FUND	POLICE	6.00
	#11 CAR WASH #9	GENERAL FUND	POLICE	3.00
	#2 CAR WASH #2	GENERAL FUND	POLICE	6.00
	#2 CAR WASH #6	GENERAL FUND	POLICE	6.00
	#10 CAR WASH #8	GENERAL FUND	POLICE	5.00
	#9 CAR WASH #7	GENERAL FUND	POLICE	3.00
	#6 CAR WASH #4	GENERAL FUND	POLICE	4.00
	#4 CAR WASH #10	GENERAL FUND	POLICE	5.00
	#11 CAR WASH #9	GENERAL FUND	POLICE	3.00
	ADAMS CAR WASH #10	GENERAL FUND	POLICE	7.00
	#10 CAR WASH #8	GENERAL FUND	POLICE	4.00
	#8 CAR WASH #1	GENERAL FUND	POLICE	5.00
	#11 CAR WASH #9	GENERAL FUND	POLICE	4.00
	#9 CAR WASH #7	GENERAL FUND	POLICE	3.00
	ADAMS CAR WASH #4	GENERAL FUND	POLICE	4.00
	CAR WASH #5	GENERAL FUND	POLICE	5.00
	#10 CAR WASH #8	GENERAL FUND	POLICE	5.00
	#3 & #9 LUNCH KLETC	GENERAL FUND	POLICE	10.00_
			TOTAL:	111.79
PITNEY BOWES	FEES FROM MAY	GENERAL FUND	ADMINISTRATION	61.09

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	FEES FROM MAY	GENERAL FUND	COMMUNITY DEVELOPMENT	14.88
	FEES FROM MAY	GENERAL FUND	FIRE	0.12
	FEES FROM MAY	GENERAL FUND	ENVIRONMENTAL SERVICES	43.09
	FEES FROM MAY	WATER OPERATING	NON-DEPARTMENTAL	0.57_
			TOTAL:	119.75
PITNEY BOWES INC	RENTAL FEES 4/30 -7/30/11	GENERAL FUND	ADMINISTRATION	99.86
	RENTAL FEES 4/30 -7/30/11	GENERAL FUND	COMMUNITY DEVELOPMENT	24.33
	RENTAL FEES 4/30 -7/30/11	GENERAL FUND	FIRE	0.18
	RENTAL FEES 4/30 -7/30/11	GENERAL FUND	ENVIRONMENTAL SERVICES	70.44
	RENTAL FEES 4/30 -7/30/11	WATER OPERATING	NON-DEPARTMENTAL	0.93_
			TOTAL:	195.74
PRIORITY FENCE COMPANY	FENCE REPAIRS	GENERAL FUND	PARKS AND PUBLIC GROUN	325.00_
			TOTAL:	325.00
SECURITY BENEFIT	613042-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-6484	GENERAL FUND	NON-DEPARTMENTAL	25.00_
			TOTAL:	50.00
SEDGWICK COUNTY	6/2011 JAIL HOUSING FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	591.47_
			TOTAL:	591.47
SEDGWICK COUNTY 18TH JUDICIAL DISTRICT	2011 KSA CHP 21 POCKET ED	GENERAL FUND	POLICE	150.00_
			TOTAL:	150.00
SOUTHWEST BUTLER QUARRY	REPAIRS TO BAR T	CAPITAL PROJECTS F	FORD STREET BRIDGE	290.58_
			TOTAL:	290.58
SPRING CREEK SERVICES	CEMETERY ROAD EXPANSION	CAPITAL PROJECTS F	CEMETERY ROAD	2,400.00_
			TOTAL:	2,400.00
U S DEPT OF EDUCATION	S447705160	GENERAL FUND	NON-DEPARTMENTAL	168.72_
			TOTAL:	168.72
U S DEPT OF THE TREASURY	13648-5160	GENERAL FUND	NON-DEPARTMENTAL	41.32_
			TOTAL:	41.32
VANTAGEPOINT TRANS AGENTS	447557-5676	GENERAL FUND	NON-DEPARTMENTAL	50.00
	447557-1923	GENERAL FUND	NON-DEPARTMENTAL	25.00_
			TOTAL:	75.00
WASTE MANAGEMENT OF WICHITA	6/2011 SOLD WASTE	SOLID WASTE UTILIT	INVALID DEPARTMENT	26,355.60_
			TOTAL:	26,355.60
WATER PRODUCTS INC	MISC METER SUPPLIES	WATER OPERATING	NON-DEPARTMENTAL	8,460.12_
			TOTAL:	8,460.12
WESTAR ENERGY	6/2 THRU 7/1/2011	GENERAL FUND	ADMINISTRATION	2,828.33
	6/2 THRU 7/1/2011	GENERAL FUND	ADMINISTRATION	3,507.57
	6/2 THRU 7/1/2011	GENERAL FUND	ADMINISTRATION	39.79
	6/2 THRU 7/1/2011	GENERAL FUND	POLICE	567.60
	6/2 THRU 7/1/2011	GENERAL FUND	FIRE	275.40
	6/2 THRU 7/1/2011	GENERAL FUND	EMERGENCY COMMUNICATIO	550.80
	6/2 THRU 7/1/2011	GENERAL FUND	PARKS AND PUBLIC GROUN	584.40
	6/2 THRU 7/1/2011	SPECIAL HIGHWAY	SPECIAL HIGHWAY	956.39

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	6/2 THRU 7/1/2011	WATER OPERATING	NON-DEPARTMENTAL	1,180.98
	6/2 THRU 7/1/2011	SEWER OPERATING	NON-DEPARTMENTAL	4,657.15_
			TOTAL:	15,148.41

===== FUND TOTALS =====

010	GENERAL FUND	58,681.01
110	EMPLOYEE BENEFITS	7,640.86
140	LIBRARY	85,214.77
150	SPECIAL HIGHWAY	5,571.15
160	EMERGENCY EQUIPMENT	1,237.93
350	CAPITAL PROJECTS FUND	57,429.47
610	WATER OPERATING	54,440.68
612	STORMWATER UTILITY FUND	754.62
613	SOLID WASTE UTILITY	26,355.60
616	WATER LOAN PRIN & INT	97,140.55
617	07 WATER LOAN P & I	39,972.17
620	SEWER OPERATING	15,483.06

	GRAND TOTAL:	449,921.87

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/12/2011 THRU 7/27/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT #1 8-2-2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
CORTNEY HARP	MILEAGE REIMBURSEMENT	GENERAL FUND	POLICE	86.48_
			TOTAL:	86.48
JACKIE BROWN	JUNE MILEAGE	GENERAL FUND	ADMINISTRATION	9.80_
			TOTAL:	9.80

```

===== FUND TOTALS =====
010 GENERAL FUND                96.28
-----
GRAND TOTAL:                    96.28
-----

```

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 7/12/2011 THRU 7/27/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT #2 8-2-2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

A. CEMETERY BOARD APPOINTMENT:

City Code requires the appointment of a City Council Representative to serve on the Cemetery Board. The previous appointment was Ex-Councilmember Bruce Campbell.

The Mayor shall appoint a member from the City Council to fill the vacancy and seek Council Approval.

COMMITTEES, COMMISSIONS

A. MINUTES FOR COUNCIL REVIEW:

- Planning Commission/BZA May 24, 2011 Meeting
- Planning Commission June 28, 2011 Meeting

**VALLEY CENTER PLANNING COMMISSION/BOARD OF ZONING APPEALS
7:00 P.M.
MAY 24, 2011
121 S. MERIDIAN**

Chairman Gary Janzen called the meeting to order at 7:00 p.m. with the following members present: Don Bosken, John Dailey, Jaque Davis, Steve Jackson, Danny Park, Kathryn Schroeder and Dee Wretburg.

Members Absent: Ricky Shellenbarger

Staff Present: Joel Pile, City Administrator and Angela Millspaugh, Interim Community Development Officer

Press: None

APPROVAL OF THE AGENDA

Chairperson Janzen move, seconded by Davis to approve the agenda as presented. Vote Yea: Unanimous.

MINUTES OF APRIL 26, 2011 REGULAR MEETING

Commissioner Schroeder move, seconded by Janzen to approve the minutes as presented. Vote Yea: Unanimous.

COMMUNICATIONS

ITEMS BY ZONING ADMINISTRATOR

There were no items presented.

SUBDIVISION COMMITTEE REPORT

There was no Subdivision Committee Meeting.

SITE PLAN REVIEW COMMITTEE REPORT

There was no Site Plan Committee Meeting.

PUBLIC COMMENT

None

CONSENT AGENDA

None

PUBLIC HEARING**ZONING CHANGE****Case No. Z-2011-001****Owner: Robert E Swinson****CALL TO ORDER:**

At 7:02 p.m., Chairman Janzen called Agenda item #7A which is a public hearing on Case No. Z- 2011-001. This is a request for a rezoning amendment requesting a change from the present RR-1 Suburban Residential District to the I-1 Light Industrial District.

DISQUALIFICATION DECLARED AND QUORUM DETERMINED:

There were no disqualifications. Chairman Janzen declared a quorum of 8 were present for the hearing.

NOTIFICATION:

According to the Secretary, a notice for this hearing was published in the Ark Valley News on April 28, 2011, and notices were mailed to the applicant and 11 real property owners of record in the area of notification on April 28, 2011. Unless there is evidence to the contrary from anyone present, I'll declare that proper notification has been given in order for the Planning Commission to hear the case.

EX PARTE COMMUNICATIONS:

None

ZONING ADMINISTRATOR'S REPORT:

Deputy Zoning Administrator, Angela Millsbaugh, provided a brief factual background report on the case.

APPLICANT'S REQUEST:

Robert E. Swinson, applicant, stated the property was zoned and platted in the 1970's and is surrounded by mixed uses with an oil well situated on the property. Mr. Swinson stated the oil well made the property unattractive to other buyers so he purchased two lots and has moved a residence on the north lot and the south lot he has constructed a metal building with the intent to lease or sell it for commercial or light industrial use. There was a discussion on the intended use of the property. Mr. Swinson stated he has no use for the building if the zoning change request is not approved. Commissioner Dailey asked if there was a use when it was constructed. Mr. Swinson stated he had an RV when the structure was built, but he no longer has that. Commissioner Park stated he thinks Mr. Swinson is trying to backdoor his way to a different zoning. Mr. Swinson state he is trying to find a way to use the property.

PUBLIC COMMENTS:

Aaron Wiechman, 7018 Chaparal, spoke in opposition of the request.

Herbert Schuffler, 7048 Chaparral, spoke in opposition of the request.

Jack Sanburn, 7030 Chaparral, spoke in opposition of the request.

Joan Schuffler, 7048 Chaparral, spoke in opposition of the request.

Bill Spangler, 1251 S. Sheridan, spoke in opposition of the request.

Steve Price, 7035 Chaparral, spoke in opposition of the request.

Donna Pearson, 2701 W. 69th, spoke in opposition of the request.

Ted Hozen, 7038 Chaparral, spoke in opposition of the request.

Darlene Hozen, 7038 Chaparral, spoke in opposition of the request.

Susan Killinger, 7019 Chaparral, spoke in opposition of the request.

WRITTEN COMMUNICATIONS:

None.

APPLICANT'S RESPONSE TO PUBLIC COMMENT:

Mr. Swinson stated the mixed use of the area was a part of the concern for the property remaining residential. He stated the traffic would be off of 69th street on would not be on Chaparral. He stated he is open to what can be done to resolve this issue.

CLOSE THE HEARING:

Hearing no further public comments, I, Chairman Janzen, hereby close the public hearing at 7:56 p.m. There will be no further public comments unless the Planning Commission wishes to ask questions to clarify information.

1. ***What is the character of the subject property and the surrounding neighborhood in relation to existing uses and their condition?***
The property is located in a residential subdivision (Wildwood Addition) comprised of single-family residences. On the west side is agricultural property. To the south of the property is a single-family residence and agricultural property. To the east, the Little Arkansas River borders the property. East of the River is a salvage yard/recycle center.
2. ***What is the current zoning of the subject property and that of the surrounding neighborhood in relation to the requested change?***
The subject property is zoned RR-1 Suburban Residential District. The property to the north is zoned RR-1 Suburban Residential District. The properties to the south are zoned I-1 Light Industrial District and RR-1 Suburban Residential District. The property to the east is zoned I-1 Light Industrial District.
3. ***Is the length of time that the subject property has remained undeveloped or vacant as zoned a factor in the consideration?***
Not a consideration.
4. ***Would the request correct an error in the application of these regulations?***
Not applicable.

5. ***Is the request caused by changed or changing conditions in the area of the subject property and, if so, what is the nature and significance of such changed or changing conditions?***
No.
6. ***Do adequate sewage disposal and water supply and all other necessary public facilities including street access exist or can they be provided to serve the uses that would be permitted on the subject property?***
The property would need to provide private water and sewage disposal. There is existing street access.
7. ***Would the subject property need to be platted or replatted or in lieu of dedications made for rights-of-way, easements, access control or building setback lines?***
The property is platted.
8. ***Would a screening plan be necessary for existing and/or potential uses of the subject property?***
A screening plan will be necessary for the portions of the property that are adjacent to residential zoning.
9. ***Is suitable vacant land or buildings available or not available for development that currently has the same zoning as is requested?***
Not all property that is zoned I-1 Light Industrial is being used.
10. ***If the requested is for business or industrial uses, are such uses needed to provide more services or employment opportunities?***
There is no specific use request at this time. There are currently vacant I-1 Light Industrial zoned properties within the Valley Center Limits.
11. ***Is the subject property suitable for the uses in the current zoning to which it has been restricted?***
Yes. The lot exceeds the minimum standards for a residential structure with private water and sewer.
12. ***To what extent would the removal of the restrictions, i.e., the approval of the zoning request detrimentally affect other property in the neighborhood?***
According to Section 4-110 of the City of Valley Center Zoning Regulations, the I-1 Light Industrial District uses "generate modest amounts of traffic" and "create limited environmental problems in the way of sound, glare, dust, smoke, odor, vibration or the use or storage in quantity of dangerous materials; and do not permit the intermixing of residential uses."
13. ***Would the request be consistent with the purpose of the zoning district classification and the intent and purpose of these regulations?***
There is no specific use request at this time.
14. ***Is the request in conformance with the Comprehensive Plan and does it further enhance the implementation of the Plan?***

In Chapter 8, Land Use Plan of the City of Valley Center, Kansas, Comprehensive Development Plan 2007 - 2013, The Future Land Use Map shows this property as Single-Family Residential.

- 15. **What is the nature of the support or opposition of the request?**
To be determined at the public hearing.
- 16. **Is there any informational or recommendations on this request which would be helpful in its evaluation?**
To be determined at the public hearing. (Ask staff and consultant for any additional information.)
- 17. **By comparison, does the relative gain to the public health, safety and general welfare outweigh the loss in value or the hardship imposed upon the applicant by not approving the requested change in zoning?**
To be determined at the public hearing.

MOTION:

Having considered the evidence at the hearing and the factors to evaluate the request, I Gary Janzen, move that we recommend to the Governing Body that Case No. Z 2011 - 001 be disapproved based on the findings of the Planning Commission as recorded in the Rezoning Report and subject to the conditions listed therein.
Motion seconded by Dailey. Vote: Yea - Unanimous

UNFINISHED BUSINESS

None

NEW BUSINESS

City Administrator Joel Pile informed the Planning Commission there would be a Site Plan Review Committee Meeting on June 13. Pile also stated a Community Development Officer had been selected and would begin employment with Valley Center on June 13, 2011.

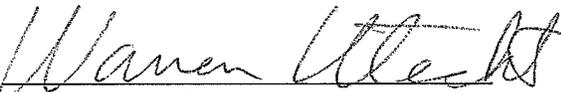
ITEMS BY PLANNING COMMISSIONERS

Commissioner Dailey asked when the Zoning Regulations would be updated. City Administrator Pile stated Mr. Foster, Consultant, had indicated June or July of this year.

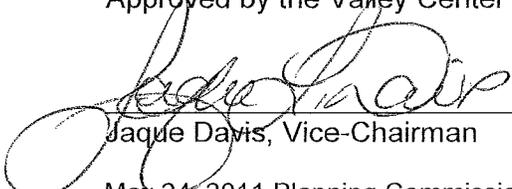
Chairman Janzen move, seconded by Davis, to adjourn. Vote Yea: unanimous.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,


Warren Utecht
Community Development Director

Approved by the Valley Center Planning Commission on July 26, 2011.


Jaque Davis, Vice-Chairman

VALLEY CENTER PLANNING COMMISSION

MINUTES

7:00 P.M. June 28, 2011

Valley Center City Hall at 121 S. Meridian Avenue

Chairman Gary Janzen called the meeting to order at 7:00 p.m. with the following members present: Don Bosken, John Dailey, Jaque Davis, Steve Jackson, Danny Park, Kathryn Schroeder and Dee Wretburg, and Ricky Shellenbarger

Staff Present: Joel Pile, City Administrator
Warren Utecht, Community Development Director

APPROVAL OF THE AGENDA

Motion was made and seconded to approve the agenda as presented. Vote passed unanimously.

MINUTES OF APRIL 26, 2011 REGULAR MEETING

Commissioner Dailey requested a delay in the approval of the May 24th meeting minutes due to the delay in receiving them. Motion was made and seconded to review and approve the May 24th minutes at the next Commission meeting. Vote passed unanimously.

ITEMS BY THE COMMUNITY DEVELOPMENT DIRECTOR

Warren Utecht had no specific items to bring before the Commission but shared his philosophy of planning and updating the Comprehensive Plan in the near future.

Commissioner Dailey brought up the issue of reviewing the Comprehensive Plan and Zoning Ordinance that is done on an annual basis.

Warren Utecht suggested that the two documents should be reviewed at two different Plan Commission meetings in the coming months. After further discussion, it was decided that the Zoning Ordinance would be reviewed at the July Plan Commission meeting, and that the staff and plan commission members can discuss any changes that should be made to the Zoning Ordinance.

COMMUNICATIONS

It was reported that the Site Plan Committee met on June 13, 2011 and approved the DZ Auto Site Plan at 142 S. Meridian Avenue with conditions (Site Plan Committee minutes for has the details of the conditions).

PUBLIC COMMENT

None

CONSENT AGENDA

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Review of the 2011 Capital Improvement Plan items.

City Administrator Joel Pile introduced the draft copy of non-prioritized capital improvement projects that have been generated by city staff. Questions that were asked by the commissioners and answered by Joel Pile were as follows:

- What is involved in the Meridian road projects (mill off 3 inches and repave with some underlayment work. Project timeline unknown. Grant monies may be possible)
- What detail can be given regarding the turn lanes at 5th and Seneca? (this is a high cost project that will be toward the bottom of the list of priorities)
- What will the City need to do to create RR Quiet Zones? (this involves possible road closures and more complex gates that prevent pass-through traffic-study was done)
- When will the City reach the need to upgrade Phase III at the treatment plant? (long time out when City experiences substantial development)
- All sidewalk improvement projects are designated as a 5' width. Commissioner Davis said that "Hike & Bike" trail standards are 10'. It was also pointed out by Commissioner Shellenbarger that new ADA standards for sidewalks be 6' in width (to accommodate wheel chair bound residents to pass each other). Staff noted these new standards.
- When will the swimming pool need to be replaced? (band-aid repairs were done 5 years ago, with more repair possible in the future until an ultimate decision is made to either build a new pool or alternative water feature)
- When will the City need to build an animal shelter? (City may need to build one in the future but for now, the City has 3 places to take animals for temporary housing)
- Will the new library need financial support by the tax-payers? (private funding is in progress; Lions park land donation being considered; City funding not committed at this time but is listed in the CIP)
- Paving 93rd. from Meridian to Seneca (discussions with county-no date has been set)
- What happened to the 69th Street Bridge project? (dropped-not as bad as thought)
- Who is paying for the new sidewalk from the north City limits to the School District (School is; Joel indicated that the County is doing a traffic study to determine if the 55 mph speed limit should be lowered from the City limits to the school entrance)

Motion was made and seconded that the Plan Commission finds no conflict between the Capital Improvement Plan Projects as presented and the City of Valley Center 2007-2013 Comprehensive Plan. Vote passed unanimously.

ITEMS BY PLANNING COMMISSIONERS

Commissioner Davis asked if draining and cleaning the water tower should be in the CIP project list. Joel explained that kind of work is considered an operational cost. Commissioner Park asked that site plan review should be required for homes moved into the city to prevent the Chaparral Avenue situation from occurring again. Commissioner Davis asked that the temporary sign advertising liquor on Meridian may be exceeding its time limit and should be removed. Enforcement Officer will be notified. Commissioner Bosken asked if Plan Commission packet can be emailed. After discussion it was decided that staff would contact Commissioners regarding their preference.

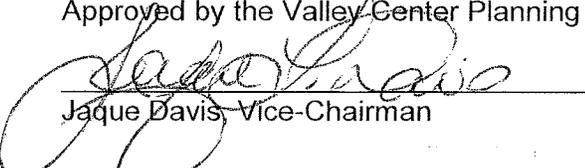
Motion was made and seconded to adjourn. Vote was unanimous. Adjourned at 7:50 p.m.

Respectfully submitted,



Warren Utecht
Community Development Director

Approved by the Valley Center Planning Commission on July 26, 2011.



Jaque Davis, Vice-Chairman

OLD BUSINESS

A. PUBLIC HEARING: PROPOSED FY 2012 BUDGET:

- Under K.S.A. 79-2929, a Public Hearing must be held prior to filing an Adopted Budget.
- City Council Authorized publication of the Notice of Budget hearing and notice was published July 21, 2011.

Should Council choose to proceed:

RECOMMENDED ACTION:

Staff recommends motion to:

1. Open Public Hearing
 - Receive Public Comment
2. Close Public Hearing

NOTICE OF BUDGET HEARING

The governing body of
City of Valley Center

will meet on August 2, 2011 at 7:00 PM at City Hall, 121 S. Meridian, Valley Center, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, 121 S. Meridian, Valley Center, KS and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2012 Expenditures and Amount of 2011 Ad Valorem Tax establish the maximum limits of the 2012 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2010		Current Year Estimate for 2011		Proposed Budget for 2012		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	Estimate Tax Rate *
General	2,051,510	20.208	2,266,985	18.142	2,393,200	817,110	18.488
Debt Service	1,595,020	11.089	1,701,700	11.983	1,831,600	757,979	17.150
Employee Benefit	578,430	11.702	638,825	12.831	667,000	553,223	12.517
Emergency Equipment		1.003	74,000	0.998	72,000	42,791	0.968
Library	215,000	4.514	225,000	4.494	229,300	198,733	4.497
Special Highway	647,980		824,400		826,400		
Equipment Reserve	136,940		50,000		55,000		
ADSAP			1,500		2,000		
Active Aging			5,000		5,000		
Special Alcohol & Drug					1,000		
Special Park & Recreation					1,000		
Drug Tax Distribution					1,000		
Water Utility	1,176,160		1,227,870		1,245,430		
Sewer Utility	871,310		1,028,700		1,039,600		
Storm Water Utility	38,690		57,500		47,500		
Solid Waste Utility			295,900		299,900		
Non-Budgeted Funds-A							
Non-Budgeted Funds-B							
Totals	7,311,040	48.516	8,397,380	48.448	8,716,930	2,369,836	53.620
Less: Transfers	746,400		928,760		953,730		
Net Expenditure	6,564,640		7,468,620		7,763,200		
Total Tax Levied Assessed	2,054,348		2,121,666		xxxxxxxxxxxxxxxxxxxx		
Valuation	42,344,615		43,792,585		44,197,208		
Outstanding Indebtedness, January 1,							
G.O. Bonds	2009 9,860,000		2010 12,095,000		2011 11,570,000		
Revenue Bonds	1,160,000		0		0		
Other	5,887,119		6,110,687		5,492,797		
Lease Purchase Principal	110,624		68,134		47,418		
Total	17,017,743		18,273,821		17,110,215		

*Tax rates are expressed in mills

City Official Title: City Clerk

Page No.

OLD BUSINESS

B. 2012 BUDGET DISCUSSION / APPROVAL:

- After Closing the Public Hearing, The Council shall consider Amendments to the 2012 Budget.
- If / after Amendments are made, The Council shall vote to adopt the 2012 Budget.
- The Published Notice of Budget established a maximum Expenditure level for 2012 of \$8,716,930. This level may be lowered, but cannot be increased without republication.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to...

1. Consider any Budget Amendments
2. Adopt the 2012 Budget for the City of Valley Center

OLD BUSINESS**C. ORDINANCE 1229-11, ADOPTING CITY POLICY
REGARDING UTILITY LOCATES, 2nd READING:**

An Ordinance of The City of Valley Center, Kansas, Adopting certain policies to guide the various Municipal Functions of the City.

- Ordinance 1229-11
- Utility Locating Policy

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1229-11, adopting certain policies to guide the various Municipal Functions of the City, for 2nd Reading.

ORDINANCE NO. 1229-11

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,
ADOPTING CERTAIN POLICIES TO GUIDE THE VARIOUS
MUNICIPAL FUNCTIONS OF THE CITY.**

WHEREAS, As the legislative body of the City of Valley Center, the City Council is charged with the responsibility of establishing and updating policies to guide the various municipal functions of the City and, where necessary, to establish procedures by which functions are performed;

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. Set forth and attached hereto and made part of this Ordinance, commonly known as *Part 5* of the Policy and Procedure Manual.

Part 5, Chapter 1, Section 5 Utility Locating Policy

Section 2. That policies referenced in Section 1 of this Ordinance shall be incorporated into *Part 5* of the Policy and Procedure Manual of the City of Valley Center, and is hereby adopted.

Section 3. This ordinance shall be in full force and effect from and after its passage and adoption.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ___ day of _____ 2011.

First Reading: July 19, 2011

Second Reading:

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

<p>TITLE: Utility Locating Policy</p>	<p>POLICY NO. Part 5 Chapter 1 Section 5</p>
<p>POLICY CUSTODIAN City Administrator</p>	<p>EFFECTIVE DATE August 2, 2011</p>

ADOPTING ORDINANCE(S): VC Ordinance # 1229-11

REFERENCE(S): K.S.A. 66-1802-1815 (Kansas Underground Utility Damage Prevention Act)

STATEMENT OF PURPOSE: The purpose of this policy is to outline the requirement for City of Valley Center employees to properly locate utility lines before beginning any project which involves digging or excavation (i.e. planting trees or shrubs, installing street signs, building construction, etc.). The policy will help promote an environment of safety and to eliminate utility service interruptions in the City of Valley Center.

DEFINITION: Utility locates are required prior to commencing work for almost any excavation and per Kansas law an excavation is defined as the following:

"Excavation" means any operation in which earth, rock or other material below the surface is moved or otherwise displaced by any means.

POLICY: No City of Valley Center employee or representative thereof conducting work on behalf of the City shall engage in excavation near the location of any underground facility without first having ascertained, in the manner prescribed herein, a location of all underground facilities in the proposed area of the excavation.

- a. Except in the case of an emergency, all City employees shall serve notice of intent of excavation at least two full working days, but not more than 15 calendar days before the scheduled excavation start date.
- b. The notice of intent to excavate or any subsequent updates shall be valid for 15 calendar days after the excavation start date and such notice shall only describe an area in which the proposed excavation reasonably can be completed within the 15 calendar days.
- c. When serving a notice of intent, City employees shall provide the name, address and telephone number of the person filing the notice of intent, the name of the excavator, the date the excavation activity is to commence and the type of excavation being planned. The notice shall also contain the specific location of the excavation.
- d. In the case of an emergency which involves danger to life, health or property or which requires immediate correction in order to continue the operation of an industrial plant or to assure the continuity of public utility service, excavation, maintenance or repairs may be made without using explosives, if notice and advice thereof, whether in writing or otherwise are given to the operator or notification center as soon as reasonably possible.

- e. When any contact with or damage to any underground facility occurs, the operator of such utility shall be informed immediately by the City. The City employee responsible for the excavation shall also immediately notify the Public Works Director, who shall notify the City Administrator. If the protective covering of an electrical line is penetrated or dangerous gases or fluids are escaping from a broken line, the employee immediately shall inform emergency personnel and take any other action as may be reasonably necessary to protect persons and property and to minimize hazards until arrival of the operator's personnel or public safety responders.

City employees shall exercise such reasonable care as may be necessary for the protection of any underground facility in and near the construction area when working in close proximity to any such underground facility. Any employee or agent of the City found by competent evidence to have violated this policy shall be presumed negligent of their duty and be subject to termination or dismissal.

IMPLEMENTATION: The City Administrator shall monitor those provisions of this policy. Disagreement in interpretation shall be resolved by the City Council. The City Administrator shall institute administrative policy to implement this policy.

SEVERABILITY: If any provision of this Policy shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. No qualifying statement, previously established rules or procedures shall be used to negate the spirit or intent of this statement of policy.

NEW BUSINESS**A. CONSIDERATION OF DONATION REQUEST FROM VALLEY CENTER ANIMAL LEAGUE:**

- City has received request from Valley Center Animal League (VCAL) for the City to donate salvageable material from the old animal kennel.
- Purpose of request is to expand Animal Foster Care Program.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to Approve / Deny Request.

NEW BUSINESS

B. ORDINANCE 1230-11, ADOPTING CITY POLICY REGARDING RIGHT-OF-WAY MOWING, 1st READING:

- Ordinance 1230-11
- Right-of-Way Mowing Policy
 - Per Council Request at the July 19, 2011 meeting
 - Staff is still compiling recommended listings for tables contained within policy.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1230-11, adopting certain policies to guide the various Municipal Functions of the City, for 1st Reading.

ORDINANCE NO. 1230-11

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS,
ADOPTING CERTAIN POLICIES TO GUIDE THE VARIOUS
MUNICIPAL FUNCTIONS OF THE CITY.**

WHEREAS, As the legislative body of the City of Valley Center, the City Council is charged with the responsibility of establishing and updating policies to guide the various municipal functions of the City and, where necessary, to establish procedures by which functions are performed;

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. Set forth and attached hereto and made part of this Ordinance, commonly known as *Part 6* of the Policy and Procedure Manual.

Part 6, Chapter 2, Section 2 Right-of-Way Mowing Policy

Section 2. That policies referenced in Section 1 of this Ordinance shall be incorporated into *Part 6* of the Policy and Procedure Manual of the City of Valley Center, and is hereby adopted.

Section 3. This ordinance shall be in full force and effect from and after its passage and adoption.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of _____ 2011.

First Reading: _____

Second Reading: _____

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

<p>TITLE: Mowing Grass and Weeds</p>	<p>POLICY NO. DRAFT Part 6 Chapter 2 Section 2</p>
<p>POLICY CUSTODIAN City Superintendent</p>	<p>EFFECTIVE DATE</p>

ADOPTING ORDINANCE(S): VC Ordinance # 1230-11

REFERENCES (STATUTES/RESOS/POLICIES):

STATEMENT OF PURPOSE: Managing vegetation in the right of way is necessary to provide safe and attractive roadways in our City. Roadside vegetation will be maintained to control erosion, prevent sight distance problems, and discourage growth of undesirable vegetation, including noxious weeds and invasive plants and trees. City mowing practices and regulations will balance the needs for safety, concern for the environment, aesthetics, air and water quality, efficiency, and available funding.

POLICY: It is the policy of the Governing Body the City will not cut grass or weeds on right-of ways (ROW) except as designated within this policy statement. Staff is directed to send letters to residents or property owners when problems are apparent, requesting cooperation in cutting grass and weeds out to the paved street surface. If cooperation is not received, the grass and weeds will be cut or destroyed by the City. Records will be kept of areas mowed and the charges assessed to the property owner.

As a courtesy, the City may periodically cut weeds and grass in the ROW along arterial and collector streets where the streets abut AG (Agricultural) zoned property.

The City may also cut ROW's (1) that are wide as a result of a past city project; (2) that are difficult or dangerous to cut; (3) that lie between two public roads; and, (4) that are areas the City has mowed for many years in the past, but do not meet the current policy statement standard of a arterial/collector abutting an AG zoned property. All locations included in the above for categories must be designated by Council action and recorded in the Policy Statement on Tables 1 through 4. No other ROW will be maintained at the City's expense.

The following locations have been designated by Council action for the City to assume responsibility for cutting grass and weeds:

Table 1: Wide ROW as a Result of City Project

Street	Side	From	To	Description

Table 2: Difficult or Dangerous Areas to Mow

Street	Side	From	To

Table 3: ROW Between Two Roads

Street	Side	From	To

Table 4: Property Zoned Non-AG

Street	Side	From	To

IMPLEMENTATION: The City Administrator shall monitor those provisions of this policy. Disagreement in interpretation shall be resolved by the City Council. The City Administrator shall institute administrative policy to implement this policy.

SEVERABILITY: If any provision of this Policy shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. No qualifying statement, previously established rules or procedures shall be used to negate the spirit or intent of this statement of policy.

NEW BUSINESS

C. ORDINANCE 1231-11, ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2012:

- Ordinance 1231-11

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1231-11, attesting to an increase in Tax Revenues for the Budget Year 2012 for the City of Valley Center, waiving 1st reading.

ORDINANCE NO. 1231-11

AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2012 FOR THE CITY OF VALLEY CENTER, KANSAS.

WHEREAS, The City of Valley Center must continue to provide services to protect the health, safety and welfare of the citizens of this community; and

WHEREAS, the cost of providing essential services to the citizens of this city continues to increase.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. In accordance with state law, the City of Valley Center has scheduled a public hearing and has prepared the proposed budget necessary to fund city services from January 1, 2012 until December 31, 2012.

Section 2. After careful public deliberations, the governing body has determined that in order to maintain the public services that are essential for the citizens of this city, it will be necessary to budget property tax revenues in an amount exceeding the levy in the 2011 budget.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication once in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of _____ 2011.

First Reading August 2, 2011

Second Reading

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

CONSENT AGENDA

NONE:

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Officer Utecht

E. City Superintendent Dunn

F. Environmental Services Officer Plant

G. Parks & Public Buildings Superintendent Owings

H. City Engineer Kelsey

I. City Attorney Arbuckle

J. City Administrator Pile

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Smith

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN