

CITY OF VALLEY CENTER

FINAL AGENDA

May 12, 2011

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

May 17, 2011

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERKS AGENDA** p 4
 - A. Minutes p
 - May 3, 2011 Council Meeting p 5
 - B. Appropriation Ordinance p 9
 - C. Treasurer's Report April 2011 p 14
 - D. Valley Center Wellness Program Awards p 6
7. **PRESENTATIONS / PROCLAMATIONS** p 17
8. **PUBLIC FORUM** (*Citizen input and requests*) p 17
9. **APPOINTMENTS** p 17
10. **COMMITTEES, COMMISSIONS** p 17
11. **OLD BUSINESS** p 18
12. **NEW BUSINESS** p 18
 - A. Discussion RE: Proposed Cemetery Improvements p 9
13. **CONSENT AGENDA** p 21
 - A. Revenue and Expense Financial Summaries for April 2011 p 22
 - B. Automatic Aid Agreement with Sedgwick County Fire p 35
14. **STAFF REPORTS** p 39
15. **GOVERNING BODY REPORTS** p 45
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the meeting of May 3, 2011 Regular Council Meeting as prepared by the City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the May 3, 2011 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
MAY 3, 2011
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Judith Leftoff, Marci Maschino, Harrison Gerling, Al Hobson, Lionel Jackson, and Dan Smith.

Members absent: Lou Cicirello

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Richard Dunn, City Superintendent
Robert Tormey, Fire Captain
Mark Hephner, Police Chief
Neal Owings, Parks Superintendent
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

L. Jackson moved, second by K. Jackson, to approve the Agenda as presented. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- APRIL 19, 2011 REGULAR COUNCIL MEETING

K. Jackson moved, second by Maschino to approve the Minutes from the April 19, 2011 regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 05/03/2011

Hobson moved, second by K. Jackson, to approve Appropriation Ordinance No. 05/03/2011 as presented. Vote yea: unanimous. Motion carried.

PRESENTATIONS/ PROCLAMATIONS

PRESENTATION- JASON EASLEY, KACP SILVER LIFE-SAVING AWARD

Police Chief Hephner told Council of Officer Easley's heroic actions at a house fire in 2010 that ultimately helped save the life of a volunteer Valley Center Firefighter. Hephner indicated the Kansas Association of Chiefs of Police would be honoring Easley on May 6 on Topeka with the Silver Life-saving Award for his efforts. (A video was shown of the rescue).

PROCLAMATION- 2011 LAW ENFORCEMENT MEMORIAL DAY

Mayor McNown proclaimed May 15th as Peace Officers Memorial Day and the week in which it falls as Police Week.

PUBLIC FORUM**APPOINTMENTS**

Mayor McNown appointed Councilmember Harrison Gerling and Phil Tennissen to the Veteran's Day Planning Committee.

Maschino moved, second by Hobson, to concur with the appointments. Vote yea: unanimous. Motion carried.

COMMITTEE AND COMMISSIONSMINUTES FOR COUNCIL REVIEW

Planning Commission / Board of Zoning Appeals Meeting, March 22, 2011

OLD BUSINESSORDINANCE 1227-11, COURT COST INCREASE 2ND READING

L. Jackson moved, second by Leftoff, to adopt Ordinance 1227-11, revising the Court cost assessed by the Municipal Court for the City of Valley Center amending Title 2 of the Valley Center, Kansas Municipal Code by amending Chapter 2.24 "Municipal Court" for 2nd Reading. Vote yea: unanimous. Motion carried.

NEW BUSINESSRESOLUTION 560-11: AUTHORIZING THE OFFERING FOR SALE OF G.O. TEMP NOTES

Maschino moved, second by L. Jackson, to adopt Resolution 560-11, authorizing the offering for sale of General Obligation Temporary Notes, Series 2011-1. Vote yea: unanimous. Motion carried.

CONSIDERATION OF BIDS: PUBLIC WORKS STORAGE BUILDING (FY 2010-2011)

Staff presented bids for the Public Works Storage Facility project, and they far exceeded the funding that was initially planned.

Gerling moved, second by Hobson, to table the project until the next CIP discussion took place. Vote yea: unanimous. Motion carried.

BOY SCOUTS OF AMERICA REQUEST TO USE MCLAUGHLIN PARK FOR SCOUT DAY CAMP

Gerling moved, second by Hobson, to approve the request from the Boy Scouts of America provided all requirements by the Valley Center Recreation Commission are satisfied. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

K. Jackson moved, second by Maschino, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTSCITY CLERK POLIAN

Stated the field audit was done the previous week by Lowenthal, Webb and Odermann and things went very smoothly. Said she would be contacting the Audit Committee in the near future to go over some of the findings of the auditors during the field audit.

CITY SUPERINTENDENT DUNN

Said the City-wide Clean-up was a success; around 300 vehicles showed up the city-sponsored event and approximately 16 dumps were made by Waste Management. Said he believes the fact that Waste Management is picking up more of the larger items at residents' homes has decreased the amount of trash brought to the Clean-up.

CITY ADMINISTRATOR PILE

Said a preconstruction meeting is scheduled for the Sewer Rehabilitation project in the middle of May and Ford Street Bridge is still expected to open on May 23rd. The Cemetery Road project is still being worked on, and the elevations and survey work have been completed and a presentation will be made to the Governing Body at the May 17th Council meeting to go over the cost estimates. Said he provided the 1st quarter solid waste information provided by Waste Management per the contract. Reminded the Council there would be a Governing Body Workshop on June 14 at 6:00 p.m. where outcomes would be discussed. Said he has narrowed the search for the Community Development Officer to 5 applicants; he has one interview left to complete and will be able to make recommendations after that.

GOVERNING BODY REPORTSMAYOR MCNOWN

Stated he will talk with 2nd graders at 3:00 p.m. at West Elementary; the Chamber will have their Swing Fling where a Dutch oven and chili cook-off will take place on my 7th. Said the SCAC meeting is normally the 2nd Saturday of the month, but this month it is being moved to the 21st of May in Cheney due to conflicting schedules with the Governing Body Institute. Said he thinks anyone on Council that can attend the Governing Body Institute on May 13 and 14, should; there are excellent training and networking opportunities for everyone who attends. Stated if there is anyone interested in being on Valley Center committee to please let Council or Staff know, as good people are always needed for these committees. Thanked Officer Easley again for his brave actions while on duty.

COUNCILMEMBER GERLING

Thanked Dunn for a successful City-Wide Clean-up; said it went very well.

COUNCILMEMBER HOBSON

Thanked Owings for informing Council of what was in storage and why there is a need for additional storage for the City. Thanked Dunn for a successful City-Wide Clean-up event; said it was very cool to see in action.

Maschino moved, second by K. Jackson, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 7:40 p.m.

Kristine A. Polian, City Clerk

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for May 17, 2011 as prepared by City Staff.

May 17, 2011 Appropriation

• Packet #1	\$	522.68
• Packet #2	\$	464.47
• Packet #3	\$	<u>0.00</u>
 Total	 \$	 987.15

RECOMMENDED ACTION:

Staff recommends motion to approve the May 17, 2011 Appropriation Ordinance as presented / amended.

05-11-2011 11:52 AM

COUNCIL MTG PKT 5-17-2011

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INTRUST BANK N.A.	5-31-09 GEN FED TAX W/H-VO	GENERAL FUND	NON-DEPARTMENTAL	56.04-
	5-31-09 GEN FICA W/H-VOID	GENERAL FUND	NON-DEPARTMENTAL	283.84-
	5-31-09 EMP BEN MEDIC W/H-	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	53.83-
	5-31-09 EMP BEN FICA W/H-V	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	173.97-
			TOTAL:	567.68-
UCI - UTILITY CONSULTANTS INC	3/31/10 - VOID CR ENTRY	WATER OPERATING	NON-DEPARTMENTAL	45.00_
			TOTAL:	45.00

===== FUND TOTALS =====

010	GENERAL FUND	339.88CR
110	EMPLOYEE BENEFITS	227.80CR
610	WATER OPERATING	45.00

	GRAND TOTAL:	522.68CR

TOTAL PAGES: 1

05-11-2011 11:52 AM

COUNCIL MTG PKT 5-17-2011

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VALLEY CENTER
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 4/23/2011 THRU 5/06/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT 5-17-2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

05-11-2011 11:53 AM

COUNCIL MTG PKT 5-17-2011

PAGE: 1

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMANDA PARK	FEB-MAR MILEAGE	GENERAL FUND	ADMINISTRATION	<u>16.83</u>
			TOTAL:	16.83
JACKIE BROWN	MAR-APR MILEAGE	GENERAL FUND	ADMINISTRATION	<u>12.95</u>
			TOTAL:	12.95
JOEL D PILE	3/3-3/29/2011 MILEAG	GENERAL FUND	ADMINISTRATION	133.62
	4/1-4/26/11 MILEAGE	GENERAL FUND	ADMINISTRATION	<u>131.07</u>
			TOTAL:	264.69
KRISTINE POLIAN	MEALS-LUN/DIN 4/3	GENERAL FUND	ADMINISTRATION	30.00
	MEAL-DIN 4/4	GENERAL FUND	ADMINISTRATION	20.00
	MEAL-DIN 4/5	GENERAL FUND	ADMINISTRATION	20.00
	MEAL-DIN 4/6	GENERAL FUND	ADMINISTRATION	20.00
	MEAL-DIN 4/7	GENERAL FUND	ADMINISTRATION	20.00
	MEALS-LUN/DIN 4/8	GENERAL FUND	ADMINISTRATION	30.00
	MEAL-BKFT	GENERAL FUND	ADMINISTRATION	<u>10.00</u>
			TOTAL:	150.00
MARK HEPHNER	THUR MAY 5TH-BREAKFA	GENERAL FUND	POLICE	10.00
	FRID MAY 6TH-BREAKFA	GENERAL FUND	POLICE	<u>10.00</u>
			TOTAL:	20.00

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===== FUND TOTALS =====
010 GENERAL FUND                464.47
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GRAND TOTAL:                    464.47
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TOTAL PAGES: 1

05-11-2011 11:53 AM

COUNCIL MTG PKT 5-17-2011

PAGE: 2

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 03-CVC - EMPLOYEE A/P ACCOUN
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 4/23/2011 THRU 5/06/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG PKT 5-17-2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

CLERK'S AGENDA

C. TREASURER'S REPORT, April 2011:

RECOMMENDED ACTION:

Staff recommends motion to receive and file the April 2011 Treasurer's Report.

5-03-2011 12:50 PM

CITY OF VALLEY CENTER
 PERIOD CASH FLOW REPORT
 AS OF: APRIL 30TH, 2011

PAGE: 1

FUND	BEGINNING CASH BALANCE	RECEIVABLES & NET ASSETS	PERIOD REVENUES	PAYABLES & NET LIABILITIES	PERIOD EXPENDITURES	ENDING CASH BALANCE	Y-T-D ENCUMBRANCE	UNENCUMBERED CASH BALANCE
GENERAL FUND	619,642.26	0.00	97,321.35 (7,276.34)	132,799.96	591,439.99	47,078.31	544,361.68
SPECIAL PARKS AND REC	9,456.05	0.00	0.00	0.00	0.00	9,456.05	0.00	9,456.05
SPECIAL ALCOHOL AND DRUG	9,456.01	0.00	0.00	0.00	0.00	9,456.01	0.00	9,456.01
EMPLOYEE BENEFITS	190,129.27	0.00	0.00	283.84	13,416.56	176,428.87	29,709.11	146,719.76
FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	0.00	0.00	640.30	0.00	640.30
BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	0.00	0.00	111,177.90	0.00	111,177.90
EQUIPMENT RESERVE	281,455.92	0.00	7,760.14	0.00	3,709.44	285,506.62	0.00	285,506.62
PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	0.00	0.00	8,627.24	0.00	8,627.24
LIBRARY	16,457.48	0.00	0.00	0.00	0.00	16,457.48	0.00	16,457.48
SPECIAL HIGHWAY	402,810.66	0.00	74,374.76 (568.94)	17,293.74	460,460.62	2,586.67	457,873.95
EMERG EQUIPMENT RESERVE	95,908.21	0.00	0.00	0.00	2,990.00	92,918.21	0.00	92,918.21
PAYROLL CLEARING FUND	37.62	0.00	0.00	0.00	0.00	37.62	0.00	37.62
ACTIVE AGING GRANT	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
PARK BEAUTIFICATION	2,963.55	0.00	0.00	0.00	0.00	2,963.55	0.00	2,963.55
BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	0.00	0.00	1,143.50	0.00	1,143.50
D.A.R.E.	2,758.64	0.00	0.00	0.00	0.00	2,758.64	0.00	2,758.64
VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TAX DIST	4,987.03	0.00	74.70	0.00	0.00	5,061.73	0.00	5,061.73
LAW ENFORCEMENT BLOCK GR	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
ADSAP	2,149.08	0.00	0.00	0.00	0.00	2,149.08	0.00	2,149.08
CAPITAL IMPROVEMENT FUND	3,354.07	0.00	0.00	0.00	0.00	3,354.07	0.00	3,354.07
PROJECTS FUND	794,184.92	0.00	0.00	0.00	0.00	794,184.92	1,632.11	792,552.81
G O BOND & INTEREST	866,312.90	0.00	0.00	0.00	0.00	866,312.90	0.00	866,312.90
WATER OPERATING	426,289.74 (12,431.05)	105,261.97 (1,425.81)	40,472.50	480,073.97	26,266.26	453,807.71
METER DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER	34,850.08 (31.00)	2,971.00	0.00	0.00	37,790.08	34.15	37,755.93
WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	0.00	0.00	7,780.37	0.00	7,780.37
WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	0.00	0.00	146,497.48	0.00	146,497.48
WATER LOAN P & I 2000	26,965.92	0.00	0.00	0.00	0.00	26,965.92	0.00	26,965.92
WATER LOAN P & I 2007	670.05	0.00	0.00	0.00	0.00	670.05	0.00	670.05
WATER SURPLUS RESERVE	535,721.38	0.00	0.00	0.00	0.00	535,721.38	0.00	535,721.38
SEWER OPERATING	138,135.40 (3,175.43)	81,738.50 (855.72)	22,670.37	194,883.82	5,076.87	189,806.95
SEWER OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 SEWER LOAN P & I	46,040.28	0.00	0.00	0.00	0.00	46,040.28	0.00	46,040.28
1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1993 SEWER BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER BOND RESERVE	240,982.51	0.00	0.00	0.00	0.00	240,982.51	0.00	240,982.51
1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND P & I	138,753.31	0.00	0.00	0.00	0.00	138,753.31	0.00	138,753.31
2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	5,173,839.13 (15,637.48)	369,502.42 (9,842.97)	233,352.57	5,304,194.47	112,383.48	5,191,810.99
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CLERK'S AGENDA

D. VALLEY CENTER WELLNESS PROGRAM AWARDS:

The Valley Center Wellness Program was started in July 2010 to promote healthy lifestyles to the City employees. The intent behind the program ultimately is to decrease the health insurance experience, but more importantly have healthy, happy employees.

Currently there are a total of 34 participants in the Program, and each month employees are given opportunities to earn points to reach certain levels; each level reached earns a prize. Each month, employees can participate in challenges that may involve them losing weight, becoming more active or reducing stress; other opportunities consist of online seminars and participation in educational events.

The following levels are as follows:

Bronze- Health Screening/ HRA 12 Wellness Credits= \$25 gift card

Silver- 22 Wellness Credits= \$30 Movie Tickets

Gold- 32 Wellness Credits= \$50 Gift Card

Platinum- 42 Wellness Credits= 1 Day Paid Time off (PTO)

The employees that have completed new levels of the Wellness Program this quarter are as follows:

Silver Award:

Jackie Brown, Michael Gordon, Brenda Hipps, Lloyd Newman, Neal Owings, Linda Setser-Maus, Phyllis Tedesco.

Gold Award:

Michael Gordon, Jay Grayson, Brenda Hipps, Lloyd Newman, Amanda Park, Kristine Polian, Linda Setser-Maus, Phyllis Tedesco, Lonnie Tormey.

Platinum Award (Completion of Program!):

Michael Gordon, Jay Grayson, Lloyd Newman, Kristine Polian, Phil Tennissen, Rob Tormey

Employees have until the end of June, 2011 to complete the 2010 Wellness Program.

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

OLD BUSINESS

A. NONE:

NEW BUSINESS

A. DISCUSSION RE: PROPOSED CEMETERY IMPROVEMENTS:

- City Engineer Memo
- Construction Estimate

Should Council choose to proceed,

RECOMMENDED ACTION:

Receive proposals from Mike Kelsey, P.E.C., and take possible action to Authorize project.



MEMO

May 11, 2011

TO: Honorable Mayor McNown & Valley Center City Council:

FROM: Mike Kelsey, City Engineer

RE: *Valley Center Cemetery Road Project*

Project Summary:

This project includes construction of a loop road at the cemetery on north Meridian. The 12' wide one-way road will maintain the entry on the North side of the cemetery and includes the addition of an exit at the south side of the cemetery onto Meridian. The proposed road construction consists of 4" Asphalt Millings on a 6" Reinforced Crushed Rock Base. The south exit drive within the Meridian right-of-way will consist of 5" Asphaltic Concrete surface on a 6" Reinforced Crushed Rock Base, based on Sedgwick County requirements. In addition to the road improvements, culverts will be installed along the existing drainage channel to allow for storm water to pass under the new road.

***Funding Sources for this project will be covered by Joel Pile, City Administrator*

Professional Engineering Consultants, P.A. 303 S. Topeka Wichita, Kansas 67202 Phone (316) 262-2691		OWNER: City of Valley Center PROJECT: Cemetery Addition PEC PROJECT NO: 35-10544-2502 Estimate Date: 5/4/11		Construction Estimate					
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PEARSON		CORNEJO & SONS		APAC	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
Valley Center Cemetery - Road Improvements									
1	4" Asphalt Millings	1,108	SY	\$ 5.20	\$ 5,761.60	\$ 6.00	\$ 6,648.00	\$ 6.50	\$ 7,202.00
2	5" A.C. Pavement (3" Bit. Base)	52	SY	\$ 102.00	\$ 5,304.00	\$ 45.00	\$ 2,340.00	\$ 80.00	\$ 4,160.00
3	6" Reinf. Crushed Rock Base	1,160	SY	\$ 5.65	\$ 6,554.00	\$ 9.00	\$ 10,440.00	\$ 11.50	\$ 13,340.00
4	42" x 29" CMMAC Pipe Installation	148	LF	\$ 30.00	\$ 4,440.00	\$ 50.00	\$ 7,400.00	\$ 30.00	\$ 4,440.00
5	42" x 29" CMMAC End Section Installation	12	EA	\$ 150.00	\$ 1,800.00	\$ 200.00	\$ 2,400.00	\$ 150.00	\$ 1,800.00
6	Gravel Removal	1,053	SY	\$ 2.00	\$ 2,106.00	\$ 3.00	\$ 3,159.00	\$ 2.25	\$ 2,369.25
7	Unclassified Excavation	150	CY	\$ 18.25	\$ 2,737.50	\$ 14.00	\$ 2,100.00	\$ 19.50	\$ 2,925.00
8	Curlex Blanket	677	SY	\$ 1.65	\$ 1,117.05	\$ 2.70	\$ 1,827.90	\$ 1.35	\$ 913.95
9	Signing	1	LS	\$ 3,305.00	\$ 3,305.00	\$ 2,761.62	\$ 2,761.62	\$ 3,175.00	\$ 3,175.00
10	Construction Entrance	1	EA	\$ 900.00	\$ 900.00	\$ 2,000.00	\$ 2,000.00	\$ 450.00	\$ 450.00
11	Site Preparation & Restoration	1	LS	\$ 3,600.00	\$ 3,600.00	\$ 1,500.00	\$ 1,500.00	\$ 5,050.80	\$ 5,050.80
Total Construction Estimate					\$37,625.15		\$42,576.52		\$45,826.00

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES **for APRIL 2011**

B. AUTOMATIC AID AGREEMENT WITH SEDGWICK COUNTY **FIRE**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES for APRIL 2011:

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER OPERATING*
- *SEWER OPERATING*

5-03-2011 01:17 PM

CITY OF VALLEY CENTER
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2011

PAGE: 1

010-GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	927,350.00	0.00	0.00	454,305.34	0.00	473,044.66	48.99
INTERGOVERNMENTAL	470,500.00	33,472.67	0.00	155,235.46	0.00	315,264.54	32.99
LICENSES & PERMITS	476,750.00	51,827.08	0.00	179,915.58	0.00	296,834.42	37.74
CHARGES FOR SERVICES	6,900.00	458.00	0.00	3,423.00	0.00	3,477.00	49.61
FINES & FORFEITURES	65,000.00	9,450.77	0.00	31,651.94	0.00	33,348.06	48.70
USE OF MONEY & PROPERTY	21,200.00	280.00	0.00	2,254.25	0.00	18,945.75	10.63
OTHER REVENUES	60,000.00	1,212.83	0.00	17,507.95	0.00	42,492.05	29.18
MISCELLANEOUS	142,000.00	620.00	0.00	8,181.98	0.00	133,818.02	5.76
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,169,700.00	97,321.35	0.00	852,475.50	0.00	1,317,224.50	39.29
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	228,000.00	18,337.97	0.00	74,791.01	0.00	153,208.99	32.80
CONTRACTUAL SERVICES	148,095.00	7,865.95	0.00	34,293.03	3,774.86	110,027.11	25.71
COMMODITIES	9,000.00	368.60	0.00	1,935.31	300.00	6,764.69	24.84
CAPITAL OUTLAY	17,000.00	114.39	0.00	3,415.53	0.00	13,584.47	20.09
OTHER COSTS/MISC.	106,000.00	755.52	0.00	6,583.55	0.00	99,416.45	6.21
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	508,095.00	27,442.43	0.00	121,018.43	4,074.86	383,001.71	24.62
<u>LEGAL & MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	89,325.00	2,635.68	0.00	17,073.43	0.00	72,251.57	19.11
CONTRACTUAL SERVICES	16,270.00	598.27	0.00	3,170.46	612.24	12,487.30	23.25
COMMODITIES	850.00	20.07	0.00	272.44	75.00	502.56	40.88
CAPITAL OUTLAY	300.00	0.00	0.00	0.00	1,000.00	700.00	333.33
OTHER COSTS/MISC.	25,000.00	1,055.45	0.00	2,098.36	0.00	22,901.64	8.39
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LEGAL & MUNICIPAL COURT	131,745.00	4,309.47	0.00	22,614.69	1,687.24	107,443.07	18.45
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	54,075.00	1,029.38	0.00	16,118.42	0.00	37,956.58	29.81
CONTRACTUAL SERVICES	29,800.00	448.95	0.00	10,169.97	384.07	19,245.96	35.42
COMMODITIES	500.00	108.54	0.00	138.52	300.00	61.48	87.70
CAPITAL OUTLAY	3,000.00	0.00	0.00	11,302.50	0.00	8,302.50	376.75
OTHER COSTS/MISC.	15,000.00	962.18	0.00	2,565.33	0.00	12,434.67	17.10
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	102,375.00	2,549.05	0.00	40,294.74	684.07	61,396.19	40.03

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010-GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>PUBLIC WKS STORAGE BLDG</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	2,266,985.00	132,799.96	0.00	583,482.97	47,078.31	1,636,423.72	27.81
** REVENUE OVER(UNDER) EXPENDITURES *(97,285.00)	(35,478.61)	0.00	268,992.53	(47,078.31)	(319,199.22	228.11-
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (97,285.00)	(35,478.61)	0.00	268,992.53	(47,078.31)	(319,199.22	228.11-

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110-EMPLOYEE BENEFITS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	639,120.00	0.00	0.00	315,608.98	0.00	323,511.02	49.38
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	15,000.00	0.00	0.00	9,619.36	0.00	5,380.64	64.13
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	654,120.00	0.00	0.00	325,228.34	0.00	328,891.66	49.72
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	608,825.00	13,416.56	0.00	187,920.58	29,709.11	391,195.31	35.75
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	638,825.00	13,416.56	0.00	187,920.58	29,709.11	421,195.31	34.07
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	638,825.00	13,416.56	0.00	187,920.58	29,709.11	421,195.31	34.07
** REVENUE OVER(UNDER) EXPENDITURES **	15,295.00 (13,416.56)	0.00	137,307.76 (29,709.11)	92,303.65	703.49
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	15,295.00 (13,416.56)	0.00	137,307.76 (29,709.11)	92,303.65	703.49

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140-LIBRARY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	226,900.00	0.00	0.00	111,062.34	0.00	115,837.66	48.95
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	226,900.00	0.00	0.00	111,062.34	0.00	115,837.66	48.95
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	225,000.00	0.00	0.00	111,062.34	0.00	113,937.66	49.36
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	225,000.00	0.00	0.00	111,062.34	0.00	113,937.66	49.36
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	225,000.00	0.00	0.00	111,062.34	0.00	113,937.66	49.36
** REVENUE OVER(UNDER) EXPENDITURES **	1,900.00	0.00	0.00	0.00	0.00	1,900.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	1,900.00	0.00	0.00	0.00	0.00	1,900.00	0.00

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150-SPECIAL HIGHWAY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	718,950.00	74,374.76	0.00	262,939.25	0.00	456,010.75	36.57
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	60,500.00	0.00	0.00	0.00	0.00	60,500.00	0.00
TOTAL REVENUES	779,450.00	74,374.76	0.00	262,939.25	0.00	516,510.75	33.73
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	222,500.00	11,772.72	0.00	62,120.41	2,551.98	157,827.61	29.07
CONTRACTUAL SERVICES	47,100.00	2,488.55	0.00	6,687.36	34.69	40,377.95	14.27
COMMODITIES	75,300.00	3,032.47	0.00	13,675.53	0.00	61,624.47	18.16
CAPITAL OUTLAY	398,500.00	0.00	0.00	0.00	0.00	398,500.00	0.00
OTHER COSTS/MISC.	71,000.00	0.00	0.00	0.00	0.00	71,000.00	0.00
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	824,400.00	17,293.74	0.00	82,483.30	2,586.67	739,330.03	10.32
TOTAL EXPENDITURES	824,400.00	17,293.74	0.00	82,483.30	2,586.67	739,330.03	10.32
** REVENUE OVER(UNDER) EXPENDITURES *(44,950.00)	57,081.02	0.00	180,455.95 (2,586.67) (222,819.28	395.70-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>REVENUE & OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES) (44,950.00)	57,081.02	0.00	180,455.95 (2,586.67) (222,819.28	395.70-

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160-EMERGENCY EQUIPMENT
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	49,910.00	0.00	0.00	24,672.39	0.00	25,237.61	49.43
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	49,910.00	0.00	0.00	24,672.39	0.00	25,237.61	49.43
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	54,000.00	2,990.00	0.00	49,677.53	0.00	4,322.47	92.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	54,000.00	2,990.00	0.00	49,677.53	0.00	4,322.47	92.00
TOTAL EXPENDITURES	54,000.00	2,990.00	0.00	49,677.53	0.00	4,322.47	92.00
** REVENUE OVER(UNDER) EXPENDITURES *(4,090.00)	(2,990.00)	0.00	(25,005.14)	0.00	20,915.14	611.37
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	(4,090.00)	(2,990.00)	0.00	(25,005.14)	0.00	20,915.14	611.37

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410-BOND & INTEREST
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	729,961.00	0.00	0.00	294,339.48	0.00	435,621.52	40.32
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	304.45	0.00	2,195.55	12.18
OTHER REVENUES	793,000.00	0.00	0.00	424,920.53	0.00	368,079.47	53.58
MISCELLANEOUS	98,000.00	0.00	0.00	0.00	0.00	98,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	7,196.93	0.00	7,196.93	0.00
MISC TRANSFERS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC TRANSFERS	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
TOTAL REVENUES	1,833,961.00	0.00	0.00	726,761.39	0.00	1,107,199.61	39.63
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0.00
OTHER COSTS/MISC.	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
DEBT SERVICE	1,641,700.00	0.00	0.00	0.00	0.00	1,641,700.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,871,700.00	0.00	0.00	0.00	0.00	1,871,700.00	0.00
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,871,700.00	0.00	0.00	0.00	0.00	1,871,700.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES *(37,739.00)	0.00	0.00	726,761.39	0.00	(764,500.39)	1,925.76-
OTHER FINANCING SOURCES	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	180,500.00	0.00	0.00	0.00	0.00	180,500.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	142,761.00	0.00	0.00	726,761.39	0.00	(584,000.39)	509.08

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610-WATER OPERATING
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,121,100.00	105,251.97	0.00	401,281.37	0.00	719,818.63	35.79
USE OF MONEY & PROPERTY	500.00	0.00	0.00	0.00	0.00	500.00	0.00
OTHER REVENUES	0.00	10.00	0.00	10.00	0.00	10.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,121,600.00	105,261.97	0.00	401,291.37	0.00	720,308.63	35.78
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	295,300.00	19,396.15	0.00	96,155.77	2,885.28	196,258.95	33.54
CONTRACTUAL SERVICES	540,100.00	20,156.21	0.00	84,520.37	23,380.98	432,198.65	19.98
COMMODITIES	41,500.00	1,475.70	0.00	3,688.20	0.00	37,811.80	8.89
CAPITAL OUTLAY	49,000.00	0.00	0.00	0.00	0.00	49,000.00	0.00
OTHER COSTS/MISC.	296,970.00	0.00	0.00	0.00	0.00	296,970.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,222,870.00	41,028.06	0.00	184,364.34	26,266.26	1,012,239.40	17.22
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,222,870.00	41,028.06	0.00	184,364.34	26,266.26	1,012,239.40	17.22
** REVENUE OVER(UNDER) EXPENDITURES *(101,270.00)	64,233.91	0.00	216,927.03	(26,266.26)	(291,930.77	188.27-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	(101,270.00)	64,233.91	0.00	216,927.03	(26,266.26)	(291,930.77	188.27-

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CITY OF VALLEY CENTER
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2011

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612-STORMWATER UTILITY FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	62,000.00	2,971.00	0.00	11,666.80	0.00	50,333.20	18.82
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	62,000.00	2,971.00	0.00	11,666.80	0.00	50,333.20	18.82
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	35,000.00	0.00	0.00	4,363.43	34.15	30,602.42	12.56
COMMODITIES	0.00	0.00	0.00	54.35	0.00	54.35	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	22,500.00	0.00	0.00	434.85	0.00	22,065.15	1.93
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	57,500.00	0.00	0.00	4,852.63	34.15	52,613.22	8.50
TOTAL EXPENDITURES	57,500.00	0.00	0.00	4,852.63	34.15	52,613.22	8.50
** REVENUE OVER(UNDER) EXPENDITURES **	4,500.00	2,971.00	0.00	6,814.17 (34.15) (2,280.02	150.67
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	4,500.00	2,971.00	0.00	6,814.17 (34.15) (2,280.02	150.67

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CITY OF VALLEY CENTER
REVENUE & EXPENSE REPORT (UNAUDITED)
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620-SEWER OPERATING
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,011,800.00	81,738.50	0.00	304,898.16	0.00	706,901.84	30.13
USE OF MONEY & PROPERTY	200.00	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REVENUES	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,015,500.00	81,738.50	0.00	304,898.16	0.00	710,601.84	30.02
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	234,600.00	9,156.51	0.00	52,060.29	3,158.97	179,380.74	23.54
CONTRACTUAL SERVICES	299,400.00	12,417.10	0.00	44,205.79	1,917.90	253,276.31	15.41
COMMODITIES	26,200.00	1,096.76	0.00	1,430.22	0.00	24,769.78	5.46
CAPITAL OUTLAY	19,000.00	0.00	0.00	0.00	0.00	19,000.00	0.00
OTHER COSTS/MISC.	449,500.00	0.00	0.00	0.00	0.00	449,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,028,700.00	22,670.37	0.00	97,696.30	5,076.87	925,926.83	9.99
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,028,700.00	22,670.37	0.00	97,696.30	5,076.87	925,926.83	9.99
** REVENUE OVER(UNDER) EXPENDITURES *(13,200.00)	59,068.13	0.00	207,201.86 (5,076.87) (215,324.991,531.25-	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (13,200.00)	59,068.13	0.00	207,201.86 (5,076.87) (215,324.991,531.25-	

CONSENT AGENDA

B. AUTOMATIC AID AGREEMENT WITH SEDGWICK COUNTY FIRE

- Agreement for Automatic Aid' Response between Valley Center Fire Department and Sedgwick County Fire District No. 1.

AGREEMENT FOR "AUTOMATIC AID" RESPONSE BETWEEN VALLEY CENTER FIRE DEPARTMENT AND
SEDGWICK COUNTY FIRE DISTRICT NO. 1.

THIS AGREEMENT is made and entered into this the ____ day of _____, 2011, by and between the Board of County Commissioners as the governing body of Sedgwick County Fire District No. 1, and the governing body of Valley Center Fire Department for the purpose of regulating the Automatic Aid Response System between the Sedgwick County Fire District No. 1 and Valley Center Fire Department and providing a policy for those departments.

WHEREAS, for the mutual protection of life and property and to provide for more efficient use of all available equipment, both in the area served by the Valley Center Fire Department and Sedgwick County Fire District No. 1, the parties mutually agree to the following:

1. RESPONSE AREA

- A. Upon notification through emergency communications of a structure fire in its Automatic Response Area, the Valley Center Fire Department shall automatically respond into Sedgwick County Fire District One area if available. This area shall include:
 - East boundary – 61st & Woodlawn, to 77th St. N., to Greenwich (111th E.)
 - South boundary – north of River and 61st St. N.
 - North boundary – County line
 - West boundary – 119th St. W.
 - Structure response in City of Bentley
 - B. Upon notification through emergency communications channels of a structure fire in its Automatic Response Area. The Sedgwick County Fire Department shall automatically respond into the Valley Center Fire Department response area if available. This area shall include the entire area of the city limits of Valley Center.
2. Each department shall normally assign no less than two (2) firefighters per engine and one (1) firefighter per tanker/tender responding to the areas of automatic aid, but beyond this average number, the amount and type of equipment and number of personnel to be furnished shall be determined by a representative of the primary responding organization.
 3. Both departments shall hold a minimum of one (1) half-day joint training session per quarter.
 4. Both departments will attempt to obtain the information necessary to complete the State Fire Incident Report and shall exchange such information as needed. In addition, information pertaining to insurance, statistics for fire loss data, fire investigation, etc. shall be obtained from the other department and shared as needed.

5. This automatic aid agreement shall primarily govern structure fires, any other call type may be responded to upon request of the primary organization via State Mutual Aid Statute (KSA 48-950).
6. Sedgwick County Fire District No. 1 shall respond with a tender/tanker and an engine/quint as the standard response unless otherwise specified by requesting agency for different equipment. Valley Center Fire Department shall respond with tender/engine combination pumper unless otherwise specified by requesting agency for different equipment.
7. Incident command will be established at the earliest possible time and shall be utilized at all times for activities under this agreement.
8. Both departments will cooperate during fire scene examination and investigation in a manner to be determined on a case-by-case basis.
9. No major changes affecting the ability of either department's response shall be made without prior notification of the other department; however, temporary unavailability of equipment shall not be considered as requiring notice to the other department.
10. The Fire Chiefs of both Departments shall review this agreement annually.
11. TERM. This agreement shall be effective from the date of approval by the governing parties of both Fire Departments and shall continue until terminated by either party. Either party may terminate this agreement for convenience by providing ninety (90) days written notice to the Fire Chief of the other party.
12. Any dispatching of equipment and personnel pursuant to this agreement is subject to the following conditions:
 - a. The responding organization shall report to the officer in charge of the requesting organization at the location to which the equipment is dispatched.
 - b. A responding organization shall be released by the requesting organization when the services of the responding organization are needed within the area for which it normally provides fire protection.
 - c. A responding organization need not dispatch equipment or personnel if conditions in the responding organization's fire protection area are such that adequate fire protection cannot be supplied and if unable to provide equipment or personnel, shall so inform requesting organization as soon as practicable.
13. It is mutually understood and agreed that if the Sedgwick County Fire Department receives any calls for service within the geographical boundaries of the area Valley Center Fire Department shall be notified immediately of the call. Valley Center Fire Department agrees

that if they receive any calls for service within Sedgwick County Fire District One, the Sedgwick County Fire District One shall be notified immediately of the call.

- 14. Each party waives all claims against every other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this agreement.
- 15. No party shall be reimbursed by any other party for any costs incurred pursuant to this agreement.
- 16. Under the terms of this agreement, no real estate or personal property shall, in any manner, be acquired, held or disposed of.

The provisions of this agreement shall become effective by due passage of the governing bodies. This interlocal service agreement is authorized by K.S.A. 12-2908, and shall not be regarded as an interlocal agreement under the provisions of K.S.A. 12-2901, *et seq.*

DATED this _____ day of _____, 2011

CITY OF VALLEY CENTER, KANSAS

Michael McNown, Mayor

Attest:

Kristine Polian, City Clerk

GOVERNING BOARD OF SEDGWICK
COUNTY FIRE DISTRICT NO. 1

David Unruh, Chairman

ATTEST:

Kelly Arnold, County Clerk

APPROVED AS TO FORM:

Bill H. Raymond
Asst. County Counselor

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Police Department April 2011 Report
- Municipal Court April 2011 Report

C. Fire Chief Tormey

- Fire Department April 2011 Activity Report

D. Interim Community Development Officer Millspaugh

E. City Superintendent Dunn

F. Environmental Services Officer Plant

G. Parks & Public Buildings Superintendent Owings

H. City Engineer Kelsey

- Project Status Update

I. City Attorney Arbuckle

J. City Administrator Pile

Officer's Report

May 12, 2011

Chief Mark V. Hephner #1

Attention: Joel Pile
City Administrator
Valley Center Kansas

Subject: Valley Center Police April Monthly Report

The Police Department answered 284 calls for service during April 2011. Of those calls, 86 generated police cases. Emergency Communications/Records recorded 33 Fire Department calls for service, 84 records dissemination requests, 1562 telephone calls and 284 citizen contacts. The following is a break down of the police department cases:

Calls for Service: Two 911 hang up calls; one abandoned vehicle call; one aggravated battery case; fourteen alarm calls; five animal calls; twelve assist citizen/motorist calls; six assist EMS calls; nine assist fire; thirty-one assist other agency calls; five attempt to contact/locate calls; four auto theft cases; fifteen auto burglary cases; eighteen criminal damage to property cases; six check business/residence calls; eleven check the welfare calls; one child in need of care cases; six disorderly conduct/disturbance calls; three drug violations; seven driving/parking complaints; three DUI arrest; one DV battery cases; six found property cases; one fraud report; two funeral escort; two harassment/phone call complaints; two injury accident; one intimidation of a witness case; four juvenile calls; one loitering case; one MIP Tobacco case; twelve misc reports; six non injury accidents; two poss drug paraphernalia cases, one recovered stolen vehicle; one sexual assault case; thirty suspicious activity/persons/vehicle calls; eight traffic hazard calls; two trespassing calls; one truancy case; one underage drinking case; one violation of PFA report; and one warrant arrest. Officers wrote sixty-one citations with seventy-eight violations during the month.

During the month of April, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 96 hours.

The chief attended the WALES (Wichita Area Law Enforcement) lunch at the Museum of Word Treasures on April 5, speaker was US Attorney Grissom. The chief attended the monthly Chief's Meeting on April 14 in Colwich. The chief attended the monthly Chamber meeting on April 19. The chief attended both council meetings during March.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He attended the monthly KIA meeting, he gave a briefing on the group he and Detective Grayson started investigating in February. He and Detective Grayson served a search warrant in Wichita and recovered a stolen vehicle that had been stolen in Valley Center the day before. They also recovered a stolen trailer at that location that had been reported stolen in Hutch.

Sgt Vogt worked on several DUI cases preparing for charging. He worked the LeVenue area during the prom. Did an Operation Lifesaver for April 20th. He spent several shifts working the streets as the primary officer as one on duty officer called in sick.

Detective Grayson interviewed two suspects during the month. He worked with two victims to prepare for upcoming court dates. He worked with Harvey County, Newton Police Department, Derby Police Department, Ark City Police Department, Wichita & Sedgwick County with collection of information and helping them close their cases. He and Sgt Newman spent considerable hours in Wichita on surveillance and follow up on VC cases. They also recovered a stolen vehicle out of Wichita during their investigation.

Training: Officer Schrag successfully completed a Firearms Instructor Class and attended the Storm Spotter training held in VC. All officers reviewed a DVD on the dangers of steroid use. A department training was held during the month on Hazardous Material Response and The Dangers of Blood Borne Pathogens. Officer Gordon also attended training on CSI, Report Writing, ID Theft, Brady Giglio Court Case Update. Sgt Newman and Sgt Vogt attended the Brady Giglio training in Hutch at KLETC.

Community Outreach Programs: Detective Grayson worked with an Eagle Scout at the station regarding community service. Sgt Vogt did two Operation Lifesaver presentations at Beech Elementary on April 9. Officer Adams had weekly meetings with the cadets. Cadets are now riding with officers on patrol. Officer Adams has three Cadet's now signed up for the Highway Patrol Law Camp in Salina this summer. Adams also talked at Career on Wheels at the school.

Response Times Average:

Priority calls-6 minutes

Non-priority calls (Report calls)-8 minutes

Miscellaneous items: The department applied for a Federal Byrne's Grant. Officer Easley worked on this 100% grant, applying for a Records Management System/CAD.

Chief Mark Hephner
Valley Center Police Chief
May 12, 2011

April 2011 Activity Report

The Fire Department responded to 34 calls for service in April; these are broken down as follows.

<u>Calls For Service</u>	<u>City</u>	<u>Townships</u>
Grass Fire	2	0
Grass Fire Mutual Aid SCFD #1 Park City	0	1
Brush or Brush and Grass Mixture Fire	2	0
Special Outside Fire Other	1	0
Smoke Scare Odor of Smoke	1	0
Authorized Controlled Burn	0	1
Unauthorized Burning	1	0
Motor Vehicle Accident With Injuries	2	1
Medical Assist, Assist EMS Crew	6	0
EMS Call	1	0
Lock In	1	0
Heat From Short Circuit (wiring) Defective Worn	1	0
Power Line Down	1	0
Gas Leak (Natural Gas or LPG)	1	0
Smoke Detector Activation No Fire Unintentional	1	0
Good Intent Call	1	1
Dispatched & Cancelled En Route	2	1
Burn Permit	5	0

15 Firefighters Attended Training in Valley Center
 Training Consisted of New Driver and New Pumper Operator
 Training on ET-411 and E-41 in a Scenario Based Operation
 (April 11th 2011).

12 Firefighters Attended Training in Valley Center
 Training Consisted of Starting and Operating all Equipment on
 E-41, ET-411, SQ-41, and Locating Specific Equipment in
 Apparatus Compartments (April 25th 2011).

3 Firefighters Attended Career on Wheels Day (COW Day) at
 Wheatland Elementary School (April 27th 2011).

CHIEF TORMEY

DATE: May 12, 2011
Professional **E**ngineering **C**onsultants, P.A.

303 S. TOPEKA ■ WICHITA, KANSAS 67202 ■ 316-262-2691 ■ FAX 316-262-3003 ■ www.pec1.com ■ designers@pec1.com

MEMO

TO: City of Valley CenterFROM: Michael D. Kelsey, P.E.PROJECT NO.: 35-89355-2502PROJECT: Valley Center City Engineer

ATTENTION: _____

COPIES TO: Joel Pile-City Administrator,REFERENCE: Project Status UpdateRichard Dunn-City Supt, Kristine Polian-City Clerk,

PLEASE ADVISE IMMEDIATELY OF ANY MISCONCEPTIONS OR OMISSIONS YOU BELIEVE TO BE CONTAINED HEREIN.

Shown below is a list of projects that PEC is working on along with the project status.

Ford Street Bridge: Attended the monthly construction status meeting on May 11th at the project site. Construction is proceeding, with completion of the drainage structure at the southeast portion of the bridge and the approaches planned to be completed in the next two weeks. The opening of the bridge has been delayed, and is now anticipated for the first of June.

Sanitary Sewer Rehabilitation: The project has bid, and a preconstruction conference is scheduled for May 18th with the contractor. The planned start date for construction is May 31st.

Reynolds In-liner-contractor

Cemetery Road Improvements: The design of the project is completed, and we have received quotes from contractors for construction of the road. Costs will be provided to the council at the May 17th meeting for discussion and whether to proceed with construction.

Ford Street PUD: We are preparing the final documents for submission to the City, which should be completed by May 20th.

5th Street Bridge: We are currently working on the design of the project, and are approximately 75% complete with the design. The project is planned to be bid in October/2012 by KDOT.

Other Items:

- Have reviewed the plans provided by the school district for a proposed sidewalk to the new High School.
- Working on updated estimates for the Capital Improvement Program.
- Reviewed submittals on the new grinder at the wastewater treatment facility.

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Smith

E. Councilmember Gerling

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember K. Jackson

I. Councilmember Hobson

ADJOURN