

CITY OF VALLEY CENTER

FINAL AGENDA

January 27, 2011

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

February 1, 2011

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
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16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the meeting of January 18, 2011 Regular Council Meeting as prepared by the City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the January 18, 2011 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
JANUARY 18, 2011
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Marci Maschino, Cheryl Nordstedt, Bruce Cambell, Lou Cicirello, Harrison Gerling, Al Hobson and Lionel Jackson.

Members absent: None

Staff Present: Joel Pile, City Administrator
 Kristine Polian, City Clerk
 Teevie Lea Walker, Assistant City Clerk
 Richard Dunn, City Superintendent
 Lonnie Tormey, Fire Chief
 Mark Hephner, Police Chief
 Neal Owings, Parks Superintendent
 Eldon Miller, Community Development Officer
 Mike Kelsey, City Engineer
 Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

L Jackson moved, second by Hobson, to approve the Agenda as presented. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- JANUARY 4, 2011 REGULAR COUNCIL MEETING

Cicirello moved, second by Maschino, to approve the Minutes from the January 4, 2011 Regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 01/18/11

Hobson moved, second by Cicirello, to approve Appropriation Ordinance No. 01/18/11 as presented. Vote yea: unanimous. Motion carried.

PRESENTATIONS AND PROCLAMATIONS

LIBRARY BOARD PRESENTATION

Mary Aspersen, board representative presented:

- The board wishing to update the City Council on a monthly basis
- Its use statistics for 2010
- Donor teams and the soliciting taking place for the New Library facility

Aspersen stated that the Library sent out a newsletter regarding Library activities in 2010 – she had some available. She also said that the new building fund totaled approximately \$670,000; Nordstedt asked how much of that was the value of the land, Aspersen said \$260,000.

PUBLIC FORUM

APPOINTMENTS

COMMITTEES AND COMMISSIONS

MINUTES FOR COUNCIL REVIEW

Subdivision Committee, December 6, 2010 Meeting

OLD BUSINESS

NEW BUSINESS

ORDINANCE 1224-11, CREATING ECONOMIC DEVELOPMENT BOARD, 1ST READING

City Administrator Pile gave a brief presentation regarding the Economic Development history of the City and the lack of set policies in place to shape development. City staff has addressed development issues as they have been presented; however, they would prefer to create an Economic Development Board that could put policies in place for future development. Ordinance 1224-11 will give authorization to establish the aforementioned board.

Maschino moved, second by Hobson, to adopt Ordinance 1224-10 on first reading. Vote yea: unanimous. Motion carried.

ANIMAL SHELTER PROPOSAL

Pile briefly reviewed the background of the Valley Center Animal Shelter. This included the City's pursuit to construct its own shelter facilities, the costs for same, and contracts with Wag'en Tail Ranch and the City of Wichita to shelter animals (generally dogs) picked up within the City of Valley Center. The City was later approached by Dr. Julie Evans, DVM, and the Valley Center Animal League (VCAL) with a proposal to remodel and lease the back portion of the building at 122 N. Park for an animal shelter. Dr. Evans was planning to purchase the facility, which formerly housed the medical practice of Dr. Russell Horn, DO, to open a veterinarian clinic. Her offices would be held in the front of the building and the shelter would be placed in the back. Said proposal was introduced to the City Council. Staff was instructed to review the prospect, and financial considerations, of creating a shelter and leasing the aforementioned space.

Pile readdressed the proposal, presented the financial expenditures needed for the improvements to the proposed property, and discussed the option of utilizing the Community Improvement District Act (CID) which would enable the "financing of certain projects through special assessments." These special assessments would then be charged back to the property owner. Pile also reviewed alternatives to the proposed arrangement with Dr. Evans: 1) revisiting the possibility of constructing a new animal shelter, 2) modifying the "old head works building" into an animal shelter; 3) making arrangements with Dr. Murray Dean, DVM, similar to what the City has with Wag'en Tail Ranch, to temporarily board animals.

Gerling and Cicirello had questions about details regarding the landlord/tenant arrangement, lease costs, and the special assessment recoup should the arrangement become with Dr. Evans go badly.

Maschino, Campbell, and Cicirello had questions regarding fine comparisons - i.e. fees paid to City versus expenditures paid by same to facilities taking care of Valley Center animals. Pile stated that he did not have a record of what we received versus what the City pays out.

Nordstedt had reservations about spending monies to invest in property that the City does not own as opposed to what it can or will own.

The Mayor opened the Public Hearing:

Members of the public addressed their concerns regarding:

- It was stated that Dean was not willing work with VCAL in the brief 15 months that it has existed. Not until Dr. Evans was moving her veterinarian practice to Valley Center did Dr. Dean display an interest in helping the animals at large within the City. Dr. Evans has worked with VCAL since the organizations inception. She is more than willing to accommodate their volunteer efforts: getting pets back to their owners, finding homes and/or fostering for those pets that are at risk of being euthanized.
- VCAL would be willing to offer their services to the animal shelter, i.e. cleaning kennels, feeding and fostering animals until they could be adopted or returned to their owners.
- It was suggested that the state review Dr. Dean's facility, prior to the City coming to any agreement to house its animals, as it is small and does not seem to have much room for expansion.
- There were questions regarding dog licensing and emergency services for strays.
- Clarification was addressed regarding the expense to the City to lease part of the building and the special assessments associated were the City to pursue the CID Act.

Dean stated that he was "unaware of some of the issues that had been addressed." He stated that he had all the records of injured animals that have been brought to him. His sudden interest in handling the stray animals for the City is because he currently has unused boarding space. He is "always" available in the evenings when the clinic is closed. The process in the past has been that he is contacted by Emergency Communications for the City; he meets the responsible party down at his clinic and admits the animal. During the times that he is unavailable he could make sure that there was a part-time personal able to cover for him. Per Dean, the financial outlay would be minimal and his kennels could be used as a "stop gap" for the City until it could have its own facility built. Dean stated that his facility is inspected by the State.

The Mayor asked that the VCAL President meet with him and the City Administrator to coordinate getting the E-Blasts on the City web site.

The Mayor closed the Public Hearing at 7:58 p.m.

Nordstedt stated that she was please with the development and the direction of VCAL. Please to see their efforts in the community. She again, addressed her concern about the City taking fiscal responsibility for a building that does not belong to it.

Dr. Evans spoke about her desire to have a "decent shelter for the dogs of this town." She addressed the current process for picking up an animal and having it sheltered. Evans also discussed the positive aspects of the proposal being addressed. She stated the importance of having strays sheltered in a separate environment from pets that are vaccinated, etc.

Nordstedt moved, second by Maschino, suggest we continue with our current relationships to get animals off the streets and to extend said agreements to Dr. Dean, revisiting this issue when we

are reviewing the CIP. Vote yea: K Jackson, Maschino, Nordstedt, and Gerling. Vote nay: Campbell, Cicirello, Hobson, and L Jackson. The Mayor broke the tie with a 'yea' vote. Motion carried.

CONSENT AGENDA

REVENUE AND EXPENSE FINANCIAL SUMMARIES FOR DECEMBER 2010

REVIEW AND APPROVAL OF 2011 EMERGENCY WATER SUPPLY PLAN

APPROVAL OF 2011 SENIOR CLUB COORDINATOR CONTRACT

Maschino moved, second by Cicirello, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTS

FIRE CHIEF TORMEY

Chief Tormey stated that the Fire Department received a grant in the amount of \$12,000 for a RIB Bag.

CITY ADMINISTRATOR PILE

Addressed the Solid Waste transition, correspondence from Sterling regarding Justin Winter's fence; the need for the Design Engineer to inspect and approve said fence.

GOVERNING BODY REPORTS

MAYOR McNOWN

Stated the with regards to the 'Compensation Committee,' he believed that it should be called the 'Employee Issues Committee' so that it can address more issues. The Mayor asked Councilmember L Jackson to serve on same. The Council concurred with the Mayor's recommendation.

COUNCILMEMBER K. JACKSON

Thanked Dr. Dean for his service to the community.

Maschino moved, second by K Jackson, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 8:14 p.m.

**Teevie Lea Walker,
Assistant City Clerk**

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for February 1, 2011 as prepared by City Staff.

February 1, 2011 Appropriation

2010 Expenses	\$ 122,946.77
2011 Expenses	<u>\$ 293,355.20</u>
Total	\$ 416,301.97

RECOMMENDED ACTION:

Staff recommends motion to approve the February 1, 2011 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & E ANALYTICAL LABORATORY INC	12/2010 LAB TESTS	SEWER OPERATING	NON-DEPARTMENTAL	473.60
			TOTAL:	473.60
ANDALE FARMERS CO-OP	CITY'S % OF CROP FERTILIZ	GENERAL FUND	ADMINISTRATION	715.18
			TOTAL:	715.18
B & B KLASSEN ENTERPRISES INC	SWB KGE - #101245	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3,172.45
	SWB KGE - #101243	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3,339.71
	SWB KGE - #101244	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3,322.86
			TOTAL:	9,835.02
CCMFOA OF KANSAS - C/O ROELAND PARK	2011 MEMBER RENEWALS	GENERAL FUND	ADMINISTRATION	50.00
	2011 MEMBER RENEWALS	GENERAL FUND	ADMINISTRATION	50.00
			TOTAL:	100.00
CITY OF WICHITA	11/18-12/28/10 ICT PURCHS	WATER OPERATING	NON-DEPARTMENTAL	26,737.03
CROWN MANUFACTURING	FLAG SAVERS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	720.00
			TOTAL:	720.00
ELDON MILLER	11/2010 MILEAGE REIMBUR	GENERAL FUND	COMMUNITY DEVELOPMENT	100.00
			TOTAL:	100.00
HAMPEL OIL DISTRIBUTORS	11/26-12/29/10 FUEL PURCH	GENERAL FUND	POLICE	2,379.44
	11/26-12/29/10 FUEL PURCH	GENERAL FUND	FIRE	55.81
	11/26-12/29/10 FUEL PURCH	GENERAL FUND	PARKS AND PUBLIC GROUN	233.99
	11/26-12/29/10 FUEL PURCH	GENERAL FUND	ENVIRONMENTAL SERVICES	92.02
	11/26-12/29/10 FUEL PURCH	WATER OPERATING	NON-DEPARTMENTAL	1,173.79
			TOTAL:	3,935.05
INTRUST CARD CENTER	11/2010 PERMITS	GENERAL FUND	NON-DEPARTMENTAL	691.68
	CH OKI-FINAL CHARGES	GENERAL FUND	ADMINISTRATION	20.09
	WORKING MEAL	GENERAL FUND	ADMINISTRATION	20.46
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	786.25
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	750.50
	MEMO PADS	GENERAL FUND	ADMINISTRATION	22.50
	EMPLYMNT APPL	GENERAL FUND	ADMINISTRATION	102.08
	RECEIPT BOOKS	GENERAL FUND	ADMINISTRATION	32.40
	MSOFFICE-ACCESS LICE	GENERAL FUND	ADMINISTRATION	150.21
	MSOFFICE-ACCESS LICE	GENERAL FUND	ADMINISTRATION	150.21
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	112.08
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	20.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	60.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	80.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	325.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	80.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	120.00
	GIFT CERTIF CHRISTMA	GENERAL FUND	ADMINISTRATION	20.00
	TABLE DECOR CHRISTMA	GENERAL FUND	ADMINISTRATION	11.15
	FINAL PORTION FAC RE	GENERAL FUND	ADMINISTRATION	245.00
	CTA	GENERAL FUND	LEGAL & MUNICIPAL COUR	21.00
	OFFICE SUPPLIES	GENERAL FUND	LEGAL & MUNICIPAL COUR	113.11
	PRINTER INK	GENERAL FUND	COMMUNITY DEVELOPMENT	51.95
	POSTAGE	GENERAL FUND	POLICE	2.10
	POSTAGE	GENERAL FUND	POLICE	1.93
	CTA	GENERAL FUND	POLICE	21.00
	TURNPIKE TOLL	GENERAL FUND	POLICE	3.00
	TURNPIKE TOLL	GENERAL FUND	POLICE	3.00
	SEDCO CHIEF LUNCH	GENERAL FUND	POLICE	218.63
	AED TRNG FOR DEPT	GENERAL FUND	POLICE	120.00
	TRAINING	GENERAL FUND	POLICE	41.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	VERBAL BOOK - JUDO	GENERAL FUND	POLICE	14.94
	BOOKS	GENERAL FUND	POLICE	32.83
	SERV & REPAIR 4 VEH	GENERAL FUND	POLICE	193.36
	EXPED KEY & FLUID	GENERAL FUND	POLICE	10.37
	OIL CHANGE CAR #11	GENERAL FUND	POLICE	74.56
	8 TIRES	GENERAL FUND	POLICE	696.00
	KEYS FOR BLDG	GENERAL FUND	POLICE	34.07
	EMBROIDERY	GENERAL FUND	POLICE	8.00
	UNIFORM NAMETAG	GENERAL FUND	POLICE	14.18
	UNIFORM PNTS-GORDON	GENERAL FUND	POLICE	66.60
	ASP DUTY EQUIPMENT	GENERAL FUND	POLICE	80.00
	COMPUTER SPEAKERS	GENERAL FUND	POLICE	9.99
	RADIO HEADPHONE	GENERAL FUND	POLICE	30.00
	RADIO HEADPHONES	GENERAL FUND	POLICE	80.00
	UNIFORMS	GENERAL FUND	POLICE	87.98
	UNIFORMS	GENERAL FUND	POLICE	415.40
	UNIFORM EMBROIDERY	GENERAL FUND	POLICE	39.99
	DVD'S INK PENS	GENERAL FUND	POLICE	29.48
	OFFICE SUPPLIES	GENERAL FUND	POLICE	17.01
	GUN LOCKS	GENERAL FUND	POLICE	363.30
	FLASHER & LOCK TIMER	GENERAL FUND	POLICE	162.03
	CTA	GENERAL FUND	FIRE	21.00
	MEMBERSHIP DUES	GENERAL FUND	FIRE	254.00
	MEMBERSHIP DUES	GENERAL FUND	FIRE	229.00
	MINI BULBS	GENERAL FUND	FIRE	15.46
	MOTOR OIL & FILTER	GENERAL FUND	FIRE	182.98
	BRASS FITTINGS	GENERAL FUND	FIRE	23.04
	FUEL FILTER	GENERAL FUND	FIRE	13.41
	MTR OIL FILTER & BUL	GENERAL FUND	FIRE	169.96
	LIGHT BULBS	GENERAL FUND	FIRE	13.45
	REPAIR BUNKER PNTS	GENERAL FUND	FIRE	189.76
	REPAIR BUNKER PNTS	GENERAL FUND	FIRE	48.18
	WNTR COAT, SHRT & PN	GENERAL FUND	FIRE	1,068.16
	BATTERIES	GENERAL FUND	FIRE	41.34
	PUMP PACKING	GENERAL FUND	FIRE	67.89
	ASST HAND TOOLS	GENERAL FUND	FIRE	12.41
	POSTAGE	GENERAL FUND	EMERGENCY COMMUNICATIO	6.34
	POSTAGE	GENERAL FUND	EMERGENCY COMMUNICATIO	8.17
	CTA	GENERAL FUND	EMERGENCY COMMUNICATIO	21.00
	OFFICE SUPPLIES BATT	GENERAL FUND	EMERGENCY COMMUNICATIO	27.89
	OFFICE SUPPLIES	GENERAL FUND	EMERGENCY COMMUNICATIO	31.51
	CHAIRS	GENERAL FUND	EMERGENCY COMMUNICATIO	479.00
	KCJIS TOKENS	GENERAL FUND	EMERGENCY COMMUNICATIO	305.04
	CDL-DOT RENEWAL POOL	GENERAL FUND	PARKS AND PUBLIC GROUN	85.00
	MAINT VEH #69	GENERAL FUND	PARKS AND PUBLIC GROUN	408.99
	WEED CONTROL & WINTE	GENERAL FUND	PARKS AND PUBLIC GROUN	924.00
	WINTERIZER APPLICA	GENERAL FUND	PARKS AND PUBLIC GROUN	162.00
	RPR WIRE & CONDUIT	GENERAL FUND	PARKS AND PUBLIC GROUN	2,513.39
	REPLACE BLOWER MTR	GENERAL FUND	PARKS AND PUBLIC GROUN	234.00
	CINTAS	GENERAL FUND	PARKS AND PUBLIC GROUN	92.82
	2 NO PRK SIGNS	GENERAL FUND	PARKS AND PUBLIC GROUN	45.00
	REPAIR LP PLAYGRND P	GENERAL FUND	PARKS AND PUBLIC GROUN	234.00
	TUBE OF SILICONE-MLP	GENERAL FUND	PARKS AND PUBLIC GROUN	5.39
	RAZER SCRAPER & CS	GENERAL FUND	PARKS AND PUBLIC GROUN	73.19
	MARKER POST-CEM	GENERAL FUND	PARKS AND PUBLIC GROUN	81.26
	PARTS FOR BLOWER	GENERAL FUND	PARKS AND PUBLIC GROUN	3.25

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SCREWS-LP PICNIC TAB	GENERAL FUND	PARKS AND PUBLIC GROUN	5.99
	SCREWS-LP PICNIC TAB	GENERAL FUND	PARKS AND PUBLIC GROUN	5.99
	SCREWS-O/H DOOR PWB	GENERAL FUND	PARKS AND PUBLIC GROUN	1.28
	CONCRETE ANCHORS	GENERAL FUND	PARKS AND PUBLIC GROUN	9.52
	SVC & RPR MOWERS	GENERAL FUND	PARKS AND PUBLIC GROUN	1,405.83
	CHAINSAW CHAINS	GENERAL FUND	PARKS AND PUBLIC GROUN	165.33
	TRUCK PART-VEH #68	GENERAL FUND	PARKS AND PUBLIC GROUN	1.29
	PIPE & HANDRAIL FITT	GENERAL FUND	PARKS AND PUBLIC GROUN	130.06
	CTA	GENERAL FUND	ENVIRONMENTAL SERVICES	21.00
	PET MEDICAL TREATMEN	GENERAL FUND	ENVIRONMENTAL SERVICES	167.00
	UNIFORMS	GENERAL FUND	ENVIRONMENTAL SERVICES	548.00
	FLASH DRIVE	GENERAL FUND	ENVIRONMENTAL SERVICES	39.88
	TCKTS WELLNESS COMM	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	120.00
	CDL FOR JONATHAN	SPECIAL HIGHWAY	SPECIAL HIGHWAY	29.73
	FUEL FOR DUMPTRUCK	SPECIAL HIGHWAY	SPECIAL HIGHWAY	75.00
	CDL, ABC, TEST PHOTO	SPECIAL HIGHWAY	SPECIAL HIGHWAY	29.73
	CDL-DOT RENEWAL POOL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	255.00
	CDL DRUG TEST (3)	SPECIAL HIGHWAY	SPECIAL HIGHWAY	420.00
	CDL, ABC, PHOTO & EX	SPECIAL HIGHWAY	SPECIAL HIGHWAY	29.73
	CDL, ABC, PHOTO & EX	SPECIAL HIGHWAY	SPECIAL HIGHWAY	29.73
	55 GAL ANTIFREEZE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	231.00
	WIPERBLADES #21	SPECIAL HIGHWAY	SPECIAL HIGHWAY	9.98
	TNK RECOVER COOL #45	SPECIAL HIGHWAY	SPECIAL HIGHWAY	53.95
	ANNL UPDATE AUTO CAD	SPECIAL HIGHWAY	SPECIAL HIGHWAY	188.40
	RPAIR FOR #36 DUMP T	SPECIAL HIGHWAY	SPECIAL HIGHWAY	28.97
	THERMO & GASKET #45	SPECIAL HIGHWAY	SPECIAL HIGHWAY	31.35
	#45 2 SDE SKRTS & 2	SPECIAL HIGHWAY	SPECIAL HIGHWAY	131.20
	CINTAS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	140.69
	RATCHET	SPECIAL HIGHWAY	SPECIAL HIGHWAY	19.18
	NUTS & BOLTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	23.49
	ASST NUTS & BOLT #45	SPECIAL HIGHWAY	SPECIAL HIGHWAY	12.72
	ASST NUTS & BOLT #45	SPECIAL HIGHWAY	SPECIAL HIGHWAY	5.50
	MISC SIGNS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,336.87
	NUTS & BOLTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	28.12
	25' 1/4 CABLE & CLMP	SPECIAL HIGHWAY	SPECIAL HIGHWAY	22.91
	KEY CUT & #2 PWR BIT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	12.18
	20 UP -10 #2LB SIGN	SPECIAL HIGHWAY	SPECIAL HIGHWAY	494.54
	ASST SIGNS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	2,224.92
	REFLECTIVE TAPE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	840.00
	2 SAWHORSES	SPECIAL HIGHWAY	SPECIAL HIGHWAY	43.58
	OIL FILTER & 4 ORING	SPECIAL HIGHWAY	SPECIAL HIGHWAY	20.59
	RESTOCK FIRST AID KI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	60.22
	MILITERY & KS FLAGS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	253.61
	SPOOL 5/16" ROPE FLG	SPECIAL HIGHWAY	SPECIAL HIGHWAY	116.00
	TIRE REPAIR #45	SPECIAL HIGHWAY	SPECIAL HIGHWAY	74.29
	2 BROOMS & VEST	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,035.64
	FIX A FLAT #40	SPECIAL HIGHWAY	SPECIAL HIGHWAY	165.88
	REPLACED TIRE SWPR	SPECIAL HIGHWAY	SPECIAL HIGHWAY	203.41
	700-12 FOAM FILL SWP	SPECIAL HIGHWAY	SPECIAL HIGHWAY	371.25
	60 BGS POTHOLE PTCH	SPECIAL HIGHWAY	SPECIAL HIGHWAY	537.00
	4 SDE BRSHS & 2 GUTT	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,200.00
	100 TONS MILLING	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,600.00
	100 TON MILLINGS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,600.00
	100 TONS OF ASPLT MI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,600.00
	MILLING BUMPS FM PSB	SPECIAL HIGHWAY	SPECIAL HIGHWAY	600.00
	ASST NUT & BOLTS 3"	SPECIAL HIGHWAY	SPECIAL HIGHWAY	159.41

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	30 BARRICADE BOARDS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	238.50
	1GAL PRMR & PRTCT B	SPECIAL HIGHWAY	SPECIAL HIGHWAY	27.78
	20-28" COLLRD CONES	SPECIAL HIGHWAY	SPECIAL HIGHWAY	318.00
	10 CAUTION LIGHTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	165.00
	20 CASES BATT BARA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	660.00
	POSTGE STATE SAMPLES	WATER OPERATING	NON-DEPARTMENTAL	4.90
	STATE SAMPLES	WATER OPERATING	NON-DEPARTMENTAL	4.90
	STATE SAMPLES	WATER OPERATING	NON-DEPARTMENTAL	5.00
	ITRON SOFTWARE	WATER OPERATING	NON-DEPARTMENTAL	1,345.66
	WATER ISAC SUBSCR	WATER OPERATING	NON-DEPARTMENTAL	83.35
	DUTY CELL	WATER OPERATING	NON-DEPARTMENTAL	53.74
	CDL-DOT RENEWAL POOL	WATER OPERATING	NON-DEPARTMENTAL	210.00
	NOV COPIER MAINT	WATER OPERATING	NON-DEPARTMENTAL	132.52
	CARB CLEANER #20	WATER OPERATING	NON-DEPARTMENTAL	58.38
	ANTISEIZE	WATER OPERATING	NON-DEPARTMENTAL	6.96
	WIPERBLADES #33	WATER OPERATING	NON-DEPARTMENTAL	13.98
	925 CCA BATTERY #66	WATER OPERATING	NON-DEPARTMENTAL	99.99
	ANNL UPDATE AUTO CAD	WATER OPERATING	NON-DEPARTMENTAL	188.40
	2 GAL OF LASTEK	WATER OPERATING	NON-DEPARTMENTAL	25.00
	REPLACEMENT VESTS	WATER OPERATING	NON-DEPARTMENTAL	328.05
	CINTAS	WATER OPERATING	NON-DEPARTMENTAL	140.69
	SURGE PRTCR CORD	WATER OPERATING	NON-DEPARTMENTAL	24.99
	INK, SCISSORS MONITO	WATER OPERATING	NON-DEPARTMENTAL	244.78
	OFFICE SUPPLIES	WATER OPERATING	NON-DEPARTMENTAL	216.64
	LUB TO FIX SWEEPER	WATER OPERATING	NON-DEPARTMENTAL	26.74
	CLNR FOR COIN MACH	WATER OPERATING	NON-DEPARTMENTAL	16.79
	BLADES & DUCT TAPE	WATER OPERATING	NON-DEPARTMENTAL	30.55
	BATTERIES	WATER OPERATING	NON-DEPARTMENTAL	14.57
	QUICKCRETE & RIVERRO	WATER OPERATING	NON-DEPARTMENTAL	13.96
	6.70 TNS SOIL & 14.5	WATER OPERATING	NON-DEPARTMENTAL	139.94
	5 1.5 ELSTER/AMCO ME	WATER OPERATING	NON-DEPARTMENTAL	3,307.75
	REPAIR SITE LIGHTING	SEWER OPERATING	NON-DEPARTMENTAL	440.71
	CDL-DOT RENEWAL POOL	SEWER OPERATING	NON-DEPARTMENTAL	170.00
	2 OIL FILTRS & 1 AIR	SEWER OPERATING	NON-DEPARTMENTAL	26.59
	12V BATTERY #26	SEWER OPERATING	NON-DEPARTMENTAL	69.17
	REPLCE 2 STS WEAR SH	SEWER OPERATING	NON-DEPARTMENTAL	785.80
	ANNL UPDATE AUTO CAD	SEWER OPERATING	NON-DEPARTMENTAL	188.40
	FORD LIFT STATION	SEWER OPERATING	NON-DEPARTMENTAL	341.28
	20' OF 3/8" SS CHAIN	SEWER OPERATING	NON-DEPARTMENTAL	325.16
	REPAIR LIFTSTION #5	SEWER OPERATING	NON-DEPARTMENTAL	2,653.00
	WIRE CONNECTORS #5	SEWER OPERATING	NON-DEPARTMENTAL	13.52
	1 LEVEL TRNSMTTER #3	SEWER OPERATING	NON-DEPARTMENTAL	847.85
	400 & 800 SENSAPHONE	SEWER OPERATING	NON-DEPARTMENTAL	1,882.93
	2 BALLASTS	SEWER OPERATING	NON-DEPARTMENTAL	39.98
	CINTAS	SEWER OPERATING	NON-DEPARTMENTAL	140.69
	LBL TAPE, BNDR, ORG	SEWER OPERATING	NON-DEPARTMENTAL	48.27
	MISC TOOLS	SEWER OPERATING	NON-DEPARTMENTAL	107.86
	LAB SUPPLIES	SEWER OPERATING	NON-DEPARTMENTAL	435.52
	1 2X4 PLYWOOD	SEWER OPERATING	NON-DEPARTMENTAL	9.00
	1000' 1/4 NYLON ROPE	SEWER OPERATING	NON-DEPARTMENTAL	152.00
			TOTAL:	51,212.88
JAMES A SCHEIDEL JR	11/6/10 VET DAY PRGM	GENERAL FUND	COMMUNITY DEVELOPMENT	250.00
			TOTAL:	250.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
<i>Kansas Dept of Revenue</i>	4TH 2010 WA PROT & DRK WA	WATER OPERATING	NON-DEPARTMENTAL	2,452.12
			TOTAL:	2,477.12
KANSAS HIGHWAY PATROL	CJIS-BASIC TRNG 9/13-24	GENERAL FUND	EMERGENCY COMMUNICATIO	384.00
			TOTAL:	384.00
KANSAS OFFICE OF THE TREASURER	COLL CRT COSTS; L/E	GENERAL FUND	NON-DEPARTMENTAL	701.78
	JUDICIAL BRANCH ED	GENERAL FUND	NON-DEPARTMENTAL	17.62
	REINSTATEMENT FEES	GENERAL FUND	NON-DEPARTMENTAL	156.00
			TOTAL:	875.40
KANSAS ONE-CALL SYSTEM INC	12/2010 49 LOCATES @ \$.30	WATER OPERATING	NON-DEPARTMENTAL	14.70
			TOTAL:	14.70
MAYER SPECIALTY SERVICES LLC	4-WETWELLS CLND	SEWER OPERATING	NON-DEPARTMENTAL	1,400.00
	COMBO UNIT/VACUUM	SEWER OPERATING	NON-DEPARTMENTAL	430.00
			TOTAL:	1,830.00
MID-STATES ORGANIZED	2011 ANNUAL RENEWAL	GENERAL FUND	POLICE	150.00
			TOTAL:	150.00
P S I	CHK RD1000-CITY-APPS	GENERAL FUND	ADMINISTRATION	48.75
	TREND UPDATES	GENERAL FUND	ADMINISTRATION	16.25
	INCODE MODULE	GENERAL FUND	COMMUNITY DEVELOPMENT	48.75
	UPDATE INSTALLS-P WK	GENERAL FUND	PARKS AND PUBLIC GROUN	16.25
	UPDATE INSTALLS-P WK	SPECIAL HIGHWAY	SPECIAL HIGHWAY	16.25
	RE BACK-UP @ P WKS	WATER OPERATING	NON-DEPARTMENTAL	16.25
	UPDATE INSTALLS-P WK	WATER OPERATING	NON-DEPARTMENTAL	16.25
	ADD'L BACK-UP ISSUES	WATER OPERATING	NON-DEPARTMENTAL	16.25
	PC LOGMEIN NOT CONN	WATER OPERATING	NON-DEPARTMENTAL	16.25
	UPDATE INSTALLS-P WK	SEWER OPERATING	NON-DEPARTMENTAL	16.25
			TOTAL:	227.50
PETTY CASH	CAR WASHES-PD VEHS	GENERAL FUND	POLICE	96.75
			TOTAL:	96.75
RURAL WATER DISTRICT #2	12/2010 RWD FEES	WATER OPERATING	NON-DEPARTMENTAL	150.00
			TOTAL:	150.00
SEDGWICK COUNTY	12/2010 JAIL HOUSING FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	702.24
			TOTAL:	702.24
TYLER TECHNOLOGIES INC - INCODE DIVISI	UTILITY WEB HOSTG	GENERAL FUND	ADMINISTRATION	25.00
	COURT ON-LINE 12/201	GENERAL FUND	LEGAL & MUNICIPAL COUR	75.00
	COURT-WEB HOSTG	GENERAL FUND	LEGAL & MUNICIPAL COUR	25.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	UTILITY BILLG COMP	WATER OPERATING	NON-DEPARTMENTAL	26.67
	UTILITY BILLG COMP	STORMWATER UTILITY	INVALID DEPARTMENT	26.66
	UTILITY BILLG COMP	SEWER OPERATING	NON-DEPARTMENTAL	26.67
			TOTAL:	205.00
WASTE MANAGEMENT OF WICHI	11/19/10 BILL RCVD 1/2011	GENERAL FUND	ADMINISTRATION	3.00
	11/19/10 BILL RCVD 1/2011	GENERAL FUND	LEGAL & MUNICIPAL COUR	9.69
	11/19/10 BILL RCVD 1/2011	GENERAL FUND	POLICE	9.69
	11/19/10 BILL RCVD 1/2011	GENERAL FUND	FIRE	9.69
	11/19/10 BILL RCVD 1/2011	GENERAL FUND	EMERGENCY COMMUNICATIO	9.69
	11/19/10 BILL RCVD 1/2011	GENERAL FUND	ENVIRONMENTAL SERVICES	9.68
			TOTAL:	51.44
WESTAR ENERGY	11/30/10-1/3/11 STRT LTS	GENERAL FUND	ADMINISTRATION	3,186.47
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	ADMINISTRATION	1,271.12
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	ADMINISTRATION	39.71
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	POLICE	424.10
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	FIRE	203.65
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	407.30
	12/2/10-1/5/11 ELEC SVCS	GENERAL FUND	PARKS AND PUBLIC GROUN	525.71
	12/2/10-1/5/11 ELEC SVCS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	137.52
	12/2/10-1/5/11 ELEC SVCS	WATER OPERATING	NON-DEPARTMENTAL	3,134.23
	12/2/10-1/5/11 ELEC SVCS	SEWER OPERATING	NON-DEPARTMENTAL	5,336.47
			TOTAL:	14,666.28

===== FUND TOTALS =====

010 GENERAL FUND	33,225.67
110 EMPLOYEE BENEFITS	120.00
150 SPECIAL HIGHWAY	28,677.43
610 WATER OPERATING	41,146.13
612 STORMWATER UTILITY FUND	26.66
620 SEWER OPERATING	19,870.83

GRAND TOTAL:	122,946.77

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VALLEY CENTER
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 12/31/2010 THRU 12/31/2010
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG 02-01-11 PKT #1 - 2010
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
9 1 1 CUSTOM	(2) LIGHTBARS	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	3,999.98
	2 CENCOM 20' MIC EXT	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	114.00
	(2) HDLT FLSHRS C/V	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	86.40
	TOTAL:			4,200.38
ADMIN PRO	1/2011 FSA ADMIN FEE	GENERAL FUND	ADMINISTRATION	467.00
	TOTAL:			467.00
ALL AMERICAN ADMINISTRATORS	LY0053572L-CANCER	GENERAL FUND	NON-DEPARTMENTAL	27.94
	LY0053573L-CANCER	GENERAL FUND	NON-DEPARTMENTAL	27.94
	LY0054799L-ACCIDENT	GENERAL FUND	NON-DEPARTMENTAL	12.70
	LY0054783L-ACCIDENT	GENERAL FUND	NON-DEPARTMENTAL	12.70
	TOTAL:			81.28
CIVIC PLUS	1/2011 SPAM FILTERING	GENERAL FUND	ADMINISTRATION	27.04
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	ADMINISTRATION	120.90
	1/2011 SPAM FILTERING	GENERAL FUND	LEGAL & MUNICIPAL COUR	2.08
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	9.30
	1/2011 SPAM FILTERING	GENERAL FUND	COMMUNITY DEVELOPMENT	3.12
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	COMMUNITY DEVELOPMENT	13.95
	1/2011 SPAM FILTERING	GENERAL FUND	POLICE	22.88
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	POLICE	102.30
	1/2011 SPAM FILTERING	GENERAL FUND	FIRE	26.00
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	FIRE	116.25
	1/2011 SPAM FILTERING	GENERAL FUND	EMERGENCY COMMUNICATIO	9.36
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	EMERGENCY COMMUNICATIO	41.85
	1/2011 SPAM FILTERING	GENERAL FUND	PARKS AND PUBLIC GROUN	4.16
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	PARKS AND PUBLIC GROUN	18.60
	1/2011 SPAM FILTERING	GENERAL FUND	ENVIRONMENTAL SERVICES	1.04
	1/2011 EMAIL HOSTG FEES	GENERAL FUND	ENVIRONMENTAL SERVICES	4.65
	1/2011 SPAM FILTERING	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1.04
	1/2011 EMAIL HOSTG FEES	SPECIAL HIGHWAY	SPECIAL HIGHWAY	4.65
	1/2011 SPAM FILTERING	WATER OPERATING	NON-DEPARTMENTAL	5.20
	1/2011 EMAIL HOSTG FEES	WATER OPERATING	NON-DEPARTMENTAL	23.25
	1/2011 SPAM FILTERING	STORMWATER UTILITY	INVALID DEPARTMENT	2.08
	1/2011 EMAIL HOSTG FEES	STORMWATER UTILITY	INVALID DEPARTMENT	9.30
	TOTAL:			569.00
	CNA SURETY	70672699 POLICY RENEWAL	GENERAL FUND	ADMINISTRATION
TOTAL:				240.00
COX COMMUNICATIONS	1/1-30/11 CABLE SVCS	GENERAL FUND	ADMINISTRATION	34.81
	1/1-31/11 DATA SVCS	GENERAL FUND	ADMINISTRATION	111.37
	1/1-31/11 DATA SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	15.80
	1/1-31/11 DATA SVCS	GENERAL FUND	COMMUNITY DEVELOPMENT	18.58
	1/1-31/11 DATA SVCS	GENERAL FUND	POLICE	15.80
	1/1-31/11 DATA SVCS	GENERAL FUND	FIRE	15.80
	1/1-31/11 DATA SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	15.80
	1/1-31/11 DATA SVCS	GENERAL FUND	ENVIRONMENTAL SERVICES	15.80
TOTAL:			243.76	
HARDMAN BENEFIT PLANS INC	1/2011 WELLNESS WORKS	GENERAL FUND	ADMINISTRATION	240.12
	TOTAL:			240.12
ING LIFE INSURANCE & ANNUITY	VFG496-0196	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-0225	GENERAL FUND	NON-DEPARTMENTAL	15.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	VFG496-0165	GENERAL FUND	NON-DEPARTMENTAL	350.00
	VFG496-0023	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-0195	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-0222	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-0052	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-0176	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-0224	SPECIAL HIGHWAY	NON-DEPARTMENTAL	15.00
	VFG496-0235	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0013	WATER OPERATING	NON-DEPARTMENTAL	200.00
			TOTAL:	849.50
INTRUST BANK NA	EMP FED TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	4,028.15
	EMP FICA & MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	2,386.54
	EMPR BENEFITS-MEDI	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	644.47
	EMPR BENEFITS-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	1,742.07
	EMP FED TAX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	474.67
	EMP FICA & MEDICARE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	282.73
	EMPR BENEFITS-MEDI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	72.55
	EMPR BENEFITS-FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	210.18
	EMP FED TAX W/H	WATER OPERATING	NON-DEPARTMENTAL	849.12
	EMP FICA & MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	533.44
	EMPR BENEFITS-MEDI	WATER OPERATING	NON-DEPARTMENTAL	136.91
	EMPR BENEFITS-FICA	WATER OPERATING	NON-DEPARTMENTAL	396.53
	EMP FED TAX W/H	SEWER OPERATING	NON-DEPARTMENTAL	302.30
	EMP FICA & MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	188.98
	EMPR BENEFITS-MEDI	SEWER OPERATING	NON-DEPARTMENTAL	48.50
	EMPR BENEFITS-FICA	SEWER OPERATING	NON-DEPARTMENTAL	140.48
			TOTAL:	12,437.62
KANSAS ASSN-CHIEF OF POLICE	2011 KACP AWARDS PRGM	GENERAL FUND	POLICE	125.00
	2011 RENEWAL-HEPHNER	GENERAL FUND	POLICE	75.00
	2011 RENEWAL-NEWMAN	GENERAL FUND	POLICE	25.00
	2011 RENEWAL-VOGT	GENERAL FUND	POLICE	25.00
			TOTAL:	250.00
KANSAS DEPT OF REVENUE	1/1-15/11 KW-5 ST TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	1,711.51
	1/1-15/11 KW-5 ST TAX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	185.64
	1/1-15/11 KW-5 ST TAX W/H	WATER OPERATING	NON-DEPARTMENTAL	450.08
	1/1-15/11 KW-5 ST TAX W/H	SEWER OPERATING	NON-DEPARTMENTAL	123.29
			TOTAL:	2,470.52
KANSAS HEART OF AMERICA CHAPTER - ICC	2011 MEMBERSHIP	GENERAL FUND	COMMUNITY DEVELOPMENT	25.00
			TOTAL:	25.00
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	09DM009607	GENERAL FUND	NON-DEPARTMENTAL	144.97
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	224.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50
	06DM006517	WATER OPERATING	NON-DEPARTMENTAL	374.39
			TOTAL:	1,429.71
KDHE-BUREAU OF WATER	KPWSLF PROJ NO. 2174	WATER LOAN PRIN &	NON-DEPARTMENTAL	2,538.52
	KPWSLF PROJ NO. 2174	WATER LOAN PRIN &	NON-DEPARTMENTAL	67,476.02
	KPWSLF PROJ NO. 2174	WATER LOAN PRIN &	NON-DEPARTMENTAL	27,126.01

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	KPWSLF PROJ NO 2406	07 WATER LOAN P &	INVALID DEPARTMENT	1,801.93
	KPWSLF PROJ NO 2406	07 WATER LOAN P &	INVALID DEPARTMENT	21,334.99
	KPWSLF PROJ NO 2406	07 WATER LOAN P &	INVALID DEPARTMENT	16,835.25
			TOTAL:	137,112.72
KMIT-KS MUNICIPAL INSURANCE	KMIT 2011 WC PREMIUM	GENERAL FUND	ADMINISTRATION	604.10
	KMIT 2011 WC PREMIUM	GENERAL FUND	LEGAL & MUNICIPAL COUR	168.77
	KMIT 2011 WC PREMIUM	GENERAL FUND	POLICE	13,380.77
	KMIT 2011 WC PREMIUM	GENERAL FUND	FIRE	3,621.57
	KMIT 2011 WC PREMIUM	GENERAL FUND	FIRE	7,716.29
	KMIT 2011 WC PREMIUM	GENERAL FUND	EMERGENCY COMMUNICATIO	336.92
	KMIT 2011 WC PREMIUM	GENERAL FUND	PARKS AND PUBLIC GROUN	1,184.54
	KMIT 2011 WC PREMIUM	GENERAL FUND	PARKS AND PUBLIC GROUN	3,922.04
	KMIT 2011 WC PREMIUM	GENERAL FUND	ENVIRONMENTAL SERVICES	750.92
	KMIT 2011 WC PREMIUM	SPECIAL HIGHWAY	SPECIAL HIGHWAY	6,050.06
	KMIT 2011 WC PREMIUM	WATER OPERATING	NON-DEPARTMENTAL	8,705.60
	KMIT 2011 WC PREMIUM	SEWER OPERATING	NON-DEPARTMENTAL	1,937.42
			TOTAL:	48,379.00
LAURIE B WILLIAMS	0914039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	081002813	GENERAL FUND	NON-DEPARTMENTAL	84.00
	081223113	WATER OPERATING	NON-DEPARTMENTAL	100.00
			TOTAL:	239.00
PREFERRED PLUS OF KANSAS	1/2011 EMP DENTAL PREM	GENERAL FUND	NON-DEPARTMENTAL	2,243.30
	1/2011 HEALTH PREMIUMS	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	29,297.38
	1/2011 EMP DENTAL PREM	SPECIAL HIGHWAY	NON-DEPARTMENTAL	163.08
	1/2011 HEALTH PREMIUMS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	2,551.98
	1/2011 EMP DENTAL PREM	WATER OPERATING	NON-DEPARTMENTAL	243.30
	1/2011 HEALTH PREMIUMS	WATER OPERATING	NON-DEPARTMENTAL	2,885.28
	1/2011 EMP DENTAL PREM	SEWER OPERATING	NON-DEPARTMENTAL	181.32
	1/2011 HEALTH PREMIUMS	SEWER OPERATING	NON-DEPARTMENTAL	3,158.97
			TOTAL:	40,724.61
SECURITY BENEFIT	613042-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-6484	GENERAL FUND	NON-DEPARTMENTAL	25.00
			TOTAL:	50.00
SHAWNEE MISSION FORD, INC	2011 FORD CROWN VIC	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	21,420.00
	2010 FORD CROWN VIC	EMERGENCY EQUIPMEN	INVALID DEPARTMENT	20,890.00
			TOTAL:	42,310.00
TYLER TECHNOLOGIES INC	JAN-DEC 2011 UTILITY IMPO	WATER OPERATING	NON-DEPARTMENTAL	137.82
	JAN-DEC 2011 UTILITY IMPO	STORMWATER UTILITY	INVALID DEPARTMENT	137.81
	JAN-DEC 2011 UTILITY IMPO	SOLID WASTE UTILIT	INVALID DEPARTMENT	137.81
	JAN-DEC 2011 UTILITY IMPO	SEWER OPERATING	NON-DEPARTMENTAL	137.81
			TOTAL:	551.25
US DEPT OF THE TREASURY	19340-3803	GENERAL FUND	NON-DEPARTMENTAL	90.04
	19349-8830	GENERAL FUND	NON-DEPARTMENTAL	159.69
			TOTAL:	249.73
VALLEY CENTER CHAMPER OF	2011 MEMBER RENEWAL	GENERAL FUND	ADMINISTRATION	150.00
			TOTAL:	150.00
VANTAGEPOINT TRANS AGENTS	361773-0027	GENERAL FUND	NON-DEPARTMENTAL	10.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	361773-0052	GENERAL FUND	NON-DEPARTMENTAL	50.00
	361773-0114	GENERAL FUND	NON-DEPARTMENTAL	25.00_
			TOTAL:	85.00

===== FUND TOTALS =====

010	GENERAL FUND	46,272.61
110	EMPLOYEE BENEFITS	31,683.92
150	SPECIAL HIGHWAY	10,011.58
160	EMERGENCY EQUIPMENT	46,510.38
610	WATER OPERATING	15,257.92
612	STORMWATER UTILITY FUND	149.19
613	SOLID WASTE UTILITY	137.81
616	WATER LOAN PRIN & INT	97,140.55
617	07 WATER LOAN P & I	39,972.17
620	SEWER OPERATING	6,219.07

	GRAND TOTAL:	293,355.20

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 02-CVC - VENDOR ACCOUNTS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 1/01/2011 THRU 1/24/2011
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL MTG 02-01-11 PKT #2 - 2011
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. MINUTES FOR COUNCIL REVIEW:

- Site Plan Review Committee, December 13, 2010 Meeting
- Planning Commission, December 14, 2010 Meeting
- Planning Commission, January 15, 2011 Meeting

**SITE PLAN REVIEW COMMITTEE
7:00 P.M.
DECEMBER 13, 2010
REGULAR MEETING
121 S. MERIDIAN**

Chairman Sharp called the meeting to order at 7:00 p.m., with the following members present: Mark Baker, Jim Detwiler and Adam Dunn.

Members Absent: John Dailey

Staff Present: Eldon G. Miller, AICP, CFM, Zoning Administrator

Press present:

APPROVAL OF THE AGENDA

Chairman Sharp moved, second by Dunn to move the unfinished business before Site Plan. Vote Yea: Unanimous.

MINUTES OF NOVEMBER 8, 2010 SPECIAL MEETING

Chairman Sharp moved, second by Dunn to approve the minutes as presented. Vote Yea: Unanimous.

Committee Member Dunn asked about School Drainage and signs. Eldon G. Miller, AICP, CFM, stated at city meet with the school and they will make changes. Signs are being looked at.

UNFINISHED BUSINESS

HISTROIC PRESERVATION

Katrina Ringler presented on Historic Preservation. The Committee asked for different ordinances and to have the Historical Society at the next meeting.

NEW BUSINESS

2011 CALENDAR

Committee Member Dunn move, second by Sharp to approve the calendar. Vote Yea: Unanimous.

The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Site Plan Review Committee on January 24, 2011.

Gene Sharp, Chairman

**VALLEY CENTER PLANNING COMMISSION/BOARD OF ZONING APPEALS
7:00 P.M.
DECEMBER 14, 2010
121 S. MERIDIAN**

Chairman Gary Janzen called the meeting to order at 7:00 p.m. with the following members present: Jaque Davis, Don Bosken, John Dailey, Steve Jackson, Danny Park, and Dee Wretberg.

Members Absent: Ricky Shellenbarger and Kathryn Schroeder

Staff Present: Eldon G. Miller, AICP, CFM, Secretary

Press:

Commissioner Schroeder arrived at 7:01 p.m.

APPROVAL OF THE AGENDA

Chairman Janzen move, seconded by Jackson to move Items 10A & B to between Items 7 & 8 and to approve the agenda as amended. Vote Yea: Unanimous.

MINUTES OF NOVEMBER 9, 2010

Vice-Chairman Davis move, seconded by Janzen to approve the minutes as amended showing that under Items by Planning Commissioners "Davis would: changed to "Davis would like". Vote Yea: Unanimous.

COMMUNICATIONS

ITEMS BY ZONING ADMINISTRATOR

Eldon G. Miller, AICP, CFM gave a presentation on the Community Rating System.

SUBDIVISION COMMITTEE REPORT

None

SITE PLAN REVIEW COMMITTEE REPORT

Eldon G. Miller, AICP, CFM, discussed the meeting on Historical Preservation.

PUBLIC COMMENT

None

NEW BUSINESS

2011 Planning Consultant

Commissioner Schroeder move, seconded by Park to recommend that the City Council approve the contract with Foster & Associates not to exceed \$5,000. Vote Yea: Unanimous.

2011 Planning Calendar

Commissioner Park move, seconded by Davis to approve the 2011 Calendar. Vote Yea: Unanimous.

PUBLIC HEARING -ZONING REGULATION AMENDMENTS

Chairman Janzen opened the public hearing at 7:30 p.m.

Eldon G. Miller, Secretary verified that on November 18, 2010 a notification was published in the Ark Valley News.

No ex parte communication.

Eldon G. Miller, AICP, CFM, Zoning Administrator presented the staff report on the proposed Floodplain Management Regulation. There were no questions from the public.

Eldon G. Miller, AICP, CFM, Zoning Administrator presented the staff report on the proposed Administrative Adjustment. Al Hobson, 531 W. 3rd Street, stated that the present variance process is fixed not broken. This will put it in the City Administrator's – Zoning Administrator's hands. By leaving it the way it is, it is 9 deciding not 1. Also that this is a waste of time it is not broken. Herb Schuttler, 7048 N Chaparral, stated that it takes power from 9 and gives it to 1. Sam Herr, 8147 Buena Vista Drive, stated that it takes power from 9 and gives it to 1. Steve Price, 7035 N. Chaparral, stated that one case does not justify this. The present regulation is fair for both parties. There was also discussion on who is the Zoning Administrator and the concerns by our Planning Consultant about who is signing and enforcing the regulations. Al Hobson stated that per Mr. Pile per City Policy he is the Zoning Administrator.

Eldon G. Miller, AICP, CFM, Zoning Administrator presented the staff report on the proposed metal dwellings regulation. Neal Wretberg, 9929 N. Meridian, stated that you need to be careful about the terms you use. Chairman Janzen stated that we mean external not interior. Neal Wretberg stated that it should match the neighbors.

Eldon G. Miller, AICP, CFM, Zoning Administrator presented the staff report on the proposed Vesting Rights.

The Public Hearing was closed at 9:05 p.m.

Chairman Janzen moved, seconded by Jackson to recommend to the City Council to approve the new Floodplain Management Regulations. Vote Yea: Unanimous.

Commissioner Park moved, seconded by Davis to disapprove the Administrative Adjustments. Vote Yea: Unanimous.

Chairman Janzen moved, seconded by Schroeder to recommend to the City Council to approve the metal dwellings as a conditional use. Vote Yea: Unanimous.

Vice-Chairman Davis moved, seconded by Bosken to recommend to the City Council to approve the new Vesting Rights. Vote Yea: Unanimous.

The meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Valley Center Planning Commission on January 25, 2011.

Gary Janzen, Chairman

**VALLEY CENTER PLANNING COMMISSION/BOARD OF ZONING APPEALS/SITE PLAN
REVIEW COMMITTEE WORKSHOP
9:00 A.M.
JANUARY 15, 2011
121 S. MERIDIAN**

The workshop was called to order at 9:00 a.m. with the following members present: Jaque Davis, Kathryn Schroeder, Don Bosken, Dee Wretberg, Ricky Shellenbarger, Gene Sharp, Jim Detwiler and Ron Colbert a citizen.

Members Absent: John Dailey, Danny Park, Gary Janzen, Steve Jackson, Mark Baker and Adam Dunn

Staff Present: Eldon G. Miller, AICP, CFM, Secretary
C. Bickley Foster, FAICP, Planning Consultant
David Foster, Planning Consultant

Bickley Foster and David Foster presented the training session over a PUD's, Site Plans and planning processes.

Gary Janzen arrived at 10:08 a.m.

Kathryn Schroeder left at noon.

The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Valley Center Planning Commission on January 25, 2011.

Gary Janzen, Chairman

OLD BUSINESS

A. ORDINANCE 1224-11, CREATING ECONOMIC DEVELOPMENT BOARD, 2nd Reading:

- Ordinance 1224-11

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1224-11, creating an Economic Development Board, for 2nd Reading.

ORDINANCE NO. 1224-11**AN ORDINANCE CREATING AN ECONOMIC DEVELOPMENT BOARD AND ESTABLISHING ITS COMPOSITION AND FUNCTIONS**

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS;

Section 1. **CREATED; MEMBERS.** A board is created to be known as the Economic Development Board (“EDB”), which shall be composed of six members. The members of the Board shall be appointed by the mayor with the consent of the city council, and shall be resident taxpayers of the City or its environs.

Section 2. **MEMBERS; TERMS.** Upon creation of the EDB, three members shall be appointed for a term of two years, and three members, one of whom shall be designated by the Valley Center Chamber of Commerce, shall be appointed for a term of one year. At the expiration of the initial terms, all members shall be appointed for a term of two years.

Section 3. **OFFICERS; ADMINISTRATIVE SUPPORT.** The EDB shall, in March of each year, elect from its members a chairman and vice-chairman, who shall serve in such capacity for one year. The city administrator shall provide appropriate administrative support to the EDB, including but not limited to recording of meeting minutes.

Section 4. **MEETINGS.** The EDB shall meet at the call of the chairman or a majority of its members.

Section 5. **MISSION; REALTIONSHIP TO CITY COUNCIL.**

A. The mission of the Board shall be to promote, stimulate, develop and improve the general economic welfare of the City and its environs, including but not limited to maintaining the city’s economic development plan; making recommendations to the city council on development projects for which city incentives are requested; proposing changes to policies and procedures governing economic development activities; and advocating for programs and activities that will improve the city’s economic conditions.

B. The Board will be advisory to the City Council and it will make its suggestions and recommendations to the Council through the city administrator or his/her designee.

Section 6. This Ordinance shall take effect and be in force from and after its publication one time in the official city newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS, THIS 1ST DAY OF FEBRUARY 2011.

First Reading: January 18, 2011
Second Reading:

MICHAEL D. MCNOWN, MAYOR

ATTEST:

KRISTINE A. POLIAN, CITY CLERK

NEW BUSINESS

A. CONSIDERATION of AGREEMENT with DR. MURRAY DEAN for ANIMAL SHELTER SERVICE:

- At the January 18, 2011 City Council Meeting, The City Council requested the City enter into an agreement with Dr. Murray Dean for the purpose of providing sheltering services for city animals.
- This Agreement is similar to agreements the City has with The City of Wichita and Wag'en Tail Ranch

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to Approve or Deny agreement with Dr. Murray Dean of Valley Center Veterinary Clinic to provide animal sheltering services and authorize Mayor to sign.

AGREEMENT

THIS AGREEMENT, made and entered into the _____ day of _____, 2011, by and between the City of Valley Center, Kansas, herein after called "City", and Valley Center Veterinary Clinic, hereinafter called "Kennel."

For and in consideration of the premises and upon the terms and conditions hereinafter expressed, the parties hereto do hereby agree as follows:

1. Provisions

- A. City shall be responsible for administering the terms and provisions of this Agreement.

2. Contract Length

- A. This Agreement shall be for a One (_1_) year period, commencing on _____, 20____. Terms of the length of the contract shall be subject to applicable statutes for the State of Kansas.
- B. This contract shall automatically renew for additional one (1) year periods unless Kennel or City provide notice of withdrawal in writing at least 30 days prior to the end of a contract year period.

3. Location of Shelter

- A. The shelter shall be located on the business location of Valley Center Veterinary Clinic, with a general business address of 122 West Main, Valley Center, Kansas.
- B. The shelter shall meet all building, zoning and public health record requirements.
- C. All facilities will be completely enclosed so as to eliminate noise and odor, discouraging vandalism and provide for easier and better maintenance.
- D. All animal waste shall be removed via drains connecting to an approved sanitary sewer system.
- E. All facilities shall be kept clean and sanitary as possible, in accordance with applicable local, state and/or federal health and licensing standards.

4. Food for Animals

- A. Kennel shall be responsible for supplying adequate food for all animals.
- B. All animals shall be fed at least once daily and watered as often as needed.

5. Boarding Fees

- A. When applicable, City shall pay a boarding fee of \$17.00, per calendar day for each animal.

6. Receiving Animals from Private Parties

- A. City shall pay a boarding fee as established in Section 5, for animals received from private parties only if the animals received are not owned by the private party and upon notice given to the Kennel by Animal Control that an animal will be on City account.

7. Holding Period

- A. All animals will be held for a period in accordance with K.S.A. 47-1710, unless a signed release is obtained and if unclaimed or not adopted, will be released to City Animal Control Officer for euthanization and disposal after the specified period.
- B. Animals may be held after the specified period by the Kennel, at no cost to the City for extra board, unless prior approval from the City Animal Control Officer has been given.
- C. All rabies suspects will be immediately turned over to Animal Control for boarding at an approved facility.

8. Diseased or Injured Animals

- A. The Kennel shall immediately notify Animal Control of any animals presented to the shelter suffering from any contagious disease endangering the health of other animals in the shelter.
- B. Animals presented to the shelter, as a result of accidents, which are disabled beyond recovery as determined by the kennel operator, will be handled in the same manner as stated in 8.A.

9. Notification of Owner

- A. When proper owner identification of animals can be made, it will be the responsibility of the City to attempt to notify such owners.

10. Animals Claimed by the Owner

- A. The owner of animals will pay a claiming fee of \$15.00 plus current boarding fees.
- B. The claiming fee shall be retained by City and the boarding fees shall be retained by Kennel.

- C. The owner will be required to purchase, if animal is of proper age, a rabies vaccination voucher and will purchase a City tag, if neither is proven current.

11. Adoption

- A. Animals not claimed after a lapse of time, as stated under K.S.A. 47-1710, from its impoundment, after consultation with the City's Animal Control Officer, shall be available for adoption.
- B. All adoptions will be carried out in accordance with State regulations.
- C. The adoption fee will be \$5.00 plus any expenses or charges incurred by Kennel. City shall retain the \$5.00 adoption fee and Kennel shall retain all other fees and charges.
- D. All animals, of proper age, adopted will be required to purchase a rabies vaccination voucher and the adopting owner will be required to purchase a City tag.

12. City Tags

- A. The City shall provide City tags and registration forms to Kennel for the purpose of issuing City tags. Kennel is authorized to add a \$2.00 fee per City tag sold to offset cost to Kennel.

13. Tickets

- A. The City will provide tickets (vouchers) to be used by the Kennel for records and charges on each animal.

14. Shelter Hours

- A. The office hours of Kennel shall be posted.

15. Relationship of Parties

- A. It is understood by the parties that the Kennel is an independent contractor with respect to the City, and not an employee of the City. The City will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Kennel employees.

16. Employees

- A. The Kennel's employees, if any, who perform services for the City under this Agreement shall also be bound by the provisions of this Agreement. At the request of the City, the Kennel shall provide adequate evidence that such persons are the Kennel's employees.

17. Injuries

- A. The Kennel acknowledges its obligation to obtain appropriate insurance coverage for the benefit of the Kennel (and the Kennel's employees, if any). The Kennel waives any rights to recovery from the City for any injuries that the Kennel (and/or the Kennel's employees) may sustain while performing services under this Agreement and that are a result of the negligence of the Kennel or the Kennel's employees.

18. Escape Clause

- A. City or Kennel may terminate contract at any time if 30 days notice is provided in writing.

{Remainder of Page Intentionally Left Blank}

This Agreement shall be available to and binding upon the parties hereto and their respective successors in office.

IN WITNESS WHEREOF, the parties have executed these presents in duplicate, each copy to be treated as an original, as of the day and year first above written.

THE CITY OF VALLEY CENTER, KANSAS

By: _____
Mike McNown, Mayor
(CITY)

VALLEY CENTER VETERINARY CLINIC

By: _____

(KENNEL)

ATTEST:

Kristine Polian, City Clerk

CONSENT AGENDA

A. ANNUAL SANITARY SEWER CLEANING / INSPECTION AGREEMENTS;

B. RESOLUTION 579-11; LEASE / PURCHASE AGREEMENT INCODE CUSTOMER SERVICE MANAGEMENT SOFTWARE

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. ANNUAL SANITARY SEWER CLEANING / INSPECTION AGREEMENTS;

- Mayer Specialty Service
- Utility Maintenance Service

CITY OF VALLEY CENTER PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AGREEMENT "BID"
 Annual Contract for: 2011, 2012, 2013

Bids are due by Jan. 21, 2010

1/13/2012 - The highlighted items are addendums to the original bid request.

Complete the information below and return to City Superintendent Richard Dunn;
 PO Box 188, Valley Center, KS 67147; to 545 W Clay; or fax to 316-755-7324

FROM: MAYER SPECIALTY SERVICES, LLC

CONTACT: TODD MAYER – Mobile: 316-617-3392 or GAIL ABNEY – Mobile: 316-641-5213

DATE: 1/13/2011

PHONE: 316-794-1165

The City is divided into 3 Districts for cleaning with a 4th possible due to City Growth.

One district is cleaned each year.

There are 6 lift stations

TV inspection might include additional footage in the cleaning area and outside.

The City will provide a map and determine what lines will be televised.

Addition requirements on page 2

Contracted Collection System Maintenance Cleaning/Inspection

Description of Work		Cost per lf	BID Total
Cleaning (includes railroad crossings)	45,000 - 55,000 lf	\$0.45	\$20,250 - \$24,650
TV footage in cleaning area	4,500 - 5,500 lf	N/C	N/C
TV: additional in cleaning area		\$0.90	\$0.90 per l.f.
TV: outside cleaning area		\$1.35	\$1.35 per l.f.
Lift Station cleanings	12-15 times per year	\$350 each	\$4,200 - \$5,250
Wastewater Plant: Main Lift Station	up to 4 times per year	\$500 each	up to \$2,000
Wastewater Plant: scum line cleaning	3-4 times per year	\$250 each	\$750 - \$1,000
Contractor will attach door-hangers to doors in effected areas		N/C	N/C
Emergency Service for lines not guaranteed (per hour)		\$150 per hr	\$150 per hr

Other Assigned Services the City may choose to perform

Description of Work	Area	BID & TYPE
Root treatment	City will specify	\$1.35 per l.f. - RootX
Manhole raising	City will specify	\$500 each - Minimum
Manhole rehabilitation	City will specify	\$85 per v.f. - MS2A - Minimum of 100 v.f.

City of Valley Center Requirements

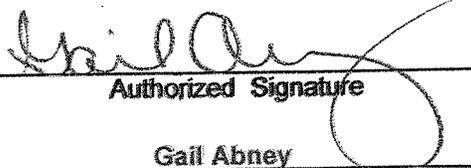
Thank you for considering working in the City of Valley Center. We appreciate receiving you companies information. However, it is difficult to review and compare everyone's proposal in different formats. We will review your information but do require you to complete these 2 pages and sign below if your company is in agreement with the City of Valley Centers requirements. This will insure we can compare all bids equally.

Check all boxes that your company will agree to below.

- Define Guarantee Lines and what constitutes the guarantee
- All lines to carry a 3 year guarantee unless problems are found and all parties are in agreement.
- Contractor shall warn citizens of all cleaning with the dates and make every effort to control blow back into the houses.
- Contractor is responsible for all damage to yards due to ^{the} ~~there~~ machines.
- Contractor shall submit all cleaning reports to the City before payments are remitted.
- During the cleaning every effort by the contractor will be made ~~eliminate large partials from being flushed through the system by using strainers, baskets or other device approved by the City.~~
- All cleaning reports shall include the following
 - upstream and downstream manhole number per City map
 - manhole depth and condition (rating system to be determined)
 - manhole condition (rating system to be determined)
 - pipe diameter and material type
 - Lineal feet cleaned
 - Pipe condition roots, grease, and grit (rating system to be determined)
 - Is line guarantee or reason it is not
 - All water used in cleaning (gallons)
 - Misc comments
- All reports submitted in written format and on a CD. City reserves the right to install software that is needed.
- All TV reports shall be submitted to the City before payments are remitted
- All TV reports shall include the following
 - upstream and downstream manhole number and street location per City map
 - manhole depth
 - pipe diameter and material type
 - Lineal feet televised
 - Flow Height and direction
 - Camera direction
 - All defects noted at the proper footage (rating system to be determined)
 - All taps noted with the clock position
 - Any unusual conditions noted
- All TV work shall be given to the City on written form and also Tape, CD or DVD (City would prefer DVD)
- The City shall provide all necessary water needed
- The City shall provide a place to dump debris removed the sewer lines
- The City will make it's best attempt to locate manholes needed for cleaning
- The City will make its best effort to get access to manholes but reserves the right to request cleaning from the street.
- The City reserves the right to cutback on any part of the program due to budget constraints.
- The City reserves the right not to accept any bids.
- The City is required to do annual renewals and reserves the right to do so on this "3 year agreement".

MAYER SPECIALTY SERVICES, LLC
Contractor Submitting Bid

January 13, 2011
Date Bid Submitted


Authorized Signature

Gail Abney
Printed Signature

**CITY OF VALLEY CENTER PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AGREEMENT "BID"
Annual Contract for: 2011, 2012, 2013**

Bid's are due by Jan. 21, 2010

1/13/2012 - The highlighted items are addendums to the original bid request.

Complete the information below and return to City Superintendent Richard Dunn;
PO Box 188, Valley Center, KS 67147; to 545 W Clay; or fax to 316-755-7324

FROM: UTILITY MAINTENANCE CONTRACTORS
CONTACT: JAMES VALDEZ
DATE: 1-20-11 **PHONE:** (316) 945-8833

The City is divided into 3 Districts for cleaning with a 4th possible due to City Growth.
One district is cleaned each year.
There are 6 lift stations
TV inspection might include additional footage in the cleaning area and outside.
The City will provide a map and determine what lines will be televised.
Addition requirements on page 2

Contracted Collection System Maintenance Cleaning/Inspection

Description of Work		Cost per lf	BID Total
Cleaning (includes railroad crossings)	45,000 - 55,000 lf	.46/lf, .48/lf, .5/lf *	
TV footage in cleaning area (1070)	4,500 - 5,500 lf	N/C	N/C
TV: additional in cleaning area	.80 \$/lf		
TV: outside cleaning area	\$1.00 / lf		
Lift Station cleanings	12-15 times per year	\$100.00/ea	
Wastewater Plant: Main Lift Station	up to 4 times per year	\$200.00/ea	
Wastewater Plant: scum line cleaning	3-4 times per year	N/A	
Contractor will attach door-hangers to doors in effected areas		N/C	N/C
Emergency Service for lines not guaranteed (per hour)		\$175.00	

Other Assigned Services the City may choose to perform

Description of Work	Area	BID & TYPE
Root treatment	City will specify	
Manhole raising	City will specify	PLEASE CALL FOR QUOTES
Manhole rehabilitation	City will specify	PLEASE CALL FOR QUOTES

* SEE ATTACHMENT

City of Valley Center Requirements

Thank you for considering working in the City of Valley Center. We appreciate receiving your company's information. However, it is difficult to review and compare everyone's proposal in different formats. We will review your information but do require you to complete these 2 pages and sign below if your company is in agreement with the City of Valley Center's requirements. This will insure we can compare all bids equally.

Check all boxes that your company will agree to below.

- Define Guarantee Lines and what constitutes the guarantee
- All lines to carry a 3 year guarantee unless problems are found and all parties are in agreement.
- Contractor shall warn citizens of all cleaning with the dates and make every effort to control blow back into the houses.
- Contractor is responsible for all damage to yards due to their machines.
- Contractor shall submit all cleaning reports to the City before payments are remitted.
- During the cleaning every effort by the contractor will be made eliminate large partials from being flushed through the system by using strainers, baskets or other device approved by the City.
- All cleaning reports shall include the following
 - upstream and downstream manhole number per City map
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 - All water used in cleaning (gallons)
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- The City shall provide a place to dump debris removed the sewer lines
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- The City will make its best effort to get access to manholes but reserves the right to request cleaning from the street.
- The City reserves the right to cutback on any part of the program due to budget constraints.
- The City reserves the right not to accept any bids.
- The City is required to do annual renewals and reserves the right to do so on this "3 year agreement".

UTILITY MAINTENANCE CONTRACTORS
Contractor Submitting Bid

[Signature]
Authorized Signature

Date Bid Submitted

Greg Bruggeman
Printed Signature

CONSENT AGENDA

B. RESOLUTION 579-11; LEASE / PURCHASE AGREEMENT INCODE CUSTOMER SERVICE MANAGEMENT SOFTWARE

- City Administrator Memo
- Resolution 579-11



MEMO

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Joel Pile, City Administrator

DATE: January 27, 2011

RE: *Software Lease Purchase Agreement*

Background:

Building permits and associated files are presently being kept by manually creating forms and inputting data as each permit is approved. Payment for permits is received and must be manually reconciled with the accounting software of the City. The process has proven cumbersome and is not automated. Multiple paper files are required and thus require duplications of each form.

During the 2011 Budget process, the Council approved the purchase of software to automate the building permit process. The software is an InCode product which is the same software the City uses for accounting purposes. The new system will allow input of information and a centralized filing system whereby any employee with proper access will be able to view building permit files. The system will automatically reconcile permit revenue when it is received.

The software is flexible and will create a data management system for several applications: building permits, zoning permits, animal licenses, code complaints and customer complaints.

Financial Considerations:

The total software package is \$24,650

2010 - \$12,000 down payment
 2011 - \$3,000 lease payment
 2012 - \$3,000 lease payment
 2013 - \$3,000 lease payment
 2014 - \$3,000 lease payment
 (\$1 purchase at end of lease)

Recommendation:

The City has ordered the software as authorized during the budget process and the software has been installed on the city computer server. The lease purchase agreement requires the Governing Body approve a resolution to enter into the lease purchase and designate authorized signers of the agreement.

RESOLUTION NO. 579-11**RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF PROCURING INCODE CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE.**

WHEREAS, the City of Valley Center (the “Lessee”) desires to enter into that certain Lease-Purchase Agreement dated as of 1/7/2011 by and between the Lessee and DivLend Equipment Leasing L.L.C. for the purpose of procuring any personal property. The Lessee desires to designate this Agreement as a “qualified tax exempt obligation” of the Lessee for the purpose of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Lessee desires to designate Mike McNown, Mayor and Kristine Polian, City Clerk as authorized signers of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF VALLEY CENTER, KANSAS:

Section 1: The Lessee enters into a Lease Purchase Agreement with DivLend Equipment Leasing, L.L.C. for the purpose of procuring INCODE Customer Relationship Management Software.

Section 2: The Lease Purchase Agreement dated as of 1/7/2011, by and between the Lessee and DivLend Equipment Leasing, L.L.C. is designated by the Lessee as a “qualified tax exempt obligation” for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3: The City has designated Mike McNown, Mayor and Kristine Polian, City Clerk as authorized signers of the Lease Purchase Agreement dated 1/7/2011, by and between the Lessee and DivLend Equipment Leasing, L.L.C..

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 1st day of February 2011.

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Officer Miller

E. City Superintendent Dunn

- Public Works 2010 End of Year Report

F. Environmental Services Officer Plant

G. Parks & Public Buildings Superintendent Owings

H. City Engineer Kelsey

I. City Attorney Arbuckle

J. City Administrator Pile

2010-YEAR END REPORT PUBLIC WORKS DEPARTMENT

Administration

- * Five Crew Safety Meetings were held.
- * First aid and safety kit inspections
- * 29 Approach Inspections
- * 8 Final Grade Inspections and 9 BMP Inspections
- * State Reports sent:
 - NPDES: State Report
 - Annual Sludge Regulation test
 - Underground Storage Tank Inventory Report – for our annual permit requirements.
 - Consumer Quality Water Reports for 2009 to State and consumers.
 - Water Usage report
 - Wastewater monitoring report sent monthly.
- * Emergency Generator maintenance performed.
- * Maps were updated
- * 2010 Street Program report attached
- * Pool training for Park Department. They took over the daily pool maintenance. Public Works continues after regular hours maintenance and call outs.
- * 1,612 Public Works generated work-orders.
- * 1,154 Locates: We started being charged July 1, 2010 (1 year anniversary of being a part of One Call) @ \$0.30 per locate. Average time spent per call 45 min.
- * Projects: participated in planning, worked with contractors and/or inspections
 - Planning and research for the 2011 sewer rehab program.
 - Ford Bridge construction started.
 - Industrial park sewer completed.
 - Middle School Lift Station rehab completed.
 - K-Dot Bridge Inspection Review.
 - Storm water pump station inspection.
 - Storm water drainage on N. Meridian completed.
 - Meadow sidewalk completed.
 - School projects.
 - Pizza Hut new building.
 - Valley Creek 2nd
 - 93rd Street improvements.
 - Kwik Shop new building

Wastewater Department

- * Treated 148,052,000 gallons.
- * Sludge: hauled 233 loads/1,710,000 gallons by Wichita
- * Monthly State Monitoring Report: all the results were in the acceptable range.
- * Main Lift Station cleaned 3 times.

Collection System

- * 35 sewer permits were inspected.
- * Mayer Specialty Services cleaned 49,100 feet and televised 4,075 feet of sewer line.
The lift stations were cleaned a total of 16 times.
- * Total gallons pumped through lift stations 77,710,740

Water Department

- * Total gallons sold to Wichita: 173,218,000
- * Total gallons purchased from Wichita: 214,243,750
- * 2,097 water customers were served as of 12-31-2010. (717 total radio read)
- * Water Bacteria Required Samples were submitted to the State and all were within normal limits, (7 per month).
- * Meters installed: 36 new installations and 232 replacements. All meters installed were radio read equipped.

Storm Water - NPDES

- * Data entry in the Access software: sweeping, grease control, training, community education programs, spills, de-icing, 26 outfalls inspected and maintained, 186 inlets inspected and maintained, BMP inspections and compliance on construction and projects.
- * Developed animal waste educational brochure and bag dispenser to distribute at Fall Festival and to give with dog tags and to new residents.
- * “Storm Water Pollution Found in your Area” educational door hanger. Developed to leave at resident or business to inform them pollutants were found in their area.
- * Organizational meeting for City departments to review responsibilities of each department and review our State Permit and Plan.
- * 2 employees had a 2 day training inspections of storm water compliance.

Street Department

- * Worked on drainage in several areas.
- * Replaced assorted street signs.
- * Picked up Commodities
- * Helped with Fall Festival.
- * Christmas Decorations
- * Put up flags or lowered to half staff for 9 Holidays and as directed by Governor and Mayor.
- * Grading Report: over 245.5 miles of sand roads were graded.
- * Sweeping Report: debris removed from sweeping: 773 cubic feet.
- * 12,270 tons of material was used on sand roads in the annexed areas.

2010 Street Program

Asphalt Patching: assorted streets	1,411.50 tons	\$121,389
Crack Sealing: assorted streets	10,350 lbs	\$17,852
Slurry Seal - Southwind, Westwind, Northwind, Windmill Ct., Tradewind Ct., Goff (Meridian to Goff Ct.)	12,618 sq yd	\$23,596
Single Chip Seal – East Point, High Point, Dodge, Riggs, Davidson, Craig	18,708 sq yd	\$37,416
Double Chip Seal – Meadowlake Circle	4,314 sq yd	\$ 16,000
Concrete: curb and gutter repairs assorted areas		\$14,348
Base Rock	1,203 tons	\$20,023
Recycle Asphalt: assorted areas	300 tons	\$4,800
Pavement Markings: assorted areas		\$7,745
85 th Street Bumps Milled		\$600
School Asphalt – City share for patching Meadow Rd. Per agreement with the school.		\$10,000
Total 2010 Street Program		\$273,769

GOVERNING BODY REPORTS

- A. Mayor McNown**
- B. Councilmember K. Jackson**
- C. Councilmember Maschino**
- D. Councilmember Nordstedt**
- E. Councilmember Campbell**
- F. Councilmember Cicirello**
- G. Councilmember Gerling**
- H. Councilmember Hobson**
- I. Councilmember L. Jackson**

ADJOURN