

AGENDA
VALLEY CENTER PLANNING COMMISSION
SITE PLAN REVIEW COMMITTEE
DECEMBER 13, 2010
REGULAR MEETING
7:00 P.M.
CITY HALL
121 S. MERIDIAN
GENE SHARP, CHAIRMAN, PRESIDING

1. CALL TO ORDER

2. ROLL CALL

Sharp _____ (8/9)	Baker _____ (2/2)	Dunn _____ (9/9)
Dailey _____ (9/9)	Detwiler _____ (7/9)	

3. SET/AMEND AGENDA p2

Staff suggests motion to approve agenda as presented/amended.

4. APPROVAL OF MINUTES p2
November 8, 2010, Regular Meeting

Staff suggests motion to approve minutes as presented/amended.

5. COMMUNICATIONS

A. REPORT BY ZONING ADMINISTRATOR

6. SITE PLANS
None

7. UNFINISHED BUSINESS

A. Historic Preservation

**ACTION: DISCUSS ON HISTORIC PRESERVATION BY KATRINA RINGLER,
KANSAS STATE HISTORICAL SOCIETY**

8. NEW BUSINESS

A. 2011 Meeting Calendar

ACTION: APPROVE 2011 CALENDAR

9. ITEMS BY SITE PLAN REVIEW COMMITTEE

10. ADJOURNMENT

Note to Site Plan Review Committee Members: If you are unable to attend this meeting please contact City Hall (755-7310) by 4:30 p.m. Monday

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable

accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the Community Development Officer in a timely manner, at egmiller@valleycenterks.org or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenterks.org or call (316) 755-7310.

Agenda Item # 4
November 8, 2010 Meeting Minutes

ACTION: Approve minutes as presented/amended

**SITE PLAN REVIEW COMMITTEE
7:00 P.M.
NOVEMBER 8, 2010
REGULAR MEETING
121 S. MERIDIAN**

Chairman Sharp called the meeting to order at 7:00 p.m., with the following members present: Mark Baker, John Dailey, Jim Detwiler and Adam Dunn.

Members Absent:

Staff Present: Eldon G. Miller, AICP, CFM, Zoning Administrator

Press present:

APPROVAL OF THE AGENDA

Chairman Sharp moved, second by Dailey to move the unfinished business before Site Plan. Vote Yea: Unanimous.

MINUTES OF OCTOBER 12, 2010 SPECIAL MEETING

Committee Member Dailey moved, second by Dunn to approve the minutes as presented. Vote Yea: Unanimous.

UNFINISHED BUSINESS

HISTORIC PRESERVATION

Kathy Morgan and James Holland, AICP presented on Historic Preservation.

SITE PLANS

S/P-2010-005

City of Valley Center

Agent: David Stewart

Address: 546 W. Industrial

Request: To approve the site plan

David Stewart and Neal Owing presented the Site Plan. Committee Member Dunn asked what would be stored there. Neal Owing stated implements. Chairman Sharp asked about lighting. Neal Owing stated that money is a concern and lighting is planned at some point. Chairman Sharp asked about landscaping. Neal Owing stated no landscaping. Committee Member Dunn moved, seconded by Dailey to approve with the condition that a driveway (all weather) is added to meet Industrial. Vote Yea: Unanimous.

NEW BUSINESS

ELECTION OF OFFICERS

Committee Member Dunn move, seconded by Sharp to nominate Sharp as Chairman, Dailey as Vice-Chair and Miller as Secretary. Committee Member Dailey move, seconded by Dunn that nominations cease. Vote Yea: Unanimous. Election: Vote Yea: Unanimous.

ITEMS BY SITE PLAN REVIEW COMMITTEE

Invite the State Historical Preservation Office to the next meeting.

Committee Member Dailey asked about City Hall trash dumpster need to be enclosed? Eldon G. Miller, AICP, CFM still looking into it.

Committee Member Dunn asked about the lighting and drainage up at the new school ball fields. Eldon G. Miller, AICP, CFM waiting for the engineer's answer.

Chairman Sharp asked if the liquor sign meets code. Eldon G. Miller, AICP, CFM will check it.

The meeting was adjourned at 9:27 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Site Plan Review Committee on December 13, 2010.

Gene Sharp, Chairman

DRAFT

Agenda Item # 5

Report by Zoning Administrator

None

ACTION: None

Agenda Item # 6A
None

ACTION: None

Agenda Item # 7A
Unfinished Business
HISTORIC PRESERVATION

ACTION: DISCUSS HISTORIC PRESERVATION

Agenda Item # 8
New Business
2011 Meeting Calendar

ACTION: APPROVE 2011 CALENDAR

**CITY OF VALLEY CENTER SITE PLAN REVIEW COMMITTEE
MEETING AND CLOSING DATE SCHEDULE
2011**

<u>Meeting Date*</u>	<u>STAFF REVIEW COMMITTEE Meeting Dates**</u>	<u>Site Plan or Screening Plans Filing Deadline *</u> (20 days prior to mtg.)
1/10/2011	1/5/2011	12/21/2010
2/7/2011	2/2/2011	1/18/2011
3/7/2011	3/2/2011	3/15/2011
4/4/2011	3/30/2011	3/15/2011
5/9/2011	4/19/2011	5/4/2011
6/13/2011	6/8/2011	5/24/2011
7/11/2011	7/6/2011	6/21/2011
8/8/2011	8/3/2011	7/19/2011
9/12/2011	9/7/2011	8/23/2011
10/11/2011	10/5/2011	9/20/2011
11/14/2011	11/9/2011	10/25/2011
12/12/2011	12/7/2011	11/22/2011
1/9/2012	1/4/2012	12/20/2011

*Regular meetings are held on the 2nd Monday of the month at 7:00 p.m. at City Hall unless rescheduled to accommodate a conflict.

** Staff Review Committee meets at 10:30 AM

For information on procedures and applications, please contact Valley Center City Hall, 121 S. Meridian, PO Box 188, Valley Center, KS 67147, (316) 755.7310

Site Plan Review Committee Members

Gene Sharp, Chairman
Jim Detwiler
Mark Baker

John Dailey, Vice Chairman
Adam Dunn

APPROVED BY THE VALLEY CENTER SITE PLAN REVIEW COMMITTEE ON December 13, 2010

Eldon G. Miller, AICP, CFM, Secretary, Zoning and Subdivision Administrator

Agenda Item # 9

ITEMS BY SITE PLAN REVIEW COMMITTEE

Chairman Sharp
Vice-Chairman Dailey
Committee Member Baker
Committee Member Dunn
Committee Member Detwiler