

CITY OF VALLEY CENTER

FINAL AGENDA

October 14, 2010

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

October 19, 2010

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
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16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.org or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenter-ks.org or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the meeting of October 5, 2010 Regular Council Meeting as prepared by the City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the October 5, 2010 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
OCTOBER 5, 2010
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Marci Maschino, Cheryl Nordstedt, Bruce Campbell, Lou Cicirello, Harrison Gerling, Al Hobson and Lionel Jackson.

Members absent: None

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Teevie Lea Walker, Assistant City Clerk
Eldon Miller, Community Development Officer
Mark Hephner, Police Chief
Lonnie Tormey, Fire Chief
Barry Arbuckle, City Attorney
Mike Kelsey, City Engineer
Richard Dunn, City Superintendent
Neal Owings, Parks Superintendent

Press present: The Ark Valley News

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

The Mayor requested the addition of the Cereal Malt Beverage (CMB) License for D & H, LLC be added to the Consent Agenda.

Councilmember Cicirello asked that letter 'B' under the Consent Agenda be instead added as 'B' under Presentations / Proclamations.

Cicirello moved, second by Hobson, to approve the Agenda as amended. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- SEPTEMBER 21, 2010 REGULAR COUNCIL MEETING

L. Jackson moved, second by Cicirello, to approve the Minutes from the September 21, 2010 Regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 10/05/10

Cicirello moved, second by Hobson, to approve Appropriation Ordinance No. 10/05/10 as presented. Vote yea: unanimous. Motion carried.

PRESENTATIONS AND PROCLAMATIONS

A. DONATION ACCEPTANCE

City Administrator Pile presented a 1994 Ford Econoline Van to the City of Valley Center, on behalf of Kenneth & Betty Dennett, for the City for use as transportation for the Senior Club and its activities.

Hobson moved, second by Cicirello to accept the donation of the 1994 Ford Van on behalf of the citizens of Valley Center. Vote Yea: unanimous. Motion carried.

B. RECOGNITION OF THE CITY CLERK – CMC DESIGNATION

The Mayor recognized the City Clerk, Kristine Polian, and her completion of the 100 hour program sponsored by the CCMFOA, for the designation of Certified Municipal Clerk.

PUBLIC FORUM

Mr. Juan Bernal, 6210 N. Sullivan Road, stated that he was denied a horse permit; he took a letter around to his neighbors for their signatures. Mr. Burnall said that the letter was requesting his neighbors' support to hold a horse on his property. Mayor McNown asked Mr. Burnall to detail the letter and give same to the City Administrator for inclusion in the agenda for the next council meeting. This would give staff the opportunity to research the issue and present same to Council.

APPOINTMENTS

Mayor McNown appointed Mark Baker to the Site Plan Review Committee thus replacing a member who had to terminate his/her appointment. Mr. Baker's appointment will stand until November 2012.

Cicirello moved, second by L. Jackson, to accept the Mayor's nomination for the Site Plan Review Committee. Vote yea: unanimous. Motion carried.

COMMITTEES AND COMMISSIONS**OLD BUSINESS****A. ORDINANCE 1216-10- SOLID WASTE CODE, 2nd READING**

City Administrator Pile addressed the City Council stating that this ordinance would amend the current City Code regarding solid waste, i.e. trash service. The ordinance would give the City authority to franchise trash service.

Gerling addressed concerns about hiring additional Administrative personnel and new equipment. Pile stated that current personnel would handle the new billing responsibilities associated with the new utility. However, the city would be transitioning from the current postcard mailers to a larger form that would include all utilities billed by the City. New equipment to fold and stuff the aforementioned form into envelopes would need to be purchased; it was included in the budget for next year.

Councilmember Campbell stated that this action was suggested by the county; asked Pile to go into more detail about the consequences if the City were not to accept this ordinance. Pile stated that the County Solid Waste Committee strongly suggested that communities within the county

divert waste from landfills and encourage recycling. The City created its own Solid Waste Committee and determined that it would be in the best interest of both the City and its residents to contract with one trash hauler. The primary issue for the committee was the issue of rising costs; how said costs could be controlled for the citizens.

The Mayor opened the floor to the public for discussion. The following residents spoke:

Judy Leftoff
10 Weatherly Court
Valley Center

George Maskrid
19 Second Street Cir
Valley Center

Sam Herr
8147 N Buena Vista Drive
Valley Center

Residents were primarily concerned about their rights of choice being violated and being forced to have trash service. The Mayor pointed out that City ordinance stated that every residence should maintain trash service; if they did not have said service they were in violation of City Code. Mr. Maskrid was particularly concerned about being forced to continue trash service at his rental properties if there was no one in residence. Pile stated that the rules for service would be the same as for water service: if no one resided at the property the service could be continued or discontinued until another renter was present. The responsibility would fall upon the landlord. Further discussion between residents and the Governing Body involved: more details about the Solid Waste Committee and their findings and questions regarding the solid waste contract.

Councilmember Hobson stated that the residents in Ward IV did not like the City dictating who could/would be utilized for trash service.

Nordstedt moved, second by Cicirello, to adopt Ordinance 1216-10 for 2nd Reading. Vote yea: Maschino, Nordstedt, Campbell, Cicirello, L Jackson. Opposed: K Jackson, Gerling, and Hobson. Motion carried.

NEW BUSINESS

A. CONSIDERATION OF AGREEMENT FOR SOLID WASTE/RECYCLABLES COLLECTION & DISPOSAL:

City Administrator Pile gave a brief history of the action taken prior to presentation of the contract from Waste Management. Pile stated that the contract would save the City approximately \$12,000.00 per year in costs. Per the Mayor this in turn saves money for taxpayers. Pile presented the contract to Council and, with a representative from Waste Management, stood for questions from the Council.

Councilmember Gerling inquired about the survey the City compiled regarding whether the City should franchise trash service. Pile said that 51% of the approximate 300 people surveyed, both through mail and by phone, would be in favor of City trash service if the cost was inexpensive.

Councilmember Nordstedt stated that in addition to not requiring our citizens to be negotiators we, as Council members, are obligated to work for the greater good for the greatest number of our citizens.

Councilmember Cicirello stated that recycling is no longer an option. By recycling we are putting less trash into our landfills. Cost is important but the most important part of this action is to preserve the environment; that this part of the country is delaying the world trend.

Councilmember Campbell inquired about provisions for the elderly. Pile said, "Yes..." and referred to the contract within the agenda packet.

Pile discussed the transition towards one trash service and the plan to implement same beginning January 1, 2011.

The Mayor opened the floor to the public for discussion:

Ms. Leftoff voiced concerns about those who could not afford trash service. Pile pointed out that the new ordinance would change the current solid waste ordinance making it possible for neighbors to share trash service. Ms. Leftoff also stated that 300 people were not a survey, that the City should have surveyed at least one-fifth of its population for a 'scientific' study.

Nordstedt moved, second by Campbell, to accept the agreement with Waste Management and authorize the Mayor to sign same. Vote yea: Maschino, Nordstedt, Campbell, Cicirello, L Jackson. Opposed: K Jackson, and Gerling. Abstained: Hobson. Motion carried.

B. ORDINANCE 1217-10- REMOVAL OF DANGEROUS, UNSAFE STRUCTURE AT 500 N PARK

Discussion ensued between the Governing Body, Community Development Officer Miller, City Attorney Arbuckle, and City Administrator Pile regarding the inability to contact the property owners, the interest in other parties purchasing the property, and what the next step should be for the City regarding said property.

Maschino moved, second by Cicirello, to table action until the November 2nd Council Meeting in an effort to contact property owner. Vote yea: unanimous. Motion carried.

C. REQUEST FROM VETERANS' CELEBRATION COMMITTEE

K. Jackson discussed the 'Moving Wall' Sponsorship, i.e. sponsor the display in the City of Valley Center during the tour 'Moving Wall' 2011.

Cicirello moved, second by K. Jackson, to approve the request of the Veterans' Celebration Committee to provide sponsorship for the 'Moving Wall' in 2011. Vote yea: unanimous. Motion carried.

CONSENT AGENDA

A. YEAR-TO-DATE CITY BUDGET REPORT

Nordstedt asked City Administrator Pile if there was any reason to doubt that the City would reach its budgeted or anticipated revenue for this year? Pile stated that there was not.

Cicirello moved, second by Hobson, to approve the Consent Agenda as amended. Vote yea: unanimous. Motion carried.

STAFF REPORTS

POLICE CHIEF HEPHNER

The Police Department monitored west 5th due to the traffic complaint made at the last meeting. PD spent approximately 4 hours monitoring 600 vehicles running between 30 and 39 mph. The average speed was 32 mph, no citations were given, and the PD did not observe significant speeding problems.

Councilmember Maschino asked if the PD were hidden or in plain sight when monitoring west 5th. Hephner stated that they do the best they can; they did not observe significant traffic problems.

Councilmember Campbell thanked Chief Hephner for responding so quickly to the alleged speeding on 5th street. Campbell said he appreciated the time put into the task.

FIRE CHIEF TORMEY

Chief Tormey reminded the Council that this week was Fire Prevention Week; that the station would be open the next couple of days for visitors between the hours of 6:00 – 8:00 pm.

COMMUNITY DEVELOPMENT OFFICER MILLER

The Site Plan Review Committee will meet on Tuesday, October 12th, to discuss what it takes to create a historic district. He would be out of the office the rest of the week to attend the APA Conference where our consultant is getting an award from the Chapter.

CITY ENGINEER KELSEY

Kelsey stated that the projects for the North Meridian 5th & 6th Streets Stormwater and the Lift Station at the Middle School were completed. Ford Street project was scheduled to start today.

GOVERNING BODY REPORTS

MAYOR MCNOWN

Said the Sedgwick County Association of Cities meeting was last Saturday and he appreciated the council members that showed up. He also appreciated the staff's efforts for the event. The Association wrote up a position letter, later sent to the Governor, regarding their support of the aviation industry in Kansas.

COUNCILMEMBER KATE JACKSON

Thanked Kristine Polian and Judy Jackson for the food they made for the SCAC Meeting. Also congratulated Kristine on her CMC designation and the recognized the work it took for same.

Maschino moved, second by Cicirello, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 8:18 p.m.

Teevie Lea Walker, City Clerk

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for October 19, 2010 as prepared by City Staff.

October 19, 2010 Appropriation

Expenses	<u>\$ 157,368.48</u>
Total	\$ 157,368.48

RECOMMENDED ACTION:

Staff recommends motion to approve the October 19, 2010 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A T & T	0771817436-092510	GENERAL FUND	EMERGENCY COMMUNICATIO	74.65
	9/25-10/24/10 PH DATA SVC	GENERAL FUND	EMERGENCY COMMUNICATIO	74.65
	0771821247-092510	WATER OPERATING	NON-DEPARTMENTAL	299.66
	0720987961-092510	WATER OPERATING	NON-DEPARTMENTAL	149.30
	0770184314-092510	WATER OPERATING	NON-DEPARTMENTAL	320.40_
	TOTAL:			918.66
A T & T KANSAS	9/3-10/2 PH & DATA	GENERAL FUND	ADMINISTRATION	336.22
	9/3-10/2 PH & DATA SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	33.62
	9/3-10/2 PH & DATA SVCS	GENERAL FUND	POLICE	147.25
	9/3-10/2 PH & DATA SVCS	GENERAL FUND	FIRE	33.16
	9/3-10/2 PH & DATA SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	182.95
	316 E CLAY	GENERAL FUND	PARKS AND PUBLIC GROUN	65.00
	9/3-10/2 PH & DATA SVCS	GENERAL FUND	PARKS AND PUBLIC GROUN	52.17
	CVC DES SUBSTATION	WATER OPERATING	NON-DEPARTMENTAL	40.10
	VAL CRK PUMP STA	WATER OPERATING	NON-DEPARTMENTAL	35.05
	9/3-10/2 PH & DATA SVCS	WATER OPERATING	NON-DEPARTMENTAL	132.86
	9/3-10/2 PH & DATA SVCS	SEWER OPERATING	NON-DEPARTMENTAL	185.46_
		TOTAL:		
ADMIN PRO	INV# 29511	GENERAL FUND	ADMINISTRATION	136.50_
			TOTAL:	136.50
APAC, INC. - SHEARS	CURB & GUTTER; FLATWORK	SPECIAL HIGHWAY	SPECIAL HIGHWAY	14,347.98_
			TOTAL:	14,347.98
BEALL & MITCHELL LLC	BONTRAGER 050262C	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	ROBERTS 100284C	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	ROBERTS 1002303C	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	DAVIS 100022C	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00_
	TOTAL:			600.00
BRENDA HIPPS	KACM FALL CONF-TVL REIMBU	GENERAL FUND	LEGAL & MUNICIPAL COUR	175.00_
			TOTAL:	175.00
CINDY PLANT	MILEAGE	GENERAL FUND	ENVIRONMENTAL SERVICES	199.00
	PER DIEM 9/21-9/24	GENERAL FUND	ENVIRONMENTAL SERVICES	80.00
	TURNPIKE CHARGE	GENERAL FUND	ENVIRONMENTAL SERVICES	8.00_
	TOTAL:			287.00
CITY OF WICHITA	8/27-9/20/2010 ICT WA PUR	WATER OPERATING	NON-DEPARTMENTAL	36,069.84_
			TOTAL:	36,069.84
CIVIC PLUS	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	ADMINISTRATION	89.84
	SPAM FILTERING	GENERAL FUND	ADMINISTRATION	18.35
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	LEGAL & MUNICIPAL COUR	10.57
	SPAM FILTERING	GENERAL FUND	LEGAL & MUNICIPAL COUR	2.16
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	COMMUNITY DEVELOPMENT	5.28
	SPAM FILTERING	GENERAL FUND	COMMUNITY DEVELOPMENT	1.08
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	POLICE	105.68
	SPAM FILTERING	GENERAL FUND	POLICE	21.59
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	FIRE	137.39
	SPAM FILTERING	GENERAL FUND	FIRE	28.06
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	EMERGENCY COMMUNICATIO	42.27
	SPAM FILTERING	GENERAL FUND	EMERGENCY COMMUNICATIO	8.64
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	PARKS AND PUBLIC GROUN	21.14

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	SPAM FILTERING	GENERAL FUND	PARKS AND PUBLIC GROUN	4.32
	AUGUST 2010 EMAIL HOSTG	GENERAL FUND	ENVIRONMENTAL SERVICES	5.28
	SPAM FILTERING	GENERAL FUND	ENVIRONMENTAL SERVICES	1.08
	AUGUST 2010 EMAIL HOSTG	SPECIAL HIGHWAY	SPECIAL HIGHWAY	10.57
	SPAM FILTERING	SPECIAL HIGHWAY	SPECIAL HIGHWAY	2.16
	AUGUST 2010 EMAIL HOSTG	WATER OPERATING	NON-DEPARTMENTAL	26.42
	SPAM FILTERING	WATER OPERATING	NON-DEPARTMENTAL	5.40
	AUGUST 2010 EMAIL HOSTG	STORMWATER UTILITY	INVALID DEPARTMENT	5.28
	SPAM FILTERING	STORMWATER UTILITY	INVALID DEPARTMENT	1.08
	AUGUST 2010 EMAIL HOSTG	SEWER OPERATING	NON-DEPARTMENTAL	5.28
	SPAM FILTERING	SEWER OPERATING	NON-DEPARTMENTAL	1.08_
			TOTAL:	560.00
COX COMMUNICATIONS	10/1-31/10 INTERNET SVCS	GENERAL FUND	ADMINISTRATION	111.37
	10/1-31/10 CABLE SVC	GENERAL FUND	ADMINISTRATION	34.81
	10/1-31/10 INTERNET SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	15.80
	10/1-31/10 INTERNET SVCS	GENERAL FUND	COMMUNITY DEVELOPMENT	18.58
	10/1-31/10 INTERNET SVCS	GENERAL FUND	POLICE	15.80
	10/1-31/10 INTERNET SVCS	GENERAL FUND	FIRE	15.80
	10/1-31/10 INTERNET SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	15.80
	10/1-31/10 INTERNET SVCS	GENERAL FUND	ENVIRONMENTAL SERVICES	15.80_
			TOTAL:	243.76
ELDON MILLER	PER DIEM 10/6-8/10	GENERAL FUND	COMMUNITY DEVELOPMENT	60.00
	8/1-31/10 MILEAGE	GENERAL FUND	COMMUNITY DEVELOPMENT	357.00_
			TOTAL:	417.00
ENVIRONMENTAL CONSULTING SVCS	ACTIVATED SLUDGE PROCESS	SEWER OPERATING	NON-DEPARTMENTAL	258.00_
			TOTAL:	258.00
ERIN L ALLEN	376 MI x .50 PER MI	GENERAL FUND	EMERGENCY COMMUNICATIO	188.00_
			TOTAL:	188.00
GENE SHARP	PER DIEM 10/6-8/10	GENERAL FUND	COMMUNITY DEVELOPMENT	60.00_
			TOTAL:	60.00
HARDMAN BENEFIT PLANS INC	10/2010 WELLNESS WRKS	GENERAL FUND	ADMINISTRATION	240.12
	BIOMETRIC SCREENGs	GENERAL FUND	ADMINISTRATION	250.00_
			TOTAL:	490.12
ING LIFE INSURANCE & ANNUITY CO	VFG496-0159	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-7047	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-9889	GENERAL FUND	NON-DEPARTMENTAL	350.00
	VFG496-1325	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-2230	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-9681	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-5676	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-8830	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-1112	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-2852	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0649	WATER OPERATING	NON-DEPARTMENTAL	200.00_
			TOTAL:	849.50
INTERLINGUAL SERVICES	INTERPRETER SVCS-8/25	GENERAL FUND	LEGAL & MUNICIPAL COUR	75.00
	INTERPRETER SVCS-8/25	GENERAL FUND	LEGAL & MUNICIPAL COUR	90.00
	INTERPRETER SVCS 9/22	GENERAL FUND	LEGAL & MUNICIPAL COUR	60.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	225.00
INTRUST BANK N.A.	EMP FED TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	82.13
	EMP FICA & MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	269.36
	EMP FED TAX DEDUCT	GENERAL FUND	NON-DEPARTMENTAL	4,574.83
	EMP FICA & MEDICARE	GENERAL FUND	NON-DEPARTMENTAL	3,975.05
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	12.01
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	30.00
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	47.00
	FSA 0025 JL	GENERAL FUND	NON-DEPARTMENTAL	100.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	4.00
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	17.79
	FSA 9681 JP	GENERAL FUND	NON-DEPARTMENTAL	20.40
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	40.00
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	7.00
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	7.19
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	28.87
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	6.48
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	20.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	7.00
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	4.95
	FSA 0025 JL	GENERAL FUND	NON-DEPARTMENTAL	20.00
	FSA 0025 JL	GENERAL FUND	NON-DEPARTMENTAL	55.00
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	30.00
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	9.83
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	24.00
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	35.00
	FSA 9889 MH	GENERAL FUND	NON-DEPARTMENTAL	159.95
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	7.00
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	3.48
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	23.00
	FSA 9889 MH	GENERAL FUND	NON-DEPARTMENTAL	28.00
	FSA 9889 MH	GENERAL FUND	NON-DEPARTMENTAL	11.00
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	34.77
	EMPR BENEFITS-FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	218.27
	EMPR BENEFITS-MEDIC	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	51.09
	EMPR BENEFITS FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,221.59
	EMPR BENEFITS-MEDI	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	753.46
	EMP FED TAX DEDUCT	SPECIAL HIGHWAY	NON-DEPARTMENTAL	395.15
	EMP FICA & MEDICARE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	404.33
	FSA 2410 DR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	3.84
	FSA 2410 DR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	3.12
	FSA 2410 DR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	10.67
	EMPR BENEFITS-FICA	SPECIAL HIGHWAY	SPECIAL HIGHWAY	327.69
	EMPR BENEFITS-MEDI	SPECIAL HIGHWAY	SPECIAL HIGHWAY	76.64
	EMP FED TAX DEDUCT	WATER OPERATING	NON-DEPARTMENTAL	624.33
	EMP FICA & MEDICARE	WATER OPERATING	NON-DEPARTMENTAL	671.05
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	4.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	50.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	10.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	8.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	18.00
	EMPR BENEFITS-FICA	WATER OPERATING	NON-DEPARTMENTAL	543.86

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	EMPR BENEFITS-MEDI	WATER OPERATING	NON-DEPARTMENTAL	127.19
	EMP FED TAX DEDUCT	SEWER OPERATING	NON-DEPARTMENTAL	236.25
	EMP FICA & MEDICARE	SEWER OPERATING	NON-DEPARTMENTAL	240.60
	FSA 7291 TF	SEWER OPERATING	NON-DEPARTMENTAL	25.00
	FSA 7291 TF	SEWER OPERATING	NON-DEPARTMENTAL	17.34
	EMPR BENEFITS-FICA	SEWER OPERATING	NON-DEPARTMENTAL	194.43
	EMPR BENEFITS-MEDI	SEWER OPERATING	NON-DEPARTMENTAL	46.17_
			TOTAL:	18,052.16
JUSTIN SWITZER	K-9 SAR TRNG - SWITZER	GENERAL FUND	POLICE	80.00_
			TOTAL:	80.00
KANSAS DEPT OF REVENUE	SEP 16-30 2010 KW-5 W/H	GENERAL FUND	NON-DEPARTMENTAL	1,854.62
	10/1-15/2010 KW-5 TA	GENERAL FUND	NON-DEPARTMENTAL	2,153.93
	SEP 16-30 2010 KW-5 W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	160.79
	10/1-15/2010 KW-5 TA	SPECIAL HIGHWAY	NON-DEPARTMENTAL	192.76
	SEP 16-30 2010 KW-5 W/H	WATER OPERATING	NON-DEPARTMENTAL	428.91
	10/1-15/2010 KW-5 TA	WATER OPERATING	NON-DEPARTMENTAL	404.99
	SEP 16-30 2010 KW-5 W/H	SEWER OPERATING	NON-DEPARTMENTAL	114.48
	10/1-15/2010 KW-5 TA	SEWER OPERATING	NON-DEPARTMENTAL	111.70_
			TOTAL:	5,422.18
KANSAS OFFICE OF THE TREASURER	COLL CRT CSTS/LETCF	GENERAL FUND	NON-DEPARTMENTAL	565.41
	JUDICIAL EDUCATION	GENERAL FUND	NON-DEPARTMENTAL	14.46
	REINSTATEMENT FEES	GENERAL FUND	NON-DEPARTMENTAL	31.00_
			TOTAL:	610.87
KANSAS ONE-CALL SYSTEM INC	121 LOCATES @ \$0.30	GENERAL FUND	COMMUNITY DEVELOPMENT	36.30_
			TOTAL:	36.30
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	09DM9607	GENERAL FUND	NON-DEPARTMENTAL	144.97
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	224.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50
	06DM006517	WATER OPERATING	NON-DEPARTMENTAL	374.39_
			TOTAL:	1,429.71
KPERS	EMP DEDUCT - GEN	GENERAL FUND	NON-DEPARTMENTAL	2,177.57
	EMPR BENEFITS - GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,568.73
	EMP DEDUCT - STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	267.87
	EMPR BENEFITS - STS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	388.76
	EMP DEDUCT - WATER	WATER OPERATING	NON-DEPARTMENTAL	401.19
	EMPR BENEFITS - WA	WATER OPERATING	NON-DEPARTMENTAL	598.84
	EMP DEDUCT - SWR	SEWER OPERATING	NON-DEPARTMENTAL	135.63
	EMPR BENEFITS-SWR	SEWER OPERATING	NON-DEPARTMENTAL	242.11_
			TOTAL:	7,780.70
LAURIE B. WILLIAMS	0914039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	081223113	WATER OPERATING	NON-DEPARTMENTAL	100.00
	081002813	WATER OPERATING	NON-DEPARTMENTAL	273.04_
			TOTAL:	428.04
LKM - LEAGUE OF KANSAS MUNICIPALITIES	LKM 2010 FALL CONF-J JACK	GENERAL FUND	ADMINISTRATION	200.00_
			TOTAL:	200.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
MARK HEPHNER	FRIDAY-10/22	GENERAL FUND	POLICE	20.00
	SATURDAY-10/23	GENERAL FUND	POLICE	40.00
	SUNDAY-10/24	GENERAL FUND	POLICE	40.00
	MONDAY-10/25	GENERAL FUND	POLICE	40.00
	TUESDAY-10/26	GENERAL FUND	POLICE	40.00
	WEDNESDAY-10/27	GENERAL FUND	POLICE	20.00_
	TOTAL:			200.00
MAYER SPECIALTY SERVICES LLC	4-LIFT STA(S) CLND	SEWER OPERATING	NON-DEPARTMENTAL	1,400.00_
	TOTAL:			1,400.00
MUNICIPAL CODE CORPORATION	MUNI CODE SUPP #6	GENERAL FUND	ADMINISTRATION	1,446.51_
	TOTAL:			1,446.51
P B HOIDALE CO INC	FUEL PUMP REPAIR-PSB	GENERAL FUND	FIRE	24.83
	FUEL PUMP REPAIR-PSB	GENERAL FUND	PARKS AND PUBLIC GROUN	24.83
	FUEL PUMP REPAIR-PSB	EQUIPMENT RESERVE	NON-DEPARTMENTAL	24.85
	FUEL PUMP REPAIR-PSB	SPECIAL HIGHWAY	SPECIAL HIGHWAY	24.83
	FUEL PUMP REPAIR-PSB	WATER OPERATING	NON-DEPARTMENTAL	24.83
	FUEL PUMP REPAIR-PSB	SEWER OPERATING	NON-DEPARTMENTAL	24.83_
	TOTAL:			149.00
P E C	AUGUST RETAINER	GENERAL FUND	ADMINISTRATION	105.00
	N PARK; STAFF; CADD	GENERAL FUND	ADMINISTRATION	1,193.81
	SURVEY-IND PRK 2ND	CAPITAL PROJECTS F	Indrust'l Pk Sewer Ext	417.74_
	TOTAL:			1,716.55
P S I	9/7 BOUNCED EMAILS	GENERAL FUND	ADMINISTRATION	32.50
	HARD DRIVE CRASH	GENERAL FUND	COMMUNITY DEVELOPMENT	65.00_
	TOTAL:			97.50
PREFERRED PLUS OF KANSAS	OCTOBER 2010 DENTAL PRM	GENERAL FUND	NON-DEPARTMENTAL	2,058.32
	OCT 2010 HEALTH-GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	31,936.90
	PREFERRED PLUS OF KANSAS C	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	1,287.04-
	OCTOBER 2010 DENTAL PRM	SPECIAL HIGHWAY	NON-DEPARTMENTAL	156.18
	OCT 2010 HEALTH-STs	SPECIAL HIGHWAY	SPECIAL HIGHWAY	2,886.16
	OCTOBER 2010 DENTAL PRM	WATER OPERATING	NON-DEPARTMENTAL	232.57
	OCT 2010 HEALTH-WAT	WATER OPERATING	NON-DEPARTMENTAL	3,263.17
	OCTOBER 2010 DENTAL PRM	SEWER OPERATING	NON-DEPARTMENTAL	172.30
	OCT 2010 HEALTH-SWR	SEWER OPERATING	NON-DEPARTMENTAL	3,572.83_
	TOTAL:			42,991.39
RICE FOSTER ASSOCIATES	2/16-7/31/10 PLANNING SVC	GENERAL FUND	COMMUNITY DEVELOPMENT	1,897.40_
	TOTAL:			1,897.40
SECURITY BENEFIT	613042-8913	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	613042-6484	GENERAL FUND	NON-DEPARTMENTAL	25.00_
	TOTAL:			75.00
SEDGWICK COUNTY	9/1-30/10 JAIL HOUSING	GENERAL FUND	LEGAL & MUNICIPAL COUR	91.96
	9/20 HEP B 19 PVT VAC	SPECIAL HIGHWAY	SPECIAL HIGHWAY	42.60
	9/20 HEP B 19 PVT VAC	SPECIAL HIGHWAY	SPECIAL HIGHWAY	42.60
	9/20 HEP B 19 PVT VA	WATER OPERATING	NON-DEPARTMENTAL	42.60
	9/20 HEP B 19 PVT VAC	WATER OPERATING	NON-DEPARTMENTAL	42.60_
	TOTAL:			262.36

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
STACY BARBOUR	CANX RESERVA 10/30/10	GENERAL FUND	PARKS AND PUBLIC GROUN	20.00_
			TOTAL:	20.00
TEEVIE WALKER	10/4/10 MILEAGE REIMBURS	GENERAL FUND	ADMINISTRATION	11.00_
			TOTAL:	11.00
TERNES LAW FIRM, CHARTERED	RVW PD RPT/APP LAW	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	SVCS-5/26-8/24/2010	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	PICA TO C DISORDERLY	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	ATTY SVCS-5/26-9/23	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00
	ATTY SVC-6/22-9/23	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00_
			TOTAL:	750.00
VANTAGEPOINT TRANS AGENTS	314581-KP	GENERAL FUND	NON-DEPARTMENTAL	50.00
	314581-PT	GENERAL FUND	NON-DEPARTMENTAL	25.00
	314581-EM	GENERAL FUND	NON-DEPARTMENTAL	10.00_
			TOTAL:	85.00
VERIZON WIRELESS	8/23-9/22 BRDBND SVCS	GENERAL FUND	ADMINISTRATION	65.06
	8/23-9/22 BRDBND SVCS	GENERAL FUND	ADMINISTRATION	65.06
	8/23-9/22 BRDBND SVCS	GENERAL FUND	COMMUNITY DEVELOPMENT	65.06_
			TOTAL:	195.18
WASTE MANAGEMENT OF WICHI	10/2010 CITY TRASH SVC	GENERAL FUND	ADMINISTRATION	101.43
	10/2010 CITY TRASH SVC	GENERAL FUND	LEGAL & MUNICIPAL COUR	16.46
	10/2010 CITY TRASH SVC	GENERAL FUND	POLICE	16.46
	10/2010 CITY TRASH SVC	GENERAL FUND	FIRE	16.46
	10/2010 CITY TRASH SVC	GENERAL FUND	EMERGENCY COMMUNICATIO	16.46
	10/2010 CITY TRASH SVC	GENERAL FUND	PARKS AND PUBLIC GROUN	360.33
	10/2010 CITY TRASH SVC	GENERAL FUND	ENVIRONMENTAL SERVICES	16.46
	10/2010 CITY TRASH SVC	WATER OPERATING	NON-DEPARTMENTAL	46.91
	10/2010 CITY TRASH SVC	SEWER OPERATING	NON-DEPARTMENTAL	191.49
	10/2010 CITY TRASH SVC	SEWER OPERATING	NON-DEPARTMENTAL	46.91_
			TOTAL:	829.37
WESTAR ENERGY	8/27-9/28/10 ELEC SVCS	GENERAL FUND	ADMINISTRATION	3,235.66
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	ADMINISTRATION	1,503.25
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	ADMINISTRATION	39.48
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	POLICE	562.41
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	FIRE	272.81
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	545.61
	8/27-9/28/10 ELEC SVCS	GENERAL FUND	PARKS AND PUBLIC GROUN	528.06
	8/27-9/28/10 ELEC SVCS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	438.04
	8/27-9/28/10 ELEC SVCS	WATER OPERATING	NON-DEPARTMENTAL	2,537.08
	1100 W 61ST ST N	WATER OPERATING	NON-DEPARTMENTAL	21.02
	8/27-9/28/10 ELEC SVCS	SEWER OPERATING	NON-DEPARTMENTAL	4,361.06
	701 N MERIDIAN	SEWER OPERATING	NON-DEPARTMENTAL	87.58_
			TOTAL:	14,132.06

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
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===== FUND TOTALS =====
010 GENERAL FUND 38,258.66
110 EMPLOYEE BENEFITS 38,463.00
127 EQUIPMENT RESERVE 24.85
150 SPECIAL HIGHWAY 20,182.74
350 CAPITAL PROJECTS FUND 417.74
610 WATER OPERATING 48,344.60
612 STORMWATER UTILITY FUND 6.36
620 SEWER OPERATING 11,670.53
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GRAND TOTAL: 157,368.48
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TOTAL PAGES: 7

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VALLEY CENTER
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 9/29/2010 THRU 10/12/2010
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 10-19-10 MTG PKT
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CLERK'S AGENDA

C. TREASURER'S REPORT, SEPTEMBER 2010:

RECOMMENDED ACTION:

Staff recommends motion to receive and file the September 2010 Treasurer's Report.

10-12-2010 04:27 PM

CITY OF VALLEY CENTER
 PERIOD CASH FLOW REPORT
 AS OF: SEPTEMBER 30TH, 2010

PAGE: 1

FUND	BEGINNING CASH BALANCE	RECEIVABLES & NET ASSETS	PERIOD REVENUES	PAYABLES & NET LIABILITIES	PERIOD EXPENDITURES	ENDING CASH BALANCE	Y-T-D ENCUMBRANCE	UNENCUMBERED CASH BALANCE
GENERAL FUND	496,440.48	0.00	205,353.75	1,807.41	149,241.22	550,745.60	5,659.79	545,085.81
SPECIAL PARKS AND REC	4,424.35	0.00	718.93	0.00	0.00	5,143.28	0.00	5,143.28
SPECIAL ALCOHOL AND DRUG	4,424.32	0.00	718.93	0.00	0.00	5,143.25	0.00	5,143.25
EMPLOYEE BENEFITS	101,710.89	0.00	37,813.08	0.00	78,456.51	61,067.46	0.00	61,067.46
FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	0.00	0.00	640.30	0.00	640.30
BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	0.00	0.00	111,177.90	0.00	111,177.90
EQUIPMENT RESERVE	237,962.06	0.00	4,735.71	0.00	7,275.28	235,422.49	0.00	235,422.49
PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	0.00	0.00	8,627.24	0.00	8,627.24
LIBRARY	16,457.48	0.00	15,390.88	0.00	0.00	31,848.36	0.00	31,848.36
SPECIAL HIGHWAY	382,193.97	0.00	99,601.34	5.01	82,327.85	399,462.45	0.00	399,462.45
EMERG EQUIPMENT RESERVE	112,479.03	0.00	3,419.25	0.00	0.00	115,898.28	0.00	115,898.28
PAYROLL CLEARING FUND	37.62	0.00	0.00	0.00	0.00	37.62	0.00	37.62
ACTIVE AGING GRANT	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
PARK BEAUTIFICATION	2,454.66	0.00	0.00	0.00	0.00	2,454.66	0.00	2,454.66
BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	0.00	0.00	1,143.50	0.00	1,143.50
D.A.R.E.	1,922.07	0.00	262.85	0.00	0.00	2,184.92	0.00	2,184.92
VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TAX DIST	4,987.03	0.00	0.00	0.00	0.00	4,987.03	0.00	4,987.03
LAW ENFORCEMENT BLOCK GR	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
ADSAP	1,849.08	0.00	150.00	0.00	0.00	1,999.08	0.00	1,999.08
CAPITAL IMPROVEMENT FUND	3,363.91	0.00	0.00	0.00	0.00	3,363.91	0.00	3,363.91
PROJECTS FUND	972,150.29	0.00	0.00	0.00	102,589.24	869,561.05	0.00	869,561.05
G O BOND & INTEREST	1,200,695.03	0.00	49,265.31	0.00	0.00	1,249,960.34	0.00	1,249,960.34
WATER OPERATING	396,288.16	25,979.23	99,869.56 (22.60)	96,623.77	425,535.78	0.00	425,535.78
METER DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER	48,432.34	1.25	2,970.00	0.00	917.41	50,486.18	0.00	50,486.18
WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	0.00	0.00	7,780.37	0.00	7,780.37
WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	0.00	0.00	146,497.48	0.00	146,497.48
WATER LOAN P & I 2000	41.07	0.00	0.00	0.00	0.00	41.07	0.00	41.07
WATER LOAN P & I 2007	2.15	0.00	0.00	0.00	0.00	2.15	0.00	2.15
WATER SURPLUS RESERVE	555,266.68	0.00	0.00	0.00	0.00	555,266.68	0.00	555,266.68
SEWER OPERATING	313,248.54 (1,662.99)	73,811.62 (27.68)	30,801.28	354,623.57	1,500.00	353,123.57
SEWER OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 SEWER LOAN P & I	109,948.39	0.00	0.00	0.00	109,943.87	4.52	0.00	4.52
1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1993 SEWER BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER BOND RESERVE	303,603.22	0.00	0.00	0.00	0.00	303,603.22	0.00	303,603.22
1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	5,553,749.61	24,317.49	594,081.21	1,762.14	658,176.43	5,512,209.74	7,159.79	5,505,049.95
=====	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PRESENTATIONS / PROCLAMATIONS

A. SERVICE AWARD PRESENTATIONS:

The following employees will be recognized for their dedication to
The City of Valley Center.

Jacqueline Brown	Accounting Clerk	20 Years
Brenda Hipps	Court Clerk	10 Years
Steve Mertins	Assistant City Superintendent	20 Years
Eldon Miller	Community Development Officer	15 Years
Lloyd Newman, II	Police Sergeant, Special Assignment	15 Years
Larry Tormey	Emergency Communication Specialist	35 Years
Robert Tormey	Fire Captain	30 Years
Matthew Vogt	Police Sergeant, Patrol	15 Years

PRESENTATIONS / PROCLAMATIONS

B. EAGLE SCOUT RECOGNITION:

Recognition of Cody Dunn, Boy Scout Troup 494

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. MINUTES FOR COUNCIL REVIEW:

- Site Plan Review Committee, September 13, 2010 Meeting

B. VETERAN'S CELEBRATION COMMITTEE REPORT:

**SITE PLAN REVIEW COMMITTEE
7:00 P.M.
SEPTEMBER 13 2010
121 S. MERIDIAN**

Chairman Sharp called the meeting to order at 7:00 p.m., with the following members present: Adam Dunn, John Dailey and Jim Detwiler.

Members Absent:

Staff Present: Eldon G. Miller, AICP, CFM, Zoning Administrator

Press present:

APPROVAL OF THE AGENDA

Committee Member Dailey moved, second by Detwiler to approve the agenda as presented. Vote Yea: Unanimous.

MINUTES OF ASUGUST 9, 2010 REGULAR MEETING

Chairman Sharp moved, second by Dailey to approve the minutes as presented. Vote Yea: Unanimous.

UNFINISHED BUSINESS

HISTROIC PRESERVATION

Committee Member Dunn moved, second by Sharp to continue until the October meeting. Vote Yea: Unanimous.

REVIEW OF SITE PLAN REVIEW CRITERIA

The committee reviewed the proposed changes to the criteria.

NEW BUSINESS

OCTOBER MEETING DATE

Eldon G. Miller, AICP, CFM, stated that October 11th is a City Hall. Chairman Sharp moved, second by Dailey to move the meeting date from October 11th to the 12th and start the meeting at 6:00 p.m. Vote Yea: Unanimous.

ITEMS BY SITE PLAN REVIEW COMMITTEE

Chairman Sharp moved, second by Dailey to declare Dianna Delaney's seat open because she has missed more meetings then is allowed per the Bylaws. Vote Yea: Unanimous.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Site Plan Review Committee on October 12, 2010.

Gene Sharp, Chairman

VALLEY CENTER KANSAS VETERANS PROGRAM

“PROUD TO BE AN AMERICAN— PRESENT AND PAST” NOVEMBER 6, 2010



TRIBUTE TO ARMED FORCES

9:30-10:30

LifePoint Church 400 S Abilene
 Boy Scout Color Guard Wheatland Students
 Tornado Alley Young Marines US Navy Honor Guard
 Guest Speaker: Patrick Miller, former POW
 Salute to Armed Forces

PROCESSIONAL 10:45

US Navy Color Guard
 American Legion Riders

MEMORIAL SERVICE

11:00-11:30

Veterans Park
 American Legion Posting of Colors
 Vocalist
 Presentation of Wreath
 21 Dove Release
 US Army Cannon Salute to Armed Forces
 Flyover

Free Handicap Accessible Shuttle Bus
From LifePoint to Veterans Park
10:30-11:45

FEATURING: CO A 8TH KANSAS VOLUNTEER INFANTRY

Interactive History for All Ages
 8:30-5:00 Lions Park (Clay and Abilene)

Soldiers School: 12:30-1:15
 Drills: 2:15-3:00
 Firing Demonstrations 3:45-4:30

MESS HALL

LifePoint Church
 Continental Breakfast
 8:30-9:30

USO CANTEEN

LifePoint Church
 Dessert 11:30-1:30

PRESENCE OF THE PAST

1:30-3:30

LifePoint Church
 Revolutionary Soldier: Deborah Sampson
 Ambrose Bierce: What I Saw at Shiloh
 Valley Center High School Dance Team
 Wichita Chorus Sweet Adelines

VALLEY CENTER, KANSAS
 DESIGNATED BY THE DEPARTMENT OF VETERANS AFFAIRS
 AS A REGIONAL SITE FOR VETERANS DAY 2010

OLD BUSINESS

NONE:

NEW BUSINESS

A. CHAMBER REQUEST:

A request from the Chamber of Commerce to close a portion of Main Street on October 29, 2010 from 5:00 PM to 7:00 PM for a Trick or Treat Street.

- City Administrator Memo
- Chamber of Commerce Request

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve the request of the Chamber and allow the requested section of Main Street to be closed on October 29, 2010 from 5pm – 7pm.



MEMO

October 7, 2010

TO: Honorable Mayor McNown & Valley Center City Council
FROM: Joel Pile, City Administrator
RE: *Request from Chamber of Commerce*

The following request was received from the Valley Center Chamber of Commerce:

"The Chamber of Commerce would like to request Main Street closing October 29, 2010 from 5:00 PM - 7:00 PM for Trick or Treat Street.

We would like to provide a safe environment and a fun activity for the families of Valley Center. I have attached the letter that will be going out to all area businesses explaining the program."

Recommendation:

Approve the request of the Chamber and allow the requested section of Main Street to be closed on October 29, 2010 from 5pm-7pm.



Valley Center Chamber of Commerce

214 W. Main, PO Box 382, Valley Center, KS 67147
316-755-7340 • vccc67147@yahoo.com • www.vckschamber.com

MISSION STATEMENT: The Valley Center Chamber of Commerce is committed to a POSITIVE BUSINESS CLIMATE and COMMUNITY GROWTH.

Trick or Treat Street is fast approaching, October 29, 2010. We are asking the businesses to participate and help make a wonderful evening for the kids. We will ask the city to close Main Street on October 29 from 5:00 PM - 7:00 PM.

The kids will start trick or treating on the North side of Main Street and end at LeVenue for games and activities. Each child participating will have a card that will be stamped by each participating business and a drawing will be held at 7:00 PM at LeVenue with the cards. The kids will also parade Main Street and show off their costumes and the Library will be sponsoring a Costume contest at LeVenue.

We are also asking businesses that are not on Main Street to participate as well by either participating in the trunk or treat area on the Southwest side of Main Street or inside LeVenue. If you do not want to participate on Main Street you may donate candy to be given away.

Please call or email the Chamber of Commerce and let us know as soon as possible if you will be participating. I will bring a pumpkin for your window if you will be a participant.

We are not asking for sponsorships for this event. We just want to provide the children a safe and fun activity for Halloween. You can pass out candy or treats. The Chamber will provide treat bags for the children.

Thank you in advance and look forward to a great evening.

Dawn Kolden
Chamber Director
vccc67147@yahoo.com
316-755-7340

NEW BUSINESS

B. CONSIDERATION OF PEDESTRIAN & BICYCLE FACILITIES MASTER PLAN AGREEMENT WITH P.E.C.:

- June 2010, Presented to Planning Commission and action taken to recommend approval.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Agreement with P.E.C. to create Pedestrian & Bicycle Facilities Master Plan.



June 8, 2010

City of Valley Center
121 S. Meridian
P.O. Box 188
Valley Center, KS 67147-0188

Attention: Joel Pile, City Administrator

Reference: Pedestrian and Bicycle Facilities Master Plan
PEC Project No. 35-10000-2502

Dear Mr. Pile:

This letter is written to serve as an agreement between the City of Valley Center (CLIENT) and Professional Engineering Consultants, P.A. (PEC) to provide professional services for a Pedestrian and Bicycle Facilities master plan, herein called the PROJECT.

Specifically, PEC proposes to perform the Scope of Services as outlined in Paragraph A. below, which are provided for your review and approval.

A. Scope of Services:

1. Conduct a project kickoff meeting with the Core Team, which is planned to be comprised of City Staff.
2. Conduct an initial meeting to review concepts and gather input with the Steering Committee. The Steering Committee is planned to be comprised of City Staff, School District Staff, and local citizens.
3. Conduct one public open house to introduce draft plan and obtain public comments.
4. Obtain current mapping data for the project area. This will include review of previous plans regarding pedestrian and bicycle facilities.
5. Prepare analysis maps for the study area that includes the following:
 - a. Hydrologic features.
 - i. Lakes, ponds, rivers, streams
 - ii. Floodplains
 - b. Existing and future land use
 - c. Transportation systems (existing and planned).
 - i. Streets
 - ii. Railroads
 - iii. Trail/Sidewalk systems
 - iv. Traffic signals
 - d. Major local destinations
 - i. Schools
 - ii. Parks
 - iii. Civic Buildings
 - iv. Industries
 - v. Major retail/service establishments

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6. Develop a Pedestrian and Bicycle Facilities Master Plan.
 - a. Develop a plan map, including routing by facility type (existing and planned).
 - i. Sidewalks
 - ii. Multi-use trails
 - iii. On-street bicycle routes
 - b. Program/Policy recommendations.
 - i. Review and analysis of existing policies/codes/ordinances
 - ii. Land use/development regulations
 - iii. Accessibility
 - iv. Maintenance
 - v. Proposed signage and pavement markings
 - vi. Education/outreach
 - c. Review of funding opportunities and strategies.
 - i. Transportation enhancement
 - ii. Safe Routes to schools
 - iii. Foundations/non-profit funding
 - iv. Local funding options
 - d. Implementation Strategies.
 - i. Prioritization and phasing of projects
 - ii. Roles and responsibilities
 - iii. Funding Sources
7. Presentation to City Council and Planning Commission for adoption.
8. Provide 10 hard copies of final maps and plan, and provide in electronic format.

B. Responsibility of CLIENT:

The CLIENT agrees to provide the following pursuant to PEC accomplishing the Scope of Services outlined herein.

1. Provide any plans/maps/studies of the existing facilities associated with this project.
2. Assist with selection of members of the core project team and the steering committee.
3. Attend any meetings with PEC as required throughout the PROJECT, and assist with scheduling meetings.

C. Exclusions:

The following shall be specifically excluded from the Scope of Services to be provided by PEC.

1. Design of any new facilities.
2. Subsurface investigations.
3. Right of way or ownership research.
4. Preparation of grant/funding applications.

Mr. Joel Pile
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D. Payment Provisions:

- PEC proposes to perform the Scope of Services on a Lump Sum basis of \$13,500 plus reimbursable expenses. Reimbursable expenses will include mileage and printing costs.

Unless otherwise agreed upon, billings will be made upon completion of the work. Taxes are not included in stated fees. CLIENT shall reimburse PEC for any sales, use and value-added taxes, which apply to these services.

E. Time of Performance:

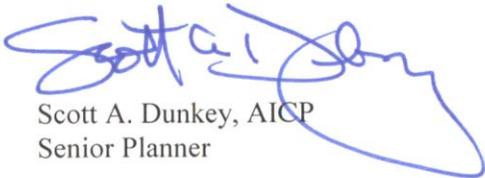
PEC proposes to complete the Scope of Services within 90 calendar days following receipt of an executed copy of this agreement exclusive of any delays beyond the control of PEC.

This letter and the "Standard Conditions" attached hereto comprise the entire agreement between the CLIENT and PEC. They may be altered only by Supplemental Agreement.

Thank you for contacting us to provide professional services on the subject PROJECT. Should you have questions or if additional information is required, please do not hesitate to call. Return receipt of an executed copy of this letter will serve as our contract and notice to proceed with the work.

Very truly yours,

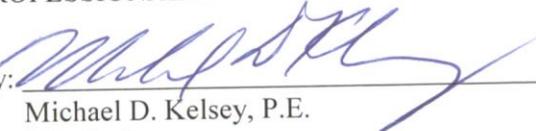
PROFESSIONAL ENGINEERING CONSULTANTS, P.A.



Scott A. Dunkey, AICP
Senior Planner

SAD/tac

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

By: 
Michael D. Kelsey, P.E.
Principal

Date: 6/8/10

ACCEPTED:

CITY OF VALLEY CENTER

By: _____

Title: _____

Date: _____

PEC STANDARD CONDITIONS

1. **STANDARD OF CARE:** Professional Engineering Consultants, P.A., its officers, directors, employees, agents, shareholders, partners, consultants, sub-consultants, contractor, and sub-contractors (collectively "PEC") shall provide professional services to Client, its officers, directors, employees, agents, owners, members, shareholders, partners, consultants, sub-consultants, contractors, and sub-contractors, (collectively "Client") according to the agreed upon scope of services. PEC will perform the services with the level of care and skill ordinarily exercised by other consultants of the same profession under similar circumstances at the time the services are performed, and in the same locality.

2. **USE OF DOCUMENTS:** Drawings, specifications, reports, programs, manuals, cost estimates, or other documents, including documents on electronic media, prepared under this Agreement are instruments of service and as such are only applicable to the subject PROJECT. Use of these documents for any other purpose without written authorization and consent of PEC is prohibited. PEC shall retain ownership thereof.

3. **INSURANCE:** PEC and the Client agree to each maintain statutory Worker's Compensation, Employer's Liability Insurance, General Liability Insurance, and Automobile Insurance coverage for the duration of this agreement. Additionally, PEC will maintain Professional Liability Insurance for PEC's negligent acts, errors, or omissions in providing services pursuant to this Agreement. If the Client is a design professional, then the Client agrees to maintain Professional Liability Insurance for its negligent acts, errors, or omissions in providing services pursuant to this Agreement. If a project is Design-Build, the Client and all subcontractors providing professional design or other services (e.g., architects, engineers, inspectors) shall maintain professional or similar liability insurance for claims arising from its negligent performance of said services. Proof of insurance shall be provided, upon request, prior to commencement of said services.

4. **NO GUARANTEE:** PEC does not provide a warranty or guarantee, express or implied, for any portion of the scope of services including drawings, specifications, reports, programs, manuals, cost estimates, or other documents of service. PEC does not warrant or guarantee any certification of the project, including any level of LEED certification. Items of beneficial use to the Owner, whether or not included in the contract documents, shall be paid for by the Owner. The provisions of this paragraph shall apply notwithstanding any statement or language contained in any other document or agreement that might be related to the project.

5. **INDEMNIFICATION/HOLD HARMLESS:** PEC agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client and its employees from any liability, damages, or costs (including reasonable attorneys' fees and costs of defense) resulting from PEC's negligent acts, errors, or omissions through services provided pursuant to this Agreement by PEC or anyone for whom PEC is legally liable. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless PEC, its employees and subconsultants from any liability, damages, or costs (including reasonable attorneys' fees and costs of defense) resulting from the negligent acts, errors, or omissions by Client or those contractors, subcontractors, consultants, or anyone for whom Client is legally liable, and arising from the project(s) that is the subject of this agreement. PEC is not obligated to indemnify the Client in any manner whatsoever for the Client's own negligence. If any liability, damages, or costs (including reasonable attorneys' fees and costs of defense) result from the concurrent negligence of PEC and the Client, this indemnification shall only apply to the extent of each party's proportion of the responsibility.

6. **DISPUTES:** Any action or claims arising out of or related to this Agreement or the project that is the subject of this Agreement shall be

governed by Kansas law. Good faith negotiation and mediation are express conditions precedent to the filing of any legal action. Mediation shall be conducted in accordance with the latest edition of the Construction Mediation Rules of the American Arbitration Association.

7. **ASSIGNMENT OR SUBLETTING OF CONTRACT:** Client shall not assign, transfer, or sublet any rights, duties, or interests accruing from this Agreement without the prior written consent of PEC. This Agreement shall be binding upon the Client, its successors and assigns.

8. **NON PAYMENT/TERMINATION OF AGREEMENT:** If the Client fails to make payment for services and expenses within 30 days following receipt of an invoice, PEC may, after giving seven days written notice to the Client, without liability for delay charges, suspend services under this Agreement until PEC has been paid in full for all amounts due. Each party to this Agreement reserves the right to terminate the Agreement at any time, without cause, upon 15 days written notice and subject to payment to PEC for the value of services rendered up to the time of termination.

9. **DIFFERING SITE CONDITIONS:** The conditions at the site are the property of the Client/Owner regardless of whether or not they could be identified by an investigation or exploration conducted according to the professional standard of care. A "Differing Site Condition" is a subsurface, hidden, latent, or physical condition at a project site/building not revealed by the site exploration, site investigation, or other information provided to the Client and which cannot be reasonably anticipated. Special risks occur whenever engineering is applied to identifying site/building conditions. Even a comprehensive investigation according to the professional standard of care may not detect all subsurface or site/building conditions. PEC shall not be liable for site/building conditions which could not be identified by such an investigation or exploration. Accordingly, the Owner/Client agrees to indemnify, including all costs and attorney fees, and hold PEC harmless from all claims for Differing Site Conditions, provided PEC performs the services specified in the Contract in a manner reasonably conforming to the terms of the Contract and to the Standard of Care.

10. **EXTRA WORK:** Services not specified in the Scope of Services set forth in this Agreement or due to regulatory changes shall be considered "extra work". No "extra work" will be performed without additional compensation per a supplemental agreement.

11. **FORCE MAJEURE:** The Client shall not hold PEC responsible for damages or for delays in performance caused by force majeure, acts of God, or other acts or circumstances beyond the control of PEC, or that could not have been reasonably foreseen and prevented including, but not limited to, fire, weather, floods, earthquakes, epidemics, war, riots, terrorism, strikes, and unanticipated site conditions.

12. **AGREEMENT SOLELY FOR PARTIES' BENEFIT:** This agreement is solely for the benefit of PEC and Client. Nothing herein is intended in any way to benefit any third party or otherwise create any duty or obligation on behalf of PEC or Client in favor of such third parties.

13. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, PEC's total liability to Client is limited to the greater of \$50,000 or two times PEC's fee, for any and all damages or expenses arising out of this Agreement from any cause(s) or under any theory of liability. In no event shall PEC be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by Client or its subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

NEW BUSINESS

C. AUDITOR'S CONTRACT:

Agreement between Lowenthal, Webb & Odermann, P.A. and the City of Valley Center, Kansas to provide Audit Services for the years ending December 31, 2010, 2011 and 2012.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve the 3-year Agreement with Lowenthal, Webb & Odermann, P.A. to provide Audit Services for the City of Valley Center.

LOWENTHAL, WEBB & ODERMANN, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

900 Massachusetts, Suite 301
Lawrence, Kansas 66044-2868
Phone: (785) 749-5050
Fax: (785) 749-5061
Website: www.lswcpa.com

David A. Lowenthal, CPA
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Abram M. Chrislip, CPA
Caroline H. Eddinger, CPA
Grant A. Huddin, CPA
Brian W. Nyp, CPA

Members of American Institute
and Kansas Society of
Certified Public Accountants

August 31, 2010

Mayor and City Council
City of Valley Center
121 South Meridian
Valley Center, KS 67147

We are pleased to confirm our understanding of the services we are to provide the City of Valley Center, Kansas, (the City) for the years ended December 31, 2010, 2011 and 2012. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, budgetary comparison schedules and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City as of and for the years ended December 31, 2010, 2011 and 2012.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management discussion and analysis (MD&A), to accompany the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis and OPEB information.

Supplementary information other than RSI also accompanies the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: schedule of expenditures of federal awards, combining statements and individual fund statements.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements taken as a whole.

The objectives also include reporting on:

1. Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
2. Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of the audit committee, management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133; and the Kansas Municipal Audit Guide and will include tests of the accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, the capital assets depreciation schedule, the schedule of expenditures of federal awards, and related notes. You are responsible for those financial statements and for the useful lives, depreciation methods and capitalization thresholds used in this capital assets depreciation schedule. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities; to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, budgetary comparison schedules and the aggregate remaining fund information of the City and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial record and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include, identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud and illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud and illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, contracts, agreements, grants and regulations. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan, if required. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regards to the electronic dissemination of audited financial statements, including financial statements published electronically on your website (if any), you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws and governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, any of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards* and OMB Circular A-133.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement and related addenda for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of those procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration, Fees and Other

When delivered to the City, the audit reports and financial statements produced in connection with this engagement letter are public records and may be used (a) to fulfill the requirements of continuing disclosure under SEC Rule 15c2-12, (b) as inserts or incorporated by reference in offering documents issued by the City, and (c) for any lawful purpose of the City, all without subsequent consent from us. Any official statements in connection with debt issuances which include the above mentioned audit reports and financial statements shall contain the following: "Our independent auditor has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. The independent auditor also has not performed any procedures relating to this official statement."

At the conclusion of this engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior auditing findings, auditor's reports and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

In the interest of facilitating our services to your organization, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential to your organization. Our firm employs measures in the use of facsimile machines and computer technology designed to maintain data security. While we will use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept that we have no control over the unauthorized interception of these communications once they have been sent and consent to our use of these electronic devices during this engagement.

We may prepare a general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the general ledger into a working trial balance.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The workpapers for this engagement are our property and constitute confidential information. However, we may be requested to make certain workpapers available to others pursuant to authority given by law, regulation or other legal process. If requested, access to such workpapers will be provided under the supervision of firm personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to governmental agencies who may intend or decide to distribute the photocopies or information contained therein to others, including other governmental agencies. You agree to reimburse us for our personnel and other costs associated with our compliance with such requests. Our policy is to retain workpapers for five years after the engagement.

During the term of this engagement, we agree to comply with the provisions of K.S.A. 44-1030.

You agree that the term "those charged with governance", as used in Statement on Auditing Standards No. 114 for defining our communication responsibilities under that standard, consists of the mayor, city council, and the city administrator.

It is understood that the services provided by our firm necessarily rely, to some extent, on information provided by your organization, including management representations, as well as information and documents. Accordingly, your organization indemnifies our firm and its owners and employees, and holds them harmless from all claims, liabilities, losses or costs in connection with services provided by our firm that are affected in any way by erroneous, misleading, or incomplete information furnished by your organization. This indemnification will survive any terminations under this letter.

Audrey M. Odermann, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We agree that our gross fee, including all expenses, for the above services shall not exceed the following:

Year Ended		
<u>December 31,</u>	<u>Fee</u>	
2010	\$	21,920
2011	\$	22,665
2012	\$	23,435

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed

our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, including delays resulting from the untimely delivery of and incomplete preparation of schedules and questionnaires we have requested from your staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Valley Center, Kansas and believe this letter accurately summarized the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

LOWENTHAL, WEBB & ODERMANN, P.A.
Certified Public Accountants

By Audrey M. Odermann
Audrey M. Odermann, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Valley Center, Kansas.

By: _____

Title: _____

Date: _____

NEW BUSINESS

D. FOOD VENDING LICENSE, ORDINANCE 1218-10:

An Ordinance of the Valley Center City Council creating the Food Vending License, and collection of fees therefore; and repealing all other Ordinances and parts of Ordinances in conflict herewith.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1218-10, creating a Food Vending License, for 1st Reading.

ORDINANCE NO. 1218-10**AN ORDINANCE OF THE VALLEY CENTER CITY COUNCIL
CREATING THE FOOD VENDING LICENSE, AND COLLECTION OF
FEES THEREFOR; AND REPEALING ALL OTHER ORDINANCES AND
PARTS OF ORDINANCES IN CONFLICT HEREWITH.****BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY
CENTER, KANSAS;**

Section 1. VENDING WITHOUT LICENSE A NUSIANCE. The selling, vending, peddling, hawking or offering to sell food products from vehicles is declared a public health nuisance and it is unlawful for any person, itinerant merchant or peddler to sell or offer to sell, vend, peddler or hawk food products from an automobile, truck, wagon, trailer or other vehicle on the streets of the city, or by going from door to door in the city with such food products, without first having secured a license therefore.

Section 2. APPLICATION. Any person, firm or corporation desiring to apply for a license under this chapter shall file with the city clerk an application in writing setting forth his name, description, permanent address, employer, if any, type and make of vehicle, owner of motor vehicle, police record if any, and three character references. In addition, the applicant shall submit a site plan, if applicable, depicting the location of the mobile food vendor on the property which has been reviewed by the city zoning department with regard to applicable city zoning code.

Section 3. COUNTY HEALTH OFFICER APPROVAL. Each application for a license under this chapter shall be accompanied by a certificate from the county health officer or his or her agent, attesting to the applicant's compliance county health and sanitation regulations. Such applicant shall also have the approval of the chief of police of the city as having a safe and adequate vehicle.

Section 4. FEE – TERM - CONDITIONS. License shall be issued under this chapter are for a period of one year from the date of issuance. Such licenses may not be transferred. The license permit amount shall be published in the current City of Valley Center Schedule of License, Permit, and Application Fees.

Section 5. FOOD PRODUCT REQUIREMENTS. All persons being licensed under this chapter shall comply with the following food product requirements:

- A. All food dispensed by peddling shall be prepared, package and secured as such from an approved source.
- B. Frozen foods and other significantly perishable foods shall be packaged with the manufacturer's wrapping, kept stored in a clean, tightly covered, refrigerated container recognized for the purpose and located conveniently within or on the vehicle so as not to constitute a safety hazard to the operation of the vehicle.
- C. Other packaged foods not normally kept under refrigeration shall be storied in a clean, tightly covered container to prevent possible contamination by the dust or otherwise.

- D. An approved container shall be provided in a convenient location for waste material.
- E. The outside of the vehicle shall be uniformly painted, preferably white, but at least with a light color and kept clean.
- F. The interior shall be kept clean at all times. The inside paintable surfaces of the vehicle, if enclosed, shall be painted with a light color uniformly throughout. The interior, including headliners and door panels, should be of such materials that can be cleaned and will not constitute a source of dust or dirt hazard.
- G. The operator or driver of each vehicle shall be dressed in clean clothing, preferably white, shall be clean and neat, shall have clean hands and fingernails, proper hair care, and be free from communicable disease.

Section 6. VEHICLE SAFETY REQUIREMENTS. All persons licensed under this chapter must comply with the following vehicle safety requirements:

- A. Every vehicle, whether it is a motor vehicle such as a car, power bike, motorcycle, trailer or a manually operated vehicle such as a bicycle, shall have all the necessary safety devices required by motor vehicle laws or generally recognized for particular safety purposes such as the following:
 - 1. The vehicle shall be in satisfactory repair and maintained without defects such as crumpled and cut fenders, body damage, loose bumpers or bumper guards or broken out glass areas.
 - 2. If a sound-amplifier system is used, it shall be located in a space within the vehicle that will not constitute a potential safety hazard to the safe operation of the vehicle.
 - 3. A motor vehicle shall have operative stoplights and headlights. A nonmotorized vehicle such as a bicycle shall have a rear reflector and the necessary headlamp.
 - 4. An enclosed vehicle shall have an unobstructed glass for the proper safety vision.
 - 5. The vehicle shall have an operative horn or other warning signal device.
 - 6. The vehicle shall have adequate brakes.
- B. All vehicles must be operated in uniformity with the traffic laws of the city and state.

Section 7. POSTING. All persons licensed under this chapter must keep their license posted inside each vehicle in a conspicuous place. Such license must be current and may be used only by the person to whom issued.

Section 8. REVOCATION. Any license issued pursuant to this chapter may be revoked for the licensee's failure to comply with the requirements set forth in this chapter.

Section 9. EXEMPTION. The provisions of this chapter shall not apply to the sale of farm or garden products or fruits grown within the state by the seller or his or her employer. The City Council may waive certain provisions of this ordinance for specific festivals, carnivals or events.

Section 10. PENALTY FOR VIOLATION. Any person, firm or corporation who is convicted of violating the provisions of this chapter shall, upon conviction, be punished by a fine of not more one hundred dollars, imprisonment for not more than thirty days, or by both such fine and imprisonment.

Section 11. SEVERABILITY. If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Section 12. APPLICABILITY AND EFFECTIVE DATE. This ordinance shall apply to the entirety of Valley Center, Kansas.

All portions of former ordinances in conflict herewith are hereby repealed or superseded.

This ordinance shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS, THIS ___ DAY OF NOVEMBER, 2010.

First Reading:
Second Reading:

{SEAL}

MICHAEL D. MCNOWN, MAYOR

ATTEST:

KRISTINE A. POLIAN, CITY CLERK

NEW BUSINESS

E. REQUEST FOR WAIVER OF REQUIREMENTS CONTAINED IN VALLEY CENTER CITY CODE:

- City Administrator Memo
- City Code pertaining to request

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends City Council uphold the horse permit denial and deny Mr. Bernal's waiver request.



MEMO

October 13, 2010

TO: Honorable Mayor McNown & Valley Center City Council
FROM: Joel Pile, City Administrator
RE: *Waiver Requested of City Code to Maintain Horse*

During the October 5, 2010 City Council Meeting, Mr. Juan Bernal of 6210 N. Sullivan, Valley Center, KS, requested a waiver of certain provisions contained in Valley Center City Code requiring at least three hundred feet from any dwelling on adjoining premises at the nearest points thereof (Animals-6.16.040 M), in order to be granted a permit to maintain a horse at his property.

City Code requires any person wanting to maintain or harbor horses within the city to obtain a permit (Animals-6.16.030). Permits are effective for a period of twelve months. No permit shall be issued unless the premise strictly conforms to requirements set forth in VC Code Animals-6.16.030 A-M.

Mr. Bernal was denied a permit due to the fact there is only +/- 100 feet from the animal enclosure to the nearest point of the dwelling on the adjoining premises. Mr. Bernal has submitted a petition signed by seven neighbors in support of his efforts to secure a permit to maintain a horse at his property.

Recommendation:

Staff recommends City Council uphold the horse permit denial and deny Mr. Bernal's waiver request.

Justification:

Approval of the request would create precedent and no unusual circumstances have been presented by the applicant which would justify a waiver from the required minimum distances set forth in city code.

HARMING CATS OR DOGS

Chapter 6.12

HARMING CATS OR DOGS

Sections:

- 6.12.020 Shooting dogs—Provisions allowing.
- 6.12.030 Violation—Penalty.

6.12.020 Shooting dogs—Provisions allowing.

All references to the shooting of dogs running at large appearing elsewhere in this code shall be construed as allowing such conduct pursuant to the exceptions set forth in Section 6.12.010. (Ord. 656 § 2, 1982.)

6.12.030 Violation—Penalty.

Violation of this chapter shall be deemed a misdemeanor and shall be punishable by the imposition of a fine of not less than fifty dollars and not more than one hundred dollars; and/or by imprisonment in the city or county jail for a period not to exceed one month; or any combination of fine and imprisonment deemed proper by the municipal judge. (Ord. 656 § 3, 1982.)

Chapter 6.16

DOMESTIC ANIMALS

Sections:

- 6.16.010 Domestic animals—Nuisance.
- 6.16.020 Nuisance—Prohibited.
- 6.16.030 Permit required—Fee—Inspection of premises—Renewal.
- 6.16.040 Maintenance of domestic animals—Nuisance exceptions.
- 6.16.050 Violation—Abatement—Permit revocation.
- 6.16.060 Violation—Civil nuisance abatement procedure.
- 6.16.070 Violation—Penalty.

6.16.010 Domestic animals—Nuisance.

Domestic animals which are maintained within the city so as to cause discomfort to occupants of other premises by reasons of offensive odors, insects or infestations, rodents, noise, nonconfinement, or safety hazards are declared to be a nuisance. (Ord. 712 § 1, 1987.)

6.16.020 Nuisance—Prohibited.

No person shall create or cause or maintain such a nuisance within the city. (Ord. 712 § 2, 1987.)

6.16.030 Permit required—Fee—Inspection of premises—Renewal.

No person shall maintain or harbor any bovine cattle, horses, hogs, sheep or goats within the city without first obtaining a permit from the city clerk. Said permit shall be issued by the city clerk upon the following conditions only:

- A. That application be made in writing upon a form prescribed and provided by the city clerk;
- B. That a nonrefundable permit application fee of twenty-five dollars be paid at the time the application is submitted;
- C. That the city clerk, or a designated agent thereof, inspect the premises where the applicant proposes to maintain the animal

DOMESTIC ANIMALS

or animals. No permit shall be issued unless and until said premises and premises conditions conform strictly with the requirements of Section 6.16.040;

- D. No permit shall be effective for a period in excess of twelve months. All persons granted permits shall be required to apply for renewal of the same at least thirty days prior to the expiration thereof. The renewal of a permit shall be subject to the same conditions and inspection requirements as an initial application. A renewal fee of fifteen dollars shall be paid at the time of application for renewal. Ord. 712 § 3, 1987.)

6.16.040 Maintenance of domestic animals—Nuisance exceptions.

Maintaining larger domestic animals, including but not limited to bovine cattle, horses, hogs, sheep and goats in accordance with each of the following standards shall be deemed to not be a nuisance:

- A. Providing at least ten thousand square feet of fenced open space per animal if the animal shelter or enclosure is within three hundred feet of any dwelling on adjoining premises; provided, that this distance shall be five hundred feet for hogs;
- B. Maintaining the animals within a fenced enclosure;
- C. Cleaning the domestic animal shelters at least once each week or as often as necessary to prevent or control odors and fly breeding; provided, however, that this shall not apply to grazing areas;
- D. Disposing of collected fecal material and other solid organic waste at a sanitary landfill, fertilizer processing plant, or by proper disposal on land used for agriculture purposes;
- E. Storing grain or protein food in tightly covered, rodent-proof, metal containers or rodent-proof bins;
- F. Maintaining the premises free of rodent harborage;
- G. Using anti-coagulant rodenticides for the control of rodents and organo-phosphorus insecticides for the control of flies or providing other effective chemical means for the control of rodents and flies;
- H. Using soil sterilants and herbicides or other

effective means for the control of weeds and grass around structures and buildings;

- I. Constructing and maintaining animal shelters and enclosures, including fences, by the use of dimension materials or other effective means so as to prevent domestic animals from breaking out or causing hazard to persons or property;
- J. Storing refuse in proper containers or in a manner approved by the Wichita-Sedgwick County Health Department, and disposing of such refuse at least once each week or as frequently as may be recommended by the Wichita-Sedgwick County Health Department;
- K. Storing solid waste accumulated from the cleaning of domestic animal shelters in metal containers with tight-fitting metal lids and disposing of such solid waste at least once each week;
- L. Providing proper drainage so that there is no accumulation of rainfall or liquid waste;
- M. All animal enclosures shall be at least three hundred feet distant from any dwelling on adjoining premises at the nearest points thereof.
(Ord. 712 § 4, 1987.)

6.16.050 Violation—Abatement—Permit revocation.

Any permit granted may be revoked by the Governing Body upon the conviction of the permit holder in municipal court of any violation of this chapter. No complaint in municipal court for the violation of this chapter shall be valid unless the person alleged to be in violation hereof shall be first served with a notice, in writing, by personal service or restricted U.S. mail, return receipt requested, notifying said person that said person is in violation of this chapter and said person is allowed a minimum of thirty days in which to abate the conditions creating the violation. (Ord. 712 § 5, 1987.)

6.16.060 Violation—Civil nuisance abatement procedure.

Nothing contained in this chapter shall prevent the city from pursuing any civil

9/9/2010

To Whom It May Concern,

I, Juan Bernal, am requesting a horse permit. My address is 6210 N. Sullivan Rd.,
 Wichita/Valley Center, Ks. Below will be the signatures of my neighbors that may be
 affected by this permit. In signing this petition, they are authorizing me to keep the horse
 on my property.

Juan Bernal

Address	Signature	Date
6204 N. Sullivan	<i>Pamela Gutierrez</i>	9-9-10
6230 N. Dodge	<i>Bill Bass</i>	9-18-10
6226 Sullivan	<i>Nanci Taylor</i>	9-10-10
6227 N Sullivan	<i>GRAND</i>	10 SEP 10
6218 N Sullivan	<i>Mike Kern</i>	9-11-10
6201 Sullivan	<i>Carolyn Leggett</i>	9-12-10
6301 Sullivan	<i>John Leggett</i>	9-12-10

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES **for SEPTEMBER 2010**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES for SEPTEMBER 2010:

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER OPERATING*
- *SEWER OPERATING*

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CITY OF VALLEY CENTER
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010-GENERAL FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,006,510.00	78,427.31	0.00	951,909.00	0.00	54,601.00	94.58
INTERGOVERNMENTAL	470,527.00	78,682.62	0.00	339,356.13	0.00	131,170.87	72.12
LICENSES & PERMITS	512,760.00	39,156.16	0.00	394,540.22	0.00	118,219.78	76.94
CHARGES FOR SERVICES	6,900.00	25.00	0.00	8,899.00	0.00	1,999.00	128.97
FINES & FORFEITURES	65,000.00	5,188.52	0.00	49,063.85	0.00	15,936.15	75.48
USE OF MONEY & PROPERTY	26,200.00	385.00	0.00	4,364.97	0.00	21,835.03	16.66
OTHER REVENUES	60,000.00	3,429.14	0.00	35,950.11	0.00	24,049.89	59.92
MISCELLANEOUS	101,000.00	60.00	0.00	5,090.27	0.00	95,909.73	5.04
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,248,897.00	205,353.75	0.00	1,789,173.55	0.00	459,723.45	79.56
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	216,400.00	17,958.33	0.00	172,659.42	0.00	43,740.58	79.79
CONTRACTUAL SERVICES	112,400.00	11,767.31	0.00	112,790.72	6.00	396.72	100.35
COMMODITIES	10,500.00	329.34	0.00	7,016.88	0.00	3,483.12	66.83
CAPITAL OUTLAY	18,000.00	0.00	0.00	1,576.21	0.00	16,423.79	8.76
OTHER COSTS/MISC.	46,000.00	50.56	0.00	7,776.33	0.00	38,223.67	16.91
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	403,300.00	30,105.54	0.00	301,819.56	6.00	101,474.44	74.84
<u>LEGAL & MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	89,325.00	4,791.25	0.00	44,593.88	0.00	44,731.12	49.92
CONTRACTUAL SERVICES	10,270.00	2,690.85	0.00	13,167.23	5.43	2,902.66	128.26
COMMODITIES	850.00	70.93	0.00	412.24	0.00	437.76	48.50
CAPITAL OUTLAY	0.00	0.00	0.00	169.00	0.00	169.00	0.00
OTHER COSTS/MISC.	20,000.00	735.68	0.00	14,590.29	0.00	5,409.71	72.95
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LEGAL & MUNICIPAL COURT	120,445.00	8,288.71	0.00	72,932.64	5.43	47,506.93	60.56
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	51,625.00	3,552.50	0.00	29,520.37	0.00	22,104.63	57.18
CONTRACTUAL SERVICES	32,000.00	2,027.53	0.00	15,809.28	0.00	16,190.72	49.40
COMMODITIES	500.00	61.00	0.00	614.06	0.00	114.06	122.81
CAPITAL OUTLAY	3,000.00	0.00	0.00	1,633.47	0.00	1,366.53	54.45
OTHER COSTS/MISC.	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	97,125.00	5,641.03	0.00	47,577.18	0.00	49,547.82	48.99

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010-GENERAL FUND
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	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>POLICE</u>							
PERSONNEL SERV. & BENEF.	523,350.00	40,236.74	0.00	362,815.78	0.00	160,534.22	69.33
CONTRACTUAL SERVICES	66,050.00	2,493.95	0.00	41,211.67	38.15	24,800.18	62.45
COMMODITIES	31,000.00	2,384.88	0.00	19,457.19	0.00	11,542.81	62.77
CAPITAL OUTLAY	48,700.00	0.00	0.00	44,709.61	0.00	3,990.39	91.81
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	669,100.00	45,115.57	0.00	468,194.25	38.15	200,867.60	69.98
<u>FIRE</u>							
PERSONNEL SERV. & BENEF.	111,413.00	7,721.32	0.00	70,189.40	0.00	41,223.60	63.00
CONTRACTUAL SERVICES	43,360.00	3,963.60	0.00	30,235.67	0.00	13,124.33	69.73
COMMODITIES	7,400.00	591.33	0.00	3,819.05	0.00	3,580.95	51.61
CAPITAL OUTLAY	17,500.00	99.00	0.00	3,594.49	0.00	13,905.51	20.54
OTHER COSTS/MISC.	3,000.00	2,647.05	0.00	2,647.05	0.00	352.95	88.24
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	182,673.00	15,022.30	0.00	110,485.66	0.00	72,187.34	60.48
<u>EMERGENCY COMMUNICATIONS</u>							
PERSONNEL SERV. & BENEF.	144,363.00	10,464.93	0.00	103,294.91	0.00	41,068.09	71.55
CONTRACTUAL SERVICES	20,030.00	1,357.43	0.00	15,176.86	5.42	4,847.72	75.80
COMMODITIES	680.00	0.00	0.00	652.46	0.00	27.54	95.95
CAPITAL OUTLAY	4,500.00	2,696.39	0.00	2,821.39	0.00	1,678.61	62.70
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY COMMUNICATIONS	169,573.00	14,518.75	0.00	121,945.62	5.42	47,621.96	71.92
<u>STREET</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>COMMUNITY BUILDING</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	65.00	0.00	65.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY BUILDING	0.00	0.00	0.00	65.00	0.00	65.00	0.00

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010-GENERAL FUND
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TOTAL EXPENDITURES	2,098,466.00	149,241.22	0.00	1,455,985.87	5,659.79	636,820.34	69.65
** REVENUE OVER(UNDER) EXPENDITURES **	150,431.00	56,112.53	0.00	333,187.68 (5,659.79)(177,096.89	217.73
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	150,431.00	56,112.53	0.00	333,187.68 (5,659.79)(177,096.89	217.73

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110-EMPLOYEE BENEFITS
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	560,625.00	37,640.78	0.00	535,295.14	0.00	25,329.86	95.48
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	15,000.00	172.30	0.00	19,157.72	0.00 (4,157.72	127.72
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	300.00	0.00 (300.00	0.00
TOTAL REVENUES	575,625.00	37,813.08	0.00	554,752.86	0.00	20,872.14	96.37
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	570,600.00	77,381.51	0.00	494,971.18	0.00	75,628.82	86.75
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	30,000.00	1,075.00	0.00	7,662.33	0.00	22,337.67	25.54
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	600,600.00	78,456.51	0.00	502,633.51	0.00	97,966.49	83.69
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	600,600.00	78,456.51	0.00	502,633.51	0.00	97,966.49	83.69
** REVENUE OVER(UNDER) EXPENDITURES *(24,975.00)(40,643.43)	0.00	52,119.35	0.00 (77,094.35	208.69-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (24,975.00)(40,643.43)	0.00	52,119.35	0.00 (77,094.35	208.69-

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140-LIBRARY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	217,850.00	15,390.88	0.00	208,286.65	0.00	9,563.35	95.61
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	217,850.00	15,390.88	0.00	208,286.65	0.00	9,563.35	95.61
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	243,750.00	0.00	0.00	192,895.77	0.00	50,854.23	79.14
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	243,750.00	0.00	0.00	192,895.77	0.00	50,854.23	79.14
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	243,750.00	0.00	0.00	192,895.77	0.00	50,854.23	79.14
** REVENUE OVER(UNDER) EXPENDITURES *(25,900.00)	15,390.88	0.00	15,390.88	0.00	(41,290.88	59.42-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (25,900.00)	15,390.88	0.00	15,390.88	0.00	(41,290.88	59.42-

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CITY OF VALLEY CENTER
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150-SPECIAL HIGHWAY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	742,920.00	99,601.34	0.00	531,896.90	0.00	211,023.10	71.60
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	0.00	0.00	772.64	0.00 (772.64	0.00
MISCELLANEOUS	0.00	0.00	0.00	276.24	0.00 (276.24	0.00
TOTAL REVENUES	742,920.00	99,601.34	0.00	532,945.78	0.00	209,974.22	71.74
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	215,200.00	17,364.23	0.00	158,838.05	0.00	56,361.95	73.81
CONTRACTUAL SERVICES	47,100.00	3,435.72	0.00	28,990.81	0.00	18,109.19	61.55
COMMODITIES	75,800.00	4,131.23	0.00	45,856.53	0.00	29,943.47	60.50
CAPITAL OUTLAY	328,500.00	57,385.74	0.00	116,463.21	0.00	212,036.79	35.45
OTHER COSTS/MISC.	66,000.00	10.93	0.00	613.82	0.00	65,386.18	0.93
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	742,600.00	82,327.85	0.00	350,762.42	0.00	391,837.58	47.23
TOTAL EXPENDITURES	742,600.00	82,327.85	0.00	350,762.42	0.00	391,837.58	47.23
** REVENUE OVER(UNDER) EXPENDITURES **	320.00	17,273.49	0.00	182,183.36	0.00 (181,863.366,932.30	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	320.00	17,273.49	0.00	182,183.36	0.00 (181,863.366,932.30	

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160-EMERGENCY EQUIPMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	47,610.00	3,419.25	0.00	46,277.92	0.00	1,332.08	97.20
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	47,610.00	3,419.25	0.00	46,277.92	0.00	1,332.08	97.20
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
TOTAL EXPENDITURES	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	54.00	3,419.25	0.00	46,277.92	0.00 (46,223.925,	699.85
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	54.00	3,419.25	0.00	46,277.92	0.00 (46,223.925,	699.85

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CITY OF VALLEY CENTER
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410-BOND & INTEREST
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	546,600.00	29,821.19	0.00	496,404.62	0.00	50,195.38	90.82
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	546.70	0.00	1,953.30	21.87
OTHER REVENUES	866,200.00	19,444.12	0.00	819,706.88	0.00	46,493.12	94.63
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC TRANSFERS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC TRANSFERS	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
TOTAL REVENUES	1,631,700.00	49,265.31	0.00	1,316,658.20	0.00	315,041.80	80.69
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	5,000.00	0.00	0.00	171.00	0.00	4,829.00	3.42
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	14,501.00	0.00	0.00	0.00	0.00	14,501.00	0.00
OTHER COSTS/MISC.	140,000.00	0.00	0.00	0.00	0.00	140,000.00	0.00
DEBT SERVICE	1,640,536.00	0.00	0.00	239,113.76	0.00	1,401,422.24	14.58
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,800,037.00	0.00	0.00	239,284.76	0.00	1,560,752.24	13.29
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,800,037.00	0.00	0.00	239,284.76	0.00	1,560,752.24	13.29
** REVENUE OVER(UNDER) EXPENDITURES *(168,337.00)	49,265.31	0.00	1,077,373.44	0.00	(1,245,710.44	640.01-
OTHER FINANCING SOURCES	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	18,063.00	49,265.31	0.00	1,077,373.44	0.00	(1,059,310.445,964.53	

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610-WATER OPERATING
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,023,100.00	99,579.56	0.00	797,264.97	0.00	225,835.03	77.93
USE OF MONEY & PROPERTY	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
OTHER REVENUES	0.00	290.00	0.00	290.00	0.00	290.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	4,110.94	0.00	4,110.94	0.00
TOTAL REVENUES	1,026,100.00	99,869.56	0.00	801,665.91	0.00	224,434.09	78.13
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	291,500.00	26,014.00	0.00	225,450.21	0.00	66,049.79	77.34
CONTRACTUAL SERVICES	495,010.00	67,278.75	0.00	331,372.00	0.00	163,638.00	66.94
COMMODITIES	41,500.00	2,889.39	0.00	23,240.78	0.00	18,259.22	56.00
CAPITAL OUTLAY	59,000.00	848.50	0.00	24,846.78	0.00	34,153.22	42.11
OTHER COSTS/MISC.	299,230.00	10.93	0.00	274,245.93	0.00	24,984.07	91.65
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,186,240.00	97,041.57	0.00	879,155.70	0.00	307,084.30	74.11
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,186,240.00	97,041.57	0.00	879,155.70	0.00	307,084.30	74.11
** REVENUE OVER(UNDER) EXPENDITURES *(160,140.00)	2,827.99	0.00	(77,489.79)	0.00	(82,650.21)	48.39
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (160,140.00)	2,827.99	0.00	(77,489.79)	0.00	(82,650.21)	48.39

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CITY OF VALLEY CENTER
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612-STORMWATER UTILITY FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	69,000.00	2,970.00	0.00	33,824.20	0.00	35,175.80	49.02
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	69,000.00	2,970.00	0.00	33,824.20	0.00	35,175.80	49.02
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	40,930.00	0.00	0.00	0.00	0.00	40,930.00	0.00
CONTRACTUAL SERVICES	0.00	917.41	0.00	2,808.27	0.00	2,808.27	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	68,930.00	917.41	0.00	2,808.27	0.00	66,121.73	4.07
TOTAL EXPENDITURES	68,930.00	917.41	0.00	2,808.27	0.00	66,121.73	4.07
** REVENUE OVER(UNDER) EXPENDITURES **	70.00	2,052.59	0.00	31,015.93	0.00	30,945.934,308.47	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	70.00	2,052.59	0.00	31,015.93	0.00	30,945.934,308.47	

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620-SEWER OPERATING
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	730,000.00	73,611.62	0.00	592,299.91	0.00	137,700.09	81.14
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
OTHER REVENUES	3,500.00	200.00	0.00	2,850.00	0.00	650.00	81.43
MISCELLANEOUS	0.00	0.00	0.00	1,737.99	0.00	1,737.99	0.00
TOTAL REVENUES	736,000.00	73,811.62	0.00	596,887.90	0.00	139,112.10	81.10
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	231,638.00	16,350.38	0.00	126,554.65	0.00	105,083.35	54.63
CONTRACTUAL SERVICES	300,190.00	14,045.63	0.00	160,999.07	1,500.00	137,690.93	54.13
COMMODITIES	28,200.00	394.34	0.00	8,365.10	0.00	19,834.90	29.66
CAPITAL OUTLAY	19,000.00	0.00	0.00	3,148.08	0.00	15,851.92	16.57
OTHER COSTS/MISC.	466,790.00	10.93	0.00	227,282.43	0.00	239,507.57	48.69
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,045,818.00	30,801.28	0.00	526,349.33	1,500.00	517,968.67	50.47
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,045,818.00	30,801.28	0.00	526,349.33	1,500.00	517,968.67	50.47
** REVENUE OVER(UNDER) EXPENDITURES *(309,818.00)	43,010.34	0.00	70,538.57 (1,500.00)(378,856.57	22.28-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (309,818.00)	43,010.34	0.00	70,538.57 (1,500.00)(378,856.57	22.28-

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Police Department September 2010 Report
- Municipal Court September 2010 Report

C. Fire Chief Tormey

- September 2010 Activity Report

D. Community Development Officer Miller

E. City Superintendent Dunn

- Public Works September 2010 Report

F. Environmental Services Officer Plant

- Compliance Officer August 2010 Report

G. Parks & Public Buildings Superintendent Owings

H. City Engineer Kelsey

I. City Attorney Arbuckle

J. City Administrator Pile

Officer's Report

October 5, 2010

Chief Mark V. Hephner #1

Attention: Joel Pile
City Administrator
Valley Center Kansas

Subject: Valley Center Police September Monthly Report

The Police Department answered 373 calls for service during September 2010. Of those calls, 82 generated police cases. Emergency Communications/Records recorded 64 Fire Department calls for service, 52 records dissemination requests, 1129 telephone calls and 189 citizen contacts. The following is a break down of the police department cases:

Calls for Service: One 911 hang up; two abandoned vehicle calls; one aggravated battery case; fifteen alarm calls; eight animal calls; seventeen assist citizen/motorist calls; twenty-one assist EMS calls; three assist fire; thirty-nine assist other agency calls; one auto theft case; three battery cases; four burglary reports; two burglary to auto cases; fourteen criminal damage to property cases; eight check business/residence calls; fourteen check the welfare calls; two child in need of care cases; eight disorderly conduct/disturbance calls; ten driving/parking complaints; one DUI arrest; one DV battery case; one fireworks call; one found juvenile call; one found runaway call; nine found property cases; three fraud case; one funeral escorts; six harassment/phone call complaints; one hit and run accident; two injury accident; seven loud noise/music complaints; seventeen misc reports; eight non-injury accident reports; three parking complaints; one rape report; three runaway reports; one signal 4 calls; one stolen trailer; one stolen vehicle; twenty-two suspicious activity/persons/vehicle calls; nine theft reports; four threats calls; four traffic hazard calls; two truant cases; and two violation of PFA calls. Officers wrote sixty-eight citations with ninety-three violations during the month.

During the month of September, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 72 hours.

The chief attended the monthly area police chief's meeting in Mulvane on September 16. The chief attended the KACP Conference in Topeka September 20-22. The chief, Sgt Newman and Officer Adams attended a planning meeting with the High School staff for a lockdown drill. The chief assisted Detective Grayson on two call outs, a residence burglary case with five juvenile suspects and an aggravated burglary/aggravated battery case.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He presented several cases to the City Attorney for possible prosecution. He and Detective Grayson organized a church safety training and a women's safety seminar, they attended both. He attended a Fall Festival meeting. He attended a meeting regarding

presenting cases to the District attorney. He worked a burglary to auto during which he drafted and served two subpoenas. He attended on staff meeting for the Chief.

Sgt Vogt assisted with the traffic complaint on 5th street. He worked five shifts through the month because of officers on light duty and trainings attended. He attended an Operation Impact meeting on Sept 1. He did three Operation Lifesaver shifts at the Kansas State Fair. He conducted an Operation Lifesaver Booth for the VC Fall Festival. He was involved in Fall Festival planning and scheduling. He attended the City Council Meeting for the chief while he was at the KACP Meeting. He also assisted on both court nights.

Detective Grayson interviewed sixteen persons during the month. He has written or worked on five affidavits, four warrant information sheets and four witness sheets. He presented eleven cases to DA's Office. He was called out on several nights to interview suspects taken into custody. He participated in the City Wellness Committee by attending a meeting. The following is a list of adults charged:

Kyle Livingston 19 with burglary and felony theft.
 Dylan Reinecker 18 with burglary and felony theft.
 Greg Cox 49 with criminal threat and harassment by phone.
 Andrew Pierson 18 burglary

Ten juveniles were charged, six for burglary and theft; four for criminal trespass, criminal damage to property and drug paraphernalia.

Training: Dispatcher Erin Allen attended a two week dispatcher school at KLETC. All officers attended a DUI-SFST refresher training put on by Sgt Vogt.

Community Outreach Programs: Detective Grayson took a turn in the dunk tank at Leeker's in Park City, raising money for MDA. Grayson had lunch with elementary students on three different dates. Grayson also spoke to 3rd graders at Abilene and West on wellness and helping design a wellness t-shirt for the City of Valley Center. All officers worked the Fall Festival, handing out hats, stickers and activity books. Officer Gordon presented a Neighborhood Watch Program to citizens in 200 and 300 block of Scott. Officer Clifton has been checking on an elderly women in 700 block of Abilene, she recently lost her husband. Officer Allen had two Explorer meetings during the month.

Response Times Average:

Priority calls-4 minutes

Non-priority calls (Report calls)-8 minutes

Miscellaneous items: Fall Festival was a big success as far as the police department is concerned. No major problems were reported.

The police department had over 250 man hours covering this year's Fall Festival. Numerous officers assisted monitoring a traffic complaint on west 5th.

Chief Mark Hephner
Valley Center Police Chief
October 5, 2010

September 8, 2010 Court

58 TOTAL CASES

- 6 CASES WITH NO STATUS CHG.
- 11 CONTINUED TO NEW DATE
- 9 CONTINUED
- 9 FINALIZED - FOUND GUILTY
- 10 TRIAL TO NEW DATE
- 1 REVIEW HEARING TO NEW DATE
- 1 SENTENCING TO NEW DATE
- 2 INITIAL APPEARANCE TO NEW DATE
- 4 EXTENSION OF TIME TO PAY TO NEW DATE
- 2 EXTENSION OF TIME TO PAY
- 1 NOTICE OF SUSPENSION SENT TO NEW DATE
- 2 NOTICE OF SUSPENSION SENT

SEPTEMBER 22, 2010

104 TOTAL CASES

- 14 CASES WITH NO STATUS CHG.
- 1 WARRANT ISSUED TO NEW DATE
- 4 EXTENSION OF TIME TO PAY TO NEW DATE
- 14 EXTENSION OF TIME TO PAY
- 10 TRIAL TO NEW DATE
- 1 DIVERSION
- 3 DISMISSED WITHOUT COST
- 1 NOTICE OF SUSPENSION SENT TO NEW DATE
- 13 CONTINUED TO NEW DATE
- 5 CONTINUED
- 6 DISMISSED WITHOUT PREJUDICE
- 1 REVIEW HEARING
- 1 DISMISSED/JUDGE ORDERED
- 11 INITIAL APPEARANCE TO NEW DATE
- 9 FINALIZED - FOUND GUILTY
- 6 DISMISSED/PRESENTED INSURANCE
- 1 COMMUNITY SERVICE ORDERED
- 2 PAYMENT PLAN TO NEW DATE
- 1 LATE NOTICE

September 2010 Activity Report

The Fire Department responded to 65 calls for service in September; these are broken down as follows.

<u>Calls For Service</u>	<u>City</u>	<u>Townships</u>
Grass Fire	0	1
Smoke or Odor Removal	1	0
Unauthorized Burning	0	1
Motor Passenger Vehicle Fire	0	1
Gasoline or Other Flammable Liquid Spill	1	0
Chemical Spill or Leak	0	1
Motor Vehicle Accident With Clean-Up	1	0
Motor Vehicle Accident With Injuries	2	1
Medical Assist, Assist EMS Crew	9	0
EMS Call	9	0
Assist Invalid	1	0
Gas Leak (Natural Gas or LPG)	1	0
Alarm System Sounded Due to Malfunction	0	1
False Alarm	1	0
Fire Prevention Activity	1	0
Public Service	1	0
Water Problem, Other	1	0
Dispatched & Cancelled En Route	6	2
Burn Permit	22	0

3 Firefighters Participated in the Muscular Dystrophy Boot Drive (September 1st 2010).

4 Firefighters Participated in the Muscular Dystrophy Boot Drive (September 2nd 2010).

Firefighters raised \$1500.00 for the Muscular Dystrophy Association

15 Firefighters Attended Training in Valley Center
Training Consisted of Line on Fire Evolution Training
(September 13th 2010).

1 Firefighter Attended Trench Rescue Training at Derby Fire Department (September 20th 21st, and 22nd).

12 Firefighters Participated In Apparatus Clean-up for the Parade (September 23rd 2010)

19 Firefighters Participated Throughout the Day in Fall Festival Activities Which Included the Parade and Standby at the Mid-Way (September 25th 2010).

12 Firefighters Participated Throughout the Day in Fall Festival Activities Which Included Main Street Clean-up, Kids Fest, and Stand-by at the Fireworks (September 26th 2010).

12 Firefighters Attended Training in Valley Center
Training Consisted of Rescuing a Downed Firefighter and
Trench Rescue Lecture (September 27th 2010).

CHIEF TORMEY

PUBLIC WORKS DEPARTMENT
September 2010

Administration

Approach Inspections: 1

Sewer Inspections: 2

Annual generator maintenance on all emergency generators was completed.

Annual First Aid Kit inspection completed.

EMC Insurance reviewed wells, booster station, lift stations, wastewater plant facilities.

Ford Bridge preconstruction meeting

Fall Festival: barricades, parade help, clean-up, electric panels, no parking signs, traffic control for banner

The Wastewater Treatment & Collections Department

Wichita hauled sludge: 14 loads

Decanted both holding tanks and transferred between tanks.

Ran Control Tests and drew samples for required testing for State.

Trained new employees for weekend duty

Power washed scum trough and skimmer arms on clarifier

Lift Stations:

Quarterly cleaning by Mayors on 4 Lift Stations

Daily rounds and maintenance was done.

The Street Department

2010 Street Program continued.

Ditch work in several areas.

Debris pickup calls (trash, hay, couch, limbs)

Signs replaced that were missing – street name signs.

Tree Limbs trimmed for visibility

Removed meters for 2 services that were being torn down.

Mowing, trimming and spraying.

Flags flow at half staff in honor of a 9-11 and a fallen soldier

Banners were hung for Fall Festival

Repaired pot holes

Grading: 13.4 miles and 20 man-hours

Sweeping: 12 cubic yards of debris

20 work-orders completed.

The Water Department

Read water meters

Replaced 8 meters for the automated reading or due to dead meters

Installed 4 meters for new water service

7 (each month) Routine bacteria samples collected and sent to State.

Daily rounds: Booster Station, Wells, Wichita Meter Pits, Water Tower

Kansas One Call: 121 (50.4 man-hours) locates were completed for water, sewer and storm water.

Completed 91City Hall generated service-orders.

27 Leak Checks performed. Requested by residents due to High Usage – all were accurate readings and no leaks.

2 Meter Accuracy Tests: both results were at or below industry standards.

Disconnected 22 water services then restored service when paid. Follow-up checks are done the next day.

Meter boxes and lid replacements were done at several locations.

Code Enforcement Department
August 2010

- I answered seventy one calls for service during the month of August.
 - Eight complaints were filed for dogs running loose.
 - Four dogs were impounded and taken to the Wichita Animal Shelter.
 - Owners reclaimed three dogs.
 - One dog was adopted.
 - Three barking dog complaints were received and addressed.
 - One bite reports was filed and the dog was placed in the Wichita Animal Shelter for rabies observation.
 - One dog was released from a home rabies observation.
 - Five horses were running at large; they were rounded up and returned to the owners.
 - One complaint was filed for a severely injured horse.
 - Dog license forms were delivered to Valley Center Vet Clinic.
 - I disposed of four dead animals.
 - One snake was relocated.
 - One complaint was received for cats not having rabies vaccinations.
 - I spoke with several dog owners regarding their dogs running loose.
 - Three cruelty complaints were received and addressed.
 - One inoperable vehicle letter was sent to the property owner.
 - Thirty dog licenses renewal letters were sent to dog owners.
 - Checked for two roofing permits.
 - One complaint was received for an animal under a shed.
 - One fence complaint was received.
 - Six letters were sent to homeowners for trash and debris in their yards.
 - Twenty nine letters were sent for tall grass.
 - Two properties were checked for proper erosion control.
- I attended a board meeting with the Valley Center Animal League.
I attended a board meeting with the Kansas Animal Control Association.

Officer Cindy Plant

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember K. Jackson

C. Councilmember Maschino

D. Councilmember Nordstedt

E. Councilmember Campbell

F. Councilmember Cicirello

G. Councilmember Gerling

H. Councilmember Hobson

I. Councilmember L. Jackson

ADJOURN