

CITY OF VALLEY CENTER

FINAL AGENDA

July 15, 2010

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

July 20, 2010

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERKS AGENDA** p 4
 - A. Minutes p 5
 - July 6, 2010 Council Meeting p 5
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 - B. Presentation from WAMPO – Household Travel Survey p 19
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14. **STAFF REPORTS** p 52
15. **GOVERNING BODY REPORTS** p 58
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, not-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.org or by phone at (316)755-7310.

For Additional information on any item on the agenda, please visit www.valleycenter-ks.org or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from the meeting of July 6, 2010 Regular Council Meeting as prepared by the Assistant City Clerk.

RECOMMENDED ACTION:

Staff recommends motion to approve the July 6, 2010 Regular Council Meeting Minutes as presented / amended

REGULAR COUNCIL MEETING
JULY 6, 2010
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Kate Jackson, Marci Maschino, Cheryl Nordstedt, Bruce Campbell, Lou Cicirello, Harrison Gerling, Al Hobson and Lionel Jackson.

Members absent: None

Staff Present: Joel Pile, City Administrator
Kristine Polian, City Clerk
Richard Dunn, City Superintendent
Robert Tormey, Fire Captain
Matt Vogt, Patrol Sergeant
Neal Owings, Parks Superintendent
Eldon Miller, Community Development Officer
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Nordstedt moved, second by K. Jackson, to approve the Agenda as presented. Vote yea: unanimous. Motion carried.

CLERK'S AGENDA

MINUTES- JUNE 15, 2010 REGULAR COUNCIL MEETING

Cicirello moved, second by L. Jackson, to approve the Minutes from the June 15, 2010 Regular Council Meeting as presented. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE- 07/06/10

Hobson moved, second by Cicirello, to approve Appropriation Ordinance No. 07/06/10 as presented. Vote yea: unanimous. Motion carried.

PRESENTATIONS AND PROCLAMATIONS

Mayor McNown recognized Kelly Parks and Terry Somers as elected officials in attendance of the meeting.

PUBLIC FORUM

COMMITTEES, COMMISSIONS AND APPOINTMENTS

MINUTES FOR COUNCIL REVIEW

Planning Commission/ Board of Zoning Appeals, May 2010
Library Board, May 2010

OLD BUSINESS

ORDINANCE 1187-10, CELL PHONE USAGE, 2nd READING

K. Jackson reminded everyone that this decision is well within the authority of the Council; that some decisions that had to be made were not the most popular.

Cicirello agreed with K. Jackson stating he too felt this was in the best interest of the public.

L. Jackson said he called 90 people in his Ward randomly, 80% of them were against the ban.

Hobson said initially the people he heard from in his Ward were for the ban, but as time went on more and more people spoke out against the ban.

Gerling stated every person he has spoken with is for the ban.

Ryan Schmidt, 214 N. Burns, asked what basis the Council felt compelled to pass this Ordinance. Also said as a contractor a lot of his work is done out of his truck, to include phone calls; he is unsure how the police will enforce this.

Kevin Vogle, 225 E. Clay, read from an article that cited statistics from both States that have a cell phone ban (of some sort) and States that do not, and the statistics showed no difference in car accident rates.

Lisa Vermillion, 419 E. Fourth, said she is concerned if the ban passes that her out-of-town customers will get ticketed if they call her for directions.

Cicirello responded to Schmidt's question regarding basis for the Ordinance, and stated that the Council did not want to wait for statistics that showed someone was injured or killed before making a decision about the issue.

Maschino responded to Schmidt's question stating the Council was not basing anything regarding this Ordinance on fact. She further stated that she did not agree with the ban.

[Mayor McNown made a statement opposing the cell phone ban that is on record with the City Clerk's Office]

Hobson moved, second by Maschino, not to pass Ordinance 1187-10 for 2nd reading. Vote yea: Maschino, Nordstedt, Campbell, Hobson and L. Jackson. Opposed: K. Jackson, Cicirello and Gerling. Motion carried.

NEW BUSINESS

CEMETERY BOARD ORDINANCE 1206-10, 1ST READING

Nordstedt moved, second by L. Jackson, to adopt Ordinance 1206-10 amending Chapter 12.70 "Cemeteries" of the Valley Center, Kansas Municipal Code for 1st reading. Vote yea: unanimous. Motion carried.

SMOKING ORDINANCE 1207-10, 2ND READING

Maschino moved, second by Campbell, to adopt Ordinance 1207-10 amending City Code to coincide with recently enacted state law and waive 1st reading. Vote yea: K. Jackson, Maschino, Nordstedt, Campbell, Cicirello, Hobson and L. Jackson. Opposed: Gerling. Motion carried.

EMPLOYEE SMOKING POLICY

Cicirello moved, second by L. Jackson, to approve the Employee Smoking Policy and direct Staff to communicate the newly approved policy to all City employees. Vote yea: unanimous. Motion carried.

UNSAFE STRUCTURE CASE

Nordstedt moved, second by K. Jackson, to adopt Resolution 575-10 setting the date and time of a public hearing to determine if the fence is a dangerous structure and direct the City Clerk to publish and mail the Resolution to the property owner. Vote yea: unanimous. Motion carried.

REQUEST TO WAIVE EQUITY FEES, VALLEY CREEK 2ND ADDITION LOT 8 BLOCK A

Nordstedt moved, second by Gerling, to deny the request to waive equity fees. Vote yea: Maschino, Nordstedt, Campbell, Cicirello, Gerling and L. Jackson. Opposed: K. Jackson and Hobson. Motion carried.

ZONING REGULATION AMENDMENT

Hobson moved, second by Campbell, to adopt the amended Zoning Regulations as the model Code for the City. Vote yea: Maschino, Nordstedt, Campbell, Cicirello, Gerling, Hobson and L. Jackson. Opposed: K. Jackson. Motion carried.

CASH FOR KIDS REQUEST

Cicirello moved, second by Hobson, to approve the waiver of fees of \$160 for use of the City Pool for the Cash for Kids program. Vote yea: Cicirello, Hobson and L. Jackson. Opposed: K. Jackson, Maschino, Nordstedt, Campbell and Gerling. Motion denied.

Cicirello moved, second by Gerling, to authorize the use of the City Pool and Facilities for the purpose stated in the request and also extending curfew from 11:00 p.m. to 12:00 a.m. on the nights of July 23 & 24, 2010. Vote yea: unanimous. Motion carried.

Mayor called for a 5-minute break at 8:30.

EXECUTIVE SESSION

Campbell moved, second by Maschino, to go into Executive Session for 20 minutes to discuss acquisition of real property to include the City Administrator and City Attorney at 8:35. Vote yea: unanimous. Motion carried.

Councilmember Campbell stated that the acquisition of real property was discussed and no action was taken during Executive Session.

CONSENT AGENDA

Cicirello moved, second by Maschino, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTS

SERGEANT VOGT

Said the Wholesale Fireworks burglary was solved, and approximately \$3,500 of the \$5,000 in stolen property was recovered.

FIRE CAPTAIN TORMEY

Stated there were only 2 fire calls over the holiday weekend, and they may have been firework related.

CITY ATTORNEY ARBUCKLE

Presented the Council a list of the new state legislation items that were recently enacted and said there may be some action they wish to take on a few items in the future.

Maschino moved, second by Cicirello, to adjourn the meeting. Vote yea: unanimous. Motion carried.

Meeting adjourned at 9:00 p.m.

Kristine Polian, City Clerk

CLERK'S AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for July 20, 2010 as prepared by City Staff.

July 20, 2010 Appropriation

Expenses	<u>\$ 242,447.35</u>
Total	\$ 242,447.35

RECOMMENDED ACTION:

Staff recommends motion to approve the July 20, 2010 Appropriation Ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A T & T	JUN 25 2010 PH/DATA SVCS	GENERAL FUND	POLICE	74.65
	JUN 25 2010 DATA/PH SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	149.30
	JUN 25 2010 DATA/PH SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	74.65
	JUN 25 2010 PH/DATA SVCS	WATER OPERATING	NON-DEPARTMENTAL	299.66
	JUN 25 2010 DATA/PH SVCS	WATER OPERATING	NON-DEPARTMENTAL	317.41_
	TOTAL:			915.67
ADMIN PRO	JULY 2010 FSA MO ADMINIST	GENERAL FUND	ADMINISTRATION	136.50_
	TOTAL:			136.50
AMANDA PARK	MAY & JUN 2010 MILES	GENERAL FUND	ADMINISTRATION	15.20_
	TOTAL:			15.20
ANDALE FARMERS CO-OP	SHARE OF CROP FERTILIZER	GENERAL FUND	ADMINISTRATION	280.77
	5/14-6/30/10 DIESEL PURCH	GENERAL FUND	FIRE	384.60
	5/14-6/30/10 DIESEL PURCH	GENERAL FUND	PARKS AND PUBLIC GROUN	180.82
	5/14-6/30/10 DIESEL PURCH	EQUIPMENT RESERVE	NON-DEPARTMENTAL	3,799.38
	5/14-6/30/10 DIESEL PURCH	SPECIAL HIGHWAY	SPECIAL HIGHWAY	1,058.77_
	TOTAL:			5,704.34
APEX LAWN IRRIGATION INC	IRRIGATION SVC & REPAIR	GENERAL FUND	PARKS AND PUBLIC GROUN	399.76_
	TOTAL:			399.76
ARK VALLEY NEWS	VETERAN'S-JACKSON	GENERAL FUND	ADMINISTRATION	14.50
	RESOLU NO 574 6/17	GENERAL FUND	COMMUNITY DEVELOPMENT	41.60
	RESOLU NO 574 6/24	GENERAL FUND	COMMUNITY DEVELOPMENT	41.60
	HAZ WASTE DISPLAY	GENERAL FUND	PARKS AND PUBLIC GROUN	58.00
	PUB NOTICE-MORSE	GENERAL FUND	ENVIRONMENTAL SERVICES	24.32
	ORD NO. 1204-10	CAPITAL PROJECTS F 2010-1	G.O. Bond	268.80
	ORD NO 1205-10	CAPITAL PROJECTS F 2010-1	G.O. Bond	259.84
	RESOLU NO 570-10	CAPITAL PROJECTS F 2010-1	G.O. Bond	62.72_
TOTAL:			771.38	
B & B KLASSEN ENTERPRISES INC	ROAD GRAVEL-NORTHRIDGE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	370.91
	SHREDDED TOP SOIL 200763	WATER OPERATING	NON-DEPARTMENTAL	356.95_
	TOTAL:			727.86
COX COMMUNICATIONS	JUN 27 2010 INTERNET SVCS	GENERAL FUND	ADMINISTRATION	34.81
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	ADMINISTRATION	111.37
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	15.80
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	COMMUNITY DEVELOPMENT	18.58
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	POLICE	15.80
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	FIRE	15.80
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	15.80
	JUN 27 2010 INTERNET SVCS	GENERAL FUND	ENVIRONMENTAL SERVICES	15.80_
TOTAL:			243.76	
ELDON MILLER	MAY 2010-MILEAGE REIMBUR	GENERAL FUND	COMMUNITY DEVELOPMENT	156.50_
	TOTAL:			156.50
IIMC - INT'L INSTITUTE OF MUNICIPAL CL	IIMC RENEWAL - WALKER	GENERAL FUND	ADMINISTRATION	100.00_
	TOTAL:			100.00
ING LIFE INSURANCE & ANNUITY CO	VFG496-0159	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-7047	GENERAL FUND	NON-DEPARTMENTAL	15.00
	VFG496-9889	GENERAL FUND	NON-DEPARTMENTAL	350.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	VFG496-1325	GENERAL FUND	NON-DEPARTMENTAL	12.00
	VFG496-2230	GENERAL FUND	NON-DEPARTMENTAL	50.00
	VFG496-9681	GENERAL FUND	NON-DEPARTMENTAL	100.00
	VFG496-1112	GENERAL FUND	NON-DEPARTMENTAL	20.00
	VFG496-5767	GENERAL FUND	NON-DEPARTMENTAL	25.00
	VFG496-8830	SPECIAL HIGHWAY	NON-DEPARTMENTAL	15.00
	VFG496-2852	WATER OPERATING	NON-DEPARTMENTAL	12.50
	VFG496-0649	WATER OPERATING	NON-DEPARTMENTAL	200.00
			TOTAL:	849.50
INTERLINGUAL SERVICES	5/26/10 ATTY SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	60.00
			TOTAL:	60.00
INTRUST BANK N.A.	FED TAX W/H - GEN	GENERAL FUND	NON-DEPARTMENTAL	82.13
	FICA & MEDICARE-GEN	GENERAL FUND	NON-DEPARTMENTAL	288.48
	FED TAX W/H - GEN	GENERAL FUND	NON-DEPARTMENTAL	3,896.47
	FICA & MEDIC - GEN	GENERAL FUND	NON-DEPARTMENTAL	3,668.58
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	122.91
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	62.28
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	185.19
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	15.00
	FSA 6910 MG	GENERAL FUND	NON-DEPARTMENTAL	40.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	29.83
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	23.00
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	64.56
	FSA 6910 MG	GENERAL FUND	NON-DEPARTMENTAL	10.37
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	2.03
	FSA 6910 MG	GENERAL FUND	NON-DEPARTMENTAL	18.00
	FSA 9889 MH	GENERAL FUND	NON-DEPARTMENTAL	10.30
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	19.00
	FSA 5676 KP	GENERAL FUND	NON-DEPARTMENTAL	74.00
	FSA 9681 JP	GENERAL FUND	NON-DEPARTMENTAL	19.39
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	8.37
	FSA 1111 JS	GENERAL FUND	NON-DEPARTMENTAL	25.00
	FSA 6910 MG	GENERAL FUND	NON-DEPARTMENTAL	10.00
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	15.00
	FSA 5057 CS	GENERAL FUND	NON-DEPARTMENTAL	9.24
	FSA 3726 CP	GENERAL FUND	NON-DEPARTMENTAL	20.12
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	20.96
	FSA 4172 NO	GENERAL FUND	NON-DEPARTMENTAL	31.02
	FSA 9889 MH	GENERAL FUND	NON-DEPARTMENTAL	11.00
	FSA 9681 JP	GENERAL FUND	NON-DEPARTMENTAL	16.39
	FSA 2997 LC	GENERAL FUND	NON-DEPARTMENTAL	15.00
	FSA 6910 MG	GENERAL FUND	NON-DEPARTMENTAL	37.14
	FSA 0025 JL	GENERAL FUND	NON-DEPARTMENTAL	20.00
	FSA 6560 LT	GENERAL FUND	NON-DEPARTMENTAL	24.00
	JAN-APR 2010 FTD/EST DISC	GENERAL FUND	ADMINISTRATION	187.44
	EMP BEN MEDIC - GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	54.71
	EMP BEN FICA - GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	233.77
	EMPR BEN MEDIC-GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	695.35
	EMPR BEN FICA - GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	2,973.23
	FED TAX W/H - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	393.03
	FICA & MEDIC - SP ST	SPECIAL HIGHWAY	NON-DEPARTMENTAL	441.34
	EMPR BEN MEDIC-STs	SPECIAL HIGHWAY	SPECIAL HIGHWAY	83.65

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	EMPR BEN FICA - STS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	357.69
	FED TAX W/H - WA	WATER OPERATING	NON-DEPARTMENTAL	798.53
	FICA & MEDIC - WATER	WATER OPERATING	NON-DEPARTMENTAL	733.74
	FSA 3384 AL	WATER OPERATING	NON-DEPARTMENTAL	115.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	20.00-
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	44.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	20.00
	FSA 0583 RJ	WATER OPERATING	NON-DEPARTMENTAL	4.00
	EMPR BEN MEDIC-WA	WATER OPERATING	NON-DEPARTMENTAL	139.07
	EMPR BEN FICA - WA	WATER OPERATING	NON-DEPARTMENTAL	594.67
	FED TAX W/H - SWR	SEWER OPERATING	NON-DEPARTMENTAL	300.52
	FICA & MEDIC - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	277.74
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	40.00
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	42.29
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	7.00
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	40.00
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	25.00
	FSA 7291 TF	SEWER OPERATING	NON-DEPARTMENTAL	4.00
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	7.00
	FSA 9472 RE	SEWER OPERATING	NON-DEPARTMENTAL	20.00
	FSA 7291 TF	SEWER OPERATING	NON-DEPARTMENTAL	5.37
	FSA 7291 TF	SEWER OPERATING	NON-DEPARTMENTAL	11.52
	EMPR BEN MEDIC-SWR	SEWER OPERATING	NON-DEPARTMENTAL	52.64
	EMPR BEN FICA - SWR	SEWER OPERATING	NON-DEPARTMENTAL	225.10_
			TOTAL:	17,852.16
JEFFREY A BLACK	RELOAD SOFTWARE	GENERAL FUND	FIRE	90.00_
			TOTAL:	90.00
KANSAS DEPT OF REVENUE	6/16-30/10 KW-5 KS TX W/H	GENERAL FUND	NON-DEPARTMENTAL	1,902.36
	7-2-10 BW KW-5 KS TAX W/H	GENERAL FUND	NON-DEPARTMENTAL	1,910.27
	6/16-30/10 KW-5 KS TX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	152.16
	7-2-10 BW KW-5 KS TAX W/H	SPECIAL HIGHWAY	NON-DEPARTMENTAL	198.03
	6/16-30/10 KW-5 KS TX W/H	WATER OPERATING	NON-DEPARTMENTAL	422.76
	7-2-10 BW KW-5 KS TAX W/H	WATER OPERATING	NON-DEPARTMENTAL	455.59
	2ND QTR WA PROTECT	WATER OPERATING	NON-DEPARTMENTAL	1,055.80
	JUNE KS ST-36 RETAIL TAX	WATER OPERATING	NON-DEPARTMENTAL	406.63
	2ND QTR CLN DRK WA	WATER OPERATING	NON-DEPARTMENTAL	989.82
	6/16-30/10 KW-5 KS TX W/H	SEWER OPERATING	NON-DEPARTMENTAL	149.17
	7-2-10 BW KW-5 KS TAX W/H	SEWER OPERATING	NON-DEPARTMENTAL	139.20_
			TOTAL:	7,781.79
KANSAS GAS SERVICE	6/2-7/1/10 CITY GAS SVCS	GENERAL FUND	ADMINISTRATION	149.93
	6/2-7/1/10 CITY GAS SVCS	GENERAL FUND	POLICE	11.21
	6/2-7/1/10 CITY GAS SVCS	GENERAL FUND	FIRE	5.61
	6/2-7/1/10 CITY GAS SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	11.21
	6/2-7/1/10 CITY GAS SVCS	WATER OPERATING	NON-DEPARTMENTAL	29.86
	6/2-7/1/10 CITY GAS SVCS	SEWER OPERATING	NON-DEPARTMENTAL	240.47_
			TOTAL:	448.29
KANSAS PAYMENT CENTER	98D002573	GENERAL FUND	NON-DEPARTMENTAL	110.31
	06DM000961	GENERAL FUND	NON-DEPARTMENTAL	150.00
	06DM000734	GENERAL FUND	NON-DEPARTMENTAL	112.00
	07DM000222	GENERAL FUND	NON-DEPARTMENTAL	221.54
	05DM06422	WATER OPERATING	NON-DEPARTMENTAL	204.50
	06DM006517	WATER OPERATING	NON-DEPARTMENTAL	374.39

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
			TOTAL:	1,172.74
KDHE-BUREAU OF WATER	2/1-7/31/10 FEE	WATER LOAN PRIN &	NON-DEPARTMENTAL	2,654.25
	2/1-7/31/10 - PRIN	WATER LOAN PRIN &	NON-DEPARTMENTAL	66,123.78
	2/1-7/31/10 INTEREST	WATER LOAN PRIN &	NON-DEPARTMENTAL	28,362.52
	2/1-7/31/10 FEES	07 WATER LOAN P &	INVALID DEPARTMENT	1,838.61
	2/1-7/31/10 PRINCIPL	07 WATER LOAN P &	INVALID DEPARTMENT	20,955.69
	2/1-7/31/10 INTEREST	07 WATER LOAN P &	INVALID DEPARTMENT	17,177.87_
			TOTAL:	137,112.72
KPERS	EMP DEDUCT - GEN	GENERAL FUND	NON-DEPARTMENTAL	1,946.83
	EMPR BENEFITS-GEN	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,189.08
	EMP DEDUCT - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	259.82
	EMPR BENEFITS-STTS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	380.47
	EMP DEDUCT - WATER	WATER OPERATING	NON-DEPARTMENTAL	447.81
	EMPR BENEFITS-WATE	WATER OPERATING	NON-DEPARTMENTAL	655.77
	EMP DEDUCT - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	153.48
	EMPR BENEFITS-SWR	SEWER OPERATING	NON-DEPARTMENTAL	273.98_
			TOTAL:	7,307.24
Laurie B. Williams	7-2-10 BW 0914039	GENERAL FUND	NON-DEPARTMENTAL	55.00
	7-2-10 BW 081223113	WATER OPERATING	NON-DEPARTMENTAL	100.00
	7-2-10 BW 081002813	WATER OPERATING	NON-DEPARTMENTAL	273.04_
			TOTAL:	428.04
MANSFIELD OIL CO	5/29-6/25/10 UNLEADED PUR	GENERAL FUND	POLICE	1,936.64
	5/29-6/25/10 UNLEADED PUR	GENERAL FUND	FIRE	58.26
	5/29-6/25/10 UNLEADED PUR	GENERAL FUND	PARKS AND PUBLIC GROUN	748.18
	5/29-6/25/10 UNLEADED PUR	GENERAL FUND	ENVIRONMENTAL SERVICES	123.60
	5/29-6/25/10 UNLEADED PUR	EQUIPMENT RESERVE	NON-DEPARTMENTAL	2,262.34
	5/29-6/25/10 UNLEADED PUR	WATER OPERATING	NON-DEPARTMENTAL	1,548.04_
			TOTAL:	6,677.06
P E C	FORD ST E OF MERIDIAN	CAPITAL PROJECTS F	FORD STREET BRIDGE	1,393.00_
			TOTAL:	1,393.00
P S I	REBOOT SRVR - KVM	GENERAL FUND	ADMINISTRATION	32.50
	ACCESS AFTER STORM	GENERAL FUND	ADMINISTRATION	65.00
	MAY SPRT ITEM-ADMIN	GENERAL FUND	ADMINISTRATION	32.50
	RESTORE DATABASE	WATER OPERATING	NON-DEPARTMENTAL	65.00_
			TOTAL:	195.00
SECURITY BENEFIT	7-2-10 613042-8913	GENERAL FUND	NON-DEPARTMENTAL	25.00
	7-2-10 613042-5556	GENERAL FUND	NON-DEPARTMENTAL	25.00
	7-2-10 613042-6484	GENERAL FUND	NON-DEPARTMENTAL	25.00_
			TOTAL:	75.00
SEDGWICK COUNTY	JUN 2010 SEDG CO COMP USA	GENERAL FUND	ADMINISTRATION	6.00
	6/1-30/2010 JAIL HOUSING	GENERAL FUND	LEGAL & MUNICIPAL COUR	1,740.97
	JUN 2010 SEDG CO COMP USA	GENERAL FUND	LEGAL & MUNICIPAL COUR	5.44
	JUN 2010 SEDG CO COMP USA	GENERAL FUND	COMMUNITY DEVELOPMENT	3.00
	JUN 2010 SEDG CO COMP USA	GENERAL FUND	POLICE	38.12
	JUN 2010 SEDG CO COMP USA	GENERAL FUND	EMERGENCY COMMUNICATIO	5.44_
			TOTAL:	1,798.97
TEEVIE WALKER	MAY & JUN 2010 MILEAGE	GENERAL FUND	ADMINISTRATION	13.95

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
			TOTAL:	13.95
TIM HENSON	MOW AT 7027 N CLARENCE	GENERAL FUND	ENVIRONMENTAL SERVICES	175.00_
			TOTAL:	175.00
UTILITIES PLUS INC	5TH TO 6TH STS STRM SWR	CAPITAL PROJECTS F	STORMWATER SWR; 5>6TH	31,976.00_
			TOTAL:	31,976.00
VANTAGEPOINT TRANS AGENTS	7-2-10 BW ICMA-6560	GENERAL FUND	NON-DEPARTMENTAL	10.00
	7-2-10 BW ICMA-5676	GENERAL FUND	NON-DEPARTMENTAL	50.00
	7-2-10 BW ICMA-1923	GENERAL FUND	NON-DEPARTMENTAL	25.00_
			TOTAL:	85.00
VERIZON WIRELESS	316-650-0143	GENERAL FUND	ADMINISTRATION	474.68
	316-650-1759	GENERAL FUND	ADMINISTRATION	65.06
	316-650-1542	GENERAL FUND	LEGAL & MUNICIPAL COUR	65.06_
			TOTAL:	604.80
WASTE MANAGEMENT OF WICHI	121 S MERIDIAN-ADMIN	GENERAL FUND	ADMINISTRATION	73.96
	TRASH SVC - CIRCUS EVENT	GENERAL FUND	ADMINISTRATION	150.00
	616 E FIFTH - LEGAL	GENERAL FUND	LEGAL & MUNICIPAL COUR	16.31
	616 E FIFTH - PD	GENERAL FUND	POLICE	16.31
	616 E FIFTH - FIRE	GENERAL FUND	FIRE	16.31
	616 E FIFTH - EMER C	GENERAL FUND	EMERGENCY COMMUNICATIO	16.31
	255 E ALLEN - POOL	GENERAL FUND	PARKS AND PUBLIC GROUN	132.28
	316 E CLAY-COMM BLDG	GENERAL FUND	PARKS AND PUBLIC GROUN	92.51
	716 MC LAUGHLIN	GENERAL FUND	PARKS AND PUBLIC GROUN	132.28
	616 E FIFTH - ENVIRO	GENERAL FUND	ENVIRONMENTAL SERVICES	16.31
	545 W CLAY - SP STS	SPECIAL HIGHWAY	SPECIAL HIGHWAY	46.48
	545 W CLAY - WATER	WATER OPERATING	NON-DEPARTMENTAL	46.48
	510 S SHERIDAN	SEWER OPERATING	NON-DEPARTMENTAL	143.26
	545 W CLAY - SWR	SEWER OPERATING	NON-DEPARTMENTAL	46.48_
			TOTAL:	945.28
WESTAR ENERGY	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	ADMINISTRATION	2,738.31
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	ADMINISTRATION	3,202.16
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	ADMINISTRATION	39.63
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	POLICE	623.20
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	FIRE	303.20
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	EMERGENCY COMMUNICATIO	606.40
	5.28-6/29/10 CITY ELEC SV	GENERAL FUND	PARKS AND PUBLIC GROUN	532.60
	5.28-6/29/10 CITY ELEC SV	SPECIAL HIGHWAY	SPECIAL HIGHWAY	994.37
	5.28-6/29/10 CITY ELEC SV	WATER OPERATING	NON-DEPARTMENTAL	2,381.53
	5.28-6/29/10 CITY ELEC SV	SEWER OPERATING	NON-DEPARTMENTAL	4,813.44_
			TOTAL:	16,234.84

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
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===== FUND TOTALS =====

010	GENERAL FUND	33,324.48		
110	EMPLOYEE BENEFITS	7,146.14		
127	EQUIPMENT RESERVE	6,061.72		
150	SPECIAL HIGHWAY	4,751.72		
350	CAPITAL PROJECTS FUND	33,960.36		
610	WATER OPERATING	13,072.55		
616	WATER LOAN PRIN & INT	97,140.55		
617	07 WATER LOAN P & I	39,972.17		
620	SEWER OPERATING	7,017.66		

	GRAND TOTAL:	242,447.35		
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VALLEY CENTER
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 6/29/2010 THRU 7/14/2010
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 7-20-10 MTG PKT
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CLERK'S AGENDA

C. TREASURER'S REPORT, JUNE 2010:

RECOMMENDED ACTION:

Staff recommends motion to receive and file the June 2010 Treasurer's Report.

7-13-2010 01:46 PM

CITY OF VALLEY CENTER
 PERIOD CASH FLOW REPORT
 AS OF: JUNE 30TH, 2010

PAGE: 1

FUND	BEGINNING CASH BALANCE	RECEIVABLES & NET ASSETS	PERIOD REVENUES	PAYABLES & NET LIABILITIES	PERIOD EXPENDITURES	ENDING CASH BALANCE	Y-T-D ENCUMBRANCE	UNENCUMBERED CASH BALANCE
GENERAL FUND	440,438.84	0.00	458,765.61 (9,572.23)	226,367.02	682,409.66	5,659.79	676,749.87
SPECIAL PARKS AND REC	3,647.50	0.00	776.85	0.00	0.00	4,424.35	0.00	4,424.35
SPECIAL ALCOHOL AND DRUG	3,647.49	0.00	776.83	0.00	0.00	4,424.32	0.00	4,424.32
EMPLOYEE BENEFITS	(4,538.61)	0.00	214,703.20 (288.48)	44,661.48	165,791.59	0.00	165,791.59
FLEXIBLE SPENDING ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE VEHICLE REPLACEMENT	640.30	0.00	0.00	0.00	0.00	640.30	0.00	640.30
BUILDING EQUIP RESERVE	111,177.90	0.00	0.00	0.00	0.00	111,177.90	0.00	111,177.90
EQUIPMENT RESERVE	235,368.14	0.00	8,362.77	0.00	8,761.67	234,969.24	0.00	234,969.24
PUBLIC WORKS BUILDING	8,627.24	0.00	0.00	0.00	0.00	8,627.24	0.00	8,627.24
LIBRARY	16,457.57	0.00	82,366.14	0.00	0.00	98,823.71	0.00	98,823.71
SPECIAL HIGHWAY	384,346.02	0.00	60,203.25 (1,398.52)	41,370.36	404,577.43	0.00	404,577.43
EMERG EQUIPMENT RESERVE	94,177.17	0.00	18,301.86	0.00	0.00	112,479.03	0.00	112,479.03
PAYROLL CLEARING FUND	37.62	0.00	0.00	0.00	0.00	37.62	0.00	37.62
ACTIVE AGING GRANT	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
PARK BEAUTIFICATION	2,454.66	0.00	0.00	0.00	0.00	2,454.66	0.00	2,454.66
BUSINESS IMPROVEMENT DIST	1,143.50	0.00	0.00	0.00	0.00	1,143.50	0.00	1,143.50
D.A.R.E.	1,865.44	0.00	0.00	0.00	0.00	1,865.44	0.00	1,865.44
VETERANS FLAG REWARD FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TAX DIST	4,923.53	0.00	0.00	0.00	0.00	4,923.53	0.00	4,923.53
LAW ENFORCEMENT BLOCK GR	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
ADSAP	1,627.65	0.00	0.00	0.00	0.00	1,627.65	0.00	1,627.65
CAPITAL IMPROVEMENT FUND	3,363.91	0.00	0.00	0.00	0.00	3,363.91	0.00	3,363.91
PROJECTS FUND	1,480,734.70	0.00	6,527.20	0.00	221,672.98	1,265,588.92	0.00	1,265,588.92
G O BOND & INTEREST	656,946.60	0.00	543,919.43	0.00	5.00	1,200,861.03	0.00	1,200,861.03
WATER OPERATING	324,549.94	3,873.68	92,186.60 (3,620.51)	65,958.26	358,272.47	0.00	358,272.47
METER DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER	40,862.54	66.50	2,953.00	0.00	11.64	43,870.40	0.00	43,870.40
WATER MAINTENANCE RESERVE	7,780.37	0.00	0.00	0.00	0.00	7,780.37	0.00	7,780.37
WATER IMPROVEMENT FUND	146,497.48	0.00	0.00	0.00	0.00	146,497.48	0.00	146,497.48
WATER LOAN P & I 2000	97,181.62	0.00	0.00	0.00	97,140.55	41.07	0.00	41.07
WATER LOAN P & I 2007	39,969.32	0.00	0.00	0.00	39,972.17 (2.85)	0.00 (2.85)
WATER SURPLUS RESERVE	555,266.68	0.00	0.00	0.00	0.00	555,266.68	0.00	555,266.68
SEWER OPERATING	207,852.44	545.55	61,253.80 (1,495.94)	28,926.04	242,221.69	1,500.00	240,721.69
SEWER OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07 SEWER LOAN P & I	109,948.39	0.00	0.00	0.00	0.00	109,948.39	0.00	109,948.39
1993 SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1993 SEWER BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER BOND RESERVE	311,428.89	0.00	0.00	0.00	0.00	311,428.89	0.00	311,428.89
1997 SEWER BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND P & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW REV BOND DEPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 SW BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	5,290,924.84	4,485.73	1,556,096.54 (16,375.68)	774,847.17	6,093,035.62	7,159.79	6,085,875.83
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PRESENTATIONS / PROCLAMATIONS

A. Presentation from Child Advocacy Center of Sedgwick County

B. Presentation from WAMPO – Household Travel Survey

PUBLIC FORUM

APPOINTMENTS



Child Advocacy Center of Sedgwick County

June 7, 2010

Chief Hephner
Valley Center Police Department
616 E 5th
Valley Center, KS 67147

*Mark -
Look forward to talking
to you soon. Hope all
is going well with
you! Diana*

Dear Chief Hephner,

It is with excitement and anticipation that I write this letter to further connect you with the Child Advocacy Center of Sedgwick County (CACSC), a 501(c)3 non-profit organization. Our mission is to promote the safety, health and emotional well-being of abused children and their caregivers by bringing together public, private and community partners. We continue to actively advance services to children and their families. Some of our most recent accomplishments include:

- availability of full time, on-site therapist,
- rearrangement of current space within Exploited and Missing Child Unit (EMCU) allowing for an additional victim interview room, a family consultation room and separation of victim/suspect services,
- development of a weekly Multidisciplinary Team (MDT) Case Review,
- installation of iRecord digital recording system,
- two staff attending the NCAtrak database system training, allowing for upcoming improvements in data gathering and tracking, and
- identification of additional community partners.

One goal of the CACSC is to focus on sustainability – addressing both on-going expenses for the center and demonstration of community support. Within the past several months, we approached Sedgwick County and the City of Wichita for funding assistance. We were privileged to be able to receive financial support to aid us as we fight against child abuse. The collaboration of surrounding communities within Sedgwick County is essential to our continued success. At this time, we are requesting your support and assistance in coordinating the opportunity to address your city council to make a funding request as the CACSC is a community resource in all parts of Sedgwick County, not just in Wichita. We have already made this request to the Goddard City Council. They believed in our cause so much that they agreed to help fund the CACSC for \$1,000 annually.

I welcome you to call me with any questions and encourage you to visit our website at www.cacsckansas.org. On behalf of our board of directors, I thank you for taking time to consider our partnership in meeting the needs of children and their families suffering abuse. I look forward to speaking with you about how you and your city can help the CACSC.

Sincerely,

Diana Schunn
Executive Director

COMMITTEES, COMMISSIONS

A. MINUTES FOR COUNCIL REVIEW:

- Site Plan Review Committee, June 7, 2010 Meeting

**SITE PLAN REVIEW COMMITTEE
7:00 P.M.
June 7, 2010
121 S. MERIDIAN**

Chairman Sharp called the meeting to order at 7:00 p.m., with the following members present: Adam Dunn, Jim Detwiler and John Dailey.

Members Absent: Dianna Delaney

Staff Present: Eldon G. Miller, AICP, CFM, Zoning Administrator

Press present:

APPROVAL OF THE AGENDA

Committee Member Dunn moved, second by Dailey to approve the agenda as presented. Vote Yea: Unanimous.

MINUTES OF MAY 10, 2010 REGULAR MEETING

Committee Member Dailey moved, second by Dunn to approve as presented. Vote Yea: Unanimous.

SITE PLANS

S/P-2010-002

Chairman Sharp moved, seconded by Detwiler to approve the ground sign as presented. Vote Yea: Unanimous.

NEW BUSINESS

REVIEW OF SITE PLAN REVIEW CRITERIA

They committee would like to see that all trash/recycle must be screened and fully enclosed with gates. Must be closed unless empty or picking up trash or recyclables.

The meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Eldon G. Miller, AICP, CFM, Secretary

Approved by the Site Plan Review Committee on July 12, 2010.

Gene Sharp, Chairman

OLD BUSINESS

A. CEMETERY BOARD ORDINANCE, 1206-10, 2nd READING:

An Ordinance of the Valley Center City Council Amending Title 12 of the Valley Center, Kansas, Municipal Code by Amending Chapter 12.70 "Cemeteries"

- Changes recommended by Cemetery Board

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1206-10 amending Chapter 12.70 "Cemeteries" of the Valley Center, Kansas, Municipal Code for 2nd reading.

ORDINANCE NO. 1206-10**AN ORDINANCE OF THE VALLEY CENTER CITY COUNCIL
AMENDING TITLE 12 OF THE VALLEY CENTER, KANSAS,
MUNICIPAL CODE BY AMENDING CHAPTER 12.70 "CEMETERIES"**

BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. The Valley Center Municipal Code, Title 12, "Public Improvements," Chapter 12.60, "Cemeteries," Section 12.70.010, "Supervision," is hereby amended to read as follows:

12.70.010 Supervision

There is created a cemetery board consisting of the mayor, ~~city clerk, park superintendent~~ ~~and~~ a city councilmember *and three (3) members at-large, which shall be qualified residents of the City*, appointed by the mayor with the approval of the city council. *The purpose of the cemetery board is to act in an advisory capacity to the City Council concerning the efficient operation and maintenance of the Valley Center Cemetery and shall make such recommendations to the City Council as it may deem in the best interest of the City.* The cemetery shall be controlled by the board and administered by the city office. The city may hire such personnel as it deems necessary to carry out the purpose and intent of this chapter. The city ~~council~~ parks & public buildings superintendent shall ~~have one person to~~ be designated as the cemetery sexton.

Section 2. Severability. Those sections, paragraphs, and provisions of Chapter 12.70 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance no to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Section 1 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Section 3. Applicability and Effective Date All portions of former ordinances in conflict herewith are hereby repealed or superseded. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas,
this ____ day of ____ 2010.

First Reading: July 6, 2010

Second Reading:

{SEAL}

Michael McNown, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

A. 2009 AUDIT PRESENTATION:

Lowenthal, Webb and Odermann, P.A. has completed the 2009 Audit for the City of Valley Center. Provided are 2 Management Letters for the Governing Body indicating issues they have found regarding City process and internal controls. Included additionally are recommendations for possible solutions for said issues.

Brian Nyp from Lowenthal, Webb and Odermann, P.A. will present the Financial Statement to the Governing Body

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve 2009 Audit.

Attention Mayor and City Council Members:

Below is an itemized list of the issues the Auditors discovered during the field audit, along with their recommendations. I have responded to each issue (in blue) as to how Staff is handling each issue. The majority of the issues were rectified shortly after the field audit was completed. If any of the issues have not been rectified, it is due to specific limitations Staff cannot overcome at this time.

All findings by the Auditors have been addressed and Staff continues to work diligently in maintaining the financial integrity of the City of Valley Center.

1. During the audit we noted the following discrepancies related to the cash disbursement controls:
 - a. We noted nine instances where the purchase order was approved and dated after the invoice was received.
 - b. We noted one instance where the department head did not properly authorize payment.

We recommend that the City enforce the current procedures in place that require that all disbursements be properly supported and authorized. We also recommend that purchase orders be created and approved prior to receiving the disbursement invoice.

Currently the City does not have centralized purchasing, so creating purchase orders prior to every purchase would slow daily operations unreasonably. Though limitations still exist, Staff is looking for a viable way for Department Heads to enter each purchase into the system prior to each purchase.

2. During the audit we were informed that the building permit system is not reconciled to the general ledger. We recommend that the building permit system be periodically reconciled to the general ledger. We also recommend that an individual independent of the receipting process review and approve the reconciliation. We also recommend all permit applications should include the receipt number when the permit number is assigned and logged receipt number should also be noted.

Per the Auditors' recommendation, the City Clerk is now reconciling the building permits to the General Ledger; each permit includes the receipt number.

3. In the municipal court cash receipt procedures, the same person should not be receipting cash, depositing cash into the bank and recording the receipt into the accounting system. We also recommend that a reconciliation be performed between all tickets issued and the tickets receipted into the accounting system. System cash posting reports should be used to balance deposits instead of the spreadsheets currently used.

Per the Auditors' recommendation, the Court Clerk has another Staff member initial each receipt when money is received. The City Clerk does all reconciliation on the Court receipts.

4. We noted that documentation for bids received on the purchase of a truck could not be located. We recommend the City review the current record retention policy. We also recommend that supporting documentation for bids be retained for the audit process.

All successful inactive bids are to be kept in the City records for 5 years. All unsuccessful bids are to be kept in the City records for 2 years.

5. Payroll liability accounts are not clearing out properly. We recommend that all payroll liabilities be reviewed and monitored so that liabilities zero out after payroll liability checks have been issued.

The liabilities are now being checked for balances after each payroll. If a balance exists in any account, the issue is addressed at that time.

6. Currently, the police dispatch window collects payments on shutoff night and can prevent the shutoff of utility services. We recommend the City develop a policy to ensure the proper recording of revenue collected through this process. We also recommend the City consider the discontinuance of this practice due to the inherent risk in decentralized cash receipting.

The Emergency Communications Department no longer accepts utility payments after hours, as the City no longer does after-hour utility connections.

7. Pooled cash was not reconciled to cash in the individual funds over the course of the year. We recommend that part of the monthly bank reconciliation include, not only reconciling pooled cash to the bank balance, but also reconciling pooled cash to cash in the individual funds and to the treasurers report.

Pooled cash is now being reconciled to fund balances in the system.

8. Journal entries should not be posted without detailed descriptions and supporting documentation attached to the individual journal entry. In addition journal entries should be consistently initialed by the individual who created the journal entry.

All journal entries involve 2 people to enter and post the entry. No journal entry is to be posted without the creator's initials and explanation for the journal entry; no entry can be posted without the signature of the person posting the entry.

Sincerely,

Kristine Polian
City Clerk

LOWENTHAL, WEBB & ODERMANN, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

900 Massachusetts, Suite 301
Lawrence, Kansas 66044-2868
Phone: (785) 749-5050
Fax: (785) 749-5061
Website: www.lswwcpa.com

David A. Lowenthal, CPA
Patricia L. Webb, CPA
Audrey M. Odermann, CPA

Abram M. Chrislip, CPA
Caroline H. Eddinger, CPA
Grant A. Huddin, CPA
Brian W. Nyp, CPA

Members of American Institute
and Kansas Society of
Certified Public Accountants

Mayor and City Council
City of Valley Center, Kansas

In planning and performing our audit of the financial statements of Valley Center, Kansas, as of and for the year ended December 31, 2009, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the Kansas Prescribed Basis of Accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the following deficiencies to be significant deficiencies in internal control.

1. Pooled cash was not reconciled to cash in the individual funds over the course of the year. We recommend that part of the monthly bank reconciliation include, not only reconciling pooled cash to the bank balance, but also reconciling pooled cash to cash in the individual funds and to the treasurers report.
2. Journal entries should not be posted without detailed descriptions and supporting documentation attached to the individual journal entry. In addition journal entries should be consistently initialed by the individual who created the journal entry.

This communication is intended solely for the information and use of the mayor, city council and other members of management of Valley Center, Kansas and is not intended to be and should not be used by anyone other than these specified parties.

Lowenthal, Webb & Odermann, P.A.

June 25, 2010

LOWENTHAL, WEBB & ODERMANN, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

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Lawrence, Kansas 66044-2868
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Mayor and City Council
City of Valley Center, Kansas

In planning and performing our audit of the financial statements of Valley Center, Kansas, as of and for the year ended December 31, 2009, we considered the City's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide an opinion on internal control.

However, during our audit, we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. This letter does not affect our report dated June 25, 2010, on the financial statements of the City of Valley Center, Kansas.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various City personnel, and we will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

1. During the audit we noted the following discrepancies related to the cash disbursement controls:
 - a. We noted nine instances where the purchase order was approved and dated after the invoice was received.
 - b. We noted one instance where the department head did not properly authorize payment.

We recommend that the City enforce the current procedures in place that require that all disbursements be properly supported and authorized. We also recommend that purchase orders be created and approved prior to receiving the disbursement invoice.
2. During the audit we were informed that the building permit system is not reconciled to the general ledger. We recommend that the building permit system be periodically reconciled to the general ledger. We also recommend that an individual independent of the receipting process review and approve the reconciliation. We also recommend all permit applications should include the receipt number when the permit number is assigned and logged receipt number should also be noted.
3. In the municipal court cash receipt procedures, the same person should not be receipting cash, depositing cash into the bank and recording the receipt into the accounting system. We also recommend that a reconciliation be performed between all tickets issued and the tickets receipted into the accounting system. System cash posting reports should be used to balance deposits instead of the spreadsheets currently used.
4. We noted that documentation for bids received on the purchase of a truck could not be located. We recommend the City review the current record retention policy. We also recommend that supporting documentation for bids be retained for the audit process.
5. Payroll liability accounts are not clearing out properly. We recommend that all payroll liabilities be reviewed and monitored so that liabilities zero out after payroll liability checks have been issued.

6. Currently, the police dispatch window collects payments on shutoff night and can prevent the shutoff of utility services. We recommend the City develop a policy to ensure the proper recording of revenue collected through this process. We also recommend the City consider the discontinuance of this practice due to the inherent risk in decentralized cash receipting.

This report is intended for the use of the mayor, city council and management of Valley Center, Kansas and should not be used by anyone other than these specified parties.

Lowenthal, Wett & Odumano, P.A.

June 25, 2010

NEW BUSINESS

B. 2011 BUDGET PRESENTATION:

BUDGET DOCUMENTS WILL BE HAND DELIVERED UPON
COMPLETION

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends Council review and discuss 2011 Budget.

NEW BUSINESS**C. APPROVE PUBLICATION of NOTICE OF HEARING for 2011 BUDGET:**

- Budget Summary must be published 10 days prior to hearing
- Once published Ad Valorem Rates may not be increased without being published.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve notice of Budget Hearing establishing a Public Hearing on August 3, 2010 at 7:00 p.m. for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of Ad Valorem Tax.

NEW BUSINESS

D. STREET LIGHT POLICY:

- Policy has been proposed to uniformly address requests for streetlights in developed areas.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve streetlight policy.

<p>TITLE: Streetlight Policy</p>	<p>POLICY NO. Part 6 Chapter 1 Section 4</p>
<p>POLICY CUSTODIAN City Administrator</p>	<p>EFFECTIVE DATE July 21, 2010</p>

ADOPTING RESOLUTION(S):

REFERENCES (STATUTES/RESOS/POLICIES):

STATEMENT OF PURPOSE: Most streetlights in the City of Valley Center are installed by the developer during the development process. This policy is intended to apply to requests by citizens to have the City participate in streetlight installations in areas where they were not installed as described below or requests for additional streetlights in areas with existing streetlights.

POLICY:

I. Residential Requests

Streetlights in the new neighborhood are required by the City and installed by the private developer. Subsequently, citizens may request additional streetlights, based on the following policy:

- A. Streetlights serving residential uses will be installed upon a citizen's request based upon the following criteria:
 - 1. A petition shall be filed with any request for installation of streetlights. If the lights are not in a platted subdivision or if the light or lights are part of an addition of three lights or less to an existing streetlight system, whether in a subdivision or not, then the petition shall include the signature of the owner or resident of any dwelling which is located on a lot or parcel within 150 feet of the proposed location of each streetlight. If the request is for the installation of a streetlight system for an entire platted subdivision or an identifiable section of a subdivision with 10 or more lots, then the petition shall include the signatures of the owners or residents representing 60 percent of the subdivision or section of a subdivision to be served by the proposed streetlights.
 - 2. Each light shall be on the right-of-way of a public road.
 - 3. Each light will serve a minimum of three dwelling units or as necessary to illuminate an intersection of public roads.
 - 4. A system of three lights can be installed based on #3 above; or an individual light will expand an existing system of two or more lights; or there is a significant public safety reason for installing less than three lights.

5. There are no installation charges which are not covered by annual rent payments or are not offered to be paid by those requesting the streetlights. When payments of installation charges are offered, they shall be paid to the City prior to the installation of the streetlights.
6. The Community Development Department shall administer this policy on behalf of the City Council and shall have the authority to approve requests provided money is available in the budget for rental payments. If the request is not approved, written notice explaining the reasons for denial shall be sent by the Community Development Department to the person submitting the request with a copy to the City Council. Appeal of the decision of Community Development shall be to the City Council.

B. In subdivisions with existing underground utilities or other areas where there are installation charges to be borne by the City of Valley Center, streetlights will be erected upon request of at least 60 percent of the residents of the subdivision or area to be served. Such request shall be made by written petition on a form supplied by the Community Development Department. After receipt of the petition, the Community Development Department shall:

1. Assess the street lighting needs of area including nearby areas which may logically and economically be included in a streetlight program.
2. Develop an overall street lighting plan in conjunction with the City's electric provider. The plan shall include the size and location of all streetlights and a budget for both installation cost and annual service charges.
3. The plan and budget shall be presented to the City Council with copies of the petition and assessment of the street lighting needs for the area. The Council may deny the request for streetlights or approve the request. If approved, the Community Development Department shall schedule the installation of the lights with the City's electric provider.

II. Nonresidential Requests

Streetlights on the rights-of-way of public roads serving nonresidential uses will be erected based upon streetlight plans and budgets prepared by the Community Development Department as part of the Capital Improvements Program. Individual streetlights in commercial and industrial areas may be erected upon request based upon public safety concerns after review under III (below). Streetlights within new nonresidential developments shall be installed by the developer in accordance with the requirements of the Zoning and Subdivision Code.

III. Public Safety Requests

When a request of additional street lighting is made based upon public safety concerns, the Chief of Police shall:

1. Conduct an analysis of public safety problems in the area and whether such problems could reasonably be expected to be alleviated by additional street lighting.

2. Require that the area obtain a petition or statement from at least 60 percent of the residents or property owners in the area to be served requesting or supporting additional street lighting.
3. Develop an overall plan for the additional street lighting in conjunction with the Community Development Department and the City's electric provider and determine the cost of both installation and annual service charges.
4. Prepare a report and recommendation to the City Council for approval along with copies of the petition and the costs involved.

IV. Streetlight Standards

A. Residential Areas

1. Light size - 5,000 lumens
2. Distance between lights 300-400 feet
3. Maximum number of lights in a subdivision shall not exceed one light per three lots
4. Each light shall be on the right-of-way of a public street
5. A light shall be placed at all intersections and in all cul-de-sacs.

- B. Nonresidential light standards shall be established in the individual streetlight plans for these areas. Standards shall be coordinated with the City's electric providers & City Engineers standards for roadway lighting. Each light shall be on the right-of-way of a public street.

IMPLEMENTATION: The City Administrator shall monitor those provisions of this policy. Disagreement in interpretation shall be resolved by the City Council. The City Administrator shall institute administrative policy to implement this policy. At the time a new Councilmember is seated, the Mayor and City Administrator should review this policy with him/her.

SEVERABILITY: If any provision of this Policy shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. No qualifying statement, previously established rules or procedures shall be used to negate the spirit or intent of this statement of policy.

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES **for JUNE 2010**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. REVENUE and EXPENSE FINANCIAL SUMMARIES for JUNE 2010:

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER OPERATING*
- *SEWER OPERATING*

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010-GENERAL FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,006,510.00	375,393.78	0.00	873,481.69	0.00	133,028.31	86.78
INTERGOVERNMENTAL	470,527.00	39,773.55	0.00	226,396.41	0.00	244,130.59	48.12
LICENSES & PERMITS	512,760.00	37,346.10	0.00	272,552.30	0.00	240,207.70	53.15
CHARGES FOR SERVICES	6,900.00	381.00	0.00	7,539.00	0.00	639.00	109.26
FINES & FORFEITURES	65,000.00	3,704.50	0.00	33,450.92	0.00	31,549.08	51.46
USE OF MONEY & PROPERTY	26,200.00	380.00	0.00	3,199.97	0.00	23,000.03	12.21
OTHER REVENUES	60,000.00	1,284.84	0.00	31,384.64	0.00	28,615.36	52.31
MISCELLANEOUS	101,000.00	501.84	0.00	4,796.27	0.00	96,203.73	4.75
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,248,897.00	458,765.61	0.00	1,452,801.20	0.00	796,095.80	64.60
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	216,400.00	27,079.57	0.00	118,474.81	0.00	97,925.19	54.75
CONTRACTUAL SERVICES	112,400.00	13,497.00	0.00	78,697.72	6.00	33,696.28	70.02
COMMODITIES	10,500.00	434.98	0.00	5,492.02	0.00	5,007.98	52.30
CAPITAL OUTLAY	18,000.00	52.07	0.00	1,211.10	0.00	16,788.90	6.73
OTHER COSTS/MISC.	46,000.00	39.62	0.00	4,397.39	0.00	41,602.61	9.56
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	403,300.00	41,103.24	0.00	208,273.04	6.00	195,020.96	51.64
<u>LEGAL & MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	89,325.00	6,051.25	0.00	30,220.13	0.00	59,104.87	33.83
CONTRACTUAL SERVICES	10,270.00	1,035.49	0.00	8,160.58	5.43	2,103.99	79.51
COMMODITIES	850.00	105.02	0.00	265.09	0.00	584.91	31.19
CAPITAL OUTLAY	0.00	0.00	0.00	169.00	0.00	169.00	0.00
OTHER COSTS/MISC.	20,000.00	1,968.78	0.00	10,038.27	0.00	9,961.73	50.19
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LEGAL & MUNICIPAL COURT	120,445.00	9,160.54	0.00	48,853.07	5.43	71,586.50	40.56
<u>COMMUNITY DEVELOPMENT</u>							
PERSONNEL SERV. & BENEF.	51,625.00	5,328.75	0.00	18,862.87	0.00	32,762.13	36.54
CONTRACTUAL SERVICES	32,000.00	376.41	0.00	10,275.86	0.00	21,724.14	32.11
COMMODITIES	500.00	87.44	0.00	254.26	0.00	245.74	50.85
CAPITAL OUTLAY	3,000.00	0.00	0.00	1,159.00	0.00	1,841.00	38.63
OTHER COSTS/MISC.	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	97,125.00	5,792.60	0.00	30,551.99	0.00	66,573.01	31.46

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010-GENERAL FUND
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	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
POLICE							
PERSONNEL SERV. & BENEF.	523,350.00	57,463.15	0.00	243,893.87	0.00	279,456.13	46.60
CONTRACTUAL SERVICES	66,050.00	2,567.55	0.00	32,798.47	38.15	33,213.38	49.71
COMMODITIES	31,000.00	2,105.26	0.00	12,901.41	0.00	18,098.59	41.62
CAPITAL OUTLAY	48,700.00	3,314.70	0.00	41,130.97	0.00	7,569.03	84.46
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	669,100.00	65,450.66	0.00	330,724.72	38.15	338,337.13	49.43
FIRE							
PERSONNEL SERV. & BENEF.	111,413.00	10,171.79	0.00	47,063.88	0.00	64,349.12	42.24
CONTRACTUAL SERVICES	43,360.00	1,794.94	0.00	21,873.41	0.00	21,486.59	50.45
COMMODITIES	7,400.00	179.21	0.00	1,778.61	0.00	5,621.39	24.04
CAPITAL OUTLAY	17,500.00	545.76	0.00	3,339.69	0.00	14,160.31	19.08
OTHER COSTS/MISC.	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	182,673.00	12,691.70	0.00	74,055.59	0.00	108,617.41	40.54
EMERGENCY COMMUNICATIONS							
PERSONNEL SERV. & BENEF.	144,363.00	18,494.11	0.00	70,523.21	0.00	73,839.79	48.85
CONTRACTUAL SERVICES	20,030.00	1,408.54	0.00	10,131.85	5.42	9,892.73	50.61
COMMODITIES	680.00	176.39	0.00	522.74	0.00	157.26	76.87
CAPITAL OUTLAY	4,500.00	0.00	0.00	125.00	0.00	4,375.00	2.78
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY COMMUNICATIONS	169,573.00	20,079.04	0.00	81,302.80	5.42	88,264.78	47.95
STREET							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY BUILDING							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	65.00	0.00	65.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY BUILDING	0.00	0.00	0.00	65.00	0.00	65.00	0.00

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010-GENERAL FUND
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	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL EXPENDITURES	2,098,466.00	226,367.02	0.00	1,007,289.62	5,659.79	1,085,516.59	48.27
** REVENUE OVER(UNDER) EXPENDITURES **	150,431.00	232,398.59	0.00	445,511.58 (5,659.79)(289,420.79	292.39
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	150,431.00	232,398.59	0.00	445,511.58 (5,659.79)(289,420.79	292.39

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110-EMPLOYEE BENEFITS
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	560,625.00	212,129.12	0.00	497,654.36	0.00	62,970.64	88.77
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	15,000.00	2,574.08	0.00	16,411.34	0.00 (1,411.34	109.41
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	300.00	0.00 (300.00	0.00
TOTAL REVENUES	575,625.00	214,703.20	0.00	514,365.70	0.00	61,259.30	89.36
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	570,600.00	44,661.48	0.00	351,223.37	0.00	219,376.63	61.55
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	30,000.00	0.00	0.00	6,587.33	0.00	23,412.67	21.96
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	600,600.00	44,661.48	0.00	357,810.70	0.00	242,789.30	59.58
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	600,600.00	44,661.48	0.00	357,810.70	0.00	242,789.30	59.58
** REVENUE OVER(UNDER) EXPENDITURES *(24,975.00)	170,041.72	0.00	156,555.00	0.00 (181,530.00	626.85-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES) (24,975.00)	170,041.72	0.00	156,555.00	0.00 (181,530.00	626.85-

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140-LIBRARY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	217,850.00	82,366.14	0.00	192,895.77	0.00	24,954.23	88.55
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	217,850.00	82,366.14	0.00	192,895.77	0.00	24,954.23	88.55
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	243,750.00	0.00	0.00	110,529.54	0.00	133,220.46	45.35
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	243,750.00	0.00	0.00	110,529.54	0.00	133,220.46	45.35
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	243,750.00	0.00	0.00	110,529.54	0.00	133,220.46	45.35
** REVENUE OVER(UNDER) EXPENDITURES *(25,900.00)	82,366.14	0.00	82,366.23	0.00	(108,266.23	318.02-
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENDITURES & OTHER (USES) (25,900.00) 82,366.14 0.00 82,366.23 0.00 (108,266.23 318.02-

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150-SPECIAL HIGHWAY
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	742,920.00	59,491.61	0.00	353,184.86	0.00	389,735.14	47.54
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	711.64	0.00	772.64	0.00 (772.64	0.00
MISCELLANEOUS	0.00	0.00	0.00	276.24	0.00 (276.24	0.00
TOTAL REVENUES	742,920.00	60,203.25	0.00	354,233.74	0.00	388,686.26	47.68
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	215,200.00	20,936.95	0.00	113,192.71	0.00	102,007.29	52.60
CONTRACTUAL SERVICES	47,100.00	1,921.71	0.00	20,811.83	0.00	26,288.17	44.19
COMMODITIES	75,800.00	18,078.75	0.00	32,924.83	0.00	42,875.17	43.44
CAPITAL OUTLAY	328,500.00	432.95	0.00	432.95	0.00	328,067.05	0.13
OTHER COSTS/MISC.	66,000.00	0.00	0.00	602.89	0.00	65,397.11	0.91
DEBT SERVICE	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	742,600.00	41,370.36	0.00	167,965.21	0.00	574,634.79	22.62
TOTAL EXPENDITURES	742,600.00	41,370.36	0.00	167,965.21	0.00	574,634.79	22.62
** REVENUE OVER(UNDER) EXPENDITURES **	320.00	18,832.89	0.00	186,268.53	0.00 (185,948.538,208.92	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	320.00	18,832.89	0.00	186,268.53	0.00 (185,948.538,208.92	

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CITY OF VALLEY CENTER
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160-EMERGENCY EQUIPMENT
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	47,610.00	18,301.86	0.00	42,858.67	0.00	4,751.33	90.02
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	47,610.00	18,301.86	0.00	42,858.67	0.00	4,751.33	90.02
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
TOTAL EXPENDITURES	47,556.00	0.00	0.00	0.00	0.00	47,556.00	0.00
** REVENUE OVER(UNDER) EXPENDITURES **	54.00	18,301.86	0.00	42,858.67	0.00	42,804.679	367.91
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	54.00	18,301.86	0.00	42,858.67	0.00	42,804.679	367.91

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410-BOND & INTEREST
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	546,600.00	196,745.11	0.00	466,583.43	0.00	80,016.57	85.36
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	546.70	0.00	1,953.30	21.87
OTHER REVENUES	866,200.00	347,174.32	0.00	800,262.76	0.00	65,937.24	92.39
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC TRANSFERS	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
MISC TRANSFERS	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
TOTAL REVENUES	1,631,700.00	543,919.43	0.00	1,267,392.89	0.00	364,307.11	77.67
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	5,000.00	5.00	0.00	5.00	0.00	4,995.00	0.10
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	14,501.00	0.00	0.00	0.00	0.00	14,501.00	0.00
OTHER COSTS/MISC.	140,000.00	0.00	0.00	0.00	0.00	140,000.00	0.00
DEBT SERVICE	1,640,536.00	0.00	0.00	239,113.76	0.00	1,401,422.24	14.58
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,800,037.00	5.00	0.00	239,118.76	0.00	1,560,918.24	13.28
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,800,037.00	5.00	0.00	239,118.76	0.00	1,560,918.24	13.28
** REVENUE OVER(UNDER) EXPENDITURES *(168,337.00)	543,914.43	0.00	1,028,274.13	0.00	(1,196,611.13	610.84-
OTHER FINANCING SOURCES	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	186,400.00	0.00	0.00	0.00	0.00	186,400.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	18,063.00	543,914.43	0.00	1,028,274.13	0.00	(1,010,211.135,692.71	

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610-WATER OPERATING
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,023,100.00	89,262.17	0.00	456,384.40	0.00	566,715.60	44.61
USE OF MONEY & PROPERTY	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	2,924.43	0.00	4,110.94	0.00	4,110.94	0.00
TOTAL REVENUES	1,026,100.00	92,186.60	0.00	460,495.34	0.00	565,604.66	44.88

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	291,500.00	32,488.44	0.00	155,644.28	0.00	135,855.72	53.39
CONTRACTUAL SERVICES	495,010.00	29,163.25	0.00	160,796.95	0.00	334,213.05	32.48
COMMODITIES	41,500.00	4,516.15	0.00	14,913.43	0.00	26,586.57	35.94
CAPITAL OUTLAY	59,000.00	0.00	0.00	22,880.00	0.00	36,120.00	38.78
OTHER COSTS/MISC.	299,230.00	0.00	0.00	274,230.00	0.00	25,000.00	91.65
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,186,240.00	66,167.84	0.00	628,464.66	0.00	557,775.34	52.98

ADMINISTRATION

CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00						

TOTAL EXPENDITURES	1,186,240.00	66,167.84	0.00	628,464.66	0.00	557,775.34	52.98
** REVENUE OVER(UNDER) EXPENDITURES *(160,140.00)	26,018.76	0.00	(167,969.32)	0.00	7,829.32	104.89
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENDITURES & OTHER (USES) (160,140.00) 26,018.76 0.00 (167,969.32) 0.00 7,829.32 104.89

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CITY OF VALLEY CENTER
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612-STORMWATER UTILITY FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	69,000.00	2,953.00	0.00	25,287.20	0.00	43,712.80	36.65
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	69,000.00	2,953.00	0.00	25,287.20	0.00	43,712.80	36.65
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	40,930.00	0.00	0.00	0.00	0.00	40,930.00	0.00
CONTRACTUAL SERVICES	0.00	11.64	0.00	393.79	0.00	393.79	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	28,000.00	0.00	0.00	0.00	0.00	28,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	68,930.00	11.64	0.00	393.79	0.00	68,536.21	0.57
TOTAL EXPENDITURES	68,930.00	11.64	0.00	393.79	0.00	68,536.21	0.57
** REVENUE OVER(UNDER) EXPENDITURES **	70.00	2,941.36	0.00	24,893.41	0.00	24,823.415,562.01	
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	70.00	2,941.36	0.00	24,893.41	0.00	24,823.415,562.01	

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620-SEWER OPERATING
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	730,000.00	61,053.80	0.00	370,837.66	0.00	359,162.34	50.80
USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
OTHER REVENUES	3,500.00	200.00	0.00	1,800.00	0.00	1,700.00	51.43
MISCELLANEOUS	0.00	0.00	0.00	1,737.99	0.00	1,737.99	0.00
TOTAL REVENUES	736,000.00	61,253.80	0.00	374,375.65	0.00	361,624.35	50.87
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	231,638.00	16,942.77	0.00	87,720.78	0.00	143,917.22	37.87
CONTRACTUAL SERVICES	300,190.00	10,416.92	0.00	113,880.40	1,500.00	184,809.60	38.44
COMMODITIES	28,200.00	1,566.35	0.00	6,819.00	0.00	21,381.00	24.18
CAPITAL OUTLAY	19,000.00	0.00	0.00	2,547.04	0.00	16,452.96	13.41
OTHER COSTS/MISC.	466,790.00	0.00	0.00	219,890.00	0.00	246,900.00	47.11
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,045,818.00	28,926.04	0.00	430,857.22	1,500.00	613,460.78	41.34
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,045,818.00	28,926.04	0.00	430,857.22	1,500.00	613,460.78	41.34
** REVENUE OVER(UNDER) EXPENDITURES *(309,818.00)	32,327.76	0.00	(56,481.57)(1,500.00)(251,836.43	18.71
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/
 (UNDER) EXPENDITURES & OTHER (USES) (309,818.00) 32,327.76 0.00 (56,481.57)(1,500.00)(251,836.43 18.71

STAFF REPORTS

A. City Clerk Polian

- Police Department June 2010 Report
- Municipal Court June 2010 Report

B. Chief of Police Hephner

C. Fire Chief Tormey

- Fire Department June 2010 Activity Report

D. Community Development Officer Miller

E. City Superintendent Dunn

- Public Works June 2010 Report

F. Environmental Services Officer Plant

G. Parks & Public Buildings Superintendent Owings

H. City Engineer Kelsey

I. City Attorney Arbuckle

J. City Administrator Pile

Officer's Report July 12, 2010 Chief Mark V. Hephner #1

Attention: Joel Pile
 City Administrator
 Valley Center Kansas

Subject: Valley Center Police June Monthly Report

The Police Department answered 275 calls for service during June 2010. Of those calls, 66 generated police cases. Emergency Communications/Records recorded 65 Fire Department calls for service, 82 records dissemination requests, 1452 telephone calls and 173 citizen contacts. The following is a break down of the police department cases:

Calls for Service: Four 911 hang ups; one aggravated assault case; seventeen alarm calls; two animal calls; sixteen assist citizen/motorist calls; nine assist EMS calls; eight assist fire; thirty-five assist other agency calls; nine auto burglary cases; six burglary reports; fourteen criminal damage to property cases; eight check business/residence calls; four check the welfare calls; one death investigation; fourteen disturbance/domestic calls; one embezzlement case; two driving complaints; two fraud cases; four found property cases; two funeral escorts; five harassment/phone call complaints; one id theft case; one injury accident; two loud noise complaints; thirteen misc reports; one non-injury accident reports; eleven parking complaints; two runaway reports; twenty-six suspicious activity/persons/vehicle calls; five theft reports; seven traffic hazard calls; and one violation of PFA report. Officers wrote twenty-five citations with thirty-three violations during the month.

During the month of June, Sedgwick County Emergency 911 Dispatch covered for the City of Valley Center 24 hours.

The chief attended the council budget meeting on June 8. The chief and Sgt Vogt interviewed a prospective police cadet on June 9. The chief attended the monthly Chamber of Commerce meeting on June 15. The chief was called in on a death investigation. He was also called in on the arrest of four adults for auto burglaries. The chief worked a patrol shift because of manpower shortages.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He presented several cases to the City Attorney. He along with Sgt Vogt supervised Municipal Court sessions during the month. He along with Detective Grayson interviewed two groups of kids that had been burglarizing vehicles. He and Detective Grayson also worked the burglary at Wholesale Fireworks two suspects were arrested for burglary and felony theft. He and Detective Grayson were called out on a suspicious death case. They also worked at the horse races and arrested an adult male for aggravated assault.

Sgt Vogt worked on two felony DUI cases during the month, one was charged through the Sedgwick County DA, one is pending further investigation. Sgt Vogt had to work

four patrol shifts because of manpower shortages. He worked on radio re-banding project and interoperability project. He began field training a new part-time officer, Mark Scribner.

Detective Grayson interviewed fifteen suspects during the month. He wrote four affidavits. He presented four cases to the DA's office. He wrote one UCC. He worked with Officer Longhofer on how to do affidavits, warrant information sheets and getting packets ready for DA's office. He assisted Andover Police Department on a felony case.

Training: Officer Jessie Clifton attended a week long training in Iowa on Interview and Interrogation. Officer Duane Schrag attended a weeklong training KLETC getting certified as a Tactical Shotgun Instructor.

Community Outreach Programs: Sgt Vogt held an Explorer meeting on June 2. Sgt Vogt taught an Operation Lifesaver Program on June 10.

Response Times Average:

Priority calls-3 minutes

Non-priority calls (Report calls)-10 minutes

Miscellaneous items: The Valley Center Police Department arrest two different groups of young men that had been breaking into numerous vehicles in VC. The first group was four juveniles, the second group was four adults. Property was recovered from several of the burglaries. We also had a burglary with a rather significant lose at Wholesale Fireworks. Two adults were arrested for the burglary and felony theft. Most of the loss was recovered. These arrests, along with the follow-up investigations, were the result of some excellent police work by patrol officers and investigations. We also owe Wichita PD a big thank you for their assistance. Most everyone on the police department contributed in some way on these cases.

Chief Mark Hephner
Valley Center Police Chief
July 12, 2010

June 9, 2010

- 62 TOTAL CASES
 - 1 CASES WITH NO STATUS CHG.
 - 2 DISMISSED WITHOUT PREJUDICE
 - 10 CONTINUED TO NEW DATE
 - 9 CONTINUED
 - 1 TRIAL TO NEW DATE
 - 5 TRIAL
 - 5 PAYMENT PLAN
 - 10 FINALIZED - FOUND GUILTY
 - 1 EXTENSION OF TIME TO PAY TO NEW DATE
 - 5 EXTENSION OF TIME TO PAY
 - 1 TRANSFER TO FELONY COURT
 - 1 REVOCATION HEARING
 - 3 DISMISSED/PRESENTED INSURANCE
 - 1 LATE NOTICE
 - 2 INITIAL APPEARANCE TO NEW DATE
 - 4 SENTENCING
 - 1 FOUND NOT GUILTY AT TRIAL
- INTERPRETER NEEDED
 - 1 SPANISH

June 23,2010

- 1 TOTAL CASES
 - 2 CASES WITH NO STATUS CHG.
 - 18 CONTINUED TO NEW DATE
 - 12 CONTINUED
 - 1 SENTENCING TO NEW DATE
 - 5 SENTENCING
 - 1 DIVERSION
 - 1 DISMISSED/JUDGE ORDERED
 - 4 PAYMENT PLAN
 - 1 DISMISSED WITHOUT COST
 - 8 FINALIZED - FOUND GUILTY
 - 7 EXTENSION OF TIME TO PAY
 - 2 WARRANT ISSUED
 - 1 TRIAL TO NEW DATE
 - 4 DISMISSED WITHOUT PREJUDICE
 - 2 DISMISSED/PRESENTED INSURANCE
 - 2 INITIAL APPEARANCE TO NEW DATE
- INTERPRETER NEEDED
 - 1 SPANISH

June 2010 Activity Report

The Fire Department responded to 68 calls for service in June; these are broken down as follows.

<u>Calls For Service</u>	<u>City</u>	<u>Townships</u>
Building Fire	0	1
Grass Fire	1	1
Fire Other	1	0
Natural Vegetation Fire, Other	0	1
Special Outside Fire, Other	1	0
Unauthorized Burn	2	0
Authorized Controlled Burn	1	0
Motor Vehicle Accident With Injuries	1	1
Motor Vehicle Accident With No Injuries	0	1
Medical Assist, Assist EMS Crew	8	0
EMS Call	3	0
Lines Down	1	0
Public Service	1	0
Smoke Detector Activation Due to Malfunction	2	0
Good Intent Call, Other	3	0
Dispatched & Cancelled En Route	2	5
Burn Permit	31	0

13 Firefighters Attended Training in Valley Center
 Training Consisted of Showing Fireman the Dingman Addition,
 Drivers Training, and a MAYDAY Training Video (June 7th 2010).

2 Fireman with Wichita Fire Department Conducted HAZMAT
 Training at the Magellan Fuel Terminal (June 11th 2010).

8 Firefighters Attended Training in Valley Center
 Training Consisted of Annual Hose Testing(June 28th 2010).

4 Firefighters Attended Mutual Aid Training at SCFD #1
 Training Consisted of a MAYDAY Course (June 28th 2010).

2 Firefighters Conducted Fireworks Stand Inspections on Four
 Stands (June 30th 2010).

CHIEF TORMEY

PUBLIC WORKS DEPARTMENT
June 2010

Administration

Sewer Inspections: 3

Approach Inspections: 4

Traffic Lights at 5th & Meridian: Inspected and corrected a problem with controller.

Continue to work with contractors several projects: Middle School Lift Station rehab, Collection system rehab and point repairs, Schools, Storm water on N. Meridian installation, Industrial sewer line.

The Wastewater Treatment & Collections Department

Wichita hauled sludge: 29 loads

Calibrated gas monitor

Decanted both holding tanks and transferred between tanks.

Ran Control Tests and drew samples for required testing for State.

Lift Stations:

Daily rounds and maintenance was done.

Valley Creek Lift Station: installed new running capacitor

The Street Department

2010 Street Program patching continued.

Ditch work in several areas.

Mowing, trimming and spraying.

Commodities were picked up in Wichita and delivered to Community Building.

Repaired pot holes and worked on Alley's.

Grading: 12.5 miles and 19 man-hours

Barricades were set out for: Moonlight Madness Car Show, Block Parties and emergency for water crossing over 93rd.

Check BMP's at Kwik Shop and on Ash.

Debris was picked up from storms (just a few limbs).

Cleaned storm drains as needed.

Six reports of sign problems fixed.

Flags were hung for Memorial Day and taken down after July 4th.

Flags were flown at half-mast in honor of the late U.S. Senator Robert Byrd.

The Water Department

Read water meters

Installed 2 new service meters

2 meters replaced for the automated reading or due to dead meters.

4 complete water services installed

Fire hydrant replaced.

Pool: worked with park department on various issues and did weekend rounds.

7 (each month) Routine bacteria samples collected and sent to State.

Daily rounds: Booster Station, Wells, Wichita Meter Pits, Water Tower

Kansas One Call: 149 (49 man-hours) locates were completed for water, sewer and storm water.

Completed 107 City Hall generated service-orders.

Disconnected 20 water services then restored service when paid. Follow-up checks are done the next day.

Meter boxes and lid replacements were done at several locations.

GOVERNING BODY REPORTS

- A. Mayor McNown**
- B. Councilmember K. Jackson**
- C. Councilmember Maschino**
- D. Councilmember Nordstedt**
- E. Councilmember Campbell**
- F. Councilmember Cicirello**
- G. Councilmember Gerling**
- H. Councilmember Hobson**
- I. Councilmember L. Jackson**

ADJOURN