

CITY OF VALLEY CENTER

FINAL AGENDA

JULY 30, 2015

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

AUGUST 4, 2015

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 3**
6. **ADMINISTRATION AGENDA p 4**
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 - July 21, 2015 Regular Council Meeting p 5
 - B. Appropriation Ordinance p 10
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 - B. 2016 Budget Discussion / Approval p 20
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 - A. Changes to Faith Church Special Use Permit p 28
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16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the July 21, 2015 Regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
July 21, 2015
CITY HALL
121 S. MERIDIAN

Mayor Dove called the meeting to order at 7:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: None

Staff Present: Kristine A. Polian, Finance and Admin Director
Mark Hephner, Police Chief
Robert Tormey, Fire Captain
John Emerson, Community Development Intern
Brenton Holper, City Superintendent
Joshua Golka, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Hobson moved to approve the Agenda as presented, second by Cicirello, Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – July 7, 2015 REGULAR CITY COUNCIL MEETING

Gregory stated she noticed an error on page 6 of the Minutes stating "motion by Cicirello and second by Hobson." The minutes need to be amended to reflect "motion by Hobson, second by Gregory."

Cicirello moved to accept the minutes for the June 7, 2015, Regular City Council Meeting, as amended, second by Maschino. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE

Cicirello moved to approve the Appropriation Ordinance as presented, second by Gregory. Vote Yea: Unanimous. Motion carried.

TREASURER'S REPORT- JUNE 2015

Gregory moved to approve the June 2015 Treasurer's Report as presented, second by Maschino and Cicirello. Vote Yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS -None

PUBLIC FORUM

Bill Arick, 235 S. Meridian, stated that the roads are looking good and the construction workers are very nice. Stated his concerns about curbs going into the driveways causing people to drive through the grass. Stated that the speed limit on Meridian should remain 20 MPH until the

project is done. Stated on 77th they need to back fill the holes and that the sidewalks need repair.

Maschino responded to Mr. Arick's concern by addressing Golka regarding the contractor's liability for the sidewalks that need repair. Golka stated that there is a 2 year warranty on the sidewalks from the contractor from the date of substantial completion. At that time, the contractor's liability is 100% cost. The back fill is ready to be filled after the traffic signals are up. Maschino wants communication to the business owners about the rules. Maschino also stated that the sign for 77th being closed needs to have more information. Golka stated that the message will include more information.

APPOINTMENTS-None

COMMITTEES, COMMISSIONS

Maschino wanted to discuss the rules for parking a company vehicle on grass. Emerson responded, that per city regulation, business owners are not allowed to park on a non-hard surface. Maschino is concerned about that company not having enough parking and continuing to park on the grass. Emerson stated that they are in the process of working out a plan to move into the right-of-way with the business owners extending the parking. Maschino does not want to take up the street space that would hinder future business owners. Hobson stated that people are looking at lots available and changes are making the lots less attractive to new business owners. Cicirello responded that this plan would have to be approved by the City Council before anything were to happen.

OLD BUSINESS

A. ORDINANCE 1287-15; CHANGE ZONING DISTRICT CLASSIFICATION, 2nd READING

Emerson stated that this ordinance is to change the zoning classification regarding certain properties located in Valley Center, mainly 110 and 112 West 4th Street. Stated that they have received a recommendation from the City Planning Commission to make the zoning change.

Maschino moved to adopt Ordinance 1287-15; Change Zoning District Classification for certain property located in the City of Valley Center under the authority granted by the Zoning Regulation of the City, after 2nd Reading, second by Hobson. Vote Yea: Unanimous. Motion carried.

B. DISCUSSION RE: ORDINANCE 1230-11; RIGHT-OF-WAY MOWING POLICY

Holper stated the intent of the policy for the moving right-of-way policy is for erosion control, to prevent noxious weeds and to make it safer on our roads. The policy is not enforced in areas deemed agriculture. If a property owner does not comply with the policy, it is turned over to Code Enforcement. A nuisance citation can be issued to the property owner if mowing is not done and is causing vegetation with substantial height. However, the policy does not require property owners to mow a ditch that is unsafe.

Hobson stated that a few years ago they had a problem with homeowners on the north side of town and the City went after them to mow the ditches. It was difficult for them to move due to trees growing up in the right away. Stated that he is concerned about citizens being cited and taken to court for not mowing these types of areas. Holper stated that the homeowner is responsible for maintaining the vegetation per City Code. Hobson stated in regards to noxious weeds, that Johnson Grass is a noxious weed and there is a terrific amount of Johnson Grass around the city and the city is not doing anything to control it. Holper responded that he would look into the issue of Johnson Grass.

NEW BUSINESS

A. PRESENTATION OF 2016 PROPOSED BUDGET

Polian stated that tonight it would be necessary for the Council to approve the budget at the maximum ad valorem expenditure level for publication for public hearing. The budget needs to be published in the newspaper for ten days then have a public hearing, putting the public hearing on August 4th. If in the event the Council needs to raise the maximum level of ad valorem tax again on the 4th, Staff will have to publish again, and another public hearing will occur on August 18th. Council can always choose to lower without have to set another public hearing. The absolute deadline for adopting the budget is August 18th, as the budget has to be certified with the County Clerk's Office on August 25th.

Polian stated that the Budget proposed was a coordinated effort on behalf of herself and all department heads, and a lot of work went in to it. Polian presented the proposed 2016 budget and highlights to the budget. The City received approximately 2% increase in assessed valuation, which does include a 17% decrease in personal property. The total difference in valuation from the 2015 to the 2016 valuation is \$884,502.

Polian stated the recommended budget highlights, as: 1) Capital Improvement Plan/Debt Service; 2) Employee Compensation/Benefits; 3) Personnel Additions/Changes; 4) Senior Club Coordinator Funding; 5) Increased Funding to 2016 Street Program; 6) Public Safety Mobile Data Terminals; 7) Water Improvement/Water Meter Replacement and 8) Emergency Equipment Fund.

Polian is recommending a 2-mill increase in response to SB270 that passed in June this year to provide for future cash reserves and maintain those reserves to the standards set forth in the City Policy. Stated though she does not necessary have an opinion on whether the increase in taxes should occur, she does believe Council should at minimum have a discussion on the matter.

Council Members gave feedback.

B. NOTICE OF PUBLIC HEARING RE: 2016 BUDGET

Cicirello moves to establish a Public Hearing on August 4, 2015, at 7:00 p.m. at City Hall for the purpose of hearing and answering objections by taxpayers to the proposed use of all funds and the amount of the ad valorem tax of \$2,626,857, second by Maschino, Vote yea: unanimous. Motion carried.

CONSENT AGENDA

Cicirello moved to approve the Consent Agenda as presented, second by Kerstetter, Vote yea: unanimous. Motion carried.

STAFF REPORTS

FINANCE AND ADMIN DIRECTOR POLIAN

Polian stated that position for City Clerk had been filled and that person will be starting July 31, 2015.

POLICE CHIEF HEPHNER

Hephner stated at the Sedgwick County Chief's meeting, the 911 Director raised the issue about the Sheriff Channel on which we operate is too busy. They are working on a plan with the Sheriff and Sedgwick County 911 to divide, possibly West/East and North/South. Stated he will report back when a plan is figured out.

COMMUNITY DEVELOPMENT INTERN EMERSON

Emerson stated that emails have been sent out regarding the retirement party for Cindy Plant scheduled for Friday, July 31st from 3-5pm.

CITY SUPERINTENDENT HOLPER

Holper stated that last Tuesday there was excessive water at Main and Meridian and Main and Abilene due to a water break. They were notified of the break at 1:30 p.m. and it was corrected by 5:00 p.m. There will be some repairs to the mill and overlay. Stated that there are a few new hires in the department.

CITY ENGINEER GOLKA

Golka stated that the revised plans for the Goff/Fieldstone/Clover sidewalk project have been turned over to KDOT. KDOT will have a 2-3 month review time. After the review, they will re-engage in conversation with the property owners for construction easements. Then in May/June 2016 there will be the bid date.

Stated that the water study was done on wells 7, 8, and 10 and the results of the study will be presented at the Council Meeting either the 2nd meeting in August or the 1st meeting in September. Stated that Kolb is in communication with Kansas Gas regarding the request for reimbursement.

GOVERNING BODY REPORTSCOUNCILMEMBER CICIRELLO

Cicirello engaged everyone in singing "Happy Birthday" to Mayor Dove.

COUNCILMEMBER MASCHINO

Stated her thanks to all of the Departments Heads for their hard work with Mr. Kolb being gone, especially to Kristine Polian for all of her hard work and extra time.

ADJORN -

Hobson moved to adjourn, second by Cicirello. Vote Yea: Unanimous.

Meeting adjourned at 8:58 PM.

Tiffany Walton-Hoft, Court Clerk, Acting City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the July 21, 2015 Regular Council Meeting Minutes as presented / amended.

ADMINISTRATION AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for August 4, 2015 as prepared by City Staff.

August 4, 2015 Appropriation

Total	\$ 315,819.54
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7/29/2015 12:00 PM

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0077	KANSAS OFFICE OF THE TREASURER							
I-201507166193	JUNE 2015 FEES	R	7/17/2015	1,264.21		045681		1,264.21
0092	TYLER TECHNOLOGIES INC							
I-201507166194	JULY MONTHLY SOFTWARE MAI	R	7/17/2015	205.00		045682		205.00
0134	MIRACLE SIGNS							
I-201507166202	OUTPUT DRIVER NOT WORKING	R	7/17/2015	177.45		045683		177.45
0156	BEALL & MITCHELL, LLC							
I-201507166201	JUNE 2015 PROSECUTIN FEES	R	7/17/2015	1,500.00		045684		1,500.00
0530	GALLAGHER BENEFIT SERVICES, IN							
I-201507166199	JULY 2015 BENEFITS	R	7/17/2015	285.00		045685		285.00
0578	PHILIP L. WEISER, J.D.							
I-201507166195	JUDGE PRO-TERM	R	7/17/2015	150.00		045686		150.00
0582	LAUTZ LAW, LLC							
I-201507166198	DEFENSE ATTORNEY	R	7/17/2015	150.00		045687		150.00
0678	ASHTON CORPORATE AUDIO & VIDEO							
I-201507166200	SCHURE SCM810	R	7/17/2015	1,237.70		045688		1,237.70
1	STRATTON, ELBERT W							
I-000201507176203	US REFUND	R	7/17/2015	11.11		045691		11.11
0085	LAURIE B WILLIAMS							
I-REB201507086172	CASE # 13-12943	R	7/20/2015	200.00		045692		200.00
0210	SECURITY BENEFIT							
I-SCB201507086172	DEFERRED COMPENSATION	R	7/20/2015	50.00		045693		50.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201507086172	PLAN NUMBER 302196 457 D.C.	R	7/20/2015	211.54		045694		
I-ICP201507086172	RETIREMENT 457 DEFERRED COMP	R	7/20/2015	211.54		045694		423.08
0372	U S DEPT OF EDUCATION							
I-MTG201507086172	AGENCY TRACK NO 1018409186	R	7/20/2015	134.53		045695		134.53
0032	AFLAC							
I-AF 201507086172	SUPPLEMENTAL INSURANCE	R	7/24/2015	73.22		045696		
I-AF 201507226204	SUPPLEMENTAL INSURANCE	R	7/24/2015	73.22		045696		
I-AFC201507086172	SUPPLEMENTAL INSURANCE	R	7/24/2015	68.16		045696		
I-AFC201507226204	SUPPLEMENTAL INSURANCE	R	7/24/2015	68.16		045696		
I-AFD201507086172	SUPPLEMENTAL INSURANCE	R	7/24/2015	86.79		045696		
I-AFD201507226204	SUPPLEMENTAL INSURANCE	R	7/24/2015	86.79		045696		
I-AFO201507086172	SUPPLEMENTAL INSURANCE	R	7/24/2015	12.35		045696		
I-AFO201507226204	SUPPLEMENTAL INSURANCE	R	7/24/2015	12.35		045696		481.04

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PAGE: 2

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0354	LOYAL AMERICAN LIFE INSURANCE							
I-ACC201507086172	LOYAL AMERICAN ACCIDENT	R	7/24/2015	6.35		045697		
I-ACC201507226204	LOYAL AMERICAN ACCIDENT	R	7/24/2015	6.35		045697		
I-CNC201507086172	LOYAL AMERICAN CANCER	R	7/24/2015	13.97		045697		
I-CNC201507226204	LOYAL AMERICAN CANCER	R	7/24/2015	13.97		045697		40.64
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS201507086172	DENTAL INSURANCE	R	7/24/2015	120.44		045698		
I-DDS201507226204	DENTAL INSURANCE	R	7/24/2015	120.46		045698		
I-DEC201507086172	DENTAL INSURANCE	R	7/24/2015	61.84		045698		
I-DEC201507226204	DENTAL INSURANCE	R	7/24/2015	61.84		045698		
I-DES201507086172	DENTAL INSURANCE	R	7/24/2015	125.48		045698		
I-DES201507226204	DENTAL INSURANCE	R	7/24/2015	125.48		045698		
I-DFM201507086172	DENTAL INSURANCE	R	7/24/2015	525.60		045698		
I-DFM201507226204	DENTAL INSURANCE	R	7/24/2015	442.68		045698		1,583.82
0511	COVENTRY HEALTH CARE, INC.							
I-M1E201507086172	MEDICAL INSURANCE- EMP COST	R	7/24/2015	31,315.85		045699		
I-M1E201507226204	MEDICAL INSURANCE- EMP COST	R	7/24/2015	20.10		045699		
I-M1F201507086172	MEDICAL INSURANCE- EMP COST	R	7/24/2015	189.96		045699		
I-M1F201507226204	MEDICAL INSURANCE- EMP COST	R	7/24/2015	189.96		045699		
I-M1S201507086172	MEDICAL INSURANCE- EMP COST	R	7/24/2015	86.44		045699		
I-M1S201507226204	MEDICAL INSURANCE- EMP COST	R	7/24/2015	86.44		045699		31,888.75
0566	SURENCY LIFE AND HEALTH							
I-VES201507086172	VISION INSURANCE	R	7/24/2015	8.84		045700		
I-VES201507226204	VISION INSURANCE	R	7/24/2015	8.84		045700		
I-VMC201507086172	VISION INSURANCE	R	7/24/2015	16.61		045700		
I-VMC201507226204	VISION INSURANCE	R	7/24/2015	16.62		045700		
I-VME201507086172	VISION INSURANCE	R	7/24/2015	21.54		045700		
I-VME201507226204	VISION INSURANCE	R	7/24/2015	15.75		045700		
I-VMF201507086172	VISION INSURANCE	R	7/24/2015	34.71		045700		
I-VMF201507226204	VISION INSURANCE	R	7/24/2015	19.34		045700		
I-VMS201507086172	VISION INSURANCE	R	7/24/2015	38.72		045700		
I-VMS201507226204	VISION INSURANCE	R	7/24/2015	38.72		045700		
I-VSS201507086172	VISION INSURANCE	R	7/24/2015	4.22		045700		
I-VSS201507226204	VISION INSURANCE	R	7/24/2015	4.21		045700		228.12
0270	INTRUST CARD CENTER							
I-201507246238	JUNE 2015 PURCHASE CARDS	R	7/24/2015	54,833.03		045701		54,833.03
0142	SOUTHWEST BUTLER QUARRY, LLC.							
I-201507246250	SPECIAL STREETS	R	7/24/2015	2,380.47		045702		2,380.47

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A/P HISTORY CHECK REPORT

PAGE: 3

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0204	PITNEY BOWES							
I-201507246254	POSTAGE USAGE	R	7/24/2015	604.50		045703		604.50
0239	A T & T KANSAS							
I-201507246246	7/9 THRU 8/8/15 DES SUBST	R	7/24/2015	100.49		045704		
I-201507246247	7/9 THR 8/8/15 VALLEY CRE	R	7/24/2015	91.49		045704		
I-201507246248	7/9 THRU 8/8/15 SERVICES	R	7/24/2015	1,037.16		045704		1,229.14
0249	APAC - KANSAS INC							
I-201507246240	MILL & OVERLAY	R	7/24/2015	83,980.60		045705		83,980.60
0254	CITY OF WICHITA							
I-201507246242	BACKFLOW TESTER RENEWAL	R	7/24/2015	5.00		045706		5.00
0258	CORNEJO & SONS, LLC							
I-201507246255	VALLEY CCREEK PHASE 3 & 4	R	7/24/2015	113,218.13		045707		113,218.13
0299	PITNEY BOWES INC							
I-201507246243	APRIL 30 THRU JULY 30, 15	R	7/24/2015	195.74		045708		195.74
0538	ARLAN COMPANY, INC.							
I-201507246245	POOL CHEMICALS	R	7/24/2015	1,871.83		045709		1,871.83
0550	BANNON TRUCKING, LLC							
I-201507246249	ROCK HAULING	R	7/24/2015	410.81		045710		410.81
0648	SPANGENBERG PHILLIPS TICE ARCH							
I-201507246244	LIONS PARK MASTER PLAN	R	7/24/2015	750.00		045711		750.00
0662	QUALITY TURF MANAGEMENT LLC							
I-201507246252	1310 W 63RD ST N	R	7/24/2015	120.00		045712		
I-201507246253	7010 N CHAPARRAL	R	7/24/2015	485.00		045712		605.00
0673	BANNON TRUCKING, LLC							
I-201507246241	ROCK HAULING	R	7/24/2015	2,699.27		045713		2,699.27
0680	FLUID EQUIPMENT COMPANY							
I-201507246239	BRUSH KIT HEADWORKS BLDG	R	7/24/2015	1,776.19		045714		1,776.19
0681	MIDLANDS CARRIER TRANSCOLD							
I-201507246251	TRAILER	R	7/24/2015	6,479.50		045715		6,479.50
0682	LEXIPOL LLC							
I-201507246256	12 MONTH ONLINE POLICY MA	R	7/24/2015	4,703.00		045716		4,703.00

7/29/2015 12:00 PM

A/P HISTORY CHECK REPORT

PAGE: 4

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	34	315,752.66	0.00	315,752.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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7/29/2015 12:00 PM

A/P HISTORY CHECK REPORT

PAGE: 5

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0027	JAMES D GRAYSON							
I-201507166196	PER DIEM	R	7/17/2015	60.00		045689		60.00
0073	ROSEMARY F JACKSON							
I-201507166197	REFILL TAPE	R	7/17/2015	6.88		045690		6.88

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	66.88	0.00	66.88
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

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VENDOR SET: 03 BANK: APBK TOTALS:	2	66.88	0.00	66.88
BANK: APBK TOTALS:	36	315,819.54	0.00	315,819.54
REPORT TOTALS:	36	315,819.54	0.00	315,819.54

7/29/2015 12:00 PM

A/P HISTORY CHECK REPORT

PAGE: 6

SELECTION CRITERIA

VENDOR SET: * - All
 VENDOR: ALL
 BANK CODES: All
 FUNDS: All

CHECK SELECTION

CHECK RANGE: 045681 THRU 045716
 DATE RANGE: 0/00/0000 THRU 99/99/9999
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
 INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
 PRINT G/L: NO
 UNPOSTED ONLY: NO
 EXCLUDE UNPOSTED: NO
 MANUAL ONLY: NO
 STUB COMMENTS: NO
 REPORT FOOTER: NO
 CHECK STATUS: NO
 PRINT STATUS: * - All

ADMINISTRATION AGENDA
RECOMMENDED ACTION

B. APPROPRIATION ORDINANCE:

RECOMMENDED ACTION:

Staff recommends motion to approve the August 4, 2015 Appropriation Ordinance as presented / amended.

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

OLD BUSINESS**A. PUBLIC HEARING: PROPOSED FY 2016 BUDGET:**

- Under K.S.A. 79-2929, a Public Hearing must be held prior to filing an Adopted Budget.
- City Council Authorized publication of the Notice of Budget Hearing and notice was published July 23, 2015.

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to:

1. Open Public Hearing

- **Receive Public Comment**

2. Close Public Hearing

OLD BUSINESS**B. 2016 BUDGET DISCUSSION / APPROVAL:**

- After Closing the Public Hearing, The Council shall consider Amendments to the 2016 Budget.
- If / after Amendments are made, The Council shall vote to adopt the 2016 Budget.
- The Published Notice of Budget established a maximum Expenditure level for 2016 of \$ 2,626,857.00. This level may be lowered, but cannot be increased without republication and conducting another Public Hearing.
- Budget Summary

OLD BUSINESS
RECOMMENDED ACTION

B. 2016 BUDGET DISCUSSION / APPROVAL:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt the 2016 Budget for the City of Valley Center as presented / amended in The July 23, 2015 publication for Public Hearing with the amount of Ad Valorem Tax not to exceed _____.

NEW BUSINESS

A. DISCUSSION REGARDING WASTE WATER TREATMENT PLANT REPAIRS:

- Public Works Director Memo regarding Grinder
- Public Works Director Memo regarding Motor Gear Box

August 4, 2014

To: Laurie Dove, Mayor & Members of City Council

From: Brenton Holper, Public Works Director

Subject: Recommendation for Wastewater Treatment Plant Repairs

RECOMMENDATION

The Public Works Department recommends that the City Council authorizes the repairs to the Wastewater Treatment Plant Pump Station. The estimated total for these repairs is \$42,000.

BACKGROUND

At the Wastewater Treatment Plant (WWTP), the Pump Station is the very beginning phase where sewage enters the facility. Sewage passes through a large pump which grinds any debris into finer material so it can pass through the rest of the WWTP. When the grinder's ability to perform its functions are compromised, it places additional stress on the entire WWTP and can lead to more costly repairs throughout the entire WWTP.

In 2011, the grinder broke and the installation of a new grinder pump was necessary. The problem with the grinder was due to blades used to grind material broke off and significantly diminished the grinder abilities to function properly. At that time, the cost to the City of Valley Center was approximately \$38,000.

WWTP staff identified the same problem in mid-June and has since been working with PEC and various contractors to identify the most feasible solution to addressing the broken grinder. Options considered include: complete replacement, repairs, and alternative options to remove debris prior to entering the rest of the WWTP.

VCPW staff has found that the most feasible option is a complete replacement of the grinder with another unit. Repairs to the grinder are estimated at approximately \$20,000. However, most of the contractors that have seen this unit have expressed concern that the grinder condition is beyond repair. This also creates a significant amount of downtime, which we can't afford. The other option is to use other methods for filtering material out of the sewage, such as a bar screen. In order to convert the pump station to handle a bar screen, the estimate was over \$260,000. This was not viewed as a feasible option due to cost alone.

If Public Works is authorized to move forward with this replacement of the grinder, we expect it to take approximately two months.

FINANCIAL CONSIDERATION

Public Works is anticipating the costs for these repairs to be approximately \$42,000. This price is based on estimate received from JCI, which was the lowest bid. It is recommended that expenses associated with the proposed repairs be paid for with Sewer Department Reserves.

August 4, 2014

To: Laurie Dove, Mayor & Members of City Council

From: Brenton Holper, Public Works Director

Subject: Recommendation for Wastewater Treatment Plant Repairs – Motor & Gear box

RECOMMENDATION

The Public Works Department recommends that the City Council authorizes the repairs to the Wastewater Treatment Plant aeration basin. The estimated total for these repairs is \$26,500.

BACKGROUND

The aeration basin is the main hub of the entire Wastewater Treatment Plant (WWTP). Simply stated, this is the area where the sewage is separated from the water. This portion of the WWTP is where the majority of the sewage treatment process occurs.

Valley Center Public Works (VCPW) staff has identified significant problems with the gear box and motor that run the North half of the aeration basin. These problems include blown seals (resulting in oil spills), constant howling noises, and water infiltration for an extended period of time. If these components were to fail, we can expect significant problems with our abilities to perform the treatment process. We could also expect to take on high expenses in order to keep the aeration basin operational due to rental fees for a large air compressor (1 month rental would cost approximately \$9,000).

VCPW staff has found that the most feasible option is a complete replacement of the motor and gear box with new units, for a combined cost of approximately \$26,500. The anticipated down time associated with replacing these units would be minimal, likely being 1-2 days. Repairs to these units were not determined to be feasible due to the cost associated with renting a large air compressor (approx.. \$18,000 for 2 months of anticipated down time for repairs to be completed), age of the units (exceeding 20 years old), and if the gear box was determined to be unrepairable we would have additional expenses.

If Public Works is authorized to move forward with these repairs, we expect it to take approximately two months in order for a new gear box and motor to be delivered. Installation of these should only take 1-2 days.

FINANCIAL CONSIDERATION

Public Works is anticipating the costs for these repairs to be approximately \$26,500. This price is based on estimate received from Midwest Electric & Machine (MEM). It is recommended that expenses associated with the proposed replacements be paid for with Sewer Department Reserves.

NEW BUSINESS

RECOMMENDED ACTION

**A. DISCUSSION REGARDING WASTEWATER
TREATMENT PLANT REPAIRS:**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to authorize repairs to Wastewater Treatment Plant, with funding from The Sewer Surplus Reserve Fund, as specified by staff.

CONSENT AGENDA

A. CHANGE TO FAITH CHURCH SPECIAL USE PERMIT:

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. CHANGE TO FAITH CHURCH SPECIAL USE PERMIT:

The original request was approved on June 16, 2015.

This is an amendment to the Special Use Permit approved on June 16, 2015 and adjusts the Movie in the Park date *from September 12th at McLaughlin Park* to **September 26th at the Lions Park Gazebo** and the inflatables will be allowed in the grass area south of the Picnic Pavilion

STAFF REPORTS

A. Finance and Administration Director Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Intern Emerson

E. City Superintendent Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Golka

H. City Attorney Arbuckle

I. Interim City Administrator Kolb

GOVERNING BODY REPORTS

A. Mayor Dove

B. Councilmember Kerstetter

C. Councilmember Cicirello

D. Councilmember Gregory

E. Councilmember McGettigan

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN