

CITY OF VALLEY CENTER

FINAL AGENDA

JULY 2, 2015

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

JULY 7, 2015

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 3**
6. **ADMINISTRATION AGENDA p 4**
 - A. Minutes p 4
 - June 9, 2015 Special Meeting p 5
 - June 16, 2015 Regular Council Meeting p 6
 - June 23, 2015 Special Meeting p 9
 - B. Appropriation Ordinance p 12
7. **PRESENTATIONS / PROCLAMATIONS p 22**
8. **PUBLIC FORUM (Citizen input and requests) p 22**
9. **APPOINTMENTS p 22**
10. **COMMITTEES, COMMISSIONS p 22**
 - A. Items for Council Review p 23
11. **OLD BUSINESS p 31**
12. **NEW BUSINESS p 31**
 - A. 2014 Audit Presentation p 31
 - B. Ordinance 1287-15; Change Zoning District Classification; 1st reading p 36
13. **CONSENT AGENDA p 39**
 - A. 2015 Midnight Swim Event p 40
14. **STAFF REPORTS p 42**
15. **GOVERNING BODY REPORTS p 46**
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the June 9, 2015 Special Meeting, June 16, 2015 Regular City Council Meeting and June 23, 2015 Special Meeting as prepared by the City Clerk.

SPECIAL COUNCIL MEETING
JUNE 9, 2015
CITY HALL
121 S. MERIDIAN

Mayor Dove called the meeting to order at 6:00 p.m. with the following members present: Lou Cicirello, Gina Gregory, Marci Maschino, Lionel Jackson, Benjamin Anderson, and Hobson.

Members Absent: Dale Kerstetter and Brendan McGettigan

Staff Present: George Kolb, Interim City Administrator
Kristine Polian, Finance and Administration Director
Warren Utecht, Community Development Director
Brenton Holper, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent

Press present: Ark Valley News

2016 BUDGET DISCUSSION

Interim City Administrator Kolb provided preliminary revenue and expense number for the General and Bond and Interest Funds. Also brought up the tax lid the legislation was considering and the affects it would have on the budget.

Police Chief Hephner presented the police department statistics over the past two years as well as the outcomes for the next two years. Budget highlights included the possibility of bring the animal control officer under the Police Department and what that would cost. Overall, Chief Hephner did not foresee too many additional needs for the department.

Community Development Director Utecht presented a brief status on the Community Development Department, stating overall no changes would occur regarding budget in 2016. However, there would be two key personnel changes taking place in 2015, as he and Compliance Officer Plant would be retiring.

Finance and Administration Director Polian presented her department's budget highlights, which included a proposed Assistant Treasurer position, indicating more redundancy and more separation would provide better controls.

Kolb reminded Council they would have to make a decision on where they felt the Animal Control would be best place; he would present some options in the near future.

Anderson moved, second by Hobson, to adjourn at 8:14. Vote yea: Unanimous. Motion carried.

Kristine A. Polian, Finance and Administration Director

REGULAR COUNCIL MEETING
June 16, 2015
CITY HALL
121 S. MERIDIAN

Mayor Dove called the meeting to order at 7:00 p.m. with the following members present: Dale Kerstetter, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: Lou Cicirello

Staff Present: George Kolb, Interim City Administrator
Kristine A. Polian, Finance and Admin Director
Mark Hephner, Police Chief
Lonnie Tormey, Fire Captain
John Emerson, Community Development Intern
Brenton Holper, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent
Joshua Golka, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Jackson moved to approve the Agenda as presented, second by Maschino, Vote yea: Unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – June 2, 2015 REGULAR CITY COUNCIL MEETING

Maschino moved to accept the minutes for the June 2, 2015 Regular City Council Meeting, as presented, second by Gregory. Vote yea: Unanimous. Motion carried.

APPROPRIATION ORDINANCE

Gregory moved to approve the Appropriation Ordinance as presented, second by Hobson. Vote Yea: Unanimous. Motion carried.

TREASURERS REPORT

Maschino moved to accept and file the Treasurers Report, second by Jackson. Vote yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

Moved to accept Maschino appointment to the Wichita Area Metropolitan Organization Board. Anderson moved to approve the appointment, second by Hobson. Vote yea: Unanimous. Motion carried.

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COMMITTEES, COMMISSIONS – None**OLD BUSINESS****NEW BUSINESS**

2016 Budget Update

Interim George Kolb presented information on the Public Improvement & Capital Projects Fund. Informed council that the fund was under funded by about 1 million dollars, that City could transfer from general fund in the 2016 & 2017 years. Spoke about rehabbing the water wells and funding a new water plant. Recommended that the Council set aside 1 million dollars for the funding of the Community Center. 5th st to Broadway, WAMPO to match 80% of the street project.

Lonnie Tormey presented Fire Department 2016 Budget

Fire Department is requesting 2 additional full time Firefighters to help stagger 12 hour shifts and made reference to ISO Standards that 3 paid on call firefighters are equivalent to 1 full time firefighter.

Neal Owings presented Parks & Public Buildings 2016 Budget. Stated that there is minimal change from the 2015 budget. Requesting a recoup to the old public works building for storage and a new vehicle for the Parks & Public Buildings Department.

Brent Holper presented Public Works 2016 Budget

Sewer Request that the Lift Stations are in need of extra funding to make the 6 lift station safer by installing safety gates. Currently only 1 is equipped with a safety gate. Building repairs at the sewer treatment plant.

Street Request additional funds for system improvements to roads and drainage issues. 3 to 4 blocks of city roads completely rebuild residential streets or 10 to 12 blocks of mill overlay.

Water Requests water meter replacement program to help with accuracy and cuts down on staff time of reading meters with the cost of close to \$200,000.00.

Council member Jackson wanted to issue a Thank you to the city crew for the barricades from the flooding on main.

Interim Kolb advised council of the next special meeting next week

CONSENT AGENDA

Maschino moved to approve the Consent Agenda as presented, second by Jackson, Vote yea: Unanimous. Motion carried.

STAFF REPORTSFINANCE AND ADMIN DIRECTOR POLIANCHIEF MARK HEPNER

Informed council that Sedgwick County Sheriff Department had donated a cage for the K-9 Unit.

CHIEF TORMEY

COMMUNITY DEVELOPMENT DIRECTOR INTERN EMERSONCITY SUPERINTENDENT HOLPERPARKS AND PUBLIC BUILDING SUPERINTENDANT OWINGSCITY ENGINEER GOLKACITY ATTORNEY ARBUKLE

Updated council that the Marquez case has come to a close and that they would no longer be allowed to have outdoor musical concerts and that they are currently not holding any more horse races.

CITY ADMINISTRATOR KOLB

Reported that the sidewalk meeting that occurred last week discussed that tension is starting to calm down and relationship are starting to be built. He stated that we are currently waiting on the 30% milestone from KDOT on the revised plan.

GOVERNING BODY REPORTSMAYOR DOVE

Invited fellow council and the community to a presentation of a service dog to a wounded serviceman at McLaughlin park Thursday June 18, 2015 at 2:00 p.m. organized by the American Legion and thanked department heads with assists.

COUNCILMEMBER KERSTETTERCOUNCILMEMBER CICIRELLOCOUNCILMEMBER GREGORYCOUNCILMEMBER MCGETTIGANCOUNCILMEMBER MASCHINOCOUNCILMEMBER JACKSONCOUNCILMEMBER ANDERSONCOUNCILMEMBER HOBSON

Wanted to thank everyone involved with putting the budget together thank you and good job!

ADJORN -

Hobson moved to adjourn, second by Jackson. Vote Yea: Unanimous.

Meeting adjourned at 8:37 PM.

Amanda Park, Accounting Clerk II, Acting City Clerk

SPECIAL COUNCIL MEETING
JUNE 23, 2015
PUBLIC WORKS
545 W. CLAY STREET

Mayor Dove called the meeting to order at 6:12 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Marci Maschino, Lionel Jackson, and Al Hobson.

Members Absent: Benjamin Anderson.

Staff Present: George Kolb, Interim City Administrator
Kristine Polian, Finance and Administration Director
Mark Hephner, Police Chief
Brenton Holper, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent

Press present: Chris Strunk, Ark Valley

DISCUSSION- 2016 BUDGET

Interim City Administrator Kolb provided Council with a draft of the 2016 Annual Budget and Millage Options. Kolb first stated that the City received a preliminary assessed value today, which is approximately less than 2%. Kolb then stated that the Kansas Legislature passed a tax lid which would affect the City's ability to increase levy.

Regarding the budget, Kolb stated that there are a lot of funds that either have a significant amount of funds or have an insignificant amount of funds. Finance and Administrator Polian will review these later in the meeting and make recommendations. Kolb did state that the Employee Benefits Fund has enough funds to cover three years.

Kolb discussed the three options for millage with three different assessed values. Kolb's recommendation is option 1 and recommends that all other funds remain the same. Stated his recommendation to decrease Bond/Interest and increase the General Fund.

Kolb recommends the expenditures for an Assistant Treasurer position and to create a new position of Code Enforcement, Building Inspection and Zoning.

Stated that the Police Department has requested a new patrol car, Kolb recommends this and that the purchase be made under the Special Equipment Fund for \$25,000.00.

Stated that the Fire Department is requesting two additional firefighters. Kolb is not recommending this at this time. He is requesting further analysis of the types of calls and the frequency of calls from the Fire Department to make a better assessment.

Kolb stated that he recommends a position of Animal Control/Storm Water Management and that this position would fall under the Streets Department.

Kolb recommends increasing the General Fund from \$75,000 to \$125,000.

Council Members Maschino, Cicirello, Kerstetter, Hobson and Jackson offered feedback.

Finance and Administration Director Polian presented fund balance recommendations. First, stated that with the library, they set the expense higher than the revenue. Now, \$60,000 has built up over the years and it needs to be paid to the library. Polian that went through funds that need to be dissolved or kept the same.

Stated that the Park Beatification Fund has funds and something needs to be done in the near future. The Capital Improvement Fund and the Capital Projects Fund need to be merged.

Stated that the Solid Waste Fund has a very healthy fund balance without having a lot of expenditures and recommends putting the funds in Equipment Reserve Funds.

Council Members Kerstetter, Cicirello, Gregory, McGettigan, Maschino, Jackson and Hobson offered feedback.

Polian stated that if the Council did not have any further recommendations or disagree with any recommendation stated today, then they would proceed with preparing a final budget

Maschino moved to adjourn, second by Hobson, Vote yea: unanimous. Motion carried.

Meeting adjourned at 8:10 PM.

Tiffany Walton-Hoft, Court Clerk, Acting City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the June 9, 2015 Special Meeting, June 16, 2015 Regular Council Meeting and June 23, 2015 Special Meeting as presented / amended.

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A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 03 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

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0003	CATHERINE A. SEXTON							
	C-CHECK CATHERINE A. SEXTON	VOIDED	V 6/12/2015			045611		1,125.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	1,125.00CR	1,125.00CR	0.00

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BANK: * TOTALS:	1	1,125.00CR	0.00	0.00

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0035	BARRY ARBUCKLE							
I-201506016069	BARRY ARBUCKLE	R	6/12/2015	800.00		045593		800.00
0061	EDNA BUSCHOW							
I-201506116098	2015 COUNTY TAX DISBURSEM	R	6/12/2015	85,147.07		045594		85,147.07
0076	KANSAS SECRETARY OF STATE							
I-201506116104	POLIAN NOTARY RENEWAL	R	6/12/2015	25.00		045595		25.00
0077	KANSAS OFFICE OF THE TREASURER							
I-201506116102	MAY 2015 FEES	R	6/12/2015	1,266.00		045596		1,266.00
0091	MIES CONSTUCTION INC							
I-201506116107	VC ESTATES PHASE 4	R	6/12/2015	41,048.95		045597		41,048.95
0153	THE ARK VALLEY NEWS							
I-201506116094	PUBLICATIONS	R	6/12/2015	117.12		045598		117.12
0157	BOB KELLET INSURANCE AGENT							
I-201506116105	POLIAN NOTARY RENEWAL	R	6/12/2015	50.00		045599		50.00
0196	P E C (PROFESSIONAL ENGINEERIN							
I-201506116108	APRIL 2015 SERVICE	R	6/12/2015	535.73		045600		
I-201506116109	VALLEY CREEK EST MULT PRJ	R	6/12/2015	9,047.65		045600		
I-201506116110	EMPORIA SIDEWALK	R	6/12/2015	9,800.00		045600		
I-201506116111	VC FORD ST IMPROVEMENTS	R	6/12/2015	35,031.81		045600		54,415.19
0257	CNA SURETY							
I-201506116099	WALTON-HOFT NOTARY	R	6/12/2015	50.00		045601		
I-201506116100	NOTARY POLICY THRU AUG 16	R	6/12/2015	212.50		045601		
I-201506116103	JOHNSON BOND	R	6/12/2015	50.00		045601		312.50
0315	WASTE MANAGEMENT OF WICHITA							
I-201506116101	MAY 2015 SOLID WASTE	R	6/12/2015	30,292.45		045602		30,292.45
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-201506016068	CHRISTOPHER MICHAEL LEE DAVIS,	R	6/12/2015	125.00		045603		125.00
0538	ARLAN COMPANY, INC.							
I-201506116091	POOL CHEMICALS	R	6/12/2015	833.00		045604		833.00
0542	GIANT COMMUNICATIONS							
I-201506116090	JUNE 2015 SERVICES	R	6/12/2015	1,533.52		045605		1,533.52

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0652	UTILITY CONTRACTORS INC							
I-201506116106	MERIDIAN PROJECT	R	6/12/2015	680,384.76		045606		680,384.76
0654	FRY & ASSOCIATES, INC.							
I-201506116092	PLAYGROUND EQUIPMENT	R	6/12/2015	4,698.40		045607		4,698.40
0156	BEALL & MITCHELL, LLC							
I-201506186121	MAY 2015 PROSECUTION FEES	R	6/19/2015	1,500.00		045612		1,500.00
0295	PETTY CASH							
I-201506186117	PETTY CASH PUBLIC SAFETY	R	6/19/2015	55.99		045613		55.99
0530	GALLAGHER BENEFIT SERVICES, IN							
I-201506186120	JUNE 2015 BENEFITS	R	6/19/2015	284.00		045614		284.00
0648	SPANGENBERG PHILLIPS TICE ARCH							
I-201506186122	VALLEY CENTER COMMUNITY	R	6/19/2015	6,000.00		045615		6,000.00
0662	QUALITY TURF MANAGEMENT LLC							
I-201506186115	LOT 1 & 2 BLOCK 2 RIVERDE	R	6/19/2015	75.00		045616		75.00
0666	DANNY PARK							
I-201506186116	7 X 9 CHERRY PLAQUE	R	6/19/2015	25.00		045617		25.00
1	VRTISKA, TYLER J							
I-000201506186112	VRTISKA, TYLER J:	R	6/19/2015	185.00		045620		185.00
0270	INTRUST CARD CENTER							
I-201506236125	JUNE 2015 STATEMENT	R	6/23/2015	30,912.41		045621		30,912.41
0085	LAURIE B WILLIAMS							
I-REB201506116097	CASE # 13-12943	R	6/23/2015	200.00		045622		200.00
0210	SECURITY BENEFIT							
I-SCB201506116097	DEFERRED COMPENSATION	R	6/23/2015	50.00		045623		50.00
0372	U S DEPT OF EDUCATION							
I-MTG201506116097	AGENCY TRACK NO 1018409186	R	6/23/2015	134.53		045624		134.53
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201506116097	CASE # 11LWAD00059	R	6/23/2015	67.00		045625		67.00
0025	MIKE JOHNSON SALES, INC.							
I-201506256131	MISC NAME PLATES	R	6/26/2015	91.40		045626		91.40
I-201506256136	BUSINESS CARDS EMERSON	R	6/26/2015	38.00		045626		129.40

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0091	MIES CONSTRUCTION INC							
I-201506256135	VALLEY CREEK PHASE 4	R	6/26/2015	4,808.65		045627		4,808.65
0138	PBHOLAIDE CO INC							
I-201506256144	ELECTRIC SRVC GAS PUMPS	R	6/26/2015	1,237.91		045628		1,237.91
0196	P E C (PROFESSIONAL ENGINEERIN							
I-201506256138	VC FORD STREET IMPROVEMEN	R	6/26/2015	34,705.11		045629		
I-201506256139	VALLEY CREEK ESTATES 3RD	R	6/26/2015	6,540.32		045629		
I-201506256140	VALLEY CREEK ESTATES 3RD	R	6/26/2015	1,624.49		045629		
I-201506256141	VALLEY CREEK ESTATES 3RD	R	6/26/2015	7,592.85		045629		
I-201506256142	MAY 2015 SERVICES	R	6/26/2015	1,018.60		045629		51,481.37
0204	PITNEY BOWES							
I-201506256137	POSTAGE REFILL	R	6/26/2015	604.50		045630		604.50
0239	A T & T KANSAS							
I-201506256127	6/9 THRU 7/8/15 SERVICES	R	6/26/2015	1,037.07		045631		
I-201506256128	6/9 THRU 7/8 VALLEY CREE	R	6/26/2015	91.50		045631		
I-201506256129	6/9 THRU 7/8 DES SUBSTATI	R	6/26/2015	100.50		045631		1,229.07
0254	CITY OF WICHITA							
I-201506256143	MAY 9 TO JUNE 9, 2015	R	6/26/2015	37,295.90		045632		37,295.90
0328	UCI - UTILITY CONSULTANTS							
I-201506256134	PRE EMPOLYMENT RAINS	R	6/26/2015	15.00		045633		15.00
0662	QUALITY TURF MANAGEMENT LLC							
I-201506256130	565 W CLAY	R	6/26/2015	90.00		045634		
I-201506256133	7010 N CHAPARRAL	R	6/26/2015	485.00		045634		575.00
0667	ENVIROMENTAL & PROCESS SYSTEMS							
I-201506256132	PIRANHA PUMP & KIT	R	6/26/2015	5,076.50		045635		5,076.50
0032	AFLAC							
I-AF 201506116097	SUPPLEMENTAL INSURANCE	R	6/26/2015	73.19		045636		
I-AF 201506246126	SUPPLEMENTAL INSURANCE	R	6/26/2015	73.22		045636		
I-AFC201506116097	SUPPLEMENTAL INSURANCE	R	6/26/2015	68.16		045636		
I-AFC201506246126	SUPPLEMENTAL INSURANCE	R	6/26/2015	68.16		045636		
I-AFD201506116097	SUPPLEMENTAL INSURANCE	R	6/26/2015	86.79		045636		
I-AFD201506246126	SUPPLEMENTAL INSURANCE	R	6/26/2015	86.79		045636		
I-AFO201506116097	SUPPLEMENTAL INSURANCE	R	6/26/2015	12.35		045636		
I-AFO201506246126	SUPPLEMENTAL INSURANCE	R	6/26/2015	12.35		045636		481.01

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VENDOR SET: 02 City of Valley Center

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0354	LOYAL AMERICAN LIFE INSURANCE							
I-ACC201506116097	LOYAL AMERICAN ACCIDENT	R	6/26/2015	6.35		045637		
I-ACC201506246126	LOYAL AMERICAN ACCIDENT	R	6/26/2015	6.35		045637		
I-CNC201506116097	LOYAL AMERICAN CANCER	R	6/26/2015	13.97		045637		
I-CNC201506246126	LOYAL AMERICAN CANCER	R	6/26/2015	13.97		045637		40.64
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS201506116097	DENTAL INSURANCE	R	6/26/2015	173.79		045638		
I-DDS201506246126	DENTAL INSURANCE	R	6/26/2015	142.65		045638		
I-DEC201506116097	DENTAL INSURANCE	R	6/26/2015	61.84		045638		
I-DEC201506246126	DENTAL INSURANCE	R	6/26/2015	61.84		045638		
I-DES201506116097	DENTAL INSURANCE	R	6/26/2015	156.85		045638		
I-DES201506246126	DENTAL INSURANCE	R	6/26/2015	188.22		045638		
I-DFM201506116097	DENTAL INSURANCE	R	6/26/2015	630.72		045638		
I-DFM201506246126	DENTAL INSURANCE	R	6/26/2015	630.72		045638		2,046.63
0511	COVENTRY HEALTH CARE, INC.							
I-M1E201506116097	MEDICAL INSURANCE- EMP COST	R	6/26/2015	30,395.56		045639		
I-M1E201506246126	MEDICAL INSURANCE- EMP COST	R	6/26/2015	20.10		045639		
I-M1F201506116097	MEDICAL INSURANCE- EMP COST	R	6/26/2015	189.96		045639		
I-M1F201506246126	MEDICAL INSURANCE- EMP COST	R	6/26/2015	189.96		045639		
I-M1S201506116097	MEDICAL INSURANCE- EMP COST	R	6/26/2015	43.22		045639		
I-M1S201506246126	MEDICAL INSURANCE- EMP COST	R	6/26/2015	129.66		045639		30,968.46
0566	SURENCY LIFE AND HEALTH							
I-VES201506116097	VISION INSURANCE	R	6/26/2015	8.84		045640		
I-VES201506246126	VISION INSURANCE	R	6/26/2015	8.84		045640		
I-VMC201506116097	VISION INSURANCE	R	6/26/2015	61.93		045640		
I-VMC201506246126	VISION INSURANCE	R	6/26/2015	16.62		045640		
I-VME201506116097	VISION INSURANCE	R	6/26/2015	77.78		045640		
I-VME201506246126	VISION INSURANCE	R	6/26/2015	23.10		045640		
I-VMF201506116097	VISION INSURANCE	R	6/26/2015	96.84		045640		
I-VMF201506246126	VISION INSURANCE	R	6/26/2015	80.70		045640		
I-VMS201506116097	VISION INSURANCE	R	6/26/2015	29.04		045640		
I-VMS201506246126	VISION INSURANCE	R	6/26/2015	48.40		045640		
I-VSS201506116097	VISION INSURANCE	R	6/26/2015	4.22		045640		
I-VSS201506246126	VISION INSURANCE	R	6/26/2015	4.21		045640		460.52

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VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-------------	------	--------	------------	----------------	----------	----------	--------------	--------------

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	42	1,076,988.45	0.00	1,076,988.45
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	42	1,076,988.45	0.00	1,076,988.45

7/01/2015 1:10 PM

A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0003	CATHERINE A. SEXTON							
I-201506116095	SENIOR CENTER COORDINATOR	R	6/12/2015	1,125.00		045608		1,125.00
0038	WARREN UTECHT							
I-201506116093	COPAY REIMBURSEMENT	R	6/12/2015	26.00		045609		26.00
0069	GINA GREGORY							
I-201506116096	KTA FEES GOVERNING BODY	R	6/12/2015	4.50		045610		4.50
0003	CATHERINE A. SEXTON							
I-201506016070	CATHERINE A. SEXTON	V	6/12/2015	1,125.00		045611		1,125.00
0003	CATHERINE A. SEXTON							
M-CHECK	CATHERINE A. SEXTON	VOIDED	V 6/12/2015			045611		1,125.00CR
0070	FERNETTA PHILLIPS							
I-201506186113	MISC RECEIPT RETIREMENT	R	6/19/2015	221.79		045618		221.79
0071	STEVE MERTINS							
I-201506186119	POSTAGE REIMBURSEMENT	R	6/19/2015	16.95		045619		16.95

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	2,519.24	0.00	1,394.24
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	1,125.00CR	1,125.00CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	5	1,394.24	0.00	1,394.24
BANK: APBK TOTALS:	47	1,078,382.69	0.00	1,078,382.69
REPORT TOTALS:	48	1,077,257.69	0.00	1,078,382.69

7/01/2015 1:10 PM

A/P HISTORY CHECK REPORT

PAGE: 8

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 045593 THRU 045640
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

ADMINISTRATION AGENDA
RECOMMENDED ACTION

B. APPROPRIATION ORDINANCE:

RECOMMENDED ACTION:

Staff recommends motion to approve the July 7, 2015 Appropriation Ordinance as presented / amended.

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW:

- Planning Commission / Zoning Board of Appeals
 - June 23, 2015 Board Meeting Minutes

PLANNING COMMISSION/ZONING BOARD OF APPEALS
VALLEY CENTER

Tuesday, June 23, 2015, 7:00 P.M.
CITY HALL, 121 S. MERIDIAN

CALL TO ORDER: Chairperson Park called the meeting to order at 7:00 p.m. with the following members present: Danny Park, Ronald Colbert Sr., Scot Phillips, Terry Nantkes, Matt Stamm, Ben Neaderhiser, Don Bosken, Gary Janzen and Del James.

Staff Present: John Emerson and Fernetta Phillips

Meeting started with the Pledge of Allegiance to the American Flag.

AGENDA: A Motion was made by Commissioner Colbert and seconded by Commissioner Stamm to set the agenda. Motion passed unanimously.

APPROVAL OF DRAFT MINUTES:

A motion was made by Commissioner Janzen, seconded by Commissioner Colbert to accept the May 26, 2015 draft minutes as written. Motion passed unanimously.

COMMUNICATIONS: None

PUBLIC HEARINGS:

Rezoning 2015-01 Dora Mae Mooberry petitioning for Public Hearing to consider a rezoning of 110 and 112 W 4th St. from R-1B Single-Family to R-2 Two-Family Residential District.

John Emerson stated the property's Present Zoning is R-1B Single-Family District. The Proposed Zoning is R-2 Two-Family Residential District. John stated the applicant wants to sell 110 and 112 W 4th St. as a duplex.

John discussed the following excerpts from the Zoning Regulations

Review Criteria for a Zoning Amendment per 17.11.01.H (*criteria in italics*)

1. *What is the character of the subject property and the surrounding neighborhood in relation to existing uses and their condition?*

The property is located near Meridian and 4th St. It is of comparable quality to the surrounding residential neighborhood. Generally the neighborhood is single-family, although within the same block there is a four-plex and First Methodist Church with an attached school. The block is generally mixed-use.

2. *What is the current zoning of the subject property and that of the surrounding neighborhood in relationship to the requested change?*

a. The current zoning is R-1B One Family Residential. The surrounding zoning and land uses are as follows:

- North: R-1B One-Family Residential (single family)
- South: R-1B One-Family Residential (single family)
- East: R-1B One-Family Residential (single family)
- West: R-3 Multi-family (four-plex)

3. *Is the length of time that the subject property has remained undeveloped or vacant as zoned a factor in the consideration?*

N/A

4. *Would the request correct an error in the application of these regulations?*

Yes, the duplex was built without proper zoning.

5. *Is the request caused by changed or changing conditions in the area of the subject property and, if so, what is the nature and significance of such changed or changing conditions?*

No, there no changing conditions.

6. *Do adequate sewage disposal and water supply and all other necessary public facilities including street access exist or can they be provided to serve the uses that would be permitted on the subject property?*

Yes, all utilities are extended to this property.

7. *Would the subject property need to be platted or replatted or in lieu of dedications made for rights-of-way, easements, and access control or building setback lines?*

Yes, included with application is a lot-split, splitting the lot.

8. *Would a screening plan be necessary for existing and/or potential uses of the subject property?*

Not Applicable

9. *Is there suitable vacant land or buildings available or not available for development that currently has the same zoning?*

Not Applicable

10. *If the request is for business or industrial uses, are such uses needed to provide more services or employment opportunities?*

Not applicable

11. *Is the subject property suitable for the uses in the current zoning to which it has been restricted?*

No, the two-family is nonconforming. The re-zoning will conform the property to the use of said property.

12. *To what extent would the removal of the restrictions, i.e., the approval of the zoning request detrimentally affect other property in the neighborhood?*

Pre-existing condition.

13. *Would the request be consistent with the purpose of the zoning district classification and the intent and purpose of these regulations?*

Yes. This rezoning would create a buffer from non-residential land uses to the west.

14. *Is the request in conformance with the Comprehensive Plan and does it further enhance the implementation of the Plan?*

The request is consistent with the Comprehensive plan.

15. *What is the nature of the support or opposition of the request?*

- The city planning staff supports this rezoning. Notices were sent out to surrounding property owners but no one has contacted the City questioning the change.
- Other public comments in support or opposition will not be known until the public hearing.

16. *Is there any information or are there recommendations on this request available from professional persons or persons with related expertise which would be helpful in its evaluation?*

No

17. *By comparison, does the relative gain to the public health, safety and general welfare outweigh the loss in value or the hardship imposed upon the applicant by not approving the request?*

Yes, this is a good location for a duplex rental unit.



Community Development staff recommends approval of re-zoning application Z-2015-01 because it is consistent with the Comprehensive Plan, neighborhood, and is an existing use that will not change.

Chairperson Danny Park opened the hearing for comments from the public at 7:04 pm. There weren't public comments and Chairperson Danny Park closed the public hearing at 7:05 pm. Based on the City Staff recommendations, public comments and discussion by the Planning Commission, Commissioner Janzen made a motion to approve Rezoning 2015-01 that would rezone 110 and 112 W 4th St. from R-1B to R-2. The motion was seconded by Commissioner Colbert. The vote was unanimous and motion was passed.

Variance request V-2015-01 requested by Dora Mae Mooberry to grant front, side, and rear-yard setback variances for 110 and 112 W 4th St., and 507 N. Meridian Ave.

John Emerson stated the Petitioner is requesting a variance of Parcel A of 2 feet on West side lot line, and .12 feet on front yard. On single family parcel "B," 21 foot variance on front yard and 9 feet variance on backyard. Lot area variance for single family is 1,989.2 sq. ft.

The Applicant's reasons for Special Use Request Parcel "A" Front-yard setback in requested R-2 zoning category is 25 ft. The lot split submitted for review shows the front-yard setback is .12 feet short of the minimum requirement. In addition western side-yard is shown as 4 ft. which is 2 ft. short of the minimum standard.

Parcel "B"

Minimum rear-yard setback in R1-B is 20 ft., whereas the parcel requires a 9 ft. variance. The platted lot owned by the petitioner cannot meet the 6,500 square foot area requirement for a single-family in the R-1B Single-Family Zoning District because it shares a lot with a second principle building. When split it cannot meet the standard. Additional complications are associated with the legal descriptions on Meridian Ave. which shows substantially more right of way than normal. The lot area of Parcel "B" is 4,510.8 sq. ft. The petitioner's proposed footprint for the duplex meets all side, rear, and two front yard setbacks.

John read the following standards for a Variance:

Review Standards for a Variance per 17.10.08.D. (standards in italics)

- a. *That granting of the variance will not adversely affect the rights of adjacent property owners or residents.*

This is an existing situation of many years. Shortage of setback minimum standards will not affect adjacent properties.

- b. *That the variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zoning district, and is not created by an action or actions of the property owner or the applicant.*

There was uncertainty to how this ordinance violation occurred. It is being corrected at this time to give the property owner the ability to sell the two buildings separately.

- c. *That strict application of the provisions of these regulations from which a variance is requested will constitute unnecessary hardship upon the property owner represented in the application.*

The request for variances satisfies regulatory requirements.

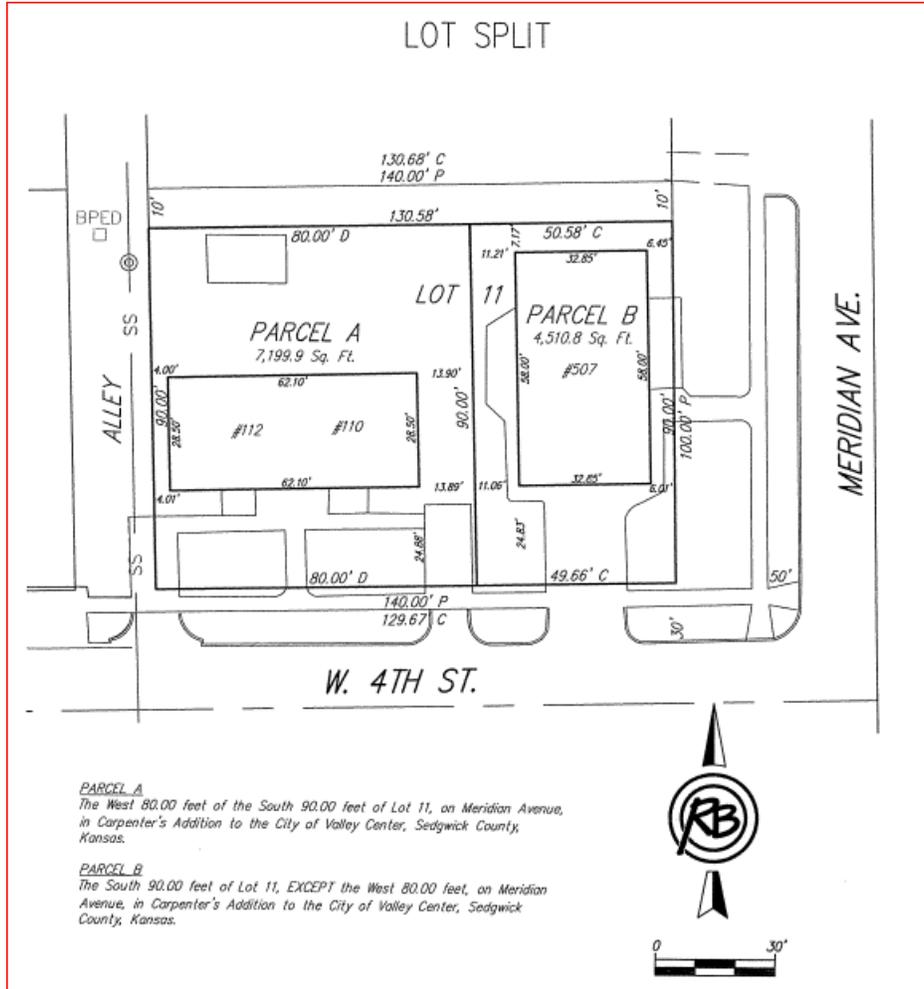
- d. *That the variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity or general welfare.*

The variances will only impact separation of the two units and not surrounding properties.

- e. *That granting the variance desired will not be opposed to the general spirit and intent of these regulations.*

Setbacks are designed to grant sufficient open space around each building. Setbacks in this situation are not significant and will continue to meet the intent of the law.

Map showing approximate possible footprint of building with all setbacks met from side, front and accessory building.



Staff recommends approval.

Chairperson Danny Park opened hearing for comments from the public at 7:09pm. There weren't any public comments. Chairperson closed the public hearing at 7:10pm.

Based on the City Staff recommendations, public comments and discussion by the Planning Commission, Commissioner Nantkes made a motion to approve the Variance 2015-01 that would grant front, side, and rear-yard setback variances for 110 and 112 W 4th St., and 507 N. Meridian Ave. The motion was seconded by Commissioner Neaderhiser. The vote was unanimous.

NEW BUSINESS

Lot Split 2015-01 Dora Mae Mooberry, Dividing 110 and 112 W 4th St. from 507 N. Meridian.

John stated Dora Mooberry is petitioning for a lot split to separate a duplex (110 and 112 W 4th St.) from a single-family home to the East located at 507 N. Meridian as shown on the map below:



Due to the petitioner's desire to split lot 11 into two separate parcels; this lot split must be reviewed by the Planning Commission, per the City of Valley Center's Subdivision Ordinance:

"The dividing of a lot in a recorded plat or replat of a subdivision into not more than two parcels which creates an additional lot and meets the criteria established within these regulations."

This is a corner lot, therefore two frontages are involved. Parcel "A" faces 4th St. containing a duplex. Parcel B has two frontages facing 4th St. and Meridian and contains a single-family dwelling. Neither parcel meets zoning regulations for setbacks; Parcel "B" does not meet area requirements. A variance request has been submitted with this application to address the lack of setbacks and area requirement.

A public notice was sent out to adjacent property owners. One response was received but no concerns were declared. Commissioner Colbert questioned if there were any negative responses. John Emerson stated the only response was questioning the exact location of the property.

Commissioner Janzen questioned when was the house and duplex built? John Emerson stated he was not sure the exact dates. Commissioner Nantkes stated he thought the duplex and house was built back in the 1960's.

Commissioner Janzen questioned if the properties were on separate water and sewer. John Emerson stated the house and duplex had separate water and sewer.

Based on the City Staff recommendations, and discussion by the Planning Commission, Commissioner Janzen made a motion to approve the Lot Split 2015-01 Dora Mae Mooberry, Dividing 110 and 112 W 4th St. from 507 N. Meridian. The motion was seconded by Commissioner Stamm. The vote was unanimous.

Appointment of Planning Commission Secretary.

Chairperson Danny Park stated the secretary's position usually was the Community Developer in the past and wanted to keep the position that way. Commissioner Gary Janzen made a motion to nominate John Emerson, Community Development Intern as secretary. Motion was seconded by Matt Stamm. Vote was unanimous.

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

COMMITTEE AND STAFF REPORTS

John Emerson informed the Commissioners the Sedgwick County Board of Commissioners had heard an application of amendment to the Unified Zoning Code, which would have altered the zoning area of influence in the County. The effect of which would be preventing municipalities from influencing zoning issues outside city borders but within the zoning area of influence. There was no action on the amendment at the Board of County Commissions. John stated if the Planning Commissioners wanted to respond to this amendment City Administrator George Kolb offered to help compile a letter. Commissioner Parks requested this issue be put on the next Planning Commission meeting.

ITEMS BY PLANNING COMMISSION/ZONING BOARD OF APPEALS MEMBERS:

Ron Colbert asked John Emerson if there was a list of items for the Planning Commission to discuss for the rest of the year. John stated he would compile a list and send to the commissioners. Commissioner Colbert gave an update on the Marquez case. He stated the Judge had ruled in favor of the City of Valley Center, but the Judge gave Marquez a chance to appeal the ruling. Commissioner Colbert stated information discussed in the past year would be invalid if Marquez appeals.

Gary Janzen-nothing

Matt Stamm-nothing

Danny Park-nothing

Del James-nothing

Don Bosken-nothing

Terry Nantkes-nothing

Scot Phillips-nothing

Ben Nederhiser-nothing

ADJOURNMENT OF THE PLANNING COMMISSION/ZONING BOARD OF APPEALS

Motion made by Commissioner Janzen, Commissioner Stamm seconded and passed unanimously.

Time of adjournment: 7:21 p.m.

OLD BUSINESS**NEW BUSINESS****A. 2014 AUDIT PRESENTATION:**

Mize Houser & Company, Independent Auditors for The City, will be presenting the 2014 Financial Statement and address any recommendation they may have.

The 2014 Audit is on file at City Hall

- Auditor's Deficient Letter
- Auditor's Comments to Management
- Response to Management Letter



Mayor and City Council
City of Valley Center, Kansas

In planning and performing our audit of the financial statements of the City of Valley Center, Kansas, as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the City's internal control to be significant deficiencies:

We recommend that the Police Department implement internal controls over issuing ticket books to police officers, including procedures for making sure only one ticket book belongs to one officer and having the officers check in used ticket books. Additionally, procedures should include keeping the books in a designated and secure area accessible only by the individuals responsible for issuing ticket books. Tickets should be issued in numerical order and voided tickets or gaps in ticket numbers issued should be reconciled and researched on a regular basis. In addition we also recommend the following:

- a. Tickets issued should be reconciled between the police department record system and the municipal court software system by case type.
- b. Case files for all violators should contain detailed and accurate notes regarding the setting/changing of fees and/or violations and they should clearly indicate the individual making such decisions through signatures or initials.
- c. Tickets written for no proof of motor vehicle liability insurance should clearly document the initial violations that prompted the stop and clearly indicate the proper statute and fine for such violations.
- d. The fines for violations populated within the municipal court software system should be checked and reconciled to the proper fines as designated by city or state statute.

Additionally, in the municipal court cash receipt procedures, the same person should not be receipting cash, depositing cash into the bank and recording the receipt into the accounting system.

This communication is intended solely for the information and use of the Mayor, City Council and other members of management of Valley Center, Kansas and is not intended to be and should not be used by anyone other than these specified parties.

Mize Houser Company PA

Certified Public Accountants
June 24, 2015

www.mizehouser.com ■ mhco@mizehouser.com
534 S Kansas Ave, Suite 700 ■ Topeka, KS 66603-3465 ■ 785.233.0536 p ■ 785.233.1078 f
534 S Kansas Ave, Suite 400 ■ Topeka, KS 66603-3454 ■ 785.234.5573 p ■ 785.234.1037 f
7101 College Blvd, Suite 900 ■ Overland Park, KS 66210-1984 ■ 913.451.1882 p ■ 913.451.2211 f
211 E Eighth Suite A ■ Lawrence, KS 66044-2771 ■ 785.842.8844 p ■ 785.842.9049 f



AUDITOR'S COMMENTS TO MANAGEMENT

Mayor and City Council
City of Valley Center, Kansas

In planning and performing our audit of the financial statements of the City of Valley Center, Kansas, as of and for the year ended December 31, 2014, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.

However, during our audit, we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. This letter does not affect our report dated June 24, 2015, on the financial statements of the City of Valley Center, Kansas.

We will review the status of these comments during our next audit engagement. We have already discussed the comments and suggestions with various City personnel, and we will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

1. During the surprise audit of random personnel files, it was discovered that one individual only had one form of identification on file with the I-9, where two forms are required. We recommend that the City retain personnel records according to all applicable laws and regulations.
2. We noted during the credit card test that sales tax had been paid and gift cards had been purchased for employees. Gift cards provided to employees are considered compensation by the IRS and the City should review its processes for IRS compliance.
3. We recommend review of independent contractors to ensure they are properly classified.
4. During our audit, we noted that one check appears to not have been approved by the City Council. We recommend the City Council review and approve appropriation ordinances to ensure checks are not skipped from one approved appropriation ordinance to the next approved appropriation ordinance.

This report is intended for the use of the mayor, city council and other members of management of Valley Center, Kansas and should not be used by anyone other than these specified parties.

Mize & Houser Company PA

Certified Public Accountants

Lawrence, Kansas
June 24, 2015



It is the Finance and Administration staff's utmost goal to protect the taxpayers' money, maintain total transparency and provide accurate and timely financial reports to the citizens and Governing Body of Valley Center. To reinforce that goal, an independent audit is conducted annually to ensure proper internal controls are in place to provide further confidence that goal is being met. Please find below the responses to any concerns or deficiencies the auditors found during the 2014 Annual Independent Audit conducted by Mize Houser.

In response to the audit management letter dated June 24, 2015, we submit the following responses regarding the comments therein:

1. When the City hires new employees, two forms of identification are obtained as required by law. We are uncertain as to why only one form of identification was on file for this employee; we will continue to obtain and keep on file two forms of identification for our new hires.
2. Regarding the sales tax, we believe any sales tax paid by the City is insignificant when taken as a whole; nevertheless, we will continue to monitor purchases for sales tax and provide exemption information to vendors as needed.
Regarding the gift cards, we will research the taxability of gifts provided at future holiday parties to be sure we are compliant with applicable IRS regulations.
3. We have reviewed classification of independent contractors and believe the classification to be appropriate under the circumstances.
4. We will monitor the appropriation ordinances to be sure all check numbers are approved by the City Council.

In response to the audit management letter outlining significant deficiencies, we submit the following responses regarding the comments therein:

1. Currently ticket books are logged and signed out by each individual officer; this practice will continue. Effective January 1, 2016, the case number assigned to each ticket in the court software will match the number on the physical ticket (case numbers are currently system

generated) and will be audited by the Court Clerk on a monthly basis. Any missing tickets will be identified by a separate party outside of the police department, providing accurate separation.

- a. Effective immediately, a police department supervisor will provide to the Court Clerk monthly reports for all citations from the Records Management System located at the police department, who will reconcile those citations to the citations entered into the court software.
 - b. Effective immediately, a new document has been added to all case files, in which the prosecuting attorney and judge will be clearly identified as being the individual making notes and signing orders.
 - c. Effective immediately, it is mandatory all officers document the specific reason that initiated the traffic stop, regardless if that reason is actually cited. Though not required by law, Valley Center Police Department believes this is a best management practice that minimizes potential exposure to the City.
 - d. All fines are audited each year and confirmed during ticket entry process. It is unclear why some fines were not coded accurately, but the practice of auditing the fines will continue.
2. It is the Finance Department's goal to provide as much separation of duties in regards to cash management and payment receipts as possible. The current practice since moving the Court Clerk to City Hall is to have a separate individual deposit all cash into the bank. On very rare occasions, due to staff shortage, the Court Clerk must deposit cash into the bank that she has collected throughout the day. It is also this staff shortage that makes it difficult to maintain total separation of duties in cash management; however, progress is continually being made to improve the process as we are able.

Thank you for your conducted support. We look forward to serving the citizens and Governing Body in any way possible.

Sincerely,

Kristine Polian

Finance and Administration Director

NEW BUSINESS**B. ORDINANCE 1287-15; CHANGE ZONING DISTRICT CLASSIFICATION, 1ST READING:**

An Ordinance changing the Zoning District Classification of Certain property located in the City of Valley Center, Kansas, under the authority granted by the Zoning Regulation of The City.

- Ordinance 1287-15

ORDINANCE NO. 1287-15

AN ORDINANCE CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE CITY OF VALLEY CENTER, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE CITY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1. Having received a recommendation from the Valley Center City Planning Commission on Case No. Z-2015-01, and proper notice having been given and hearing held as provided by law and under authority and subject to the provisions of the amended Zoning Regulations of the City as approved by Ordinance No. 1279-14, the zoning district classification of the property legally described herein is changed as follows:

Change of zoning district classification from R-1B Single Family Residential District to R-2 Two-Family Residential District.

Legal description: The West 80.00 feet of Lot 11, EXCEPT the North 10.00 feet, on Meridian Avenue, in Carpenter’s Addition to the City of Valley Center, Sedgwick County, Kansas.

Size and General location: 7,199.9 sq. ft. occupied lot at the northwest corner of W 4th. Street and Meridian.

SECTION 2. Upon the taking effect of this Ordinance, the above zoning change shall be entered and shown on the Official Zoning Map(s) as previously adopted by reference and said map(s) is hereby reincorporated as a part of the Zoning Regulations as amended.

SECTION 3. This ordinance shall take effect and be in force from and after its passage, approval and publication once in the official city newspaper.

PASSED by the Governing Body and approved by the Mayor of the City of Valley Center, Kansas, on this ____ day of ____, 2015.

First Reading: _____

Second Reading: _____

(SEAL)

/s/ _____
Laurie Dove, Mayor

ATTEST:

/s/ _____
City Clerk

NEW BUSINESS

RECOMMENDED ACTION

B. ORDINANCE 1287-15; CHANGE ZONING DISTRICT CLASSIFICATION, 1ST READING:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1287-15, changing the Zoning District Classification of Certain property located in the City of Valley Center, Kansas, under the authority granted by the Zoning Regulation of The City, for 1st reading.

CONSENT AGENDA

A. VALLEY CENTER RECREATION COMMISSION 2015 MIDNIGHT SWIM EVENT:

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. VALLEY CENTER RECREATION COMMISSION 2015 MIDNIGHT SWIM EVENT:

- The Valley Center Recreation Commission is requesting to hold a Midnight Swim on Saturday, July 11, 2015.
- The request includes an extension of designated City Park/ Pool hours, allowing the Park/ Pool to remain open until Midnight.

Valley Center Recreation Commission's
Annual

Midnight Swim

Saturday July 11th

8:00 PM-12:00 AM

Lions Park Swimming Pool 255 E. Allen



Admission: \$2 per individual ___ \$5 per family ___ \$4 with family pass

*Hamburgers, hot dogs, drinks and other concessions items will
be available for purchase*

STANDARD POOL RULES ARE IN PLACE FOR THIS EVENT

STAFF REPORTS

A. Finance and Administration Director Polian

B. Chief of Police Hephner

- Customer Service - Officer Delgado

C. Fire Chief Tormey

D. Community Development Intern Emerson

- Code Enforcement May 2015 Report

E. City Superintendent Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Golka

H. City Attorney Arbuckle

I. Interim City Administrator Kolb

Sergeant Delgado,

Thank you for the efficient and professional way you worked the other night when my husband, Duane, decided to run away from home.

I appreciate all you did and the other resources you were able to involve in the effort.

I am proud of the VC police department and the way you serve. Know I pray for you.

Sincerely,
Willa Gale

Code Enforcement May 2015

Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred May, 2015 is as follows:

Date	Time	Type of Dog	Results
4	9:00	Male American Bull dog	Taken to the Ark Valley Animal Hospital –9:15. This dog was transferred to the VCAL.
5	7:50	Female Miniature Schnauzer	Taken to the Ark Valley Animal Hospital – 8:00. This dog was reclaimed the same day.
6	2:05	Female Pit Bull	Taken to Ark Valley Animal Hospital – 2:15. This dog was claimed the same day.
6	3:30	Male Terrier mix	Taken to the Ark Valley Animal Hospital – 3:39. This dog was claimed the following day.
6	1:00	Male Terrier mix	Taken to the Ark Valley Animal Hospital – 1:12. This dog was transferred to the VCAL.
7	4:13	Female Terrier Mix	Taken to the Ark Valley Animal Hospital – 4:20. This dog was transferred to the VCAL.
7	1:15	Female Golden Retriever	Taken to the Ark Valley Animal Hospital – 1:20. This dog was claimed the same day.
14	2:20	Female French Bull dog	Taken to the Ark Valley Animal Hospital – 2:30. This dog was claimed the same day.
18	9:00	Female Beagle	Taken to the Ark Valley Animal Hospital – 9:20. This dog was claimed the same day.
18	9:00	Female Beagle	Taken to the Ark Valley Animal Hospital – 9:20. This dog was claimed the same day.
20	4:10	Male Yorkie mix	Taken to the Ark Valley Animal Clinic – 4:25. This dog was claimed the following day
21	11:30	Male Kitten	Taken to the Ark Valley Animal Hospital – 11:50. This kitten was transferred to the VCAL.
26	1:23	Male Terrier mix	Taken to the Ark Valley Animal Hospital – 1:45. This dog escaped from the shelter staff.
26	1:23	Male Terrier mix	Taken to the Ark Valley Animal Hospital – 1:45. This dog was transferred to the VCAL.

- Answered One hundred fifty–one calls for service during the month of May.
- Thirteen dogs and one kitten were impounded at the Ark Valley Animal Hospital.
- Three bite reports were addressed.
- Eighteen calls were received for dogs at large.
- One cruelty complaint was addressed.
- Assisted with a kitten caught inside a vehicle.
- Six dead animals were disposed of.
- One fowl permit was issued.
- One complaint for a horse at large was addressed.

Code Enforcement May 2015 Cont.

- One pig at large complaint was addressed.
- Eight traps were set for skunks and other wildlife.
- Two misc. animal calls were addressed.
- One letter was sent for three inoperable vehicles.
- One complaint for visibility obstruction was addressed.
- Seventy-two dog license renewal letters were sent to dog owners.
- Ninety four letters were sent to homeowners for grass.
- Eleven letters were sent for trash and debris in yards.
- Addressed two zoning complaints.
- Attended the Valley Center Animal League Board Meeting.

GOVERNING BODY REPORTS

A. Mayor Dove

B. Councilmember Kerstetter

C. Councilmember Cicirello

D. Councilmember Gregory

E. Councilmember McGettigan

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN