

CITY OF VALLEY CENTER

FINAL AGENDA

MAY 28, 2014

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

JUNE 2, 2015

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 3**
6. **ADMINISTRATION AGENDA p 4**
 - A. Minutes p 4
 - May 19, 2015 Regular Council Meeting p 5
 - B. Appropriation Ordinance p 11
7. **PRESENTATIONS / PROCLAMATIONS p 20**
 - A. Community Center Presentation p 20
8. **PUBLIC FORUM (Citizen input and requests) p 20**
9. **APPOINTMENTS p 20**
10. **COMMITTEES, COMMISSIONS p 20**
11. **OLD BUSINESS p 21**
 - A. Scope and Fee for Water Supply p 22
 - B. Budget Update p 25
 - C. Goff Street Sidewalk discussion and recommendation p 26
12. **NEW BUSINESS p 27**
 - A. Golf Course Waterline Extension and Service p 28
13. **CONSENT AGENDA p 33**
14. **STAFF REPORTS p 33**
15. **GOVERNING BODY REPORTS p 35**
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the May 19, 2015 Regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
MAY 14, 2015
CITY HALL
121 S. MERIDIAN

Mayor Dove called the meeting to order at 7:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: None

Staff Present: George Kolb, Interim City Administrator
Kristine A. Polian, Finance and Admin Director
Mark Hephner, Police Chief
Robert Tormey, Fire Captain
Warren Utecht, Community Development Director
Brenton Holper, City Superintendent
Neal Owings, Parks and Public Buildings Superintendant
Joshua Golka, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Mayor Dove added an item under New Business, 12 D. Change Order to Meridian Street Project.

Maschino moved to approve the Agenda as amended, second by Jackson, Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – May 5, 2015 REGULAR CITY COUNCIL MEETING

Hobson moved to accept the minutes as presented, second by Gregory. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE

Maschino moved to approve the Appropriation Ordinance as presented, second by Cicirello. Vote Yea: Unanimous. Motion carried.

TREASURER'S REPORT-APRIL 2015

Maschino moved to approve the Treasurer's Report of April, 2015, as presented, second by Cicirello. Vote Yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM – None

APPOINTMENTS

Mayor Dove stated one appointment for the Ward II Councilmember seat.

Cicirello moved to accept the nomination of Brendan McGettigan as Councilmember for Ward II, second by Maschino. Vote Yea: Unanimous. Motion carried.

Finance and Admin Director Polian then swore in Brendan McGettigan as Councilmember for Ward II.

COMMITTEES, COMMISSIONS – None

OLD BUSINESS – None

NEW BUSINESS

Establish Special Budget Meetings for June 9, 2015 & June 23, 2015

Interim City Administrator Kolb stated that they are establishing these two dates, should they be needed. Stated that the meetings would allow staff to make presentation and schedules would be emailed out.

Maschino moved to establish special budget meetings for 6:00 p.m. June 9, 2015, & June 23, 2015, second by Anderson and Kerstetter, Vote yea: unanimous. Motion carried.

CIP Discussion

Kolb referred the Council to the Capital Improvements Plan Estimate. Stated that this was not to discuss budgets. Stated that the report showed projects that are currently being completed or are soon to be started. The projects listed as 2016+ are projects that have been discussed but not approved. Stated that this list is meant to determine the priority projects and projects for the next 2-3 years and the next 5-10 years.

Kerstetter asked about the water treatment facility and storage. Kolb stated that project is listed on the Capital Improvements Plan and will also be discussed later in tonight's meeting.

Maschino wanted to know what is a part of the 2.5 million water rehab project. Kolb stated that this would be rehabbing the wells or replacing the wells and then having a small water treatment plant.

Jackson asked if there was a grant on the Emporia Street sidewalk project. Holper responded that there is a grant of approximately \$240,000.00.

Kolb asked that each Councilmember select his/her top 10 projects and get their selections back to him so he can tabulate the priority project list.

City Water Well Study Report/Discussion

City Superintendent Holper stated that last week a meeting occurred to discuss rehab to the water wells and the first phase of having a water treatment facility in the future. Stated that currently the City has three wells. Stated that we purchase water from Wichita, which means that any rate increase in Wichita the City is then subject to. Stated that the City pays a secondary rate to Wichita for water. Stated that some of the untreated water from our wells are sold back to Wichita at .31 cents.

Stated that the City also has raw water from the three wells and the City's water rights allow for 305 billion gallons. Currently the city is not pumping even half of that amount. Stated because of the wells in their current condition, it is difficult to meet our water rights. Stated that the State could interfere or take away the City's water rights if the City is not using the wells to capacity.

Stated that the contract with the City of Wichita is coming up for renewal. Stated that the Council needs to address either rehabbing the wells or punching new wells in order to have the wells work to their full capacity and the building of a water treatment plant. Golka stated that this project would help the City's position and leverage with contract negotiations with Wichita. Also stated, with either project more water could be sold to the Rural Water District if the wells were working properly.

Cicirello wanted to know the revenue from the water sold to the Rural Water District. Maschino responded that they pay the City about \$10,000 per month for the water.

Maschino questioned if we have a contract with the Rural Water District for water prices or is it a commercial rate. Holper responded that it is a commercial rate.

Anderson questioned what the offset would be from the revenue from selling more water if the City either rehabbed the wells or punched new wells. Holper stated that rehabbing the wells would offset itself in approximately 2-3 years. With punching new wells it could take 4-5 years to offset.

Kerstetter stated that he liked the idea of this water rehab project in order to preserve our water rights as well as sell more untreated water back to Wichita.

Change Order for the Meridian Street Project

City Engineer Golka stated there has been a Change Order request to the Meridian Street Project. Golka stated that Kansas Gas had abandoned 360 feet of pipe and that the pipeline needed to be removed at Main & Meridian. Stated that the total cost is \$23,467.50, with the City's cost at \$12,000. Golka stated that the City would seek to have Kansas Gas reimburse the City for the cost of removing their pipeline. City Attorney Arbuckle added that should Kansas Gas not make payment, that a lawsuit could be filed for a Declaratory Judgment to order Kansas Gas to reimburse the City.

Anderson recommends a motion to accept and approve Change Order 1490.

Jackson moved, second by Anderson, Vote yea: unanimous. Motion carried.

CONSENT AGENDA

Maschino moved to approve the Consent Agenda as presented, second by Cicirello, Vote yea: unanimous. Motion carried.

STAFF REPORTS

FINANCE AND ADMIN DIRECTOR POLIAN

Polian reported on bids done for the general liability and workmen's compensation insurance done in October. The City currently has Employer's Mutual and Kansas Municipal Insurance Trust. The findings from the bids were that Employer's Mutual was the best considering the dividends the City receives and the City will remain with that company. Kansas Municipal Insurance Trust was also the best bid.

POLICE CHIEF HEPHNER

Chief Hephner stated that last month Detective Jay Grayson was named Officer of the Year for the City of Wichita and surrounding areas by the American Legion. Grayson was also recently named Officer of the Year for the State of Kansas by the American Legion.

CITY SUPERINTENDANT HOLPER

Holper presented the 2014 City Meter Usage Report as requested. The Mill and Overlay project is being completed on Main. Stated that there have been rain delays. It may be the middle of the next week for that project to be completed. Stated that it is Public Works employee week and asked that if anyone sees a Public Works employee to offer their thanks for their hard work.

PARKS AND PUBLIC BUILDINGS SUPERINTENDANT OWINGS

Owings stated that the pool was set to open the coming weekend. The pool passes can be purchased now. Stated that Council had previously approved a full-time position, which he just filled. In addition, another full-time employee in his department has resigned, but he was able to fill that one as well. The person in that position resigned and the position has already been filled. The Splash Park is not yet open but should be open this coming weekend, depending on weather.

CITY ENGINEER GOLKA

Golka stated he wanted to acknowledge Public Works employees week. Particularly, Herschel Smith, for his hard work. Stated that they had their first public meeting on the construction prior to the Council Meeting and they will continue to have meetings in the future.

CITY ADMINISTRATOR KOLB

Kolb stated he did authorize placing an ad for the position of Community Development Officer last week. Stated they are considering taking in an intern during that process, which costs less and will help with the work load. Stated that he wanted to remind Council Members that on the 29th in the morning there will be Council Member Orientation.

GOVERNING BODY REPORTS

MAYOR DOVE

Mayor Dove stated that she had the opportunity to ride with Hershel Smith from Public Works on Saturday night to look at some of the flooding and that he knows the direction the water runs on every street. She appreciates his knowledge. Stated she appreciated the communication between staff and how it was monitored.

COUNCILMEMBER KERSTETTER

Stated his congratulations to Detective Jay Grayson. Stated his appreciation to the Public Works employees.

COUNCILMEMBER MASCHINO

Stated that she went to the 4:00 p.m. presentation on the Water Shed Study and she left copies of documents and would ask that everyone take the survey. The presentation was about how the County could spend 25 million and get 70% of the structures out of the flood plain and those that would remain in the flood plain would be at a lower flood level and pay a cheaper rate for insurance. There is no funding mechanism for this project at this time.

COUNCILMEMBER JACKSON

Stated to Chief Hephner to extend the Council's congratulations to Detective Jay Grayson and they appreciate the job he has done.

COUNCILMEMBER HOBSON

Stated that Detective Grayson deserved his honor.

ADJORN -

Hosbon moved to adjourn, second by Jackson. Vote Yea: Unanimous.

Meeting adjourned at 8:31 PM.

Tiffany Walton-Hoft, Court Clerk, Acting City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the May 19, 2015 Regular Council Meeting Minutes as presented / amended.

ADMINISTRATION AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for June 2, 2015 as prepared by City Staff.

June 2, 2015 Appropriation

Total	\$ 664,308.04
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5/27/2015 11:42 AM

A/P HISTORY CHECK REPORT

PAGE: 1

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0442	NAVRAT'S OFFICE PRODUCTS							
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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HAND CHECKS:	0	0.00	0.00	0.00
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EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
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PAGE: 2

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0009	VERIZON WIRELESS SERVICES, LLC							
I-201505155966	WIFI JET PACKS	R	5/15/2015	560.16		045522		560.16
0025	MIKE JOHNSON SALES, INC.							
I-201505155969	GB BUSINESS CARDS	R	5/15/2015	192.91		045523		192.91
0035	BARRY ARBUCKLE							
I-201505155955	CITY ATTORNEY MONTHLY FEE	R	5/15/2015	800.00		045524		800.00
0091	MIES CONSTUCTION INC							
I-201505155959	VC ESTATES PHASE 4	R	5/15/2015	50,315.40		045525		50,315.40
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-201505155961	GOV BODY INSTITUTE	R	5/15/2015	160.00		045526		
I-201505155962	GOV BODY INSTITUTE	R	5/15/2015	160.00		045526		
I-201505155963	GOV BODY INSTITUTE	R	5/15/2015	160.00		045526		480.00
0153	THE ARK VALLEY NEWS							
I-201505155970	PRINTING- MISC	R	5/15/2015	315.00		045527		
I-201505155971	PRINTING- MISC	R	5/15/2015	19.20		045527		334.20
0156	BEALL & MITCHELL, LLC							
I-201505155957	PROSECUTOR FEE	R	5/15/2015	1,500.00		045528		
I-201505155960	ATTORNEY FEES	R	5/15/2015	411.00		045528		1,911.00
0306	SEDGWICK COUNTY							
I-201505155964	JAIL HOUSE FEES	R	5/15/2015	517.14		045529		517.14
0652	UTILITY CONTRACTORS INC							
I-201505155958	MERIDIAN AND FORD	R	5/15/2015	551,900.55		045530		551,900.55
0442	NAVRAT'S OFFICE PRODUCTS							
I-201505155967	OFFICE SUPPLIES	V	5/15/2015	197.50		045531		
I-201505155968	OFFICE SUPPLIES	V	5/15/2015	67.25		045531		264.75
0442	NAVRAT'S OFFICE PRODUCTS							
M-CHECK	NAVRAT'S OFFICE PRODUCTSVOIDED	V	5/15/2015			045531		264.75CR
0530	GALLAGHER BENEFIT SERVICES, IN							
I-201505155965	FSA AND COBRA ADMIN	R	5/15/2015	272.00		045532		272.00
0662	QUALITY TURF MANAGEMENT LLC							
I-201505155956	MOWING- 508 MEEDS DR	R	5/15/2015	125.00		045533		125.00

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VENDOR SET: 02 City of Valley Center

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0032	AFLAC							
I-AF 201504295914	SUPPLEMENTAL INSURANCE	R	5/15/2015	73.19		045534		
I-AF 201505145954	SUPPLEMENTAL INSURANCE	R	5/15/2015	73.22		045534		
I-AFC201504295914	SUPPLEMENTAL INSURANCE	R	5/15/2015	68.16		045534		
I-AFC201505145954	SUPPLEMENTAL INSURANCE	R	5/15/2015	68.16		045534		
I-AFD201504295914	SUPPLEMENTAL INSURANCE	R	5/15/2015	86.79		045534		
I-AFD201505145954	SUPPLEMENTAL INSURANCE	R	5/15/2015	86.79		045534		
I-AFO201504295914	SUPPLEMENTAL INSURANCE	R	5/15/2015	12.35		045534		
I-AFO201505145954	SUPPLEMENTAL INSURANCE	R	5/15/2015	12.35		045534		481.01
0085	LAURIE B WILLIAMS							
I-REB201505145954	CASE # 13-12943	R	5/15/2015	200.00		045535		200.00
0210	SECURITY BENEFIT							
I-SCB201505145954	DEFERRED COMPENSATION	R	5/15/2015	50.00		045536		50.00
0354	LOYAL AMERICAN LIFE INSURANCE							
I-ACC201504295914	LOYAL AMERICAN ACCIDENT	R	5/15/2015	6.35		045537		
I-ACC201505145954	LOYAL AMERICAN ACCIDENT	R	5/15/2015	6.35		045537		
I-CNC201504295914	LOYAL AMERICAN CANCER	R	5/15/2015	13.97		045537		
I-CNC201505145954	LOYAL AMERICAN CANCER	R	5/15/2015	13.97		045537		40.64
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201505145954	CASE # 11LWAD00059	R	5/15/2015	67.00		045538		67.00
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS201504295914	DENTAL INSURANCE	R	5/15/2015	142.65		045539		
I-DDS201505145954	DENTAL INSURANCE	R	5/15/2015	142.65		045539		
I-DEC201504295914	DENTAL INSURANCE	R	5/15/2015	61.84		045539		
I-DEC201505145954	DENTAL INSURANCE	R	5/15/2015	61.84		045539		
I-DES201504295914	DENTAL INSURANCE	R	5/15/2015	156.85		045539		
I-DES201505145954	DENTAL INSURANCE	R	5/15/2015	156.85		045539		
I-DFM201504295914	DENTAL INSURANCE	R	5/15/2015	766.15		045539		
I-DFM201505145954	DENTAL INSURANCE	R	5/15/2015	683.28		045539		2,172.11
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-201505185974	CHRISTOPHER MICHAEL LEE DAVIS,	R	5/15/2015	125.00		045540		125.00
0511	COVENTRY HEALTH CARE, INC.							
I-M1E201504295914	MEDICAL INSURANCE- EMP COST	R	5/15/2015	20.10		045541		
I-M1E201505145954	MEDICAL INSURANCE- EMP COST	R	5/15/2015	20.10		045541		
I-M1F201504295914	MEDICAL INSURANCE- EMP COST	R	5/15/2015	189.96		045541		
I-M1F201505145954	MEDICAL INSURANCE- EMP COST	R	5/15/2015	189.96		045541		
I-M1S201504295914	MEDICAL INSURANCE- EMP COST	R	5/15/2015	43.22		045541		
I-M1S201505145954	MEDICAL INSURANCE- EMP COST	R	5/15/2015	31,001.78		045541		31,465.12

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A/P HISTORY CHECK REPORT

PAGE: 4

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BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

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0566	SURENCY LIFE AND HEALTH							
	I-VES201504295914 VISION INSURANCE	R	5/15/2015	8.84		045542		
	I-VES201505145954 VISION INSURANCE	R	5/15/2015	8.84		045542		
	I-VMC201504295914 VISION INSURANCE	R	5/15/2015	16.62		045542		
	I-VMC201505145954 VISION INSURANCE	R	5/15/2015	16.62		045542		
	I-VME201504295914 VISION INSURANCE	R	5/15/2015	23.10		045542		
	I-VME201505145954 VISION INSURANCE	R	5/15/2015	23.10		045542		
	I-VMF201504295914 VISION INSURANCE	R	5/15/2015	87.54		045542		
	I-VMF201505145954 VISION INSURANCE	R	5/15/2015	96.84		045542		
	I-VMS201504295914 VISION INSURANCE	R	5/15/2015	38.72		045542		
	I-VMS201505145954 VISION INSURANCE	R	5/15/2015	38.72		045542		
	I-VSS201504295914 VISION INSURANCE	R	5/15/2015	4.22		045542		
	I-VSS201505145954 VISION INSURANCE	R	5/15/2015	4.21		045542		367.37
0658	LINEBARGER GOGGEN BLAIR & SAMP							
	I-JGK201505145954 CASE NO. 14ST2345IC	R	5/15/2015	35.88		045543		35.88
1	SANER, QUENTIN M							
	I-000201504235912 SANER, QUENTIN M:	R	5/15/2015	25.00		045544		25.00
0059	CITY OF WICHITA							
	I-201505216009 BIOSOLIDS HAULED MAR 2015	R	5/22/2015	4,620.00		045545		
	I-201505216011 BIOSOLIDS HAULED FEB 2015	R	5/22/2015	4,200.00		045545		8,820.00
0077	KANSAS OFFICE OF THE TREASURER							
	I-201505216005 APRIL 2015 FEES	R	5/22/2015	1,268.50		045546		1,268.50
0079	KDHE-DIV OF H & E LABORATORIES							
	I-201505216018 ANALYTICAL SERVICES	R	5/22/2015	566.00		045547		566.00
0127	HAMPEL OIL DISTRIBUTIONS, INC.							
	I-201505216016 MOBIL GREASE	R	5/22/2015	161.50		045548		161.50
0133	MAYER SPECIALTY SERVICES							
	I-201505216014 CLEAN MAIN LIFT STATION	R	5/22/2015	1,650.00		045549		1,650.00
0183	KANSAS ONE-CALL SYSTEM, INC							
	I-201505216013 APRIL LOCATES	R	5/22/2015	157.00		045550		157.00
0204	PITNEY BOWES							
	I-201505215996 POSTAGE	R	5/22/2015	604.50		045551		604.50
0225	WICHITA EAGLE							
	I-201505216006 COMMUNITY BUILDING	R	5/22/2015	182.00		045552		182.00

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A/P HISTORY CHECK REPORT

PAGE: 5

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0239	A T & T KANSAS							
	I-201505215998	R	5/22/2015	1,070.15		045553		
	I-201505216019	R	5/22/2015	100.50		045553		
	I-201505216020	R	5/22/2015	91.50		045553		1,262.15
0371	M & M REPAIR, INC.							
	I-201505216008	R	5/22/2015	62.65		045554		62.65
0553	PITNEY BOWES INC							
	I-201505215997	R	5/22/2015	314.89		045555		314.89
0578	PHILIP L. WEISER, J.D.							
	I-201505216004	R	5/22/2015	300.00		045556		300.00
0664	PAVING MAINTENANCE SUPPLY							
	I-201505216017	R	5/22/2015	5,825.00		045557		5,825.00
1	PRICHARD, SHANA F							
	I-000201505216022	R	5/22/2015	75.00		045562		75.00
1	METZGER, STEPHANIE N							
	I-000201505216021	R	5/22/2015	52.00		045563		52.00

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DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
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TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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A/P HISTORY CHECK REPORT

PAGE: 6

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0017	KRISTINE POLIAN							
I-201505216000	GOVERNING BODY INSTITUTE	R	5/22/2015	163.30		045558		163.30
0030	SAMUEL G BURKHOLDER							
I-201505216007	REIMBURSEMENT FOR POSTAGE	R	5/22/2015	17.95		045559		17.95
0058	GEORGE KOLB							
I-201505215999	GOVERNING BODY INSTITUTE	R	5/22/2015	163.30		045560		
I-201505216003	REIMBURSEMENT	R	5/22/2015	29.33		045560		192.63
0068	DALE KERSTETTER							
I-201505216002	TRAVEL GOVERNING BODY	R	5/22/2015	195.48		045561		195.48

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	569.36	0.00	569.36
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	4	569.36	0.00	569.36
BANK: APBK TOTALS:	41	664,308.04	0.00	664,308.04
REPORT TOTALS:	42	664,043.29	0.00	664,308.04

5/27/2015 11:42 AM

A/P HISTORY CHECK REPORT

PAGE: 7

SELECTION CRITERIA

VENDOR SET: * - All

VENDOR: ALL

BANK CODES: All

FUNDS: All

CHECK SELECTION

CHECK RANGE: 045522 THRU 045564

DATE RANGE: 0/00/0000 THRU 99/99/9999

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All

ADMINISTRATION AGENDA
RECOMMENDED ACTION

B. APPROPRIATION ORDINANCE:

RECOMMENDED ACTION:

Staff recommends motion to approve the June 2, 2015 Appropriation Ordinance as presented / amended.

PRESENTATIONS / PROCLAMATIONS

A. COMMUNITY CENTER PRESENTATION:

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

OLD BUSINESS

A. SCOPE and FEE for WATER SUPPLY STUDY:

- P.E.C. Scope of Work and Fee Outline for Water Supply

MEMO

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

TO: City of Valley Center
121 S. Meridian; P.O. Box 188
Valley Center, KS 67147-0188

ATTENTION: George Kolb, Interim City Administrator

FROM: PEC, P.A.

REFERENCE: Scope and Fee Outline for Water Supply

DATE: June 2, 2015

PROJECT NO.: 35-13208-001-2505

PROJECT: Valley Center Water Supply Study

COPIES TO: Brent Holper, Mike Kelsey, Sarah Unruh

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

With consideration for upcoming renegotiations for the water purchase agreement with the City of Wichita, and at the request of City Council, the following is a Scope and Fee Schedule for the Valley Center Water Supply Study.

A. Scope of Work

Task 1 – Water Supply Well Rehabilitation/Replacement and Evaluation

1. Review available well drilling information for the existing water supply wells.
2. Review historic pumping records and water well level measurements for the City's water supply wells for the last 10 years.
3. Subcontract with well drilling company to television the existing wells and perform pumping tests to establish a current condition for each well. (Under separate contract by others to be paid by the City).
4. Prepare a draft report outlining the existing well conditions, recommendations for rehabilitation and/or replacement, and costs associated with each improvement.
5. Meet with the City to review the draft report.
6. Prepare final report based on City comments.

Task 2 – Water Usage Evaluation and Rate Review

1. Review existing water purchase agreement with the City of Wichita and provide items for discussion in renegotiations.
2. Review sales records for water pumped to and supplied by the City of Wichita for the last 10 years. Tier 2 and 3 usages will be included in the evaluation.
3. Review City population and water usage records for the last 10 years.
4. Establish population and water usage projections through the year 2040 based on historic information and discussions with City personnel regarding anticipated growth.
5. Review water rates charged by the City of Wichita for the past 10 year period.
6. Determine if the City of Wichita has indicated any anticipated future rate increases.
7. Establish estimated future costs of sales for the City based on projections and estimated future water rates.
8. Prepare a draft report outlining population and water usage information, and an analysis of the City's current and anticipated water rates.
9. Meet with the City to review the draft report.
10. Prepare a final report based on City comments.

Task 3 – Water Treatment Evaluation

1. Review water quality sample results from last 5 years for each of the existing water supply wells.
2. Evaluate up to two (2) treatment alternatives to meet current KDHE potable water supply standards.
3. Determine preliminary improvements needed to implement the treatment alternatives evaluated.
4. Prepare cost estimates for treatment alternatives.
5. Prepare a draft report discussing the current water quality, treatment alternatives, cost estimates, the recommended option for treatment, and brief discussion of potential funding sources.
6. Meet with the City to review the draft report.
7. Prepare a final report based on City comments.

B. Owner Responsibilities

1. Provide well, water usage, pumping, sales, etc. information as requested and available.
2. Collect water well samples as required, and arrange and pay for any analysis required.
3. Provide access to well sites.

C. Exclusions

1. Field survey or geotechnical work.
2. Construction document design level of any improvements.
3. Recommendations for modifications to City water rates.
4. Permitting.
5. Completion of funding applications or communication with funding agencies.
6. Test wells, test pumping, or television inspection of the existing wells.

D. Engineering Fees

Task 1 – Water Supply Well Rehabilitation/Replacement and Evaluation	\$10,000
Task 2 – Water Usage Evaluation and Rate Review	\$4,000
Task 3 – Water Treatment Evaluation	\$18,000

OLD BUSINESS

RECOMMENDED ACTION

A. SCOPE and FEE for WATER SUPPLY STUDY:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to authorize P.E.C. to proceed with the Water Supply Study as presented.

OLD BUSINESS

B. 2016 BUDGET UPDATE:

Should Council choose to proceed,

RECOMMENDED ACTION:

For Review / Discussion

OLD BUSINESS

**C. GOFF STREET SIDEWALK DISCUSSION AND
RECOMMENDATION:**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to authorize staff to use condemnation to obtain necessary easements for project.

NEW BUSINESS

A. GOLF COURSE WATERLINE EXTENSION AND SERVICE:

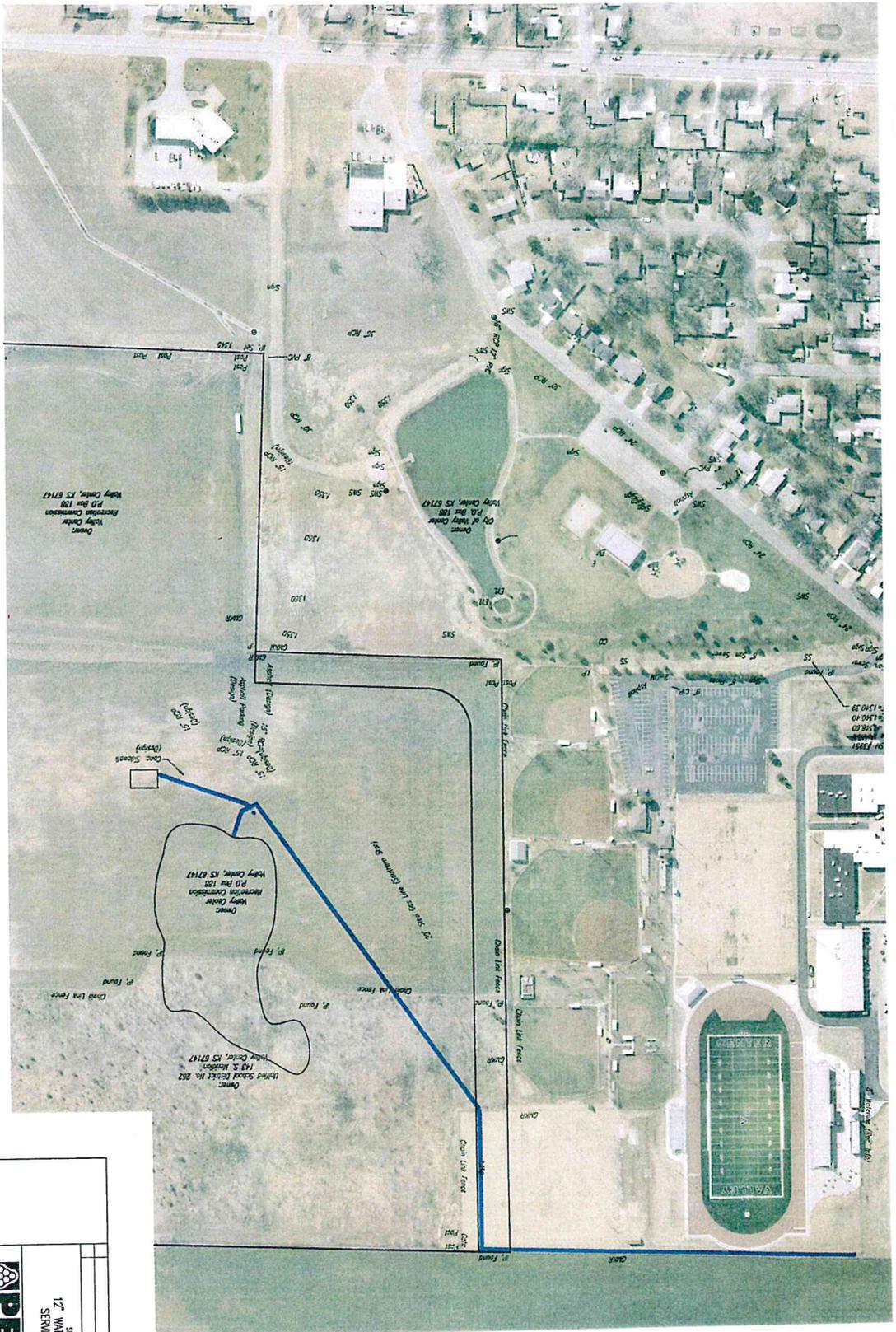
- P.E.C. Golf Course Waterline Estimate
- Golf Course Waterline Exhibit
- Golf Course Agreement

<p align="center">Professional Engineering Consultants, P.A. 303 S. Topeka Wichita, Kansas 67202 Phone (316)262-2691</p>		<p align="center">VALLEY CENTER REC COMMISSION VALLEY CENTER, KS</p> <p align="center">PEC PROJECT NO. 35-14122-5758</p> <p>Prepared by: PEC Estimate Date: 5/12/2015</p>			
<p>RECREATION COMMISSION PROJECT: 6" WATERLINE EXTENSION AND SERVICE TO GOLF COURSE</p>					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
	3/4" Waterline	210	LF	\$ 10.00	\$ 2,100.00
	2" Waterline	70	LF	\$ 12.00	\$ 840.00
	6" Waterline	2000	LF	\$ 22.50	\$ 45,000.00
	6" Anchored Valve Assembly	1	EA	\$ 2,200.00	\$ 2,200.00
	6" Valve Assembly	1	EA	\$ 1,800.00	\$ 1,800.00
	Fire Hydrant Assembly	1	EA	\$ 2,800.00	\$ 2,800.00
	Erosion Protection	1	LS	\$ 2,000.00	\$ 2,000.00
	Site Clearing & Restoration	1	LS	\$ 5,000.00	\$ 5,000.00
Sub-Total Construction Estimate					\$ 61,740.00
10% Contingency					\$ 6,174.00
Total Construction Estimate					\$ 67,914.00
30% Project Costs					\$ 20,374.20
Total Project Costs					\$ 88,288.20

<p>CITY PARTICIPATION: UPSIZING FROM 6" TO 12" MAIN</p>					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
	3/4" Waterline	210	LF	\$ 10.00	\$ 2,100.00
	2" Waterline	70	LF	\$ 12.00	\$ 840.00
	12" Waterline	2,000	LF	\$ 35.00	\$ 70,000.00
	12" Anchored Valve Assembly	1	EA	\$ 3,000.00	\$ 3,000.00
	12" Valve Assembly	1	EA	\$ 2,500.00	\$ 2,500.00
	Fire Hydrant Assembly	1	EA	\$ 2,800.00	\$ 2,800.00
	Erosion Protection	1	LS	\$ 2,000.00	\$ 2,000.00
	Site Clearing & Restoration	1	LS	\$ 5,000.00	\$ 5,000.00
Sub-Total Construction Estimate					\$ 88,240.00
10% Contingency					\$ 8,824.00
Total Construction Estimate					\$ 97,064.00
30% Project Costs					\$ 29,119.20
Total Project Costs					\$ 126,183.20

Project Cost Difference 6" - 12" Upsizing \$ 37,895.00
Recreation Commission Portion 70%
City Portion (Upsizing) 30%

Sheet 00-12-2015 10:21:11 AM by JAC
 Plot Scale 1:100 25'-00"=1" 11/11/15 12:16:59 PM by JAC
 15:16:59 25'-00"=1" 11/11/15 12:16:59 PM by JAC



 PPEC PROFESSIONAL ENGINEERING CONSULTANTS P.A. 201 SOUTH TOWNE AVE. NORTH, WISCONSIN 53150 TEL: 262.331.2000 FAX: 262.331.2015		SHEET NO. 00-12-2015 DATE: 11/11/15
PROJECT: 12" WATERLINE EXTENSION AND SERVICE TO GOLF COURSE REVISION: 00-12-2015		SHEET NO. 00-12-2015 DATE: 11/11/15
DRAWN BY: JAC CHECKED BY: JAC		SHEET NO. 00-12-2015 DATE: 11/11/15





June 2, 2015

City of Valley Center
121 South Meridian
P.O. Box 188
Valley Center, KS 67147

Attention: George Kolb, Interim City Administrator

Reference: Valley Center Recreation Commission Golf Course
Waterline Improvements
PEC Project No. 35-14122-001-5758

Dear Mr. Kolb:

This letter is written to serve as an agreement between the City of Valley Center (CITY) and the Valley Center Recreation Commission (OWNER) for construction of waterline to provide water service to the Valley Center Recreation Commission Golf Course in Valley Center, Kansas, hereinafter called the PROJECT.

Specifically, the OWNER and CITY agree to the terms and conditions as outlined in Paragraph A. below, which are provided for your review and approval.

A. Terms and Conditions:

The OWNER agrees to the following items:

1. Contract with the City Engineer for design of the PROJECT.
2. File all necessary permits, including fees, for construction of the PROJECT.
3. Provide any required easements for all public water mains to be installed outside of Right of Way.
4. Contract with a bonded, insured Contractor to construct the PROJECT as shown on the attachment.
5. Construct waterline in accordance with all City standards and requirements.
6. Provide construction observation in accordance with City requirements of the PROJECT.
7. Attend final inspection of the PROJECT.
8. Pay all costs for design, construction, and inspection of the project.

Waterline Improvements
June 2, 2015
Page 2

The CITY agrees to the following items:

1. Review preliminary and final construction documents. Return comments to the OWNER within seven (7) days of receipt.
2. Provide payment to the OWNER as specified in Section B.
3. Attend final inspection of the PROJECT.
4. Waive any required City review and administrative fees.

B. Payment Provisions:

CITY shall be responsible for payment to OWNER upon completion of construction and final acceptance for the work in the amount of 30% of the total project cost including engineering design, construction, and inspection, not to exceed \$37,895.00.

C. Time of Performance:

OWNER proposes to authorize the City Engineer to begin work on the PROJECT following receipt of an executed copy of this agreement and to complete construction with a mutually agreed schedule exclusive of any delays beyond the control of OWNER or CITY.

This letter and the attached hereto comprise the entire agreement between the OWNER and CITY. They may be altered only by Supplemental Agreement.

Should there be questions or if additional information is required, please do not hesitate to call. Return receipt of an executed copy of this letter will serve as contract and notice to proceed with the work.

VALLEY CENTER RECREATION COMMISSION

THE CITY OF VALLEY CENTER

By: _____
STEVE GEDDES,
DIRECTOR OF RECREATION

By: _____
GEORGE KOLB,
INTERIM CITY ADMINISTRATOR

Date: _____

Date: _____

NEW BUSINESS

RECOMMENDED ACTION

A. GOLF COURSE WATERLINE EXTENSION AND SERVICE:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to authorize Staff to enter into contract with the Recreation Commission to extend waterline to the proposed Golf Course.

OR

Authorize Staff to extend waterline to proposed Golf Course AND Fifth Street.

CONSENT AGENDA

STAFF REPORTS

A. Finance and Administration Director Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Director Utecht

➤ Code Enforcement April 2015 Report

E. City Superintendent Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Golka

H. City Attorney Arbuckle

I. Interim City Administrator Kolb

Code Enforcement April 2015
Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred April, 2015 is as follows:

Date	Time	Type of Dog	Results
7	3:15	Male American Bull dog	Taken to the Ark Valley Animal Hospital –3:40. This dog was claimed on 4/10/15.
8	4:00	Male Lab	Taken to the Ark Valley Animal Hospital – 4:10. This dog was reclaimed the same day.
8	4:00	Female Beagle	Taken to Ark Valley Animal Hospital – 4:10. This dog was claimed the same day.
14	6:00	Male German Shorthaired Pointer	Taken to the Ark Valley Animal Hospital – 6:05. This dog was claimed the following day.
14	5:00	Female Corgi	Taken to the Ark Valley Animal Hospital – 5:10. This dog was claimed the same day.
17	9:30	Female Lab Mix	Taken to the Ark Valley Animal Hospital – 9:40. This dog was claimed the same day.
24	10:22	Male Terrier mix	Taken to the Ark Valley Animal Hospital – 10:30. This dog was transferred to the VCAL.
27	4:27	Male German Shorthaired Pointer	Taken to the Ark Valley Animal Hospital – 4:35. This dog was claimed the following day.

- Answered Ninety–one calls for service during the month of April.
- Eight dogs were impounded at the Ark Valley Animal Hospital.
- One chicken at large complaint was addressed.
- Four bite reports were addressed.
- Three cruelty complaints were addressed.
- Three dead animals were disposed of.
- Twelve calls were received for dogs at large.
- One injured dog was taken to the Ark Valley Animal Hospital.
- One Animal Maintenance Permit was issued.
- Two Fowl Permits were issued.
- Four traps were set for skunks.
- One complaint was addressed for too many animals.
- Twenty three letters were sent for tall grass.
- One letter was sent for an inoperable vehicle.
- Seventy–four dog license renewal letters were sent to dog owners.
- Thirty–three letters were sent to homeowners for trash and debris in their yards.
- Three Zoning issues were addressed.
- Attended the Valley Center Animal League Board Meeting.

GOVERNING BODY REPORTS

A. Mayor Dove

B. Councilmember Kerstetter

C. Councilmember Cicirello

D. Councilmember Gregory

E. Councilmember McGettigan

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN