

CITY OF VALLEY CENTER

PROPOSED / FINAL AGENDA

NOVEMBER 25, 2014

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN
THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

DECEMBER 2, 2014

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA**
- 6. ADMINISTRATION AGENDA**
 - A. Minutes
 - November 18, 2014 Regular Council Meeting
 - B. Appropriation Ordinance
- 7. PRESENTATIONS / PROCLAMATIONS**
 - A. Presentation by Sedgwick County Emergency Communications
- 8. PUBLIC FORUM** (*Citizen input and requests*)
- 9. APPOINTMENTS**
- 10. COMMITTEES, COMMISSIONS**
 - A. Items for Council Review
- 11. OLD BUSINESS**
 - A. Public Hearing to Amend 2014 Budget
- 12. NEW BUSINESS**
 - A. Petition for Paving and Incidental Drainage Improvement, Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd
 - B. Petition for Sanitary Sewer Improvement, Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd
 - C. Petition for Waterline Improvement, Valley Creek Estates-Phase 4 and Valley Creek Estates
 - D. Resolution 634-14; Authorizing Paving and Incidental Drainage improvements, Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd
 - E. Resolution 635-14; Authorizing Sanitary Sewer Improvement, Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd
 - F. Resolution 636-14; Authorizing Waterline Improvement, Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd

13. CONSENT AGENDA

A. Authority to Award Contract for McLaughlin Bike / Pedestrian path p

14. STAFF REPORTS**15. GOVERNING BODY REPORTS****16. ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the November 18, 2014 Regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING
NOVEMBER 18, 2014
CITY HALL
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, Benjamin Anderson, and Al Hobson.

Members Absent: None

Staff Present: Joel Pile, City Administrator
Jose Santiago, City Clerk
Mark Hephner, Police Chief
Lonnie Tormey, Fire Chief
Warren Utecht, Community Development Director
Brenton Holper, City Superintendent
Neal Owings, Parks and Public Buildings Superintendent
Mike Kelsey, City Engineer
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Jackson moved, second by Ishman, to approve the Agenda as presented. Vote yea: Unanimous. Motion carried.

CLERK'S AGENDA

A. MINUTES – NOVEMBER 04, 2014 REGULAR CITY COUNCIL MEETING

Hobson moved, seconded by Anderson, to approve the Minutes of the November 04, 2014 Regular City Council Meeting Minutes as presented. Vote Yea: Unanimous. Motion carried.

B. APPROPRIATION ORDINANCE – 11/18/2014

Cicirello moved, seconded by Hobson, to approve the November 18, 2014 Appropriation Ordinance as presented. Vote Yea: Unanimous. Motion carried.

C. TREASURER'S REPORT – OCTOBER, 2014

Hobson moved, second by Maschino, to receive and file the October 2014 Treasurer's report as presented. Vote Yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS - None

PUBLIC FORUM - None

APPOINTMENTS**A. A YEAR APPOINTMENT OF COMMUNITY CENTER COMMITTEE MEMBERS**

<u>NAME</u>	<u>REPRESENTING</u>
Marci Maschino – Chair	City Council
Laurie Dove	City Council
Amy Stamm	Library Board
Nancy Anderson	Friends of the Library
Terry Wiechman	Senior Citizen Representative
Carson Dove	High School Student
Linda Adwell	City at-large

Hobson moved, second by Jackson, to concur with the Mayor's appointments to the one year appointment of the Community Center Committee. Vote yea: unanimous. Motion carried.

COMMITTEES, COMMISSIONS - None**OLD BUSINESS****A. ORDINANCE 1282-14; ADJUSTING THE MAXIMUM SPEED LIMIT ON DESIGNATED SECTIONS OF CLAY STREET, FOR 2nd READING**

Cicirello moved, seconded by Jackson, to adopt Ordinance 1282-14; adjusting the maximum speed limit on designated sections of Clay Street, which is located in Valley Center, Kansas, for 2nd Reading. Vote Yea: Unanimous. Motion carried.

B. ORDINANCE 1283-14; AMENDING TITLE 11; "STREETS AND SIDEWALKS" OF THE VALLEY CENTER MUNICIPAL CODE (SNOW ROUTES), FOR 2nd READING.

Ronald L. Colbert, 121 Southwind, addressed the Council. Mr. Colbert asked why Northwind, Westwing and Southwind were not included in the emergency route map. Mr. Colbert advised the map needs to be looked at and revised. Cicirello explained the current "Snow Emergency Routes" map has been replaced with two maps: the proposed "Snow Routes" and the proposed "Snow Emergency Routes". The routes in question are shown on the "Snow Route" map and not on the "Snow Emergency Routes" one. Holper explained the purpose of the new two maps is to simplify the original map for the Citizens and Staff with the route which will be maintained during regular snow season, and the "Snow Emergency Routes" will be those routes maintained when the City is under an emergency status.

Cicirello moved, seconded by Hobson, to adopt Ordinance 1283-14; revising Snow Emergency Routes by amending Title 11; of the Valley Center, Kansas Municipal Code Chapter 11.11 "Snow Emergency", for 2nd reading. Vote Yea: Unanimous. Motion carried.

C. ORDINANCE 1284-14; CHANGING ZONING DISTRICT CLASSIFICATION, FOR 2ND READING

Utecht stated this Ordinance, if approved for second reading, will change the zoning district classification from a Two-Family Residential District to a Single-Family District. Utecht stated no calls were received from the residents in respect to this change.

OLD BUSINESS (CONTINUED)

Cicirello moved, seconded by Dove, to adopt Ordinance 1284-14; changing the Zoning District Classification of certain properties located in the City of Valley Center, Kansas, under the authority granted by The Zoning Regulations of The City, for 2nd reading. Vote Yea: Unanimous. Motion carried.

NEW BUSINESS

A. SET PUBLIC HEARING FOR FY 2014 BUDGET AMENDMENT

Pile stated the following are three funds in the FY14 Budget projected to have year-end expenditures greater than budgeted and will require budget amendments to increase expenditure authority: 1) Water Utility Fund (record volume of water purchased from the City of Wichita due to the drought like conditions), 2) Special Highway fund (Sales tax revenues exceeded the budgeted amount allowing additional street maintenance and funds for a new street sweeper payment), and 3) Storm Water Utility fund (expenditures projected to be 50.4% greater than the budgeted amount). Piled stated, all funds have increased revenues to offset expenditure increases.

- Jackson told Pile, he is concerned about the Budget Amendment request. He thought all issues were taken in consideration. Pile stated the reason for the three over spending funds is also due to the allocations of personnel salary to their own departmental fund account when they worked for other departments.
- Maschino stated she would like a better explanation at the next Council meeting. Pile will provide at the next Council meeting a report with concrete numbers.

Maschino moved, seconded by Hobson, to set 7PM December 2, 2014 at City Hall as the Time, Date, and Place to conduct a Public Hearing regarding Amendments to the 2014 Budget. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

Cicirello moved, second by Anderson, to approve the Consent Agenda as presented. Vote yea: unanimous. Motion carried.

STAFF REPORTS

CHIEF OF POLICE HEPHNER

Chief Hephner gave an update on one of the meetings he attends regularly. The Chief assisted the Sedwick County Area Chiefs of Police Association which meets every month. It is well attended by area Chiefs. It is one large organization that has recently been able to get a great number of attendees, including Chiefs of Police and Sheriffs Departments. Chief Hephner stated they discuss local issues and law enforcement trends in general.

STAFF REPORTS (CONTINUED)**COMMUNITY DEVELOPMENT DIRECTOR UTECHT**

Utecht updated Council on what the Valley Center Community Foundation is doing to make the City known. They ordered more brochures and set up meetings with organizations and private clubs. Utecht is researching grants given by foundations that will put money into multiple projects.

CITY SUPERINTENDENT HOLPER

Holper presented Council with two vehicle purchase approval requests: 1) Public Works Administration staff for use of various miscellaneous duties; and 2) Street Department. Holper stated a \$30,000 vehicle was already approved in the 2014 Budget.

Maschino asked Holper, if it would be possible for Public Works Administration staff to use the vehicle used by City Hall staff. Pile stated the City Hall vehicle is currently being used by Tiffany Walton-Hoft, Court Clerk; Shelley Johnson, Utility Clerk, and Warren Utecht, Community Development Director.

Hobson moved, seconded by Ishman, to approve the 2014 budgeted \$30,000.00 vehicle for the Street Department use. Vote Yeah: Unanimous. Motion carried.

PARKS & PUBLIC BUILDINGS SUPERINTENDENT OWINGS

Owings had two items to present:

- 1) The downtown flagpole was ordered and will be delivered and installed around two or three weeks. Anderson asked who was paying for the replacement of the flag. Pile stated the City filed a claim with the driver's insurance and expects to recover the cost of the pole.
- 2) Presented to Council memo about the proposal for a new riding mower. The purchase amount is not to exceed \$13,000.00. Funds will be taken out of the General Fund.

Anderson moved, seconded by Ishman, to approve purchase of a new riding mower not to exceed \$13,000.00. Vote Yea: Unanimous.

GOVERNING BODY REPORTS - None

Hobson moved, seconded by Maschino, to adjourn the meeting at 7:50 pm. Vote Yea: Unanimous. Motion carried.

Meeting adjourned at 7:50 PM.

Jose A. Santiago, City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the November 18, 2014 Regular Council Meeting Minutes as presented / amended.

ADMINISTRATION AGENDA

B. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for December 2, 2014 as prepared by City Staff.

December 2, 2014 Appropriation

Total	\$ 198,412.77
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A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0009	VERIZON WIRELESS SERVICES, LLC							
I-9734197883	NOV/14VERIZONWIRELESS	R	11/14/2014	560.14		045056		560.14
0022	BREATHING AIR SERVICES, INC.							
I-1730	4TH QTR AIR QUALITY TEST	R	11/14/2014	160.00		045057		160.00
0025	MIKE JOHNSON SALES, INC.							
I-4945	METERREADING/2HOLEPUNCHED	R	11/14/2014	72.00		045058		72.00
0077	KANSAS OFFICE OF THE TREASURER							
I-OCT'14 COURTREVENUE	OCT'14 COURT REVENUE	R	11/14/2014	1,570.45		045059		1,570.45
0079	KDHE-DIV OF H & E LABORATORIES							
I-X 1500 3RD QTR	JUL-SEPWATER LAB ANALYSIS	R	11/14/2014	530.00		045060		530.00
0098	VALLEY CENTER POSTMASTER							
I-WATERREPLENISHFUND	UTILITY POSTAL FUNDS	R	11/14/2014	6,000.00		045061		6,000.00
0127	HAMPEL OIL DISTRIBUTIONS, INC.							
I-90616687	UNLEADED AUG-OCT 2014	R	11/14/2014	8,558.55		045062		8,558.55
0162	CIVIC PLUS							
I-151562	2015 QUARTERLY FEES	R	11/14/2014	1,125.00		045063		1,125.00
0198	P S I							
I-1410060-IN	OCT'14 IT NETWORK SUPPORT	R	11/14/2014	3,003.75		045064		3,003.75
0236	VALLEY CENTER CHAMBER OF COMME							
I-2054	'14 FALL FESTIVAL SPONSOR	R	11/14/2014	3,500.00		045065		3,500.00
0249	APAC - KANSAS INC							
I-8000124734	6.12TONSPATCH ACCOMPLISHD	R	11/14/2014	563.65		045066		563.65
0277	KANSAS EMPLOYMENT SECURITY							
I-ACCT 443685	3RD QTR UNEMPLOYMENT TAX	R	11/14/2014	770.25		045067		770.25
0285	KDHE -- ATTN.: TERESA SCHUYLER							
I-SMERTIN CERT 13171	RENEWAL SMERTIN CERT13171	R	11/14/2014	20.00		045068		
I-TFIKE CERT 5908	RENEWAL T FIKE CERT 5908	R	11/14/2014	20.00		045068		40.00
0319	BURWELL CONSTRUCTION & RO							
I-11349	PSB-ROOF REPAIR	R	11/14/2014	575.00		045069		575.00

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VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0542	GIANT COMMUNICATIONS							
I-ACCT 11302	NOV'14 GIANT PHONE SRVC	R	11/14/2014	1,521.02		045070		1,521.02
0601	JOY K. WILLIAMS, ATTORNEY AT L							
I-OCT'14 DEFENDER	OCT'14 DEFENDER CONTRACT	R	11/14/2014	1,000.00		045071		1,000.00
0618	CHILDREN'S SPECIALTIES, INC.							
I-14211	PARK BENCHES, TABLES, COVER	R	11/14/2014	6,217.50		045072		6,217.50
0619	FLINN CONSTRUCTION, LLC							
I-866	TILE, RR'S, HALLWAY, STAIRWE	R	11/14/2014	2,200.00		045073		2,200.00
0620	KDHE / EMSC							
I-RTORMEY-VALLEYCENT	KDHE/EMSC CERTIFICATION	R	11/14/2014	20.00		045074		20.00
0059	CITY OF WICHITA							
I-AR444080	JULY'14 SLUDGE HAULED	R	11/21/2014	3,990.00		045085		
I-AR444082	AUG'14 SLUDGE HAULED	R	11/21/2014	3,570.00		045085		
I-AR444084	SEPT'14 SLUDGE HAULED	R	11/21/2014	1,680.00		045085		9,240.00
0092	TYLER TECHNOLOGIES INC							
I-025-110613	UTILITY PAYMENT YR MAINT	R	11/21/2014	670.05		045086		
I-025-111110	COURT/UTILITYONLINE/WEB	R	11/21/2014	205.00		045086		875.05
0099	CCMFOA OF KANSAS							
I-2015 CCMFOA DUES	2015 ANNUAL DUES	R	11/21/2014	100.00		045087		100.00
0153	THE ARK VALLEY NEWS							
I-OCT'14 PUBLICATION	OCT'14 ADS, ORDINACE, LEGA	R	11/21/2014	157.20		045088		157.20
0156	BEALL, MITCHELL AND SULLIVAN,							
I-OCT'14 PROSECUTION	OCT'14 PROSECUTOR SRVCS	R	11/21/2014	1,500.00		045089		1,500.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-4100491	111 LOCATES @ \$1.20 EACH	R	11/21/2014	133.20		045090		133.20
0239	A T & T KANSAS							
I-316 75535049227	NOV'14DES SUBSTATION SRVC	R	11/21/2014	81.14		045091		
I-316-755-7339 720 7	AT&T PHONE SRVC NOV'14	R	11/21/2014	912.50		045091		
I-316-75520750409	VALLEYCREEKPUMPHONESRVC	R	11/21/2014	76.64		045091		1,070.28
0270	INTRUST CARD CENTER							
I-P-CARD OCT'14TRANS	P-CARD OCT'14 TRANSACTION	R	11/21/2014	47,783.09		045092		47,783.09

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PAGE: 3

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0295	PETTY CASH							
I-PD	PETTY CASH REPL	PETTY CASH REPLENISHED	R 11/21/2014	49.00		045093		49.00
0306	SEDGWICK COUNTY							
I-1800039546	OCT'14 PRISONER HOUSING		R 11/21/2014	1,579.50		045094		1,579.50
0315	WASTE MANAGEMENT OF WICHITA							
I-6293923-2738-9	OCT'14 TRASH SERVICES		R 11/21/2014	29,244.10		045095		29,244.10
0371	M & M REPAIR, INC.							
I-50107	10' AND 30" TUBES		R 11/21/2014	26.75		045096		
I-50361	1 1/2 TUBE & 3/8 X 2 FLAT		R 11/21/2014	72.96		045096		99.71
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-JUNE THRU NOV'14	PROBATION OFFICER SRVCS		R 11/21/2014	750.00		045097		750.00
0530	GALLAGHER BENEFIT SERVICES, IN							
I-60030	NOV'14 COBRA/FSA ADMINFEE		R 11/21/2014	223.50		045098		223.50
0578	PHILIP L. WEISER, J.D.							
I-11/12/14	JUDGE PRO-TEM 11/12/14		R 11/21/2014	150.00		045099		150.00
0228	SEDGWICK COUNTY ASSOCIATION OF							
I-SCAC'14	MCNOWN 2014 MEMBERSHIP-MCNOWN		R 11/21/2014	100.00		045100		100.00
0621	KDOT - BUREAU OF LOCAL PROJECT							
I-MCLAUGHLINSIDEWALK	MCLAUGHLIN/BICYCLE PATH		R 11/21/2014	63,600.00		045101		63,600.00
0061	EDNA BUSCHOW							
I-OCT'14	SGCOTAXDRA OCT'14 SG CO TAX DRAW		R 11/21/2014	3,250.46		045102		3,250.46
0085	LAURIE B WILLIAMS							
I-REB201411255646	CASE # 13-12943		R 11/28/2014	200.00		045103		200.00
0210	SECURITY BENEFIT							
I-SCB201411255646	DEFERRED COMPENSATION		R 11/28/2014	63.00		045104		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201411255646	PLAN NUMBER 302196 457 D.C.		R 11/28/2014	15.00		045105		15.00
0372	U S DEPT OF EDUCATION							
I-JED201411255646	ACCT # 1002461211		R 11/28/2014	175.37		045106		175.37

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VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201411255646	CASE # 11LWAD00059	R	11/28/2014	67.00		045107		67.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	42	198,412.77	0.00	198,412.77
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	42	198,412.77	0.00	198,412.77
BANK: APBK TOTALS:	42	198,412.77	0.00	198,412.77
REPORT TOTALS:	42	198,412.77	0.00	198,412.77

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PAGE: 5

SELECTION CRITERIA

VENDOR SET: * - All

VENDOR: ALL

BANK CODES: All

FUNDS: All

CHECK SELECTION

CHECK RANGE: 045056 THRU 045107

DATE RANGE: 0/00/0000 THRU 99/99/9999

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All

ADMINISTRATION AGENDA
RECOMMENDED ACTION

B. APPROPRIATION ORDINANCE:

RECOMMENDED ACTION:

Staff recommends motion to approve the December 2, 2014 Appropriation Ordinance as presented / amended.

PRESENTATIONS / PROCLAMATIONS

A. PRESENTATION - SEDGWICK COUNTY EMERGENCY COMMUNICATION :

Presentation by Laura Meyers

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

A. ITEMS FOR COUNCIL REVIEW:

- Valley Center Public Library
 - October 13, 2014 Board Meeting Minutes
 - November 2014 Financial Report
 - 2014 Financial Summary

The meeting was called to order by Amy Stamm, Board Chair. Those in attendance were Amy Stamm, Matt Cox, Kay Thrasher, Jean Jones, Debbie Lane, Spencer Percival, Terry Foster and Janice Sharp. Visitors were Mike Porter, Ben Anderson and Kristi Bruns from the Valley Center Foundation.

Matt made a motion to approve the agenda; Spencer seconded. Motion carried; vote was unanimous.

Kay made a motion to approve the minutes from the September 8, 2014 minutes; Jean seconded. Motion carried; vote was unanimous.

Kay made a motion to approve the financial report and pay bills; Spencer seconded. Motion carried; vote was unanimous.

In the Director's report, Janice shared that Debbie still has not been appointed by the Mayor to our Board. Amy will send an email reminder to Mayor McNown.

We have received our check from the City – the transfer to the CIP fund is in the current financials. We should receive another check in early November. We are also depositing grant payments from the State of Kansas and the second half of the SCKLS Grant in Aid payment. They are also listed in the current October financials.

We have received the Children's Literacy computer which was primarily paid by a grant. The computer will be placed where young children will be able to utilize it while in the library.

Janice received an email from Paul Hawkins, SCKLS Director, stating he had received an email from Warren Utecht asking if Paul knew of any combined facilities in our area of Kansas. Paul also wanted to know if I had gotten information from an inquiry on the System listserv. Paul replied to Warren that he had no knowledge of combined facilities.

Janice received an email from Jerry Winkley expressing support for a facility in Lions Park. In his business which he has recently sold, he had rented spaces in communities – some tied to libraries and some to senior centers. He personally had never been successful in renting our Community Building so he feels a larger, combined facility would be well utilized.

One of the grants we were recently awarded funded the purchase of an Xbox 360, controllers and several games. We were able to utilize the equipment at our Teen Party last Friday evening. We're discussing several options for utilizing the gaming equipment on a regular basis.

In the Office Manager's report, Terry shared that our statistics are down from the summer totals but are realistic for this period of the year. The digitization scanning is in progress. We are currently scanning cemetery records but will scan records from the Women's Club and possibly the Historical Society.

Our book sale started with about 1,660 books – we sold 425 – receiving \$372.27 in proceeds. The remaining books have been distributed to the Sedgwick County Jail, Urban Ministries and a community college library in southeast Kansas.

We will once again have our canned food drive in November. The Food 4 Fines program will waive \$1 in fines for each food item donated. Some items such as Ramen noodles are an exception with four packages required. All non-perishable items must be undamaged and unexpired boxed or canned items. The Food 4 Fines drive will be in effect from Monday, November 3 to Wednesday, November 26. All donations will be taken to the local Food Pantry.

Terry discussed the possibility of closing the Library at 5 PM on Friday, October 31 to enable staff to be prepared at LeVenue for Trick or Treat Street. After discussion, Matt made a motion to close at 4:30; Kay seconded. Motion carried; vote was unanimous. Terry also requested consideration to close on Saturday, November 29, of Thanksgiving weekend. Based on statistics from last year, we had less than 25 patrons in the library. Spencer made a motion to close; Kay seconded. Motion carried; vote was unanimous.

Terry requested consideration that staff be permitted to attend the Kansas Library Association Conference in Wichita on Thursday, October 30. The workshops are all "library" related and would be considered continuing education. This is the only day this year we have had continuing education for staff. The conference fees can be reimbursed with a CE grant from our System. The Board approved closing the Library for the day; Spencer made a motion for staff to attend; Matt seconded. Motion carried; vote was unanimous.

The Library will participate in Handmade Holidays this year on Saturday, November 8. We will show Christmas movies during the day, provide popcorn and have crafts and coloring sheets available. Parents can bring their children to the Library while they shop at the various open houses. Children eight years and younger must be accompanied by an individual at least 12 years of age.

We have an opportunity to partner with the Sedgwick County Historical Museum for an upcoming grant of "Things They Carried Home." We will provide a war memorabilia presentation with Jami Tracy, who works at the Museum, as part of next year's adult summer programming.

In Old Business, Kay encouraged us to sign up with Gofundme.com as a means of fundraising. Janice and Terry will look into the site before going through the sign-up process.

The Paintings by Pages were displayed at Fall Festival at the Valley Center Historical Society. One bid was added during the day. Other bids have been made by Library staff. The paintings will be taken to the Methodist Church bazaar during the Hometown Holidays on November 8. The bids on file at that time will be final.

The Chamber lunch will be here at the Library on Tuesday, October 21. Amy will bring white chili, Kay will bring vegetable soup, Terry will bring vegetarian chili and Janice will bring beef chili. Terry will bring brownies and Janice will bring a cake and cornbread.

In New Business, Janice shared that she had returned pledge forms and payments that had designated City approval was required for utilizing the funds toward our LeVenue purchase. Forms that indicated the funds could be utilized for the Library now were deposited. She has three individuals yet to contact for verification.

Janice and Amy had discussed on site storage. Janice checked online sources and found we could purchase a 40 foot container to be placed on the concrete slab behind the library. We are currently paying \$52.50 per month and must drive to the storage facility when anything is needed. Amy will contact the City to make sure we would be in compliance for the placement of the container. If compliance is met, Kay made a motion to purchase the container; Spencer seconded. Motion carried; vote was unanimous.

Amy asked the representatives from the Foundation if they had information to share with our Board. Mike Porter emphasized that their Board is an advisory board. They have established an account as a means for individuals or families to support the community by participating with their investments. The Community Foundation will support the Library. Warren and Joel have developed a design. The combined facility will have a benefit by sharing costs and will generate more traffic. They are anticipating it will take two years to get in the facility. They also anticipate being able to provide small grants to non-profits in the community. When asked about the reception in the community, the reply was mixed and slow to start.

Matt made a motion to adjourn; Spencer seconded. Motion approved; vote was unanimous.

November 2014 -- Financial Report

Checking Acct. Balance Oct. Mtg.		\$	855.58
Net payroll - pd. November 1	\$	8,840.19	
Payroll taxes for p/r pd. Oct. 1	\$	2,565.25	
Kans. W/H taxes for p/r pd. Oct. 1	\$	296.80	\$ (11,702.24)
Checks paid prior to meeting			
Mobile Mini	Paid 10-27-14	\$	3,900.00
Kansas Library Association		\$	575.00
Ulbrich, Shirlene	Paid 11-1-14	\$	450.00
North Meridian Storage		\$	57.50
Mainstream -- WS for Janice & Terry		\$	60.00
			\$ (5,042.50)
Bank Transfers & Deposits			
October 27 -- Checks listed above		\$	5,300.00
November 1 - Trans. P/R & Cks.		\$	12,300.00
November 11 - Checks attached		\$	6,400.00
			\$ 24,000.00
Checks attached --			
Accounting & Payroll Services		\$	35.00
Ark Valley News -- Advertising -- Big Read & Spooktacular		\$	245.00
Better Homes & Gardens -- Book -- Christmas from the heart		\$	36.00
Bartel's -- Light bulbs & locks for storage building		\$	189.83
Center Point Large Print		\$	337.92
Cintas Corp.		\$	42.40
Cox Business Services		\$	188.34
Farmers Alliance Insurance		\$	100.00
Ingram Library Services		\$	839.82
Kansas Gas Service		\$	32.47
Micro Marketing -- Audio books		\$	652.81
Recorded Books		\$	1,163.40
Showcases -- Supplies		\$	53.97
SCKLS -- Supplies & Polaris annual		\$	2,262.61
Westar Energy		\$	293.13
Janice Sharp -- Misc. Exp.		\$	219.87
Janice Sharp -- Mileage -- September		\$	138.05
Debit Card -- WorkPlace Pro - shirts		\$	261.95
Debit Card -- Nancy's Notions -- books		\$	80.27
Debit Card -- Amazon -- Batteries -- remote		\$	4.48
Debit Card -- Amazon -- Batteries -- remote		\$	4.50
Debit Card -- Amazon -- DVD's		\$	51.53
Debit Card -- WalMart -- Trick or Treat		\$	119.23
Debit Card -- Amazon -- Books		\$	9.07
Debit Card -- Amazon -- DVD's		\$	33.10
			\$ (7,394.75)
Checking Account Balance --November 11, 2014		\$	716.09

Savings Accounts Balance --Oct. 13, 2014	\$	169,914.78	
Interest - Oct.	\$	14.56	
Oct. 27 -- Cks. Listed above	\$	(5,300.00)	
October 28 -- Deposit -- SCKLS Programming grant & lunch reimb.	\$	507.50	
November 1 -- Trans. P/R & cks.	\$	(12,300.00)	
November 11 -- Cks. Attached	\$	(6,400.00)	\$ 146,436.84
Capital Improvement Fund - Established 9-22-04	\$	301,392.15	
Interest - Oct.	\$	38.29	\$ 301,430.44
Halstead Bank	\$	143,004.36	
Interest --			\$ 143,004.36
TOTAL			\$ 591,587.73
Halstead Bank - Friends Building Fund	\$	89,580.24	
Interest -- Sept.	\$	2.44	
Ck. 1030 -- Ks. Sec. of State	\$	(40.00)	
Nov. 6 -- Deposit	\$	531.00	\$ 90,073.68
Monies available for Building Fund			
Capital Improvement Fund	\$	301,430.44	
Halstead Bank - CD	\$	143,004.36	
Halstead Bank - Friends Acct.	\$	89,542.68	
			\$ 533,976.75

Valley Center Public Library
Financial Summary
2014

	Year to Date Actual -- 2014 11/11/2014	Annual Budget -- 2014
Revenues		
City of Valley Center	\$ 217,047.05	\$ 226,300.00
State Aid	\$ 2,499.61	\$ 2,700.00
SCKLS Grant	\$ 15,780.00	\$ 14,000.00
Summer Reading Grant	\$ 5,387.71	\$ 5,275.00
Other income	\$ 10,573.63	\$ 8,600.00
 Total Revenues	 \$ 251,288.00	 \$ 256,875.00
 Gross Income	 \$ 251,288.00	 \$ 256,875.00
 Expenses		
Wages, P/R Taxes & Benefits	\$ 132,925.79	\$ 154,083.00
Collection Development Materials	\$ 38,460.73	\$ 37,880.00
Utilities	\$ 5,906.15	\$ 7,065.00
Janitorial, Repairs & Maintenance	\$ 6,090.41	\$ 7,200.00
Programs - all ages	\$ 7,129.88	\$ 6,225.00
Capital Improvements		\$ 22,871.20
Other expenses	\$ 20,077.29	\$ 21,550.80
 Total Expenses	 \$ 210,590.25	 \$ 256,875.00
 Net Income (Loss)	 \$ 40,697.75	

OLD BUSINESS

A. PUBLIC HEARING TO AMEND 2014 BUDGET:

➤ City Administrator Memo

1. Open Public Hearing for the purpose of Hearing and answering objections of taxpayers relating to the proposed amended use of funds.
2. Close Public Hearing.



MEMO

November 24, 2014

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Joel Pile, City Administrator

RE: 2014 Budget Amendments

The following FY 2014 Budget Amendments for the Water Utility Fund, Special Highway Fund and Storm Water Utility Fund are being proposed to align our budgets with our most current information and expectations as we approach the end of the fiscal year.

The significant amendments to these funds include detailed explanations of the reason for the line item budget adjustments (where applicable). From a high level perspective, the amendments are not unexpected and are a direct result of the city's expectation that all funds be self-supportive and not rely on the Ad Valorem (Property) tax for support.

***City Valley Center
Special Highway Fund
FY 14***

	Original	Amend	Variance	Notes
Receipts				
County Sales Tax Distribution	475,000	560,000	85,000	1
Expenditures				
Salaries & Benefits	233,800	248,000	14,200	2
Capital Outlay	418,500	497,000	78,500	3

1. Budget projections are made using historical trends, future economic outlook reports and data provided by the KS Budget Office, due to a stronger than predicted economy, sales tax collections have exceeded budget estimate.
2. KPERS expenditures are projected to exceed budgeted amount by \$6,240 and hospitalization insurance expenditures are projected to exceed the budgeted line item by \$10,000. Variance is the result of actual placement of staff and benefit costs compared to original budget.
3. Unbudgeted purchase of Brine Unit (\$24,700) and joint project with Sedgwick County to mill & overlay city portion of S. Meridian (\$54,000).

***City Valley Center
Water Utility Fund
FY 14***

	Original	Amend	Variance	Notes
Receipts				
Charges for Service	1,377,000	1,606,000	229,000	1
Expenditures				
Salaries & Benefits	339,000	401,500	62,500	2
Contractuals	664,000	696,000	32,000	3

1. The spring and summer months of 2014 were unseasonably warm and precipitation levels were below average, leading to higher than anticipated water consumption. An aggressive meter replacement program has decreased water loss to below 6 % which has led to increased revenues.
2. The part-time salary line item is projected to end the year with expenditures of \$37,000 (\$26,000 over budget) this line was used to pay the primary portion of the salary for the interim public works director for approx. 7 months. Hospitalization insurance expenses account for nearly 50% of the variance and are expected to exceed the budgeted line by \$34,300 the variance is attributed to employee status change (addition of two SA 2000 family plans \$1,405 each per month). Variance is the result of actual placement of staff and benefit costs compared to original budget.
3. Valley Center operates as a wholesale customer to the City of Wichita, the budgeted amount of water purchase from Wichita was \$445,000, year-end estimate has been adjusted to \$504,600.

***City Valley Center
Storm Water Utility Fund
FY 14***

	Original	Amend	Variance	Notes
Receipts				
Management Fee	82,000	160,000	78,000	1
Expenditures				
Capital Outlay	0	40,000	40,000	2

1. Receipts have been conservatively estimated since 2011 and the delinquency rate has been above 5%. The amendment provides a true revenue projection and reflects a lower delinquency rate of 2%.
2. The fund was primarily created as a means to meet the mandates of the EPA, however, as requested by the governing body, plans have been developed to complete minor storm water improvement projects. Amended expenditures will include a portion of the street sweeper lease payment and an improvement project on Ora Court.

OLD BUSINESS

RECOMMENDED ACTION

A. PUBLIC HEARING TO AMEND 2014 BUDGET:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve amendments to the 2014 City Budget as presented.

NEW BUSINESS

A. PETITION FOR PAVING & INCIDENTAL DRAINAGE IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Petition
- Paving Estimate
- Paving and Drainage Map

**PAVING AND INCIDENTAL DRAINAGE IMPROVEMENTS
VALLEY CREEK ESTATES – PHASE 4 AND VALLEY CREEK ESTATES 3RD
VALLEY CENTER, KANSAS**

PETITION

To: The Governing Body of the
City of Valley Center, Sedgwick County, Kansas

We, the undersigned, being owners of record of property liable for assessment for the following proposed improvement: Paving and Incidental Drainage improvements to serve Valley Creek Estates – Phase 4 according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas and hereby propose that such improvement be made in the manner provided by K.S.A 12-6a01 et seq.

The extent of the proposed improvements district to be assessed in Valley Creek Estates and Valley Creek Estates 3rd is as follows:

VALLEY CREEK ESTATES

Lots 10 through 17, Block A

Lots 32 through 39, Block A

Lots 5 through 8, Block E

VALLEY CREEK ESTATES 3RD

Lots 1 through 4, Block A

Proposed improvement:

Construct asphalt pavement and curb and gutter along Valley Creek Drive from northwest corner of Lot 5, Block E to northwest corner of Lot 32, Block A; on Valley Creek Court from northwest line of Valley Creek Drive to the west line of Lots 38 and 39, Block A; on Driftwood Court from the northeast line of Cottonwood Drive to the south line of Lot 13, Block A.

The estimated or probable cost of such improvement is Three Hundred Seventy Seven Thousand Dollars (\$377,000.00). The estimated cost as above set forth, is hereby increased at the pro-rata rate of 1% per month from and after the date of approval of the resolution for this project.

The proposed method of assessment to the improvement district is on a fractional basis as follows: Lots 10 through 17, Block A; Lots 32 through 39, Block A; Lots 5 through 8, Block E; Valley Creek Estates and Lots 1 through 4, Block A; Valley Creek Estates 3rd shall each pay 1/24 of the total project costs.

The proposed apportionment of cost between the improvement district and the City at large is one hundred per cent (100%) to be assessed against the improvement district and zero per cent (0%) to be paid by the City at large.

Special taxes will be assessed over twenty (20) years. The yearly payments will be the same amount each year with the interest and principal portions of the payments fluctuating to make the yearly payments equal.

We further request that such improvements be made without notice and hearing as required in Subsection 1 of Sec. 12-6a04

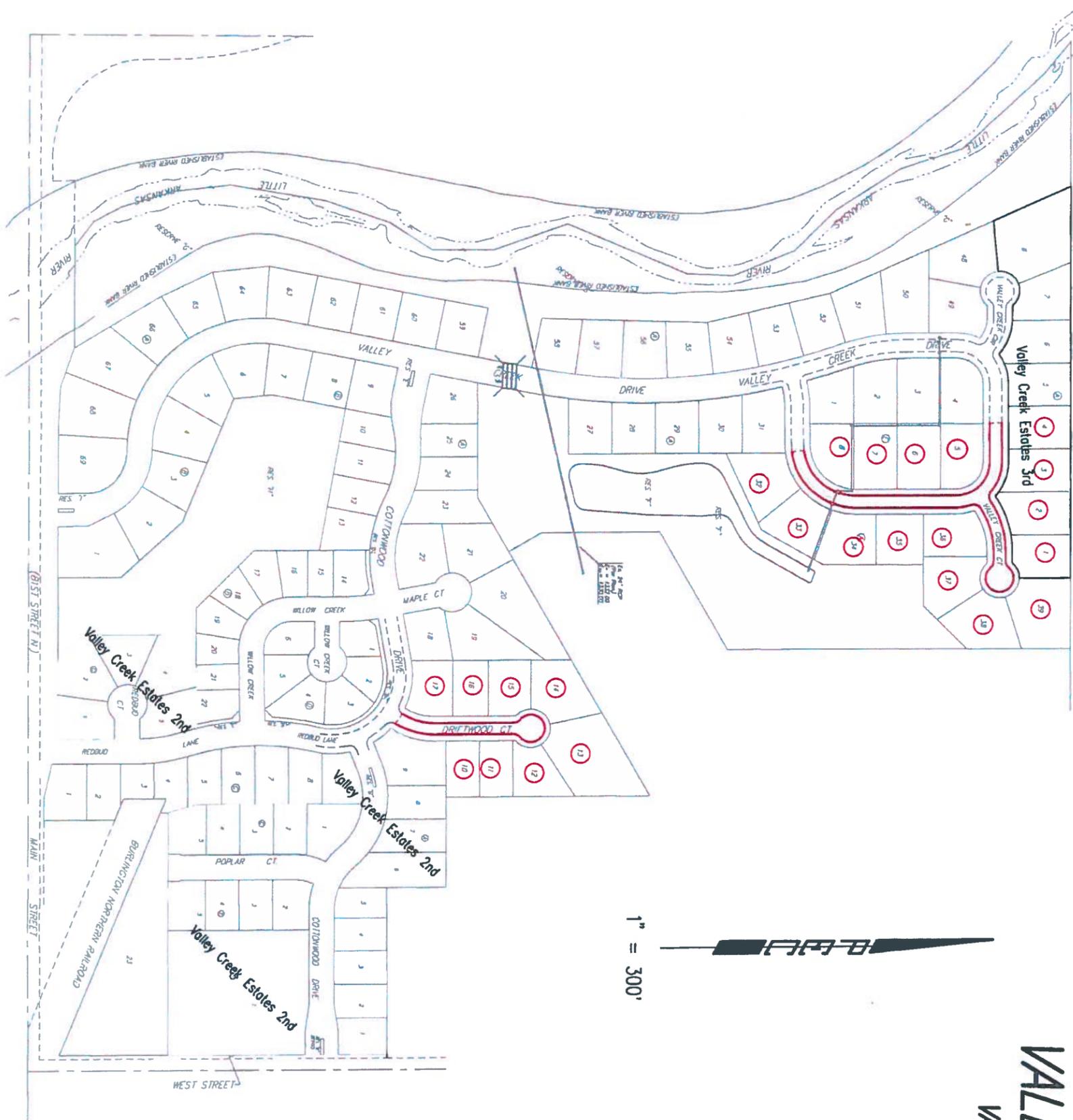
Names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition, or, later than seven (7) days after such filing, whichever occurs first.

LEGAL DESCRIPTION	SIGNATURE	DATE
<u>VALLEY CREEK ESTATES</u> <u>BLOCK A</u> Lots 10 through 17 Lots 32 through 39	VALLEY CREEK, L.L.C.	
<u>BLOCK E</u> Lots 5 through 8		
<u>VALLEY CREEK ESTATES 3RD</u>		
<u>BLOCK A</u> Lots 1 through 4	By: _____ James G. Goentzel, General Manager	

Paving Estimate

Project:	Valley Creek Estates				
Type:	Paving Improvements				
Date:	9/2/2014				
Prep. by	PEC				
Valley Creek Drive - Full Length 31' Bk-Bk (Approx 730 LF)					
Valley Creek Court - Full Length 31' Bk-Bk (Approx 200 LF)					
1	3175	SY	5" A.C. Pavement (3" Bit. Base)	\$30.00	\$95,250.00
2	70	SY	6" Concrete Pavement	\$85.00	\$5,950.00
3	3975	SY	6" Reinf. Crushed Rock Base	\$10.00	\$39,750.00
4	2060	LF	Comb. Curb & Gutter Type 1	\$10.00	\$20,600.00
5	1325	CY	Unclassified Excavation	\$5.00	\$6,625.00
6	1	LS	Erosion Control	\$5,000.00	\$5,000.00
7	1	LS	Project Seeding	\$5,000.00	\$5,000.00
8	1	LS	Site Preparation & Restoration	\$15,000.00	\$15,000.00
Total Construction Estimate					\$193,175.00
10% Contingencies					\$19,317.50
25% Project Costs					\$48,293.75
Total Project Costs					\$260,786.25
Driftwood Court - Full Length 31' Bk-Bk (Approx 340 LF)					
1	1340	SY	5" A.C. Pavement (3" Bit. Base)	\$30.00	\$40,200.00
2	1670	SY	6" Reinf. Crushed Rock Base	\$10.00	\$16,700.00
3	845	LF	Comb. Curb & Gutter Type 1	\$10.00	\$8,450.00
4	560	CY	Unclassified Excavation	\$5.00	\$2,800.00
5	1	LS	Erosion Control	\$2,500.00	\$2,500.00
6	1	LS	Project Seeding	\$2,500.00	\$2,500.00
7	1	LS	Site Preparation & Restoration	\$12,500.00	\$12,500.00
Total Construction Estimate					\$85,650.00
10% Contingencies					\$8,565.00
25% Project Costs					\$21,412.50
Total Project Costs					\$115,627.50

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**VALLEY CREEK ESTATES &
VALLEY CREEK ESTATES 3RD
VALLEY CENTER, SEDGWICK COUNTY, KANSAS**

PAVING
PHASE 4 ○

NEW BUSINESS

RECOMMENDED ACTION

A. PETITION FOR PAVING & INCIDENTAL DRAINAGE IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd Paving and Incidental Drainage Improvement Petition as presented.

NEW BUSINESS

B. PETITION FOR SANITARY SEWER IMPROVEMENT; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Petition
- Sanitary Sewer Estimate
- Sanitary Sewer Map

**SANITARY SEWER IMPROVEMENTS
VALLEY CREEK ESTATES – PHASE 4 AND VALLEY CREEK ESTATES 3RD
VALLEY CENTER, KANSAS**

PETITION

To: The Governing Body of the
City of Valley Center, Sedgwick County, Kansas

We, the undersigned, being owners of record of property liable for assessment for the following proposed improvement: Sanitary Sewer improvements to serve Valley Creek Estates – Phase 4 according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas and hereby propose that such improvement be made in the manner provided by K.S.A 12-6a01 et seq.

The extent of the proposed improvements district to be assessed in Valley Creek Estates and Valley Creek Estates 3rd is as follows:

VALLEY CREEK ESTATES
Lots 10 through 13, Block A
Lots 32 through 39, Block A

VALLEY CREEK ESTATES 3RD
Lots 1 through 4, Block A

Proposed improvement:

Construct sanitary sewer improvements along Valley Creek Drive from southwest corner of Lot 4, Block A to southeast corner of Lot 1, Block A; on Valley Creek Drive from northwest corner of Lot 32, Block A to southwest corner of Lot 38, Block A; on Driftwood Court from the southeast corner of Lot 10, Block A to the southeast corner of Lot 13, Block A.

The estimated or probable cost of such improvement is Ninety Six Thousand Dollars (\$96,000.00). The estimated cost as above set forth, is hereby increased at the pro-rata rate of 1% per month from and after the date of approval of the resolution for this project.

The proposed method of assessment to the improvement district is on a fractional basis as follows: Lots 10 through 13, Block A; Lots 32 through 39, Block A; Valley Creek Estates and Lots 1 through 4, Block A; Valley Creek Estates 3rd shall each pay 1/16 of the total project costs.

The proposed apportionment of cost between the improvement district and the City at large is one hundred per cent (100%) to be assessed against the improvement district and zero per cent (0%) to be paid by the City at large.

Special taxes will be assessed over twenty (20) years. The yearly payments will be the same amount each year with the interest and principal portions of the payments fluctuating to make the yearly payments equal.

We further request that such improvements be made without notice and hearing as required in Subsection 1 of Sec. 12-6a04

Names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition, or, later than seven (7) days after such filing, whichever occurs first.

LEGAL DESCRIPTION	SIGNATURE	DATE
<u>VALLEY CREEK ESTATES</u> <u>BLOCK A</u> Lots 10 through 13 Lots 32 through 39	VALLEY CREEK, L.L.C.	
<u>VALLEY CREEK ESTATES 3RD</u> <u>BLOCK A</u> Lots 1 through 4	By: _____ James G. Goentzel, General Manager	

Sanitary Sewer Estimate

Project:	Valley Creek Estates				
Type:	Sanitary Sewer Improvements				
Date:	9/2/2014				
Prep. by	JDG				
Valley Creek Drive and Valley Creek Court (16 lots)					
Benefit district (lots 1 - 4 Valley Creek Estates 3rd, 32 - 39 Block A Valley Creek Estates, 5 - 8 Block E Valley Creek Estates)					
1	1200	LF	8" Sanitary Sewer Pipe	\$20.00	\$24,000.00
2	12	EA	4" Service Connection	\$600.00	\$7,200.00
3	7	EA	4' Diameter Manhole	\$2,600.00	\$18,200.00
4	1	LS	Erosion Protection	\$1,500.00	\$1,500.00
5	1	LS	Site Clearing and Restoration	\$3,000.00	\$3,000.00
Total Construction Estimate					\$53,900.00
10% Contingencies					\$5,390.00
25% Project Costs					\$13,475.00
Total Project Costs					\$72,765.00
Driftwood Court (8 lots)					
Benefit district (lots 10 - 13 Blk A Valley Creek Estates)					
1	350	LF	8" Sanitary Sewer Pipe	\$20.00	\$7,000.00
2	4	EA	4" Service Connection	\$750.00	\$3,000.00
3	1	EA	4' Diameter Manhole	\$2,600.00	\$2,600.00
4	1	LS	Erosion Protection	\$1,500.00	\$1,500.00
5	1	LS	Site Clearing and Restoration	\$3,000.00	\$3,000.00
Total Construction Estimate					\$17,100.00
10% Contingencies					\$1,710.00
25% Project Costs					\$4,275.00
Total Project Costs					\$23,085.00

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Q:\2013\13208\2014\Valley Creek Estates\Petition Map - Sanitary Sewer



**VALLEY CREEK ESTATES &
VALLEY CREEK ESTATES 3RD**
VALLEY CENTER, SEDGWICK COUNTY, KANSAS

SANITARY SEWER

PHASE 4 ○
(All Pipe 8" unless noted otherwise)

NEW BUSINESS

RECOMMENDED ACTION

**B. PETITION FOR SANITARY SEWER IMPROVEMENT;
VALLEY CREEK ESTATES-PHASE 4 AND VALLEY
CREEK ESTATES 3rd:**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd Sanitary Sewer Improvement Petition as presented.

NEW BUSINESS

C. PETITION FOR WATERLINE IMPROVEMENT; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Petition
- Waterline Estimate
- Waterline Map

**WATERLINE IMPROVEMENTS
VALLEY CREEK ESTATES – PHASE 4 AND VALLEY CREEK ESTATES 3RD
VALLEY CENTER, KANSAS**

PETITION

To: The Governing Body of the
City of Valley Center, Sedgwick County, Kansas

We, the undersigned, being owners of record of property liable for assessment for the following proposed improvement: Waterline improvements to serve Valley Creek Estates – Phase 4 according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas and hereby propose that such improvement be made in the manner provided by K.S.A 12-6a01 et seq.

The extent of the proposed improvements district to be assessed in Valley Creek Estates and Valley Creek Estates 3rd is as follows:

VALLEY CREEK ESTATES
Lots 10 through 17, Block A
Lots 32 through 39, Block A
Lots 5 through 8, Block E

VALLEY CREEK ESTATES 3RD
Lots 1 through 4, Block A

Proposed improvement:

Construct waterline improvements along Valley Creek Drive from northwest corner of Lot 5, Block E to northwest corner of Lot 32, Block A; on Valley Creek Court from northwest line of Valley Creek Drive along all Lots on Valley Creek Court to the northwest line of Valley Creek Drive; on Driftwood Court from the northeast line of Cottonwood Drive along all Lots on Driftwood Court to the northeast line of Cottonwood Drive.

The estimated or probable cost of such improvement is One Hundred Twelve Thousand Dollars (\$112,000.00). The estimated cost as above set forth, is hereby increased at the pro-rata rate of 1% per month from and after the date of approval of the resolution for this project.

The proposed method of assessment to the improvement district is on a fractional basis as follows: Lots 10 through 17, Block A; Lots 32 through 39, Block A; Lots 5 through 8, Block E; Valley Creek Estates and Lots 1 through 4, Block A; Valley Creek Estates 3rd shall each pay 1/24 of the total project costs.

The proposed apportionment of cost between the improvement district and the City at large is one hundred per cent (100%) to be assessed against the improvement district and zero per cent (0%) to be paid by the City at large.

Special taxes will be assessed over twenty (20) years. The yearly payments will be the same amount each year with the interest and principal portions of the payments fluctuating to make the yearly payments equal.

We further request that such improvements be made without notice and hearing as required in Subsection 1 of Sec. 12-6a04

Names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition, or, later than seven (7) days after such filing, whichever occurs first.

LEGAL DESCRIPTION	SIGNATURE	DATE
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VALLEY CREEK ESTATES

VALLEY CREEK, L.L.C.

BLOCK A
 Lots 10 through 17
 Lots 32 through 39

BLOCK E
 Lots 5 through 8

VALLEY CREEK ESTATES 3RD

BLOCK A
 Lots 1 through 4

By: _____
 James G. Goentzel, General Manager

Waterline Estimate

Project:	Valley Creek Estates				
Type:	Waterline Improvements				
Date:	9/2/2014				
Prep. by	JDG				

Valley Creek Drive and Valley Creek Court (16 lots)
Benefit district (lots 1 - 4 Valley Creek Estates 3rd, 32 - 39 Block A Valley Creek Estates, 5 - 8 Block E Valley Creek Estates)

1	600	LF	4" Waterline	\$14.00	\$8,400.00
2	800	LF	8" Waterline	\$20.00	\$16,000.00
3	11	EA	Service Connection (Short)	\$750.00	\$8,250.00
4	5	EA	Service Connection (Long)	\$950.00	\$4,750.00
5	2	EA	4" Valve Assembly	\$700.00	\$1,400.00
6	3	EA	8" Valve Assembly	\$900.00	\$2,700.00
7	1	LS	Erosion Protection	\$2,500.00	\$2,500.00
8	1	LS	Site Clearing and Restoration	\$5,500.00	\$5,500.00
Total Construction Estimate					\$49,500.00
10% Contingencies					\$4,950.00
25% Project Costs					\$12,375.00
Total Project Costs					\$66,825.00

Driftwood Court (8 lots)
Benefit district (lots 10 - 17 Blk A Valley Creek Estates)

1	800	LF	4" Waterline	\$14.00	\$11,200.00
2	8	EA	Service Connection (Short)	\$750.00	\$6,000.00
3	2	EA	4" Valve Assembly	\$700.00	\$1,400.00
4	1	EA	Fire Hydrant Assembly	\$2,800.00	\$2,800.00
5	1	LS	Erosion Protection	\$3,500.00	\$3,500.00
6	1	LS	Site Clearing and Restoration	\$8,000.00	\$8,000.00
Total Construction Estimate					\$32,900.00
10% Contingencies					\$3,290.00
25% Project Costs					\$8,225.00
Total Project Costs					\$44,415.00

NEW BUSINESS

RECOMMENDED ACTION

C. PETITION FOR WATERLINE IMPROVEMENT; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to approve Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd Waterline Improvement Petition as presented.

NEW BUSINESS

D. RESOLUTION 634-14; AUTHORIZING PAVING AND INCIDENTAL DRAINAGES IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Resolution 634-14

(Published in *The Ark Valley News*, on December 11, 2014)

RESOLUTION NO. 634-14

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF VALLEY CENTER, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (PAVING & DRAINAGE IMPROVEMENTS-PHASE 4/VALLEY CREEK ESTATES AND VALLEY CREEK ESTATES 3rd).

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the City of Valley Center, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

Construct asphalt pavement and curb and gutter on **Valley Creek Drive** from the northwest corner of Lot 5, Block E, to the northwest corner of Lot 32, Block A; on **Valley Creek Court** from the northwest line of Valley Creek Drive, to the west line of Lots 38 and 39, Block A; and on **Driftwood Court** from the northeast line of Cottonwood Drive, to the south line of Lot 13, Block A, according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas.

(b) The estimated or probable cost of the Improvements is: \$377,000, to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements is:

Lots 10 through 17, inclusive, Block A; Lots 32 through 39, inclusive, Block A; and Lots 5 through 8, inclusive, Block E, Valley Creek Estates to the City of Valley Center, Sedgwick County, Kansas; and Lots 1 through 4, inclusive, Block A, Valley Creek Estates 3rd to the City of Valley Center, Sedgwick County, Kansas.

(d) The method of assessment is: equally per lot (24 lots).

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution, under authority of the Act.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the “Bonds”). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

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ADOPTED by the governing body of the City on December 2, 2014.

(SEAL)

By: _____

Name: Michael D. McNown

Title: Mayor

ATTEST:

By: _____

Name: Jose A. Santiago

Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on December 2, 2014, as the same appears of record in my office.

DATED: December 2, 2014.

By: _____

Name: Jose A. Santiago

Title: Clerk

NEW BUSINESS

RECOMMENDED ACTION

D. RESOLUTION 634-14; AUTHORIZING PAVING AND INCIDENTAL DRAINAGES IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Resolution 634-14, authorizing Paving and Incidental Drainage Improvements for Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd.

NEW BUSINESS

E. RESOLUTION 635-14; AUTHORIZING SANITARY SEWER IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Resolution 635-14

(Published in *The Ark Valley News*, on December 11, 2014)

RESOLUTION NO. 635-14

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF VALLEY CENTER, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (SANITARY SEWER IMPROVEMENTS-PHASE 4/VALLEY CREEK ESTATES AND VALLEY CREEK ESTATES 3rd).

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the City of Valley Center, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

Construct sanitary sewer improvements along **Valley Creek Drive** from the southwest corner of Lot 4, Block A to the southeast corner of Lot 1, Block A; on **Valley Creek Drive** from the northwest corner of Lot 32, Block A to the southwest corner of Lot 38, Block A; and on **Driftwood Court** from the southeast corner of Lot 10, Block A to the southeast corner of Lot 13, Block A, according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas.

(b) The estimated or probable cost of the Improvements is: \$96,000, to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements is:

Lots 10 through 13, inclusive, Block A; and Lots 32 through 39, inclusive, Block A, Valley Creek Estates to the City of Valley Center, Sedgwick County, Kansas; and Lots 1 through 4, inclusive, Block A, Valley Creek Estates 3rd to the City of Valley Center, Sedgwick County, Kansas.

(d) The method of assessment is: equally per lot (16 lots).

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution, under authority of the Act.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the “Bonds”). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City on December 2, 2014.

(SEAL)

By: _____

Name: Michael D. McNown

Title: Mayor

ATTEST:

By: _____

Name: Jose A. Santiago

Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on December 2, 2014, as the same appears of record in my office.

DATED: December 2, 2014.

By: _____

Name: Jose A. Santiago

Title: Clerk

NEW BUSINESS

RECOMMENDED ACTION

E. RESOLUTION 635-14; AUTHORIZING SANITARY SEWER IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Resolution 635-14, authorizing Sanitary Sewer Improvements for Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd.

.

NEW BUSINESS

F. RESOLUTION 636-14; AUTHORIZING WATERLINE IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

- Resolution 636-14

(Published in *The Ark Valley News*, on December 11, 2014)

RESOLUTION NO. 636-14

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF VALLEY CENTER, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (WATERLINE IMPROVEMENTS-PHASE 4/VALLEY CREEK ESTATES AND VALLEY CREEK ESTATES 3rd).

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the City of Valley Center, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

Section 1. Findings of Advisability. The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the "Improvements"):

Construct waterline improvements along **Valley Creek Drive** from northwest corner of Lot 5, Block E to the northwest corner of Lot 32, Block A; on **Valley Creek Court** from the northwest line of Valley Creek Drive along all Lots on Valley Creek Court to the northwest line of Valley Creek Drive; and on **Driftwood Court** from the northeast line of Cottonwood Drive along all Lots on Driftwood Court to the northeast line of Cottonwood Drive, according to plans and specifications to be furnished by the City Engineer of the City of Valley Center, Kansas.

(b) The estimated or probable cost of the Improvements is: \$112,000, to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements is:

Lots 10 through 17, inclusive, Block A; Lots 32 through 39, inclusive, Block A; and Lots 5 through 8, inclusive, Block E, Valley Creek Estates to the City of Valley Center, Sedgwick County, Kansas; and Lots 1 through 4, inclusive, Block A, Valley Creek Estates 3rd to the City of Valley Center, Sedgwick County, Kansas.

(d) The method of assessment is: equally per lot (24 lots).

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Authorization of Improvements. The Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution, under authority of the Act.

Section 3. Bond Authority; Reimbursement. The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the “Bonds”). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

Section 4. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City on December 2, 2014.

(SEAL)

By: _____

Name: Michael D. McNown

Title: Mayor

ATTEST:

By: _____

Name: Jose A. Santiago

Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on December 2, 2014, as the same appears of record in my office.

DATED: December 2, 2014.

By: _____

Name: Jose A. Santiago

Title: Clerk

NEW BUSINESS

RECOMMENDED ACTION

F. RESOLUTION 636-14; AUTHORIZING WATERLINE IMPROVEMENTS; VALLEY CREEK ESTATES-PHASE 4 AND VALLEY CREEK ESTATES 3rd:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Resolution 636-14, authorizing Waterline Improvements for Valley Creek Estates-Phase 4 and Valley Creek Estates 3rd.

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CONSENT AGENDA

A. AUTHORITY TO AWARD CONTRACT FOR McLAUGHLIN BIKE / PEDESTRIAN PATH::

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. AUTHORITY TO AWARD CONTRACT FOR McLAUGHLIN BIKE / PEDESTRIAN PATH::



Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Phone: 785-296-3861
Fax: 785-296-2079
Hearing Impaired - 711
publicinfo@ksdot.org
http://www.ksdot.org

Mike King, Secretary
Ronald J. Seitz, P.E., Chief

Sam Brownback, Governor

November 12, 2014
Project Number: 87 TE-0598-01
City of Valley Center

City of Valley Center
Brenton Holper-Public Works Director
545 W. Clay
Valley Center, Kansas 67147

Dear Mr. Holper:

We are listing below the bidder and the low bid received at Topeka, Kansas on 10/22/2014 for the above numbered project.

CONTRACTOR	TYPE OF WORK	AMOUNT
PEARSON CONSTRUCTION LLC 821 E. 25TH ST N. WICHITA, KS 67219-4433	Pedestrian & Bicycle Path	\$ 125,271.00

This is considered satisfactory when compared with the engineer's estimate, and we believe that contracts should be awarded to the low bidder. If this bid is considered acceptable to the City, please sign the enclosed resolution and return it to this office. In order to guarantee the low bid, we must receive the expected resolution on or before 11/21/2014. Upon receipt of the signed resolution and approval by the Secretary of Transportation the contract will be awarded.

A combination of bid items and construction engineering and contingencies less \$125,176.00 Maximum Federal funds will require City matching funds in the amount of \$63,600. The City remittance should be made on or before 12/11/2014.

Sincerely,


for: Ronald J. Seitz, P.E.
Chief of Local Projects

RJS:SSC:dlm

Enclosures

c: Mayor/City Manager, w/a
Ms. Rhonda Seitz, Chief of Fiscal Services
District Engineer

**AUTHORITY TO AWARD CONTRACT
COMMITMENT OF CITY FUNDS**

November 12, 2014

2 Copies to City
 Project Number: 87 TE-0598-01
 TEA-T059(801)
 City of Valley Center

WHEREAS bids were received at Topeka, Kansas on 10/22/2014 for the performance of work covered by plans on the above numbered project, and

WHEREAS the bidder and the low bid or bids on work covered by this project were:

CONTRACTOR	TYPE OF WORK	AMOUNT
PEARSON CONSTRUCTION LLC 821 E. 25TH ST N. WICHITA, KS 67219-4433	Pedestrian & Bicycle Path	\$ 125,271.00

WHEREAS bids are considered satisfactory and have been recommended by the Secretary of Transportation of the State of Kansas, hereinafter referred to as the SECRETARY, for consideration and acceptance of the work on this project as covered by such bid or bids.

A combination of the bid plus an estimated \$63,482.00 for construction engineering less \$125,176.00 of Maximum Federal Funds = \$63,600 matching City Funds.

BE IT FURTHER RESOLVED that City funds in the amount of \$63,600 which are required for the matching of Maximum Federal Funds are hereby pledged by the City to be remitted to the Chief of Fiscal Services of the Department of Transportation of the State of Kansas on or before 12/11/2014 for use by the SECRETARY in making payments for construction work and engineering on the above designated project with final cost being determined upon completion and audit of the project.

Adopted this ____ day of _____, _____, at _____, Kansas.

Recommended for Approval:

_____, Mayor

 City Engineer

Attest: _____, Member

(Seal) _____, Member

 City Clerk

Revised 12/03
 DOT FORM 1309

INVOICE

Keep for your Records

Due On Or Before 12/11/2014

PRELIMINARY STATEMENT OF COST

87 TE-0598-01

TEA-T059(801)

Valley Center: McLaughlin 5th St. to N. Meridian Ave.

Construction and CE Breakdown	
Actual Bid	\$125,271
Water(for grading)	\$0
Sub-Total Actual Bid Amount	\$125,271
LPA CE Contract	\$57,218
KDOT CE (5%) Estimated	\$6,264
Sub-Total Construction and CE	\$188,753
Federal-aid Non-Participating Const. Costs	\$0
Federal-aid Non-Participating CE	\$0
PE Costs	\$0
Railroad Costs	\$0
ROW Costs	\$0
Utility Costs	\$0
Federal Participating Construction & CE	\$188,753

CE Breakdown	
Total LPA CE and KDOT CE	\$63,482
Federal Non-Participating CE	\$0
Federal Participating CE	\$63,482

Maximum Participating Funds 80/20	\$125,176
--	------------------

Federal/City Participation Summary	
Federal Participating Construction & CE	\$188,753
Sub-Total Participating Const. & CE or Max.	\$169,157
74% Federal Funds	\$125,176
26% City Funds	\$43,981
100%City Funds Due to Max.	\$19,596
100% City Funds Due to Non-participating	\$0
Total Project Costs	\$188,753

Totals			
	City Funds	Federal Funds	Total Funds
Const. Federal Non-Participating	\$0	\$0	\$0
CE Federal Non-Participating	\$0	\$0	\$0
74% Federal Funds	\$0	\$125,176	\$125,176
26% City Funds	\$43,981	\$0	\$43,981
100% City Funds Due to Max.	\$19,596	\$0	\$19,596
Total	\$63,577	\$125,176	\$188,753

Amount to bill City (rounded up)	\$63,600
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Key
KDOT - Kansas Department of Transportation
LPA - Local Public Authority
CE- Construction Engineering (Inspection)
Const. - Construction

STAFF REPORTS

A. Finance and Administration Director Polian

- Municipal Court October 2014 Report

B. Chief of Police Hephner

- Police Department October 2014 Report

C. Fire Chief Tormey

D. Community Development Director Utecht

- Code Enforcement October 2014 Report

E. City Superintendent Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile

**VALLEY CENTER MUNICIPAL COURT
OCTOBER 2014 REPORT**

October 1st through October 31, 2014

133 TOTAL CASES
71 TOTAL PERSONS

4 CASES WITH NO STATUS CHG.
36 CONTINUED TO NEW DATE
22 CONTINUED
15 FINALIZED - FOUND GUILTY
1 TRIAL TO NEW DATE
10 TRIAL
14 DISMISSED WITHOUT PREJUDICE
2 PROBATION
9 PAYMENT PLAN
1 SENTENCING TO NEW DATE
3 MOTION
2 WARRANT ISSUED
1 REVIEW HEARING TO NEW DATE
1 REVIEW HEARING
3 NOTICE OF SUSPENSION SENT
8 LATE NOTICE
1 INITIAL APPEARANCE TO NEW DATE

Report for fees collected:

10/01/2014 - 10/31/2014

1	12.89	AF	APPOINTED ATTORNEY FEES
1	9.45	CCOST3	COURT COSTS
76	3,892.00	CCOST6	COURT COST 2011
5	725.00	DIV	DIVERSION FEE
1	59.00	DLR	DL REINSTATEMENT FEE
1	22.00	DLR09	DLR09
99	7,918.00	FINE	FINE
1	9.36	JF	JAIL HOUSING FEES
73	35.85	JT	JUDGE TRAINING
3	44.43	LETDV	LAW ENFORCEMENT TRAINING
71	1,409.17	LETDV0	LAW ENFORCEMENT TRAINING 2010
1	5.04	REST	RESTITUTION
3	100.00	WRNTFE	WARRANT FEE
TOTAL:	14,242.19		

VALLEY CENTER POLICE DEPARTMENT OCTOBER 2014 REPORT

Officer's Report

November 18, 2014

Chief Mark V. Hephner #1

Attention: Joel Pile
City Administrator
Valley Center Kansas

Subject: Valley Center Police October Monthly Report

The Police Department answered 357 calls for service during October 2014. Of those calls, 63 generated police cases. Emergency Communications/Records recorded 192 records dissemination requests. Officers wrote 123 citations for a total of 155 violations. The following is a break down of the police department cases:

Calls for Service:

- Alarms-10
- Animal-7
- Assist citizen-2
- Assist EMS-20
- Assist Fire-4
- Assist-outside agency-81
- Auto Theft-1
- Burglary-1
- Business/Residence checks-24
- Check shots-1
- 911 Hangups-59
- Disturbance/DV-25
- DUI-1
- Found/Lost Property-3
- Follow up-20
- Fraud-2
- Lost Juveniles-0
- Misc Calls-59
- Park Check-1
- Runaway-1
- Suspicious Person/Vehicle-45
- Theft-12
- Traffic/Road-25
- Traffic Accidents--10-47-6 10-48-2
- Vandalism-0
- Welfare Check-0
- Warrant Service-0

The chief had a supervisor meeting on October 8. The chief attended one Lion's Club Meeting during the month. The chief attended the monthly area chief's meeting. The chief attended a COPS Conference call regarding are COPS grant. The chief and Sgt Newman attended the IACP Conference in Orlando.

During the month, Detective Sergeant Lloyd Newman II completed the monthly fuel report. He along with Sgt Vogt supervised Municipal Court sessions during the month. He attended a city safety/training meeting during the month. Worked with IT on updating CAD and Office.

Sgt Vogt assisted with court twice during the month. He entered the departments training hours with C-Post. He attended an Operation Impact meeting. He attended a VCIS transportation plan meeting. He attended KACP Leadership training.

Sgt Delgado attended the monthly supervisor meeting. He worked with the second and third shift officers regarding work expectations.

Detective Grayson interviewed numerous suspects/witnesses this month. He investigated several caseloads this past month and worked on Affidavits. He spent a great deal of time investigating the Jr. Cheerleading embezzlement case.

Training: (Attached)

Community Outreach Programs: Detective Grayson met with residents at New Hope and Sunflower Gardens. Several entries were made on the department Facebook page.

Officer Adams the SRO has been following up with students and parents regarding absences and tardiness. He continues with DARE program. He started a group at the schools SHOW. This group will organize support and send supplies to overseas troops.

Sgt Vogt participated in Operation Lifesaver enforcement in VC, Kechi and Bel Aire.

Miscellaneous items: The Chief and Sgt Newman attended the IACP Conference in Orlando this month. We attended numerous trainings at the conference on leadership, social media, developing a culture of safety through leadership, solving department problems, policing 101, employment law updates, improving officer's connection to citizens, and the latest technologies in law enforcement. The conference also featured over 720 vendors with the latest technologies available to LE.

The department assisted with an Intruder Drill at the Middle School.

Chief Mark Hephner
Valley Center Police Chief
November 18, 2014

Code Enforcement October 2014
Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred October, 2014 is as follows:

Date	Time	Type of Dog	Results
21	1:20	Female Brittany Spaniel	Taken to the Valley Center Vet Clinic – 1:25. The owner claimed this dog the same day.
21	1:20	Female Lab	Taken to the Valley Center Vet Clinic – 1:25. The owner claimed this dog the same day.
31	5:05	Male Bichon Frise	Taken to the Valley Center Vet Clinic – 5:10 The owner claimed this dog the same day.

- Answered sixty–one calls for service during the month of October.
- Seven dogs were impounded at the Valley Center Vet Clinic.
- Nine calls were received for dogs at large.
- Two calls were received and addressed for sick and injured animals.
- Ten dead animals were disposed of.
- One skunk in a trap was disposed of.
- One minimum housing complaint was addressed.
- Two miscellaneous calls were addressed.
- Twenty–four dog license renewal letters were sent to dog owners.
- Ten letters were sent to homeowners for trash and debris in their yards.
- Eleven letters were sent to home owners for tall grass.
- Four letters were sent for inoperable vehicles.
- One zoning violation was addressed.
- Attended the Valley Center Animal League Board Meeting.
- Attended court twice during the month.

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Ishman

E. Councilmember Dove

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN