

CITY OF VALLEY CENTER

FINAL AGENDA

OCTOBER 2, 2014

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.

OCTOBER 7, 2014

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA** p 3
6. **CLERK'S AGENDA** p 4
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 - September 16, 2014 Regular Council Meeting p 5
 - B. Appropriation Ordinance p 10
7. **PRESENTATIONS / PROCLAMATIONS** p 20
 - A. Medal of Valor Presentation p 20
8. **PUBLIC FORUM** (*Citizen input and requests*) p 20
9. **APPOINTMENTS** p 20
10. **COMMITTEES, COMMISSIONS** p 20
11. **OLD BUSINESS** p 20
12. **NEW BUSINESS** p 21
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14. **STAFF REPORTS** p 28
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16. **ADJOURN** p 36

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

CLERK'S AGENDA

A. MINUTES:

Attached are the Minutes from September 16, 2014 Regular City Council Meeting as prepared by the Assistant City Clerk.

REGULAR COUNCIL MEETING
 SEPTEMBER 16, 2014
 CITY HALL
 121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, Benjamin Anderson, and Al Hobson.

Members Absent: None

Staff Present: Joel Pile, City Administrator
 Kristine Polian, City Clerk
 Jose Santiago, Assistant City Clerk
 Mark Hephner, Police Chief
 Lonnie Tormey, Fire Chief
 Warren Utecht, Community Development Director
 Brenton Holper, City Superintendent
 Neal Owings, Parks and Public Buildings Superintendent
 Joshua Golka (represented Mike Kelsey, City Engineer)

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

- A. Mayor McNown requested under **NEW BUSINESS**, the removal of the item: A. CONSIDER AMENDED AGREEMENT FOR EMERGENCY VETERINARY SERVICES. And replace it with new item: A. AUDIT SERVICES – AUDIT COMMITTEE RECOMMENDATIONS.

Jackson moved, seconded by Dove, to approve the Agenda as amended. Vote Yea: Unanimous. Motion carried.

CLERK'S AGENDA

A. MINUTES

- September 02, 2014 Regular Council Meeting

Hobson moved, seconded by Cicirello, to approve the Minutes of the September 02, 2014 Regular Council Meeting as presented. Vote Yea: Unanimous. Motion carried.

B. APPROPRIATION ORDINANCE – 09/16/2014

Anderson moved, seconded by Hobson, to approve the September 16, 2014 Appropriation Ordinance as presented. Vote Yea: Unanimous. Motion carried.

CLERK'S AGENDA (CONTINUED)**C. TREASURER'S REPORT – AUGUST 2014**

Maschino moved, seconded by Ishman, to receive and file the August 2014 Treasurer's Report. Vote Yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS**A. PROCLAMATION, CONSTITUTION WEEK SEPTEMBER 17-23, 2014**

PUBLIC FORUM - None

APPOINTMENTS - None

COMMITTEES, COMMISSIONS - Questions/Comments.

Leftoff asked if an artificial grass (turf) would be better recommended than the non-artificial grass, given there is still a lot of maintenance involved. Pile explained artificial grass needs no water irrigation, and its maintenance is significantly less in comparison to the non-artificial grass. Pile stated golf courses have had these turf grasses for about 10 years and they are still very satisfied.

OLD BUSINESS**A. ORDINANCE 1279-14; AMENDING ZONING REGULATIONS, 2ND READING.**

Utecht stated the Planning Commission met and found no objections to Ordinance 1279-14, amending zoning regulations.

Maschino moved, seconded by Dove, to adopt Ordinance 1279-14; enacting, approving, and incorporating by reference certain Zoning Regulations governing the use of land and the location of buildings within the City of Valley Center, Kansas, for 2ND reading. Vote Yea: Unanimous. Motion carried.

B. VALLEY CENTER LIBRARY PRESENTATION

Amy Stamm, President of the library board, said due to the high price of getting Le Venue up to ADA and code compliance, it was determined not to go after the acquisition of Le Venue. Other possibilities are being looked at, and thanked the Council and Staff for their support.

NEW BUSINESS**A. FINANCIALS ANNUAL AUDIT FIVE-YEAR CONTRACT RENEWAL**

Polian stated the Audit Committee received and reviewed three auditing service proposals. The Audit Committee recommended the renewal of Mize Houser & Company auditing contract through 2018. Polian requested a motion to get into a contract with Mize Houser and Company to perform the City's annual financial audits through 2018.

Hobson moved, seconded by Anderson, to renew Mize Houser & Company financial annual auditing contract through 2018. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

- A. Revenue and Expense Summaries – August 2014
- B. Delinquent Accounts for Collection
- C. Check Reconciliation – August 2014
- D. Authorization for Mayor to sign Community Rating System Annual Recertification
- E. Special-Use Request for Veteran's Park

Maschino moved, seconded by Ishman, to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS**COMMUNITY DEVELOPMENT DIRECTOR UTECHT**

Utecht stated letters were sent to the Valley Meadows Addition property owners requiring those adjacent to the ditch to maintain the vegetation below eight inches as required by the nuisance code. Utecht stated the grass is cut down now. Utecht stated PEC came in with an option to improve the flow and make it a concrete ditch. Also, Utecht stated a list is available to sign up as a volunteer for the City booth that will be at the Fall Festival.

CITY SUPERINTENDENT HOLPER

Holper stated public works staff is getting the streets cleaned for the Fall Festival. Also, he stated 90% of City streets have been swept with the new sweeper. Holper stated streets will be maintained with the annual slurry seal treatment this week, and next week they will do the chip seal.

Councilmember Anderson asked if signs will be posted before the streets are closed for these treatments. Holper stated staff will be reminded.

CITY ADMINISTRATOR PILE

Pile provided the Governing Body with an informational sheet about the proposed 1% sales tax that will be voted on during the November 4th general election. Provided Council was not opposed, he would proceed with sending in next month's utility bill.

STAFF REPORTS (CONTINUED)

Cicirello motioned, seconded by Jackson, to have the information flyer placed with the next utility bills. Vote Yea: Unanimous. Motion carried.

GOVERNING BODY REPORTS**MAYOR MCNOWN**

McNown stated SCAC (Sedgwick County Association of Cities) meeting was scheduled for September 13, 2014 at Valley Center City Hall. McNown thanked the four Council members that were present. The next SCAC meeting will be at the Westar Facility.

McNown thanked the Library Board members for their diligence in analyzing the Le Venue building before deciding not to pursue with its acquisition. McNown is confident they can find a solution; and said the City would continue to work with them.

Hobson moved, seconded by Maschino, to adjourn the meeting. Vote Yea: Unanimous. Motion carried.

Meeting adjourned at 7:30 PM.

Jose A. Santiago, Assistant City Clerk

CLERK'S AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the September 16, 2014 Regular Council Meeting as presented / amended

CLERK'S AGENDA**B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for October 7, 2014 as prepared by City Staff.

October 7, 2014 Appropriation

Total **\$ 254,545.99**

9/30/2014 3:04 PM A/P HISTORY CHECK REPORT PAGE: 1
 VENDOR SET: 03 City of Valley Center
 BANK: * ALL BANKS
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0061	THOMAS J. DELGADO							
	C-CHECK THOMAS J. DELGADO	VOIDED	V 9/26/2014			044908		160.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	160.00CR	160.00CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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BANK: * TOTALS:	1	160.00CR	0.00	0.00

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A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0077	KANSAS OFFICE OF THE TREASURER							
I-AUG'14	COURTREVENU AUG'14 COURT REVENUE	R	9/12/2014	1,952.86		044865		1,952.86
0127	HAMPEL OIL DISTRIBUTIONS, INC.							
I-90603081	UNLEADED JUL-AUG 2014	R	9/12/2014	9,674.33		044866		9,674.33
0183	KANSAS ONE-CALL SYSTEM, INC							
I-4080491	AUG'14 LOCATES QTY 102	R	9/12/2014	122.40		044867		122.40
0196	P E C (PROFESSIONAL ENGINEERIN							
I-511751	SEWARD AND SENECA PROJECT	R	9/12/2014	26,742.46		044868		26,742.46
0198	P S I							
I-1408058-IN	AUG'14 PROF SERVICES	R	9/12/2014	202.50		044869		202.50
0306	SEDGWICK COUNTY							
I-1800039013	JUL'14 PRISONER HOUSING	R	9/12/2014	3,411.72		044870		
I-1800039160	AUG'14 PRISONER HOUSING	R	9/12/2014	1,567.80		044870		4,979.52
0311	VALLEY CENTER HIGH SCHOOL							
I-YR BOOK AD 2014-15	2014-15 YEARBOOK AD	R	9/12/2014	55.00		044871		55.00
0351	WICHITA STATE UNIVERSITY							
I-JOSE SANTIAGO YR3	IIMC ACADEMY - YEAR 3	R	9/12/2014	476.00		044872		476.00
0542	GIANT COMMUNICATIONS							
I-00000 11302	GIANT PHONE SRVC SEPT'14	R	9/12/2014	1,520.49		044873		1,520.49
0582	LAUTZ LAW, LLC							
I-CS # 090337	REPRESENTED CS # 090337	R	9/12/2014	150.00		044874		150.00
0610	AIR CAPITAL EQUIPMENT, INC.							
I-123714	BLOWER AND 3" BALL VALVE	R	9/12/2014	283.11		044875		
I-124688	BLOWER AND INLET FILTER	R	9/12/2014	4,124.88		044875		4,407.99
1	LEEKERS,							
I-000201409125590	LEEKERS,:	R	9/19/2014	260.20		044876		260.20
0085	LAURIE B WILLIAMS							
I-REB201409165591	CASE # 13-12943	R	9/19/2014	200.00		044877		200.00
0210	SECURITY BENEFIT							
I-SCB201409165591	DEFERRED COMPENSATION	R	9/19/2014	63.00		044878		63.00

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PAGE: 3

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201409165591	PLAN NUMBER 302196 457 D.C.	R	9/19/2014	15.00		044879		15.00
0372	U S DEPT OF EDUCATION							
I-JED201409165591	ACCT # 1002461211	R	9/19/2014	175.37		044880		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201409165591	CASE # 11LWAD00059	R	9/19/2014	67.00		044881		67.00
0032	AFLAC							
C-AFLAC ACC \$.05 ADJ	AFLAC	R	9/19/2014	0.05CR		044882		
I-AF 201409035589	SUPPLEMENTAL INSURANCE	R	9/19/2014	111.64		044882		
I-AF 201409165591	SUPPLEMENTAL INSURANCE	R	9/19/2014	111.64		044882		
I-AFC201409035589	SUPPLEMENTAL INSURANCE	R	9/19/2014	104.56		044882		
I-AFC201409165591	SUPPLEMENTAL INSURANCE	R	9/19/2014	104.56		044882		
I-AFD201409035589	SUPPLEMENTAL INSURANCE	R	9/19/2014	107.27		044882		
I-AFD201409165591	SUPPLEMENTAL INSURANCE	R	9/19/2014	107.27		044882		
I-AFO201409035589	SUPPLEMENTAL INSURANCE	R	9/19/2014	21.58		044882		
I-AFO201409165591	SUPPLEMENTAL INSURANCE	R	9/19/2014	21.58		044882		690.05
0566	SURENCY LIFE AND HEALTH							
I-VFM201409165591	VISION INSURANCE	R	9/19/2014	108.29		044883		108.29
0566	SURENCY LIFE AND HEALTH							
I-VEC201409035589	VISION INSURANCE	R	9/19/2014	30.36		044884		
I-VEC201409165591	VISION INSURANCE	R	9/19/2014	30.36		044884		
I-VES201409035589	VISION INSURANCE	R	9/19/2014	44.20		044884		
I-VES201409165591	VISION INSURANCE	R	9/19/2014	44.20		044884		
I-VFM201409035589	VISION INSURANCE	R	9/19/2014	127.45		044884		
I-VSS201409035589	VISION INSURANCE	R	9/19/2014	25.32		044884		
I-VSS201409165591	VISION INSURANCE	R	9/19/2014	25.32		044884		327.21
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-14-2634	2014 SERVICE AWARDS	R	9/19/2014	942.99		044886		942.99
0156	BEALL, MITCHELL AND SULLIVAN,							
I-AUG'14 PROSECUR	AUG'14 PROSECUTOR CONTRAC	R	9/19/2014	1,500.00		044887		1,500.00
0198	P S I							
I-0007751	TRENMICRORENEWAL	R	9/19/2014	984.00		044888		984.00
0270	INTRUST CARD CENTER							
I-P-CARD AUG'14TRANS	PCARD AUG'14 TRANSACTIONS	R	9/19/2014	40,574.29		044889		40,574.29

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PAGE: 4

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0359	CENTRAL CONSTRUCTION							
I-DRAIN PROJECT	SAFETY BLDG-SAW,CUT,DEMO	R	9/19/2014	950.00		044890		950.00
0530	GALLAGHER BENEFIT SERVICES, IN							
I-56719	SEP'14 COBRA/FSA ADMINFEE	R	9/19/2014	218.00		044891		218.00
0555	JORDAN NOONE							
I-1200	MOWED 7000 CHAPARRAL	R	9/19/2014	145.00		044892		
I-1201	MOWED 1041 N MEADOW	R	9/19/2014	60.00		044892		
I-1202	MOWED 508 MEEKS DR	R	9/19/2014	60.00		044892		265.00
0611	CABLECOM, INC.							
I-0019341-IN	DATADROPATBASEMENT	R	9/19/2014	357.07		044893		357.07
0612	JEFFERY S. NIEDENS							
I-1001	545 CLAY-BLDG IMPROVEMENT	R	9/19/2014	2,200.00		044894		2,200.00
0089	MARK HEINZ							
I-AROWHEADPK-SEPT'14	CONCRETEPADS/SHADESTRUCTR	R	9/26/2014	5,136.00		044895		5,136.00
0092	TYLER TECHNOLOGIES INC							
I-025-105942	COURT/UTILITY ONLINE/WEB	R	9/26/2014	205.00		044896		205.00
0141	SOUTH CENTRAL SEALING LLC							
I-7098	'14 ST PROGRAM/SLURRYSEAL	R	9/26/2014	29,999.34		044897		29,999.34
0239	A T & T KANSAS							
I-316 75535049227	SEPT'14DES SUBSTATIONSRVC	R	9/26/2014	81.12		044898		
I-316 755 20750409	VALLEYCREEKPUMPHONESRVC	R	9/26/2014	76.62		044898		
I-3167557339720 7	AT&T PHONE SRVC SEPT'14	R	9/26/2014	877.66		044898		1,035.40
0254	CITY OF WICHITA							
I-273174 - 162006	WATER 8/12-9/11/14 USAGE	R	9/26/2014	72,154.36		044899		72,154.36
0295	PETTY CASH							
I-PETTYCASHREPLENIS	PETTYCASHREPLENISHMENT	R	9/26/2014	57.50		044900		57.50
0300	R.E. PEDROTTI CO. INC							
I-00048726-VALKSAF	BAD PUMP @ PUMP BLDG	R	9/26/2014	1,617.00		044901		1,617.00
0303	SAFETY SOLUTIONS OF KANSAS							
I-200112568	SCBA INSPECT/REPAIR	R	9/26/2014	589.00		044902		589.00

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PAGE: 5

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0354	LOYAL AMERICAN LIFE INSURANCE							
	I-ACC201408195467 LOYAL AMERICAN ACCIDENT	R	9/26/2014	6.35		044903		
	I-ACC201409035589 LOYAL AMERICAN ACCIDENT	R	9/26/2014	6.35		044903		
	I-ACC201409165591 LOYAL AMERICAN ACCIDENT	R	9/26/2014	6.35		044903		
	I-CNC201408195467 LOYAL AMERICAN CANCER	R	9/26/2014	13.97		044903		
	I-CNC201409035589 LOYAL AMERICAN CANCER	R	9/26/2014	13.97		044903		
	I-CNC201409165591 LOYAL AMERICAN CANCER	R	9/26/2014	13.97		044903		60.96
0392	PRAIRIE SONG DESIGNS, INC.							
	I-5661 4X6 CUSTOM BANNER	R	9/26/2014	79.50		044904		79.50
0511	COVENTRY HEALTH CARE, INC.							
	I-59188748 HEALTH INS OCT'14 PREMIUM	R	9/26/2014	41,364.61		044905		
	I-M1F201409035589 MEDICAL INSURANCE- EMP COST	R	9/26/2014	331.20		044905		
	I-M1F201409165591 MEDICAL INSURANCE- EMP COST	R	9/26/2014	331.20		044905		
	I-M1S201409035589 MEDICAL INSURANCE- EMP COST	R	9/26/2014	113.02		044905		
	I-M1S201409165591 MEDICAL INSURANCE- EMP COST	R	9/26/2014	113.02		044905		42,253.05
0555	JORDAN NOONE							
	I-1204 MOWED 6345 N. SULLIVAN	R	9/26/2014	60.00		044906		
	I-1205 MOWED 451 ELM	R	9/26/2014	60.00		044906		120.00
0614	THE VENUE LLC							
	I-'14 XMAS-RESERVATE '14 X-MAS-LEVENUE RESERVE	R	9/26/2014	550.00		044907		550.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	42	254,038.13	0.00	254,038.13
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	42	254,038.13	0.00	254,038.13

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PAGE: 6

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	JOEL D PILE							
	I-AUG'14MILESREIMBUR AUG'14MILEAGEREIMBURSED	R	9/12/2014	108.08		044863		108.08
0062	TIFFANY L. WALTON-HOFT							
	I-AUG'14MILESREIMBUR AUG'14 MILEAGE REIMBURSEM	R	9/12/2014	34.94		044864		34.94
0061	THOMAS J. DELGADO							
	I-LENEXA TRAINING TRAINING IN LENEXA, KS	V	9/26/2014	80.00		044908		
	I-LENEXA TRNG LENEXA, KS - TRNG PERDIEM	V	9/26/2014	80.00		044908		160.00
0061	THOMAS J. DELGADO							
	M-CHECK THOMAS J. DELGADO	VOIDED	V 9/26/2014			044908		160.00CR
0063	ANDREW MAUL							
	I-PD RUBBER STAMP RUBBER STAMP - PD DEPT	R	9/26/2014	32.15		044909		32.15
0061	THOMAS J. DELGADO							
	I-DELGADO-TRNGLENEXA T DELGADO-TRNG-LENEXA	R	9/26/2014	80.00		044910		80.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	415.17	0.00	255.17
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	160.00CR	160.00CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	4	255.17	0.00	255.17

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PAGE: 7

VENDOR SET: 04 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0082	SPIKE ANDERSON							
	I-CORRECT ADDRESS ER CORRECT/ADDRESS ERROR	R	9/19/2014	152.69		044885		
	I-CORRECT-ADDRESS ER CORRECT ADDRESS ERROR	R	9/19/2014	100.00		044885		252.69

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	252.69	0.00	252.69
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	1	252.69	0.00	252.69
BANK: APBK TOTALS:	47	254,545.99	0.00	254,545.99
REPORT TOTALS:	48	254,385.99	0.00	254,545.99

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PAGE: 8

SELECTION CRITERIA

VENDOR SET: * - All

VENDOR: ALL

BANK CODES: All

FUNDS: All

CHECK SELECTION

CHECK RANGE: 044863 THRU 044910

DATE RANGE: 0/00/0000 THRU 99/99/9999

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All

CLERK'S AGENDA
RECOMMENDED ACTION

B. APPROPRIATION ORDINANCE:

RECOMMENDED ACTION:

Staff recommends motion to approve the October 7, 2014 Appropriation Ordinance as presented / amended.

PRESENTATIONS / PROCLAMATIONS

A. MEDAL OF VALOR PRESENTATION:

Officer Virginia Crice

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

OLD BUSINESS

NEW BUSINESS**A. ORDINANCE 1280-14; AMENDING CITY CODE
CHAPTER 7.12 "SOLID WASTE COLLECTION, 1ST
READING:**

An Ordinance of the City of Valley Center, Kansas providing for requirements for service and use of refuse containers within The City of Valley Center amending Title 7 of The Valley Center, Kansas, Municipal Code by amending Chapter 7.12 "Solid Waste Collection".

- Proposed Changes Come at the request of City Prosecutor, Terry Beall, to aid in prosecuting cases where individuals fail to maintain solid waste service.

- Ordinance 1280-14

ORDINANCE NO. 1280-14

AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS PROVIDING FOR REQUIREMENTS FOR SERVICE AND USE OF REFUSE CONTAINERS WITHIN THE CITY OF VALLEY CENTER AMENDING TITLE 7 OF THE VALLEY CENTER, KANSAS, MUNICIPAL CODE BY AMENDING CHAPTER 7.12 “SOLID WASTE COLLECTION”

BE IT ORDAINED, by the Governing Body of Valley Center, Kansas:

Section 1. The Valley Center Municipal Code, Title 7, “Health and Sanitation,” Chapter 7.12, “Solid Waste Collection,” Section 7.12.020, “Requirements for and use of refuse containers,” is hereby amended to read as follows:

7.12.020 Requirements for service and use of refuse containers

Except as otherwise provided in this chapter, each person in possession or control of any premises upon or from which refuse accumulates shall *be required to subscribe for, use, and shall pay for, the regular refuse collection and disposal services provided by the city directly or by a city approved contractor. The owners or occupants of all residential property upon which refuse or rubble is produced or accumulated shall be given the type and frequency of services, according to the rates set forth by the city council and* shall provide or cause to be provided one or more suitable containers for storing and disposing of such refuse or other solid waste. Such containers, when the contents thereof are required by this chapter to be collected by the city, shall be provided by the city directly or by a contractor.

Section 2. The Valley Center Municipal Code, Title 7, “Health and Sanitation,” Chapter 7.12, “Solid Waste Collection,” Section 7.12.080, “Penalties,” subsection A and B is hereby amended to read as follows:

7.12.080 Penalties

- A. Any person convicted of violating any subsections ~~1, 2, 3, 4, 5 or 6~~ of subsection A of Section ~~5.28.070~~ 7.12.070 shall be guilty of a class “C” violation. Each day or portion thereof during which such violation occurs or continues shall be deemed to constitute a separate offense.
- B. Any person convicted of violating ~~of~~ subsection (A) (11) of Section ~~5.28.070~~ 7.12.070 in addition to any other rights, remedies or penalties provided herein, may cause the city to arrange for the collection and disposal of solid waste, and the owner shall be responsible for all costs incurred by the city.

Section 3. Severability. Those sections, paragraphs, and provisions of Chapter 7.12 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Sections 1 and 2 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Section 4. Applicability and Effective Date This ordinance shall be included in the code of the City of Valley Center, Kansas and shall be in full force and effect from and after its passage and after publication according to law.

PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this ____ day of _____ 2014.

First Reading: _____

Second Reading: _____

{SEAL}

Michael McNow, Mayor

ATTEST:

Kristine A. Polian, City Clerk

NEW BUSINESS

RECOMMENDED ACTION

**A. ORDINANCE 1280-14; AMENDING CITY CODE
CHAPTER 7.12 "SOLID WASTE COLLECTION, 1ST
READING:**

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommends motion to adopt Ordinance 1280-14; amending Title 7 of the Valley Center, Kansas Municipal Code by amending Chapter 7.12 "Solid Waste Collection", for 1st reading.

CONSENT AGENDA

A. WASTE MANAGEMENT 2nd QUARTER REPORTS:

- Valley Center Resident Phone Call Report
- Valley Center Tonnage Collected

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.



4330 W. 31st ST. SOUTH
 WICHITA, KS 67215-10005

Valley Center Resident Phone Calls Q2

Reason Code	Total Calls 04/1/14 - 06/30/14	Details
BIL (Billing)	0	
CPL (Complaint)	1	Property damage.
CMP (Compliment)	0	
ENV (Environmental)	0	
INQ (Inquiry - Day)	0	
OPS (Operations)	0	
SAF (Safety)	0	
SAL (Sales)	0	
SIT (Site Survey)	0	
STP (Setup)	0	
UNR (Unresolved)	0	
Total Calls	1	

MPU (Missed Pickups)	0	(0) trash (0) recycling
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VALLEY CENTER TONNAGE COLLECTED Q2

TRASH

APRIL: 224.00 TONS

MAY: 243.86 TONS

JUNE: 225.43 TONS

Q2 TOTAL: 693.29 TONS

RECYCLING

APRIL: 37.90 TONS

MAY: 36.63 TONS

JUNE: 43.99 TONS

Q2 TOTAL: 118.52 TONS

STAFF REPORTS

A. City Clerk Polian

B. Chief of Police Hephner

- Customer Service Award – Officer McCaslin

C. Fire Chief Tormey

D. Community Development Director Utecht

- Code Enforcement August 2014 Report

E. City Superintendent Holper

- City Superintendent response to KDHE Sanitary Survey Inspection
- KDHE Letter regarding Inspection

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Kelsey

H. City Attorney Arbuckle

I. City Administrator Pile



CUSTOMER SERVICE AWARD

Employee/Employees' Being Recognized: OFFICER ROBERT Mc CASLIN

Reason for Recommendation: _____

___Hello, My name is Captain Kyle Burtch with Sedgwick County EMS and I would just like to commend Officer McCaslin for an excellent job. We responded (Medic 22) to a call in Park City and Officer McCaslin was onscene with a difficult individual, he was calm, patient, and did the right thing for the patient. He kept the patient calm and without his assistance and persistence we would not have been able to get the patient to the hospital. You could tell that he was motivated to do what was right not what was easy. Again I just wanted to extend my thanks to Officer McCaslin for an exceptional job. Captin Kyle Burtch Sedgwick County EMS ref EMS call # 42104

Person Making Recommendation: _____

Supervisor Comments: GREAT JOB ROBERT! I APPRECIATE YOUR DEDICATION TO THE CITIZENS.

Signatures—Employee [Signature] # JCPD314 Supervisor _____
Chief [Signature]

Code Enforcement August 2014
Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred August, 2014 is as follows:

Date	Time	Type of Dog	Results
4	3:50	Female German Shepherd	Taken to the Valley Center Vet Clinic – 3:55. This dog was transferred to the VCAL.
13	3:15	Female Yellow Lab	Taken to the Valley Center Vet Clinic – 3:23. This dog was claimed on the 15 th .
13	9:05	Male Pit Bull	Taken to the Valley Center Vet Clinic – 9:14 This dog was euthanized.
15	12:50	Male Beagle	Taken to the Valley Center Vet Clinic – 12:57 This dog was claimed on the 21 st .
21	12:15	Male Shep. mix	Taken to the Valley Center Vet Clinic – 12:21 This dog was transferred to the VCAL.
27	9:45	Male Great Dane	This dog was taken to the Valley Center Vet Clinic – 9:58 This dog was claimed by the owner on the same day.
28	10:00	Male Shih-Tzu	This dog was taken to the Valley Center Vet Clinic – 10:06. Dog was transferred to the VCAL.

- Answered ninety–seven calls for service during the month of August.
- Seven dogs were impounded at the Valley Center Vet Clinic.
- Nineteen calls were received for dogs at large.
- One bite report was filed and addressed.
- Four cruelty reports were addressed.
- Two calls were received and addressed for sick and injured animals.
- Three dead animals were disposed of.
- Two traps were set for skunks.
- Thirty–nine dog license renewal letters were sent to dog owners.
- Seven letters were sent to homeowners for trash and debris in their yards.
- Fifty letters were sent to home owners for tall grass.
- Two calls were addressed for swimming pools.
- Four zoning violations were addressed.
- Attended the Valley Center Animal League Board Meeting.
- Attended the Kansas Animal Control Association Board Meeting.
- Attended court twice during the month.

September 30, 2014

Clay Randel
 Environmental Scientist
 South Central District Office
 130 S. Market, Suite 6050
 Wichita, KS 67202

Mr. Randel:

On April 25, 2014, the Kansas Department of Health and Environment completed a sanitary survey inspection of the public water supply system for the City of Valley Center. Included is our response based on the deficiencies for resolution that you supplied to the City of Valley Center in a letter dated September 10, 2014. Each deficiencies for resolution is discussed in more detail below in italics.

1. Minor: "A review of the bacteriological samples submitted to KDHE between May 2012 and August 2014 indicates that the City of Valley Center is not correctly sampling the six zones as established in the bacteriological sampling plan on file with KDHE. During this time period several samples were collected from locations that are not listed in the sampling plan. In order to comply with K.A.R. 28-15a-21, **bacteriological samples must be collected from various sites which represent the water quality throughout the public water supply, according to your bacteriological sampling site plan. The City of Valley Center must immediately begin to follow your sampling site plan or submit a new plan to this office for review.**"

The City of Valley Center has been following the site plan based on the information we have on file. In order to mitigate future issues or misunderstandings, an updated site plan will be submitted to KDHE for their review and approval before December 31, 2014. Until the revised site plan is approved, the City of Valley Center will make sure the site plan on file with KDHE is be followed.

2. Minor; "An open and unscreened hole of approximately one inch in diameter was observed on the underneath side of Well 10 pitless well cap. **The City of Valley Center must either plug or screen this opening as appropriate.**"

The City of Valley Center on September 24, 2014 addressed this issue by plugging the hole in the pitless well cap for Well 10.

Recommendations were also brought to the City of Valley Center's attention in the April 25, 2014 letter from KDHE to also consider addressing prior to becoming deficiencies. The City of Valley Center's response to these is shown below in italics.

- Concrete slab around the north side of Storage Tank 01 (the Water Tower).
 - *The City of Valley Center plans on addressing this issue when other concrete work is expected to be completed in October. Upon completion of this, staff will document these repairs.*
- Backflow prevention device documentation.
 - *The City of Valley Center currently has a backflow prevention program. This program will be reviewed for any necessary updates, improvements to the documentation process, and a routine schedule is intended to be developed.*
- Isolation valve exercise program.
 - *The City of Valley Center currently does not have an isolation valve exercise program. This type of program will be reviewed and implemented if it is determined to be necessary.*
- Formal water line/hydrant flushing program.
 - *The City of Valley Center currently does not have a formal water line/hydrant flushing program. Hydrants are flushed on an as needed basis in order to be conscious of chlorine residuals. This type of program will be reviewed and implemented if it is determined to be necessary.*

If you should have any concerns regarding the City of Valley Center's plans to address these deficiencies and recommendations, please contact me via e-mail at publicworksdir@valleycenterks.org or by phone at (316) 755-7320.

Sincerely,

Brenton Holper
Public Works Director

cc: Joel Pile, City Administrator

Bureau of Environmental Field Services
 South Central District Office
 130 South Market, Suite 6050
 Wichita, Kansas 67202



Phone: 316-337-6020
 Fax: 316-337-6023
 www.kdheks.gov

Robert Moser, MD, Secretary

Department of Health & Environment

Sam Brownback, Governor

September 10, 2014

Brent Holper
 City of Valley Center
 545 W Clay
 PO Box 188
 Valley Center, KS 67147

Re: Public Water Supply - Sanitary Survey Inspection
 Federal ID No.: KS2017318
 State ID No.: X1500

Dear Brent Holper:

The Department of Health and Environment would like to thank you and the site visit participants for the courtesy and assistance provided during the April 25, 2014 sanitary survey inspection of the public water supply system for the City of Valley Center. These inspections are part of our program to ensure compliance with Kansas Administrative Regulations (K.A.R.). This letter confirms and supplements items noted during the inspection. If applicable, violations occurring during the last 24 months are included as an attachment to this letter.

Parties Present

Name	Organization
Clay Randel	KDHE SC District Office
Ron Ekstrum	Valley Center, City Of
Steve Mertins	Valley Center, City Of

Deficiencies for Resolution

- Minor; A review of the bacteriological samples submitted to KDHE between May 2012 and August 2014 indicates that the City of Valley Center is not correctly sampling the six zones as established in the bacteriological sampling plan on file with KDHE. During this time period several samples were collected from locations that are not listed in the sampling plan. In order to comply with K.A.R. 28-15a-21, **bacteriological samples must be collected from various sites which represent the water quality throughout the public water supply, according to your bacteriological sampling site plan. The City of Valley Center must immediately begin to follow your sampling site plan or submit a new plan to this office for review.**

CITY of VALLEY CENTER
September 10, 2014

Page 2

2. Minor; An open and unscreened hole of approximately one inch diameter was observed on the underneath side of the Well 10 pitless well cap. **The City of Valley Center must either plug or screen this opening as appropriate.**

Based upon a review of the available records and visual examination of the facilities, the deficiencies listed above require your immediate attention. **A written response must be submitted to our office by October 14, 2014.** The response must summarize what actions you have taken to address these items, and include all required documentation to support those actions. If additional time is required to correct these deficiencies, then the written response must also provide a specific date for when the deficiencies will be addressed.

Recommendations

Although not deficiencies, the following observations made at the time of the inspection have the potential to result in deficiencies in the near future. KDHE strongly recommends that the following recommendations be addressed to maintain compliance with primary drinking water regulations.

- The concrete slab around the north side of Storage Tank 01, the Water Tower, is exhibiting signs of base erosion and has begun to settle. KDHE recommends that this be assessed for its structural integrity and be repaired as necessary.
- During the inspection it was noted that the City of Valley Center does not adequately track the testing and overhaul schedules of each backflow prevention device installed to the public water supply system. Since the city is not tracking the testing and overhaul schedule of each backflow prevention device, a backflow prevention device may not be tested after installation. Please be advised that Kansas Administrative Regulation (K.A.R.) 28-15-18(f) requires that each person who operates a community water supply system and each person who operates a high risk non-community system designated by the department shall have a regular program for the detection and elimination of cross connections and prevention of backflow and backsiphonage. KDHE recommends that the City of Valley Center begin to monitor the testing and overhaul schedule of each backflow prevention device to ensure protection of the city's public water supply system. Enclosed is information on implementing a cross connection control program.
- It was noted at the time of the inspection that the city did not have an isolation valve exercise program. KDHE recommends that the city begin an annual isolation valve exercising program to identify faulty valves and extend the life expectancy of functioning valves. Attached are articles on implementing a valve exercising program.
- During the public water supply inspection, it was noted that the City of Valley Center has not implemented a formal water line/hydrant flushing program. KDHE recommends that the city begin implementing an annual flushing program to reduce areas of low chlorine residuals and reduce sedimentation. Attached are articles for your review on implementing a formal water line/hydrant flushing program.

Reminders

- K.A.R. 28-15a-33 requires the owner or operator of a public water supply system to retain on its premises, or at a convenient location near its premises, records regarding the compliance activities

CITY of VALLEY CENTER
September 10, 2014

Page 3

associated with operating and maintaining the water system. These records are required to be maintained for a specific period of time ranging from three to ten years. **In order to ensure that all records are maintained on file for the required period of time, the KDHE recommends that all records regarding your public water supply system be maintained for a minimum of ten years with the exception of K.A.R. 28-15a-91 which requires water systems to retain the records of lead and copper monitoring for no fewer than 12 years.**

- According to K.A.R. 28-15-16, all plans for the future use of a source of supply, treatment, construction of new wells, water treatment plants, pumping stations, finished water storage facilities and distribution facilities **including waterline extensions** used in connection with the public water supply system must be approved by KDHE in our Topeka office prior to construction. **A permit application must be submitted and approved by KDHE for any such improvements, except that while waterlines less than one mile in length do not require a permit application to accompany the submittal documents.**
- **K.A.R. 28-15-18(b) requires that you immediately notify the department and responsible local officials when a major breakdown or serious loss of water service occurs which presents or may present an imminent and substantial endangerment to human health.**
- Ten hours of training are required during every two-year renewal period for Class I - IV water and wastewater operators. Five hours of training are required every two years for Small Systems operators. Failure to attain the required continuing education will result in non-renewal of an operator's certificate. Please contact the Technical Services Section - Operator Training office at (785) 296-5511 or my office if you need a list of training classes and dates.

Should you have any comments or questions concerning this letter please contact me by e-mail at crandel@kdheks.gov or by telephone at 316-337-6048.

Sincerely,



Clay Randel
Environmental Scientist

pc: Steve Mertins, Operator
eFile

GOVERNING BODY REPORTS

A. Mayor McNown

B. Councilmember Leftoff

C. Councilmember Cicirello

D. Councilmember Ishman

E. Councilmember Dove

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN