

# CITY OF VALLEY CENTER

**FINAL AGENDA**

**AUGUST 28, 2014**

*THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN  
THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.*

## **SEPTEMBER 2, 2014**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 3**
- 6. CLERK'S AGENDA p 4**
  - A. Minutes p 4
    - August 19, 2014 Regular Council Meeting p 5
  - B. Appropriation Ordinance p 11
- 7. PRESENTATIONS / PROCLAMATIONS p 21**
- 8. PUBLIC FORUM (Citizen input and requests) p 21**
- 9. APPOINTMENTS p 21**
  - A. Appointment of L.K.M. Voting Delegates / Alternates p 21
- 10. COMMITTEES, COMMISSIONS p 24**
  - A. Items for Council review p 25
- 11. OLD BUSINESS p 32**
- 12. NEW BUSINESS p 32**
  - A. Discussion Re: Valley Meadows Addition Drainage Easement p 33
  - B. Resolution 632-14, Right of Way Acceptance - North Emporia p 45
  - C. Ordinance 1279-14; Amending Zoning Regulations, 1<sup>st</sup> reading p 48
- 13. CONSENT AGENDA p 52**
  - A. Revenue and Expense Summaries - July 2014 p 53
  - B. Delinquent Accounts for Collection p 68
  - C. Check Reconciliation – July 2014 p 73
  - D. Agreement with Sedgwick County to Receive and Distribute USDA Commodities p 77
  - E. Request for 10 Day Temporary Closure of McLaughlin Pond for Fall Festival Fishing Tournament p 82
- 14. STAFF REPORTS p 84**

**15 GOVERNING BODY REPORTS p****16. ADJOURN p**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At anytime during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **CLERK'S AGENDA**

### **A. MINUTES:**

Attached are the Minutes from August 19, 2014 Regular City Council Meeting as prepared by the Assistant City Clerk.

REGULAR COUNCIL MEETING  
AUGUST 19, 2014  
CITY HALL  
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present: Judith Leftoff, Lou Cicirello, Terry Ishman, Laurie Dove, Marci Maschino, Lionel Jackson, Benjamin Anderson, and Al Hobson.

Members Absent: None

Staff Present: Joel Pile, City Administrator  
Kristine Polian, City Clerk  
Jose Santiago, Assistant City Clerk  
Mark Hephner, Police Chief  
Robert Tormey, Fire Captain  
Warren Utecht, Community Development Director  
Brenton Holper, City Superintendent  
Neal Owings, Parks and Public Buildings Superintendent  
Joshua Golka (represented Mike Kelsey, City Engineer)  
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

### **APPROVAL OF THE AGENDA**

Cicirello moved, seconded by Maschino, to approve the Agenda as presented. Vote Yea: Unanimous. Motion carried.

### **CLERK'S AGENDA**

#### **A. MINUTES**

- August 05, 2014 Regular Council Meeting

Anderson moved, seconded by Hobson, to approve the Minutes of the August 05, 2014 Regular Council Meeting as presented. Vote Yea: Unanimous. Motion carried.

#### **B. APPROPRIATION ORDINANCE – 08/19/2014**

Cicirello moved, seconded by Ishman, to approve the August 19, 2014 Appropriation Ordinance as presented. Vote Yea: Unanimous. Motion carried.

#### **C. TREASURER'S REPORT**

Maschino moved, seconded by Jackson, to receive and file the July 2014 Treasurer's Report. Vote Yea: Unanimous. Motion carried

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM** - None

**APPOINTMENTS** – None

**COMMITTEES, COMMISSIONS** – No Questions/Comments.

**OLD BUSINESS**

**A. 2015 BUDGET DISCUSSION/APPROVAL**

- The Council may consider Amendments to the 2015 Budget. If/after Amendments are made, the Council shall vote to adopt the 2015 Budget. The Published Notice of Budget established a maximum Expenditure level in 2015 of \$8,936,970.00. This level may be lower, but cannot be increased without republication and conducting another Public Hearing.
- Budget Summary: Total Budgeted Expenditures have been reduced to \$8,911,970.00.
- To achieve the same Mill Rate as 2014 (53.63), 2015 Tax Levy Fund Expenditures must be reduced by \$76,713.00.
- Leftoff questioned if canceling some of the sidewalk projects would help with decreasing the mill levy. Pile stated sidewalk projects are currently to be 75% funded by federal grants.

Cicirello moved, seconded by Maschino, to remove the \$10,000 Transfer for the Equity Fee Waiver, and have the Staff come with an incentive rebate program for the \$10,000 to be presented to Council for consideration. Vote Yea: Unanimous. Motion carried.

Cicirello moved, seconded by Dove, to approve the current Equity Fee Waiver to expire on 12/31/2014. Vote Yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Jackson, and Anderson. Opposed: Hobson. Motion carried.

Hobson moved, seconded by Cicirello, to set the 2015 Budget at \$8,911,970.00. Vote Yea: Leftoff, Cicirello, Ishman, Dove, Maschino, Anderson, and Hobson. Opposed: Jackson. Motion carried.

**B. ORDINANCE 1276-14: REVISING COURT COSTS ASSESSED BY VALLEY CENTER MUNICIPAL COURT, 2<sup>ND</sup> READING**

An Ordinance of The City of Valley Center, Kansas providing for revised Court Costs assessed by the Municipal Court of The City of Valley Center amending Title 2 of the Valley Center, Kansas, Municipal Code by amending Chapter 2.24 "Municipal Court."

Cicirello moved, seconded by Ishman, to adopt Ordinance 1276-14, providing for revised Court Costs assessed by the Municipal Court of The City of Valley Center amending Title 2 of the Valley Center, Kansas, Municipal Code by amending Chapter 2.24 "Municipal Court." For 2<sup>nd</sup> reading. Vote Yea: Unanimous. Motion carried.

**OLD BUSINESS (CONTINUED)****C. ORDINANCE 1277-14; CHANGING ZONING DISTRICT CLASSIFICATION, 2<sup>nd</sup> READING**

An Ordinance changing the Zoning District Classification of certain property located in the City of Valley Center, Kansas, under the authority granted by the Zoning Regulation of The City.

Maschino moved, seconded by Cicirello, to adopt Ordinance 1277-14, changing certain Zoning District Classifications, for 2<sup>nd</sup> reading. Vote Yea: Unanimous. Motion carried.

**D. ORDINANCE 1278-14; SPECIAL USE FOR LIBRARY, FOR 2<sup>nd</sup> READING**

An Ordinance approving a Special Use to establish a Public Building (Library) in the C-1 Central Business District at 109 W. Main Street in the City of Valley Center, Kansas, under the authority granted by the Zoning Regulations of The City.

Anderson moved, seconded by Hobson, to adopt Ordinance 1278-14, approving a Special Use to allow a Public Library in the Central Business District, for 2<sup>nd</sup> reading. Vote Yea: Unanimous. Motion carried.

**NEW BUSINESS****A. 2013 AUDIT PRESENTATION**

Mize Houser Company has completed the 2012 Audit for the City of Valley Center. Provided are Management Letters for the Governing Body indicating issues that were found regarding City processes and internal controls. Included additionally are recommendations for possible solutions to said issues. Bryan Nyp presented the Financial Statements to the Governing Body.

Cicirello moved, seconded by Maschino, to receive and file the 2013 Audit. Vote Yea: Unanimous. Motion carried.

**B. CONSIDERATION FOR COURT REORGANIZATION**

Pile stated in order to centralize cash collection at City Hall and address a significant deficiency, the Staff will like the Council to consider reorganizing and relocating the court department. Auditors have recommended the same person who receipt cash should not be the one depositing it into the bank and recording the bank receipt into the accounting system. The reorganization would remove the court clerk from Public Safety building and would leave one administrative position to handle administrative tasks like walk-in traffic, requests for burn permits, records requests, and police officer support. A part-time public safety clerk position would be utilized in the absence of the full time public safety clerk.

Hobson moved, seconded by Anderson, to approve the Court Reorganization as presented. Vote Yea: Unanimous. Motion carried.

**NEW BUSINESS (CONTINUED)****C. RESOLUTION 631-14; RIGHT-OF-WAY ACCEPTANCE – 5<sup>TH</sup> AND SENECA**

Cicirello moved, seconded by Ishman, to adopt Resolution 631-14; accepting dedication of right-of-way at the northeast corner of East 5<sup>th</sup> and Seneca. Vote yea: Unanimous. Motion carried.

**D. WASTEWATER TREATMENT PLANT AERATION BASIN REPAIRS**

City Superintendent Holper presented Council with a recommendation for Wastewater Treatment Plant aeration basin repairs.

Cicirello moved, seconded by Dove, to authorize repairs to the Wastewater Treatment Plant aeration basin and use necessary funds from the Sewer Surplus Reserve Fund. Vote Yea: Unanimous. Motion carried.

**CONSENT AGENDA****A. SPECIAL USE REQUEST – LION'S PARK**

Valley Center Sideliners requesting a special use of Lion's Park n August 23, 2014.

Hobson moved, seconded by Maschino, to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS****CITY CLERK POLIAN**

Polian stated the contract for auditing services with Mize & Houser has ended; RFP's have been sent out to several firms so The City can solidify a new contract for 2014-2018.

**CITY SUPERINTENDENT HOLPER**

Holper stated the new street sweeper came in, and was on display at City Hall today before the Council meeting for people to see. It already been used getting the streets (Meridian and 5<sup>th</sup>) ready before school starts. Holper stated Public Works employees are currently wearing their new summer green color uniforms.

**PARKS & PUBLIC BUILDINGS SUPERINTENDENT OWINS**

Owings stated the Cemetery was recently completed thank you to the assistance of Public Works staff. Renovations will prevent pedestrians walking and cars parking on the grass.

**JOSHUA GOLKA (REPRESENTED MIKE KELSEY, CITY ENGINEER)**

Golka stated Industrial Park Paving/Drainage project is scheduled to be completed at the end of this week, and Clay will be re-opened for traffic. Conspec (Kansas Paving) approximate completion date is August 26, 2014.

**STAFF REPORTS (CONTINUED)**CITY ADMINISTRATOR PILE

Pile presented Council with the non-audited 2014 swimming pool numbers that were provided by the Valley Center Recreation Center. Also, stated next Council meeting will be discussing the drainage ditch project around Goff (Leftoff and Cicirello ward territory) and will discuss the possible improvement for those residents. Pile stated the 2014 Budget is concluded and thanked Council and Staff; next will be certifying it with Sedgwick County.

**GOVERNING BODY REPORTS**MAYOR MCNOWN

McNown thanked Staff for putting together the 2015 Budget and appreciated the good job done.

COUNCILMEMBER CICIRELLO

Cicirello asked Chief Hephner about a new report incorporated into the Agenda. Hephner stated that report provides information about the efficient usage of the vehicles; and it is generated by the new fuel system his department uses.

Hobson moved, seconded by Maschino, to adjourn the meeting. Vote Yea: Unanimous. Motion carried.

**Meeting adjourned at 8:07 PM.**

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**Jose A. Santiago, Assistant City Clerk**

**CLERK'S AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the August 19, 2014 Regular Council Meeting as presented / amended**

**CLERK'S AGENDA****B. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for September 2, 2014 as prepared by City Staff.

**September 2, 2014 Appropriation**

Total \$ 81,427.82

8/27/2014 1:43 PM

A/P HISTORY CHECK REPORT

PAGE: 1

VENDOR SET: 02 City of Valley Center

BANK: \* ALL BANKS

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0566	SURENCY LIFE AND HEALTH							
	C-CHECK SURENCY LIFE AND HEALTH	VOIDED	V 8/08/2014			044787		435.50CR
1	BAN, GREGORY CARL	VOIDED						
	C-CHECK BAN, GREGORY CARL	VOIDED	V 8/08/2014			044789		220.00CR
1	'GREGORY CARL BAN',	VOIDED						
	C-CHECK 'GREGORY CARL BAN',	VOIDED	V 8/08/2014			044790		220.00CR
1	HALL, JANA RENEA	VOIDED						
	C-CHECK HALL, JANA RENEA	VOIDED	V 8/15/2014			044793		215.90CR
0243	WESTAR ENERGY, INC.							
	C-CHECK WESTAR ENERGY, INC.	VOIDED	V 8/22/2014			044809		19,138.34CR

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00	0.00	0.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS		0.00		
	VOID CREDITS	20,229.74CR	20,229.74CR	0.00	

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02	BANK: * TOTALS:	5	20,229.74CR	0.00	0.00
BANK: *	TOTALS:	5	20,229.74CR	0.00	0.00

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A/P HISTORY CHECK REPORT

PAGE: 2

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

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0032	AFLAC							
	I-AF 201407085455	R	8/08/2014	111.64		044784		
	I-AF 201407215457	R	8/08/2014	111.64		044784		
	I-AFC201407085455	R	8/08/2014	104.56		044784		
	I-AFC201407215457	R	8/08/2014	104.51		044784		
	I-AFD201407085455	R	8/08/2014	107.27		044784		
	I-AFD201407215457	R	8/08/2014	107.27		044784		
	I-AFO201407085455	R	8/08/2014	21.58		044784		
	I-AFO201407215457	R	8/08/2014	21.58		044784		690.05
0354	LOYAL AMERICAN LIFE INSURANCE							
	I-ACC201407215457	R	8/08/2014	6.35		044785		
	I-CNC201407215457	R	8/08/2014	13.97		044785		20.32
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS201407085455	R	8/08/2014	142.65		044786		
	I-DDS201407215457	R	8/08/2014	142.65		044786		
	I-DEC201407085455	R	8/08/2014	154.60		044786		
	I-DEC201407215457	R	8/08/2014	229.24		044786		
	I-DES201407085455	R	8/08/2014	156.85		044786		
	I-DES201407215457	R	8/08/2014	156.85		044786		
	I-DFM201407085455	R	8/08/2014	998.64		044786		
	I-DFM201407215457	R	8/08/2014	998.64		044786		2,980.12
0566	SURENCY LIFE AND HEALTH							
	I-VEC201407085455	V	8/08/2014	30.36		044787		
	I-VEC201407215457	V	8/08/2014	30.36		044787		
	I-VES201407085455	V	8/08/2014	38.30		044787		
	I-VES201407215457	V	8/08/2014	50.00		044787		
	I-VFM201407085455	V	8/08/2014	117.92		044787		
	I-VFM201407215457	V	8/08/2014	117.92		044787		
	I-VSS201407085455	V	8/08/2014	25.32		044787		
	I-VSS201407215457	V	8/08/2014	25.32		044787		435.50
0566	SURENCY LIFE AND HEALTH							
	M-CHECK	V	8/08/2014			044787		435.50CR
0566	SURENCY LIFE AND HEALTH							
	I-VEC201407085455	R	8/08/2014	Reissue		044788		
	I-VEC201407215457	R	8/08/2014	Reissue		044788		
	I-VES201407085455	R	8/08/2014	Reissue		044788		
	I-VES201407215457	R	8/08/2014	Reissue		044788		
	I-VFM201407085455	R	8/08/2014	Reissue		044788		
	I-VFM201407215457	R	8/08/2014	Reissue		044788		
	I-VSS201407085455	R	8/08/2014	Reissue		044788		
	I-VSS201407215457	R	8/08/2014	Reissue		044788		435.50

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A/P HISTORY CHECK REPORT

PAGE: 3

VENDOR SET: 02 City of Valley Center

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DATE RANGE: 0/00/0000 THRU 99/99/9999

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1	BAN, GREGORY CARL							
I-000201408075463	BAN, GREGORY CARL:	V	8/08/2014	220.00		044789		220.00
1	BAN, GREGORY CARL	VOIDED						
M-CHECK	BAN, GREGORY CARL	VOIDED	V 8/08/2014			044789		220.00CR
1	'GREGORY CARL BAN','							
I-GREGORY CARL BAN	'	V	8/08/2014	220.00		044790		220.00
1	'GREGORY CARL BAN','	VOIDED						
M-CHECK	'GREGORY CARL BAN','	VOIDED	V 8/08/2014			044790		220.00CR
1	LEEKERS FAMILY FOODS							
I- - PAYMENT TO LEEK REFUNDS		R	8/08/2014	220.00		044791		220.00
1	LEEKERS FAMILY FOODS							
I-JANA RENE A- 090851 REFUNDS		R	8/15/2014	215.90		044792		215.90
1	HALL, JANA RENE A							
I-000201408135464	HALL, JANA RENE A:	V	8/15/2014	215.90		044793		215.90
1	HALL, JANA RENE A	VOIDED						
M-CHECK	HALL, JANA RENE A	VOIDED	V 8/15/2014			044793		215.90CR
0077	KANSAS OFFICE OF THE TREASURER							
I-JUL'14COURTREVENU E JULY'14 COURT REVENUE		R	8/15/2014	1,501.64		044795		1,501.64
0133	MAYER SPECIALTY SERVICES							
I-2014343	LIFT STATIONS CLEANED	R	8/15/2014	2,100.00		044796		2,100.00
0153	THE ARK VALLEY NEWS							
I-ACC # 06-1124 JUL'14ORDINANCE, HEARING		R	8/15/2014	291.84		044797		291.84
0156	BEALL, MITCHELL AND SULLIVAN,							
I-JUL'14PROSECUTOR JUL'14 PROSECUTOR FEES		R	8/15/2014	1,500.00		044798		1,500.00
0179	INTERLINGUAL SERVICE							
I-GUTIERREZGALLEGOS SPANISH INTERPRETER SRVC		R	8/15/2014	45.00		044799		45.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-4070490 JULY'14 LOCATES QTY 89		R	8/15/2014	106.80		044800		106.80
0315	WASTE MANAGEMENT OF WICHITA							
I-6233861-2738-4 JULY '14 TRASH SERVICES		R	8/15/2014	29,479.04		044801		29,479.04

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A/P HISTORY CHECK REPORT

PAGE: 4

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0530	GALLAGHER BENEFIT SERVICES, IN							
I-53659	JULY'14COBRA/FSA ADMINFEE	R	8/15/2014	217.00		044802		
I-55329	AUG'14 COBRA/FSA ADMINFEE	R	8/15/2014	218.00		044802		435.00
0550	BANNON TRUCKING, LLC							
I-75075	HAUL ROCK AND HAULING	R	8/15/2014	2,853.73		044803		2,853.73
0552	WAMPO							
I-2015-006	GOFF SIDEWALK TIP FEE 1%	R	8/15/2014	2,362.89		044804		2,362.89
0555	JORDAN NOONE							
I-1168	MOWED 508 MEEKS DRIVE	R	8/15/2014	100.00		044805		100.00
0243	WESTAR ENERGY, INC.							
C-AUG'14 SIRENS	WESTAR ENERGY, INC.	V	8/22/2014	51.75CR		044809		
I-AUG'14 WESTAR SRVC	AUG'14 WESTAR SRVCS	V	8/22/2014	19,138.34		044809		
I-AUG'2014 WESTAR SR	AUG'14 WESTAR SIREN SRVCS	V	8/22/2014	51.75		044809		19,138.34
0243	WESTAR ENERGY, INC.							
M-CHECK	WESTAR ENERGY, INC.	VOIDED	V	8/22/2014		044809		19,138.34CR
0092	TYLER TECHNOLOGIES INC							
C-025-98294	TYLER TECHNOLOGIES INC	R	8/22/2014	833.33CR		044810		
I-025-101368	RENEWAL-ACUCORP ACCU4GL	R	8/22/2014	28.08		044810		
I-025-101849	COURT/UTILITY COMPONENT	R	8/22/2014	205.00		044810		
I-025-103329	UTILITY CIS YR MAINTENANC	R	8/22/2014	4,070.05		044810		
I-025-103813	COURT/UTILITY COMPONENT	R	8/22/2014	205.00		044810		
I-025-99318	JULY'14MONTHLYSUPPORT	R	8/22/2014	205.00		044810		3,879.80
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-14-2062	'14 STO/UPOC COPY EDITION	R	8/22/2014	566.52		044811		566.52
0204	PITNEY BOWES							
I-CUST# 00447643008	JUN-JUL-POSTAGEREPLENISH	R	8/22/2014	600.00		044812		600.00
0270	INTRUST CARD CENTER							
I-JUL'24TRANSACTIONS	PCARD-JULY'14 TRANSACTION	R	8/22/2014	29,247.39		044813		29,247.39
0555	JORDAN NOONE							
I-1180	MOWED 6204 SULLIVAN	R	8/22/2014	120.00		044814		
I-1182	MOWED 6345 N SULLIVAN	R	8/22/2014	60.00		044814		180.00
0578	PHILIP L. WEISER, J.D.							
I-5/13/14JUDGEPRO-TE	JUDGE PRO-TEM	R	8/22/2014	150.00		044815		150.00

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A/P HISTORY CHECK REPORT

PAGE: 5

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0085	LAURIE B WILLIAMS							
I-REB201408195467	CASE # 13-12943	R	8/22/2014	200.00		044818		200.00
0210	SECURITY BENEFIT							
I-SCB201408195467	DEFERRED COMPENSATION	R	8/22/2014	63.00		044819		63.00
0313	VANTAGEPOINT TRANS AGENTS							
I-ICM201408195467	PLAN NUMBER 302196 457 D.C.	R	8/22/2014	15.00		044820		15.00
0372	U S DEPT OF EDUCATION							
I-JED201408195467	ACCT # 1002461211	R	8/22/2014	175.37		044821		175.37
0421	FAMILY SUPPORT PAYMENT CENTER							
I-JHC201408195467	CASE # 11LWAD00059	R	8/22/2014	67.00		044822		67.00
0473	ADRIAN & PANKRATZ, P.A.							
I-JBN201408195467	CASE # 14-LM-286	R	8/22/2014	182.00		044823		182.00
1	HAZEN, TED & ALETHA							
I-000201408265586	US REFUND	R	8/29/2014	132.88		044824		132.88

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	30	100,591.03	0.00	80,796.79
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS	435.50		
	VOID CREDITS	20,229.74CR	19,794.24CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	35	80,796.79	0.00	80,796.79

8/27/2014 1:43 PM

A/P HISTORY CHECK REPORT

PAGE: 6

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0031	SHAWN K WILLIAMS							
	I-CERTIFIED 08-01-14 WATER/WASTE CERTIFICATION	R	8/15/2014	194.10		044794		194.10
0017	KRISTINE POLIAN							
	I-AUG'14 MILEAGEREIM AUG'14 MILES REIMBURSEMEN	R	8/22/2014	239.51		044816		239.51
0062	TIFFANY L. WALTON-HOFT							
	I-JUL'14 MILEAGE REI JUL'14 MILEAGE REIMBURSED	R	8/22/2014	22.42		044817		22.42

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	456.03	0.00	456.03
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	3	456.03	0.00	456.03

8/27/2014 1:43 PM

A/P HISTORY CHECK REPORT

PAGE: 7

VENDOR SET: 04 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	NETCO REMODELING							
I-000201408185466	BP REFUND	R	8/22/2014	90.00		044806		90.00
1	WIGGINS CONSTRUCTION							
I-000201408195496	BP REFUND	R	8/22/2014	50.00		044807		50.00
1	PLUMBCO							
I-000201408195497	BP REFUND	R	8/22/2014	35.00		044808		35.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	175.00	0.00	175.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	3	175.00	0.00	175.00
BANK: APBK TOTALS:	41	81,427.82	0.00	81,427.82
REPORT TOTALS:	46	61,198.08	0.00	81,427.82

8/27/2014 1:43 PM

A/P HISTORY CHECK REPORT

PAGE: 8

SELECTION CRITERIA

-----  
 VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All  
 -----

CHECK SELECTION

CHECK RANGE: 044784 THRU 044824  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES  
 -----

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: NO  
 PRINT STATUS: \* - All  
 -----

**CLERK'S AGENDA**  
**RECOMMENDED ACTION**

**B. APPROPRIATION ORDINANCE:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the September 2, 2014 Appropriation Ordinance as presented / amended.**

## **PRESENTATIONS / PROCLAMATIONS**

### **PUBLIC FORUM**

### **APPOINTMENTS**

#### **A. SELECTION OF L.K.M. VOTING DELEGATES / ALTERNATES:**

- 2 Delegates
- 2 Alternates

LEAGUE OF KANSAS MUNICIPALITIES



SERVING CITIES SINCE 1910

300 SW 8th Avenue, Ste. 100  
 Topeka, KS 66603-3951  
 P: (785) 354-9565  
 F: (785) 354-4186  
 www.lkm.org

August 14, 2014

Dear City Clerks or City Managers/City Administrators:

We are pleased the League’s Annual Conference in Wichita, October 11-13, 2014 is shaping up to be an exciting experience. We have an outstanding program of speakers, panel discussions and workshops planned which are highlighted in the July issue of the *Kansas Government Journal*.

I am writing to invite your city governing body to register its League voting delegates. State law provides that the governing body of each member city of the League may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League. League bylaws provide that a city voting delegate or alternate delegate qualifies by having his or her name, city title and address registered with the executive director.

Each member city needs to file new registration forms with the **League of Kansas Municipalities, 300 SW 8th Avenue, Topeka, KS 66603, by Friday, September 12<sup>th</sup>**.

Article 4, Sec. 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

City Population	No. Votes	No. Delegate Forms	No. Alternate Forms
1 - 2,500	1	1	1
2,501 - 7,500	2	2	2
7,501 - 17,500	3	3	3
17,501 - 37,500	4	4	4
37,501 - 77,500	5	5	5
77,501 - 117,500	6	6	6
117,501 - 157,500	7	7	7
157,501 - 197,500	8	8	8
197,501 - 237,500	9	9	9
237,501 - 277,500	10	10	10
277,501 - 355,500	11	11	11

A business and policy session of city voting delegates will be held on Monday afternoon, October 13<sup>th</sup> at the conference in Wichita.

I look forward to hearing from you.

Sincerely,

Erik A. Sartorius  
 Executive Director

Enclosures

**CITY VOTING DELEGATE REGISTRATION  
League of Kansas Municipalities**

The Governing Body of the City of \_\_\_\_\_

has elected: Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

to be (circle one)

voting delegate 1 2

alternate voting delegate 1 2

to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.

Signed: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**INSTRUCTIONS**

Four voting delegate registration forms are enclosed. Based on its current population, your city may have two voting delegates. A separate form should be filed for your voting delegate and for any alternate delegate you elect.

Actions taken at the League's annual business session are taken by vote of the individual voting delegates present unless the weighted voting system is triggered by the request of ten or more delegates.

If the weighted voting system is used, a roll call vote of member cities will be held. Under a roll call by city, your city will have one vote.

**State Law Authorizing City Delegates**

K.S.A. Supp. 12-1601f. "The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities."

**League Bylaw on Election and Qualifying of Delegates**

Article 2, Section 2. "When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates in accordance with the provisions of Article 4 of these bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified."

## **COMMITTEES, COMMISSIONS**

### **A. ITEMS FOR COUNCIL REVIEW**

- Valley Center Planning Commission / Board of Appeals,  
August 26, 2014 Minutes

## VALLEY CENTER PLANNING COMMISSION MINUTES

7:00 P.M., Tuesday, August 26, 2014

Valley Center City Hall at 121 S. Meridian Avenue

**CALL TO ORDER:** Chairperson Park called the meeting to order at 7:00 p.m. with the following members present: Danny Park, Ronald Colbert Sr., Del James, Scot Phillips, Terry Nantkes, Matt Stamm, Ben Neaderhiser, Gary Janzen and Don Bosken.

Staff Present: Warren Utecht and Deby Taylor

Meeting started with the Pledge of Allegiance to the American Flag.

**AGENDA:** A Motion was made by Commissioner Stamm and seconded by Commissioner Nantkes to set the agenda as presented. Motion passed unanimously.

### **APPROVAL OF DRAFT MINUTES:**

A motion was made by Commissioner Park, seconded by Commissioner Colbert to accept the July 22, 2014 draft minutes as written. Motion passed unanimously.

**PUBLIC COMMENT:** None

**COMMUNICATIONS:** Warren urged members to sign up for a time to be at the City Booth at Fall Festival, which would be Saturday, September 20<sup>th</sup>. Deby will send out a sign-up sheet by email if you would like to help.

### **PUBLIC HEARING ON ZONING ORDINANCE AMENDMENTS:**

According to the Recording Secretary, a notice to this hearing had been published in the Ark Newspaper on July 31, 2014. The record shows that at least 20 days elapsed between the publication and mailing dates and the hearing date. There was no evidence to the contrary from anyone present, thus proper notification has been given.

### **ZONING ADMINISTRATOR'S REPORT:**

Chairperson Park called on the Zoning Administrator, Warren Utecht, to provide the commissioners with his staff review on the request. Mr. Utecht's report is as follows:

Mr. Utecht went through each page where changes were recommended:

Page 13: Added definition for "Hard Surface", as referenced in amendments to the Off-Street Parking section of the code.

**HARD SURFACE** (as it relates to parking spaces) A hard surface means either concrete or asphalt in the front yard of a property and a gravel or similar type material under laid by a material that prevents weeds or grass from grow up through the gravel on the side or rear of a property.

Page 23: Added definition for "Vehicle" as referenced in amendments to the Off-Street Parking section of the code.

**VEHICLE:** Any self-propelled, boosted, or towed conveyance for transporting people, animals, other vehicles, or objects. This may include automobiles, trucks, trailers, recreational vehicles, boats or jet-skies on trailers.

Page 51: Revised lot size and lot width requirements for two-family structures to be consistent and competitive with the City of Wichita and Maize Zoning minimums. This will help facilitate duplex development in Ridgefield Addition.

**A. Lot Size Requirements.**

1. Minimum lot area:
  - a. Single family detached residential: 6,500 square feet.
  - b. Single-family attached, and two-family dwellings: ~~8,000~~ 7,000 square feet.
  - c. All other non-residential uses: 10,000 square feet.
2. Minimum lot width:
  - a. Residential buildings: ~~70~~ 60 feet. If a lot is split with zero side lot line, ~~35~~ 30 feet
  - b. All other uses: 80 feet.

Page 79: Parking standard for parking stall lot width is undersized (8ft-6 inches). Increased it to 9 feet. Also there were no standards for aisle width in a parking lot.

2. **Parking space dimension:** An off-street parking space shall be at least ~~eight feet six inches~~ 9 feet in width and at least 19 feet in length, exclusive of access drives or aisles, ramps or columns, unless special parking is designated for variable sizes of vehicles.
3. **Access:** Each off-street parking space shall open directly upon an aisle or driveway of such width and design as to provide safe and efficient means of vehicular access to such parking space. Aisle space for 90 degree parking shall be no less than 24 feet in width; when used with 60 degree angle parking, at least 12 feet width with one-way traffic, 22 feet width with two-way traffic; when used with parallel parking or where there is no parking, at least 10 feet wide for one-way traffic.

Page 80; Added more detailed language on the type and amount of off-street hard surface for parked vehicles (see attached pictures showing vehicles parked on lawns).

- e. **Parking on areas other than a driveway:** Permanent or seasonal parking of a vehicle (as defined in 17.02.09 Definitions) on any part of a property not hard surfaced (as defined in 17.02.09 Definitions) is prohibited. If additional off-street parking is needed in the front yard of a property, a hard surface for no more than one additional car width can be added and utilized off an existing driveway approach, and if needed, the driveway approach can be widened to no more than 30 feet on a street. Additional parking width exceeding the above allowance in the front yard may be requested by applying for a variance reviewed by the Board of Appeals, however, not more than 35 percent of a front yard of a single family lot can be used for parking under any circumstances. If any rear or side yard parking is used for vehicles, they must be parked on a hard surface. No single family residential lot may have more than 25% of its entire yard area hard surfaced.

Page 83: Deleted language being replaced by changes on page 80.

1. ~~When located in a residential district, parking shall not be located within a front yard and the front yard shall remain unpaved and shall be landscaped, unless a waiver by the Board is warranted due to the nature and arrangement of the adjacent land use.~~

Page 86: Added and deleted language to be more specific when a zoning permit and building permit applies to accessory buildings based on square foot size.

5. **No motorized vehicles, truck trailers, shipping containers, portable storage containers** or any portion thereof may be used for storage or any other purpose on a residential lot than for periodic vehicular parking according to Chapter 17.05. Motorized vehicles and portions thereof, truck trailers, shipping containers, portable storage containers, or any portion thereof, may be used temporarily for refuse disposal or storage during a period of construction or reconstruction.\*Zoning permits are required only for accessory structures which exceed 100 square feet but less than 200 sq. ft. of ground area; ~~however, permits are required~~ and for all types of fences on any zoning lot. (For other accessory zoning permits, see Section 17.06.02 for temporary uses, Section 17.06.03 for home occupation signs, Section 17.05.01 for parking spaces and loading areas, and Chapter 17.07 for certain types of signs.)

Page 91: Due to change in state firearms laws, the home-occupation section needs to be amended for consistency.

- C. **Home Occupations Permitted.** Customary home occupations include, but are not limited to, the following list of occupations; provided, that each listed occupation shall be subject to the requirements of Section 17.06.03.A and B:  
 10. The sale of firearms, subject to state registration and compliance with Kansas statutory regulations as adopted in 2014.

- D. **Home Occupations Prohibited.** Permitted home occupations shall not in any event be deemed to include:  
 13. ~~Sale of firearms or ammunition, but not to prohibit gunsmithing, i.e., the repair of firearms.~~

Chairperson Park opened the hearing for comments from the public at 7:19 p.m.

Being no one in the audience to comment on any of the zoning amendments, the Chairperson closed the public hearing at 7:20 pm.

**DELIBERATION:** Commissioner Colbert questioned whether an owner of a property is allowed to have a sign on the side of the home indicating oxygen tanks are inside the residence. Mr. Utecht stated there are no codes that would address that kind of sign and would be considered acceptable. Commissioner Bosken noted that a code addressing the use of drones may be needed in the future. Commissioner Park recommended sending a notice in the water bill explaining the requirements for parking on areas other than a driveway.

**RECOMMENDED MOTION:** Based on the City Staff recommendations, public comments and discussion by the Planning Commission, Commissioner Colbert made a motion to approve the 2014 amendments being proposed for the Valley Center Zoning Regulations. Motion was seconded by Commissioner Neaderhiser and passed unanimously.

**NEW BUSINESS:** Expansion of Gaskill Custom Cabinetry at 350 W Industrial Street

**Applicant:** Barry Gaskill

**Motion from Site Plan Committee:** Approval of site plan, subject to a refuse container enclosure being built within 1 year of Planning Commission Action.

Chairperson Park called on Warren Utecht to summarize the details of his site plan review. He presented the site plan concept along with pictures of the front and rear of the property.

**17.12.05 Site Plan Requirements:** *Projects which are subject to review by the Site Plan Committee generally are required to meet the following standards (Note: This site plan is required only because a building addition exceeds the benchmark of a 20% expansion of the existing building footprint):*

- A. *Show the location and dimensions of all right-of-way, easements and setback lines either required by these regulations or by platting or separate instruments.*
- The site plan does not show it but W Industrial Street (77<sup>th</sup>) is a 70 foot Right-of-way.
  - There is a 10 foot utility easement running along the front of the property.
  - A 35 foot front setback line is shown on the site plan.
- B. *The site plan map generally should be oriented to the north with north arrow and scale plus dimensions and property boundary lines for the zoning lot.*
- North arrow and dimensions are on the Site Plan and property dimensions are shown.
- C. *Topography by contour lines may be required if slopes exceed 5%, buffer berms are used, or a drainage plan is required.*
- One foot contours are shown on the map. The site is relatively flat but drops off into a deep ditch on the north end of the property. The elevation of the building addition will be nearly the same elevation as the existing building.
- D. *Show existing and proposed structures by bulk dimensions plus number of stories, gross floor area and entrances*
- Existing Structure is about 60 feet wide and 80 feet deep. It is a single story industrial structure with wood truss and sheeting system. The building has a garage door type entrance in the front and back (see pictures on the last page). A side service door on the southeast corner of the building is a service doorway which provides entry to the inside of the building. The bulk of the building is devoted to cabinetry construction. Another garage door exists on the back wall.
  - The building expansion will be the same width and will add 60 foot of depth to increase cabinet making space. No garage door type structure is shown on the back of the addition but it is assumed some type of access will be provided.
- E. *Existing and proposed curb cuts, aisles, off-street parking, loading spaces and walkways, including type of surfacing and number of parking spaces. Delineate the traffic flow with directional arrows and indicate the location of direction signs and other motorist's aids (if any).*
- This is already an existing industrial building which has a 20 foot drive, which widens to 30 feet of graveled area the full length of the building. The petitioner seldom has customers coming to his manufacturing facility. If someone does come to the building, angle parking and maneuvering is possible within the 30 foot width along the south end of the building. A second front driveway 23 feet wide provides direct truck access to the building.
- F. *Location, direction and intensity of proposed lighting. All exterior lighting must be "full-cut-*

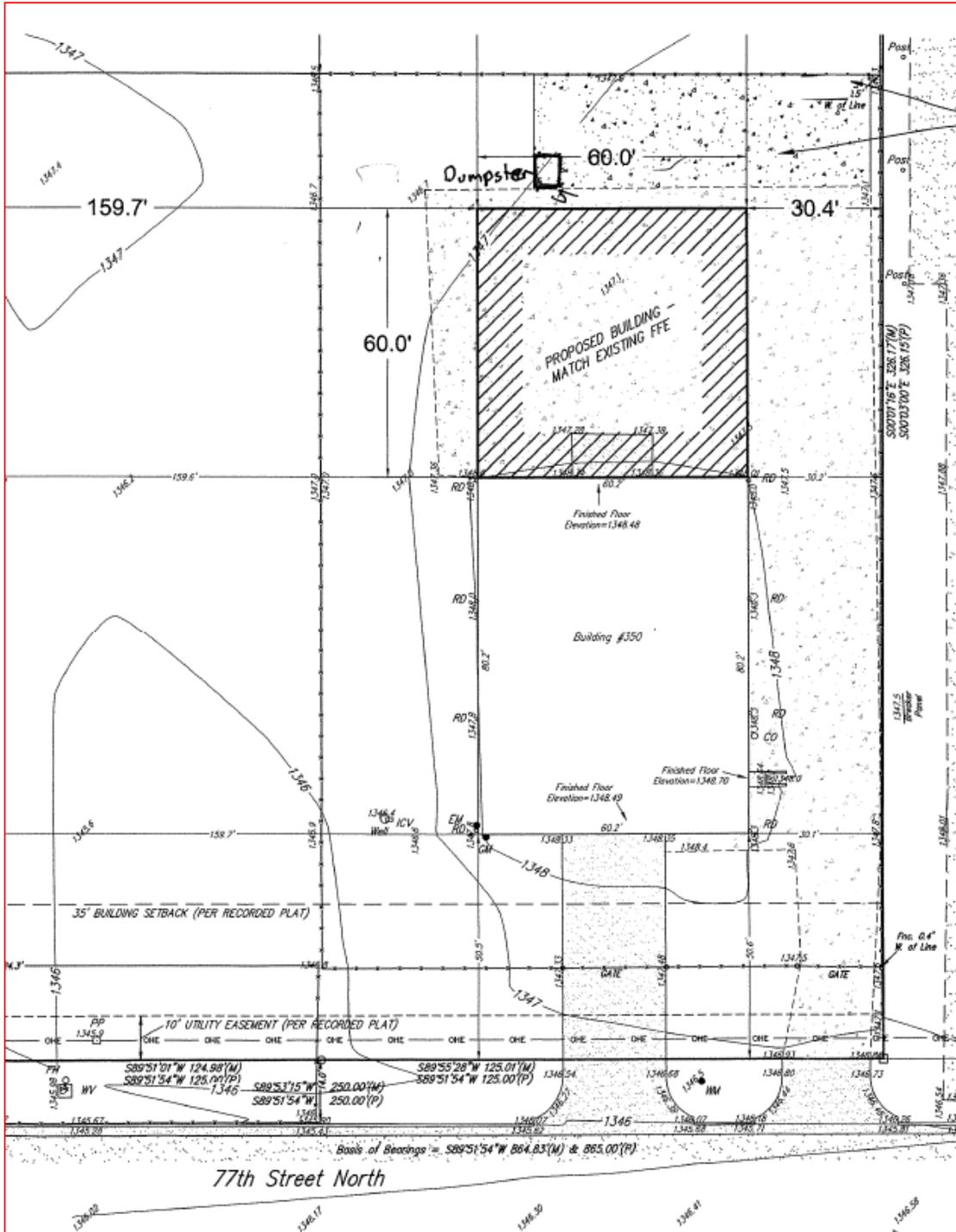
*off" light fixtures when located near adjacent residential properties (no light should spill over on adjacent residential parcels)*

- A site note (1) states "If exterior lighting is installed on the new addition for security purposes, all light fixtures will be a full cut-off type fixture."
- G. *Location and height of all existing (to remain) and proposed signs on the site, the setback dimensions from any sign to property lines, location and routing of electrical supply, surface area of the sign in square feet, size of letters and graphics, description of sign, frame materials and colors.*
- At the present time, the owner of the business only has a "yard sign" in front of the building to identify his business, which is permissible.
- H. *If disposal containers will be on the site, indicate how such areas will be fully screened from public view by means of a structure (including swinging doors) constructed with either solid treated lumber walls, cement block (with or without brick), or other materials deemed acceptable. The enclosure must also have the capability of latching the doors in a closed position, or when trash is being picked up, in an open position. Outdoor storage areas may also need to be screened if required by these zoning regulations.*
- The site plan shows the location of a dumpster in the back of the hard surfaced (gravel) area. A note on the site plan states "Trash dumpster to be screened per City of Valley Center Standard Specifications. Owner to work with trash service provider to ensure that a satisfactory trash truck route is provided. Owner to add hard surface as necessary for trash truck route."
- I. *Vehicular ingress and egress to and from the site and circulation within the site to provide safe, efficient and convenient movement of traffic, not only within the site but on adjacent roadways.*
- Any vehicular ingress and egress is more than adequate for most of the traffic movement, which is generated by the petitioner and his employees. The minimal public traffic will be able to pull in and turn around on the 30 foot wide gravel driveway.
- J. *Site plan provides for the safe movement of pedestrians within the site.*
- Not applicable for this site plan.

**Additional items:**

- The lot is nicely landscaped in the front yard with maturing trees and mowed grass. The back of the property has some accumulated items which should be cleaned up. Granted some of the items are on rented land to the tenant west of the Gaskill business.
- Lot drainage naturally sheet flows to a large open ditch on the back of the property, so no additional drainage planning will be required on the site plan.

**Recommended Site Plan showing general location of Dumpster**



**DELIBERATION:** The major issue discussed was whether the petitioner should be required to install a dumpster enclosure in the back of the building. Commissioner Bosken stated Mr. Gaskill was willing to comply with the request.

**RECOMMENDED MOTION:** Based on the City Staff recommendations and discussion by the Planning Commission, Commissioner Colbert made a motion to approve, with the condition to build a refuse container enclosure within one-year, expansion plans for Gaskill Cabinetry at 350 W Industrial Street. Motion was seconded by Commissioner Bosken and passed unanimously.

**COMMITTEE AND STAFF REPORTS-** Mr. Utecht promoted the upcoming Planning Commissioner Training on October 3, 2014 in Wichita. He offered free classes to the first four to apply.

**ITEMS BY PLANNING COMMISSIONERS:**

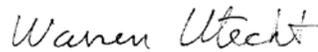
- Del James – Nothing
- Scot Phillips - Nothing
- Danny Park – Nothing
- Gary Janzen - Nothing
- Matt Stamm – Nothing
- Terry Nantkes – Nothing
- Ben Neaderhiser – Nothing
- Ronald Colbert Sr. – Ron questioned the side-street finishes on Industrial Street. Mr. Utecht stated those items were included in the project as a whole. Mr. Colbert also had questions concerning Main Street being a truck route and wondered if that included being a hazmat route.

**ADJOURNMENT:**

Motion made by Commissioner Janzen and seconded by Commissioner Neaderhiser to adjourn. Motion passed unanimously.

Time of Adjournment: 7:38 p.m.

Respectfully submitted,



Warren Utecht,  
Planning Commission Secretary

Minutes to be reviewed and approved by the Valley Center Planning Commission at the next meeting.

        /Danny Park/          
Danny Park, Chairperson

**OLD BUSINESS**

**NEW BUSINESS**

**A. DISCUSSION RE: VALLEY MEADOWS ADDITION  
DRAINAGE EASEMENT:**

- Memo from City Administrator
- Excerpt from Valley Meadows Addition Plan
- City Notification Letters (2001, 2003, 2004)
- E-Mail Correspondence received
- Resolution 630-14



## MEMO

TO: Honorable Mayor McNown & Valley Center City Council

FROM: Joel Pile, City Administrator

DATE: August 28, 2014

*RE: Valley Meadows Addition Drainage Easement*

---

Approximately twenty-four years ago, the Valley Meadows Addition was developed. The development occurred prior to the city adopting construction standards requiring developments to install the type of stormwater drainage systems which are required in today's developments. Subsequently, to address drainage, the Valley Meadows Addition was designed with a system of open ditches contained within drainage easements. An easement is the right to use the real property of another for a specific purpose, in this case the permitted use of the easement is defined on the subdivision plat for the specific purpose of drainage and utilities. With an easement, the legal title to the underlying land is retained by the owner. Therefore, the responsibility to maintain the property in compliance with city code resides with the property owner.

For several years, the city has been contacted by individuals whose property abuts the subject drainage easement requesting city maintenance of the ditch, specifically requesting the city mow the ditch. On multiple occasions the city has assisted the property owners by utilizing city resources to mow the drainage easement, however, the responsibility resides with the property owner. Many property owners have expressed concern regarding the difficulty of mowing the ditch, citing the bottom of the ditch often contains water which makes it difficult to maintain.

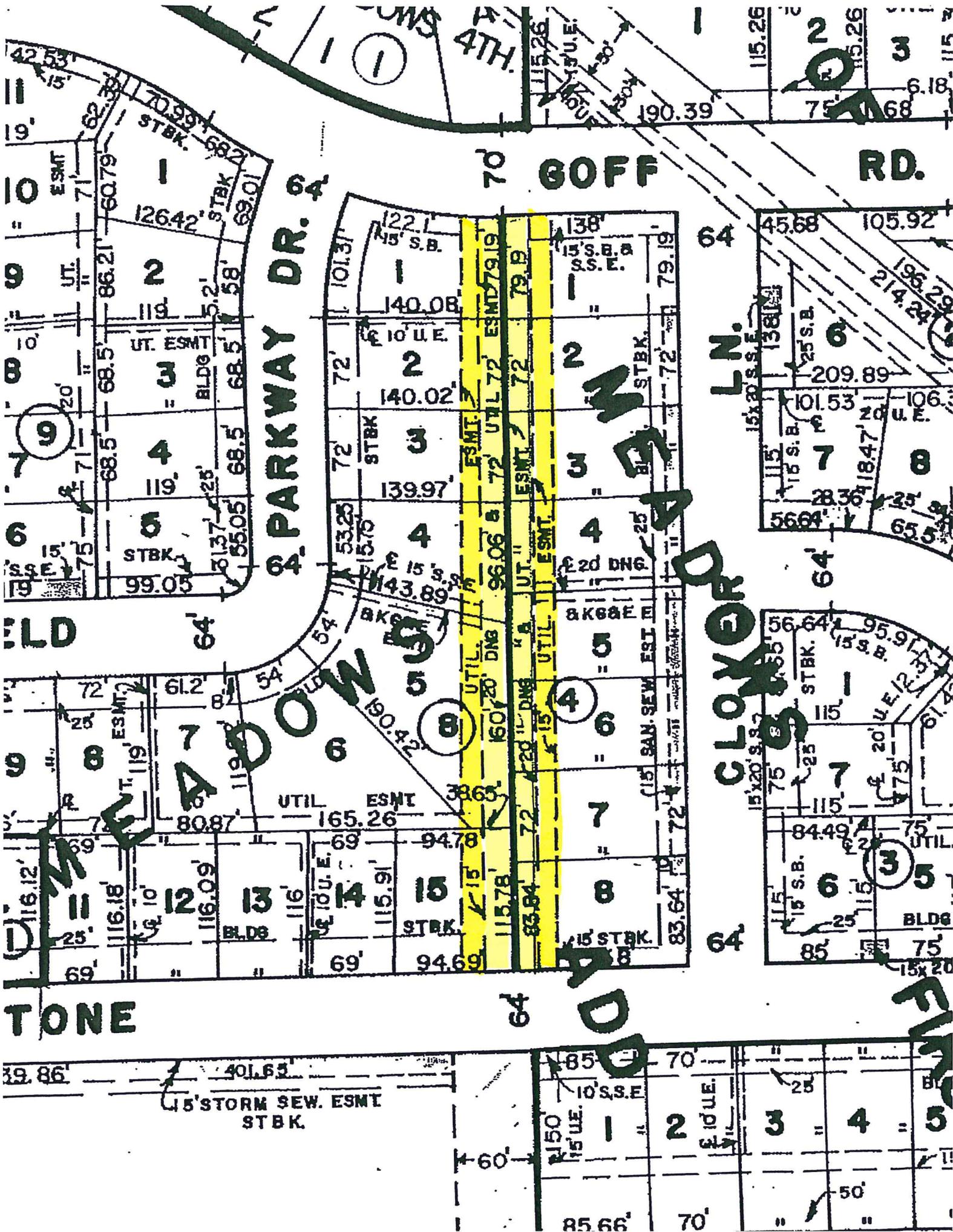
To address the concerns of the property owners, city engineer (PEC) has recommended the installation of a concrete liner. The liner would provide a hard surface to the bottom of the ditch preventing undesirable vegetation growth and also aid in cleaning sediment to maintain a specific slope promoting more effective drainage. The proposed improvement project has an estimated cost of \$76,300 to be assessed 100% to the benefit district (14 abutting lots).

On August 8, 2014, letters were mailed to the property owners who abut the ditch notifying them the governing body would be considering an improvement project at the September 2, 2014 city council meeting. Upon receipt of the letter, several property owners have contacted the city to express concern regarding the project (correspondence included). Many were under the impression the mowing of the easement was the responsibility of the city and have claimed they have never been notified otherwise. Staff has included, for council review, three letters which were sent to property owners dating back to 2001.

### **Recommendation:**

Council may proceed with the proposed project by approving Resolution 1630-14 authorizing the drainage project and establishing a benefit district of the 14 abutting lots, or council may choose to expand the benefit district to 154 lots.

The Council could take no action on the proposed project and instruct staff to strictly enforce city code requiring property owners adjacent to the ditch to maintain the vegetation below eight inches as required by the nuisance code.



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GOFF RD.

PARKWAY DR. 64'

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ADONIS

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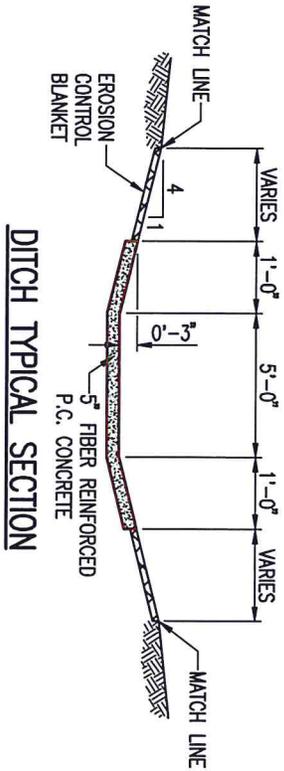
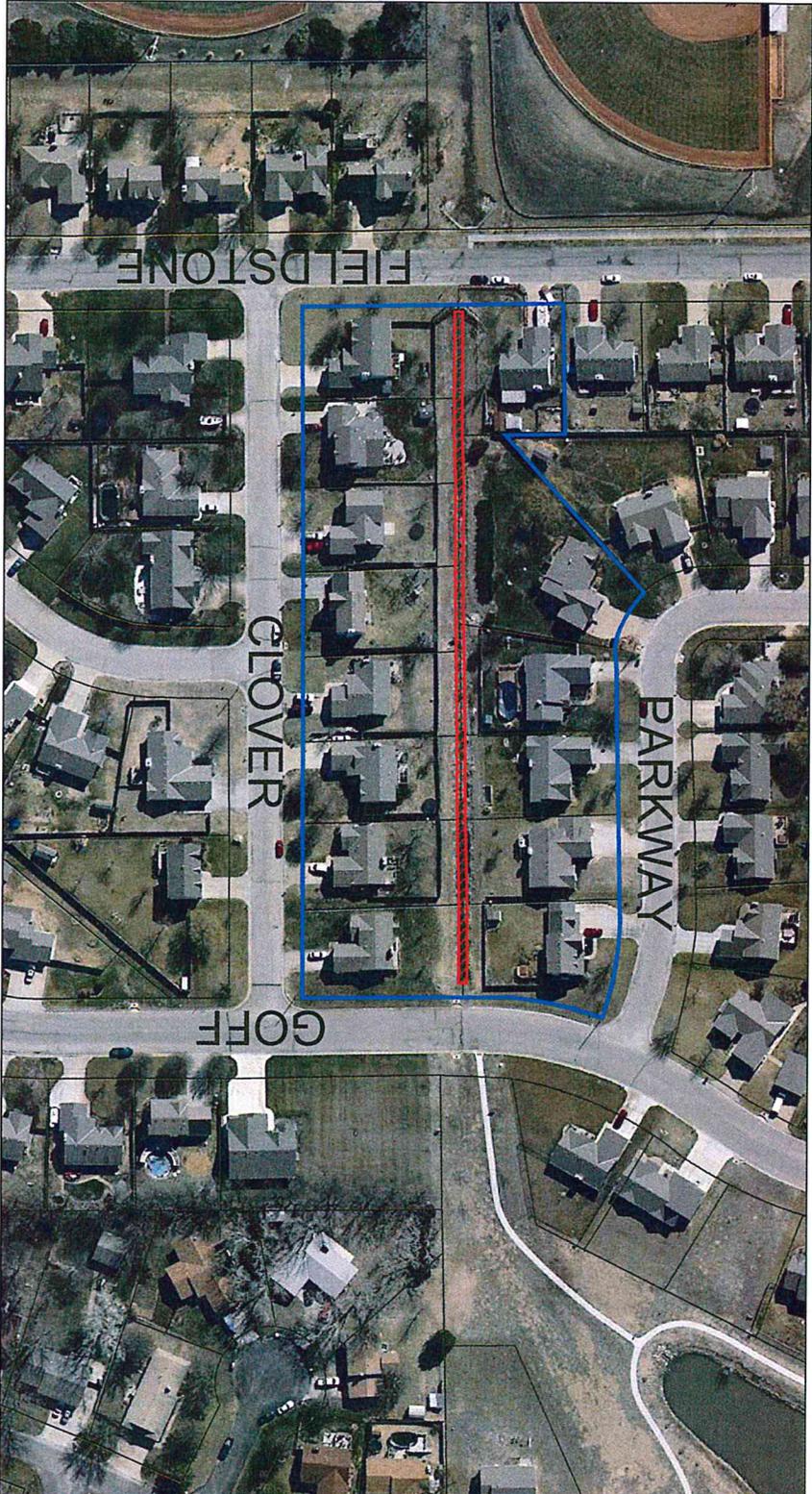
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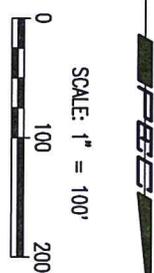
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 Q:\2013\13208\001\2014\2014 Valley Meadows Flume\13208-001-2014 Valley Meadows Concrete Liner



**DITCH TYPICAL SECTION**

-  BENEFIT DISTRICT (14 LOTS)
-  P.C. CONCRETE LINER



July 6<sup>th</sup>, 2001

Valley Center Resident:

At the time Valley Meadows 2<sup>nd</sup> Addition was proposed to the City, the developer and the City Council decided to make the drainage pass through a system of ditches that are dedicated drainage easements. These easements are private property belonging to each landowner, with the provision that the City may enter these ditches to correct drainage.

It was the original intent that the homeowners maintain the ditches as part of their property. At a recent City Council meeting the Council voted to reinstate this policy. Therefore, this letter is to serve notice that the City Public Works Department will no longer mow these easements. It will be the homeowners responsibility to maintain the ditches and not obstruct the drainage.

Thank you,

City of Valley Center  
Public Works Department  
Compliance Department



## PUBLIC WORKS DEPARTMENT

545 W. Clay, Valley Center, KS. 67147 \* 316-755-7320

June 19, 2003

Valley Center Resident:

This letter is to serve notice that the City Public Works Department does not mow your easements. It is the responsibility of the homeowner to maintain the ditches and not obstruct the drainage.

We would like to thank you if you are presently doing this and remind those of you who are not.

At the time Valley Meadows 2<sup>nd</sup> Addition was proposed to the City, the developer and the City Council decided to make the drainage pass through a system of ditches that are dedicated drainage easements. These easements are private property belonging to each landowner, with the provision that the City may enter these ditches to correct drainage. It was the original intent that the homeowners maintain the ditches as part of their property.

Thank you,

City of Valley Center  
Public Works Department & Compliance Department



## THE CITY OF VALLEY CENTER

116 S. PARK, P.O. BOX 188 • VALLEY CENTER, KS 67147

316-755-7310 • Fax: 316-755-7319

*A Valley Of Progress, A Center of Pride*

September 15, 2004

Valley Center Resident,

This letter is to remind you that the City of Valley Center does not mow your easements, specifically the one located in the back of your lot. It is the responsibility of the homeowner to maintain easements and drainage ditches without obstructing the drainage. Easements are private property belonging to each landowner, with the provision that the City may access the easements to maintain service lines.

Please make arrangements to maintain your easement within the next few weeks. According to Valley Center Code 7.04.040 if you fail to comply the City will hire it done and assess the charge to your taxes if the bill is not paid.

We would like to thank you if you are currently maintaining your easements.

We appreciate your help in this matter.

If you have any questions please contact Cindy Plant at 755-7325.

City of Valley Center  
Public Works Department & Compliance Department

**Joel Pile**

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**From:** Bruce Campbell <brcamp48@gmail.com>  
**Sent:** Monday, August 11, 2014 11:49 AM  
**To:** Joel Pile  
**Subject:** Resolution No. 16301-14/ Please CC all Council Members

Dear Mr. Pile,

I wish to voice my opposition to Resolution 16301-14 which would require me to pay for a concrete liner on drainage easement that abuts my property. I have owned and maintained my property at 901 Clover Lane since 1995, Initially the City maintained the drainage easement. At some point we were notified that the City would no longer maintain the easement and the property owners would be responsible for maintenance. I believe that lack of maintenance would result in a fine. To my knowledge the City never enforced this standard despite the fact that some property owners did not maintain their property. The property owners on the south end of the easement have maintained their property for 15 years without difficulty. I do not need this expense nor do I want it. The reward for maintaining my property for 15 years as I should and the City not enforcing its standards is that I am expected to now pay at least \$400 a year for the next 15 years. This is real money. It is \$33.33 per month for 15 years for something I do myself. I invite you all to please look at the easement properties from Fieldstone looking north. All we do on the south end is mow the ditch about twice a month from March-October. Property owners that choose not to do this can easily get a lawn service to mow this for \$50/month for 8 months. Probably less if several properties work together.

Those of us that have maintained our property for more than 15 years and will continue to do so should not have to take on a big additional expense that is unnecessary for us. This proposal would lessen my mowing by about 3 1/2 feet which is 2 passes of mowing at the expense of \$50 a month for the 8 months I mow.

Also, according to this proposal the frontage in the easement is the same on the east side as the west side but the east side owners would pay \$3200 per year versus \$2400 for the west side.

Prior to the September 2, 2014 I invite you and the Council Members meeting to please look at this site as well as the easement property to the south of Fieldstone to see how it can be maintained easily if done consistently.

Sincerely,  
Bruce Campbell

**Joel Pile**

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**From:** Shawn Ratcliffe <sratcliffe58@cox.net>  
**Sent:** Friday, August 8, 2014 4:09 PM  
**To:** Joel Pile  
**Subject:** Drainage-way located behind my property

**Importance:** High

*We are appalled that you are even considering we might be willing to pay for the improvements on the drainage easement. When I (Shawn Guest) moved to 946 N Parkway Drive in July of 2000 the city was responsible for maintenance of the drainage ditch which included periodic mowing and clearing. Then, all of the sudden, you decided that was not important and now you want US to pay for your nonexistent maintenance and complete lack of planning?!?!? We REFUSE to pay for your laziness and misappropriation of city funds!!!! We pay enough to live here and we are not going to be responsible for the mess YOU have created!!!*

*Shawn and David Martin Ratcliffe  
946 N Parkway Dr  
Valley Center, KS 67147  
316-755-1482*

Gilmore & Bell, P.C.  
07/28/2014

**RESOLUTION NO. [630]-14**

**A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF VALLEY CENTER, KANSAS; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (STORMWATER IMPROVEMENTS/VALLEY MEADOWS FIRST ADDITION AND VALLEY MEADOWS SECOND ADDITION).**

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**WHEREAS**, K.S.A. 12-6a01 *et seq.* (the “Act”) authorizes the governing body of any city to make or cause to be made municipal works or improvements which confer a special benefit upon property within a definable area of the city and the levying and collecting of special assessments upon property in the area deemed by the said governing body to be benefited by such improvements for special benefits conferred upon such property by any such improvements and to provide for the payment of all or any part of the costs of the improvements out of the proceeds of such special assessments; and

**WHEREAS**, K.S.A. 12-6a04 provides that any such governing body may proceed without notice and hearing to make findings by resolution as to the advisability of and authorize improvements provided by the Act, when the proceedings are to improve sanitary and storm water sewers and appurtenances thereto; and

**WHEREAS**, the governing body of the City of Valley Center, Kansas (the “City”), hereby finds and determines it to be necessary to make the improvements set forth in *Section 1* below without notice and hearing as required by the Act, and should be forthwith ordered by resolution of the City.

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:**

**Section 1. Findings of Advisability.** The governing body hereby finds and determines that:

(a) It is advisable to make the following improvements (the “Improvements”) to serve the Improvement District (described herein):

Construction of stormwater drainage improvements consisting of a 5” reinforced P.C. concrete liner and all improvements appurtenant thereto.

(b) The estimated or probable cost of the Improvements is: \$76,300, to be increased at the pro rata rate of 1 percent per month from and after the date of adoption of this Resolution.

(c) The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements is:

Lots 1 through 8, inclusive, Block 4, Valley Meadows First Addition, an addition to the City of Valley Center, Sedgwick County, Kansas; and Lots 1 through 5, inclusive, and

Lot 15, Valley Meadows Second Addition, an addition to the City of Valley Center, Sedgwick County, Kansas.

(d) The method of assessment is: equally per lot (14 lots).

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

**Section 2. Authorization of Improvements.** The Improvements are hereby authorized and ordered to be made in accordance with the findings of the governing body of the City as set forth in *Section 1* of this Resolution, under authority of the Act.

**Section 3. Bond Authority; Reimbursement.** The Act provides for the costs of the Improvements, interest on interim financing and associated financing costs to be paid by the issuance of general obligation bonds or special obligation bonds of the City (the "Bonds"). The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

**Section 4. Effective Date.** This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

**ADOPTED** by the governing body of the City on

(SEAL)

By: \_\_\_\_\_

Name: Michael D. McNown

Title: Mayor

ATTEST:

By: \_\_\_\_\_

Name: Kristine A. Polian

Title: Clerk

**NEW BUSINESS**

**RECOMMENDED ACTION**

**A. DISCUSSION RE: VALLEY MEADOWS ADDITION  
DRAINAGE EASEMENT:**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

**Discuss and consider proposed Drainage Improvement**

**NEW BUSINESS**

**B. RESOLUTION 632-14, ACCEPTING DEDICATION OF  
NORTH EMPORIA RIGHT-OF-WAY:**

An Ordinance accepting dedication of North Emporia Right-of-way from McLaughlin Park to the North Corporate Limit Line.

- Resolution 632-14

**RESOLUTION NO. 632-14**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS ACCEPTING DEDICATION OF N EMPORIA RIGHT-OF-WAY FROM MCLAUGHLIN PARK TO THE NORTH CORPORATE LIMIT LINE**

**WHEREAS**, the city engineer has determined a need for N Emporia Avenue as an important collector street for future residential growth, and;

**WHEREAS**, The School District and Recreation Commission, owners of Valley Center Sports Complex Final Plat agree to this dedication, and have shown dedication of a certain portion of their property to the City for right-of-way purposes, and;

**WHEREAS**, on July 22, 2014, the City Planning Commission reviewed the Valley Center Sports Complex Final Plat, including the additional right-of-way dedication, and recommends the City Council accept the dedication, and;

**WHEREAS**, the City Council has determined that acceptance of the right-of-way dedication serves an important public purpose;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF VALLEY CENTER, KANSAS:**

**Section 1:** The City Council of Valley Center, Kansas hereby accepts on behalf of the public the dedication of N Emporia Avenue right-of-way depicted in **Attachment A** hereto; and the Mayor is hereby authorized and directed to execute the Dedication on behalf of the City.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this \_\_\_ day of \_\_\_\_\_, 2014.**

{SEAL}

\_\_\_\_\_

Michael McNow, Mayor

ATTEST:

\_\_\_\_\_

Kristine A. Polian, City Clerk

**NEW BUSINESS**

**RECOMMENDED ACTION**

**B. RESOLUTION 632-14, ACCEPTING DEDICATION OF  
NORTH EMPORIA RIGHT-OF-WAY:**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

**Staff recommends motion to adopt Resolution 632-14 accepting dedication of North Emporia right-of-way from McLaughlin Park to the North Corporate Limit Line.**

**NEW BUSINESS****C. ORDINANCE 1279-14, AMENDING ZONING REGULATIONS, 1<sup>st</sup> READING:**

An Ordinance enacting, approving and incorporating by reference certain Zoning Regulations governing the use of land and the location of buildings within the City of Valley Center, Kansas.

- Ordinance 1279-14

**ORDINANCE NO. 1279-14**

AN ORDINANCE ENACTED, APPROVING AND INCORPORATING BY REFERENCE CERTAIN **ZONING REGULATIONS** GOVERNING THE USE OF LAND AND THE LOCATION OF BUILDINGS WITHIN THE CITY OF VALLEY CENTER, KANSAS, AS A MODEL CODE IN BOOK FORM BY THE VALLEY CENTER CITY PLANNING COMMISSION PURSUANT TO K.S.A. 12-741, ET. SEQ., AS AMENDED, 12-736, 12-3009 TO 12-3012 INCLUSIVE, 12-3301 AND 12-3302; AND ESTABLISHING ZONING DISTRICT BOUNDARIES AND THE CLASSIFICATIONS OF SUCH DISTRICTS; DEFINING CERTAIN TERMS USED IN SAID REGULATIONS; REGULATING THE MAXIMUM DIMENSIONS OF BUILDINGS AND OTHER STRUCTURES THROUGH BULK REGULATIONS AND LOT AREAS; REGULATING THE LOCATION AND SIZE OF SIGNS; PROVIDING FOR AND REGULATING VEHICULAR PARKING SPACE; PROVIDING FOR THE APPOINTMENT OF A ZONING ADMINISTRATOR AND PRESCRIBING HIS OR HER DUTIES; PROVIDING FOR FEES TO BE CHARGED FOR AMENDMENTS, SITE PLANS, SPECIAL USES, CONDITIONAL USES, APPEALS AND PERMITS; ESTABLISHING A MEANS FOR AMENDING SAID REGULATIONS, MAP(S) AND ORDINANCE; PROVIDING FOR PENALTIES FOR VIOLATION OF ITS PROVISIONS AND A MEANS OF ENFORCEMENT; AND REPEALING ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:**

Section 1. **Adoption:** Zoning regulations are hereby approved and adopted by the Governing Body of the City of Valley Center, Kansas, as prepared and published as a model code in book form by the Valley Center City Planning Commission and the City Zoning Administrator under the date of September 18, 2014, and entitled " Zoning Regulations of the City of Valley Center, Kansas " and the same are hereby incorporated by reference as fully as if set out herein.

Section 2. **Official Map(s):** There are further herein incorporated by reference and adopted an Official Zoning Map(s) delineating the boundaries of zoning districts and the classifications of such districts, which maps shall be marked "Official copy of zoning district map(s)" incorporated into zoning regulations by adoption of Ordinance No. 1279-14 by the Governing Body of the City of Valley Center on the 16th day of September, 2014 and filed with the Zoning Administrator to be open for inspection and available to the public at all reasonable business hours.

Section 3. **Public Hearing:** The advertised public hearing required by Kansas law was duly held on August 26<sup>th</sup>, 2014, and the Zoning Regulations and map(s) in model code form herein adopted are a true and correct copy of those regulations as adopted by the Planning Commission.

Section 4. **Jurisdiction:** From the effective date of this Ordinance, the Zoning Regulations and Official Zoning Map(s) herein incorporated by reference shall govern all use of the land and location of buildings and other structures placed within the City of Valley Center, Kansas.

Section 5. **Official Copies:** Two copies of the Zoning Regulations in book form marked "Official Copy as incorporated by Ordinance No. 1279-14" and to which there shall be a published copy of this Ordinance attached, shall be filed with the City Clerk to be open for inspection and available to the public at all reasonable business hours.

Section 6. **Invalidity of a Part:** Any provisions of this Ordinance which shall be declared by a competent court to be unconstitutional or invalid shall not affect the validity and authority of any other sections of said Ordinance.

Section 7. **Repeal:** Ordinance No. 1265-13 and 1269-13 is hereby repealed and any other ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 8. **Effective Date:** This Ordinance shall take effect from and after its passage, approval and publication once in the official city newspaper.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, 2014.

**APPROVED BY THE MAYOR** this \_\_\_\_ day of \_\_\_\_\_, 2014.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

(SEAL)

/s/ \_\_\_\_\_  
Michael D. McNown, Mayor

ATTEST:

/s/ \_\_\_\_\_  
Kristine A. Polian, City Clerk

**NEW BUSINESS**

**RECOMMENDED ACTION**

**C. ORDINANCE 1279-14, AMENDING ZONING REGULATIONS, 1<sup>st</sup> READING:**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

**Staff recommends motion to adopt Ordinance 1279-14, enacting, approving and incorporating by reference certain Zoning Regulations governing the use of land and the location of buildings within the City of Valley Center, Kansas, for 1<sup>st</sup> reading.**

## **CONSENT AGENDA**

**A. REVENUE AND EXPENSE SUMMARIES – JULY 2014:**

**B. DELINQUENT ACCOUNTS FOR COLLECTION**

**C. CHECK RECONCILIATION – JULY 2014**

**D. AGREEMENT WITH SEDGWICK COUNTY TO RECEIVE AND  
DISTRIBUTE USDA COMMODITIES**

**E. CHAMBER OF COMMERCE REQUEST**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda  
as presented.**

## CONSENT AGENDA

### A. REVENUE and EXPENSE FINANCIAL SUMMARIES for JULY 2014:

- *GENERAL FUND*
- *EMPLOYEE BENEFITS FUND*
- *LIBRARY*
- *SPECIAL HIGHWAY*
- *EMERGENCY EQUIPMENT RESERVE*
- *BOND AND INTEREST*
- *WATER OPERATING*
- *STORMWATER UTILITY FUND*
- *SOLID WASTE UTILITY*
- *SEWER OPERATING*

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CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JULY 31ST, 2014

PAGE: 1

010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	919,430.00	0.00	0.00	804,013.58	0.00	115,416.42	87.45
INTERGOVERNMENTAL	472,000.00	69,504.83	0.00	346,168.91	0.00	125,831.09	73.34
LICENSES & PERMITS	535,900.00	40,412.74	0.00	346,151.39	0.00	189,748.61	64.59
CHARGES FOR SERVICES	6,600.00	1,250.00	0.00	4,996.34	0.00	1,603.66	75.70
FINES & FORFEITURES	89,600.00	10,996.38	0.00	85,402.75	0.00	4,197.25	95.32
USE OF MONEY & PROPERTY	7,500.00	395.00	0.00	6,681.09	0.00	818.91	89.08
OTHER REVENUES	75,200.00	1,567.64	0.00	44,690.48	0.00	30,509.52	59.43
MISCELLANEOUS	129,000.00	1,499.14	0.00	3,283.26	0.00	125,716.74	2.55
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,235,230.00</b>	<b>125,625.73</b>	<b>0.00</b>	<b>1,641,387.80</b>	<b>0.00</b>	<b>593,842.20</b>	<b>73.43</b>
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	275,500.00	25,667.41	0.00	183,268.82	0.00	92,231.18	66.52
CONTRACTUAL SERVICES	145,500.00	11,681.01	0.00	96,265.49	110.64	49,123.87	66.24
COMMODITIES	10,000.00	160.55	0.00	5,043.10	0.00	4,956.90	50.43
CAPITAL OUTLAY	12,500.00	99.99	0.00	9,816.32	0.00	2,683.68	78.53
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	138,000.00	51.42	0.00	1,394.25	0.00	136,605.75	1.01
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>581,500.00</b>	<b>37,660.38</b>	<b>0.00</b>	<b>295,787.98</b>	<b>110.64</b>	<b>285,601.38</b>	<b>50.89</b>
<u>LEGAL &amp; MUNICIPAL COURT</u>							
PERSONNEL SERV. & BENEF.	84,150.00	4,493.63	0.00	38,727.57	0.00	45,422.43	46.02
CONTRACTUAL SERVICES	31,000.00	4,487.69	0.00	18,379.74	1,268.04	11,352.22	63.38
COMMODITIES	730.00	80.91	0.00	613.07	0.00	116.93	83.98
CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	20,000.00	692.64	0.00	2,716.74	0.00	17,283.26	13.58
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LEGAL &amp; MUNICIPAL COURT</b>	<b>136,880.00</b>	<b>9,754.87</b>	<b>0.00</b>	<b>60,437.12</b>	<b>1,268.04</b>	<b>75,174.84</b>	<b>45.08</b>





8-27-2014 01:54 PM

CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JULY 31ST, 2014

PAGE: 4

010-GENERAL FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OFFSET	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ENVIRONMENTAL SERVICES	59,700.00	6,033.97	0.00	40,477.17	1,429.98	17,792.85	70.20
<b>PUBLIC WKS STORAGE BLDG</b>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PUBLIC WKS STORAGE BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,280,480.00	179,996.85	0.00	1,360,421.76	10,252.81	909,805.43	60.10
** REVENUE OVER(UNDER) EXPENDITURES *(	45,250.00)	( 54,371.12)	0.00	280,966.04	( 10,252.81)	( 315,963.23)	598.26-
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
 (UNDER) EXPENDITURES & OTHER (USES) ( 45,250.00) ( 54,371.12) 0.00 280,966.04 ( 10,252.81) ( 315,963.23) 598.26-

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110-EMPLOYEE BENEFITS  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	695,160.00	0.00	0.00	608,621.62	0.00	86,538.38	87.55
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	3,500.00	0.00	0.00	6,912.00	0.00 (	3,412.00)	197.49
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>698,660.00</b>	<b>0.00</b>	<b>0.00</b>	<b>615,533.62</b>	<b>0.00</b>	<b>83,126.38</b>	<b>88.10</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	688,000.00	28,659.64	0.00	263,108.05	0.00	424,891.95	38.24
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	16,500.00	0.00	0.00	0.00	0.00	16,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>704,500.00</b>	<b>28,659.64</b>	<b>0.00</b>	<b>263,108.05</b>	<b>0.00</b>	<b>441,391.95</b>	<b>37.35</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>704,500.00</b>	<b>28,659.64</b>	<b>0.00</b>	<b>263,108.05</b>	<b>0.00</b>	<b>441,391.95</b>	<b>37.35</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>5,840.00)</b>	<b>( 28,659.64)</b>	<b>0.00</b>	<b>352,425.57</b>	<b>0.00 (</b>	<b>358,265.57)</b>	<b>6,034.68-</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
 (UNDER) EXPENDITURES & OTHER (USES) ( 5,840.00) ( 28,659.64) 0.00 352,425.57 0.00 ( 358,265.57) 6,034.68-

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CITY OF VALLEY CENTER  
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140-LIBRARY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	226,380.00	0.00	0.00	199,252.14	0.00	27,127.86	88.02
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>226,380.00</b>	<b>0.00</b>	<b>0.00</b>	<b>199,252.14</b>	<b>0.00</b>	<b>27,127.86</b>	<b>88.02</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	230,000.00	0.00	0.00	199,251.64	0.00	30,748.36	86.63
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>230,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>199,251.64</b>	<b>0.00</b>	<b>30,748.36</b>	<b>86.63</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>230,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>199,251.64</b>	<b>0.00</b>	<b>30,748.36</b>	<b>86.63</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>3,620.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>( 3,620.50)</b>	<b>0.01-</b>
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/</b>							
<b>(UNDER) EXPENDITURES &amp; OTHER (USES) (</b>	<b>3,620.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>( 3,620.50)</b>	<b>0.01-</b>

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CITY OF VALLEY CENTER  
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150-SPECIAL HIGHWAY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL	734,540.00	69,504.84	0.00	472,991.73	0.00	261,548.27	64.39
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	0.00	480.00	0.00	4,251.49	0.00	( 4,251.49)	0.00
MISCELLANEOUS	101,000.00	0.00	0.00	0.00	0.00	101,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>835,540.00</b>	<b>69,984.84</b>	<b>0.00</b>	<b>477,243.22</b>	<b>0.00</b>	<b>358,296.78</b>	<b>57.12</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	233,800.00	19,745.09	0.00	144,016.61	0.00	89,783.39	61.60
CONTRACTUAL SERVICES	76,200.00	2,358.90	0.00	35,950.01	124.59	40,125.40	47.34
COMMODITIES	79,300.00	686.88	0.00	21,789.48	2,109.16	55,401.36	30.14
CAPITAL OUTLAY	418,500.00	3,783.82	0.00	261,940.95	0.00	156,559.05	62.59
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	6,000.00	0.00	0.00	315.84	0.00	5,684.16	5.26
DEBT SERVICE	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>833,800.00</b>	<b>26,574.69</b>	<b>0.00</b>	<b>464,012.89</b>	<b>2,233.75</b>	<b>367,553.36</b>	<b>55.92</b>
<b>TOTAL EXPENDITURES</b>	<b>833,800.00</b>	<b>26,574.69</b>	<b>0.00</b>	<b>464,012.89</b>	<b>2,233.75</b>	<b>367,553.36</b>	<b>55.92</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>1,740.00</b>	<b>43,410.15</b>	<b>0.00</b>	<b>13,230.33</b>	<b>( 2,233.75)</b>	<b>( 9,256.58)</b>	<b>631.99</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>1,740.00</b>	<b>43,410.15</b>	<b>0.00</b>	<b>13,230.33</b>	<b>( 2,233.75)</b>	<b>( 9,256.58)</b>	<b>631.99</b>

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CITY OF VALLEY CENTER  
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160-EMERGENCY EQUIPMENT  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	50,100.00	0.00	0.00	44,282.53	0.00	5,817.47	88.39
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>50,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,282.53</b>	<b>0.00</b>	<b>5,817.47</b>	<b>88.39</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	49,500.00	0.00	0.00	32,760.70	268.03	16,471.27	66.72
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>49,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,760.70</b>	<b>268.03</b>	<b>16,471.27</b>	<b>66.72</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>49,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,760.70</b>	<b>268.03</b>	<b>16,471.27</b>	<b>66.72</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,521.83</b>	<b>( 268.03)</b>	<b>( 10,653.80)</b>	<b>1,875.63</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET OTHER SOURCES/(USES)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,521.83</b>	<b>( 268.03)</b>	<b>( 10,653.80)</b>	<b>1,875.63</b>



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CITY OF VALLEY CENTER  
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410-BOND & INTEREST  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	( 159,140.00)	0.00	0.00	1,336,420.52	0.00	( 1,495,560.52)	839.78-

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CITY OF VALLEY CENTER  
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610-WATER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	1,387,000.00	134,638.13	0.00	901,368.81	0.00	485,631.19	64.99
USE OF MONEY & PROPERTY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
OTHER REVENUES	0.00	0.00	0.00	2,453.80	0.00	( 2,453.80)	0.00
MISCELLANEOUS	0.00	0.00	0.00	181.35	0.00	( 181.35)	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,388,000.00</b>	<b>134,638.13</b>	<b>0.00</b>	<b>904,003.96</b>	<b>0.00</b>	<b>483,996.04</b>	<b>65.13</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	339,000.00	31,195.48	0.00	230,809.71	0.00	108,190.29	68.09
CONTRACTUAL SERVICES	664,000.00	102,170.01	0.00	310,764.09	104.61	353,131.30	46.82
COMMODITIES	38,500.00	3,209.11	0.00	21,713.38	1,143.37	15,643.25	59.37
CAPITAL OUTLAY	67,000.00	0.00	0.00	3,833.37	0.00	63,166.63	5.72
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	279,500.00	0.00	0.00	0.00	0.00	279,500.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	( 83.26)	0.00	( 524.62)	0.00	524.62	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,388,000.00</b>	<b>136,491.34</b>	<b>0.00</b>	<b>566,595.93</b>	<b>1,247.98</b>	<b>820,156.09</b>	<b>40.91</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,388,000.00</b>	<b>136,491.34</b>	<b>0.00</b>	<b>566,595.93</b>	<b>1,247.98</b>	<b>820,156.09</b>	<b>40.91</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>0.00</b>	<b>( 1,853.21)</b>	<b>0.00</b>	<b>337,408.03</b>	<b>( 1,247.98)</b>	<b>( 336,160.05)</b>	<b>0.00</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<b>REVENUE &amp; OTHER SOURCES OVER/ (UNDER) EXPENDITURES &amp; OTHER (USES)</b>	<b>0.00</b>	<b>( 1,853.21)</b>	<b>0.00</b>	<b>337,408.03</b>	<b>( 1,247.98)</b>	<b>( 336,160.05)</b>	<b>0.00</b>

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CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JULY 31ST, 2014

PAGE: 1

612-STORMWATER UTILITY FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUES	82,000.00	15,175.00	0.00	113,056.00	0.00 (	31,056.00)	137.87
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>82,000.00</b>	<b>15,175.00</b>	<b>0.00</b>	<b>113,056.00</b>	<b>0.00 (</b>	<b>31,056.00)</b>	<b>137.87</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	15,150.00	434.43	0.00	4,777.95	104.61	10,267.44	32.23
COMMODITIES	2,200.00	0.00	0.00	0.00	0.00	2,200.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	62,000.00	0.00	0.00	0.00	0.00	62,000.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>79,350.00</b>	<b>434.43</b>	<b>0.00</b>	<b>4,777.95</b>	<b>104.61</b>	<b>74,467.44</b>	<b>6.15</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>79,350.00</b>	<b>434.43</b>	<b>0.00</b>	<b>4,777.95</b>	<b>104.61</b>	<b>74,467.44</b>	<b>6.15</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>2,650.00</b>	<b>14,740.57</b>	<b>0.00</b>	<b>108,278.05 (</b>	<b>104.61) (</b>	<b>105,523.44)</b>	<b>4,082.02</b>
OTHER FINANCING (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	0.00		0.00	0.00	0.00	0.00	0.00
<u>REVENUE &amp; OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES)	2,650.00	14,740.57	0.00	108,278.05 (	104.61) (	105,523.44)	4,082.02

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CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: JULY 31ST, 2014

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613-SOLID WASTE UTILITY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	376,500.00	32,767.45	0.00	229,987.66	0.00	146,512.34	61.09
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	500.00	112.00	0.00	876.00	0.00	( 376.00)	175.20
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>377,000.00</b>	<b>32,879.45</b>	<b>0.00</b>	<b>230,863.66</b>	<b>0.00</b>	<b>146,136.34</b>	<b>61.24</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	371,000.00	30,102.32	0.00	210,361.21	104.61	160,534.18	56.73
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>376,000.00</b>	<b>30,102.32</b>	<b>0.00</b>	<b>210,361.21</b>	<b>104.61</b>	<b>165,534.18</b>	<b>55.97</b>
<u>ADMINISTRATION</u>							
PERSONNEL SERV. & BENEF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>376,000.00</b>	<b>30,102.32</b>	<b>0.00</b>	<b>210,361.21</b>	<b>104.61</b>	<b>165,534.18</b>	<b>55.97</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES **</b>	<b>1,000.00</b>	<b>2,777.13</b>	<b>0.00</b>	<b>20,502.45</b>	<b>( 104.61)</b>	<b>( 19,397.84)</b>	<b>2,039.78</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
 (UNDER) EXPENDITURES & OTHER (USES) 1,000.00 2,777.13 0.00 20,502.45 ( 104.61) ( 19,397.84) 2,039.78

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CITY OF VALLEY CENTER  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
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PAGE: 1

620-SEWER OPERATING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	980,000.00	87,285.89	0.00	608,096.54	0.00	371,903.46	62.05
USE OF MONEY & PROPERTY	200.00	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REVENUES	4,800.00	600.00	0.00	5,439.16	0.00	( 639.16)	113.32
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>985,000.00</b>	<b>87,885.89</b>	<b>0.00</b>	<b>613,535.70</b>	<b>0.00</b>	<b>371,464.30</b>	<b>62.29</b>
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	224,000.00	14,827.21	0.00	115,793.08	0.00	108,206.92	51.69
CONTRACTUAL SERVICES	312,750.00	12,037.93	0.00	150,705.92	188.61	161,855.47	48.25
COMMODITIES	29,200.00	893.52	0.00	11,314.49	274.39	17,611.12	39.69
CAPITAL OUTLAY	36,500.00	5,954.00	0.00	12,583.50	0.00	23,916.50	34.48
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	421,900.00	0.00	0.00	210,000.00	0.00	211,900.00	49.77
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,024,350.00</b>	<b>33,712.66</b>	<b>0.00</b>	<b>500,396.99</b>	<b>463.00</b>	<b>523,490.01</b>	<b>48.90</b>
<u>ADMINISTRATION</u>							
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER COSTS/MISC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,024,350.00</b>	<b>33,712.66</b>	<b>0.00</b>	<b>500,396.99</b>	<b>463.00</b>	<b>523,490.01</b>	<b>48.90</b>
<b>** REVENUE OVER(UNDER) EXPENDITURES *(</b>	<b>39,350.00)</b>	<b>54,173.23</b>	<b>0.00</b>	<b>113,138.71</b>	<b>( 463.00)</b>	<b>( 152,025.71)</b>	<b>286.34-</b>
OTHER FINANCING (USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OTHER SOURCES/(USES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & OTHER SOURCES OVER/  
 (UNDER) EXPENDITURES & OTHER (USES) ( 39,350.00) 54,173.23 0.00 113,138.71 ( 463.00) ( 152,025.71) 286.34-

## **CONSENT AGENDA**

### **B. DELINQUENT ACCOUNTS for COLLECTION:**

- APRIL 30, 2014 – MAY 31, 2014

8/22/2014 9:44 AM

A C C O U N T A G I N G R E P O R T

PAGE: 1

ZONE: ALL

CONTRACTS: NO

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 4/30/2014 THRU 5/31/2014

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-0106-92	DUTTON, JANET	7/01/2014	F			75.56			75.56
=====									
**** BOOK # :0001	TOTAL ACCOUNTS:	1		0.00	0.00	75.56	0.00	0.00	75.56
=====									
02-0054-03	TRUESDELL, KRISTIN	4/07/2014	F			49.09	106.40	92.52	248.01
=====									
**** BOOK # :0002	TOTAL ACCOUNTS:	1		0.00	0.00	49.09	106.40	92.52	248.01
=====									
03-0011-06	RYAN, JUSTIN L	5/05/2014	F			44.33			44.33
=====									
**** BOOK # :0003	TOTAL ACCOUNTS:	1		0.00	0.00	44.33	0.00	0.00	44.33
=====									
**** BOOK # :0005	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
06-0129-03	WOLTER, SARAH	6/09/2014	F			99.98			99.98
=====									
**** BOOK # :0006	TOTAL ACCOUNTS:	1		0.00	0.00	99.98	0.00	0.00	99.98
=====									
07-0271-98	AYLESWORTH, ALLAN	4/16/2014	F	8.88CR					8.88CR
=====									
**** BOOK # :0007	TOTAL ACCOUNTS:	1		8.88CR	0.00	0.00	0.00	0.00	8.88CR
=====									
09-0094-05	RIGGLE, JENNIE	4/16/2014	F			58.58	132.31	91.84	282.73
=====									
**** BOOK # :0009	TOTAL ACCOUNTS:	1		0.00	0.00	58.58	132.31	91.84	282.73
=====									
10-0010-03	IMAN, KAREN	5/06/2014	F		97.77	116.99	136.49		351.25
=====									
**** BOOK # :0010	TOTAL ACCOUNTS:	1		0.00	97.77	116.99	136.49	0.00	351.25
=====									
**** BOOK # :0011	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									

8/22/2014 9:44 AM

A C C O U N T A G I N G R E P O R T

PAGE: 2

ZONE: ALL

CONTRACTS: NO

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 4/30/2014 THRU 5/31/2014

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
=====									
**** BOOK # :0013	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
14-0054-00	SCHUESSLER, NICK	4/16/2014	F			87.21	123.15	113.67	324.03
14-0067-00	UNRUH, BRANDON	4/07/2014	F			61.91	81.40		143.31
=====									
**** BOOK # :0014	TOTAL ACCOUNTS:	2		0.00	0.00	149.12	204.55	113.67	467.34
=====									
=====									
**** BOOK # :0017	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
=====									
80-0229-01	PITCHER, SHANE	5/30/2014	F			18.88			18.88
80-0379-00	HAMBLIN, ROBERT E ETUX	5/02/2014	F				0.88		0.88
=====									
**** BOOK # :0080	TOTAL ACCOUNTS:	2		0.00	0.00	18.88	0.88	0.00	19.76
=====									
=====									
**REPORT TOTALS**	TOTAL ACCOUNTS:	11		8.88CR	97.77	612.53	580.63	298.03	1580.08
=====									

8/22/2014 9:44 AM

A C C O U N T A G I N G R E P O R T

PAGE: 3

===== R E P O R T T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	0.00	45.41	236.27	215.81	98.03	595.52
200-SEWER	0.00	36.98	259.29	224.64	110.69	631.60
300-PROT	0.00	0.16	0.59	0.60	0.27	1.62
400-RECONNECT FEE	0.00	0.00	9.77	21.66	16.78	48.21
600-STORMWATER UTILITY FEE	0.00	2.78	15.40	8.57	3.25	30.00
610-SOLID WASTE	0.00	7.72	47.27	53.55	26.99	135.53
850-PENALTY	0.00	4.72	43.94	55.80	42.02	146.48
999-Refunds	8.88CR	0.00	0.00	0.00	0.00	8.88CR
TOTALS	8.88CR	97.77	612.53	580.63	298.03	1580.08

TOTAL REVENUE CODES: 1,580.08  
 TOTAL ACCOUNT BALANCE 1,580.08  
 DIFFERENCE: 0.00

ERRORS: 000

8/22/2014 9:44 AM

A C C O U N T A G I N G R E P O R T

PAGE: 4

SELECTION CRITERIA

-----  
 REPORT OPTIONS

ZONE: \* - All  
 ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
 CUSTOMER CLASS: ALL  
 COMMENT CODES: All

-----  
 BALANCE SELECTION

SELECTION: ALL  
 RANGE: 9999999.99CR THRU 9999999.99  
 AGES TO TEST: ALL  
 INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

-----  
 DATE SELECTION

CUSTOMER DATES: YES  
 START DATE: 0/00/0000 THRU 99/99/9999  
 LAST BILL DATE: 0/00/0000 THRU 99/99/9999  
 FINAL DATE: 4/30/2014 THRU 5/31/2014

-----  
 TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
 OLDEST TRANSACTION DATE: 99/99/9999

-----  
 PRINT OPTION

TOTALS ONLY: NO  
 CONTRACTS: NO  
 PRINT SEQUENCE: ACCOUNT NUMBER  
 COMMENT CODES: None  
 \*\*\* END OF REPORT \*\*\*

## **CONSENT AGENDA**

### **C. CHECK RECONCILIATION:**

- JULY 2014 CHECK REPORT
- JULY 2014 BANK DRAFT REPORT

8/05/2014 1:47 PM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH FUND

CHECK DATE: 7/01/2014 THRU 7/31/2014

ACCOUNT: 1000-001.000 POOLED CASH

CLEAR DATE: 0/00/0000 THRU 99/99/9999

TYPE: CHECK

STATEMENT: 0/00/0000 THRU 99/99/9999

STATUS: All

VOIDED DATE: 0/00/0000 THRU 99/99/9999

FOLIO: ALL

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1000-001.000	7/03/2014	CHECK	044698	VERIZON WIRELESS SERVICES, LLC	560.14CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044699	KANSAS DEPT REVENUE	2,056.55CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044700	THE ARK VALLEY NEWS	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044701	CITY OF WICHITA	66,708.77CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044702	JORDAN NOONE	455.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044703	JOY K. WILLIAMS	2,000.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044704	CATHERINE A. SEXTON	1,125.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	CHECK	044705	SMITH SHOE SHOP	32.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044706	AFLAC	622.58CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044707	LAURIE B WILLIAMS	200.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044708	SECURITY BENEFIT	63.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044709	VANTAGEPOINT TRANS AGENTS	15.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044710	U S DEPT OF EDUCATION	175.37CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044711	FAMILY SUPPORT PAYMENT CENTER	67.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044712	DELTA DENTAL OF KANSAS, INC.	2,972.79CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044713	JORDAN NOONE	120.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044714	SURENCY LIFE AND HEALTH	452.32CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044715	MIKE JOHNSON SALES, INC.	762.34CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044716	P S I	1,991.25CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044717	GIANT COMMUNICATIONS	1,647.94CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044718	LAUTZ LAW, LLC	150.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044719	P E C (PROFESSIONAL ENGINEERIN	25,139.10CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044720	CONSPEC, INC. (DBA KANSAS PAVI	256,774.36CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044721	NOWAK CONSTRUCTION CO., INC.	271,263.94CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	CHECK	044722	KHP PARTNERS PROGRAM	2,100.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044723	CINDY PLANT	114.75CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044724	THE ARK VALLEY NEWS	303.36CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044725	INTERLINGUAL SERVICE	45.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044726	KANSAS ONE-CALL SYSTEM, INC	105.60CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044727	MIZE HOUSER & COMPANY P.A.	4,000.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044728	P S I	714.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044729	PITNEY BOWES	600.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044730	CITY OF WICHITA	21.60CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044731	SEDGWICK COUNTY	692.64CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044732	WASTE MANAGEMENT OF WICHITA	29,485.38CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044733	LOYAL AMERICAN LIFE INSURANCE	40.64CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044734	COVENTRY HEALTH CARE, INC.	42,697.27CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044735	JORDAN NOONE	370.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044736	3D ELECTRIC	105.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044737	PHILIP L. WEISER, J.D.	150.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044738	CLAY OSTROM	200.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/18/2014	CHECK	044739	RANDALL LANCE	1,246.60CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044740	LAURIE B WILLIAMS	200.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044741	SECURITY BENEFIT	63.00CR	OUTSTND	A	0/00/0000

8/05/2014 1:47 PM

CHECK RECONCILIATION REGISTER

PAGE: 2

COMPANY: 999 - POOLED CASH FUND

CHECK DATE: 7/01/2014 THRU 7/31/2014

ACCOUNT: 1000-001.000 POOLED CASH

CLEAR DATE: 0/00/0000 THRU 99/99/9999

TYPE: CHECK

STATEMENT: 0/00/0000 THRU 99/99/9999

STATUS: All

VOIDED DATE: 0/00/0000 THRU 99/99/9999

FOLIO: ALL

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	7/25/2014	CHECK	044742	VANTAGEPOINT TRANS AGENTS	15.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044743	U S DEPT OF EDUCATION	175.37CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044744	FAMILY SUPPORT PAYMENT CENTER	67.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044745	ADRIAN & PANKRATZ, P.A.	207.67CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044746	A T & T KANSAS	161.10CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044747	CITY OF WICHITA	28,785.15CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044748	INTRUST CARD CENTER	43,979.02CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044749	JORDAN NOONE	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044750	MARSHA HUEBERT	60.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044751	BEALL, MITCHELL AND SULLIVAN,	1,500.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044752	A T & T KANSAS	946.23CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	CHECK	044753	PITNEY BOWES INC	195.74CR	OUTSTND	A	0/00/0000
1000-001.000	7/31/2014	CHECK	044754	WHITE, SHAWN J	147.36CR	VOIDED	A	7/31/2014
1000-001.000	7/31/2014	CHECK	044755	KWIK SHOP	97.36CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1000-001	CHECK	TOTAL:	795,066.29CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

TOTALS FOR POOLED CASH FUND	CHECK	TOTAL:	795,066.29CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

8/05/2014 1:49 PM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH FUND

CHECK DATE: 7/01/2014 THRU 7/31/2014

ACCOUNT: 1000-001.000 POOLED CASH

CLEAR DATE: 0/00/0000 THRU 99/99/9999

TYPE: BANK-DRAFT

STATEMENT: 0/00/0000 THRU 99/99/9999

STATUS: All

VOIDED DATE: 0/00/0000 THRU 99/99/9999

FOLIO: ALL

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1000-001.000	7/01/2014	BANK-DRAFT	091124	INTRUST BANK, N.A.	8.42CR	OUTSTND	A	0/00/0000
1000-001.000	7/02/2014	BANK-DRAFT	091123	COX COMMUNICATIONS KANSAS LLC	154.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/03/2014	BANK-DRAFT	091125	KANSAS DEPT OF REVENUE	705.98CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	BANK-DRAFT	091131	ING LIFE INSURANCE & ANNUITY C	731.37CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	BANK-DRAFT	091132	INTRUST BANK, N.A.	18,106.31CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	BANK-DRAFT	091133	KANSAS DEPT OF REVENUE	2,588.61CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	BANK-DRAFT	091134	KANSAS PAYMENT CENTER	554.81CR	OUTSTND	A	0/00/0000
1000-001.000	7/11/2014	BANK-DRAFT	091135	KPERS	10,963.91CR	OUTSTND	A	0/00/0000
1000-001.000	7/16/2014	BANK-DRAFT	091126	COX COMMUNICATIONS KANSAS LLC	79.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/16/2014	BANK-DRAFT	091127	COX COMMUNICATIONS KANSAS LLC	34.06CR	OUTSTND	A	0/00/0000
1000-001.000	7/16/2014	BANK-DRAFT	091128	COX COMMUNICATIONS KANSAS LLC	129.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/16/2014	BANK-DRAFT	091129	COX COMMUNICATIONS KANSAS LLC	81.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/16/2014	BANK-DRAFT	091130	COX COMMUNICATIONS KANSAS LLC	59.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/24/2014	BANK-DRAFT	091136	WESTAR ENERGY, INC.	18,823.55CR	OUTSTND	A	0/00/0000
1000-001.000	7/24/2014	BANK-DRAFT	091137	KANSAS GAS SERVICE	530.74CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	BANK-DRAFT	091141	ING LIFE INSURANCE & ANNUITY C	709.04CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	BANK-DRAFT	091142	INTRUST BANK, N.A.	17,844.68CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	BANK-DRAFT	091143	KANSAS DEPT OF REVENUE	2,541.92CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	BANK-DRAFT	091144	KANSAS PAYMENT CENTER	554.81CR	OUTSTND	A	0/00/0000
1000-001.000	7/25/2014	BANK-DRAFT	091145	KPERS	10,613.86CR	OUTSTND	A	0/00/0000
1000-001.000	7/31/2014	BANK-DRAFT	091138	INTRUST BANK, N.A.	477.98CR	OUTSTND	A	0/00/0000
1000-001.000	7/31/2014	BANK-DRAFT	091139	KANSAS DEPT OF REVENUE	16.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/31/2014	BANK-DRAFT	091140	COX COMMUNICATIONS KANSAS LLC	154.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/31/2014	BANK-DRAFT	091141	KANSAS EMPLOYMENT SECURITY	884.84CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1000-001				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	87,353.54CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	87,353.54CR		

**CONSENT AGENDA**

**D. AGREEMENT WITH SEDGWICK COUNTY TO RECEIVE AND  
DISTRIBUTE USDA COMMODITIES:**



## SEDGWICK COUNTY DEPARTMENT ON AGING

Annette Graham, *Director*

2622 W. Central Ave, Suite 500  
Phone: (316) 660-7298

Wichita, Kansas 67203-4974  
★ FAX: (316) 660-1936

TO: The Emergency Food Assistance Program Providers

FROM: Stacy Nilles, *Stacy* Program Manager

DATE: August 26, 2014

SUBJ: Agreement to Receive and Distribute USDA Commodities to Needy  
Persons for Home Consumption

---

Thank you for agreeing to participate in The Food Emergency Assistance Program again. Enclosed you will find the Agreement to Receive and Distribute U.S.D.A. Commodities to Needy Persons for Home Consumption.

The agreement is effective from October 2014 through September 2017. Please sign and return the agreement as soon as possible.

Please let me know if you have any questions or concerns regarding the agreement.

**AGREEMENT TO RECEIVE AND DISTRIBUTE U.S.D.A. COMMODITIES  
TO NEEDY PERSONS FOR HOME CONSUMPTION  
(FOR USE IN EMERGENCY FEEDING CENTER/FOOD BANK)**

**I. PARTICIPATING ORGANIZATION IDENTIFICATION.**

Organization Name: City of Valley Center, Kansas  
 Organization Address: 121 S. Meridian, Valley Center, Kansas 67147

Contact Person: Joel Pile, City Administrator or Kristine Polian, City Clerk  
 Phone Number: (316) 755-7310

Distribution Address (if different from above): Valley Center Community Building, 316 E. Clay,  
 Valley Center, Kansas 67147

**II. PERFORMANCE CONDITIONS.**

IN ORDER to effectuate the distribution of USDA-donated commodities, Sedgwick County, through its Department on Aging (SCDOA) as an agent for the Kansas Department of Children and Families ("KDCF"), and the food bank identified above (Section 1/Participating Organization Identification), a public/private non-profit organization, as the participating organization, agree as follows:

- A. SCDOA, as distribution agent for KDCF, will issue USDA-donated commodities to the above named participating organization at one of the designated pick-up areas at no charge. The participating organization will receive prior notice of the pick-up date, location, and the amount of each commodity the participating organization is authorized to receive.
- B. The participating organization agrees that USDA-donated commodities will be distributed to needy persons for home consumption at no charge at such times as such commodities become available to SCDOA. The participating organization also agrees to distribute USDA-donated commodities to needy persons without regard to race, color, sex, age, religion, political affiliation, handicap, ancestry, or national origin. The participating organization also agrees to display in a prominent place in appropriate offices and food distribution areas, the USDA Title VI nondiscrimination poster "...And Justice for All" or an FNS approved substitute.
- C. The participating organization agrees that USDA-donated commodities will not be sold or bartered and will be distributed according to the guidelines established by KDCF.
- D. The participating organization agrees that adequate storage will be maintained for USDA-donated commodities. The participating organization further agrees to be responsible for maintaining the continued fitness for human consumption of USDA commodities while in its possession and control.
- E. The participating organization agrees that any activities conducted during a distribution which are unrelated to USDA-donated commodities will be operated under the following conditions: (1) That the person(s) conducting the activity make clear that the

activity is not part of USDA-donated commodities; (2) that the person(s) conducting the activity make clear that participants need not cooperate with him or her in order to receive USDA-donated commodities; and (3) that the activity not interfere with the distribution of commodities. Impermissible activities include information not related to USDA-donated commodities placed in or printed on bags or boxes.

- F. The participating organization is responsible to KDCF and the SCDOA for any improper distribution or use of, loss of, or damage to, USDA-donated commodities which is caused by neglect, carelessness and/or willful mishandling on the part of the organization. Participating organizations are therefore subject to repayment of claims established as a result of such loss, damage and/or improper distribution or use. KDCF, SCDOA, and participating organizations have a right to assert claims and take collection action against other persons to whom USDA-donated commodities are delivered for care, handling or distribution and subsequently lost, damaged and/or improperly distributed or used.
- G. The participating organization agrees to maintain a system for adequate inventory, disposition and reimbursement records. Records shall include: applicant household name, household declaratory statement, household size, as well as the quantity of commodities received, distributed and on hand. The participating organization further agrees to fulfill established monthly reporting requirements.
- H. The participating organization agrees to retain all records pertaining to the receipt and disposition of USDA-donated foods to needy individuals or families, for a period of three (3) years following the federal fiscal year to which they pertain. The participating organization also agrees that these records and facilities may be examined by authorized federal, state or county personnel at any reasonable time. The participating organization understands that its participation in this program is a matter of public record and agrees that KDCF and/or the SCDOA may release its name and location to the press and other interested parties. The recipient agency understands that the identification, application and participation information of needy individuals or families is a confidential matter and agrees to keep all such records in a confidential manner, as required under applicable state and federal law.

### **III. DURATION/CANCELLATION.**

- A. The duration of this agreement is for a period of time commencing October 1, 2014, and ending September 30, 2017. This agreement is entered into between SCDOA and the above-mentioned participating organization and shall become effective immediately upon execution of the signature of both parties.
- B. This agreement may be terminated at any time by mutual consent of both parties or upon thirty (30) days written notice. If the participating organization ceases to exist or fails to perform according to the terms of this agreement, SCDOA reserves the right to terminate this agreement immediately and transfer any existing inventory of USDA-donated commodities to another location.

BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS

ATTEST:

\_\_\_\_\_  
KELLY B. ARNOLD, County Clerk

\_\_\_\_\_  
DAVID M. UNRUH, Chairman  
Commissioner, First District

Date:

APPROVED AS TO FORM:

PARTICIPATING ORGANIZATION:  
City of Valley Center, Kansas

\_\_\_\_\_  
Justin M. Waggoner,  
Assistant County Counselor

\_\_\_\_\_  
Michael D. McNown, Mayor

Date:

## **CONSENT AGENDA**

### **E. REQUEST FOR 10 DAY TEMPORARY CLOSURE OF McLAUGHLIN POND FOR FALL FESTIVAL FISHING TOURNAMENT :**

- Park & Public Buildings Superintendent Request



**To:** Mayor, City Council &  
Joel Pile, City Administrator

**From:** Neal Owings, Park & Public Buildings Superintendent

**Subject:** Request 10 Day Temporary Closure of McLaughlin Pond for Fall Festival Fishing Tournament.

Honorable Mayor, Members of Council & Mr. Pile,

In preparation of the annual Fall Festival Fishing Tournament, Kansas Department of Wildlife & Parks has agreed to stock McLaughlin Pond prior to this event. The fishing tournament will be held on Saturday, September 20<sup>th</sup> and is scheduled to begin at 1 pm and conclude at 2 pm.

To encourage a successful tournament it is recommended that public fishing at McLaughlin Pond be temporarily closed until after the tournament has concluded on Saturday afternoon.

Staff is requesting that City Council take action to temporarily close public fishing at McLaughlin Pond beginning 8am Thursday, September 11<sup>th</sup> through the conclusion of the tournament on Saturday, September 20<sup>th</sup> at which time we would request that public fishing at McLaughlin Pond resume. Appropriate signage will be posted around the perimeter of the pond announcing closure to public fishing, including the appropriate times and dates.

Thank you!

## **STAFF REPORTS**

**A. City Clerk Polian**

**B. Chief of Police Hephner**

**C. Fire Chief Tormey**

**D. Community Development Director Utecht**

➤ Code Enforcement July 2014 Report

**E. City Superintendent Holper**

**F. Parks & Public Buildings Superintendent Owings**

**G. City Engineer Kelsey**

**H. City Attorney Arbuckle**

**I. City Administrator Pile**

## Code Enforcement July 2014 Reported by Officer Cindy Plant, Code Enforcement Officer

- Impounding activity that occurred July, 2014 is as follows:

Date	Time	Type of Dog	Results
3	3:50	Female Jack Russell Terrier	Taken to the Valley Center Vet Clinic at 3:55. This dog was claimed the on July 5 <sup>th</sup> .
7	2:57	Neutered Male Shepherd mix	Taken to the Valley Center Vet Clinic at 3:05. This dog was claimed the same day.
11	3:30	Male Pit Bull	Taken to the Valley Center Vet Clinic at 3:37 This dog was claimed on July 15 <sup>th</sup> .
17	2:45	Female Australian Cattle dog mix	Taken to the Valley Center Vet Clinic at 3:01 This dog was claimed the same day.
24	3:00	Female Cat Injured	This cat was taken to Ark Valley Animal Hospital and later transferred to the VCAL.
30	3:05	Male Pit Bull	This dog was taken to the Valley Center Vet Clinic at 3:09 and later transferred to the VCAL.

- Answered one hundred–twenty three calls for service during the month of July.
- Six dogs were impounded at the Valley Center Vet Clinic.
- Fifteen calls were received for dogs at large.
- One barking report was addressed.
- One bite report was filed and addressed.
- Three cows were reported loose.
- Three cruelty reports were addressed.
- One fowl license was issued.
- One call was received for foxes.
- Four dead animals were disposed of.
- One miscellaneous call for an animal was received and addressed.
- Two calls for sick and injured were received and addressed.
- One home was placarded for failure to repair fire damage.
- One snake was relocated.
- One trap was set for a raccoon and was relocated.
- Thirty–three dog license renewal letters were sent to dog owners.
- Twenty–two letters were sent to homeowners for trash and debris in their yards.
- Fifty–five letters were sent to home owners for tall grass.
- Three letters were sent for inoperable vehicles.
- Legal papers were served.
- Nine zoning violations were addressed.
- Attended the Valley Center Animal League Board Meeting.
- Attended court twice during the month.

## **GOVERNING BODY REPORTS**

**A. Mayor McNown**

**B. Councilmember Leftoff**

**C. Councilmember Cicirello**

**D. Councilmember Ishman**

**E. Councilmember Dove**

**F. Councilmember Maschino**

**G. Councilmember L. Jackson**

**H. Councilmember Anderson**

**I. Councilmember Hobson**

**ADJOURN**