

VALLEY CENTER COUNCIL MEETING  
October 2, 2018  
CITY HALL  
121 S. MERIDIAN

Mayor Dove called the regular meeting to order at 7:00 p.m. with the following members present: Ron Colbert, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent:           None

Staff Present:            Scott Hildebrand, City Administrator  
                              Kristine Polian, Asst. City Administrator  
                              Lloyd Newman, Police Chief  
                              Joshua Golka, City Engineer  
                              Barry Arbuckle, City Attorney  
                              Ryan Shrack, Community Development Director  
                              Neal Owings, Parks and Public Building Director  
                              Rodney Eggleston, Public Works Director  
                              Kristi Carrithers, City Clerk

Press present:            The Ark Valley News

**APPROVAL OF THE AGENDA**

Mayor Dove requested the addition of New Business, Item 4, Limb and Grass Site Discussion.

McGettigan moved to approve the agenda as amended, seconded by Gregory. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA**

MINUTES –SEPTEMBER 18, 2018 REGULAR CITY COUNCIL MEETING

Anderson moved to accept the minutes of the September 18, 2018, regular City Council meeting, seconded by McGettigan. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS** – None

**PUBLIC FORUM** – None

**APPOINTMENTS** – None

**COMMITTEES, COMMISSIONS** – None

**OLD BUSINESS** – None

**NEW BUSINESS-**

A. COMMERCIAL REALTOR PROPOSALS FOR FORD STREET

Hildebrand stated that staff has approached several companies regarding development of the Ford Street property and another RFP will be sent out. Discussion was held regarding two realtor proposals from NAI Martens and JP Weigand. Colbert questioned the adjoining properties and how they could affect the value.

Gregory wondered if a 12 month contract was needed. Maschino and Cicirello voiced opinions that Martens could be a better fit for commercial real estate.

Maschino moved to accept proposal from NAI Martens for the listing of the Ford Street property. Seconded by Stamm. Vote yea: unanimous. Motion carried.

**B. 5<sup>TH</sup> STREET CHANGE ORDER DISCUSSION**

Golka presented a change order on the 5<sup>th</sup> Street project. It would include approximately 315' pipe, Manhole in the intersection pavement and connect to curb inlet further west. Delete end section and channel grading in area of septic lateral field. The cost to City would be \$5,000.00 with an impact to schedule of 10 to 15 additional working days. Council inquired whether any part of the road or the Seneca intersection could be opened. Staff will look into the possibility.

Anderson moved to approve the change order, seconded by McGettigan. Vote yea: Colbert, Cicirello, McGettigan, Maschino, Stamm, Anderson and Davis. Abstain: Gregory. Motion carried.

**C. EXECUTIVE SESSION: TO DISCUSS NON-ELECTED PERSONNEL**

Cicirello moved for Council to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1). The executive session to include Council. The open meeting will resume in the City Council Chamber in 15 minutes. Anderson seconded the motion. Vote Yea: Unanimous. Motion carried.

Recess began at 7:18pm

Recess ended at 7:33pm

Cicirello reported no official action was taken during executive session.

**D. LIMB AND GRASS DUMP DISCUSSION**

Hildebrand received a request for discussion on the limb and grass dump site following citizen concerns. Anderson and Davis both stated that citizens have expressed frustration regarding the limited hours that the dump site is open. Discussion regarding options to have limited hours at least one weekend a month was held. Anderson questioned whether civic clubs could volunteer to monitor access on Saturday hours. Hildebrand and Polian both concurred that the liability to the City would prohibit that.

Anderson moved to direct staff to evaluate staffing and open the dump site for 2 hours on a Saturday. Seconded by McGettigan. Council discussion following motion expressed the need for a least a 3 hour time slot on the same Saturday each month for consistency. Anderson amended his motion for 3 hours, McGettigan seconded the amended motion. Vote Yea: Unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – OCTOBER 2, 2018**
- B. TREASURER'S REPORT- AUGUST 2018**
- C. REVENUE AND EXPENSE SUMMARIES- AUGUST 2018**
- D. DELINQUENT ACCOUNT REPORT- JUNE 2018**
- E. CHECK RECONCILIATION – AUGUST 2018**

Maschino moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS-**

ASSISTANT CITY ADMINISTRATOR POLIAN

The League of Kansas Municipalities has a 2018 edition of the Kansas Open Records Manual. The City has purchased three copies that may be borrowed. If any Council member would like to have a copy to keep, please let Kristi know and she will place an order.

CHIEF OF POLICE NEWMAN

Next week begins Fire Prevention Week. The firefighters will be making presentations at the local schools and the fire station will have open houses Monday thru Friday from 6:00-8:00pm. Valley Center will also host a Firefighter I class beginning in October.

PUBLIC WORKS DIRECTOR EGGLESTON

Christina Linn has been hired as Administrative Assistant for public works and Chris Jabben began as water operator.

CITY ENGINEER GOLKA

Reported that the speed study at Goff and Clover has been completed. Results show no change in speed limit is warranted at this time.

**GOVERNING BODY REPORTS –**

Mayor thanked City staff and the Police department for all their work to make the Fall Fest a success.

Colbert shared an invitation from the Wichita Crime Commission to attend a meeting October 25<sup>th</sup>.

McGettigan and Stamm echoed their thanks to the Staff for their hard work during the Fall Fest.

Anderson moved to adjourn, second by McGettigan. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:54 PM.**

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**Kristi Carrithers, City Clerk**