

REGULAR COUNCIL MEETING  
May 1, 2018  
CITY HALL  
121 S. MERIDIAN

Mayor Dove called the meeting for City Council to order at 7:00 p.m. with the following members present: Dale Kerstetter, Ray Strunk, Gina Gregory, Brendan McGettigan, Marci Maschino, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent: None

Staff Present: Lloyd Newman, Police Chief  
Ryan Shrack, Community Development Director  
Kelley Zellner, Public Works Director  
Kristine Polian, Assistant City Administrator  
Josh Golka, City Engineer  
Barry Arbuckle, City Attorney  
Phil Tennissen, Fire Captain  
Scott Hildebrand, City Administrator  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA**

McGettigan moved to approve the agenda, seconded by Gregory. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA**

MINUTES – APRIL 10, 2018 WORK SESSION-CITY COUNCIL MEETING

Gregory moved to approve the minutes of the April 10, 2018 Council Meeting, seconded by Maschino. Vote yea: Unanimous. Motion carried.

MINUTES – APRIL 17, 2018 REGULAR CITY COUNCIL MEETING

City Clerk Carrithers noted 2 changes to the minutes included in packet. She distributed corrected minutes reflecting changes in motions for the Patrol car proposal and consent agenda.

Kerstetter moved to approve the corrected minutes of the April 17, 2018 Council Meeting, seconded by Gregory. Vote yea: Unanimous. Motion carried

**PRESENTATIONS/PROCLAMATIONS –**

Mayor Dove read a proclamation declaring May 15<sup>th</sup> as Law Enforcement Memorial Day.

**PUBLIC FORUM –** None

**APPOINTMENTS –**

PLANNING AND ZONING BOARD

Mayor Dove appointed Rick Shellenbarger and Don Keenan to 3 year terms with the Planning and Zoning Board. Stamm moved to accept the appointments, seconded by Strunk. Vote yea: unanimous. Motion carried.

## **COMMITTEES, COMMISSIONS –**

### MINUTES – APRIL 24, 2018 PLANNING AND ZONING BOARD MEETING

Gregory moved to accept and file the minutes of the April 24, 2018 Planning and Zoning Board meeting. Maschino seconded the motion. Vote yea: unanimous. Motion carried.

## **OLD BUSINESS –**

### A. DOG PARK RULES

Hildebrand reported that animal control Officer Miller had met with the animal league and minor changes to the dog park rules were made. Owings is working on signage for the dog park. Soft opening will be in June with official opening July 4<sup>th</sup>. Gregory asked for clarification of employee's authority to ask dog owner to leave the park. Hildebrand explained that for safety while mowing, owners might be asked to leave. Kerstetter requested that the referenced Ordinance be sent to him.

McGettigan moved, seconded by Gregory to approve proposed rules for the dog park located in Lions Park. Vote Yea: Unanimous. Motion carried.

### B. COMMUNITY BUILDING STATUS

The grand opening is still scheduled for July 4, 2018. Hildebrand reported that only 2 of the surveyed Cities that rent city owned buildings allow alcohol to be served. He has experience with other cities that allow alcohol on an individual basis with permission granted from City Council.

Following several inquiries from the public regarding the loss of the large recycling bin previously located at Leeker's, Hildebrand asked if Council wanted to pursue putting a recycling container at the Community Building. Discussion and thoughts expressed opposed placement of a container at the new building.

### C. ECONOMIC DEVELOPMENT BOARD

Hildebrand stated that Shrack had reminded him that an "Economic Development Board" already exists and so the committee formed should be referred to as the Retail and Commercial Task Force. They will meet Tuesday, May 8, 2018 at 7:00pm at City Hall.

## **NEW BUSINESS-**

### A BUDGET PRIORITIES DISCUSSION

Discussion was held regarding the budget survey results. Hildebrand has been meeting with department heads this week to discuss 2019 department budgets within the goals outlined by the Strategic Plan. Each department head will present their budget requests at the May 15, 2018 Council meeting. The work session for budget presentations will begin at 6:00pm.

### B. OUTDOOR SPACES BOARD REQUEST

Roger Stewart, chair of the Outdoor Spaces and Public Buildings board requested Council to approve increasing the width of the planned sidewalks along 85<sup>th</sup> Street from 6' to 10'. City engineer Golka estimated that the costs to the City would only increase approximately \$20,000.00 due to the KDOT cost share of the project. Jerry Hawkins, 401 Fiddlers Creek St. spoke about the need to safely connect Fiddler's Creek to the City.

Anderson moved, seconded by Davis to approve the increase width of proposed sidewalk along 85<sup>th</sup>. Street from 6' to 10' at a cost not to exceed \$25,000.00. Vote Yea: Unanimous. Motion carried.

C. ORDINANCE 1318-18; REZONING OF 141 S. ABILENE AVE.

Shrack presented Ordinance 1318-18 and 1319-18 regarding re-zoning of 2 lots on south Abilene Ave. Planning and Zoning recommends change of classification from C-2, general business district to R-1B, single family residential.

Maschino moved, seconded by Anderson to adopt Ordinance 1318-18 to rezone land located at 141 S. Abilene Ave. for 1<sup>st</sup> reading. Vote yea: unanimous. Motion carried.

D. ORDINANCE 1319-18; REZONING OF 145 S. ABILENE AVE.

Kerstetter moved, seconded by Maschino to adopt Ordinance 1319-18 to rezone land located at 145 S. Abilene Ave. for 1<sup>st</sup> reading. Vote yea: unanimous. Motion carried.

E. AED (DEFIBRILLATOR) PROPOSAL

Captain Tennissen presented options for the purchase of defibrillators that would be placed in public buildings and a fire vehicle. He explained that option 1 would include four AED's that are user friendly and two that would be used by first responders.

Kerstetter moved, seconded by McGettigan to approve option 1, purchase of six (6) AED's and four (4) storage cabinets for City buildings from Heartsmart at a cost not to exceed \$9,752.00 Vote Yea: unanimous. Motion carried.

F. PUBLIC SAFETY DEPARTMENT

Hildebrand proposed to Council a Public Safety Department in which the Administrative duties for the Police and Fire Departments would be covered by a Public Safety Director. Following Council discussion, a request for job descriptions and organizational flow chart was requested before any action taken.

No action taken.

G. VEHICLE REQUEST FOR SEWER DEPARTMENT

Hildebrand reminded Council that budgets are prepared and approved up to 18 months in advance. He requested approval to purchase a 2018 F350 Supercab 4x4 XL pickup for the sewer department and transfer the pickup currently used to the Community Development Department. The sewer department is in need of a larger vehicle with a crane for lifting. The 2018 Community Development budget has \$30,000.00 to purchase a pickup, those funds could be used in other ways to market Valley Center and attract new business.

Financial concerns were raised. Polian explained that it is a re-allocation of funds and didn't anticipate a formal budget amendment. She also stated that the vehicle replacement program has been lacking and this is a needed replacement.

Anderson moved, seconded by McGettigan to approve the purchase of a F350 pickup for the sewer department at a cost not to exceed \$45,000.00. Vote Yes: Strunk, Gregory, McGettigan, Maschino, Stamm, Anderson and Davis. Opposed: Kerstetter

**CONSENT AGENDA**

McGettigan moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea:

## **STAFF REPORTS**

### FIRE CAPTAIN TENNISSEN

Reported that the first application and design for the Vibrant Fire Hydrant program was received by the library.

### PUBLIC WORKS DIRECTOR ZELLNER

Expressed appreciation to the high school students who volunteered their time and painted 50 fire hydrants for the City.

### CITY ENGINEER GOLKA

1<sup>st</sup> phase of 5<sup>th</sup> Street will begin May 7<sup>th</sup>. A full closure to work on the storm drains will occur first, followed by one lane traffic. A 115 working day schedule is planned.

### CITY ADMINISTRATOR HILDEBRAND

Reminded Council that the May 15<sup>th</sup> Council meeting will begin at 6:00pm with a work session. Department budget presentations will be given.

## **GOVERNING BODY REPORTS**

### COUNCIL MEMBER KERSTETTER

Asked how the new brush pile hours have been received. Zellner reported that signs are posted informing residents to call to schedule a Saturday pick up if needed. His department feels that it is working well with less large trees and trash being left.

### COUNCIL MEMBER STAMM

Thanked the public works department for helping at the cold, wet cleanup day.

### COUNCIL MEMBER DAVIS

Reported that he attended the Governing Body Institute hosted by the League of Ks. Municipalities. Stated that they had some great information and encouraged all of Council to attend.

Kerstetter moved to adjourn, seconded by Masch           ino. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:30 PM.**

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**Kristi Carrithers, City Clerk**