

REGULAR COUNCIL MEETING
April 18, 2017
CITY HALL
121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 7:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: None

Staff Present: Scott Hildebrand, City Administrator
Kristine Polian, Asst. City Administrator
Lloyd Newman, Police Sergeant
Neil Owings, Parks and Public Buildings Director
Lonnie Tormey, Fire Chief
Kelley Zellner, Public Works Director
Ryan Shrack, Community Development Director
Joshua Golka, City Engineer
Barry Arbuckle, City Attorney
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Maschino moved to approve the agenda, seconded by McGettigan. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – APRIL 4, 2017 REGULAR CITY COUNCIL MEETING

Gregory moved to accept the minutes of the April 4, 2017, regular City Council meeting, seconded by Maschino. Vote yea: unanimous. Motion carried.

MINUTES – APRIL 11, 2017 BUDGET WORKSHOP CITY COUNCIL MEETING

Maschino moved to accept the minutes of the April 11, 2017, budget workshop City Council meeting, seconded by Gregory. Vote yea: Kerstetter, Cicirello, Gregory, McGettigan, Maschino, Jackson and Anderson. Abstain: Hobson. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

VOLUNTEER RECOGNITION – BILLIE STRUNK

Mayor Dove read a proclamation declaring April 20, 2017 as Billie Strunk day for her long service to the citizens of Valley Center as coordinator of commodities. Kristine Polian presented Ms. Strunk with a basket of local gift cards as a token of appreciation.

PUBLIC FORUM –

Steve Huebert, addressed Council regarding the double taxation that some Valley Center residents pay for the Hillside and Valley Center Cemeteries. He has attempted to introduce a bill that would de-annex those

properties from the Hillside Cemetery District. He is asking for support from the City. He acknowledges that the Hillside Cemetery would lose the funds, but they have a large surplus built up to draw upon.

APPOINTMENTS –

Mayor Dove appointed Christine Hildebrand to the Valley Center Library Board. Cicirello moved to approve the appointment, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

COMMITTEES, COMMISSIONS – None

OLD BUSINESS –

A. ORDINANCE 1304-17; CEMETERY, RECREATIONAL AREA AND PUBLIC SPACES BOARD, 2ND READING

Cicirello moved, seconded by Kerstetter to approve Ordinance 1304-17, regarding cemetery, recreational area and public spaces board for 2nd. reading. Vote yea: unanimous. Motion carried.

B. MASTER DRAINAGE STUDY

City Engineer Golka presented to Council the completed master drainage study. Input was gathered from staff and public comment. He explained that projects have been classified by priority. However, since the study has been in the works for 18 months, some of the projects have already been completed or have been moved up the list. Maschino moved to receive and file the master drainage study. Cicirello seconded the motion. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. ORDINANCE 1305-17; PLANNING BOARD & ORDINANCE 1307-17; SITE PLAN REVIEW, 1ST READING

Hildebrand presented two options for Council to considered based on discussion at the April 4, 2017 meeting. He explained the efficiency benefits for developers and staff. Discussion followed regarding both options and how each option would impact each step of the permit process and the appeal process. Option one would combine the Site Plan Review Committee with the Planning Board. Option two would combine the Site Plan Review Committee, the Planning Board and the Board of Zoning Appeals into a single board. Final appeals would require Council consent to approve.

Gene Sharp address Council in opposition of eliminating the Site Plan Review Committee.

Maschino moved to approve the second option (combining all boards and committees) of Ordinance 1305-17, repealing the provisions of Chapter 2, Section 12 relating to Planning commission and establishing new Chapter 2, Section 12, for 1st reading. Kerstetter seconded the motion.

And

Maschino moved to approve option 2 of Ordinance 1307-17 repealing the provisions of Chapter 17, Article 12 regarding the Site Plan Review and establishing new provisions, for 1st reading, with the removal of the work “to” from Section 2, Item B. Kerstetter seconded the motion.

Vote yea: unanimous. Motion carried.

B. BUDGET PRESENTATION - COMMUNITY DEVELOPMENT DEPARTMENT

The mission of the Community Development Department states “To promote a clean and attractive community in which residents and businesses thrive through strategic quality of place and economic

development activities and initiatives”. Shrack reminded Council that the focus of his presentation is outcome based budgeting. His 3 main areas of focus in the coming year will be, Main Street Valley Center, Capital Outlay and Economic Development.

C. BUDGET PRESENTATION – PARKS AND PUBLIC BUILDINGS DEPARTMENT

The mission of the Department of Parks and Public Building to “Enhance the quality of life in our community by providing the citizens and visitors of Valley Center with quality parks, public tree infrastructure, building & facilities and recreational spaces.” Owings highlighted department accomplishments from the past year. Owings presented projects included in the 2018 budget request. They include: construction of cemetery maintenance sheds, a dog park and the possibility of additional part time staff for the Community Building operations.

D. BUDGET PRESENTATION – PUBLIC WORKS DEPARTMENT

Zellner reminded Council that the department is actually 3 divisions that includes streets, water and wastewater. His departments main focus will be the wastewater treatment plant and improving drainage.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE**
- B. TREASURER’S REPORT**
- C. REVENUE AND EXPENSE SUMMARY**
- D. DELINQUENT ACCOUNTS FOR COLLECTION**
- E. CHECK RECONCILIATION**

Maschino moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reported that new signs will be placed on all 46 lots owned by the Land Bank. Marketing information will also be available on the City website.

CITY ADMINISTRATOR HILDEBRAND

Reminded Council of the League’s Mayor Conference is April 21-22 in Dodge City. Hildebrand anticipates a rough draft of the public safety study will be available by the next Council meeting. He continues to work with SPT on the final design of the Community Building. Ground breaking on the project should be early July.

GOVERNING BODY REPORTS –

Hobson moved to adjourn, second by Cicirello. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:46 PM.

Kristi Carrithers, City Clerk