

REGULAR COUNCIL MEETING

April 3, 2018

CITY HALL

121 S. MERIDIAN

Marci Mashino for Mayor Dove called the meeting for Council work session to order at 7:01 p.m. with the following members present: Dale Kerstetter, Ray Strunk, Gina Gregory, Matt Stamm, Ben Anderson and Paul Davis.

Members Absent:       Brendan McGettigan  
                              Laurie Dove

Staff Present:         Lloyd Newman, Police Chief  
                              Neal Owings, Parks and Public Buildings Director  
                              Ryan Shrack, Community Development Director  
                              Kelley Zellner, Public Works Director  
                              Kristine Polian, Assistant City Administrator  
                              Josh Golka, City Engineer  
                              Barry Arbuckle, City Attorney  
                              Phil Tennissen, Fire Captain  
                              Scott Hildebrand, City Administrator  
                              Stacy Shay, Court Clerk

Press present:         The Ark Valley News

**APPROVAL OF THE AGENDA**

Polian requested removing Item 6B, Year in Review and the minutes are for March 20, 2018. Anderson moved to approve the agenda as amended, seconded by Stamm. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA**

MINUTES – MARCH 20, 2018 REGULAR CITY COUNCIL MEETING

Gregory moved to accept the minutes of the March 20, 2018 Council Meeting, seconded by Kerstetter. Vote yea: Unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM – None**

**APPOINTMENTS –**

ECONOMIC TASK FORCE

Anderson moved to accept the Economic Task Force appointments of John Adams, Tom Bartel, Deanne Danielson, Janice Fontes, Brian Jansen, Amanda Maness, Brendan McGettigan, and Mike Porter, seconded by Kerstetter. Vote yea: Unanimous. Motion carried.

**COMMITTEES, COMMISSIONS –**

MINUTES – MARCH 27, 2018 PLANNING AND ZONING BOARD MEETING

Stamm moved to accept and file the minutes of the March 27, 2018, Planning and Zoning Board meeting, seconded by Gregory. Vote yea: Unanimous. Motion carried.

## **OLD BUSINESS –**

### WASTEWATER TREATMENT PLANT PHASE 3

Polian presented to Council the treatment plant upgrade was not previously added to the CIP and requested a formal motion to allow the finance project. Kerstetter asked for clarification. Stamm questioned the difference in figures. Polian stated that this was in the design phase and was just the beginning.

Anderson moved to accept the wastewater treatment plant upgrade, seconded by Davis. Vote yea: Unanimous. Motion carried.

## **NEW BUSINESS-**

### A SCKEDD HOUSING SURVEY REPORT

Jodi Suhler with SCKEDD presented a power point report based on his findings through the survey of Valley Center. The presentation included target areas, a survey map, survey data, and additional survey findings. He reported that the survey was done on foot and by car, every street, every alley to get a good assessment of each property. Homes were ranked from an A to D scale. An A needing little to no upgrade/repair and a D needing extensive repair or demolition. He reported 80% of the areas surveyed ranked an A or B. Anderson asked how VC compared to other cities and Kerstetter asked what the next step would be. Hildebrand stated this is a great was to reassess existing areas, as well as new areas and that staff will continue to work with the Strategic Plan.

No action taken.

### B COMMUNITY BUILDING RENTAL DISCUSSION

Hildebrand presented a proposal of the Community Building rental rates, rules, regulations, and basic care. He stated a committee was formed to research other cities and compare pricing, ect. The rooms were given names, as the committee thought it would ease the rental process. Stacy Shay addressed questions regarding pricing and what other cities offered. Kerstetter thought the rental rates seemed high. Stamm stated he did not want to “scare” residents with high costs and would like to see the kitchen included in the rentals. He also would like to see a checklist implimented for each rental to possible cut the cost of cleaning costs. Anderson thanked the community and committee. He also suggested the rental agreement be revisited each year. He would also like to see a survey given to each renter for feedback. Anderson feels we have a great start on this. Hildebrand explained the study rooms and their use by students/small groups. He suggested not putting in TV’s into the study rooms at this time. He addressed non-profit organizations and what their cost would be and that a reduced rate should be considered. Lion’s Club, Seniors, and American Legion have interest as well as the Rec Commission and the School District.

Jim Gregory from the Lion’s Club reported all the things the Club did throughout the community. They have 75+ members and would like to have the fees waived for the use of the Community Building for their meetings, dinners, and civic functions.

Kerstetter asked about groups using the old building vs the groups wanting to use the new building. He feels we are on the right track at this time. Anderson spoke highly of the Lion’s Club and feels the waiver of fees should be considered at a later date, as the Lion’s Club did donate the land in which the building in now on.

Hildebrand reported the costs of furnishings and what the budget is. He mentioned a new plan for the new building for maintenence costs and that it needs to be revised, as it has not been revised since 1992. He wants what is best for the community and wants all involved to be on the same page. Wants all expectations to be

known and clear. Hilebrand suggested an open discussion round table meeting to be held April 10, 2018 at 7:00 p.m. at City Hall.

Helen LeBlanc addressed concern about the size of the Library office and is requesting the City give up one of the study rooms for that purpose, as she feels the size is insulting and is a “cubby hole” of an office. Hildebrand stated he would get an order of pricing for the change and that no position is taken at this time. Kerstetter looks forward to seeing the order and further discussion will be had on April 10, 2018. Anderson stated he is open for discussion. Stamm and Maschino shared interest in seeing the Community Building as soon as possible.

## **CONSENT AGENDA**

Anderson moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

## **STAFF REPORTS**

### COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Reported that the Community Development Department has hired a new Code Enforcement Officer, Rodney Eggleston from Sedgwick.

### PARKS AND PUBLIC BUILDINGS DIRECTOR OWINGS

Reported that employee, Matt Nordick passed the CPSI and is now certified.

### PUBLIC WORKS DIRECTOR ZELLNER

Reported that the Meridian Street project is finishing up and the striping will be completes as soon as weather permits. The 93<sup>rd</sup> Street project is in its finishing stages on the south side and will be starting the north side next. Flint Hills has finished the potholes and spot patching. South Central Paving is out crack sealing, and Cornejo will begin work on 5<sup>th</sup> Street beginning May 7, 2018 and hopes it will be a smooth transition for in and out traffic.

### CITY ADMINISTRATOR HILDEBRAND

Hildebrand would like Council to return worksheets, if they have not already done so. He feels staff is working very hard.

## **GOVERNING BODY REPORTS**

### COUNCIL MEMBER GREGORY

Thanked Zellner for the work done.

### COUNCIL MEMBER STRUNK

Reported he will be attending the Governing Body Institute April 20-21, 2018.

### COUNCIL MEMBER DAVIS

Reported he will also be attending the Governing Body Institute April 20-21, 2018.

COUNCIL MEMBER ANDERSON

Thanked the Lion's Club and that they are a big driving force. He also stated he would like a no animal/pet clause written in the Rules/Regulations. He wants no animals in the Community Building unless they are a registered service animal. Kerstetter does not agree, as the Community Building is next to the dog park.

Davis moved to adjourn, seconded by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:02 PM.**

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**Stacy Shay, Court Clerk**