

REGULAR COUNCIL MEETING
December 6, 2016
CITY HALL
121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 7:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Marci Maschino, Lionel Jackson and Al Hobson.

Members Absent: Brendan McGettigan and Ben Anderson

Staff Present: Kristine Polian, Finance and Admin Director
 Mark Hephner, Police Chief
 Neal Owing, Parks and Public Buildings Director
 Ryan Shrack, Community Development Director
 Joshua Golka, City Engineer
 Rob Tormey, Fire Captain
 Barry Arbuckle, City Attorney
 Scott Hildebrand, City Administrator
 Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA -

Mayor Dove requested the addition of Employee recognition under Presentations 7-B. Maschino moved to approve the Agenda as amended, seconded by Kerstetter. Vote Yea: Unanimous. Motion carried.

ADMINISTRATION AGENDA -

A. MINUTES – NOVEMBER 15, 2016 REGULAR CITY COUNCIL MEETING

Hobson moved to accept the minutes of the November 15, 2016, regular City Council meeting, seconded by Gregory. Vote Yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

A. RETAIL STRATEGIES

Matt Petrol and Justin Lindsey, with Retail Strategies, addressed Council. Their company contracts with communities to assist in bringing retail development to the city by conducting research and analytics, real estate analysis and gathering community input. A benefit of partnering with Retail Strategies is their extensive contacts with retail companies. However, they stress that such retail recruitment is not an event, but a process that takes time. They recommend a 3 year timeline to contract with them based on a flat fee.

B. EMPLOYEE RECOGNITION

Mayor Dove presented a certificate of appreciation to Kristine Polian to recognize her completion/graduation of the Certified Public Manager Program.

PUBLIC FORUM – None

APPOINTMENTS – Hildebrand reported to Council that Judge Keith has resigned his position effective December 31, 2016. A staff panel has been formed to conduct interviews for the appointment of a new

Municipal Judge. In addition to himself, Kristine Polian and Court Clerk S. Shay, Council member Jackson volunteered to serve on the interview panel.

COMMITTEES, COMMISSIONS –

A. LIBRARY/COMMUNITY BUILDING DESIGN COMMITTEE

Hildebrand reported that the Library/Community Building Design Committee met November 22, 2016. Following the meeting he met with SPT architects. The Committee will meet again December 13, 2016.

B. WSU STRATEGIC PLAN

Department Heads met to discuss and provide input regarding the WSU Strategic Plan. The sub-committee will meet again on December 12, 2016 to finalize details. Hildebrand plans on final presentation of the plan on December 20, 2016.

OLD BUSINESS –

A. OLD PUBLIC WORKS BUILDING

Hildebrand reported the staff has begun a process of cleaning and organizing the equipment stored at the old public works building. They hope to optimize the space and utilize it fully in light of Council's decision to keep it.

No action was taken by Council.

NEW BUSINESS –

A. SET PUBLIC HEARING FOR FY 2016 BUDGET AMENDMENT

Polian reported that a budget amendment was necessary to pay a portion of the internal loan for the Meridian Street/Ford Street project as well as increase the Library Fund expenditures that are estimated to exceed the original budget. In order to remain in compliance with State regulations the 2016 Budget must be amended.

Maschino moved to set 7:00pm, December 20, 2016 at City Hall as the time, date and location to conduct a Public Hearing regarding Amendments to the 2016 Budget. The motion was seconded by Hobson. Vote Yea: Unanimous. Motion carried.

B. DOG PARK DISCUSSION

Hildebrand presented to Council several locations that have been considered for a Valley Center dog park. For various reasons many have been eliminated. Caden Lewis, an intern working with PEC, presented to Council preliminary plans for a dog park located in Lions Park. Hildebrand explained that the estimated cost to City to be \$10,000-\$15,000. This would be for fencing that could be removed and the space returned to park use if needed. Additional costs could possibly be paid in partnership with the Valley Center Animal League for additional improvements to the dog park.

Maschino asked Parks Director Owings for his input if it is located in Lions Park. Owings stated that he is not opposed to a dog park located in Valley Center but he wasn't sure that this is the best location. He appreciates that it would not be built as a permanent structure and could be removed if needed. He noted that the proposed area is used by groups throughout the year and during Oktoberfest.

Hobson stated that he likes the central location and that it's usage would be 365 days a year, not just a few times throughout the year.

Kristy Bruns, 106 N. Ash, addressed Council with history of the City and the Animal League working together to find available land for a dog park. Dog parks have been identified as one of the fastest growing developments in parks. Cities that have dog parks usually have higher compliance with lease and tag regulations. She urged Council to proceed with project.

Dawn Taylor, 5721 N. Athenian, with the Animal League spoke of her knowledge of the community and their desires. A need has been identified and if it is built it will be used. Lions Park is the heart of the community and will become even more so, with the addition of the Library/Community Building.

Discussion was held regarding additional amenities, cost, noise, insurance and Park committee approval.

Jackson move to direct staff and PEC to move forward with dog park designs. The motion was seconded by Hobson. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA -

- A. APPROPRIATION ORDINANCE DECEMBER 6, 2016
- B. CEREAL MALT BEVERAGE LICENSE
- C. FY 2016 VALLEY CENTR POOL REPORT AND PAY REQUEST

Maschino moved, seconded by Hobson to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS -

FINANCE AND ADMINISTRATION DIRECTOR POLIAN

Polian thanked Mayor Dove and the governing body for the recognition.

Polian reported that the City did experience a computer security breach earlier in the day. She stressed that no customer personal information or employee payroll information was compromised. Someone outside the City accessed a server at the Public Works and downloaded a ransomware program that began encrypting files. Damage to files were minimized because all files are back-upped every 15 minutes. She will meet with our IT tomorrow morning. After the investigation is complete regarding how they accessed our system, Polian might need to recommend investing in a monitoring system for all computers.

Polian reported that employee health insurance will be a partial self-funded plan beginning January 1, 2017. She reported that risk is minimal and strong health plans have been designed. The City would also have more control in future years. There is a stop loss of 80k in place. A separate bank account will need to be set up that claims will be paid from.

POLICE CHIEF HEPHNER

Hephner reported officers logged 160 regular hours and 80 overtime hours working the homicide investigation last month.

Another Coffee with a Cop will be held at the Valley Center Library at 6:30pm on December 29, 2016.

CITY ENGINEER GOLKA

Golka reported work on Butler Street is still behind schedule.

Bids for Emporia Bicycle and Pedestrian Path were opened and were \$50,000.00 below estimates.

93rd. Street is now open to traffic.

PEC is committed to assisting with the design to the dog park at no cost to the City.

CITY ADMINISTRATOR HILDEBRAND

Hildebrand reported that he was been in contact with another group regarding the public safety study.

GOVERNING BODY REPORTS –

MAYOR DOVE

Reminded Council that the holiday party will be Friday, December 9, 2016. A ribbon cutting with Sedgwick County for the 93rd Street project will be December 16, 2016. Mayor Dove requested the February 7, 2017 regular Council meeting be moved to January 31, 2017. Item will be place on the next agenda for discussion and motion.

COUNCIL MEMBER JACKSON

Excited about the prospect of a dog park in Valley Center.

COUNCIL MEMBER HOBSON

Hobson reported that he is still witnessing many drivers making left turns out of the north Leeker's driveway or making U-turns on Meridian to head north. Requested that police monitor and enforce the no left turn sign.

ADJOURN -

Hobson moved to adjourn, seconded by Jackson. Vote Yea: Unanimous.

Meeting adjourned at 8:31 PM.

Kristi Carrithers, City Clerk