

## REGULAR COUNCIL MEETING

June 7, 2016

CITY HALL

121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 6:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: None

Staff Present: George Kolb, Interim City Administrator  
Kristine Polian, Finance and Admin Director  
Mark Hephner, Police Chief  
Neil Owings, Parks and Public Buildings Superintendent  
Rob Tormey, Fire Chief  
Brent Holper, City Superintendent  
Ryan Shrack, Community Development Director  
Joshua Golka, City Engineer  
Barry Arbuckle, City Attorney  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

Mayor Dove announced a Special Meeting of the Council will be held June 10, 2016 beginning at 9:00am. The purpose of the meeting will be City Administrator interviews, immediately after calling the meeting to order the council will go into executive session for the purpose of discussion of non-elected personnel.

### **APPROVAL OF THE AGENDA**

Mayor Dove requested that Old Business, Item A, WSU Strategic Plan be removed and a special planning workshop with WSU be set at a later date. Addition of Executive Session for purpose of discussion of non-elected personnel under New Business, Item C. Maschino moved to approve the Agenda, as amended, second by Jackson. Cicirello noted that several citizens interested in the 93<sup>rd</sup> St. paving project were attending the meeting. He requested Old Business, Item C be placed prior to the Budget Workshop. Vote yea: unanimous. Motion carried. Further discussion on the Agenda led to Old Business, Item C: 93<sup>rd</sup> St. Paving Project changing to Old Business, Item A. and the Special Budget Workshop presentations following all New Business. Jackson moved to approve the Agenda with further amendment, seconded by Kerstetter. Vote yea: unanimous. Motion carried.

### **ADMINISTRATION AGENDA**

#### MINUTES – MAY 17, 2016 REGULAR CITY COUNCIL MEETING

Jackson moved to accept the minutes of the May 17, 2016, regular City Council meeting, seconded by Anderson. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM** – Craig Shove, 625 E. 3<sup>rd</sup>, addressed Council regarding a perceived traffic hazard on the northwest corner of Emporia and Main. He provided photos of the curb, water meter and damaged tires. He requested that the hazard be fixed so that it doesn't get hit again and cause more damage.

**APPOINTMENTS – None**

**COMMITTEES, COMMISSIONS – None**

**OLD BUSINESS –**

A. DISCUSSION/CONTRACT WITH SEDGWICK COUNTY REGARDING 93RD ST. PAVING PROJECT

Interim City Administrator Kolb reported to Council that a contract from Sedgwick County for the 93<sup>rd</sup>. St. Paving Project has been received. Staff has reviewed and recommended revisions from the original agreement giving the City more involvement in the project. The original bid received by Sedgwick County from the contractor is set, but revision to the bid can be made regarding the drainage issues identified by our City Engineer. Golka recommended installation of concrete drainage pipes to replace aging metal pipes currently in place during construction process. Council discussed and questioned staff regarding the cost of the project, a time line for construction and the design process and approval. Anderson asked Golka if he was comfortable moving forward with the project. Golka affirmed that he is confident with the project following the changes.

Hobson moved to approve the contract with Sedgwick County on the 93<sup>rd</sup> St. paving project subject to acceptance of proposed amendment and authorize Mayor to sign. Jackson seconded the motion. Dennis Allison, 9111 N. Osage St. addressed Council. As a resident that lives in the area he thanked Council for moving forward with the project and feels it will benefit both the residents and the City. Vote yea: unanimous. Motion carried.

B. RESOLUTION REGARDING STORMWATER RATE INCREASE

Council discussed the three different resolution options for stormwater rate increases. All options would go into effect July 1, 2016. McGettigan and Kerstetter both felt that the 4 year plan would be easier for citizens to absorb the increases, but Maschino felt that going forward with full rate increase on July 1, 2016 would allow the City to pay off debt much sooner. Cicirello and Hobson thought that the 2 year plan was a good compromise between the two. Anderson felt that any increase needed to be presented as a dollar amount for stormwater only. If it is reflected as a percentage, citizens tend to perceive that their total City bill would go up by that percentage. Jackson stated that whatever is decided, the City must show citizens what we are doing with the money. Jackson acknowledged that Valley Center is flat and some housing developments did not allow for proper drainage, but ditches need be cleaned out in addition to funding the Meridian Street project.

Cicirello moved to adopt Resolution 653-16 (Option B-2 year rate increase) amending stormwater fees. Hobson seconded the motion. Vote yea: Cicirello, Gregory, Anderson and Hobson.

Opposed: Kerstetter, McGettigan, Maschino and Jackson. Mayor Dove broke the tie with an affirmative vote. Motion carried.

## **NEW BUSINESS-**

### **A. CHARTER ORDINANCE REGARDING CITY TREASURER POSITION**

Polian requested Council pass a Charter Ordinance exempting the City Treasurer from an elected position. The adoption of this Charter Ordinance would allow the Treasurer position to follow the same procedure of appointment/hiring as other City positions such as Chief of Police. It would not increase City personnel, due to the current Assistant Treasurer position being re-titled. Polian explained that a Charter Ordinance does required the vote of a super majority of Council, 2 readings, 2 publications and a 60 day waiting period after final publication.

Cicirello moved to adopt Charter Ordinance 28-2016, exempting the City from the provision of K.S.A. 14-201 calling for the election of the City Treasurer and providing for the Treasurer's appointment by the Mayor, for 1<sup>st</sup> reading. Maschino seconded the motion. Vote yea: unanimous. Motion carried.

### **B. UPDATE TO CITY STANDARD CONSTRUCTION SPECIFICATIONS**

Golka reported that it was 2008 since the last City Standard Construction Specifications were updated. The City has been following new specifications but nothing formal has been approved. He explained the proposed update consolidates specification manuals for Paving and Drainage, Waterline, and Sanitary Sewer Improvements into a single manual that would also list public infrastructure construction requirements. Thus eliminating redundancy for General Requirements sections.

Maschino moved to adopt City of Valley Center Standard Specifications for Paving, Drainage, Waterline, and Sanitary Sewer Improvement dated June 2016. Jackson seconded the motion. Vote yea: unanimous. Motion carried.

### **C. EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL**

Jackson moved, seconded by Cicirello to recess into Executive Session for a period of 10 minutes to discuss non-elected personnel. Vote Yea: Unanimous. Motion carried.

Recess started at 7:01pm

Recess ended at 7:11pm

Jackson reported no action was taken during Executive Session.

Mayor Dove requested a 5 minute break with the meeting to resume at 7:16pm

## **SPECIAL BUDGET WORKSHOP**

- Community Development Department

The mission of the Community Development Department states “To promote a clean and attractive community in which residents and businesses thrive through strategic quality of place and economic development activities and initiatives”.

Shrack reported that accomplishments from the past year include GIS mapping update project, preliminary architectural designs for the new community center/library and transitioned animal control services to Public Works Department to focus more on code enforcement and building inspections. The department also went through a major staff turnover with a new Community Development Director and Code Enforcement Officer hired in the last 6 months. This transition has created new vision and responsibilities. Notices are now placed on property doors for first notices of minor violations. E.g.: mowing. Training for Code Enforcement Officer inspection certifications would allow for in-house ICC building inspector certification.

Shrack requested additional funding to replace current Code Enforcement vehicle, continue ICC certification training, allowing complete in house inspections by 2018 and funding to better address City’s economic development/strategic plan initiatives.

➤ Parks and Public Buildings Department

The mission of the Department of Parks and Public Building to “Enhance the quality of life in our community by providing the citizens and visitors of Valley Center with quality parks, public tree infrastructure, building & facilities and recreational spaces.” Owings highlighted department accomplishments from the past year, which include: updates to HVAC, plumbing and electrical systems in the public works and public safety buildings, replacement of aging vehicle and equipment, sidewalk construction, Christmas decorations and outsourcing of custodial services.

Owings presented projects included in the 2017 budget request. They include: replacement of dump truck, construction of cemetery and pool maintenance sheds, picnic shelter at Veteran’s park, sidewalk installation, playground equipment, City Hall lighting improvements and equipment purchases and replacement.

➤ Public Works Department

Holper explained to Council that the department is actually 3 divisions that includes streets, water and wastewater. “To provide high quality, cost effective, efficient, safe services involving public infrastructure and facilities to enhance the quality of life for the residents of Valley Center, Kansas” is the department’s mission.

The public works department has accomplished in the past year the largest infrastructure project in the City’s history with the completion of the Ford/Meridian/Ramsey project. They have also begun utilizing SEMS software. The latest wastewater treatment plant inspections was one of the best received by the City.

Future plans for the street division include VCPW building remodel for additional office space, addition of a street construction inspector position and continue with improvement to streets, drainage and sidewalks.

The water division is anticipating replacement of a truck and SCADA system power supply. Continue to improve and repair infrastructure,. If Council approves construction of new Water Treatment facility a project/water treatment manager position would be created.

Wastewater will need to replace vehicles and equipment in the coming year. They also expect to be more proactive towards point repairs such as manholes and sewer lines.

Stormwater hopes to dedicate funds towards drain inlets, flumes and ditches. Continue to pay debt services will also be a priority.

## **CONSENT AGENDA**

### **A. APPROPRIATION ORDINANCE**

### **B. DELINQUENT ACCOUNTS FOR COLLECTION**

Cicirello moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

## **STAFF REPORTS**

### **COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

Shrack reported that a letter from the Kanza Cooperative has been posted on the City website regarding the dust in the air resulting from a batch of “dirty” corn.

### **CITY SUPERINTENDENT HOLPER**

Holper reported that a recent community information meeting regarding the Master Drainage Study had between 45-50 citizens in attendance.

### **CITY ENGINEER GOLKA**

Golka reported the Leeker’s north driveway project is scheduled to begin on June 27th. Anderson asked staff to assist Leeker's to educate and help patrons during the construction. Maschino asked how long the project would keep the north driveway closed. According to Golka, the best case would be 1 week, but realistically to expect 2-3 weeks.

## **GOVERNING BODY REPORTS –**

### **MAYOR DOVE**

Mayor Dove reported that the new website is live and urged everyone to check it out.

A meet and greet for candidates for the City Administrator position will be held Thursday, June 9, 2016, from 5:30-7:00pm at the high school.

### **COUNCIL MEMBER KERSTETTER**

Asked if there were any plans to spray for mosquitoes. Kolb shared that the City does not have the equipment or the budget for that project.

### **COUNCIL MEMBER CICIRELLO**

Cicirello inquired why Colby and Dexter were one way streets. Requested a survey to see if residents liked it or would like it changed. Cicirello also asked who is mowing the retention pond. Holper stated that they are letting it go to seed. Cicirello noted that the stormwater inlet by the intermediate school parking lot seems to be too small and that water backs up.

COUNCIL MEMBER MCGETTIGAN

McGettigan likes the new website. Appreciated Mayor Dove and husband watering the flower planters along Main Street.

COUNCIL MEMBER JACKSON

Jackson asked staff to address a solution to the citizens complaint regarding the curb.

COUNCIL MEMBER HOBSON

Reported that the bridge on the west end of Main Street is a major artery into the City. He has found it to be in need of repairs.

Hobson moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 9:13 PM.**

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**Kristi Carrithers, City Clerk**