

CITY OF VALLEY CENTER

FINAL AGENDA

JUNE 2, 2016

THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 6:00 P.M.

June 7, 2016

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION: MINISTERIAL ALLIANCE**
4. **PLEDGE OF ALLEGIANCE**
5. **APPROVAL OF AGENDA p 3**
6. **SPECIAL BUDGET WORKSHOP p 4**
6. **ADMINISTRATION AGENDA p 5**
 - A. Minutes p 6
 - May 17, 2016 Regular Council Meeting
7. **PRESENTATIONS / PROCLAMATIONS p13**
8. **PUBLIC FORUM (Citizen input and requests) p 13**
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 - B. Resolution regarding Stormwater rate increase p 15
 - C. Discussion/Contract with Sedgwick County regarding 93rd St. Paving Project p 41
12. **NEW BUSINESS p 48**
 - A. Charter Ordinance regarding City Treasurer Position -1st Reading p 48
 - B. Update to City Standard Construction Specifications p 51
13. **CONSENT AGENDA p 54**
 - A. Appropriation Ordinance; June 7, 2016 p 55
 - B. Delinquent Accounts for Collection p 62
14. **STAFF REPORTS p 67**
15. **GOVERNING BODY REPORTS p 70**
16. **ADJOURN**

All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.

At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at cityclerk@valleycenter-ks.gov or by phone at (316)755-7310.

For additional information on any item on the agenda, please visit www.valleycenter-ks.gov or call (316) 755-7310.

APPROVAL OF AGENDA

RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

SPECIAL BUDGET WORKSHOP

ADMINISTRATION AGENDA

A. MINUTES:

Attached are the Minutes from the May 17, 2016 Regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING

May 17, 2016

CITY HALL

121 S. MERIDIAN

Mayor Laurie Dove called the meeting to order at 6:00 p.m. with the following members present: Dale Kerstetter, Lou Cicirello, Gina Gregory, Brendan McGettigan, Marci Maschino, Lionel Jackson, Ben Anderson and Al Hobson.

Members Absent: None

Staff Present: George Kolb, Interim City Administrator
 Kristine Polian, Finance and Admin Director
 Mark Hephner, Police Chief
 Neil Owings, Parks and Public Buildings Superintendent
 Lonnie Tormey, Fire Captain
 Brent Holper, City Superintendent
 Ryan Shrack, Community Development Director
 Joshua Golka, City Engineer
 Barry Arbuckle, City Attorney
 Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

Mayor Dove requested that Agenda Item 3, Special Budget Workshop be moved following the approval of Agenda. Gregory moved to approve the Agenda, as amended, second by Maschino. Vote yea: unanimous. Motion carried.

SPECIAL BUDGET WORKSHOP

Kolb explained that the Police Department and the Fire Department would report to Council this evening and other departments would report at a later meeting.

Chief Hephner presented to Council the Department's Mission Statement. All the duties of the department and officers reflect that "Valley Center is a safe place to live, work, learn and play." Chief noted budget highlights that include vehicle replacement and maintenance, SRO officers and professional service expense. A two year outlook for his Department includes increase in employee retention, upgrade/expansion of public safety building and upgrade of all 911 radios. Chief Hephner requested \$947,516.00 be allotted to the police department for the 2017 budget year.

Fire Chief Lonnie Tormey reported on the challenges his department faces regarding staffing. The Department operates currently with 2 full time positions and 19 paid on call firefighters. Fire Chief Tormey stated that the current staffing levels are inadequate for the department. The paid on call firemen usually have full time positions with other departments and are unable to assist on many of our local calls. This forces the 2 full time positions to respond to calls in the evening and weekend outside of their normal schedule. He feels we are "powering through a storm" and suggests addition

of 2 full time firemen to meet minimum staffing needs. Five year plans would be an additional 2 firemen allowing assigned shifts to cover gaps.

Hobson thanked both departments for their service to the community.

ADMINISTRATION AGENDA

MINUTES – MAY 3, 2016 REGULAR CITY COUNCIL MEETING

Jackson moved to accept the minutes of the May 3, 2016, regular City Council meeting, seconded by Maschino. Vote yea: unanimous. Motion carried.

APPROPRIATION ORDINANCE – YEAR TO DATE 01/01/2016-05/13/2016

Maschino moved to approve the year to date 01/01/2016-05/13/2016 appropriation ordinance as presented, seconded by Anderson. Vote yea: unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM – Janice Sharp, Public Library Director, addressed Council about fundraising events for the Community Building. June 1, 2016 is the official kick off of the campaign with notices included with the June 1 City utility billing. Sharp reported that a generous donor has pledged \$100,000.00 in matching funds. Sharp passed around an engraved brick that K Club donors will receive when pledging \$1000.00. The Friends of the Library also are planning other community fundraising events this summer including an ice cream social on June 12th.

Councilman Anderson urged Council members to get the word out and donate to the campaign. He also challenged them to become a K Club member if possible.

APPOINTMENTS – None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS –

A. WSU STRATEGIC PLAN

Presentation was postponed awaiting arrival of presenter, Misty Buckner.

B. DISCUSSION OF 93RD ST. PAVING PROJECT

Interim City Administrator Kolb reported to Council that he received a contract from Sedgwick County for the 93rd. St. Paving Project on May 10, 2016. Staff is reviewing the contract but Sedgwick County is in a time constraint and would like to have it back to them by June 1, 2016 so that they can get it approved and the project started. The City's projected cost of the project increased by \$180,000.00 from the original estimate. Realizing that the overage has not been figured into the budget, the County offered to Kolb and the City of Valley Center an option to carry over the payment of the overage until next year.

Kolb explained options available to Council include abandon the project until a later date; and modification to the project which he then let City Engineer Golka explain. Golka reported that he and Mr. Kolb meet with Sedgwick County staff regarding the existing project design last week. Golka expressed concerns regarding the replacement of culverts located at 93rd and Broadway and altering the profile of the existing road surface by one foot. Installation of larger culverts could increase the potential of flooding downstream and raising the profile of the roadway could increase the potential of flooding upstream. Although the County is resistant to any altering of designs, Golka recommended that paving the existing road at the current profile and cleaning the existing culverts would be best at this time. Brent Holper would be the point man for the project between the County and the City.

Mayor Dove addressed Council regarding her frustration regarding the process associated with this project. She felt that the process and planning of this project has been mis-represented and rushed. She feels that the scope of the project was changed after the initial approval from Council and staff had not fully investigated and disclosed all details to Council. "The County's timeline is not our responsibility and we shouldn't rush a decision with so many unknowns still out there" stated Dove.

Councilmembers also expressed frustration over the increase in the cost of the project, the uncertainty of a potentially large drainage issue and no formal contract or plans to review. However, they recognize that the road is widely traveled with many high school children driving that road to school and the hazards that creates. Council directed staff to meet with Sedgwick County to request a delay for our formal contract until these issues can be resolved.

Jackson moved to table any formal decision until the June 7, 2016 meeting, seconded by Kerstetter. Vote yea: unanimous. Motion carried

Mayor Dove called for a 10 minutes recess at 7:27pm. Mayor Dove called the meeting back to order at 7:37pm.

Dennis Allison, 9111 N. Osage, Tim Van Scyoc, 501 Kanza, Glen Nilsen, 301 Kanza and Jan Groves, 9201 Osage, addressed Council regarding the 93rd St. paving project. As residents that live near the area affected by the project, they urged Council to proceed with the project. They feel that the road is dangerous. Grading of the road has left it with only a dirt base which turns to mud when it rains and the crushed limestone that has been placed on the road turns into a powder that creates a sight hazard. They expressed concern for the students traveling along the road in its current state.

Mayor Dove thanked the residents all for their comments and concerns.

A. WSU STRATEGIC PLAN-continued

Misty Buckner distributed the Summary Report from the feedback received at the Community Engagement Open House held on May 12th. She requested additional time at the June 7, 2016 Council meeting to develop specific strategies with Council input.

NEW BUSINESS-

A. UTILITY RATE PRESENTATION AND RECOMMENDATION

Kolb reported that a Utility Rate Analysis was completed for Water, Sewer and Stormwater. The reports indicated that Water and Sewer rates were adequate to cover expenses, however the revenue

generated from Stormwater rates cannot meet the obligations for project funding. The analysis report conducted indicated a need for a 60% rate increase. Kolb introduced Beth Warren to explain the report and go over options.

Warren explained that the Stormwater fee is in response to a 2012 EPA Federal mandate regarding runoff. She presented historical data from 2012-2014 which is used to project future year's needs. Projections with no rate increase show a deficient in the Stormwater Fund Balance by 2019. A projection with a one-time rate increase was also included.

Discussion regarding citizen reaction to proposed increases as well as visible outcomes of the fee was discussed. Polian stated that the funding for the Meridian/Ford Streets drainage projects is one of the most tangible projects. Golka reported that he expects more mandates from the Federal Government to be implemented that will continue to cost the City. McGettigan asked if the proposed water treatment plant would be funded with these monies. That project would be funded through the water fund. Hobson was concerned about the public perception of increases and how account increases would be calculated. Polian pointed out that rates are split into 5 classes with the majority being Class 1-residential. Classes are divided up according to the impervious surface, with large areas paying higher rates.

Cicirello moved to direct staff to prepare a Resolution providing for a gradual stormwater rate increase of either 2 years or 4 years to be presented at the June 7, 2016 meeting. Anderson seconded the motion. Vote yea: unanimous. Motion carried

B. ORDINANCE 1294-16: AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2016-1

Polian introduced Dustin Avey, Garth Herrmann and Jake Ediger, who assisted with the GO Bond sale. Herrmann then reported that the Bond sale was held at 11:00am this morning and they received 3 bids. He felt that The City of Valley Center's rating of AA – helped secure very competitive bids. The winning bid for \$4,490,000.00 was accepted from Robert W. Baird for a rate of 2.31% for a 20 year term.

Polian reminded Council that this GO Bond includes the \$600,000.00 funding for the 93rd St Project. She explained that if the Council does not proceed with that project funds could be allocated to other projects. Herrmann confirmed this, and stated they would need to amend the bond issue with the State.

Cicirello moved to waive the first reading requirement for Ordinance 1294-16, Anderson seconded the motion. Vote yea: unanimous. Motion carried.

Cicirello moved to adopt Ordinance 1294-16, authorizing and providing for the issuance of General Obligation Bonds, Series 2016-1, of the City of Valley Center, Ks. Kerstetter seconded the motion. Vote yea: unanimous. Motion carried.

C. RESOLUTION 652-16: AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2016-1

Cicirello moved, seconded by Kerstetter, to adopt Resolution 652-16, authorizing and directing the sale and delivery of General Obligation Bonds, Series 2016-1, of the City of Valley Center, Kansas, previously authorized by Ordinance 1294-16. Vote Yea: Unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE
- B. TREASURER'S REPORT
- C. REVENUE AND EXPENSE SUMMARIES, MARCH 2016
- D. DELINQUENT ACCOUNTS FOR COLLECTION
- E. CHECK RECONCILIATION
- F. FAITH CHURCH EVENT REQUEST
- G. BOOSTER CLUB EVENT REQUEST
- H. LIBRARY/FRIENDS OF THE LIBRARY REQUEST

Anderson moved, seconded by Kerstetter to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

The Main Street Valley Center committee will be meeting Friday, May 20, 2016 to decide on a logo. Designs were submitted by local high school students for consideration.

PARKS AND PUBLIC BUILDING SUPERINTENET OWINGS

Owings reported that his department has been hampered by the rain as they work on several projects including the waterfall, the retaining wall at Veteran's Park and the Wetland Park trail. However the swimming pool should be ready to begin filling for opening on Memorial Day weekend. The Splashpad will be in operation on or before Memorial Day weekend.

Cicirello asked Owings to check on the timers for sprinklers. Owings said they are aware of an issue and have been looking into it.

CITY ENGINEER GOLKA

Golka reported there is a 4-6 week time frame to begin the Leeker's north driveway project.

There will also be an open house information meeting regarding the Master Drainage study at the Community Building on May 26, 2016.

INTERIM CITY ADMINISTRATOR KOLB

Announced an open house information meeting hosted by Sedgwick County regarding the 93rd St. Project. It will be located at the high school from 4:30-6:30pm on Wednesday, May 18th.

GOVERNING BODY REPORTS –

MAYOR DOVE

Mayor Dove thanked Council for their service to the community.

COUNCIL MEMBER KERSTETTER

Thanked all staff for their work and suggested a possible lunch or BBQ for staff this summer.

COUNCIL MEMBER CICIRELLO

Cicirello noted how busy/congested the intersection at 85th and Broadway is. Cicirello wondered if we could partner with Park City to install a round-about or possible dedicated turning lanes. Golka reported that we are already working on improving that intersection.

COUNCIL MEMBER MCGETTIGAN

Appreciated the mowing around the City and the improved drainage in front of his shop.

COUNCIL MEMBER ANDERSON

Anderson stated that he hopes that the citizens residing along 93rd Street don't feel that Council has discounted the need for the project. The citizens have valid concerns about the safety and maintenance of the Street but feels the Council needs to be aware of all the impacts of the projects in order to proceed.

Hobson moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:51 PM.

Kristi Carrithers, City Clerk

ADMINISTRATION AGENDA
RECOMMENDED ACTION

A. MINUTES:

RECOMMENDED ACTION:

Staff recommends motion to approve the minutes of the May 17, 2016 Regular Council Meeting as presented / amended.

PRESENTATIONS / PROCLAMATIONS

PUBLIC FORUM

APPOINTMENTS

COMMITTEES, COMMISSIONS

OLD BUSINESS

A. WSU STRATEGIC PLAN:

Misty Bruckner will lead Council with the next steps in development of the Strategic Plan for Valley Center.

RECOMMENDED ACTION:

No Action needed. For discussion only.

OLD BUSINESS

B. RESOLUTION REGARDING STORMWATER RATE INCREASE:

- Valley Center Stormwater Analysis
- Resolution 653-16 (Option A – Lump Sum increase)
- Resolution 653-16 (Option B – 2 Year increase)
- Resolution 653-16 (Option C – 4 Year increase)

Table 1
City of Valley Center, Kansas
Stormwater Rate Analysis
Income Statement Summary
For Historical Years 2012 through 2014

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Cash Receipts			
Charges for Services	\$46,951	\$129,665	\$184,233
Total Receipts	<u>\$46,951</u>	<u>\$129,665</u>	<u>\$184,233</u>
Expenditures and Transfers Subject to Budget			
Contractual	\$16,297	\$27,685	\$16,510
Commodities	3,792	3,026	2,000
Miscellaneous	0	12	0
Depreciation	18,502	0	0
Transfer out	20,000	20,000	60,000
Total Expenditures and Transfers Subject to Budget	<u>\$58,591</u>	<u>\$50,723</u>	<u>\$78,510</u>
Receipts Over (Under) Expenditures	(\$11,640)	\$78,942	\$105,723
Unencumbered cash, beginning	\$36,063	\$24,423	\$103,365
Unencumbered cash, ending	\$24,423	\$103,365	\$209,088
Days of Operating Cash on Hand	152	744	972

Table 2

**City of Valley Center, Kansas
Stormwater Rate Analysis
Historical Rate Structures
For Historical Years 2012 through 2014**

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Monthly management service fees			
Class 1	\$1.00	\$3.00	\$5.50
Class 2	1.00	3.00	5.50
Class 3	5.00	15.00	15.00
Class 4	10.00	30.00	30.00
Class 5	20.00	60.00	60.00

Table 3

**City of Valley Center, Kansas
Stormwater Rate Analysis
Historical Number of Customers
For Historical Years 2012 through 2014**

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Category			
Class 1	2,328	2,396	2,397
Class 2	27	22	21
Class 3	39	40	40
Class 4	83	86	86
Class 5	10	9	9
Total number of customers	2,487	2,553	2,554
Growth in total number of customers		2.63%	0.04%
Growth rate for:			
Class 1		2.94%	0.06%
Class 2		-18.24%	-6.69%
Class 3		2.13%	0.63%
Class 4		2.50%	0.97%
Class 5		-7.63%	-0.92%

Table 4

**City of Valley Center, Kansas
Stormwater Rate Analysis
Revenue Comparison
For Historical Years 2012 through 2014**

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Revenue generated from:			
Monthly management service fees			
Class 1	\$27,931	\$86,253	\$158,230
Class 2	329	807	1,381
Class 3	2,345	7,185	7,230
Class 4	10,010	30,780	31,080
Class 5	2,360	6,540	6,480
Total charges from minimum	\$42,975	\$131,565	\$204,400
 Total revenue calculated	 \$42,975	 \$131,565	 \$204,400
 Revenue reported from audit	 \$46,951	 \$129,665	 \$184,233
 Difference	 (\$3,976)	 \$1,900	 \$20,167
Percentage Difference	-8.47%	1.47%	10.95%

Table 5

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Total Number of Customers**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Category										
Class 1	2,397	2,374	2,396	2,397	2,399	2,400	2,402	2,403	2,405	2,406
Class 2	21	24	22	19						
Class 3	40	40	40	40	40	41	41	41	41	42
Class 4	86	85	86	86	87	88	89	90	91	92
Class 5	9	9	9	9	9	8	8	8	7	7
Total number of customers	2,554	2,531	2,553	2,552	2,554	2,556	2,559	2,561	2,563	2,566
Growth Rates:										
Category										
Class 1	0.06%	1.50%	1.50%	0.06%	0.06%	0.06%	0.06%	0.06%	0.06%	0.06%
Class 2	-6.69%	-12.46%	-12.46%	0.00%						
Class 3	0.63%	1.38%	1.38%	0.63%	0.63%	0.63%	0.63%	0.63%	0.63%	0.63%
Class 4	0.97%	1.74%	1.74%	0.97%	0.97%	0.97%	0.97%	0.97%	0.97%	0.97%
Class 5	-0.92%	-4.27%	-4.27%	-4.27%	-4.27%	-4.27%	-4.27%	-4.27%	-4.27%	-4.27%

Assumptions used:

Base = 2014 customer information

Growth rate is the minimum of 2014, the mean and the median.

Items in bold are based off discussions with the City.

Table 6

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Expenses
Version A - No Proposed Rate Increase**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Expenditures and Transfers Subject to Budget										
Contractual	\$16,510	\$20,164	\$16,510	\$20,164	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	2,000	2,939	3,026	3,026	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	0	4	0	4	4	4	5	5	5	5
Depreciation	0	6,167	0	0	0	0	0	0	0	0
Transfer out	60,000	33,333	20,000	0	0	0	0	0	0	0
Capital outlay	N/A	N/A	N/A	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Sweeper Lease	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Series 2013 Bonds	N/A	N/A	N/A	N/A	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Total expenses	\$78,510			\$73,194	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Margin requirement				5.00%	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Total expenses plus additional margin					\$261,866	\$262,635	\$263,426	\$264,241	\$265,081	\$265,946

Assumptions used:

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median.

Expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 7

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Revenues
Version A - No Proposed Rate Increase**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts										
Charges for Services	\$184,233	\$120,283	\$129,665		\$182,065	\$182,230	\$182,408	\$182,599	\$182,802	\$183,017
Total Receipts	\$184,233	\$120,283	\$129,665		\$182,065	\$182,230	\$182,408	\$182,599	\$182,802	\$183,017

Assumptions used:

Charges for Services is from Table 9

Table 8

**City of Valley Center, Kansas
Stormwater Rate Analysis
Pro Forma Analysis
Version A - No Proposed Rate Increase**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts						
Charges for Services	\$182,065	\$182,230	\$182,408	\$182,599	\$182,802	\$183,017
Total Receipts	\$182,065	\$182,230	\$182,408	\$182,599	\$182,802	\$183,017
Expenditures and Transfers Subject to Budget						
Contractual	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	4	4	5	5	5	5
Depreciation	0	0	0	0	0	0
Transfer out	0	0	0	0	0	0
Capital outlay	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out						
Sweeper Lease	0	0	0	0	0	0
Series 2013 Bonds	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	0	0	0	0	0	0
Total expenses	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Revenue over (under) expenditures	-\$67,332	-\$67,898	-\$68,474	-\$69,059	-\$69,656	-\$70,265
Margin	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Revenue over (under) expenditures including additional margin	-\$79,802	-\$80,405	-\$81,018	-\$81,642	-\$82,279	-\$82,929

Assumptions used:

Charges for Services is from

Table 9

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 9

**City of Valley Center, Kansas
Stormwater Rate Analysis
Proposed Rate Structures
Version A - No Proposed Rate Increase**

	<u>2014</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly management service fees							
Class 1	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50	\$5.50
Class 2	5.50	5.50	5.50	5.50	5.50	5.50	5.50
Class 3	15.00	15.00	15.00	15.00	15.00	15.00	15.00
Class 4	30.00	30.00	30.00	30.00	30.00	30.00	30.00
Class 5	60.00	60.00	60.00	60.00	60.00	60.00	60.00
Revenue Generated From:							
Monthly management service fees							
Class 1	\$158,230	\$158,329	\$158,428	\$158,527	\$158,626	\$158,725	\$158,825
Class 2	1,381	1,254	1,254	1,254	1,254	1,254	1,254
Class 3	7,230	7,275	7,321	7,367	7,413	7,459	7,506
Class 4	31,080	31,383	31,689	31,998	32,310	32,624	32,942
Class 5	6,480	6,203	5,938	5,684	5,442	5,209	4,987
Total revenue from minimum	\$204,400	\$204,444	\$204,629	\$204,830	\$205,044	\$205,272	\$205,514
Total charges for services	\$204,400	\$204,444	\$204,629	\$204,830	\$205,044	\$205,272	\$205,514
Model error	10.95%	\$182,065	\$182,230	\$182,408	\$182,599	\$182,802	\$183,017
Proposed increase		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Revenue over (under) expenditures including additional margin		(\$79,802)	(\$80,405)	(\$81,018)	(\$81,642)	(\$82,279)	(\$82,929)
Revenue over (under) expenditures including additional margin		(\$79,802)	(\$80,405)	(\$81,018)	(\$81,642)	(\$82,279)	(\$82,929)
Plus margin		12,470	12,506	12,544	12,583	12,623	12,664
Net cash gain		(\$67,332)	(\$67,898)	(\$68,474)	(\$69,059)	(\$69,656)	(\$70,265)
Stormwater Fund Balance only							
Unencumbered cash, beginning		\$268,472	\$201,140	\$133,242	\$64,768	-\$4,291	-\$73,947
Unencumbered cash, ending		\$201,140	\$133,242	\$64,768	-\$4,291	-\$73,947	-\$144,212
Days of operating cash on hand		280	185	90	-6	-102	-198

Table 10

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Expenses
Version B - Proposed Rate Increase**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Expenditures and Transfers Subject to Budget										
Contractual	\$16,510	\$20,164	\$16,510	\$20,164	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	2,000	2,939	3,026	3,026	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	0	4	0	4	4	4	5	5	5	5
Depreciation	0	6,167	0	0	0	0	0	0	0	0
Transfer out	60,000	33,333	20,000	0	0	0	0	0	0	0
Capital outlay	N/A	N/A	N/A	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Sweeper Lease	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Series 2013 Bonds	N/A	N/A	N/A	N/A	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Total expenses	\$78,510			\$73,194	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Margin requirement				5.00%	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Total expenses plus additional margin					\$261,866	\$262,635	\$263,426	\$264,241	\$265,081	\$265,946

Assumptions used:

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median.

Expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 11

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Revenues
Version B - Proposed Rate Increase**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts										
Charges for Services	\$184,233	\$120,283	\$129,665		\$222,119	\$263,067	\$263,983	\$264,920	\$265,877	\$266,856
Total Receipts	\$184,233	\$120,283	\$129,665		\$222,119	\$263,067	\$263,983	\$264,920	\$265,877	\$266,856

Assumptions used:

Charges for Services is from Table 13

Table 12

**City of Valley Center, Kansas
Stormwater Rate Analysis
Pro Forma Analysis
Version B - Proposed Rate Increase**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts						
Charges for Services	\$222,119	\$263,067	\$263,983	\$264,920	\$265,877	\$266,856
Total Receipts	\$222,119	\$263,067	\$263,983	\$264,920	\$265,877	\$266,856
Expenditures and Transfers Subject to Budget						
Contractual	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	4	4	5	5	5	5
Depreciation	0	0	0	0	0	0
Transfer out	0	0	0	0	0	0
Capital outlay	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out						
Sweeper Lease	0	0	0	0	0	0
Series 2013 Bonds	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	0	0	0	0	0	0
Total expenses	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Revenue over (under) expenditures	-\$27,277	\$12,939	\$13,101	\$13,261	\$13,419	\$13,574
Margin	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Revenue over (under) expenditures including additional margin	-\$39,747	\$432	\$557	\$678	\$796	\$910

Assumptions used:

Charges for Services is from

Table 13

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 13

**City of Valley Center, Kansas
Stormwater Rate Analysis
Proposed Rate Structures
Version B - Proposed Rate Increase**

	<u>2014</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly management service fees							
Class 1	\$5.50	\$7.92	\$7.94	\$7.96	\$7.98	\$8.00	\$8.02
Class 2	5.50	7.92	7.94	7.96	7.98	8.00	8.02
Class 3	15.00	21.60	21.65	21.71	21.76	21.82	21.87
Class 4	30.00	43.20	43.31	43.42	43.52	43.63	43.74
Class 5	60.00	86.40	86.62	86.83	87.05	87.27	87.49
Revenue Generated From:							
Monthly management service fees							
Class 1	\$158,230	\$193,161	\$228,706	\$229,422	\$230,139	\$230,859	\$231,581
Class 2	1,381	1,530	1,810	1,815	1,819	1,824	1,828
Class 3	7,230	8,876	10,568	10,661	10,755	10,849	10,944
Class 4	31,080	38,287	45,746	46,307	46,876	47,451	48,033
Class 5	6,480	7,568	8,572	8,227	7,895	7,576	7,271
Total revenue from minimum	\$204,400	\$249,422	\$295,403	\$296,431	\$297,483	\$298,559	\$299,658
Total charges for services	\$204,400	\$249,422	\$295,403	\$296,431	\$297,483	\$298,559	\$299,658
Model error	10.95%	\$222,119	\$263,067	\$263,983	\$264,920	\$265,877	\$266,856
Proposed increase							
Class 1		44.00%	0.25%	0.25%	0.25%	0.25%	0.25%
Class 2		44.00%	0.25%	0.25%	0.25%	0.25%	0.25%
Class 3		44.00%	0.25%	0.25%	0.25%	0.25%	0.25%
Class 4		44.00%	0.25%	0.25%	0.25%	0.25%	0.25%
Class 5		44.00%	0.25%	0.25%	0.25%	0.25%	0.25%
Revenue over (under) expenditures including additional margin		(\$39,747)	\$432	\$557	\$678	\$796	\$910
Revenue over (under) expenditures including additional margin		(\$39,747)	\$432	\$557	\$678	\$796	\$910
Plus margin		12,470	12,506	12,544	12,583	12,623	12,664
Net cash gain		(\$27,277)	\$12,939	\$13,101	\$13,261	\$13,419	\$13,574
Stormwater Fund Balance only							
Unencumbered cash, beginning		\$268,472	\$241,195	\$254,133	\$267,234	\$280,495	\$293,914
Unencumbered cash, ending		\$241,195	\$254,133	\$267,234	\$280,495	\$293,914	\$307,488
Days of operating cash on hand		336	353	370	387	405	422

Table 14

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Expenses
Version C - Proposed Rate Increase (Phased in Over Two (2) Years)**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Expenditures and Transfers Subject to Budget										
Contractual	\$16,510	\$20,164	\$16,510	\$20,164	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	2,000	2,939	3,026	3,026	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	0	4	0	4	4	4	5	5	5	5
Depreciation	0	6,167	0	0	0	0	0	0	0	0
Transfer out	60,000	33,333	20,000	0	0	0	0	0	0	0
Capital outlay	N/A	N/A	N/A	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Sweeper Lease	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Series 2013 Bonds	N/A	N/A	N/A	N/A	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Total expenses	\$78,510			\$73,194	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Margin requirement				5.00%	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Total expenses plus additional margin					\$261,866	\$262,635	\$263,426	\$264,241	\$265,081	\$265,946

Assumptions used:

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median.

Expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 15

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Revenues
Version C - Proposed Rate Increase (Phased in Over Two (2) Years)**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts										
Charges for Services	\$184,233	\$120,283	\$129,665		\$193,671	\$231,661	\$261,453	\$264,344	\$267,285	\$270,275
Total Receipts	\$184,233	\$120,283	\$129,665		\$193,671	\$231,661	\$261,453	\$264,344	\$267,285	\$270,275

Assumptions used:

Charges for Services is from Table 17

Table 16

**City of Valley Center, Kansas
Stormwater Rate Analysis
Pro Forma Analysis
Version C - Proposed Rate Increase (Phased in Over Two (2) Years)**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts						
Charges for Services	\$193,671	\$231,661	\$261,453	\$264,344	\$267,285	\$270,275
Total Receipts	\$193,671	\$231,661	\$261,453	\$264,344	\$267,285	\$270,275
Expenditures and Transfers Subject to Budget						
Contractual	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	4	4	5	5	5	5
Depreciation	0	0	0	0	0	0
Transfer out	0	0	0	0	0	0
Capital outlay	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out						
Sweeper Lease	0	0	0	0	0	0
Series 2013 Bonds	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	0	0	0	0	0	0
Total expenses	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Revenue over (under) expenditures	-\$55,725	-\$18,467	\$10,571	\$12,686	\$14,826	\$16,993
Margin	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Revenue over (under) expenditures including additional margin	-\$68,195	-\$30,974	-\$1,973	\$103	\$2,203	\$4,329

Assumptions used:

Charges for Services is from

Table 17

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 17

**City of Valley Center, Kansas
Stormwater Rate Analysis
Proposed Rate Structures
Version C - Proposed Rate Increase (Phased in Over Two (2) Years)**

	<u>2014</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly management service fees							
Class 1	\$5.50	\$6.20	\$6.99	\$7.88	\$7.96	\$8.04	\$8.12
Class 2	5.50	6.20	6.99	7.88	7.96	8.04	8.12
Class 3	15.00	16.91	19.07	21.50	21.72	21.93	22.15
Class 4	30.00	33.83	38.14	43.00	43.43	43.86	44.30
Class 5	60.00	67.65	76.28	86.00	86.86	87.73	88.61
Revenue Generated From:							
Monthly management service fees							
Class 1	\$158,230	\$168,422	\$201,402	\$227,223	\$229,639	\$232,081	\$234,548
Class 2	1,381	1,334	1,594	1,797	1,815	1,834	1,852
Class 3	7,230	7,739	9,307	10,559	10,731	10,907	11,085
Class 4	31,080	33,384	40,285	45,864	46,774	47,702	48,648
Class 5	6,480	6,599	7,549	8,148	7,878	7,617	7,364
Total revenue from minimum	\$204,400	\$217,477	\$260,136	\$293,591	\$296,837	\$300,139	\$303,497
Total charges for services	\$204,400	\$217,477	\$260,136	\$293,591	\$296,837	\$300,139	\$303,497
Model error	10.95%	\$193,671	\$231,661	\$261,453	\$264,344	\$267,285	\$270,275
Proposed increase							
Class 1		12.75%	12.75%	12.75%	1.00%	1.00%	1.00%
Class 2		12.75%	12.75%	12.75%	1.00%	1.00%	1.00%
Class 3		12.75%	12.75%	12.75%	1.00%	1.00%	1.00%
Class 4		12.75%	12.75%	12.75%	1.00%	1.00%	1.00%
Class 5		12.75%	12.75%	12.75%	1.00%	1.00%	1.00%
Revenue over (under) expenditures including additional margin		(\$68,195)	(\$30,974)	(\$1,973)	\$103	\$2,203	\$4,329
Revenue over (under) expenditures including additional margin		(\$68,195)	(\$30,974)	(\$1,973)	\$103	\$2,203	\$4,329
Plus margin		12,470	12,506	12,544	12,583	12,623	12,664
Net cash gain		(\$55,725)	(\$18,467)	\$10,571	\$12,686	\$14,826	\$16,993
Stormwater Fund Balance only							
Unencumbered cash, beginning		\$268,472	\$212,747	\$194,280	\$204,851	\$217,536	\$232,363
Unencumbered cash, ending		\$212,747	\$194,280	\$204,851	\$217,536	\$232,363	\$249,356
Days of operating cash on hand		297	270	284	300	320	342

Table 18

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Expenses
Version D - Proposed Rate Increase (Phased in Over Four (4) Years)**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Expenditures and Transfers Subject to Budget										
Contractual	\$16,510	\$20,164	\$16,510	\$20,164	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	2,000	2,939	3,026	3,026	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	0	4	0	4	4	4	5	5	5	5
Depreciation	0	6,167	0	0	0	0	0	0	0	0
Transfer out	60,000	33,333	20,000	0	0	0	0	0	0	0
Capital outlay	N/A	N/A	N/A	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Sweeper Lease	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Series 2013 Bonds	N/A	N/A	N/A	N/A	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Total expenses	\$78,510			\$73,194	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Margin requirement				5.00%	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Total expenses plus additional margin					\$261,866	\$262,635	\$263,426	\$264,241	\$265,081	\$265,946

Assumptions used:

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median.

Expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 19

**City of Valley Center, Kansas
Stormwater Rate Analysis
Forecasted Revenues
Version D - Proposed Rate Increase (Phased in Over Four (4) Years)**

	<u>2014</u>	<u>MEAN</u>	<u>MEDIAN</u>	<u>BASE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts										
Charges for Services	\$184,233	\$120,283	\$129,665		\$188,892	\$210,589	\$226,605	\$243,855	\$262,436	\$266,029
Total Receipts	\$184,233	\$120,283	\$129,665		\$188,892	\$210,589	\$226,605	\$243,855	\$262,436	\$266,029

Assumptions used:

Charges for Services is from Table 21

Table 20

**City of Valley Center, Kansas
Stormwater Rate Analysis
Pro Forma Analysis
Version D - Proposed Rate Increase (Phased in Over Four (4) Years)**

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Cash Receipts						
Charges for Services	\$188,892	\$210,589	\$226,605	\$243,855	\$262,436	\$266,029
Total Receipts	\$188,892	\$210,589	\$226,605	\$243,855	\$262,436	\$266,029
Expenditures and Transfers Subject to Budget						
Contractual	\$21,392	\$22,034	\$22,695	\$23,376	\$24,077	\$24,799
Commodities	3,000	3,090	3,183	3,278	3,377	3,478
Miscellaneous	4	4	5	5	5	5
Depreciation	0	0	0	0	0	0
Transfer out	0	0	0	0	0	0
Capital outlay	50,000	50,000	50,000	50,000	50,000	50,000
Debt service/Transfer out						
Sweeper Lease	0	0	0	0	0	0
Series 2013 Bonds	175,000	175,000	175,000	175,000	175,000	175,000
New Debt Service	0	0	0	0	0	0
Total expenses	\$249,396	\$250,128	\$250,882	\$251,658	\$252,458	\$253,282
Revenue over (under) expenditures	-\$60,504	-\$39,539	-\$24,277	-\$7,803	\$9,978	\$12,747
Margin	\$12,470	\$12,506	\$12,544	\$12,583	\$12,623	\$12,664
Revenue over (under) expenditures including additional margin	-\$72,974	-\$52,045	-\$36,821	-\$20,386	-\$2,645	\$83

Assumptions used:

Charges for Services is from

Table 21

Base for expense categories is determined using the maximum between the expense reported in 2014, the minimum, average and median expense were estimated to grow at a 3% inflation rate.

Items in bold are assumptions based on discussion with City staff.

Table 21

**City of Valley Center, Kansas
Stormwater Rate Analysis
Proposed Rate Structures
Version D - Proposed Rate Increase (Phased in Over Four (4) Years)**

	<u>2014</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly management service fees							
Class 1	\$5.50	\$5.91	\$6.36	\$6.83	\$7.35	\$7.90	\$7.99
Class 2	5.50	5.91	6.36	6.83	7.35	7.90	7.99
Class 3	15.00	16.13	17.33	18.63	20.03	21.53	21.80
Class 4	30.00	32.25	34.67	37.27	40.06	43.07	43.61
Class 5	60.00	64.50	69.34	74.54	80.13	86.14	87.21
Revenue Generated From:							
Monthly management service fees							
Class 1	\$158,230	\$164,266	\$183,083	\$196,937	\$211,840	\$227,871	\$230,864
Class 2	1,381	1,301	1,449	1,558	1,675	1,800	1,823
Class 3	7,230	7,548	8,460	9,152	9,900	10,709	10,911
Class 4	31,080	32,560	36,620	39,751	43,148	46,837	47,884
Class 5	6,480	6,436	6,862	7,062	7,267	7,478	7,248
Total revenue from minimum	\$204,400	\$212,111	\$236,475	\$254,459	\$273,830	\$294,695	\$298,730
Total charges for services	\$204,400	\$212,111	\$236,475	\$254,459	\$273,830	\$294,695	\$298,730
Model error	10.95%	\$188,892	\$210,589	\$226,605	\$243,855	\$262,436	\$266,029
Proposed increase							
Class 1		7.50%	7.50%	7.50%	7.50%	7.50%	1.25%
Class 2		7.50%	7.50%	7.50%	7.50%	7.50%	1.25%
Class 3		7.50%	7.50%	7.50%	7.50%	7.50%	1.25%
Class 4		7.50%	7.50%	7.50%	7.50%	7.50%	1.25%
Class 5		7.50%	7.50%	7.50%	7.50%	7.50%	1.25%
Revenue over (under) expenditures including additional margin		(\$72,974)	(\$52,045)	(\$36,821)	(\$20,386)	(\$2,645)	\$83
Revenue over (under) expenditures including additional margin		(\$72,974)	(\$52,045)	(\$36,821)	(\$20,386)	(\$2,645)	\$83
Plus margin		12,470	12,506	12,544	12,583	12,623	12,664
Net cash gain		(\$60,504)	(\$39,539)	(\$24,277)	(\$7,803)	\$9,978	\$12,747
Stormwater Fund Balance only							
Unencumbered cash, beginning		\$268,472	\$207,968	\$168,429	\$144,152	\$136,349	\$146,327
Unencumbered cash, ending		\$207,968	\$168,429	\$144,152	\$136,349	\$146,327	\$159,074
Days of operating cash on hand		290	234	200	188	201	218

**(Option A-lump sum rate increase)
RESOLUTION NO. 653-16**

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS AMENDING THE STORM WATER MANAGEMENT FEE, AND ADJUSTING THE RATES CHARGED WITHIN THE CITY OF VALLEY CENTER FOR STORM WATER UTILITY MANAGEMENT.

WHEREAS, the City of Valley Center has established a Storm Water Utility according to state and federal guidelines; and

WHEREAS, Ordinance Number 1167-08 requires that the Storm Water Management Fee be established and set by Resolution of the Governing Body of the City of Valley Center; and

WHEREAS, Resolution Number 548-08 initially established the rate structure for the Storm Water Management Fee and the Governing Body of the City of Valley Center has determined there is justifiable need to adjust the rates established under Resolution 548-08;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1 The Storm Water Management Fee rates established by Resolution 548-08 are adjusted for properties within the incorporated city limits of the City of Valley Center according to the following schedule based upon the total square feet of impervious surface contained within the property;

Property Class	Property Type	Impervious Surface Square Footage	Monthly management service fee structure	Total yearly management service fee
Class 1	Residential	2,000 for all properties	\$7.92	\$95.04
Class 2	All Non-Residential Properties*	≤ 1,000	\$7.92	\$95.04
Class 3	All Non-Residential Properties*	1,001 ≤ 5,000	\$21.60	\$259.20
Class 4	All Non-Residential Properties*	5,001 ≤ 100,000	\$43.20	\$518.40
Class 5	All Non-Residential Properties*	100,001 < above	\$86.40	\$1036.80

(*All Non-Residential Properties include multi-unit residential properties with a parking lot and one single meter per building.)

SECTION 2 The foregoing fees shall become effective upon adoption by the Governing Body of the City of Valley Center, Kansas.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 7th day of June, 2016.

Laurie Dove, Mayor

ATTEST: _____
Kristi Carrithers, City Clerk

(Option B-2 year rate increase)
RESOLUTION NO. 653-16

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS AMENDING THE STORM WATER MANAGEMENT FEE, AND ADJUSTING THE RATES CHARGED WITHIN THE CITY OF VALLEY CENTER FOR STORM WATER UTILITY MANAGEMENT.

WHEREAS, the City of Valley Center has established a Storm Water Utility according to state and federal guidelines; and

WHEREAS, Ordinance Number 1167-08 requires that the Storm Water Management Fee be established and set by Resolution of the Governing Body of the City of Valley Center; and

WHEREAS, Resolution Number 548-08 initially established the rate structure for the Storm Water Management Fee and the Governing Body of the City of Valley Center has determined there is justifiable need to adjust the rates established under Resolution 548-08;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1 The Storm Water Management Fee rates established by Resolution 548-08 are adjusted for properties within the incorporated city limits of the City of Valley Center according to the following schedule based upon the total square feet of impervious surface contained within the property;

Property Type		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Impervious Square Footage	Monthly management service fees				
Residential	Class 1	\$ 5.50	\$ 6.20	\$ 6.99	\$ 7.88
* $\leq 1,000$	Class 2	\$ 5.50	\$ 6.20	\$ 6.99	\$ 7.88
* $1,001 \leq 5,000$	Class 3	\$ 15.00	\$ 16.91	\$ 19.07	\$ 21.50
* $5,001 \leq 100,000$	Class 4	\$ 30.00	\$ 33.83	\$ 38.14	\$ 43.00
* $100,001 \leq$ above	Class 5	\$ 60.00	\$ 67.65	\$ 76.28	\$ 86.00

(*All Non-Residential Properties include multi-unit residential properties with a parking lot and one single meter per building.)

SECTION 2 The foregoing fees shall become effective upon adoption by the Governing Body of the City of Valley Center, Kansas.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 7th day of June, 2016.

Laurie Dove, Mayor

ATTEST: _____
Kristi Carrithers, City Clerk

(Option C-4 Year rate increase)
RESOLUTION NO. 653-16

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS AMENDING THE STORM WATER MANAGEMENT FEE, AND ADJUSTING THE RATES CHARGED WITHIN THE CITY OF VALLEY CENTER FOR STORM WATER UTILITY MANAGEMENT.

WHEREAS, the City of Valley Center has established a Storm Water Utility according to state and federal guidelines; and

WHEREAS, Ordinance Number 1167-08 requires that the Storm Water Management Fee be established and set by Resolution of the Governing Body of the City of Valley Center; and

WHEREAS, Resolution Number 548-08 initially established the rate structure for the Storm Water Management Fee and the Governing Body of the City of Valley Center has determined there is justifiable need to adjust the rates established under Resolution 548-08;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION 1 The Storm Water Management Fee rates established by Resolution 548-08 are adjusted for properties within the incorporated city limits of the City of Valley Center according to the following schedule based upon the total square feet of impervious surface contained within the property;

Property Type		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Impervious Square Footage	Monthly management service fees						
Residential	Class 1	\$ 5.50	\$ 5.91	\$ 6.36	\$ 6.83	\$ 7.35	\$ 7.90
* <u>< 1,000</u>	Class 2	\$ 5.50	\$ 5.91	\$ 6.36	\$ 6.83	\$ 7.35	\$ 7.90
* <u>1,001 < 5,000</u>	Class 3	\$ 15.00	\$ 16.13	\$ 17.33	\$ 18.63	\$ 20.03	\$ 21.53
* <u>5,001 < 100,000</u>	Class 4	\$ 30.00	\$ 32.25	\$ 34.67	\$ 37.27	\$ 40.06	\$ 43.07
* <u>100,001 < above</u>	Class 5	\$ 60.00	\$ 64.50	\$ 69.34	\$ 74.54	\$ 80.13	\$ 86.14

(*All Non-Residential Properties include multi-unit residential properties with a parking lot and one single meter per building.)

SECTION 2 The foregoing fees shall become effective upon adoption by the Governing Body of the City of Valley Center, Kansas.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 7th day of June, 2016.

Laurie Dove, Mayor

ATTEST: _____
Kristi Carrithers, City Clerk

OLD BUSINESS
RECOMMENDED ACTION

B. RESOLUTION REGARDING STORMWATER RATE INCREASE:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff recommended motion to adopt Resolution 653-16 (Option A, B or C) amending stormwater fees.

OLD BUSINESS

**C. DISCUSSION/CONTRACT WITH SEDGWICK COUNTY
REGRAVING 93RD ST. PAVING PROJECT CONTRACT:**

- Contract with Sedgwick County regarding 93rd St. Paving Project

AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2016, by and between Sedgwick County, Kansas, hereinafter referred to as “County” and the City of Valley Center, Kansas, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, County and City are authorized to enter into an agreement pursuant to K.S.A. 12-2908, as amended; and this is not an interlocal agreement as identified within K.S.A. 12-2901, *et seq.*; and

WHEREAS, County has approved a road paving project on 93rd Street North between Meridian and Seneca and City desires to make similar improvements to 93rd Street North between Seneca and Broadway which is located within the corporate limits of City; and

WHEREAS, City desires to have County complete the improvements to 93rd Street North between Seneca Street and Broadway Avenue at City’s expense so that both City and County can benefit from cost savings due to economies of scale;

NOW, THEREFORE, for and in consideration of the parties’ mutual promises and covenants, it is agreed as follows:

1. The purpose of this Agreement is to provide for the construction and financing of cement stabilized road base, roller compacted concrete pavement and replacement of various drainage structures on 93rd Street North from Meridian Street to Broadway Avenue, a portion of which is inside of the corporate limits of City and a portion which is a County-maintained road in the unincorporated area of Sedgwick County, and hereinafter referred to as “Project”. County will be responsible for paving the intersection at 93rd Street North and Seneca Street, including 52 feet to the east of the section line on Seneca Street.
2. Cost of right of way or utility relocations required for portions of the Project within the corporate limits of City will be paid by City. County will provide project records to City upon City’s request. County will provide inspection services and completed design services to City at no cost to the City, except that City shall be solely responsible for any costs associated with any redesign, construction, and construction engineering costs of the portion of the Project that the City has requested a change in the scope of work initially proposed in County’s Request for Bids on the Project. Provided that any requested change in the scope of the work by the City from that work initially proposed in the County’s Request for Bids shall be evidenced by the written authority of the City’s mayor or if the mayor is not immediately available, by the City’s administrator, as will any such City changes requested to the County’s plans under Sub-paragraphs 3 (C) and (D). The City’s responsibility for costs related to any City-initiated design modifications is to be considered separate from the division of responsibility for costs of change orders included within Paragraph 3.

3. County will contract for construction of the Project. County shall be responsible for all legal and engineering matters (except as otherwise noted in the Agreement) concerning the completion of the Project, including the required bid process and selection of a vendor for the Project. County's procedures for any contract change orders with the selected vendor shall also apply, subject to conditions included within this Paragraph. City would pay for one hundred percent (100%) of the cost of any change order related to the project east of (52 feet) Seneca Street. County would pay for one hundred percent (100%) of any change order related to any other portion of the project. For "Controlling Items of Work," as defined below and within the Project's Contract Documents that govern this Project, the County has sole authority to approve the completion of the improvements with the contractor on the Project and also for any potential change orders.

For purposes of this Agreement, "Controlling Items of Work" includes those work item(s) that are directly interrelated such that each has a definite influence on progress of the overall work.

A. Controlling Items of Work Less Than \$20,000.00

In recognition of the fact that any delay for Controlling Items of Work may cause the County to incur additional costs with its contractor for the Project, for any change orders regarding Controlling Items of Work that would in aggregate result in the City being responsible for less than \$20,000.00 in additional costs in excess of the estimated \$770,000.00 identified within Paragraph 5, the City authorizes the County to approve such change orders.

B. Controlling Items of Work for \$20,000.00 or More

In recognition of the fact that any delay for Controlling Items of Work would cause the County to incur additional costs with its contractor for the Project, for any change orders regarding Controlling Items of Work that would in aggregate (or once the aggregate total of any such change orders) result in the City being responsible for \$20,000.00 in additional costs in excess of the estimated \$770,000.00 identified within Paragraph 5, the City would have an opportunity to provide for an expedited response to be considered by County within twenty-four (24) hours of any consultation ("consultation" occurs at the time County would send an email to the City's engineer). Regardless of City's stance indicated within its expedited response, County would retain ultimate discretion regarding whether to proceed with the change order(s). City agrees to be responsible for the initial \$19,999.99 in additional costs, as identified within this sub-paragraph, in excess of \$770,000.00, which are east of Seneca Street.

C. Non-Controlling Items of Work Less Than \$20,000.00

For matters that are not Controlling Items of Work, City would authorize County to approve any change orders that could incur aggregate additional costs to City of

less than \$20,000.00 in excess of the estimated \$770,000.00 identified within Paragraph 5, after consultation with the City's engineer ("consultation" occurs at the time County would send an e-mail to the City's engineer) and with City's approval by City mayor or (acting) City administrator in writing (e-mail would be sufficient) within two (2) business days after County sends the aforementioned email to City's engineer. City also authorizes County to approve any such change orders and be responsible for said amount less than \$20,000.00 if, more than two (2) business days have elapsed after such consultation and City has failed to respond, or if the parties are unable to reach an accord within the same timeframe.

D. Non-Controlling Items of Work More Than \$20,000.00

For any change orders for non-Controlling Items of Work that would result in a \$20,000.00 or more aggregate increase in cost to City in excess of the estimated \$770,000.00 identified within Paragraph 5, County would be required to obtain written approval (e-mail would be sufficient) from City's mayor or (acting) city administrator within four (4) business days after County's consultation (as defined earlier within this Paragraph) with the City's engineer. Regardless of City's stance indicated within its response, County would retain ultimate discretion regarding whether to proceed with the change order(s). City agrees to be responsible for the initial \$19,999.99 in additional costs, as identified within this sub-paragraph, in excess of \$770,000.00, which are east of Seneca Street.

4. County will coordinate with City to schedule the construction of the Project and traffic control required to accomplish the work. Pursuant to any standard procedures, County will be responsible for notifying the various emergency services of the temporary closure of portions of roads as a result of the Project.
5. City shall reimburse County for the work inside the corporate limits based on the unit prices bid and the actual quantities used to complete the work. Based on bids received on April 26, 2016, the estimated cost of the work within the corporate limits of City is \$770,000.00.
6. County will bill City for its share of the cost of completed work no more frequently than monthly except as outlined in section 7. City shall pay County within 30 days of receipt of said bills.
7. City and County acknowledge that there are uncertainties involved in construction and anticipate that the actual cost of City's portion of the project may exceed \$770,000.00 as a result of increases in costs identified within Paragraphs 2 and 3 of this Agreement. County agrees that City's project costs exceeding \$770,000.00 will not be billed to City until after March 1, 2017. City certifies that any such payments would not, based upon current and anticipated funding levels, result in City being in violation of Kansas Cash Basis Law (K.S.A. 10-1112 and 10-1113).
8. County will notify City when County deems construction work is completed so the City may review the matter and consult with the County regarding whether City believes the

work is satisfactorily completed according to the plans and specifications for the Project. County shall make the final determination as to whether the plans and specifications have been met. County shall notify City when construction of the improvements has been completed at which time City shall accept the improvements within the corporate limits of City and shall thereafter assume all liability for maintenance and repair. The agreement of City for maintenance and repair of the improvements shall survive the termination of this Agreement.

9. The duration of this Agreement is until the date that notice of completion of the improvements has been provided by County to City and City has made final payment.
10. The right of the parties to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and all other laws of the State of Kansas. This Agreement shall be construed and interpreted so as to ensure that each of the parties shall at all times stay in conformity with such laws, and as a condition of this Agreement the parties reserve the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of their respective legal counsel, the Agreement may be deemed to violate the terms of such laws.
11. For the City, conformance with the Kansas Cash Basis Law as identified within Paragraph 10 of this Agreement is the sole basis for termination of this Agreement. In addition to the reasons indicated within Paragraph 10 of this Agreement, the County can terminate this Agreement with a 30-day notice, due to any failure by the City to make a timely payment required in this Agreement.
12. With respect to matters regarding engineering design and construction, including change orders, City shall indemnify County, and its elected and appointed officials, officers, managers, members, employees and agents, against any and all loss or damage to the extent such loss and/or damage arises out of City's negligence and/or willful, wanton or reckless conduct in the provision of goods and equipment or performance of services under this Agreement.
13. With respect to matters regarding engineering design and construction, including change orders, County shall indemnify City, and its elected and appointed officials, officers, managers, members, employees and agents, against any and all loss or damage to the extent such loss and/or damage arises out of County's negligence and/or willful, wanton or reckless conduct in the provision of goods and equipment or performance of services under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

THE CITY OF VALLEY CENTER,
KANSAS

JAMES M. HOWELL,
Chairman, Fifth District

LAURIE DOVE,
Mayor

ATTEST:

ATTEST:

KELLY B. ARNOLD,
County Clerk

KRISTI CARRITHERS,
City Clerk

APPROVED AS TO FORM:

JUSTIN WAGGONER,
Assistant County Counselor

OLD BUSINESS
RECOMMENDED ACTION

C. DISCUSSION/CONTRACT WITH SEDGWICK COUNTY
REGRADING 93RD ST. PAVING PROJECT CONTRACT:

Should Council choose to proceed,

RECOMMENDED ACTION:

Staff Recommends motion to approve the contract with Sedgwick County on the 93rd St. paving project and authorize Mayor to sign.

NEW BUSINESS

**A. CHARTER ORDINANCE 28-2016 REGARDING APPOINTED
CITY TREASURER POSITION, 1ST READING**

A Charter Ordinance of the City of Valley Center, Kansas exempting the City from the provision of K.S.A. 14-201 calling for the election of the City Treasurer and providing for the Treasurer's appointment by the Mayor

- Charter Ordinance 28-2016

CHARTER ORDINANCE NO. 28-2016

A CHARTER ORDINANCE OF THE CITY OF VALLEY CENTER KANSAS EXEMPTING THE CITY FROM THE PROVISION OF K.S.A. 14-201 CALLING FOR THE ELECTION OF THE CITY TREASURER AND PROVIDING FOR THE TREASURER'S APPOINTMENT BY THE MAYOR

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:

SECTION I. EXEMPTION TO THE ELECTION OF A CITY TREASURER

The City of Valley Center, Kansas, by the power vested in it by Article 12, Section 5 of the Kansas Constitution, hereby elects to and does exempt itself from and make inapplicable to it the provisions of K.S.A. 14-201 which applies to the City but is part of an enactment that does not apply to all cities.

SECTION II. MAYORAL APPOINTMENT OF CITY TREASURER

The Office of City Treasurer of the City shall initially be made by the appointment of the Mayor, with the consent of the City Council and after the initial appointment, the treasurer will retain said office indefinitely, unless the city administrator determines that the treasurer's appointment should be terminated and gives the treasurer written notification of the termination of his office and the effective date.

SECTION III. EFFECTIVE DATES

This ordinance shall take effect 61 days after its final publication in the official city newspaper, unless a sufficient petition for referendum is filed, and a referendum is held on that ordinance as provided in Article 12, Section 5, Subdivision, C (3) of the Constitution of the State of Kansas, in which case the ordinance shall become effective if approved by a majority of the electors voting thereon.

Passed and approved by the governing body of the City of Valley Center, Kansas, by not less than two thirds (2/3rds) vote of the members elected voting in favor thereof on this _____ day of _____, 2016.

Mayor Laurie Dove

Kristi Carrithers-City Clerk

NEW BUSINESS
RECOMMENDED ACTION

A. CHARTER ORDINANCE 28-2016 REGARDING APPOINTED
CITY TREASURER POSITION, 1ST READING

RECOMMENDED ACTION:

Staff recommends motion to adopt Charter Ordinance 28-2016, exempting the City from the provision of K.S.A. 14-201 calling for the election of the City Treasurer and providing for the Treasurer's appointment by the Mayor, for 1st reading.

NEW BUSINESS

B. UPDATE TO CITY STANDARD CONSTRUCTION SPECIFICATIONS

- Memo on Updates to Standard Construction Specifications
- Electronic PDF document sent separate. Paper copy only provided upon request.

MEMO**TO:** City of Valley Center**DATE:** June 7, 2016**PROJECT NO.:** 35-13208-003-2502**PROJECT:** Valley Center – City Engineer**ATTENTION:** Mayor Dove and Members of CouncilUpdates to Standard Specifications for Paving, Drainage,
Waterline, and Sanitary Sewer Improvements**FROM:** Josh Golka, P.E.**COPIES TO:** George Kolb, Brent Holper, MDK**REFERENCE:** Standard Construction Specifications

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

In January of 2015, PEC was authorized to proceed with a project to update the City of Valley Center's Standard Specifications for Paving, Drainage, Waterline, and Sanitary Sewer Improvements. After several review submittals and coordination with City Staff, the final draft is provided for Council review and adoption.

Previous to this update, the City last adopted updates to the standard specifications in March 2008. This consisted of separate specification manuals for Paving and Drainage, Waterline, and Sanitary Sewer Improvements. After discussion with staff, the directive was made to create a single, all inclusion specification manual to include construction requirements for public infrastructure. This helps to eliminate redundancy for General Requirements sections, likelihood of discrepancy between project manuals, as well as consistency for public projects regardless of scope of improvements.

A general summary of updates is summarized below.

1. Under General Requirements, Standard General Conditions have been updated to 2013 version of Engineer's Joint Contract Documents Committee as approved by the American Council of Engineering Companies, American Society of Civil Engineers, and the National Society of Professional Engineers. Supplementary conditions have been updated as needed to correspond with revised General Conditions.
2. Under General Requirements, sections have been added for Construction Progress Documentation, Photographic Documentation, Temporary Erosion and Sediment Control, Field Engineering, Operation and Maintenance Data, and Demonstration and Training.
3. Technical Specifications included in Concrete, Earthwork, Exterior Improvements, and Utilities have been updated based on current materials available, construction best practices, as well as material testing and certification.
4. Technical Specifications for Pavement Markings has been added.

Updates to the standard specifications has been reviewed and approved by City Staff. If acceptable, staff recommends motion to adopt City of Valley Center Standard Specifications for Paving, Drainage, Waterline, and Sanitary Sewer Improvements dated June 2016.

NEW BUSINESS
RECOMMENDED ACTION

B. UPDATE TO CITY STANDARD CONSTRUCTION
SPECIFICATIONS

RECOMMENDED ACTION:

Staff recommends motion to adopt City of Valley Center Standard Specifications for Paving, Drainage, Waterline, and Sanitary Sewer Improvement date June 2016.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – JUNE 7, 2016**
- B. DELINQUENT ACCOUNTS FOR COLLECTION**

RECOMMENDED ACTION:

Staff recommends motion to approve the Consent Agenda as presented.

CONSENT AGENDA

A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for June 7, 2016 as prepared by City Staff.

June 7, 2016 Appropriation

Total **\$ 251,119.42**

5/31/2016 3:09 PM
 VENDOR SET: 02 City of Valley Center
 BANK: * ALL BANKS
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK	VOID	CHECK					
	VOID CHECK	V	5/20/2016			046495		
	C-CHECK	VOID	CHECK			046496		
	VOID CHECK	V	5/20/2016			046497		
	C-CHECK	VOID	CHECK			046498		
	VOID CHECK	V	5/20/2016			046499		
	C-CHECK	VOID	CHECK			046500		
	VOID CHECK	V	5/20/2016			046501		
	C-CHECK	VOID	CHECK			046502		
	VOID CHECK	V	5/20/2016			046503		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	9	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			9	0.00	0.00	0.00
BANK: *		TOTALS:	9	0.00	0.00	0.00

5/31/2016 3:09 PM
 VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0076	I-201605177535	KANSAS SECRETARY OF STATE KANSAS SECRETARY OF STATE	R	5/20/2016		133.00	046504	133.00
0077	I-201605177537	KANSAS OFFICE OF THE TREASURER KANSAS OFFICE OF THE TREASURER	R	5/20/2016		1,580.33	046505	1,580.33
0259	I-201605187538	CRAIN CHEMICAL COMPANY HAND SANITIZER	R	5/20/2016		159.90	046506	159.90
0530	I-201605177536	GALLAGHER BENEFIT SERVICES, IN GALLAGHER BENEFIT SERVICES, IN	R	5/20/2016		296.00	046507	296.00
0648	I-201605177534	SPANGENBERG PHILLIPS TICE ARCH SPANGENBERG PHILLIPS TICE ARCH	R	5/20/2016		3,600.00	046508	3,600.00
0724	I-201605187543	MATTHEW STAMM MATTHEW STAMM	R	5/20/2016		3,150.00	046509	3,150.00
0741	I-201605177533	TRUFFLES CATERING TRUFFLES CATERING	R	5/20/2016		169.80	046510	169.80
0742	I-201605187539	ALFRED'S SUPERIOR TREE SERVICE STUMP GRINDING 69TH & MERIDIAN	R	5/20/2016		1,000.00	046511	1,000.00
0270	I-201605097483	INTRUST CARD CENTER INTRUST CARD CENTER	R	5/20/2016		48,210.86	046513	48,210.86
0085	I-REB201605247553	LAURIE B WILLIAMS CASE # 13-12943	R	5/27/2016		200.00	046514	200.00
0210	I-SCB201605247553	SECURITY BENEFIT DEFERRED COMPENSATION	R	5/27/2016		50.00	046515	50.00
0313	I-ICM201605247553 I-ICP201605247553	VANTAGEPOINT TRANS AGENTS PLAN NUMBER 302196 457 D.C. RETIREMENT 457 DEFERRED COMP	R R	5/27/2016 5/27/2016		211.54 296.15	046516 046516	 507.69
0032	I-AF 201605107485 I-AF 201605247553 I-AFC201605107485 I-AFC201605247553 I-AFD201605107485 I-AFD201605247553 I-AFO201605107485 I-AFO201605247553	AFLAC SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE SUPPLEMENTAL INSURANCE	R R R R R R R R	5/27/2016 5/27/2016 5/27/2016 5/27/2016 5/27/2016 5/27/2016 5/27/2016 5/27/2016		35.99 36.01 21.71 21.71 69.82 69.82 12.35 12.35	046517 046517 046517 046517 046517 046517 046517 046517	 279.76

5/31/2016 3:09 PM
 VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0445	DELTA DENTAL OF KANSAS, INC.							
	I-DDS201605107485 DENTAL INSURANCE	R	5/27/2016	237.47		046518		
	I-DDS201605247553 DENTAL INSURANCE	R	5/27/2016	206.05		046518		
	I-DEC201605107485 DENTAL INSURANCE	R	5/27/2016	185.52		046518		
	I-DEC201605247553 DENTAL INSURANCE	R	5/27/2016	185.52		046518		
	I-DES201605107485 DENTAL INSURANCE	R	5/27/2016	219.59		046518		
	I-DES201605247553 DENTAL INSURANCE	R	5/27/2016	219.59		046518		
	I-DFM201605107485 DENTAL INSURANCE	R	5/27/2016	420.48		046518		
	I-DFM201605247553 DENTAL INSURANCE	R	5/27/2016	420.48		046518		2,094.70
0566	SURENCY LIFE AND HEALTH							
	I-VES201605107485 VISION INSURANCE	R	5/27/2016	8.84		046519		
	I-VES201605247553 VISION INSURANCE	R	5/27/2016	8.84		046519		
	I-VMC201605107485 VISION INSURANCE	R	5/27/2016	33.14		046519		
	I-VMC201605247553 VISION INSURANCE	R	5/27/2016	33.24		046519		
	I-VME201605107485 VISION INSURANCE	R	5/27/2016	27.72		046519		
	I-VME201605247553 VISION INSURANCE	R	5/27/2016	27.72		046519		
	I-VMF201605107485 VISION INSURANCE	R	5/27/2016	80.70		046519		
	I-VMF201605247553 VISION INSURANCE	R	5/27/2016	48.42		046519		
	I-VMS201605107485 VISION INSURANCE	R	5/27/2016	29.04		046519		
	I-VMS201605247553 VISION INSURANCE	R	5/27/2016	29.04		046519		326.70
0705	UNITED HEALTHCARE							
	I-M1C201605107485 MEDICAL INSURANCE- EMP COST	R	5/27/2016	28,237.21		046520		
	I-M1C201605247553 MEDICAL INSURANCE- EMP COST	R	5/27/2016	56.29		046520		
	I-M1E201605107485 MEDICAL INSURANCE- EMP COST	R	5/27/2016	56.28		046520		
	I-M1E201605247553 MEDICAL INSURANCE- EMP COST	R	5/27/2016	56.28		046520		
	I-M1F201605107485 MEDICAL INSURANCE- EMP COST	R	5/27/2016	354.60		046520		
	I-M1F201605247553 MEDICAL INSURANCE- EMP COST	R	5/27/2016	354.60		046520		
	I-M1S201605107485 MEDICAL INSURANCE- EMP COST	R	5/27/2016	60.51		046520		
	I-M1S201605247553 MEDICAL INSURANCE- EMP COST	R	5/27/2016	60.51		046520		29,236.28
0059	CITY OF WICHITA							
	I-201605247559 144,000 GAL SLUDGE HAULED	R	5/27/2016	5,760.00		046521		5,760.00
0095	JACK HENRY & ASSOCIATES, INC.							
	I-201605247545 JACK HENRY & ASSOCIATES, INC.	R	5/27/2016	1,802.50		046522		1,802.50
0153	THE ARK VALLEY NEWS							
	I-201605247560 THE ARK VALLEY NEWS	R	5/27/2016	1,181.40		046523		1,181.40
0157	BOB KELLET INSURANCE AGENT							
	I-201605247563 BOB KELLET INSURANCE AGENT	R	5/27/2016	881.00		046524		881.00

5/31/2016 3:09 PM
 VENDOR SET: 02 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0157	I-201605247564	BOB KELLET INSURANCE AGENT BOB KELLET INSURANCE AGENT	R 5/27/2016	119,115.00		046525		119,115.00
0190	I-201605247546	MIZE HOUSER & COMPANY P.A. MIZE HOUSER & COMPANY P.A.	R 5/27/2016	15,000.00		046526		15,000.00
0196	I-201605247548	P E C (PROFESSIONAL ENGINEERIN	R 5/27/2016	200.00		046527		
	I-201605247549	P E C (PROFESSIONAL ENGINEERIN	R 5/27/2016	788.66		046527		
	I-201605247556	BICYCLE & PEDESTRIAN PLANNING	R 5/27/2016	600.00		046527		1,588.66
0239	I-201605247552	A T & T KANSAS	R 5/27/2016	1,245.56		046528		
	I-201605247557	A T & T KANSAS	R 5/27/2016	131.58		046528		
	I-201605247558	VALLEY CREEK PUMP STATION DES SUBSTATION	R 5/27/2016	131.58		046528		1,508.72
0321	I-201605247555	DECKER ELECTRIC 2 HOURS SCADA WORK	R 5/27/2016	250.00		046529		250.00
0639	I-201605247547	ARMSCOR CARTRIDGE INCORPORATED ARMSCOR CARTRIDGE INCORPORATED	R 5/27/2016	460.00		046530		460.00
0685	I-201605247551	EPP'S SERVICE INC. EPP'S SERVICE INC.	R 5/27/2016	5,134.05		046531		5,134.05
0743	I-201605247554	THE LEAGUE OF KANSAS MUNICIPAL MTI: EMERGENCY PLANNING	R 5/27/2016	75.00		046532		75.00
0744	I-201605247544	STRATEGIC GOVERNMENT RESOURCES STRATEGIC GOVERNMENT RESOURCES	R 5/27/2016	6,300.07		046533		6,300.07
0745	I-201605247550	ULTRAMAX ULTRAMAX	R 5/27/2016	372.00		046534		372.00
0746	I-201605247561	RAY LINDSEY CIRCUIT BOARD RELAY	R 5/27/2016	616.00		046535		616.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	31	251,039.42	0.00	251,039.42
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02	BANK: APBK	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			31	251,039.42	0.00	251,039.42

5/31/2016 3:09 PM
 VENDOR SET: 03 City of Valley Center
 BANK: APBK INTRUST CHECKING
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0024	MICHAEL GORDON							
I-201605177532	MICHAEL GORDON	R	5/20/2016	80.00		046512		80.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	80.00	0.00	80.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	1	80.00	0.00	80.00
BANK: APBK TOTALS:	32	251,119.42	0.00	251,119.42
REPORT TOTALS:	41	251,119.42	0.00	251,119.42

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 046495 THRU 046535
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CONSENT AGENDA

C. DELINQUENT ACCOUNTS FOR COLLECTION

Below is the Delinquent Accounts for Collection for the dates of March 1, 2016-March 31, 2016.

ZONE: ALL
STAT: Disconnect, Final, Inactive
START DATES: 0/00/0000 THRU 99/99/9999
LAST BILL DATES: 0/00/0000 THRU 99/99/9999
FINAL DATES: 3/01/2016 THRU 3/31/2016

ACCOUNT NO#	----- NAME -----	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
10-0116-04	GELLO, CHRISHAWNNA	2/05/2016	F		80.59	138.37	124.14		343.10

=====
 **** BOOK # :0010 TOTAL ACCOUNTS: 1 0.00 80.59 138.37 124.14 0.00 343.10
 =====

=====
 **** BOOK # :0011 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00
 =====

=====
 **** BOOK # :0012 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00
 =====

=====
 **** BOOK # :0013 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00
 =====

=====
 **** BOOK # :0014 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00
 =====

18-0018-01	MINOR, BRENDA K	12/31/2015	F		65.63	139.45	112.77		317.85
18-0231-02	MEAD, LAURA	12/21/2015	F		55.25				55.25

=====
 **** BOOK # :0018 TOTAL ACCOUNTS: 2 0.00 120.88 139.45 112.77 0.00 373.10
 =====

20-0053-01	BRUGGEMAN, RAYMOND	2/05/2016	F		39.46	101.28	105.89		246.63
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=====
 **** BOOK # :0020 TOTAL ACCOUNTS: 1 0.00 39.46 101.28 105.89 0.00 246.63
 =====

=====
 **** BOOK # :0080 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00
 =====

=====
 REPORT TOTALS TOTAL ACCOUNTS: 8 38.60 626.31 789.68 463.17 0.00 1917.76
 =====

===== R E P O R T T O T A L S =====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	13.86	249.38	322.80	184.83	0.00	770.87
200-SEWER	19.24	258.10	307.51	181.73	0.00	766.58
300-PROT	0.00	0.65	0.94	0.55	0.00	2.14
400-RECONNECT FEE	0.00	15.59	25.36	9.05	0.00	50.00
600-STORMWATER UTILITY FEE	5.50	25.72	26.62	19.16	0.00	77.00
610-SOLID WASTE	0.00	50.31	63.81	45.38	0.00	159.50
850-PENALTY	0.00	26.56	42.64	22.47	0.00	91.67
TOTALS	38.60	626.31	789.68	463.17	0.00	1917.76

TOTAL REVENUE CODES: 1,917.76
TOTAL ACCOUNT BALANCE 1,917.76
DIFFERENCE: 0.00

ERRORS: 000

SELECTION CRITERIA

REPORT OPTIONS

ZONE: * - All
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE
CUSTOMER CLASS: ALL
COMMENT CODES: All

BALANCE SELECTION

SELECTION: ALL
RANGE: 9999999.99CR THRU 9999999.99
AGES TO TEST: ALL
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

DATE SELECTION

CUSTOMER DATES: YES
START DATE: 0/00/0000 THRU 99/99/9999
LAST BILL DATE: 0/00/0000 THRU 99/99/9999
FINAL DATE: 3/01/2016 THRU 3/31/2016

TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO
OLDEST TRANSACTION DATE: 99/99/9999

PRINT OPTION

TOTALS ONLY: NO
CONTRACTS: NO
PRINT SEQUENCE: ACCOUNT NUMBER
COMMENT CODES: None
*** END OF REPORT ***

STAFF REPORTS

A. Finance and Administration Director Polian

B. Chief of Police Hephner

C. Fire Chief Tormey

D. Community Development Director Ryan Shrack

E. City Superintendent Holper

F. Parks & Public Buildings Superintendent Owings

G. City Engineer Golka

H. City Attorney Arbuckle

I. Interim City Administrator Kolb

MEMO



TO: City of Valley Center

DATE: June 7, 2016

PROJECT NO.: 35-13208-2502

PROJECT: Valley Center – City Engineer

ATTENTION: Mayor Dove and Members of Council

FROM: Josh Golka, P.E.

REFERENCE: Project Status Update

COPIES TO: George Kolb, Brent Holper, MDK

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

Projects:

Leeker's North Driveway (12486-002)

- Vogts-Parga agreed to original proposal cost. Determining schedule.

Standard Construction Specifications (13208-003)

- Final construction specifications for approval by Council on June 7, 2016.

Goff, Fieldstone, and Clover Safe Routes to School (13692)

- NOI permit approved by KDHE.
- Awaiting KDOT review responses.
- Bid summer 2016.

Emporia Bicycle and Pedestrian Path (13800)

- Updated plans to be provided to KDOT by June 10, 2016.
- Bid late summer 2016.

5th Street Paving Improvements (14323)

- Pre-design Traffic Impact Assessment completed. Review meeting scheduled with KDOT on June 15, 2016.
- Geotechnical investigation scheduled for week of June 6, 2016.

Raw Water Well Replacement (15454-002)

- Updated schedule provided for staff review on June 1, 2016. Process moving forward will include discussion with well drilling companies for costing, evaluation of existing well sites and pump hydraulics, permitting through the Division of Water Resources.

Waste Water Treatment Plant Evaluation (15454-001)

- PEC update provided May 24, 2016

Master Drainage Plan (15665)

- Open house meeting conducted on May 26, 2016 at Community Building.

Bicycle and Pedestrian Master Plan Update (13208-004)

- Updated mapping based on staff comments provided on April 26, 2016.

Miscellaneous Items:

- Provided comments to Staff on proposed contract with the County on 93rd Street Paving Improvements. County has indicated that any revisions to the design of the project will need to be provided by the City. Awaiting final resolution of the two party contract for the City prior to issuance of notice to proceed for redesign efforts associated with Broadway intersection.
- Preliminary design complete on Butler paving improvements.

Warranty Dates for Construction Projects:

August 26, 2016 Industrial Park Paving and Drainage (13436)

May 8, 2017 Valley Creek Waterline and Sanitary Sewer (14899-001/002)

July 8, 2017 Valley Creek Paving and Drainage (14899-000)

February 12, 2018 Waterline Improvements along Emporia Avenue (14122-005)

GOVERNING BODY REPORTS

A. Mayor Dove

B. Councilmember Kerstetter

C. Councilmember Cicirello

D. Councilmember Gregory

E. Councilmember McGettigan

F. Councilmember Maschino

G. Councilmember L. Jackson

H. Councilmember Anderson

I. Councilmember Hobson

ADJOURN