

**PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS  
MEETING AGENDA**

CITY OF VALLEY CENTER, KS

Tuesday, February 27, 2018, 7:00 P.M.  
City Hall, 121 S. Meridian

**A. CALL TO ORDER THE PLANNING AND ZONING BOARD/BZA**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

\_\_\_ Don Keenan                      \_\_\_ Rick Shellenbarger                      \_\_\_ Ben Neaderhiser  
\_\_\_ Gary Janzen                      \_\_\_ Delmer James  
\_\_\_ Kelsey Parker                      \_\_\_ Katie Patry

**D. SET/AMEND AGENDA**

Motion made by (\_\_\_\_\_). Seconded by (\_\_\_\_\_). For\_\_\_ Against\_\_\_

**E. APPROVAL OF DRAFT MINUTES**

January 23, 2017 DRAFT meeting minutes.

Motion made by (\_\_\_\_\_). Seconded by (\_\_\_\_\_). For\_\_\_ Against\_\_\_

**F. COMMUNICATIONS/PRESENTATIONS**

**G. PUBLIC HEARING BEFORE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS**

A. Review of BZA-2018-01, the application of Ben and Ranae Townsend, pursuant to Section 17.10.09, who are petitioning for the approval of a conditional use application to allow for the conversion of an existing building into an accessory apartment on their property located at 4 N. High Point Rd., Valley Center, Sedgwick County, Kansas.

- Chairperson opens hearing for comments from the public: TIME\_\_\_\_\_
- Chairperson closes public hearing: TIME\_\_\_\_\_

RECOMMENDED MOTION: Based on the City Staff recommendations, public comments and discussion by the Board of Zoning Appeals, I

\_\_\_\_\_ make a motion to (**approve**, **deny**, or **table**) BZA-2018-01. Seconded by\_\_\_\_\_ For\_\_\_ Against\_\_\_

**H. NEW BUSINESS**

A. Review of City of Valley Center's Strategic Plan

**I. OLD OR UNFINISHED BUSINESS**

**J. STAFF REPORTS**

**K. ITEMS BY PLANNING AND ZONING BOARD MEMBERS:**

<input type="checkbox"/> Don Keenan	<input type="checkbox"/> Delmer James
<input type="checkbox"/> Gary Janzen	<input type="checkbox"/> Katie Patry
<input type="checkbox"/> Kelsey Parker	<input type="checkbox"/> Ben Neaderhiser
<input type="checkbox"/> Rick Shellenbarger	

**L. ADJOURNMENT OF THE PLANNING AND ZONING BOARD/BZA**

Motion made by (\_\_\_\_\_). Seconded by (\_\_\_\_\_). For\_\_\_ Against\_\_\_

**Note to Planning and Zoning Board Members: If you are unable to attend this meeting, please contact Katrina Rubenich (316-755-7320) prior to the Planning and Zoning Board Meeting.**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice. At anytime during the regular Planning and Zoning Board meeting, the Planning and Zoning Board may meet in executive session for consultation concerning cases to be deliberated. This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the Community Development Department in a timely manner, at [communitydevelopment@valleycenterks.org](mailto:communitydevelopment@valleycenterks.org) or by phone at (316)755-7320. For Additional information on any item on the agenda, please visit [www.valleycenterks.org](http://www.valleycenterks.org) or call (316) 755-7320.*